



STATE OF CONNECTICUT
OFFICE OF GOVERNMENTAL ACCOUNTABILITY
STATE CONTRACTING STANDARDS BOARD

Final & Approved Minutes
Friday, May 12, 2017 Meeting of the State Contracting Standards Board
5th Floor Conference Room
18-20 Trinity Street, Hartford, Connecticut

Members Present:

Claudia Baio, Chair
Thomas Ahneman
Alfred Bertoline
Bruce Buff
Charles Casella, Jr.
Lawrence Fox
Donna Karnes
Stuart Mahler
Jean Morningstar
Robert Rinker

David L. Guay, Executive Director - ex-officio board member

1. [Call to order](#)

Meeting called to order by Chair Claudia Baio at 10:15 A.M.

2. [Approve the Minutes of the April 7, 2017 Meeting](#)

Motion made by Jean Morningstar and seconded by Alfred Bertoline to approve the minutes of the April 7, 2017 Board meeting. All voted in favor.

3. [DESPP possible rape kit processing outsourcing](#)

Executive Director David Guay's previous request to DESPP had been forwarded to Christine Plourde at DESPP Legal Affairs. The Board at the last meeting directed Mr. Guay to follow-up with DESPP Legal Affairs and the keep the item on the agenda. Executive Director Guay reported that he had not yet followed –up.

4. [Report from Privatization Contract Committee](#)

The next meeting of the Committee which was scheduled for immediately following the Board meeting today has been canceled. Committee Chair Baio reported that the communication directed by the Privatization Contract Committee to Commissioner Redeker of the Department of Transportation (DOT) did not go out as rapidly as hoped due to our staffing shortage. The meeting scheduled for today has been canceled pending a response from Commissioner Redeker.

5. [Report of the Contested Solicitations and Awards Subcommittee](#)

Subcommittee Chair Robert Rinker reported the Subcommittee does not currently have any pending matters before it.

6. [Legislative bills concerning the State Contracting Standards Board](#)

Stuart Mahler reported that he and Executive Director Guay met with Senator Michael McLachlan, one of the Senate Chairs of the General Administration and Elections Committee (GAE) as directed by the Board. Mr. Mahler also reported that he has been unable to set up meetings with the other Chairs of GAE.

7. [Work Group Reports](#)

a. [Report from Data Analysis Work Group](#)

Work Group Chair Alfred Bertoline reported that the Work Group surveys sent to the agencies and to the contractors are being returned and the data collected. The Work Group is meeting today after the full Board meeting.

b. [Report from Training and External Communications Work Group](#)

Work Group Chair David Guay reported the Training and External Communications Work Group last met on February 17, 2017. Mr. Guay reported that with the drafting of the Board narrative completed the work group is pausing so Mr. Guay can work on the other work group projects.

c. [Report from Audits Work Group](#)

Chair Thomas Ahneman reported the Audits Work Group met earlier today, May 12, 2017. The Work Group's audit questionnaire has been transmitted to the selected thirteen agencies to be audited and six have been returned.

The six responses were split among the Work Group members for review and comment at the Work Group's next meeting. The Work Group also directed Executive Director Guay to send a second notice to the Agencies which have not responded to date.

Chair Ahneman reported on discussion held on the status of the Board's inquiries to the State Department of Education concerning the contracts between the Connecticut Technical High School System and the Pita Group & Kozak & Salina.

Chair Ahneman reported that Board member Robert Rinker and Executive Director Guay urged the Audit Work Group to proceed with a more detailed audit. Mr. Rinker cited a set of questions he would like answers to which were provided to both Board Chair Baio and Audit Work Group Chair Ahneman.

Chair Ahneman noted that the questions were appropriate and valid and would be answered, but he believed the request of SDE would be premature considering the ongoing investigation by the Department of Administrative Services and others.

The Work Group through Chair Ahneman reported to the Board that letters will be sent to the Department of Administrative Services (DAS), the Attorney General (AG) and to the Office of Policy and Management (OPM) to determine the scope of investigations.

It was further determined that the Pita Group invoices, as suggested by Mr. Rinker, would be requested from the State Department of Education.

d. Report from Operating Regulations Work Group

Mr. Guay reported that the Operating Regulations Work Group last met on February 17, 2017 and with the work of the group ahead of schedule another meeting will not be held until Mr. Guay catches up on the work of the Audits and Data Analysis Work Groups.

8. Other business

Executive Director Guay raised one reminder to the Board to begin thinking about the strategic plan for FY 18.

9. Public Comment

No public comment.

10. Adjournment

Motion made by Alfred Bertoline and seconded by Bruce Buff to adjourn. All voted in favor, the motion passed and the meeting was adjourned at 11:41 A.M.

Respectfully submitted: David Guay