



CONNECTICUT STATE  
DEPARTMENT OF EDUCATION

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# Adult Education Policy Forum

September 21, 2018

# Agenda

- Welcome/Introductions
- Professional Development
- CT Adult Virtual High School (CTAVHS)
- Federal Grant Update
- Connecticut Association for Adult and Continuing Education (CAACE)
- Workforce Innovation and Opportunity Act (WIOA) Update
- College and Career Readiness Standards (CCRS) Update
- STAR
- Important Meeting Reminders
- 2018-2019 Important Due Dates



# Agenda continued

- Adult Education Directory Information Form
- GED Update
- CARS Update
- Other Updates
- State Grant Update
- Career Pathways
- Credit Diploma Program
- National External Diploma Program (NEDP)
- Teacher Evaluation
- Program Compliance and Quality Review (PCQR) for FY 2018-2019



# Professional Development Update

The CSDE now contracts with **one** Regional Education Service Center (RESC) EdAdvance for delivery of our FY 2018-2019 Professional Development initiatives and trainings.

In order to provide consistency, training staff from CREC are still delivering some training.

Staff from the RESC are responsible to deliver training to our adult education staff.



# ATDN Professional Development

**SUMMERINSTITUTE: August 14 & 15, 2018**

Held at University of West Haven, Orange Campus with over 110 attending the 2-day event. Workshops included:

- CT Rides
- Career Pathways from a school Counselor perspective – 31%
- GED & You Update -42%
- Designing Learning for ALL: Clear Goals, Flexible Means -27%
- IET/IELCE -46%
- TOPS Reports: How to use and interpret for your instruction -42%
- Teacher Evaluation Part I -12%
- 2-1-1
- Using Nearpod for Lesson Development – 19%
- Mental Math and Visuals for ESOL and ABE Students- 23%
- Career Readiness & Employability Skills -58%
- Using ELP Standards in the adult ed classroom – 30%
- Google Drive 2.0 for Creation, Collaboration & Organization – 52%
- Teacher Evaluation Part II – 18%



# ATDN Disability Conference 10-26-18

Keynote Presentation

## Judy Dworin Performance Project

Breakout sessions include:

- **The Mission of the Prospector Theater & How We mine for Sparkle**
- **The Impact of PTSD and Complex Developmental Trauma on Employment and Education**
  - **Pathways to Services: Lifetime Planning**
- **Enhancing Education & Employment Opportunities through Assistive Technology**
  - **Opioid Epidemic: CT's Response in Prevention, Treatment, and Recovery**
  - **Panel on WIOA and its Impact on Adults with Disabilities**
- **Anxiety: Number One Mental Health Challenge to Adults' Performance in the Workplace Today**
- ***Ideal for (DCP) Disability Contacts Person to attend – only \$125***



# Schoology

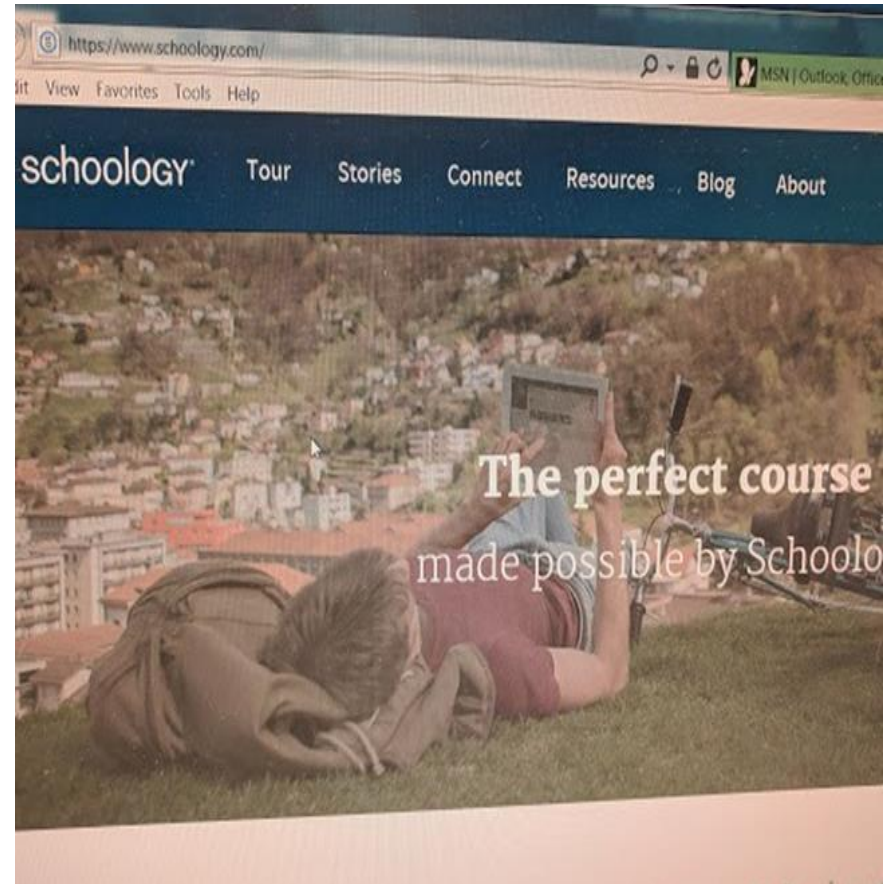
A great tool for communications that will replace our current Wiggio tool...

## Here's how to join Schoology :

1. Go to <https://www.Schoology.com>
2. Click Sign Up
3. Click Instructor
4. Enter your name, email address and password. Check "I am not a robot," click agree to terms.
5. Hit Register

## You have now successfully created a Schoology Account.

6. Click "Schoology" in the upper left hand corner to view your account.
7. Click on My Groups
8. You will be invited to join specific groups with a group code provided by the group leader. (SEE SCHOOLGY FLYER).



## Course Updates:

- **New Course: Allied Health (Terms 1 & 3)**
- **Accuplacer Prep** is now available with a section for each LEA

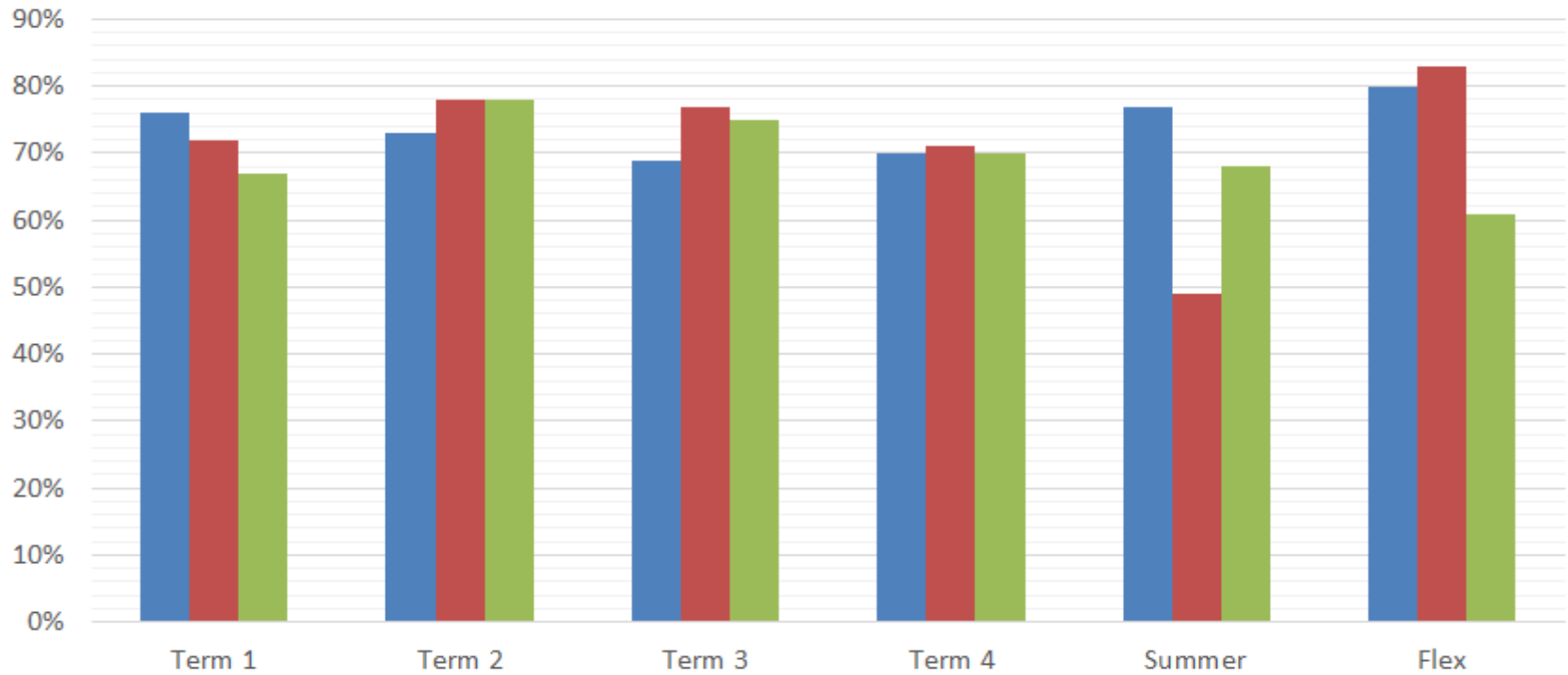
***First FY 2019 Directors' Meeting – Monday, Oct. 15, 2018***



# Completion Rates

## Completion Rates

■ 2017-18 ■ 2016-17 ■ 2015-16



# Federal Grant Update

- Due to funding restraints, IELCE grants were reduced to \$37,000
- Transition to Postsecondary and Workforce Readiness grants were reduced to \$36,000 each.
- The new PEP FY 2019 federal adult education grant awards are available through the CSDE's Prepayment Grant System once the award process is complete.
- The PEP End of Year Reports were due to the Adult Education Unit on August 1, 2018. Thank you for your timely submissions.



# Federal Grant Update

## Federal Monitoring

- SDE has been informed that CT has been selected for a virtual monitoring review.
- The review will focus on the most recent competition under WIOA using the Competition section of OCTAE's Monitoring Tool.



# Welcome Back



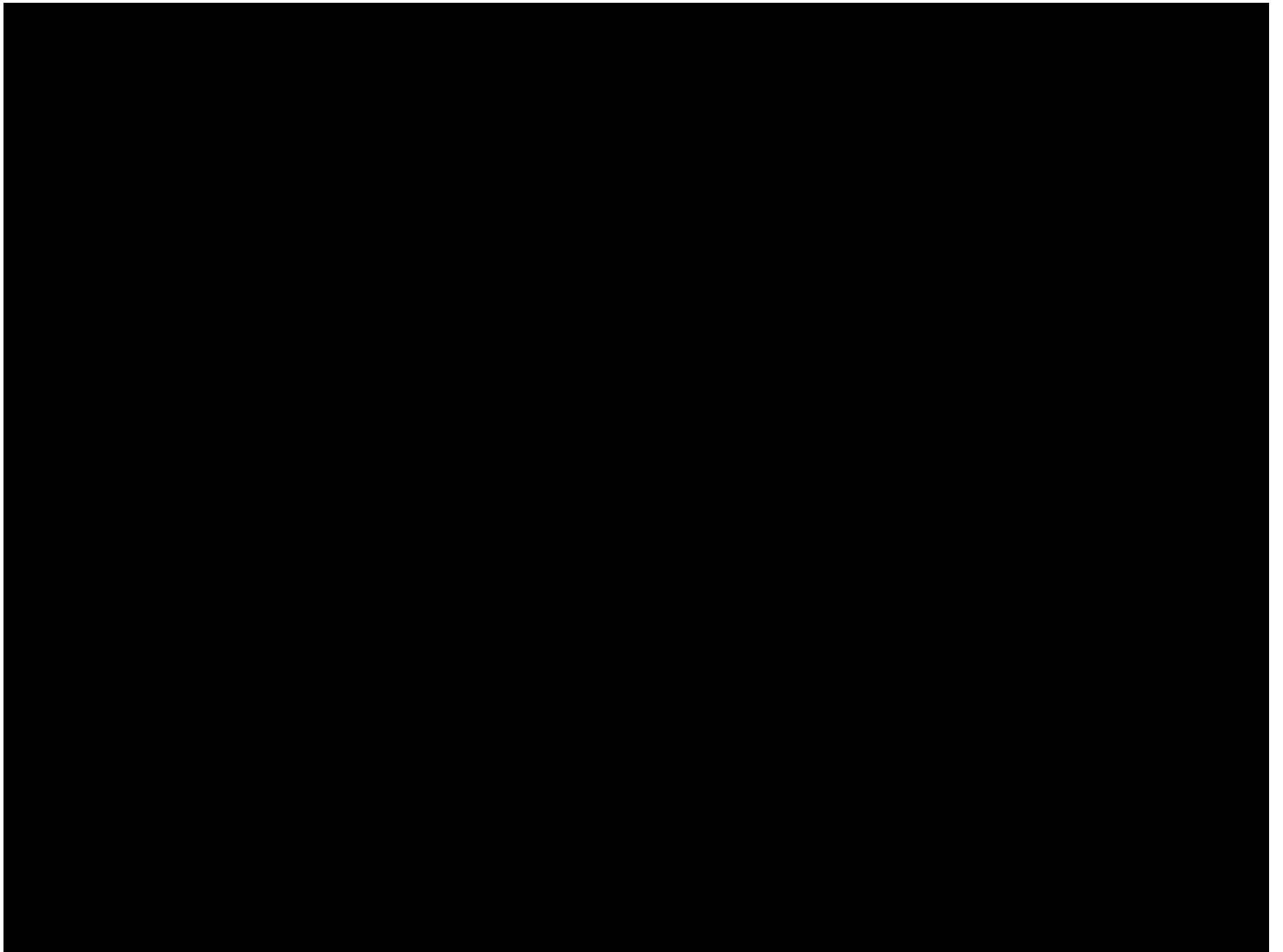
**Picture yourself here, feet in the sand, drink in your hand, not a care in the world... JB**

# 2018-2019

- New Directors
- By-Laws
- Legislative Agenda
  - Gubernatorial Race
- CAACE Conference
- Professional Development
  - Director's/Leadership Summit
  - Resiliency and Trauma

# Promotional Ideas and “Why we do what we do”

- <https://fox61.com/2018/08/28/new-haven-bringing-new-meaning-to-back-to-school/>
- <https://www.wtnh.com/news/connecticut/new-haven/-no-excuses-rally-in-new-haven-will-encourage-adults-to-finish-education/1401304809>
- <https://m.youtube.com/watch?v=KOAYMygO4ck&feature=youtu.be>





# CAACE Workshop Schedule 2018-19

**October 12<sup>th</sup>: Bristol**

10AM-2PM

Resiliency & Trauma

**November 30<sup>th</sup>: CREC**

10AM-12:30PM Immigration & Citizenship

12PM-2:30PM Marketing for Enrichment and Adult Ed

**February 22<sup>nd</sup>: West Hartford**

10AM-12:30 Response to Topics from Director's Summit

12:30-2:30 CSDE/ATDN workshop (free!)

**May 3<sup>rd</sup>: Bristol**

10AM-12:30PM School Safety

12PM-2:30PM Monitoring for Success in Enrichment and non-Mandated





**Save the Date:  
CAACE Conference 2018  
March 28th and 29th  
Mystic Marriott Resort**



# WIOA Update

- MOUs with the 5 Workforce Development Boards (WDB) have been completed.
- Infrastructure Funding Agreements ( part of the MOU)
  - CSDE has contributed annually since WIA-1998
  - New process under WIOA
  - Funds are provided to help Adult Education staff to cooperate with AJC
- New dates for End of Year Data reporting to OCTAE



# WIOA Update

## Suggestions for Cooperation

- Assist out of school youth in attaining a secondary school diploma
- Hold GED in the One Stop after hours
- Strategic referrals
- Sequential referrals
- Joint help with performance
  - Joint recruitments
  - Participate in job fairs
  - Share follow up
  - Report progress

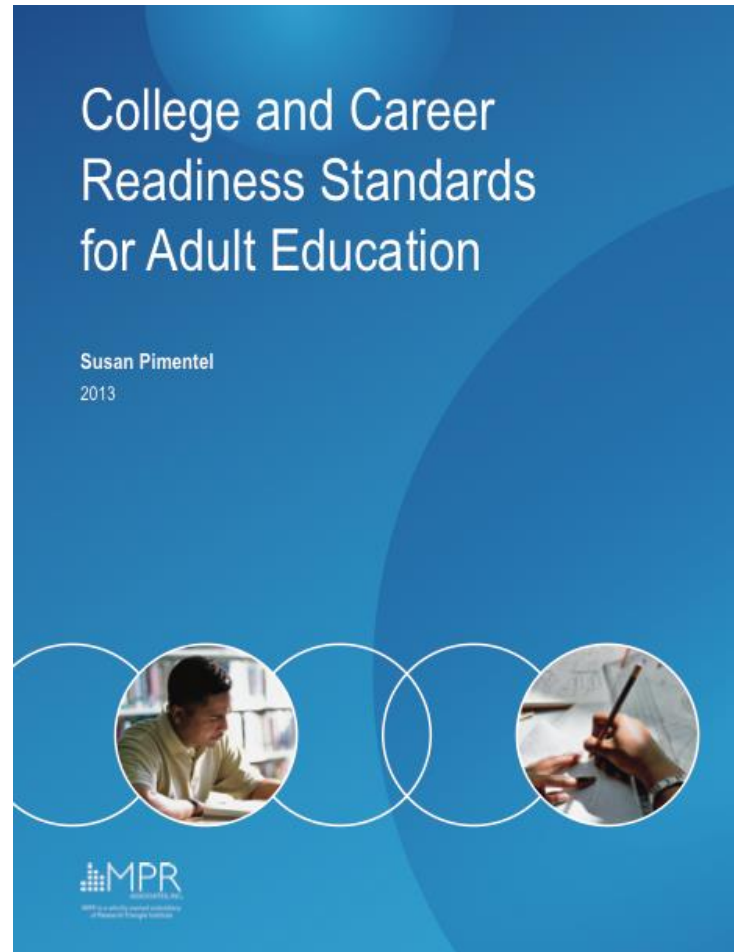


# Integrated English Language & Civics Education (IELCE)

- All grant awards were reduced to \$37,000 to accommodate the number of proposals.
- Requirements for this priority area include:
  - English Language Acquisition
  - Civics Education
  - Workforce Readiness
  - Training Accessibility
- Building Opportunities Project (OCTAE)  
<https://lincs.ed.gov/program/building-opportunities-ielce>



# CCR Standards Update



# CCRS Update

- CSDE continues to offer training through ATDN for College and Career Readiness Standards.
- The 100 series (for all teachers) are scheduled for Math and ELA- flyer on tables, registration at EdAdvance.
- Reminder-100 Series' sessions are more limited this year.
- English Language Proficiency Standards (ELPS) and the first training module are on LINCS.
- Several sessions reviewing the ELP Standards are scheduled.
- SDE and CCRS trainers will be meeting with OCTAE/LINCS coaches to review and update CT's Sustainability Plan.



# CCRS

## Reminders

Who should be the one or two teachers to attend the 200 series?

- Teacher who has completed all 100 series, including assignments
  - Teacher who will follow through with the training by sharing with staff at the program
  - The 200 series includes:
    - 201-Resource Alignment
    - 202-Lesson Development
    - 203-Reviewing of student work and assignments (TBD)
    - 204-Lesson Study (TBD)
- The 200 series Math and ELA sessions are ongoing.



# NEDP Update

- The NEDP Directors meeting will be held on Wednesday, October 31st, 2018, at the Meriden Public Library at 1:00 pm. This is a required meeting for Program Directors with their Lead Assessor. RSVP to Susan Pierson by October 26th .
- Provider agreements which were emailed out on September 6<sup>th</sup> need to be signed and emailed to Sue before the Directors meeting on October 31st. Thanks to those who have already returned their agreements.
- The 3 day training for new advisor/assessors will be held on three Fridays- November 30, December 7 and 14, 2018 at Naugatuck Adult Education.





# NEDP Cont...

- NEDP Refresher Training will be on October 5th at New Haven AE.
- Evaluation Workshop will be held on November 16th at Naugatuck AE.
- Registration for all trainings may be found at <http://edadvance.org/adult-learners/atdn-professional-development>

**NEDPC web site: [www.nedpc.net](http://www.nedpc.net)**  
**Conference details coming soon!**



# STAR

## **ST**udent **A**chievement in **R**eadng - Evidence-based reading instruction

- Project from the national Office of Career, Technical, and Adult Education (OCTAE).
- Is not a curriculum - STAR represents a systemic change in how reading is approached
- Reading reform initiative that includes professional development, tools, and resources that expand participants' knowledge of effective reading instruction.
- Provides training and support for teachers of intermediate reading students in effective, evidence-based practices in the four major components of adult reading instruction: **alphabeticity**, **fluency**, **vocabulary**, and **comprehension**.



# STAR

## Participants in STAR Training

- Teachers of ABE/CDP who are responsible for reading instruction
- Directors in a supporting role

## Requirements of STAR

- Teachers participate in 45 hours of PD
- Teachers Implement evidence-based reading instruction ideas from the trainings
- STAR classes have managed, not open, enrollment



# STAR

Projected timeline for STAR adoption:

- 2018-19 CSDE pilots STAR with selected programs
- 2019-20 STAR Pilot expands to additional programs
- 2020-21 STAR is required for all programs



# Important Meeting Reminders

## Policy Forums for 2018-19 - [Energize CT](#)

- Friday, January 11, 2019, 9:30 am-noon
- Friday, June 7, 2019, 9:30 am-noon



## CARS Experienced Users Webinar

- September 27, 2018, 1:00 pm -3:00 pm
- September 28, 2018, 9:00 am -11:00 am

## CARS New Users Training at CSDE, 450 Columbus Blvd, Hartford

- October 11, 2019, 9:30 am- 11:30 am
- October 17, 2018, 9:00 am-1:00 pm New Directors

## NEDP Directors' Meeting

- October 31, 2018, 1:00 pm -3:30 pm at Meriden Public Library

## CEE Meeting and Provider meeting

- November 1, 2018, 9:30 am-11:30 am



# Important Meeting Reminders

## Disability Contact Person Training

- November 2, 2018, 9:00-12:00 & 1:00-3:30, ACES, Hamden

## GED Registrar Meeting

- November 19, 2018, 9:30-12:00 & 12:30-3:00, CAS/CIAC, Cheshire

## Regional Program Facilitator Meetings for the Fall of FY 2017-18

- October 18, 2018, 1:00 - 3:00 PM East Haven Adult Education
- October 19, 2018, 9:30-12:00 PM CSDE, 450 Columbus Blvd., Hartford
- October 25, 2018, 1:30 - 3:30 PM Waterbury Adult Education



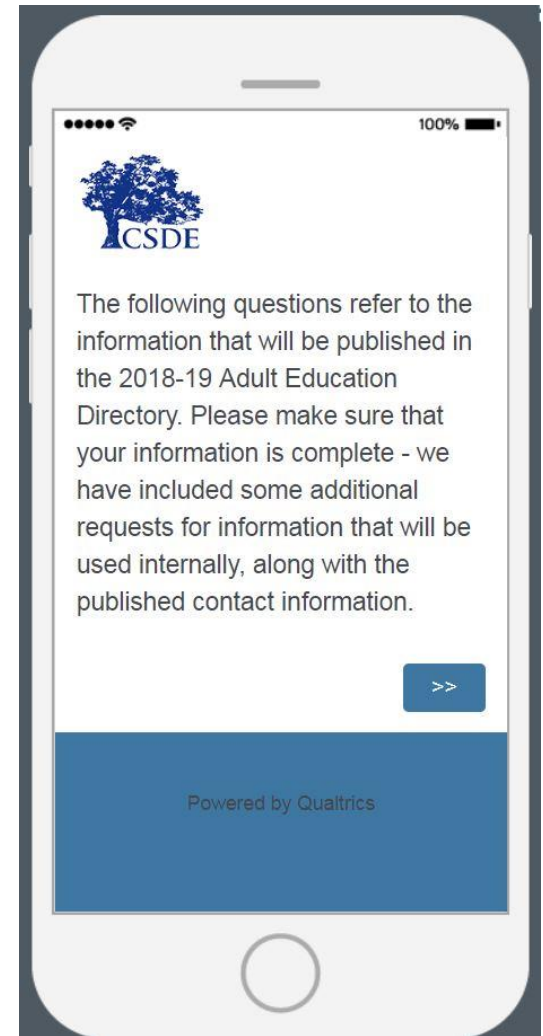
# 2018-19 Due Dates and Reminders

## Adult Education 2018-2019 Important Due Dates and Meetings

YEAR	2018				2019								
MONTH	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
<b>ADULT ED STATE GRANTS</b>	<b>1</b> FY 2018 ED-141 Statement of Expenditures due to CSDE Electronic Submission						<b>15</b> FY 2019 ED-245 and ED-245A AE Grant Revisions mailed to CSDE Also E-mail Template	<b>15</b> FY 2020 ED-244 and ED-244A AE Grant Applications mailed to CSDE Also E-mail Template					<b>1</b> FY 2019 ED-141 Statement of Expenditures due to CSDE Electronic Submission
<b>FEDERAL GRANTS (PEPs)</b>						<b>15</b> FY 2019 PEP Mid-Year Reports and Budget Revision due to CSDE			PEP Cont. application due to CSDE TBD			<b>2</b> FY 2019 PEP End of Year Reports due to CSDE	
<b>CARS Data Entry Timelines (see CARS manual)</b>		<b>26</b> Enter Sept.	<b>30</b> Enter Oct.	<b>28</b> Enter Nov.	<b>25</b> Complete first semester data entry	<b>22</b> Enter Jan.	<b>29</b> Enter Feb.	<b>26</b> Enter March	<b>31</b> Enter April	<b>28</b> Enter May	<b>26</b> Complete all data entry for FY 2019		
<b>MEETINGS</b>	<b>21</b> Energize CT North Haven				<b>11</b> Energize CT North Haven					<b>7</b> Energize CT North Haven			<b>TBD</b>

# Adult Education Directory

- The deadline for submitting 2018-19 Directory Information was September 14!
- Almost ALL programs have submitted data - the directory will be posted soon!
- Only ~~3~~ ~~2~~ ~~1~~ stragglers - don't make us put your name on the slide....





# GED Updates

## GED Annual Conference

- 2018 GED Testing Service Annual Conference had a full lineup of presentations, networking opportunities, professional development workshops and information sessions. The full list of sessions and links to presentations can be found on the GED Testing Service web site: [https://ged.com/in-session/gedts18-pd-workshops\\_aug2018/](https://ged.com/in-session/gedts18-pd-workshops_aug2018/)

## 'Tuesdays for Teachers' Webinar Series

- Tuesdays for Teachers will continue for 2018-2019. This is an excellent resource for teachers and the webinars are recorded for easy access and can be found here: [https://ged.com/educators\\_admins/teaching/professional\\_development/webinars/](https://ged.com/educators_admins/teaching/professional_development/webinars/)



# GED Updates

## GED Marketing

- [This presentation](#) from the GED Testing Service annual conference reviews successful marketing campaigns GED Testing Service has done and provides tips on how local adult education programs can apply the findings to help with student recruitment.
- GED Testing Service has also created posters in [English](#) and [Spanish](#) that can be displayed at your adult education program and/or test center to promote the GED test.
- If you have other ideas for promoting adult education classes and recruiting GED students we encourage you to share them in GED Testing Service [Facebook forum for adult educators](#).



# GED Updates

## Changes Coming to the RLA Test Screen

The Reasoning through Language Arts (RLA) test interface will undergo some upcoming format changes:

- The response box will be greatly enlarged on the right-hand side of the display. Students will be able to view, write and edit their response more easily.
- The instructions will be reformatted and made clearer on the left-hand side of the display. The instructions have not changed, but the information that is accessed by clicking on the “ER Answer Guidelines” will now be more accessible as part of the instructions.
- The instructions will appear with selected words in bold type. When a student reads only these bolded words, they can still understand the task.

These enhanced instructions will also appear on all accommodated tests, GED Ready® and Spanish tests.

Also, the reading material which is currently presented across multiple tabs will be presented in one tab that students scroll through. There will now be just two tabs on the left-hand side of the display: one tab for the revised instructions, and a second tab for the reading material.



# GED Updates

## Changes Coming to the GED Score Reports

GED Testing Service has researched to improve the usability and effectiveness of the GED Score Reports.

Here are a few examples of our findings from the research:

- Revise language to make the reports easier to understand including:
  - Skills/indicators in “How to Score Higher”
  - Information provided in “What Does My Score Mean”
- Update the study plan including:
  - Sorting the study plan by page numbers in the book
  - Printable version with margins that allow for hand-written notes

The full presentation and a downloadable pdf are [available here](#).



# GED Updates

## Employers offering GEDWorks™

- The program has grown to reflect a wide variety of employers spanning the US, including our two latest partners, *The Cheesecake Factory* and *Total Wine & More*.



# GED Updates

## New GED Website Launched May 2018

Focus is to improve student experience for: Engagement, Persistence, Long-term, sustained outcome

## News, updates and promotions for September 2018:

- **GED Flash for Organizations September promotion!** Due to popular demand and in recognition of Adult Education & Family Literacy Week, we are bringing back a special offer on [GED Flash for Organizations](#). Get 14 months for the 12-month price and the chance to buy \$2 GED Ready vouchers when you purchase GED Flash for Organizations between now and the end of Adult Education & Family Literacy Week (ends Sep 29).
- **GED Flash for Individuals Back to School promotion!** September 18th through October 1st students can get [40% off any GED Flash subject](#). No promo code is necessary—discount will automatically be applied at checkout.
- **Share your success stories!** GEDTS is always looking for success stories to highlight on the website, social media and in the news. Send an email at [communications@ged.com](mailto:communications@ged.com) if you have a personal story to share about an experience with the GED test program and your students can share their story with us [here](#).

## GED Ready™

- The GED Ready™ is the official practice test for the GED®. Beginning January 1, 2019, any Connecticut resident who wants to take the GED tests® will be required to take the GED Ready® practice tests before scheduling the operational test.



# Adult Education and Family Literacy Week



## National Coalition for Literacy

**National Adult Education and Family Literacy Week** (September 23-29, 2018) raises public awareness about the need for and value of adult education and family literacy.

**Resources are available:** <https://national-coalition-literacy.org/adult-education-and-family-literacy-week/>

Proud Partner in Support of



Adult Education & Family Literacy Week





# Connecticut Adult Reporting System (CARS) Update

- The FY 2018-2019 CARS Manual of Policies and Guidelines may be accessed from the CSDE Web site at:

<https://portal.ct.gov/SDE/Adult-Ed/Accountability/Adult-Education-Assessment-and-Accountability/Documents>

- CARS Data Administrators are reminded to:
  - Review the user list and the access levels users have to CARS;
  - Check “*not active*” for any users who are no longer with the program;
  - Edit/Update “Years of Teaching Experience in Adult Education” on the Staff Screen for:
    - Less than 1 Year
    - 1-3 Years
    - More than 3 Years
- CARS Data Entry Timelines (see CARS Policy Manual)
  - By October 26, 2018 - Enter September Attendance
  - July 26, 2019 – Complete all data entry and ensure data is error free







# Connecticut Adult Reporting System (CARS) Update

- All Adult Education Providers receiving Title II (PEP dollars) must:
  - Create new courses and set the appropriate radio button designating if the course is offered as a component of the federally funded program. Radio buttons include:
    - Integrated English Literacy and Civics Education (IEL/Civics) Sec. 243
    - Integrated Education and Training (IET)
    - Family Literacy
    - Non-Traditional / Corrections Education
    - Transition to Post-Secondary Education and/or Training
    - Workforce Readiness
  - Barriers to Employment:
    - Everyone enrolled in Title II will will have either a Cultural Barrier, Low Literacy Level, or Limited English Speaking
  - Ensure that half of enrolled students are making at gains
  - Make a concerted effort to collect social security numbers on as many enrolled students as possible. Providers can access this data in Data Download section in CARS.



# Data Considerations for CSDE and Local Programs

- All learners are held accountable for employment outcomes when they exit adult education, even if that is not their purpose for enrolling in adult education.
- Achieving this standard will be predicated on the collection of social security numbers
- Enter Postsecondary goal will no longer serve as the criteria for selecting learners for follow up, instead all learners who attain their State or Local high school diploma are tracked
- CSDE does annual data matches with the National Student Clearinghouse
  - Does not include private schools/training programs
- CSDE may need to seek increased survey assistance from local programs for new NRS collections.
- Connecticut has long implemented minimum goal setting standards through the Provider Performance Summary.



# Other Updates

- CASAS eTests Online are now \$1.20 per unit for 2018-19
- The Connecticut Competency System (CCS) Manual of Assessment Policies and Guidelines may be accessed from the CSDE Web site at <https://portal.ct.gov/-/media/SDE/Adult-Ed/ccspolicies.pdf?la=en>
- Test security agreements are due to Tony Sebastiano by today, September 21. Email was sent to all program directors.



# Connecticut Competency System (CCS)

## CASAS Tests - Reading GOALS 900 Series:

Greater Opportunities for Adult Learning Success

- CASAS has announced that the Reading GOALS 900 series (Forms 901-908) has been approved for NRS reporting purposes for ABE and Adult Secondary Education (ASE) programs. Connecticut anticipates adopting the new series in January.
- CASAS Trainer, Linda Taylor, will be presenting a review of the CASAS 900 Series on Thursday, December 6, 2018 from 8:30-3:00 in New Haven. Register for the session at: [www.edadvance.org/atdn](http://www.edadvance.org/atdn)



# Connecticut Competency System (CCS)

## Program Facilitator Recertification

- Completion of ***CASAS Beyond Implementation Basics for Recertification #6655***
- Go to [www.casas.org](http://www.casas.org) choose “training registration” to register
- Complete by December 1, 2018 and send Certificate of Completion to [ahalloran@crec.org](mailto:ahalloran@crec.org)



# State Grant Update

## FY 2018-2019

Recommended Appropriation	Adult Education Appropriation	Grant Amount Available to Towns, Districts and Cooperating Eligible Entities	ED-244/244A Preliminary Requests
<b>\$21,035,200</b>	<b>\$20,383,960</b>	<b>\$19,364,762</b>	<b>\$21,044,751</b>



# State Grant Update

## FY 2019

- Preliminary Adult Education State Grant Award Letters and ED-114 Budgets have been disseminated to all school districts via the State's Pre-payment Grant System
- The preliminary state grant cap percentage is approximately 7.98 percent – the State does not anticipate additional reductions
- ED-141 Statement of Expenditure Reports were due to the CSDE on September 1, 2018



# Career Pathways

The Career Pathways Taskforce has been meeting regularly:

Carol Boin – CREC

Suzanne Cimochoowski – EASTCONN

Jody Huzina – Danbury AE

David Lee – Manchester AE

Christy Martin – New Milford AE

Marcy Reed – CSDE

Fred Silbermann – Meriden AE

Michele Vacharakupt – Vernon AE





# Career Pathways

- Toolkit Materials are now available to programs!
- Lesson plans, activities, links, videos and other resources for Career Awareness and Pathways - there is no need for teachers to create material!

<https://sites.google.com/danbury.k12.ct.us/career-pathways-toolkit/>

- The Taskforce members are available to attend meetings at program sites to demonstrate the toolkit resources
- A Schoology group has been created for teachers to ask questions about using the Toolkit.
- A calendar in Schoology will have dates related to Career Fairs and other relevant events.

Schoology Group Code: **V439P-VWV7B**



# Credit Diploma Program

- The CDP Advisory Committee has been meeting regularly and is working on revisions to:
  - Graduation Credit Requirements
  - The CDP Administrative Manual
- CSDE has written a formal proposal to change the requirement for graduation credit:
  - Require 21 credits beginning with the class of 2021
  - Require 25 credits beginning with the class of 2023
- There will be an updated CDP manual posted on the CSDE Adult Education website
- It is suggested that providers that offer CDP raise credits gradually to be in alignment with the proposed credit increases



# Teacher Evaluation

- The Part 1 and 2 sessions for evaluators was held as part of the Adult Education Summer Institute
- New directors should plan to attend the next session - see EdAdvance ATDN dates
- There will be at least one Evaluator Roundtable discussion for directors who are using the Adult Education Teacher Evaluation Plan to discuss the specifics of using that plan and materials
- The Adult Education Teacher Evaluation Plan and all materials are now posted on the CSDE Adult Education website:

<https://portal.ct.gov/SDE/Adult-Ed/Policies-and-Procedures/Teacher-Evaluation>



# Teacher Evaluation

- Adult Education directors are reminded that one of two approved plans should be used when evaluating teachers and supporting staff:
  - The CSDE-approved district evaluation plan
  - The CSDE-approved adult education evaluation plan
- The CSDE [Adult Educator Evaluation and Support Plan](#) and the district teacher evaluation plan which specifically lists adult education are the only approved evaluation instrument for Adult Education programs.
- Programs that choose to make changes/additions to the approved plan will need to submit those plans to the district committee responsible for teacher evaluation AND to the local Board of Education



# Program Compliance and Quality Review (PCQR)

- Bristol
- Milford
- Waterbury
- West Haven

Briefing Session:

Wednesday, September 26, 9:30 CSDE Hartford

Follow up PCQR:

Cheshire, Wallingford, Norwalk, Simsbury



**Next Policy Forum:  
Friday, January 11, 2019  
Energize CT**

