



STATE OF CONNECTICUT
OFFICE OF GOVERNMENTAL ACCOUNTABILITY
STATE CONTRACTING STANDARDS BOARD

Final & Approved
Minutes

Friday, September 13, 2019 Meeting of the State Contracting Standards Board
5th Floor Conference Room
18-20 Trinity Street, Hartford, Connecticut

Members Present:

Lawrence Fox, Chair
Thomas Ahneman
Alfred Bertoline
Bruce Buff
Charles Casella, Jr.
Albert Ilg
Donna Karnes
Salvatore Luciano
Stuart Mahler
Jean Morningstar
Robert Rinker

David L. Guay, Executive Director - ex-officio board member
Lauren Gauthier, UConn Graduate Intern

1. Call to order

Meeting called to order by Chair Lawrence Fox at 10:00 A.M.
Chair Fox and Executive Director Guay introduced Lauren Gauthier, the Board's UConn Graduate Intern.

2. Approve the Minutes of the June 14, 2019 Meeting

Motion made by Alfred Bertoline and seconded by Stuart Mahler to approve the minutes of the August 9, 2019 Board meeting. All voted in favor, with Thomas Ahneman abstaining due to his absence from the August 9, 2019 meeting.

3. Report of the Privatization Contract Committee

Chair Fox reported that the Privatization Contract Committee held just a short meeting last month, receiving a copy of a letter from William Garrity, President University Health Professionals to the Department of Correction concerning pharmacy privatization at UConn Health.

4. Report from the Sec. 4e-36 Contested Solicitations and Awards Subcommittee

Subcommittee Chair Robert Rinker reported that the Subcommittee has no pending matters.

5. Work Group Reports

a. Report from Audit Work Group

Audit Work Group Chair Thomas Ahneman reported that the Audit Work Group met earlier this morning. Compliance information has been received from all agencies being audited in 2019 for Fiscal Year 2018 and the Work Group is in the process of completing their reports. In October the Work Group intends to interview representatives from the Department of Rehabilitation Services, the Department of Agriculture and the Department of Consumer Protection.

Chair Ahneman informed the Board that at the morning meeting the Work Group discussed the general misunderstanding of the Cost-Effectiveness-Evaluation requirement and the Work Group is bringing this issue to the full Board. The Work Group would like the Board to communicate the requirement to each agency and ask the Department of Administrative Services to add a comment about the issue at their 2019 Municipal and State Procurement Summit on September 25, 2019.

Carol Wilson, Director of Procurement for the Department of Administrative Services in attendance at the meeting agreed to include the matter at their September 25, 2019 Summit.

Executive Director Guay motioned, seconded by Salvatore Luciano to communicate with each agency about the proper use and requirement for completing a Cost-Effectiveness-Evaluation. Following further discussion all voted in favor.

6. Preliminary Report of 2019 Legislation affecting the Board

Alfred Bertoline reported that there are new requirements imposed upon the Office of Policy and Management (OPM) concerning contracting, all great opportunities for the Board's participation and input. The committee chaired by Mr. Bertoline has reviewed all the Board's past recommendations and produced a number of issues that the Board could recommend to OPM. Mr. Bertoline expressed that the recommended approach would be to reach out to OPM and communicate and meet with them about the Board's suggestions and recommendations.

8. Report of the Special Committee on Dillon Stadium Contracts

Chair Fox reported that as authorized by the Board at the last meeting, he set up a special committee to look into issues raised by the Auditors of Public Accounts. Members of the committee are Jean Morningstar, Brenda Sisco, Robert Rinker, Executive Director Guay and Chair Fox. Chair Fox further reported letters requesting information were sent to the Capital Region Development Authority (CRDA) and the Office of Policy and Management (OPM) and we have received comprehensive responses from both. The Committee is in the process of reviewing the information and setting a next meeting date for the committee.

7. Other business

No other business raised.

8. Public comment.

Alyssa Peterson addressed the Board.
Ned Statchen addressed the Board.

9. Continued annual Executive Director Performance Evaluation (Executive Session per C.G.S. §§ 1-231 and 1-200(6) Discussion concerning the employment, performance, and evaluation of the Executive Director)

Motion made by Robert Rinker and seconded by Salvatore Luciano to table the continued annual Executive Director Performance evaluation. All voted in favor.

10. Adjournment

Motion made by Salvatore Luciano and seconded by Bruce Buff to adjourn. All voted in favor, the motion passed and the meeting was adjourned at 11:20 A.M.

Respectfully submitted: David Guay