

STATE OF CONNECTICUT
CONNECTICUT EDUCATOR PREPARATION AND CERTIFICATION BOARD

Monday, January 12, 2026, 1:00 p.m. - 4:00 p.m.
Virtual
Meeting Recording

DRAFT MINUTES

Call to Order: 1:05 p.m.

Attendance:

Attendees: Jennifer Rodriguez, Dr. Cynthia Ritchie, Kristen Basiaga, Elsa Batista, Tiffany Caouette, Jennifer Delaney, Sarah Lahr Fitzsimons, Jenny Graves, Margaret Gustafson, Dr. Mel Horton, Hamish McPhail, Shannon Marimon, Patrice McCarthy, Bob Sartoris, Sinthia Sone-Moyano, Dorothea Anagnostopoulos

Guests: Dr. Shuana Tucker, Julianne Frost, Dr. Kaylan Ricciardi, Lauren Tafrate, Jade Gopie, Tong Koh, Liz Chu, Scheherazade Salimi, Paige Bray, Christopher Trombly, Ann Traynor, Paula Talty, Elizabeth Sked, Lisa Nouri, Ken Neal, Kayleigh Hoagland, Danielle Cloud

Approval of Minutes (December 8, 2025) – Approved as written.

Public Participation – Public participation for virtual meetings is done via e-mail. Karen Colebut has been out sick, so we have not received any public participation that may have come via e-mail. Upon her return, should there be any, Jennifer Rodriguez will forward it to the board for consideration.

Announcements:

Administrator – Karen Colebut is out. No administrative announcements at this time.

Board Business

- Website Technical Difficulties - The Department of Administrative Services (DAS) did an upgrade over the weekend. They are trying to remedy any visibility challenges.
- March Retreat - We secured space at the CEA on Oak Street for March 9, 2026. The time frame will be based on what we would like to learn about and discuss.

Updates:

- Education Committee – We met with Senator McCrory and Representative Leeper to discuss this legislative session. They need their legislation topics by February to put them in with the public participation in March. We asked if LPDC could have a special meeting to get on their agenda sooner and we were told that probably would not happen. Thus, we requested they forward all of our legislative items approved from this meeting to the Ed Committee, pending approval of SBE in March. This would allow them to have public hearings. We are waiting to hear back on whether or not that is something that we are allowed to do as part of our work as a board.
- Meeting Videos – Karen Colebut has put in a request with IT to assist.
- SBE Legislative Policy Development Committee – We met with representatives from OPM as well as the Regulations Department to get things ready for the State Board of Education meeting where our first batches are going to hopefully be approved on Wednesday that way we can start the regulatory process.

Action Item: Determine who the sponsoring organization is that actually signs off on this.

- Regulations Ad Hoc – The committee finished going through all the sunsetting regulations and come up with draft language for either their amendments or allowing them to sunset. We also identified many regulations that should have been sunset because they still refer to provisional certification or ones that needed other edits as we were going through. Our ad hoc committee is functionally done with this work until the other group working on program approval and the initial certification has kind of wrapped up theirs.
- Program Approval – CPRL has been working with the members of the Program Approval Working Group, who will be steering a lot of the work on the regulations as well as supporting the work on the endorsement specific content areas. Work will kick off next week and they will meet regularly with the core working group through the initial stages of the process.
- Birth to Grade 3 Cert Standards/Guidelines Update - The group has been meeting and are working backwards around what competencies teachers need to have in pocket for that endorsement. CPRL has been supporting and it's moving along very well.

Presentations/Q&A – None

Items Requiring Action

Approval of Regulation Language Proposals

(1) Discussion on Regulations Batches.

- **Sec. 10-145d-412** (Initial educator certificate)
- **Sec. 10-145d-413** (The interim educator certificate)
 - Correction Needed: highlighted word “endorsement” needs to be returned to sentence.
 - Julianne Frost: My concern is if you had an interim certificate, you had it for three years and then it expired because you did not take the tests or finish the coursework and then a year later you took the test, we would not be able to go retroactive to the initial state.
 - Revision – “such certificate shall be reissued retroactive to the date all requirements were met.”
 - Revision – Hold is correct not held.
- **Sec. 10-145d-419** (Limited extended authorization for early childhood)
- **Sec. 10-145d-421** (DSAP issuance)
 - Jenny Graves: Does that mean that as some like an early career educator would now have three years of teaching before they started the team process? Kristen Basiaga clarified leaving it as May would give more flexibility.
- **Sec. 10-145d-424** (Temporary emergency coaching permit requirements)
 - Bob Sartoris questioned the documents required for the temporary emergency coaching permit and five-year coaching permit. Dr. Kaylan Ricciardi clarified.
- **Sec. 10-145d-426** (Adult education authorization)
 - Julianne Frost: There are no assessments for adult ed. The language needs to be cleaned up.
- **Sec. 10-145d-427** (Reissuance and extension of certificates)
 - Under (c) Dr. Cynthia Ritchie questioned what the criteria or process for a person in this situation is to appeal to the Commissioner or Commissioner's designee. Julianne Frost clarified.
 - Correction Needed: 427(h) – “continued for a period of [ten] years.”
- **Sec. 10-145d-476** (Validity of certificates)
- **Sec. 10-145d-484** (Professional educator certificate requirements)
- **Sec. 10-145d-542** (Professional educator certificate requirements)

- **Sec. 10-145d-615** (Extension of time to complete certification requirements)
- **Sec. 10-145d-433** (Professional educator certificate requirements)
 - Julianne Frost clarified planned programs.
- **Sec. 10-145d-513** (Professional educator certificate requirements)
- **Sec. 10-145d-518** (Professional educator certificate requirements)
- **Sec. 10-145d-528** (Professional educator certificate requirements)
- **Sec. 10-145d-571** (Professional educator certificate requirements)
 - Action Item: Follow up with ODRD about reading and language arts consultant.
- **Sec. 10-145d-576** (Professional educator certificate requirements)
 - Kristen Basiaga questioned 3 years vs 5 years. Julianne Frost clarified we have new statute that now says you need 50 months of experience under the initial or provisional.
- **Sec. 10-145d-596** (Professional educator certificate requirements)
- **Sec. 10-145d-601** (Professional educator certificate requirements)
- **Sec. 10-145d-606** (Professional educator certificate requirements)

Reviewed Batch 5 Sec. 10-145d-417.

- Action Item: Jennifer Rodriguez will have the edits (558, 562) added to the materials for their next SBE meeting, if they conditionally approve it.

Kristen Basiaga moved that Regulations Batches 6 & 7 move forward to the Legislative and Policy Development Committee with Sec. 10-145d-413 recommended for provisional acceptance funding legislative proposals, Sec. 10-145d-427 (h) be amended to read 10 years, and Sec. 10-145d-426 be set aside and not moved forward.

- Margaret Gustafson seconded.
- Vote: Motion carried unanimously.

(2) Continuation of Deliberation (Nov./Dec.): Initial to Professional Pathway Regulation Proposal

- Pushed down, no action required today.

Approval of Legislative Language Proposals

(1) Reissuance of initial certification with time served

Kristen Basiaga moved to approve the reissuance of initial certification with time served to the State Board of Education's Legislative and Policy Development Committee.

- Patrice McCarthy seconded.
- Vote: Unanimous

(2) Professional Educator Scholarship Program

Kristen Basiaga moved to approve this scholarship program to say under (a)(2) *“are enrolled in courses at a regionally-accredited institution of higher education [and/or CT state approved alternate program] in order to meet the requirements of professional certificate or cross-endorsement in shortage areas. Maximum grants shall not exceed ten thousand dollars per year[pending funding].”* and to remove section (d).

- Hamish McPhail seconded.
- Vote: Yes: 13 No: 0 Abstain: 2 (Sinthia Sone-Moyano, Margaret Gustafson) Did Not Vote: 1 (Jenny Graves)

- Motion carries.

(3) Three-Year Interim Certificate with Balance of Time

Kristen Basiaga moved the three-year interim certificate with balance of time language to go forward to the Connecticut State Board of Education's Policy Development Committee.

- Shannon Marimon seconded.
- Vote: Yes: 7 (Sinthia Sone-Moyano, Patrice McCarthy, Shannon Marimon, Hamish McPhail, Elsa Batista, Kristen Basiaga, Jennifer Rodriguez)
No: 7 (Bob Sartoris, Dorothea Anagnostopoulos, Dr. Mel Horton, Margaret Gustafson, Sarah Lahr Fitzsimons, Jennifer Delaney, Tiffany Caouette)
Abstain: 1 (Dr. Cynthia Ritchie)
Did Not Vote: 1 (Jenny Graves)
- Motion does not carry.

Kristen Basiaga moved Sec. 10-145d-413 not be moved forward to the Legislative Policy Development Committee.

- Patrice McCarthy seconded.
- Motion moves unanimously.

Recording ended at 4:00 p.m. mid discussion on Initial Certification via Alternate Routes.

Jennifer Rodriguez moved to table the remaining items (Initial Certification via Alternate Routes, Removing PRAXIS Core, Long-Term Substitute for Student-Teaching, New Business: LEARN – Teacher Prep Partnership Onboarding Program) to the February meeting.

- Jennifer Delaney seconded.
- Vote: Unanimous

Adjournment: 4:04 p.m.