



APPLICATION TO CONVERT STANDARD OR PERMANENT CERTIFICATE
No Fee Required

PERSONAL INFORMATION (Print all information in blue ink and in uppercase letters.)

Grid for LAST NAME

Grid for FIRST NAME

MI

GENDER

SOCIAL SECURITY NUMBER

BIRTH DATE (Month-Day-Year) - Required

ADDRESS (Street)

Apt. #

(City)

(State) (Zip Code)

PHONE (Home)

PHONE (Work)

FORMER LAST NAME(S)

Identify endorsement(s) on your Standard or Permanent certificate(s).

ENDORSEMENT #1 ENDORSEMENT #2 ENDORSEMENT #3

E-MAIL ADDRESS

- Race/Ethnicity
1. Native American
2. Asian/Pacific Islander
3. Black
4. White
5. Hispanic

- 1. Have you ever been convicted of any crime, excluding minor traffic violations?
2. Have you been dismissed for cause from any position?
3. Have you ever surrendered a professional certificate, license, permit or other credential...

Pursuant to Connecticut General Statutes Section 10-221d, the State Board of Education must submit, periodically, a database of applicants for an initial issuance of a certificate, authorization or permit to the State Police Bureau of Investigation for a criminal history record check.

NOTE: If you answer "YES" to any of the above questions, you must attach a signed statement of explanation. If there are multiple incidents within each question, you must list and explain each separately.

APPLICANT ATTESTATION: I certify that the information provided by me on this application and any accompanying documents contains no material misrepresentations, falsifications or omissions and that all of the information given by me is true, complete and accurate.

ORIGINAL SIGNATURE OF APPLICANT

DATE

Original Signatures Must Be On The Form Submitted



**INSTRUCTIONS TO APPLICATION TO CONVERT
STANDARD OR PERMANENT CERTIFICATE**

- a. Read the enclosed information before completing this form.
- b. Complete application on the reverse side.
- c. Print all information in dark ink and uppercase letters.
- d. Sign and date this form.
- e. Attach a copy of your Standard and/or Permanent certificate(s).
- f. Return completed application with required documents/information to the Bureau of Educator Standards and Certification at the above address.

CONNECTICUT ENDORSEMENT CODES

Teaching Endorsements

010	Business, 7–12	072	School Nurse-Teacher
015	English, 7–12	073	School Dental Hygienist-Teacher
018	French, 7–12	089	Marketing Education, 7–12
019	German, 7–12	101	World Language Instructor, Elementary
020	Italian, 7–12	102	Remedial Reading & Remedial Language Arts, 1–12
021	Latin, 7–12	104	Cooperative Work Education/Diversified Occupations
022	Russian, 7–12	110	Unique Subject-Area
023	Spanish, 7–12	111	Teaching English to Speakers of Other Languages (TESOL), PK–12
024	Other World Language, 7–12	112	Integrated Early Childhood/Special Ed., Birth – Kindergarten
026	History & Social Studies, 7–12	113	Integrated Early Childhood/Special Ed., Nursery –K–Elem. 1–3
029	Mathematics, 7–12	165	Comprehensive Special Education, K–12
030	Biology, 7–12	215	English, Middle School
031	Chemistry, 7–12	226	History & Social Studies, Middle School
032	Physics, 7–12	229	Mathematics, Middle School
033	Earth Science, 7–12	230	Biology, Middle School
034	General Science, 7–12	231	Chemistry, Middle School
035	Driver Education	232	Physics, Middle School
040	Agriculture, Pre-K–12	233	Earth Science, Middle School
041	Vocational Agriculture, 7–12	234	General Science, Middle School
042	Art, PK–12	235	Integrated Science, Middle School
043	Health, PK–12	305	Elementary, 1–6
044	Physical Education, PK–12	317	Portuguese, 7–12
045	Home Economics, PK–12	318	Mandarin Chinese, 7–12
047	Technology Education, PK–12	483	Dance, Pre-K–12
049	Music, PK–12	485	Theatre and Drama, Pre-K–12
055	Partially Sighted, PK–12	511	Montesori, Elementary, 1–6
057	Deaf and Hard of Hearing, PK–12	512	Montesori, Primary, Birth to Kindergarten
059	Blind, PK–12	826	Vocational Department Head: Trade Technology
062	School Library Media Specialist		

Administrative Endorsements

085	School Business Administrator
092	Intermediate Administration or Supervision
093	Superintendent of Schools
097	Reading and Language Arts Consultant
105	Department Chairperson

Adult Education Endorsements

088	Non-English Speaking Adults
106	High School Credit Diploma Program
107	External Diploma Program/Noncredit Mandated Programs

Special Services Endorsements

061	Speech and Language Pathologist
068	School Counselor
070	School Psychologist
071	School Social Worker

Vocational Endorsements

082	Vocational Technical Administrator
090	Occupational Subject, Vocational Technical Schools
091	Trade-Related Subjects, Vocational Technical Schools
098	Trade & Industrial Occupations – Comprehensive High School
103	Health Occupations – Comprehensive High School
108	Practical Nurse Education Instruction
109	Health Occupations – Vocational Technical Schools

****Certification Codes No Longer Issued. These codes may only be renewed by current endorsement holders****

001	Pre-K–Grade 8	053	Physically Handicapped, 1–12
002	Pre-K–Grade 6	054	Physically Handicapped, 7–12
003	Pre-K–Grade 3	056	Partially Sighted, 7–12
004	Grades 1–8	058	Deaf, 7–12
005	Elementary Education, 1–6	060	Blind, 7–12
006	Middle Grades, 4–8	063	Special Teacher of Reading, 1–8
007	Academic Subjects	064	Special Teacher of Reading, 7–12
008	Pre-K and Kindergarten	065	Comprehensive Special Education, PK–12
009	Bilingual, PK–12	066	Guidance Counselor – Elementary
011	Licensed Practical Nurse	067	Guidance Counselor – Secondary
013	Elementary, K–6	069	Psychological Examiner
016	English, 7–9	074	Elementary Principal
017	Speech, 7–12	075	General Supervisor – Elementary
025	History, 7–12	076	Secondary Principal
027	Social Studies, 7–12	077	General Supervisor – Secondary
028	History & Social Studies, 7–9	078	Principal – Combined School
036	Core Curriculum	079	Special Supervisor
037	Psychology, 7–12	080	Administrative Assistant
038	Sociology, 7–12	081	Superintendent of Schools
039	Secondary Subject	083	Special Administrative
046	Vocational Home Economics, PK–12	086	Director of Adult Education (Full Time)
048	Librarian, 7–12	087	Director of Adult Education (Part Time)
050	Special Subject	094	Adult Education
051	Mentally Handicapped 1–12	095	Education Supervisor (State Department) 096
052	Mentally Handicapped 7–12	265	Comprehensive Special Education, 1–12