



STATE OF CONNECTICUT
OFFICE OF GOVERNMENTAL ACCOUNTABILITY
STATE CONTRACTING STANDARDS BOARD

Final & Approved
Friday, June 9, 2017 Meeting of the State Contracting Standards Board
Audit Work Group
Fifth Floor Conference Room
18-20 Trinity Street, Hartford, Connecticut

Members Present:

Thomas Ahneman, Chair

Stuart Mahler

Robert Rinker

David L. Guay, Executive Director - ex-officio Board member

1. Call to order

Meeting called to order by Chair Thomas Ahneman at 8:50 A.M.

2. Approve minutes of May 12, 2017

Motion made by Robert Rinker and seconded by Stuart Mahler to approve the minutes of the May 12, 2017 Audit Work Group meeting. All voted in favor.

3. Progress Review

Executive Director David Guay informed the Work Group that nine agencies have returned the audit form to date:

Response received *Dept. of Transportation*

Response received Dept. of Social Services

Response received Dept. of Developmental Services - Tom

Response received Dept. of Mental Health and Addiction Services – Al B.

Pending *Dept. of Children and Families*

Response received State Dept. of Education

Response received Dept. of Correction - David

Response received DAS-Division of Construction Services - Bob

Response received Freedom of Information Commission - Jean

Response received Dept. of Economic and Community Development - Stu

More time required UConn Health

More time required UConn

More time request Board of Regents

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Robert Rinker reviewed with the Work Group his observations from the material returned from the Department of Administrative Services – Division of Construction Services. To better understand the returned audit questionnaire, Mr. Rinker suggested calling in for an interview the individual who prepared the questionnaire response.

Stuart Mahler reviewed with the Work Group his observations from the material returned from the Department of Economic and Community.

Audits Work Group Chair Thomas Ahneman reviewed with the Work Group his observations from the material returned from the Department of Developmental Services.

Chair Thomas Ahneman reviewed the Work Group his observations from the materials received from the Department of Developmental Services.

David Guay reviewed with the Work Group his observations from the materials received from the Department of Corrections.

Consensus to refine the questionnaire to included funding sources, dollar amounts total and expended per fiscal year. The Work Group expressed a desire that the questionnaire answer the question of what is the universe of contracting for a particular agency.

Staffing issues and training deficiencies appear to be universal themes identified in the responses by the Work Group.

The Work Group agreed to refine the questionnaire for the next year and follow-up with the current agencies' that the Work Group has questions about.

4. [CT Technical High School System Contracts – Pita Group & Kozak & Salina](#)

Discussion was held on the status of the Board's inquiries to the State Department of Education concerning the contracts between the Connecticut Technical High School System and the Pita Group & Kozak & Salina.

Executive Director Guay reported that he has received the requested Pita Group invoices, as suggested by Mr. Rinker. Also received from the State Department of Education (SDE) were the responses to the self-audit questionnaire. The personnel investigative report conducted by the Department of Administrative Services was also received.

Executive Director Guay reported that letters were sent to the Department of Administrative Services (DAS), the Attorney General (AG) and to the Office of Policy and Management (OPM) to determine the scope of investigations. Responses received from DAS and the AG.

Mr. Rinker suggested that his original nineteen questions are still valid and require answers and further noting from his observations of the material submitted by SDE indicates that no Cost Effectiveness Evaluations (CEEs) have been completed.

Chair Ahneman summarized the discussion with a suggestion that the Work Group should digest the information received and finalize a list of questions to suggest to the Board to ask.

5. Other Business

No other business raised.

6. Adjournment

Motion made by Stuart Mahler and seconded by Robert Rinker to adjourn. All voted in favor, the meeting was adjourned at 10:04 A.M.

Respectfully submitted: David Guay