



STATE OF CONNECTICUT
OFFICE OF GOVERNMENTAL ACCOUNTABILITY
STATE CONTRACTING STANDARDS BOARD

Final & Approved
Minutes

Friday, November 13, 2020 Meeting of the State Contracting Standards Board
Audit Work Group
Via Microsoft Teams Video Conference

Members Present:

Thomas Ahneman, Chair - Via Microsoft Teams Video Conference
Alfred Bertoline – Via Microsoft Teams Video Conference
Lauren Gauthier– Via Microsoft Teams Video Conference
Stuart Mahler – Via Microsoft Teams Video Conference
Robert Rinker – Via Microsoft Teams Video Conference

David L. Guay, Executive Director - ex-officio Board member – Via Microsoft Teams Video Conference
Xholina Nano, Staff – 2020-2021 UConn Graduate Intern – Via Microsoft Teams Video Conference

1. [Call to order](#)

Meeting called to order by Chair Thomas Ahneman at 9:04 A.M.

2. [Approve minutes of October 9, 2020](#)

Motion made by Robert Rinker and seconded by Stuart Mahler to approve the minutes of the October 9, 2020 Audit Work Group meeting. All voted in favor, with Thomas Ahneman abstaining due to his absence from the October 9, 2020 meeting.

3. [Review of backlog](#)

Executive Director Guay reported on the items from the Fiscal year 2018 Audit that needed to be completed due to his medical leaves.

- Executive Director Guay reported that he sent out the outstanding Compliance reports to the Office of Early Childhood and the Department of Motor Vehicles. The Department of Motor Vehicles responded immediately with the requested response that was outstanding.

- Executive Director Guay reported that he has been working on sending copies of the Fiscal year 2018 Audit Compliance reports to the Legislative Committees of cognizance, the Government Administration and Elections Committee and the Committee on Appropriations.
- Executive Director Guay reported that Xholina Nano is working on the address data to send communications to the Fiscal year 2017 Audited Agencies for a response on the Board's recommendations contained within the Compliance report.

4. [Review FY 2019 audit status & Responses](#)

Executive Director Guay reported on the agencies that have responded so far and noted that the communications to those agencies that failed to respond have been prepared by Ms. Nano and are ready to go immediately after the meeting.

A Fiscal Year 2019 Compliance report template was provided to the Work Group.

Robert Rinker reviewed his initial findings concerning the Division of Criminal Justice and the Workers' Compensation Commission.

Alfred Bertoline reviewed his initial findings concerning the Department of Revenue Services.

Thomas Ahneman reviewed his initial findings concerning the Department of Administrative Service Bureau of Enterprise Systems & Technology's.

Lauren Gauthier reviewed her initial findings concerning the Department of Aging and Disability Services.

Stuart Mahler reviewed his initial findings concerning the Department of Emergency Services and Public Protection.

Executive Director Guay was directed to forward to agencies questions from individual reviewers.

5. [Adjournment](#)

Motion made by Alfred Bertoline and seconded by Robert Rinker to adjourn. All voted in favor, the meeting was adjourned at 9:56 A.M.

Respectfully submitted: David Guay

