

#### CONNECTICUT STATE DEPARTMENT OF EDUCATION

# Adult Education Policy Forum

September 20, 2019

# Agenda

- Welcome/Introductions
- Professional Development
- Connecticut Association for Adult and Continuing Education (CAACE)
- CT Adult Virtual High School (CTAVHS)
- Important Meeting Reminders
- 2019-2020 Important Due Dates
- Federal Grant Update
- Workforce Innovation and Opportunity Act (WIOA) Update
- IELCE
- College and Career Readiness Standards (CCRS) Update



# Agenda continued

- GED Update
- National External Diploma Program (NEDP)
- Credit Diploma Program
- CARS Update
- CCS Updates
- State Grant Update
- Career Pathways
- Teacher Evaluation
- Program Compliance and Quality Review (PCQR) for FY 2019-2020



### **Professional Development Update**

The CSDE continues to contract with EdAdvance for the responsibility and delivery of our FY 2019-2020 Professional Development initiatives and trainings.





#### **ATDN Professional Development**

#### **PLANNING FOR 2019-2020**:

- Our Workshop focus this year will be on the CCRS 200 Series. Additional 200 workshops will be added in the Spring.
- There will be limited CCRS 100 Series face to face sessions available this coming school year. NEW!! CCRS 100 ELA & Math Series videos have been developed for new instructors and those needing a refresher. A registration process for access to these videos will be identified soon.



### **ATDN Professional Development**

- An ATDN Professional Development Catalog has been distributed at today's Policy Forum. It lists the PD offerings for adult educators, adult education regional PD locations, as well as other pertinent information through the end of the year. Another catalog is scheduled for the January Policy Forum.
- We plan to offer a GED Day in December, two ESL days-November & March and a Digital Learning day in February during this school year.
- NEW!! Five Mini-Institutes are scheduled October 3, November 5, January 31, April 7 & 8. These Mini-Institutes offer several workshops at a single location. Anyone can participate in these as they are being offered in different regions of the state.



# 27<sup>th</sup> Annual Conference on Serving Adults With Disabilities

The 27<sup>th</sup> Annual Conference on Serving Adults With Disabilities conference is just around the corner which will be held on October 18, 2019 at Water's Edge. Please consider registering for this conference. The cost is only \$125. The keynote is Rebecca Atkins and the Second Step Players, along with many wonderful workshops.



**27<sup>th</sup> Annual** 

**Conference on** 

**Serving Adults** 

with **Disabilities** 

#### **Register today!**

To coincide with October being National Disability Employment Awareness Month our 27<sup>th</sup> Annual Conference will be held at Water's Edge in Westbrook, CT on

#### Friday, October 18, 2019



Register at: www.edadvance.org/disability

### Remembrance Kristin Berenson



#### Rest in Peace, dear friend and colleague.







#### CAACE Workshop Schedule 2019-2020

#### October 25th: Bristol Adult Ed

November 22<sup>nd</sup>: Bristol Adult Ed

9:00-9:30 coffee and networking
9:30-12:30 Google Applied Digital Skills
12:30-1:15 Lunch
1:15-2:30 Facilitated Round Tables
Member: \$79 (individual) or \$225 (trio) Non-Members: \$90 (individual)
\*\* Note: This workshop is presented in collaboration with COABE & you will need to register with both organizations

#### 9:00-2:00 Leader Summit

\* Share your challenges and ideas \* \* Share resources \* Build strong networks \* Together, generate ideas for how we can continue to build vibrant educational communities that respond to our students' needs and achieve both state and federal mandates.

Member: \$25 (individual)

**Spring Workshops – SAVE THE DATES** 

February 14<sup>th</sup>: Marketing for Mandated and Enrichment Programs

May 1st: TBA

#### **CAACE** Conference 2020

March 26 & 27

#### 2020 CAACE Conference, Mystic Marriott,

#### **Updates**

**New Faces** 

Working Together to Support Returning Citizens Maria Pirro-Simmons

No Excuses March For Adult Education

www.caace.org

#### "NO EXCUSES MARCH FOR EDUCATION" September 26<sup>th</sup>!

### Update

#### Michelle Bonora Director, New Haven Adult Education





### Updates

#### <u>Updates:</u>

- **31** Different ACDP Course Titles currently offered
- 25 Different Flexible Enrollment Course Titles available
- ACCUPLACER Prep Year Round 2020 courses: started 8/19/19
- GED Prep Year Round 2020 courses: also started 8/19/19

#### System Reminder – User Account Maintenance:

- \*Review Student accounts in the AVHS system annually, changing to "Inactive" or "Graduated" as necessary
- \*OLCs review User accounts in the AVHS system, set to "Inactive" as necessary

# **Important Meeting Reminders**

Policy Forums for 2019-2020

- Friday, January 10, 2020, 9:30 am 12:00 pm
- Friday, June 5, 2020, 9:30 am 12:00 pm
- CARS Experienced Users Webinar
  - September 25, 2019, 1:00 pm -3:00 pm
  - September 27, 2019, 9:00 am -11:00 am
- CARS New Users Training at CSDE, 450 Columbus Blvd, Hartford
  - October 15, 2019, 9:00 am- 1:00 pm

NEDP Directors' Meeting at Meriden Public Library

- October 31, 2019, 1:00 pm -3:00 pm
- GED Registrar Training

November 18, 2019, 9:00am-12:00pm or 12:30 pm-3:30 pm

Disability Contact Person Training at the Lyceum in Hartford

November 20, 2019, 9:00am-12:00 pm or 1:00 pm-3:30 pm





### **2019-20 Due Dates and Reminders**

					Adult Educat	tion 2019-20	020 Important D	ue Dates and I	Meetings				
YEAR		203	19						2020				
MONTH	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept
Adult Ed State Grants	1 FY19 ED-141						16 FY20 ED-245 & ED-245A Grant revisions due to CSDE	15 FY20 ED- 244 & ED- 244A Grant Applications due to CSDE					1 FY20 ED-141
Federal PEP Grants						14 FY20 PEP Mid-Year Reports & Budget Revisions DUE to CSDE	Date TBD Federal grant RFP Bidders Conference		Date TBD New Federal Grant applications due			5 PEP End of Year Reports due to CSDE	
CARS Data Entry Timelines		25 Enter Sept.	29 Enter Oct.	27 Enter Nov.	31 Complete Fall Semester Data Entry	28 Enter Jan.	27 Enter Feb.	24 Enter Mar.	29 Enter Apr.	26 Enter May	17 Complete & Correct All Data Entry for FY2020		
Meetings	20 Policy Forum Energize CT N. Haven				10 Policy Forum Location TBD					5 Policy Forum CSDE, 450 Columbus Blvd., Hartford			18 Policy Forum Location TBD



### **Federal Grant Update**

- The PEP End of Year Reports were due to the Adult Education Unit on August 1, 2019. Thank you for your timely submissions.
- The new PEP FY 2019 federal adult education grant awards will be available through the CSDE's Prepayment Grant System once the award process is complete. Sue will notify you.
- New RFP will be coming in the spring.
   Demonstrated Effectiveness is key for the determination of applicants' eligibility.



# **Demonstrated Effectiveness**

An applicant must provide performance data on its record of improving the skills of eligible individuals, particularly eligible individuals who have low levels of literacy.

This must be demonstrated in the following content domains:

- Reading Writing Mathematics
- English Language Acquisition, and
- other subject areas relevant to the services contained in the State's application for funds.



# Demonstrated Effectiveness (cont.)

An applicant must also provide information regarding its outcomes for participants related to:

- employment,
- attainment of secondary school diploma or its recognized equivalent, <u>and</u>
- transition to postsecondary education and training.



# **WIOA Update**

- MOUs with the 5 Workforce Development Boards (WDB) have been completed.
- Infrastructure Funding Agreements (part of the MOU)
  - CSDE has contributed annually since WIA-1998
  - Funds are provided to help Adult Education staff to cooperate with AJC by co-locating
- New dates and additional data required for End of Year reporting to OCTAE



### **WIOA Update**

#### **Suggestions for Cooperation**

- Assist out of school youth in attaining a secondary school diploma
- Hold GED in the One Stop after hours
- Strategic referrals
- Sequential referrals
- Joint help with performance
  - Joint recruitments
  - Participate in job fairs
  - Share follow up
  - Report progress



# Integrated English Language & Civics Education (IELCE)

- Requirements for this priority area include:
  - English Language Acquisition
  - Civics Education
  - Workforce Readiness
  - Training Accessibility



# Integrated English Language & Civics Education (IELCE)

- Technical Assistance visits were conducted at 16 sites in 2018-19. The remaining 5 site visits will be completed this year.
- IELCE plans done in 2018-19 will be used to guide the Professional Development sessions which will be held in the fall and the spring.
- <u>SAVE the DATE!</u> November 22<sup>nd</sup> 1:00-3:30 pm at the Meriden Public Library for IELCE grantees' meeting.



### **CCR Standards Update**

College and Career Readiness Standards for Adult Education

Susan Pimentel 2013





### **CCRS Update**

- CSDE continues to offer training through ATDN for College and Career Readiness Standards.
- The 100 series (for all teachers) are scheduled for Math and ELA- flyer on tables, registration at EdAdvance.
- Reminder-100 Series' sessions are more limited this year and videos are being completed so that teachers will enable easier access to the training.
- English Language Proficiency Standards (ELPS) training modules are on LINCS.
- Sessions reviewing the ELP Standards are scheduled.





Who should be the one or two teachers to attend the 200 series?

- Teacher who has completed all 100 series, <u>including</u> <u>assignments</u>
- Teacher who will follow through with the training by sharing with staff at the program
- $\circ$  The 200 series includes:
  - 201-Resource Alignment
  - 202-Lesson Development
  - 203-Reviewing of student work and assignments (TBD)
  - 204-Lesson Study (TBD)

 $\gtrsim$  The 200 series Math and ELA sessions are ongoing.

#### **GED Annual Conference**

 2019 GED Testing Service Annual Conference had a full lineup of presentations, networking opportunities, professional development workshops and information sessions. The full list of sessions and links to presentations can be found on the GED Testing Service web site: <u>https://ged.com/gedts19/</u>

#### 'Tuesdays for Teachers' Webinar Series

 Tuesdays for Teachers will continue for 2019-2020. This is an excellent resource for teachers and the webinars are recorded for easy access and can be found here: <u>https://ged.com/educators\_admins/teaching/professional\_developmen</u>

t/webinars/



#### **GED Marketing**

- This presentation from the GED Testing Service annual conference reviews successful marketing campaigns GED Testing Service has done and provides tips on how local adult education programs can apply the findings to help with student recruitment.
- GED Testing Service has also created posters in <u>English</u> and <u>Spanish</u> that can be displayed at your adult education program and/or test center to promote the GED test.
- If you have other ideas for promoting adult education classes and recruiting GED students we encourage you to share them in GED Testing Service <u>Facebook forum for</u> adult educators.



#### **GED.com Enhancements**

- Edit Profile Enhancement
- NEW Guided Path Feature
- My Scores Redesign
- NEW Voucher Look-up Feature



#### Edit Profile Update



Home About the T	est Study Test Tips	Where to Test	My Scores	College & Careers	SCHERULE TEST	Chat I
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Contact Prefer	ences					
Email . Phone Number :	newOPgay@	gmail.com			Care of dial to a citizent with a c	
Alternate Phone Numi	ber :	2-555-1212			EDIT CONTACT PREFERENCES	
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#### **GED Manager**

GED Manager user accounts are inactivated after 180 days of not logging in.

- Anyone who attempts to log in will be notified that their account is inactive.
- You cannot click forgot your password.
- If you still have the need for GED Manager, you will need to be re-approved for access.
- Please note that each provider can have two users with access to GED Manager information, which provides access to Enhanced Score Reports, test activity as well as GED Ready and official test scores. Programs can filter and sort the GED data by a variety of subcategories.

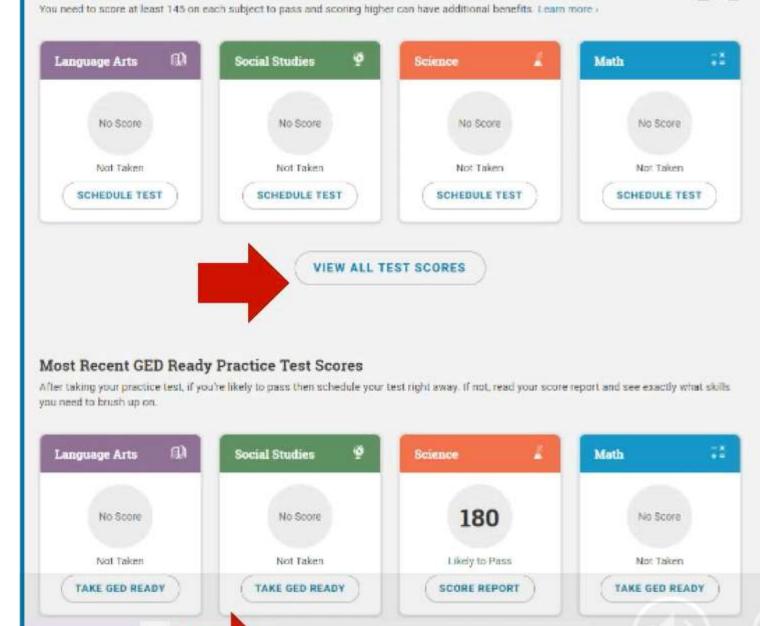


# Guided Path Feature continued....

		1
Now, s	et a goal to stay on track. When do you want to take your test?	
	You can earn your GED faster than you think!	
۲	ASAP I know my stuff and am ready to schedule the test now.	ASAP and in three weeks options take them directly to scheduling (skips the Activity page) In six weeks will put them on the Activity page
	In three weeks I just need to brush up on key concepts.	and one of their Next Steps will be to schedule their test.
B	In six weeks I need to start with the basics and learn most key concepts.	
	C BACK	
-	Setting a goal date helps us personalize your experience, but you can	



**Highest GED Scores** 



VIEW ALL GED READY SCORES

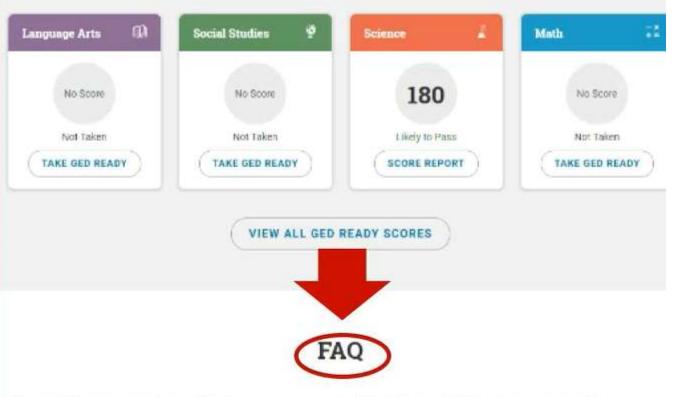
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#### My Scores Redesign continued....

#### Most Recent GED Ready Practice Test Scores

After taking your practice test, if you're likely to pass then schedule your test right away. If not, read your score report and see exactly what skills you need to brush up on.



#### When will my scores be available?

Scores are typically posted within 24 hours of taking your GED test or GED Ready practice test. However, sometimes it can take up to 2 to 3 business days. You'll receive an email once your accres have been posted to your account.

#### What if I get 'not likely to pass' on my GED Ready practice test?

Use the score report to understand what areas you need to study to improve your score. If you're working with a prep center, ask your teacher to review your score report with

#### What do my GED test scores mean?

Scoring 145 - 164 means that you passed the subject. Scoring 165 - 174 means that you are ready to take college-level courses in that subject. Scoring 175 - 200 means that you could qualify for college credit for that subject. Learn more (

#### What if I don't pass one or more of the GED test subjects?

If you did not pass one of your GED test subjects, you are given two subsequent retests, with no restrictions betwee

### **NEDP Update**

- The NEDP Directors meeting will be held on Thursday, October 31st, 2019, at the Meriden Public Library at 1:00 pm. This is a required meeting for Program Directors with their Lead Assessor. RSVP to Susan Pierson by October 26th.
- Provider agreements which were emailed out on September 11th need to be signed, scanned and <u>emailed</u> to Sue before the Directors' meeting on October 31st. Thanks to those who have already returned their agreements.
- The 3 day training for new advisor/assessors is tentatively scheduled (if needed) to be held on three Fridays- December 6, December 13 and 20, 2019 at New Haven Adult Education.Fee is \$250 for each participant.



### **NEDP Cont..**

Evaluation Workshop will be on October 3rd at CES, Trumbull. Eligible participants have been notified.

- Refresher training will be held on February 7, 2020.
- Registration for all trainings may be found at EdAdvance

#### New!

CSDE is applying for a project to feature NEDP. It is an OCTAE sponsored initiative called "Advancing Innovation in Adult Education". We are featuring 3 innovations done with NEDP in Connecticut. West Hartford AE, Mercy Learning Center and Bridgeport Public Library are the featured providers. Application is due on September 30<sup>th</sup>. Stay tuned!



## **Credit Diploma Program**

- CSDE has written a formal legislative proposal to change the requirement for graduation credit to require a minimum of 25 credits beginning with the class of 2023
- CSDE <u>recommends requiring</u> a minimum of 22 credits for graduation starting with the class of 2021
- It is strongly suggested that all Credit Diploma Programs require the same minimum number of credits as the district K-12 high school



## Connecticut Adult Reporting System (CARS) Update

• The FY 2019-2020 CARS Manual of Policies and Guidelines may be accessed from the CSDE Web site at:

https://portal.ct.gov/SDE/Adult-Ed/Accountability/Adult-Education-Assessment-and-Accountability/Documents

- CARS Data Administrators are reminded to:
  - Review the user list and the access levels users have to CARS;
  - Check *"not active"* for any users who are no longer with the program;
  - Edit/Update "Years of Teaching Experience in Adult Education" on the Staff Screen for:
    - Less than 1 Year
    - 1-3 Years
    - More than 3 Years
- CARS Data Entry Timelines (see CARS Policy Manual)

By October 25, 2019 - Enter September Attendance

July 17, 2020 – Complete all data entry and ensure data is error free

## Connecticut Adult Reporting System (CARS) Update

- All Adult Education Providers receiving Title II (PEP dollars) must:
  - Create new courses and set the appropriate radio button designating if the course is offered as a component of the federally funded program. Radio buttons include:
    - Integrated English Literacy and Civics Education (IEL/Civics) Sec. 243
    - Integrated Education and Training (IET)
    - Family Literacy
    - Non-Traditional / Corrections Education
    - Transition to Post-Secondary Education and/or Training
    - Workforce Readiness
  - Barriers to Employment:
    - Everyone enrolled <u>will</u> have either a Cultural Barrier, Low Literacy Level, or Limited English Speaking
  - Ensure that half of enrolled students are making gains
  - Make a concerted effort to collect social security numbers on as many enrolled students as possible. Providers can access this data in Data Download section in CARS.



### Data Considerations for CSDE and Local Programs

- All learners are held accountable for employment outcomes when they exit adult education, even if that is not their purpose for enrolling in adult education.
- Achieving this standard will be predicated on the collection of social security numbers
- Enter Postsecondary goal will no longer serve as the criteria for selecting learners for follow up, instead all learners who attain their State or Local high school diploma are tracked
- CSDE does annual data matches with the National Student Clearinghouse
  - Does not include private schools/training programs
- CSDE may need to seek increased survey assistance from local programs for new NRS collections.
- Connecticut has long implemented minimum goal setting standards through the Provider Performance Summary.

### **CCS Updates**

- CASAS Web Test Units (WTUs) will remain \$1.20 per unit for 2019-20.
- The WTU price will increase to \$1.30 for FY21
- The Connecticut Competency System (CCS) Manual of Assessment Policies and Guidelines may be accessed from the CSDE Web site at

https://portal.ct.gov/-/media/SDE/Adult-Ed/ccspolicies.pdf?la=en



# CASAS offers sample test items. Sample eTests and paper test formats are available at <u>www.casas.org</u>

Home > Product Overviews > Curriculum Management & Instruction > Sample Test Items

#### Use sample test items to:

- Familiarize and give students practice with CASAS items
- Make future testing go more smoothly
- Help reduce student test-taking anxiety

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Reading GOALS	
Math GOALS	
Life and Work Reading	
Life and Work Listening	

CASAS aTasts Samplar



Greater Opportunities for Adult Learning Success (GOALS)

**The Math and Reading GOALS 900 Series** use all new test items that measure **academic language and higher-order reading skills** contained in the National Reporting System (NRS) Educational Functional Levels (EFLs). The series covers a balance of life skills and employment-related content of interest to adults. Both test series are aligned to CCR Standards and CASAS competencies.



#### **Reading GOALS**

File	Туре	Size	Download
CASAS Assessments New Reading and Math GOALS Test Series	PDF	2.45 MB	<u>Download</u>
Reading GOALS-Basic Skills Content Standards by Form	PDF	344.34 KB	<u>Download</u>
Reading GOALS Flyer	PDF	772.15 KB	Download
Reading GOALS Test Blueprint	PDF	209.21 KB	<u>Download</u>
Reading GOALS Grade Level Equivalents	PDF	363.19 KB	<u>Download</u>
Reading GOALS for ABE and ASE FAQs	PDF	251.20 KB	<u>Download</u>



#### Math GOALS

File	Туре	Size	Download
CASAS Assessments New Reading and Math GOALS Test Series	PDF	2.45 MB	<u>Download</u>
Math GOALS Test Blueprint	PDF	481.97 KB	<u>Download</u>
Math GOALS Overview with Sample Test Items	PDF	725.34 KB	<u>Download</u>
Math GOALS - Basic Skills Content Standards by Form	PDF	363.83 KB	<u>Download</u>
Math GOALS Flyer	PDF	534.49 KB	<u>Download</u>
Math GOALS Grade Level Equivalents	PDF	363.30 KB	<u>Download</u>
Math GOALS for ABE and ASE FAQs	PDF	282.50 KB	<u>Download</u>
Math GOALS Sample Items	PDF	430.22 KB	<u>Download</u>
Overview of the new CASAS Math GOALS assessment series	PDF	136.45 KB	<u>Download</u>

### ABE/ASE (CDP, GED, NEDP) Learners

Modality	Test Series	Forms	NRS Approval Through March 6, 2022	NRS Approval Through February 5, 2025
Reading	Reading GOALS	901–908		$\checkmark$
Math	Math GOALS	913, 914, 917, 918	$\checkmark$	

### **English Language Learners**

Modality	Test Series	Forms	NRS Approval Through February 2, 2021
Reading	Beginning Literacy	27–28	$\checkmark$
	Life and Work	81–188	$\checkmark$
	Secondary Level Assessment for Language Arts	513–514	$\checkmark$
	Citizenship	951, 951X–952, 952X	$\checkmark$
Listening	Life and Work 980 series	981–986	$\checkmark$

# State Grant Update

### FY 2020

- Preliminary Adult Education State Grant Award Letters and ED-114 Budgets have been disseminated to all school districts via the State's Pre-payment Grant System
- The preliminary state grant CAP percentage is approximately 6.71 percent – the State does not anticipate additional reductions
- ED-141 Statement of Expenditure Reports were due to the CSDE on September 13, 2019



### **Career Pathways**

- Toolkit Materials are now available to programs!
- Lesson plans, activities, links, videos and other resources for Career Awareness and Pathways - there is no need for teachers to create material!

https://sites.google.com/danbury.k12.ct.us/career-pathways-toolkit/

- The Taskforce members are available to attend meetings at program sites to demonstrate the toolkit resources
- A Schoology group has been created for teachers to ask questions about using the Toolkit.
- A calendar in Schoology will have dates related to Career Fairs and other relevant events.

Schoology Group Code: V439P-VWV7B



### **Teacher Evaluation**

- New directors should plan to attend the next session on the Adult Education Evaluation plan - see EdAdvance ATDN dates
- There will be at least one Evaluator Roundtable discussion for directors who are using the Adult Education Teacher Evaluation Plan to discuss the specifics of using that plan and materials
- The Adult Education Teacher Evaluation Plan and all materials are now posted on the CSDE Adult Education website:

https://portal.ct.gov/SDE/Adult-Ed/Policies-and-Procedures/Teacher-Evaluation



### **Teacher Evaluation**

- Adult Education directors are reminded that one of two approved plans should be used when evaluating teachers and supporting staff:
  - The CSDE-approved district evaluation plan
  - The CSDE-approved adult education evaluation plan
- The CSDE <u>Adult Educator Evaluation and Support Plan</u> and the district teacher evaluation plan which specifically lists adult education are the <u>only approved</u> evaluation instrument for Adult Education programs.
- Programs that choose to make changes/additions to the approved plan will need to submit those plans to the district committee responsible for teacher evaluation AND to the local Board of Education



### Program Compliance and Quality Review (PCQR)

- Bloomfield
- Branford
- Farmington
- Foothills
- Windsor Locks

Briefing Session:

Wednesday, October 3, 2019 at 9:30 am CSDE Hartford

Follow up PCQR:

Bristol, Milford, Waterbury, West Haven



Next Policy Forum: Friday, January 10, 2020 Location TBD



