

**Connecticut State Board of Education
Finance, Audit and Budget Committee Meeting**

**Tuesday, December 3, 2024
450 Columbus Boulevard, Hartford
Plaza North - Meeting Room A**

Draft Minutes (Subject to Change)

Members Present: Mr. Donald Harris, Jr., Chair

Via TEAMS: Ms. Bonnie Burr
Dr. Juan Salazar
Mr. Roger Persson, Chief of Fiscal and Administrative Services
Ms. Jessica Brunetti, Chief of Fiscal and Administrative Services

Others Present: Monique Coates, Director for Office of Internal Audits
Kerrian Denham, Administrative Assistant, Office of Internal Audits

The meeting was called to order at 10:10 a.m. by Chairperson, Donald Harris.

I. Approval of Minutes – June 4, 2024

A motion was made by Donald Harris, seconded by Bonnie Burr, and unanimously adopted to approve the minutes of the Finance, Audit and Budget Committee meeting held on August 29, 2024.

Vote: Yes: 3
No: 0

III. Office of Internal of Internal Audit (OIA) – Status of Current Activity

The committee was made aware of the staffing deficit as the department will be losing a veteran auditor before the end of the 2024.

• **The following were completed:**

- Education Cost Sharing Fixed Grant
- Review and visits to four Charter/Magnet Schools for renewals – (Stamford Charter School for Excellence, Odyssey Community School, The Bridge Academy & New Beginning Family Academy)

• **The following are current, ongoing and upcoming:**

- Single audit reviews
- Hartford Magnet Schools
- RHAM (Region 8)
- Supplemental Transportation Grants Requests
- Random Charter & Magnet School Audit Selection

IV. Financial Matters (Mr. Roger Persson and Jessica Brunetti)

Jessica and Roger updated the Committee on the OPM suggested budget reductions as follows:

- Reduce existing deficit projection by \$1 million in Personal Services
- \$1 million in Other Expenses
- \$2 million in Aspiring Educators Diversity Scholarship Program

At 10:41 a.m. a motion was made by Mr. Harris and seconded by Ms. Burr and unanimously adopted to adjourn the Finance, Audit and Department Matters Committee meeting.

Recorded by Kerrian Denham, Administrative Assistant - Office of Internal Audit