



**Statutes, Regulations, Policies & Procedures Work Group
SPECIAL MEETING**

Tuesday, April 7, 2026 9:00 – 10:30 a.m.

Location: *Virtual Only*

MINUTES

In Attendance:

Thomas Ahneman, Chair, Statutes, Regulations, Policies and Procedures (SRPP) Work Group
Salvatore Luciano
Brenda Sisco
James Marpe

Gregory Daniels, Executive Director
Aaron Felman, Staff Attorney
Samson Anderson, Research Analyst
Aleshia Hall, Administrative Assistant

1. **Call to Order:** Chair Ahneman called the meeting to order at 9:03 a.m.
 - A. Roll Call of Work Group Members confirmed the attendance noted above.
2. **Approval of Minutes from March 10, 2026**

A motion to approve the minutes as written was made by Salvatore Luciano
The motion was seconded by Thomas Ahneman
The motion passed unanimously with abstentions from Brenda Sisco and James Marpe
3. **Review of Action Items from March 10, 2026 meeting:**

| | Topic | Action Item | Assigned to | Accomplished | Note |
|---|--------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|-----------------|--------------|-------------------------------|
| 1 | Rules of Practice | Assigned at the 02/03/2026 meeting: Follow up with Office of the Attorney General by 05/01/2026 if a response has not been received. | Attorney Felman | x | Due date 05/01/2026 |
| 2 | Mandated Regulations Reporting Table | Will update the table to reflect adoption of the Data Protection Regulations. | Attorney Felman | X | Due date 04/07/2026 |
| 3 | Mandated Regulations Reporting Table | 4e-34: Staff Attorney Felman will continue to work with the OAG with the hope of finalizing 4e-34 before the next Work Group meeting. | Attorney Felman | X | Tentative due date 04/07/2026 |

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|---|---------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|---|---------------------|
| 4 | Mandated Regulations Reporting Table | Chair Ahneman asked Staff Attorney Felman to provide an outline of what regulatory build-out looks like for the 4e-34 regulation at the next meeting on 04/07/2026. | Attorney Felman | X | Due date 04/07/2026 |
| 5 | Data Protection Regulations | The Data Protection Regulations approved at this meeting will be elevated to the full Board for approval at the regular Board meeting on 03/13/2026. | Executive Director Daniels | X | Due date 03/13/2026 |
| 6 | Legislation | Draft testimony for legislative testimony for SB469 on 03/13/2026. | Research Analyst Anderson | X | Due date 03/13/2026 |
| 7 | Legislation | Report on the status of legislation related to the SCSB at the regular Board meeting on 03/13/2026. | Research Analyst Anderson | X | Due date 03/13/2026 |
| 8 | Meeting Schedule | Send meeting invitation to the next meeting on 04/07/2026. | Assistant Hall | X | Due date 03/31/2026 |
| 9 | 4e-34 Regulations | Review and come prepared to discuss the 4e-34 Procedural Manual at the next meeting on 04/07/2026. | Work Group Members | X | Due date 04/07/2026 |

Please see a review of each action item listed above under Old Business.

4. Old Business:

A. Rules of Practice:

Staff Attorney Felman reported that he and Executive Director Daniels had a follow up meeting with the Assistant AG representative from the Office of the Attorney General (OAG) who completed the initial AG Pre-Review of the Rules of Practice in order to address some follow up questions, and was helpful but could not respond to all the questions proposed. An outstanding item included acceptable methods of filing, which seems sufficiently addressed, and proposed management processes and overall management design of the Rules of Practice to ensure that our rules similarly mirror processes at other agencies who have vetted and established processes. Attorney Felman plans to elevate the latter question to a higher level within OAG and hopes to finalize the document's Pre-Review by next month.

B. Review of Updated 2026 SCSB Mandated Regulation Reporting Table:

Attorney Felman explained that the information on this table will be continually updated as progress is made. He ensured it will be added to future Work Group meeting agendas for discussion at the discretion of the Work Group members.

C. Data Protection Regulations: Review of Document

Executive Director Daniels confirmed for Chair Ahneman that adoption of the Data Protection Regulations is on the agenda for the regular Board meeting on April 10, 2026.

D. 4e-34 Procedural Manual: Status Update

The final draft was distributed to the Work Group members prior to the meeting. There was no discussion regarding this completed draft.

A motion to move the 4e-034 Procedural Manual for consideration by the Board was made by James Marpe

The motion was seconded by Salvatore Luciano.

The motion was passed unanimously.

4e-34 Regulatory Buildout: Attorney Felman shared that he and Executive Director Daniels have made significant advances toward the regulatory buildout for the 4e-34 regulations buildout, and he will continue to focus considerable effort towards development. He recommended adding this topic to future agendas for ongoing discussion and, when the preliminary draft is ready, eventual review by work group members. At the request of Chair Ahneman, Attorney Felman will provide an outline of the key issues for discussion at the next meeting. He is not yet prepared to share a draft but noted that once it is shared with the Work Group members, they will likely recognize language that will be taken from the 4e-34 Procedure Manual.

E. Legislation:

Chair Ahneman confirmed that the legislative testimony that was provided simultaneously with the Board meeting on March 13, 2026 has been completed.

Research Analyst Anderson provided the following overview:

S.B. 469: AN ACT IMPLEMENTING THE RECOMMENDATIONS OF THE STATE CONTRACTING STANDARDS BOARD, passed out of the GAE Committee as amended. He explained that SB469 contained the five provisions that SCSB asked for and the amendment removed one. SB 469 increased the emergency procurement threshold from \$10,000 to \$25,000 in order to be consistent with DAS' statute. The amendment keeps the threshold at \$10,000. The amendment also did not remove the requirement that SCSB post to the State Contracting Portal, which is a concern that was voiced by the Executive Director and Chair in their testimonies to the committee because we do not have access to the portal. The amendment makes no further changes, including to the other four provisions recommended.

- The Bill is currently at the Office of Fiscal Analysis (OFA) and the Office of Legislative Research (OLR). The OFA asked for the estimated cost impact. At the direction of Chair Palache, Executive Director Daniels responded that we did not anticipate a need for additional staff.
- Ms. Sisco explained that it will currently be written into File Copy with the fiscal note attached. If there is no cost, it will not need to be referred to the Appropriations Committee.

Research Analyst Anderson explained that he has been tracking additional bills that may impact our agency and that they all are either Tabled for the Senate Calendar or with the Office of Legislative Research and the Office of Fiscal Analysis:

- Tabled For Senate Calendar (all introduced by the Government Oversight Committee):
 - S.B. 247: AN ACT INCREASING THE AUTHORITY OF THE AUDITORS OF PUBLIC ACCOUNTS
 - S.B. 324: AN ACT CONCERNING GOVERNMENT OVERSIGHT OVER FRAUD AND WASTE AND ESTABLISHING THE OFFICE OF GOVERNMENT OVERSIGHT AND EFFICIENCY
 - S.B. 251: AN ACT CONCERNING THE AUDITORS OF PUBLIC ACCOUNTS, AUDITS OF PRIVATE ENTITIES AND PERFORMANCE AND ACCOUNTABILITY STANDARDS FOR STATE AND QUASI-PUBLIC AGENCIES
 - S.B. 425: AN ACT REQUIRING ANNUAL STATE AGENCY PERFORMANCE PLANS
 - This bill was recently amended and now mentions SCSB. The SCSB would not need to provide an annual performance plan to OPM, and just to GAE, if this bill were to pass.
- Passed Committee and now with the Office of Legislative Research and Office of Fiscal Analysis (all introduced by the GAE Committee):
 - S.B. 469: AN ACT IMPLEMENTING THE RECOMMENDATIONS OF THE STATE CONTRACTING STANDARDS BOARD
 - S.B. 489: AN ACT MAKING TECHNICAL CHANGES TO STATUTES CONCERNING STATE CONTRACTING
 - S.B. 426: AN ACT ESTABLISHING THE OFFICE OF GOVERNMENT OVERSIGHT

Chair Ahneman thanked Research Analyst Anderson for this legislative update and requested that he provide the same report at the regular Board meeting on Friday, April 20, 2026.

5. New Business:

Chair Ahneman and Attorney Felman discussed the priority of items on the Mandated Regulations Reporting Table and agreed that the next area of focus would be 4e-7. Attorney Felman explained that 4e-7 is a *three-lane* authority:

1. Termination of a Contract
2. Restriction or suspension of procurement authority of an agency
3. Restriction or suspension of an individual or set of procurement personnel.

The processes will look similar to the *one-lane authority* of 4e-34 in framework, intake, and prehearing steps; however, it will be longer and more repetitious. As with 4e-34 both a procedural manual and regulatory buildout seems like the logical procedural steps for the overall buildout of 4e-7 in this calendar year.

Chair Ahneman agreed that we pursue 4e-7 and directed the Work Group members to read and familiarize themselves with that section prior to the next meeting.

6. Review of Action Items from this meeting

| | Topic | Action Item | Assigned to | Accomplished | Note |
|---|---------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|---------------------------|--------------------------|----------------------------------------------------|
| 1 | Rules of Practice | Assigned at the 02/03/2026 meeting: Follow up with Office of the Attorney General by 05/01/2026 if a response has not been received. | Attorney Felman | <input type="checkbox"/> | Due Date 5/1/2026 – Follow Up to Occur April Month |
| 2 | Mandated Regulations Reporting Table | Monthly updates will be provided at the next Work Group meeting. | Attorney Felman | <input type="checkbox"/> | Due date 04/06/2026 |
| 3 | Legislation | Provide a legislative update to the full Board at the regular meeting on April 10, 2026. | Research Analyst Anderson | <input type="checkbox"/> | Due date 04/10/2026 |
| 4 | 4e-34 Regulations | Staff Attorney Felman will continue to work with the OAG to finalize. An update will be provided at the next Work Group meeting. | Attorney Felman | <input type="checkbox"/> | Due date 05/06/2026 |
| 5 | 4e-34 Regulations | Attorney Felman will provide an outline of the key issues for discussion at the next meeting. | Attorney Felman | <input type="checkbox"/> | Due date 05/06/2026 |
| 6 | 4e-7 Regulations | Review section 4e-7 of the Statute and come prepared to discuss it at the Work Group meeting. | Work Group Members | <input type="checkbox"/> | Due date 05/06/2026 |

7. Schedule for Next Meeting:

After a brief discussion, it was agreed that the next meeting would be scheduled for Wednesday, May 6, 2026 from 9:00 a.m. – 10:30 a.m.

8. Adjournment

A motion to adjourn the meeting at 9:34 a.m. was made by Salvatore Luciano
The motion was seconded by Brenda Sisco
The motion passed unanimously.

Respectfully submitted,

Aleshia M. Hall
Administrative Assistant

DRAFT