



Regular Meeting Minutes

Friday, November 3, 2023 - 10:00 A.M.

Location: Virtual Only

Members Present:

Robert D. Rinker, Interim Chair
Alfred W. Bertoline
Bruce H. Buff
Lauren C. Gauthier
Albert W. Ilg
Donna M. Karnes
Stuart L. Mahler
Daniel S. Rovero
Salvatore C. Luciano
Gregory F. Daniels, Esq., Executive Director, ex-officio

Staff Present:

Jonathan M. Longman, Chief Procurement Officer
Samson F. Anderson, Research Analyst
Carmen Hufcut, Trainer Specialist
Molly J. Lukiwsky, Intern

Guests:

David L. Guay
Patrick McKenna
Gene Burk
Melissa Ziobron
Michael P. Walsh
Ethan Westler
Liz Connelly
Paula Clark

1. Call to Order

Acting Chair Robert Rinker called the meeting to order at 10:01 a.m.

2. Approve the Minutes of October 13, 2023, Regular Meeting

Daniel Rovero motioned to approve the October 13, 2023, regular meeting minutes, and Bruce Buff seconded the motion. The October 13, 2023, regular meeting minutes were approved and adopted with Stuart Mahler abstaining from the vote.

3. Staff Reports

a. Executive Director Report – Gregory F. Daniels, Esq.

- i. Legislation, Regulations, Policies, and Procedures Report
 - Director Daniels reported that he was in communication about deadlines for sharing the legislative proposals, having only heard back from the Office of Policy and Management thus far. He also informed the SCSB that there are no formal deadlines but it was a matter of courtesy to submit proposals early.
 - Lauren Gauthier inquired about submitting the proposals to legislative committees. Director Daniels reported that the draft legislative proposals are still drafts and need to be edited before formal distribution to the Governor’s Office and the other intended recipients.
 - Robert Rinker informed the SCSB that while the proposals can be submitted directly to the Legislature, the proposals need to be formatted in a form as required by the Legislature.
 - ii. Staffing Report
 - Director Daniels reported that the Staff Attorney and Auditor positions are moving forward in the hiring process.
 - He also reported that the SCSB Staff will interview 14 Administrative Assistant candidates during the week of November 13, 2023.
 - Bruce Buff expressed concern about how long the process is taking and asked if the candidates know that we are still interested in hiring them. Director Daniels responded by stating that he understands that they have been contacted regarding this issue by HR.
 - b. Chief Procurement Officer Report – Jonathan M. Longman
 - i. Audits
 - Mr. Longman reported that three audits are in progress; the Charter Oak State College Report is near completion, the Chief Medical Examiner is actively submitting data, and we are waiting for data from the Department of Emergency Services and Public Protection (DESPP).
 - ii. Training
 - Mr. Longman reported that the Procurement Ethics course is still being edited by the Office of State Ethics. Mr. Longman stated that the course is still on time to be rolled out by January 2024.
 - Mr. Longman reported that SCSB Staff have received requests from agencies for in-person training that will happen early next year.
 - iii. Privatization Matters
 - Mr. Longman noted that there is a privatization matter involving the Office of Higher Education pending as well as a DESPP matter.
 - Mr. Longman reported that Robert Rinker would provide details on each matter later in the meeting.
4. Audit/Data Analysis Work Group – Alfred W. Bertoline
- a. Proposed Audit Plan
 - i. Al Bertoline reported that Board Members were scheduled to meet and review completed audit reports on November 9, 2023, at 1 p.m.

5. Sec. 4e-36 Contested Solicitations and Awards Committee Report – Acting Chairman Robert D. Rinker
 - a. Robert D. Rinker reported that there are no matters pending before the committee.
6. Privatization Contract Committee Report – Acting Chairman Robert D. Rinker
 - a. Sec. 4e-16 Office of Higher Education Matter
 - i. Temporary hire to support Stone Academy closing abruptly. Salvatore Luciano motioned to move the business case; Alfred Bertoline seconded.
 - b. Sec. 4e-16 Department of Emergency Services and Public Protection Complaint regarding the Connecticut On-Line Law Enforcement Communications Teleprocessing (COLLECT) Unit’s Auditing contract with Diverse Computing
 - i. SCSB discusses if DESPP violated Chapter 62 by not submitting its case to the SCSB. SCSB decided that they need to be informed that they need to comply and be notified of the potential consequences of not complying.
7. Statutes, Regulations, Policies and Procedures Work Group
 - a. Michael Walsh, Chair-in-Waiting, asked to comment on pending legislative proposals. After providing a brief introduction about his background, Michael Walsh suggested that the SCSB may not be meeting current statutory requirements and that focusing on the existing statutes would be beneficial. Mr. Walsh inquired about how these proposals were created and who was involved in the process. He requested that the proposals be set aside until we can practice good government and transparency.
 - b. Lauren Gauthier, Robert Rinker, Salvatore Luciano, Bruce Buff, and Albert Ilg expressed frustration at Mr. Walsh’s comment and emphasized the urgency of moving the proposals forward in the legislative process. Such SCSB members also stated that they have been attempting to move such legislative efforts forward for many years and it is imperative that they move with the proposals this legislative session. The SCSB members offered to talk offline with Mr. Walsh to catch him up to speed.
8. Other Business
 - a. None.
9. Public Comment
 - a. None.
10. Adjournment
 - a. Daniel Rovero motioned to adjourn the meeting, and Salvator Luciano seconded the motion. All members voted in favor and the meeting was adjourned at 10:58 a.m.

Respectfully Submitted: Gregory F. Daniels, Esq., Executive Director