



STATE OF CONNECTICUT  
OFFICE OF GOVERNMENTAL ACCOUNTABILITY  
STATE CONTRACTING STANDARDS BOARD

**Draft Minutes**

State Contracting Standards Board  
4e-36 Contested Solicitations and Awards Subcommittee Meeting  
Friday, February 17, 9:00 A.M.  
999 Asylum Avenue, First Floor  
Conference Room  
Hartford, CT 06105

Members Present:

Robert Rinker, Chair  
Stuart Mahler  
Roy Steiner

Staff Present:

Julia Marquis, Chief Procurement Officer  
David Guay, Executive Director

1. [Call to order](#)

Meeting was called to order at 9:00 A.M. by Robert Rinker, Subcommittee Chair.

2. [Approve the minutes of the August 12, 2016 Meeting](#)

Subcommittee Chair Rinker entertained a motion to approve the draft minutes of the August 12, 2016 meeting of the State Contracting Standards Board 4e-36 Contested Solicitations and Awards Subcommittee.

Motion made by Stuart Mahler and seconded by Roy Steiner to approve the minutes of the August 12, 2016 meeting of the State Contracting Standards Board 4e-36 Contested Solicitations and Awards Subcommittee. The minutes of August 12, 2016 were approved.

3. [Receipt of the DSS information on the rescoring and discussion](#)

Chair Rinker led a review of the rescoring response by the Department of Social Services. By consensus the Subcommittee agreed that the following topics/concerns should be addressed either as lessons learned or best practices to undertake:

- How an agency determines whether technical requirements have been met
- Past performance review as part of the evaluation
- Use of an interview with bidders to clarify questions/concerns
- How to deal with an agency at fault in the process
- Consistency in the application of requirements

Motion made by Roy Steiner and seconded by Stuart Mahler to acknowledge by letter to the Department of Social Services their compliance with the Subcommittee's decision of June 10, 2016. All voted in favor.

#### 4. Other Business

No other business.

#### 5. Adjournment

Motion made by Stuart Mahler and seconded by Roy Steiner to adjourn at 9:45 A.M. All voted in favor.