



STATE OF CONNECTICUT  
OFFICE OF GOVERNMENTAL ACCOUNTABILITY  
STATE CONTRACTING STANDARDS BOARD

Final & Approved  
Minutes

Friday, January 10, 2020 Meeting of the State Contracting Standards Board  
Audit Work Group  
Fifth Floor Conference Room  
18-20 Trinity Street, Hartford, Connecticut

Members Present:

Thomas Ahneman, Chair – Via Teleconference  
Alfred Bertoline  
Stuart Mahler  
Jean Morningstar  
Robert Rinker  
David L. Guay, Executive Director - ex-officio Board member  
Lauren Gauthier, Staff - UConn Graduate Intern

1. [Call to order](#)

Meeting called to order by Chair Thomas Ahneman at 9:00 A.M.

2. [Approve minutes of November 8, 2019](#)

Motion made by Alfred Bertoline and seconded by Stuart Mahler to approve the minutes of November 8, 2019 Audit Work Group meeting. All voted in favor, with Jean Morningstar abstaining due to her absence at the November 8, 2019 meeting.

3. [FY 2018 Audit Progress and review](#)

Chair Ahneman drew the work group's attention to the draft compliance reports in the materials today.

The Audits Work Group reviewed the following draft compliance reports.

**Connecticut State Library**

After review, consensus reached to have the Executive Director communicate with the Connecticut State Library concerning the number of contracts reported in Section 1,1bi and 1,1bii.

#### **Office of the Chief Medical Examiner**

After review, consensus reached to have the Executive Director communicate with the Office of the Chief Medical Examiner concerning the response in Section 1, 1a and the appropriate use of cost-effectiveness-evaluations.

#### **Department of Motor Vehicles**

After review, consensus reached to invite representatives of the Department of Motor Vehicles for an interview at the Audit Work Group meeting of February 14, 2020.

#### **Office of Early Childhood**

After review, consensus reached to invite representatives of the Office of Early Childhood for an interview at the Audit Work Group meeting of February 14, 2020.

The Work Group asked the Executive Director to provide a list of potential FY 19 agencies to audit for the Work Group's consideration at the February 14, 2020 meeting.

The Work Group asked Executive Director Guay to place on the February 14, 2020 meeting agenda "Review of previous audits and recommendations".

#### **4. Adjournment**

Motion made by Robert Rinker and seconded by Stuart Mahler to adjourn. All voted in favor, the meeting was adjourned at 9:40 A.M.

Respectfully submitted: David Guay