



STATE OF CONNECTICUT
OFFICE OF GOVERNMENTAL ACCOUNTABILITY
STATE CONTRACTING STANDARDS BOARD

Draft
Minutes

Friday, December 14, 2018 Meeting of the State Contracting Standards Board
Audit Work Group
Fifth Floor Conference Room
18-20 Trinity Street, Hartford, Connecticut

Members Present:

Robert Rinker, Acting Chair
Alfred Bertoline
Stuart Mahler
Jean Morningstar
David L. Guay, Executive Director - ex-officio Board member

1. [Call to order](#)

Meeting called to order by Acting Chair Robert Rinker at 9:00 A.M.

2. [Approve minutes of October 12, 2018](#)

Motion made by Alfred Bertoline and seconded by Jean Morningstar to approve the minutes of October 12, 2018 Audit Work Group meeting. All voted in favor.

3. [2018-2019 Audit Preparation](#)

Acting Chair Rinker initiated a review of the Annual Audit transmittal letter, definitions list, and questionnaire draft, prepared based upon the reviews conducted at the August 10, 2018, September 14, 2018 and October 12, 2018 meetings. The work group suggested and agreed upon edits. Executive Director David Guay was directed to complete the edits and return the draft to the work group members.

4. [Other Business](#)

No other business raised.

5. Adjournment

Motion made by Alfred Bertoline and seconded by Jean Morningstar to adjourn. All voted in favor, the meeting was adjourned at 9:30 A.M.

Respectfully submitted: David Guay