



STATE of CONNECTICUT  
Office of Governmental Accountability  
State Contracting Standards Board

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**Regular Meeting Notice & Agenda**  
Friday, December 13, 2024 - 10:00 A.M.  
Location: 165 Capitol Avenue, Hartford, CT  
Conference Room G009F  
and  
*Virtual*

**Microsoft Teams meeting**  
Join on your computer, mobile app or room device  
[Join the meeting now](#)  
Meeting ID: 233 129 021 28  
Passcode: N7dkVV

**Dial in by phone**  
[+1 860-840-2075,,910551187#](#) United States, Hartford  
[Find a local number](#)  
**Phone conference ID: 910 551 187#**

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*Was the State purchasing quality goods and services, was the planned purchase cost-efficient both in the short-term and over the long haul, and was the process transparent and in compliance with State rules?*

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1. Call to Order
  - a. Roll Call of Board Members
2. Approval of Minutes
  - a. Approval of the minutes from the November 8, 2024, SCSB Regular Meeting
3. Communications and Petitions
  - a. Sec. 4e-36 Contested Solicitations and Awards Subcommittee Report – Stuart L. Mahler
  - b. Privatization Contract Committee Report – Chair Salvatore C. Luciano
  - c. Audit/Data Analysis Work Group – Chair Alfred W. Bertoline
    - i. Audit/Data Analysis Work Group Report – Chair Alfred W. Bertoline
      1. Audit Status
        - a. Department of Insurance
        - b. Department of Energy and Environmental Protection
      2. Assistance with Audits
        - a. Temporary Chief Procurement Officer Hiring Discussion
      3. Current Auditing Processes

4. Triennial Audit Report for FY '24
    - ii. Budget Sub-Work Group Report – Chair Brenda L. Sisco
  - d. Statutes, Regulations, Policies and Procedures Work Group – Chair Thomas G. Ahneman
    - i. Statutes, Regulations, Policies and Procedures Work Group Report – Chair Thomas G. Ahneman
      1. Regulations Report – Salvatore C. Luciano
      - ii. Personnel Review Sub-Work Group Report – Chair James S. Marpe
  - e. Training Work Group Report – Carmen Hufcut
  - f. [Staff Report](#)
    - i. Administrative and Operations – Gregory F. Daniels, Executive Director
      1. Annual Agency Report
      - ii. Chief Procurement Officer Report
    - iii. Legal Update – Aaron I. Felman, Staff Attorney
      1. Contracting Standards Advisory Council – Council Chair Delegation
4. Old Business
    - a. Consideration/Action on the draft Proposed Personnel Evaluation Instrumentation for the Executive Director and Chief Procurement Officer positions – Chair James S. Marpe
    - b. Committee and Work Group Assignments – Chair Rochelle N. Palache
  5. New Business
    - a. Consideration/Action on the Revised Contested Solicitations and Awards Procedures – Stuart L. Mahler
    - b. Consideration/Action on the SCSB 2025 Meeting Schedule – Chair Rochelle N. Palache
  6. Opportunity for Citizens to Address the SCSB
  7. Executive Session
    - a. Purpose: Legal advice regarding pending claim before the Office of Public Hearings.
    - b. Invitee: Associate Attorney General Colleen Valentine
  8. Adjournment



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**Next SCSB Meeting:**

**January 10, 2025**