

**Connecticut State Board of Education
Finance, Audit and Budget Committee Meeting**

**Tuesday, August 25, 2026
10:00 a.m.- 11:00 a.m.
450 Columbus Boulevard
Hartford, Connecticut 06103
First Floor Plaza North – Meeting Room A**

Draft Minutes - (Subject to Change)

Member Present: Mr. Donald Harris, Jr., Chair
Via TEAMS: Ms. Bonnie Burr
Mr. Roger Persson, Chief of Fiscal and Administrative Services
Jessica Brunetti, Chief of Fiscal and Administrative Services
Dr. Evan Pitkoff
Absent Member Dr. Andrew Carlson
Others Present: Keith Norton, Interim Director for Office of Internal Audits
Justin Cleary, Supervising Accounts Examiner
Kerrian Denham, Administrative Assistant, Office of Internal Audits

The meeting was called to order at 10:04 a.m. by Donald Harris.

I. Approval of Minutes – May 6, 2026

The Chairman requested a motion regarding the approval of the minutes from previous meeting. A motion was made by Dr. Pitkoff and seconded by Bonnie Burr. The minutes were unanimously adopted to approve the minutes of the Finance, Audit and Budget Committee meeting held on Wednesday, May 6, 2026.

Vote: Yes: 3

Absent: 1

No: 0

III. Office of Internal of Internal Audit (OIA) – Status of Current Activity

Keith Norton updated the Committee on the continued progress of the department. They were updated on the upcoming posting for the account examiner vacancy. Justin briefly summarized the annual report and provided clarification on a few items to the Committee.

IV. Financial Matters (Division of Fiscal and Internal Operations)

Jessica Brunetti discussed the legislatively directed funds. Currently there are approximately sixty-six entities with over fifteen million dollars allocated. Some payments have already been disbursed. Vetting process includes an intake form and risk assessment for all non-municipal vendors. Fiscal took OPM's process and converted to working framework that satisfies regulations. In addition, there are other new grants the Department is managing including special education grants and one in collaboration with Department of Social Services.

The Biennial Budget for fiscal year 2028-2029 has components due in September and October and are in progress. One hundred fifty-two million dollars of additional funding for ECS has been requested, with the distribution to be determined through the Blue-Ribbon Commission. Additional funding is also being requested for the school breakfast program. Evidence-based budget requests are required for the next biennial budget's options per OPM.

At 10:45am, a motion was made by Bonnie Burr to adjourn the Finance, Audit and Department Matters Committee meeting and seconded by Dr. Pitkoff. The meeting unanimously adjourned.

Recorded by Kerrian Denham, Administrative Assistant - Office of Internal Audit