



STATE OF CONNECTICUT
OFFICE OF GOVERNMENTAL ACCOUNTABILITY
STATE CONTRACTING STANDARDS BOARD

Final & Approved
Minutes
State Contracting Standards Board Audit Work Group

9:00 A.M., Friday, September 10, 2021
Via Microsoft Teams meeting

Members Present:

Thomas Ahneman, Chair
Alfred Bertoline
Lauren Gauthier
Stuart Mahler
Robert Rinker

David L. Guay, Executive Director - ex-officio Board Member
Ryan Chester, Staff – 2021-2022 UConn Graduate Intern

1. Call to order

Meeting called to order at 9:03 A.M. by Chair Thomas Ahneman.

2. Approve minutes of May 8, 2021

Alfred Bertoline motioned, and Stuart Mahler seconded, to approve the minutes of May 8, 2021 all in favor, with Thomas Ahneman abstaining.

3. FY2020 Audit

Chair Ahneman asked Executive Director Guay about the conclusion of the FY19 Audit. Executive Director Guay reported that only the Department of Public Health remains on an indefinite extension.

Lauren Gauthier asked if we could handle the expected volume of work and that we should ask other board members if they would like to participate.

The Work Group reviewed the agencies left to audit. The Work Group determined that many of the remaining agencies will only require an email from the Executive Director to determine if they do any contracting.

Agencies we want to review:

1. Department of Banking

2. Department of Administrative Services including subsidiary units
3. CT Office of Claims Commissioner
4. Office of Consumer Council
5. Cultural and Tourism Advisory Committee within the Department of Economic and Community Development
6. CT Council of Developmental Disabilities
7. Office of Protection and Advocacy for Persons with Disabilities
8. Council on Environmental Quality within the Department of Energy and Environmental Protection
9. Board of Firearm Permits Examiners
10. Judicial Review Council
11. Office of the Victim Advocate
12. Judicial Selection Commission
13. Office of the Child Advocate
14. Office of the Healthcare Advocate
15. Office of Higher Education
16. Department of Housing
17. Commission on Human Rights and Opportunities
18. Office of Military Affairs
19. Military department
20. Psychiatric Security Review Board
21. Division of Public Defender Services
22. Racial and Ethnic Disparity Commission
23. Department of Rehabilitation Services
24. Siting Council
25. Sentencing Commission
26. State Emergency Response Commission
27. Greater Hartford Flood Commission
28. Connecticut Advisory Council on Housing
29. Connecticut Metro North New Have Commuter Rail Council
30. Board of Pardons and Paroles

The Work Group reviewed the audit instrument based upon the revisions by Xholina Nano and the edits by Robert Rinker, with further edits provided by Alfred Bertoline.

Stuart Mahler motioned; Alfred Bertoline seconded to approve the revised audit instrument. All voted in favor.

4. Adjournment

Executive Director David Guay motioned Alfred Bertoline seconded to adjourn. All voted in favor, the meeting adjourned at 9:50 A.M..

Respectfully submitted: Ryan Chester