

**Connecticut Department of Education**

Reading Leadership Implementation Council Meeting

March 19, 2024

1:00 – 2:30 p.m.

**Present:**

- Dr. Maureen Brummett, Superintendent, Newington Public Schools
- Dr. Michael Coyne, Department Head Educational Psychology, Professor of Special Education, NEAG School of Education, UCONN
- Kim Healy, Selectwoman, Wilton, CT
- Dr. Melissa Jenkins, District Administrator, Bridgeport Public Schools
- Dr. Tamu Lucero, Superintendent, Stamford Public Schools
- Thomas Nuccio, Children’s Policy Analyst, Women, Children, Seniors, Equity & Opportunity
- Fran Rabinowitz, Executive Director, Connecticut Association of Public School Superintendents (CAPSS)
- Bianca Rivera, Former Teacher, Fairfield and Bridgeport Public Schools
- Lisa Tomas, Retired Educator, Chairwoman, Coventry Town Council
- Dr. Melissa K. Wlodarczyk Hickey, Director of the Center for Literacy Research & Reading Success (Center), Connecticut State Department of Education (CSDE)

**Facilitator:**

Dr. Ellen Stolz, Educational Leadership Consultant, ImproveYourSchools

**Staff Present:**

- Irene Parisi, Chief Academic Officer, Connecticut State Department of Education
- Mrs. Katyria Rivera, Administrative Assistant, Connecticut State Department of Education

**I. Welcome with Roll Call**

Dr. Ellen Stolz, Educational Leadership Consultant, ImproveYourSchools, convened the meeting at 1:00 p.m., and Roll Call commenced.

**II. Approval of Minutes from February 27, 2024**

Dr. Stolz made a motion to approve minutes of February 27, 2024. Lisa Thomas approved the motion with corrections. Discussion ensued and motioned carried.

**III. The Consensus Decision Making Process**

Council read article Forming Storming Norming Performing: Team Development  
<https://managementconsulted.com/forming-storming-norming-performing/>

Questions below were discussed by the council members:

1. What does "Perform" look like to you? What does "Perform" look like to the members of your break-out team?
2. Where does the Council's current level of performance fall in the categories? What indicators guide your choice?
3. What strategies does the break-out group suggest as the next level of work to "Perform?"
4. Keeping the Council's charge in mind, please identify the proposals below that align to your break-out group's strategies for a high-performing Council:
  - a. Meet in-person
  - b. Conduct hybrid meetings
  - c. Request/receive presentation slides in advance
  - d. Allow public comment during RLIC meetings

#### **IV. Proposed Agenda Items and Topics**

- A. Council members voted on the next meeting being held in person/hybrid. Vote passed. April meeting shall be hybrid. The council engaged in conversation about consensus, Robert's Rules of Order, and the role of the council. The Council reviewed gradients of agreement slide from the May 2023 meeting.
- B. Council members discussed processes regarding public comment and inviting guest speakers.
- C. Facilitator summarized discussion topics including Robert's Rules of Order, timing on agenda topics for efficiency and vision and mission of the council.

#### **V. Crafting the Path Forward – K-3 Reading**

As a review, Dr. Hickey shared slides on the current council norms, legislated responsibilities, why/how/what, and goals.

#### **VI. Closing/Meeting Adjourned**

The next council meeting will be hybrid and take place on April 16, 2024, 1:00 – 2:30 p.m.

DRAFT