



STATE OF CONNECTICUT
OFFICE OF GOVERNMENTAL ACCOUNTABILITY
STATE CONTRACTING STANDARDS BOARD

Regular Meeting Minutes
Friday, May 12, 2023 - 10:00 A.M.
Location: *Virtual - only*

Members Present:

Lawrence S. Fox, Chair
Thomas G. Ahneman
Alfred W. Bertoline
Bruce H. Buff
Lauren C. Gauthier
Albert W. Ilg
Donna M. Karnes
Salvatore C. Luciano
Stuart L. Mahler
Jean M. Morningstar
Robert D. Rinker
Daniel S. Rovero
Brenda L. Sisco
Gregory F. Daniels, Esq., Executive Director, ex-officio

Staff Present:

Jonathan M. Longman, Chief Procurement Officer
Samson F. Anderson, Research Analyst
Carmen Hufcut, Trainer Specialist
Paul B. Netland Jr, Accounts Examiner
David L. Guay, Temporary Worker Retiree

1. Call to Order

Chairman Fox called the meeting to order at 10:01 a.m.

2. Approve the Minutes of April 14, 2023, regular meeting

Alfred Bertoline motioned to approve the April 14, 2023 regular meeting minutes, and Donna Karnes seconded the motion. The April 14, 2023 regular meeting minutes were approved and adopted unanimously.

3. Staff Reports

- a. Executive Director Report – Gregory F. Daniels, Esq.
 - i. Staffing
 1. Staff Attorney Vacancy

- a. Greg Daniels reported that the Position Authorization Request Form is executed with all approvals, and last year’s Staff Attorney 1 job specification is revised. Director Daniels also reported that SCSB cannot recruit candidates from the prior staff attorney search because it’s been longer than six months since the end of the prior search.
 - b. Director Daniels reported that he submitted both documents to the Board’s DAS HR Representative on May 8, 2023 who gave assurances that our search would be made a priority.
 - c. Director Daniels also stated that any SCSB Members interested in participating on the search committee for the Staff Attorney 1 position should contact him.
- ii. Legislation, Regulations, Policies, and Procedures
 - 1. Legislation
 - a. Director Daniels provided an update on the status of bills being tracked during the current legislative session.
 - 2. Regulations, Policies, and Procedures
 - a. Director Daniels reported that he will be reviewing SCSB policies with the goal of completing a comprehensive review of all policies by Fall 2023.
- iii. Operations
 - 1. Fiscal
 - a. Director Daniels reported that the SCSB is closing out the fiscal year with end-of-year purchases.
 - 2. Office Space
 - a. Director Daniels reported that SCSB cubicles were delivered and installed on April 27, 2023. He also shared that he submitted requisitions for minor, but necessary accessories (e.g., monitor arms, cables, and power strips).
 - b. Director Daniels reported that a requisition and purchase order was completed to build the new Admin workspace. He also reported that the SCSB staff suitemates were consulted beforehand. Director Daniels further stated that he anticipates that the workspace will be delivered and installed by the end of May or the first week in June.
 - 3. Technology
 - a. Website
 - i. Director Daniels reported that SCSB staff have all completed Sitecore training.
 - ii. Director Daniels also stated that he is working with BITS to get SCSB into a pilot group to overhaul our website, address our media presence, and create an agency logo.
- b. Chief Procurement Officer Report – Jonathan Longman
 - i. Pending Respler Matter
 - a. Mr. Longman provided an update on the ongoing Respler matter, outlined the SCSB plan as we advance, and notified the team that a meeting between DECD and the SCSB was planned for 5/15.
 - ii. UCONN CEUI Privatization Matter

- a. Mr. Longman provided an update on the communications between the SCSB staff and UConn regarding the CEUI petition. Mr. Longon reported that the staff expected a response from UCONN on or about 5/16/2023.
 - iii. Privatization – OPM Cost Benefit Analysis Rates
 - a. Mr. Longman provided an update on the breakdown of how the Fringe Benefit Rates were developed from the Comptroller and OPM provided information. Mr. Longman recommended the removal of the Retiree Health SERS Regular Employees (21.07%) from the current Cost Benefit Analysis model because it conflicts with the intent of 4e-16 (b)(2).
 - iv. Training
 - a. Mr. Longman and Carmen Hufcut provided a status update on the progress of the training development program. They both outlined the various levels of certification, discussed possible class topics, and outlined the process for determining what classes would be used in developing each program.
 - v. Contracting Data
 - a. Mr. Longman and Ms. Hufcut presented an overview and high-level analysis of the data collected for procurement conducted by the various executive branch agencies between 7/2/2021 and 4/24/2023. The study included the number of contracts by agency, contract types, and competitive vs. non-competitive procurements by agency.
- 4. Audit/Data Analysis Work Group, Tri-Annual Audit Program Update
 - a. Proposed Audit Plan
 - i. Al Bertoline and Paul Netland Jr. provided an overview of the proposed audit plan by outlining the number of contracts awarded by an agency and then separating that list into three executable groups that would each be audited during the three years.
 - ii. Salvatore Luciano motioned to approve the audit plan, and Bruce Buff seconded the motion. All members voted in support of the motion with no abstentions.
- 5. Sec. 4e-36 Contested Solicitations and Awards Committee Report
 - a. Robert Rinker reported that there was no new activity before the committee.
- 6. Privatization Contract Committee Report
 - a. Chairman Fox reported that there was no new activity before the committee.
- 7. Other Business
 - a. Chairman Fox provided an overview of his recent Connecticut AFL-CIO meeting. Chairman Fox publicly stated that, throughout all of the investigations performed by the SCSB and as far as the SCSB is concerned, there's never been an allegation of any impropriety regarding the project labor agreement itself. Chairman Fox stated that, as far as the SCSB knows, the work being done there is world-class in terms of the work itself.
 - b. Salvatore Luciano noted that the board's criticism has focused on management decisions, not the labor workers.

8. Public Comment

- a. Kimberly Glassman thanked the SCSB for their comments on the construction industry and the work at the State Pier.

9. Adjournment

- a. Robert Rinker motioned to adjourn, and Bruce Buff seconded the motion. All members voted in favor and the meeting was adjourned at 11:36 a.m.

Respectfully Submitted: Gregory F. Daniels, Esq. Executive Director