



STATE OF CONNECTICUT
OFFICE OF GOVERNMENTAL ACCOUNTABILITY
STATE CONTRACTING STANDARDS BOARD

Final & Approved Minutes
State Contracting Standards Board
4e-36 Contested Solicitations and Awards Subcommittee Meeting
9:00 A.M. Friday, September 15, 2017
Fifth Floor Conference Room
18-20 Trinity Street
Hartford, Connecticut

Members Present:

Robert Rinker, Chair
Bruce Buff
Stuart Mahler
David Guay, Ex-Officio, Executive Director

George Fox -

1. Call to order

Meeting was called to order at 9:00 A.M. by Robert Rinker, Subcommittee Chair.

2. Approve the minutes of the August 31, 2017 Meeting

Motion made by Stuart Mahler and seconded by David Guay, Executive Director, Ex Officio member to approve the minutes of the August 31, 2017 meeting of the State Contracting Standards Board 4e-36 Contested Solicitations and Awards Subcommittee as corrected. All voted in favor, Bruce Buff abstained.

3. RDS Services, LLC Contest of Award

RDS Services, LLC and Benistar, the shared services organization and bidder contests the award of Connecticut Teachers Retirement Board, Proposal TRB#2017-003 to Part D Advisors.

Chair Rinker initiated discussion by reviewing the material received from the Teachers Retirement Board with the Subcommittee members.

Following discussion the Subcommittee directed Chair Rinker write to the TRB concerning further questions and documents in response to the contest of an award filed by RDS Services LLC. Concerning RFP TRB#2017-003.

The letter will ask the TRB to provide the Subcommittee with a copy of the Connecticut Teachers' Retirement Board (TRB) request for a waiver for fewer than three bidders and the official waiver received by the TRB from the Office of Policy and Management (OPM).

The letter will ask what guidance, if any, the TRB received regarding the in-state status of the two proposers/bidders, and share this guidance with the Subcommittee.

The letter will include questions the Subcommittee previously asked but did not receive satisfactory answers:

- a. Who was the selection team?
- b. Did they score the proposals?
- c. Did the TRB find RDS, LLC to be a responsible qualified?
- d. Was there a written report to the TRB from the selection committee? And if so, please provide the Subcommittee with a copy.

The Subcommittee scheduled a Special Meeting to be held on Wednesday, September 20, 2017 and is requesting the attendance of Darlene Perez, Administrator of the Teachers Retirement Board. The meeting will be held at 9:00 A.M. in the Fifth Floor Office of the Executive Director at 18-20 Trinity St., Hartford, Connecticut.

4. Adjournment

Motion made by Bruce Buff and seconded by Stuart Mahler to adjourn at 9:52 A.M. All voted in favor.