



**STATE OF CONNECTICUT**  
*STATE BOARD OF EDUCATION*



**TO:** Superintendents of Schools  
School Nurse Supervisors

**FROM:** Dr. Dianna R. Wentzell, Commissioner of Education

**DATE:** May 20, 2016

**SUBJECT:** 2015-16 Health Services Program Information Survey – Concussion Reporting

Public Act No. 14-66, *An Act Concerning Youth Athletics and Concussions*, codified in Section 10-149e of the Connecticut General Statutes (C.G.S.), requires all local and regional school districts to collect and report all occurrences of concussions to the State Board of Education (SBE). Each report must contain information as to the nature and extent of the concussion and the circumstances in which the student sustained the concussion. As is also required under the statute, this information will be provided to the Connecticut Department of Public Health which will then produce a report of the findings to the Connecticut General Assembly.

In response to this reporting requirement, the Connecticut State Department of Education (CSDE) has incorporated concussion questions into the existing CSDE *Health Services Program Information Survey* that has been completed annually by school nurses and school nurse supervisors throughout the state since 2004. This survey is the only statewide data collection tool that tracks trends on the status of school health services and needs over time and is available on the CSDE Web site at: [www.ct.gov/sde/schoolnurse](http://www.ct.gov/sde/schoolnurse).

The CSDE strongly encourages completion of the entire survey. In particular, questions 8 through 13 must be completed by all local and regional school districts in order to comply with the concussion reporting requirements of C.G.S. Section 10-149e.

Thank you for your cooperation in ensuring your district's completion of this year's survey, as it provides valuable data on the health status of students. Instructions for completing the survey will continue to be sent by the CSDE directly to each school nurse supervisor or lead school nurse. If you have questions, please contact Stephanie Knutson, Education Consultant, at 860-807-2108 or [stephanie.knutson@ct.gov](mailto:stephanie.knutson@ct.gov).

DRW:sgk  
cc: Charlene Russell-Tucker, Chief Operating Officer  
John Frassinelli, Bureau Chief  
Stephanie Knutson, Education Consultant