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Is this a privatization contract?

Where “privatization contract” means an agreement or series of agreements between a state agency and a person or entity in which such person or entity agrees to provide services that are substantially similar to and in lieu of services provided by state employees.

NO

No Action
Required

YES

Has this service been privatized previously?

YES

Complete a Cost Effectiveness
Evaluation, send it to OPM, and copy
the SCSB through the Chief
Procurement Officer.

Unless you have a waiver from the
secretary of OPM or this contract has
been in continuous existence since Jan
1, 2009.

NO

Does this contract meet the requirements in 4e-15 for janitorial work for the disabled or disadvantaged?

YES

No Action
Required

NO

Complete a Cost Benefit Analysis and a Business Case and submit the case to the
State Contracting Standards Board via the Board’s Chief Procurement Officer.

Unless these are Federal Funds as outlined in 4e-16(Q) or
Emergency Situation with Governor Approval as outlined in 4e-16(O)