



## Regular Meeting Agenda

Friday, January 12, 2024 - 10:00 A.M.

Location: 165 Capitol Avenue, Hartford, CT

Conference Rooms G006D and G007E

and

*Virtual*

Microsoft Teams meeting

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Meeting ID: 260 231 560 262

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Phone Conference ID: 539 393 233#

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*Was the State purchasing quality goods and services, was the planned purchase cost-efficient both in the short-term and over the long haul, and was the process transparent and in compliance with State rules?*

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1. Call to order
  - a. Roll Call of Board Members
2. Amendments to the Agenda
3. Opportunity for Citizens to Address the Board on Agenda Items
4. Communications and Petitions
  - a. Sec. 4e-36 Contested Solicitations and Awards Subcommittee Report – Robert D. Rinker
  - b. Audit/Data Analysis Work Group – Alfred W. Bertoline
    - i. Pending Audits
  - c. Privatization Contract Committee Report – Robert D. Rinker
  - d. Statutes, Regulations, Policies and Procedures Work Group – To Be Determined
  - e. Training Work Group – Bruce H. Buff
  - f. Legal Analysis
    - i. Legal Analysis related to AG Opinions
    - ii. Legal Analysis of Agency Counsel Recommendations
  - g. Executive Director Update
    - i. Staffing Update
      1. Accounts Examiner

- 2. Administrative Assistant
    - ii. SCSB Training Plan Update
      - 1. Procurement Ethics Course Completion
  - h. Organizational Chart, Committees and Workgroup Assignments
    - i. Updated Organizational Chart
    - ii. Committee and Workgroup Assignments
5. Approval of Minutes
- a. Approval of the minutes from the December 8, 2023, regular meeting
6. Old Business
- a. Consideration/Action on Pending Audit Reports
    - i. Charter Oak State College
    - ii. Chief Medical Examiner Audits
    - iii. Department of Public Health
    - iv. Discussion regarding sending completed reports to the General Assembly
  - b. Action on Completed Audits Reports
    - i. Refer completed audit reports to the General Assembly and State Librarian
  - c. Consideration/Action of the Privatization Contract Committee Department of Emergency Services and Public Protection Matter
  - d. Consideration/Action on the referral of Legislative Priorities to the Governor/General Assembly
7. New Business
- a. Referral of the creation of an Annual Performance Evaluation for the Executive Director and Chief Procurement Officer
  - b. Referral of the continued creation of Public Policies and Procedures Manual for all State Agencies to the Statutes, Regulations, Policies and Procedures Work Group
  - c. Referral of the consideration of the creation of an online training module(s) to the Statutes, Regulations, Policies and Procedures Work Group
  - d. Referral of the study to accelerate the first-year agency audits to the Audit/Data Analysis Work Group
  - e. Prioritization and assignment to Board Members – the 23 C.G.S. CT SCSB Deliverables
    - i. Items 1 and 2 – Al Ilg
    - ii. Items 3 and 4 – Greg Daniels
    - iii. Items 5 through 23 – Referral to Training Workgroup
  - f. Referral of request to the Board for use of staff resources to research claims made by the Connecticut Port Authority in a recently filed court brief.
8. Opportunity for Citizens to Address the Board
9. Adjournment