



STATE OF CONNECTICUT
OFFICE OF GOVERNMENTAL ACCOUNTABILITY
STATE CONTRACTING STANDARDS BOARD

Final & Approved
Minutes
State Contracting Standards Board Audit Work Group

9:00 A.M., Friday, December 10, 2021
Via Microsoft Teams meeting

Members Present:

Robert Rinker, acting chair
Al Bertoline
Stuart Mahler
Lauren Gauthier

David L. Guay, Executive Director - ex-officio Board Member
Ryan Chester, Staff – 2021-2022 UConn Graduate Intern

1. Call to Order

Robert Rinker called the meeting to order at 9:00 AM.

2. Approve minutes of November 12, 2021

Motioned by Al Bertoline and seconded by Lauren Gauthier. All voted in favor. Motion passed.

3. FY 2020 Audit status

- a. Assignment of agency reviewer
- b. Compliance report review

Robert Rinker stated that we have about 33 agencies to review. We have about 6 members of the audit committee. Robert Rinker suggested that we divide the 33 agencies by 6 members, assigning 5 contracts to each member. Some of these agencies will not have any contracts.

Robert Rinker stated that we need to assign the agencies to members. We are going to look at the Department of Rehab Services to see if it is necessary to review them. It is a conglomerate of other agencies that we have reviewed parts of in the past. The racial and ethnic disparity commission may not be operating yet.

Robert Rinker stated that we should review the compliance report. This is considered the FY 2020 audit.

David Guay reported that we will give the audit group more detailed instructions on the compliance report.

Robert Rinker stated that the audit group will not be asking for the use of MOUs and MOAs because we already took it out of the audit instrument.

Stuart Mahler stated that he believes these agencies may have a lot of MOUs and MOAs.

Lauren Gauthier stated that a possible solution could be informally asking our contacts to report on MOUs and MOAs.

David Guay suggested to be cautious about the Board's currently limited jurisdiction over these agreements.

Al Bertoline commented that only asking for the number of these agreements may not be useful for auditing purposes.

Robert Rinker commented that looking at MOUs and MOAs is to make sure agencies are not using them as a vehicle to enter a contract with a private entity. This issue came up to the board earlier.

Lauren Gauthier motioned to move forward with the FY 2020 audit without including MOUs and MOAs, seconded by Al Bertoline. Majority voted in favor. Stuart Mahler voted against the motion. Motion passed.

4. Adjournment

Al Bertoline motioned and seconded by Lauren Gauthier. All voted in favor. Meeting adjourned at 9:22 AM.

Respectfully submitted: Ryan Chester