



STATE of CONNECTICUT  
Office of Governmental Accountability  
State Contracting Standards Board

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**Statutes, Regulations, Policies & Procedures Work Group  
Notice & Agenda**

Tuesday, March 4, 2025 at 10:00 a.m.

Location: *Virtual Only*

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Meeting ID: 294 292 248 05

Passcode: cR66vG7q

1. **Call to Order** of the Meeting of the Statutes, Regulations, Policies, & Procedures Work Group

a. Roll Call of Work Group Members

2. **Approval of Minutes** from the January 22, 2024, initial meeting of this work group.

3. **New Business - Emerging Issues Related to Contracting Standards**

A. **Review of Action Items from Previous Meeting**

a. Review updates on the **Regulation Reporting Table** (Dec. 2024) and status of re-sorting priorities.

b. **Immediate Work Focus Areas:**

- i. Rules of Practice – Sec 4-167
- ii. Protection of Personal Data – Sec 4-196
- iii. Sec 4e-5 Regarding Education and Training

c. **Priority Sections Identified:**

- i. Sec 4e-16 Privatization Contracts
- ii. Sec 4e-36 Contest of the Solicitation or Award of a Contract by Bidder or Proposer
- iii. Sec 4e-43 Regulations Concerning Errors and Omissions Insurance

B. **Prioritization Process**

- a. Discuss the fluidity of prioritization in the initial stages.
- b. Establish objectives for prioritization:

- i. Identify "low-hanging fruit"
- ii. Identify tasks already being executed by the Board
- iii. Sections of chapter 62 that contain the language "on or before", "on or after", and "not later than".

### **C. Review of Outline Preparation**

- a. Confirm progress on outline preparations for next monthly meeting.
- b. Assign any remaining tasks related to outlines.

### **D. Review 2025 Legislative Proposals**

- a. Legislative Proposals v.2 – 13 Points Document from January 2025
  - i. Minutes from January 10, 2025, Regular Meeting (See page 6)
- b. Discuss Work Group Positions to be presented to the Board at the March 14, 2025, Regular Board Meeting:
  - i. SB133: AN ACT CONCERNING THE APPOINTMENT OF THE STATE CONTRACTING STANDARDS BOARD CHAIRPERSON.
  - ii. SB607: AN ACT INCREASING LEGISLATIVE OVERSIGHT OVER THE STATE CONTRACTING STANDARDS BOARD.
- c. Discuss 2024 Raised Bills and the Work Group's anticipated position on similar bills that may be raised in the 2025 Legislative year:
  - i. Raised Bill 389: AN ACT CONCERNING THE STATE CONTRACTING STANDARDS BOARD AND STATE PROCUREMENT.
  - ii. Raised Bill 391: AN ACT IMPLEMENTING THE RECOMMENDATIONS OF THE STATE CONTRACTING STANDARDS BOARD.

### **E. Progress and Reporting Systems**

- a. Discuss the development of a consistent reporting system to:
  - i. Inform all stakeholders of progress
  - ii. Identify watershed events

### **F. Agency, Contractor, and Public Coordination**

- a. Review strategies for gathering input from:
  - i. Agencies
  - ii. Contractors

- iii. The Public
- b. Develop an action plan for effective coordination.

#### **G. Timeline Development**

- a. Establish timelines for deliverables for prioritized sections.

#### **H. Agency Communication**

- a. Discuss communication strategies with agencies that will provide advice, assistance, and consultation (DAS and others as needed).
- b. Focus on the 8 sections in Chap 62 where DAS is mentioned.

#### **I. Miscellaneous**

- a. Open the floor for any additional topics, questions, or concerns.

#### **J. Next Steps and Action Items**

- o Confirm next steps and assign action items before the next meeting.

### **4. Adjournment**