

TO: Mr. Allan B. Taylor
Mr. Stephen P. Wright
Mr. Joseph J. Vrabely

FROM: Ms. Gloria McCree, Director
Office of Internal Audit

DATE: August 13, 2015

**SUBJECT: Finance, Audit and Budget Committee Meeting
August 20, 2015, at 9:30a.m. in room 232**

The following is the agenda for the August 20, 2015, Finance, Audit and Budget Committee meeting:

- I. **Approval of Minutes** – May 18, 2015 (*Attachment I*)
- II. **Financial Matters** – (*Ms. Kathy Demsey*)
 - A. End of Year Financial Report
- III. **Affirmative Action** – (*Mr. Levy Gillespie*)
 - A. Affirmative Action Plan (*Attachment II*)
- IV. **Office of Internal Audit Agenda Items** (*Ms. Gloria McCree*)
 - A. Annual Audit Report (*Attachment III*) and Status of Current Projects
 1. Education Cost Sharing Grant
 2. Federal and State Single Audit Reviews
 3. Charter/Magnet School Activities
 4. Grant Forms Reviews
 5. CTHSS Audit Activities
 6. Other Grant Related and Special Reviews
 - B. Office of Internal Audit Personnel Update:
 1. Training
 - C. Auditors of Public Accounts (APA)
- V. **Other Matters**

GM/pj

cc: Ms. Dianna Wentzell
Mrs. Pamela V. Charland
Mr. Levy Gillespie
Mr. Richard LeMay
Ms. Kathy Demsey

Attachments