



STATE OF CONNECTICUT  
OFFICE OF GOVERNMENTAL ACCOUNTABILITY  
STATE CONTRACTING STANDARDS BOARD

*Agenda*

*Friday, October 13, 2017 - 10:00 A.M.*

*Fifth Floor Conference Room*

*18-20 Trinity Street*

*Hartford, Connecticut 06106*

1. Call to order
2. Approve the minutes of the September 8, 2017 meeting
3. Questions for discussion from 9/18/2017 Board meeting:
  1. Is it appropriate to have professional services under a Master Contract with 42 vendors?
  2. Is it appropriate of have a broad category for services under a Master Contract such as media, marketing and public relations?
  3. Is it appropriate to encourage three bids/quotes, but not to require three bids/quotes?
  4. If we require three bids/quotes, how does one select three vendors to solicit such bids/quotes from with a list of 42 vendors?
  7. How would the public/taxpayers know about such contracts?
  8. Is it appropriate to only submit purchase orders for payment of vendor for professional services under a Master Contract?
  9. Should such professional services contracts require legal approval by the Agency and review for form by the Attorney General's Office?
  10. Should such contracts reference the Master Contract and its requirements?
  11. Are letters of agreements an appropriate way to enter into a contract for professional service under a Master Contract?

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19. There are numerous controls over the approval for creating a position in state government, and similar controls for filling or refilling a vacant position in state government, should such controls apply to professional services provided by an outside vendor and what are the circumstances for applying those controls and not applying those controls?

4. Report from Privatization Committee
5. Report from Contested Solicitations and Awards Subcommittee
6. Work Group Reports
  - a. Report from Data Analysis Work Group
  - b. Report from Audit Work Group
7. Other business
8. Public Comment
9. Adjournment