



STATE OF CONNECTICUT
OFFICE OF GOVERNMENTAL ACCOUNTABILITY
STATE CONTRACTING STANDARDS BOARD

Minutes

**Friday, April 10, 2015 Meeting of the State Contracting Standards Board
Conference Room, 999 Asylum Ave., Hartford, CT**

Members Present:

Claudia Baio, Chair
Thomas Ahneman
Charles W. Casella, Jr.
Stuart Mahler
Jean Morningstar
Robert Rinker
Brenda Sisco
Roy Steiner

David L. Guay, Executive Director - ex-officio
Julia Marquis, Chief Procurement Officer

1. [Call to order](#)

Meeting called to order by Chair Claudia Baio at 10:11 A.M.

2. [Approve the Minutes of the March 6, 2015 Meeting](#)

Chair Baio entertained a motion to approve the draft minutes from the March 6, 2015 Board meeting.

Motion made by Stuart Mahler and seconded by Jean Morningstar to approve the minutes of the March 6, 2015 Board meeting. All voted in favor. The minutes of the March 6, 2015 meeting of the State Contracting Standards Board were approved.

3. [Review and possible action on Raised S.B. 1113](#)

Chair Baio opened discussion on review and possible action on Raised S.B. 1113, noting the Board had spent significant time on this at the last meeting on March 6, 2015. Chair Baio summarized that the bill was the product of the Work Group's effort over the last six months, reviewing Chapter 62 line by line with the intent of addressing overlap, redundancies and inconsistencies in the Act, but not to address the substantive issues such as the Board's authority over the constituent units of higher education. The Work Group product was produced by

consensus of the Work Group. Chair Baio further noted that the Work Group met after the Board's March 6, 2015 meeting and incorporated the changes suggested at that meeting. The latest changes to the Work Group draft were just received from Karen Buffkin. Chair Baio thanked Julia Marquis for the version before the Board today, which includes comments about the changes.

By consensus the Board reviewed the draft section by section from the beginning.

Robert Rinker raised the issue of UConn and the UConn Health Center Board of Finance and asked if his understanding is correct that the draft did not address those issues. Chair Baio responded that it was not part of this effort and could be addressed separately from this effort. Mr. Rinker commented that UConn and the UConn Health Center Board of Finance are issues the Board has bumped up against multiple times already and questioned why they were not included in this effort. Chair Baio responded that it was not envisioned as part of the initial effort. Further discussions on the intent of the original legislation to include units of higher education as well as quasi-public entities were held. Mr. Mahler felt the Board needed to address the Attorney General's advisory opinion regarding the Board's jurisdiction and not be limited to the modifications addressed by the working committee. Ms. Sisco felt substantive issues, where interested parties could weigh in on jurisdictional issues, needed a public hearing.

Discussion was held and consensus was reached on Sec. 4e-6 to return the section to read as it was originally drafted, requiring the Board to conduct audits, rather than altering the language to make audits under the Board's authority though not required.

Recess

By consensus the Board recessed at 11:25 A.M. and was called back to order by Chair Baio at 11:35 A.M.

Upon return from the recess the Board noted that at 12pm they would lose quorum due to a member's departure, and discussed having a special meeting to continue discussion of the statutory revisions. Discussion was suspended by consensus on Agenda Item number 3 until a possible special meeting.

4. [Review and possible action on Raised S.B. 6821](#)
[Discussion of this Agenda Item was skipped while the Board discussed the best approach for the remainder of the Agenda.](#)
5. [Review and possible action on proposed Regulations by the State Insurance and Risk Management Board in accordance with C.G.S. Sec. 4e-43](#)

Executive Director Guay reported that he had discussed with a representative of the Department of Administrative Services the postponement of Agenda Item number 5 to a later meeting.

Chair Baio suggested suspending discussion on Agenda Item number 3, Agenda Item number 4 and with Executive Director Guay already reporting on Agenda Item number 5, Chair Baio suggested moving on to Agenda Item number 6.

Chair Baio asked for a motion to table agenda items 3, 4, and 5. Motion made by Robert Rinker and seconded by Jean Morningstar. All voted in favor. Agenda items 3, 4, and 5 were tabled.

6. Ethics Education and Reporting – update and reminder

Executive Director Guay reported that Agenda Item number 6 is the monthly reminder about Board members completing their Ethics Education and Training. In addition to completing the training and education component, the 2014 Statement of Financial Interest Filing is due by May 1, 2015.

7. Staff Reports

In the interest of time, no staff reports were provided.

8. Other Business

Chair Baio asked if there was any other business to bring before the Board. Hearing none, she asked for a motion to go into executive session.

9. Executive Session per C.G.S. §§ 1-231 and 1-200(6) - Discussion concerning the employment, performance, and evaluation of the Executive Director and Chief Procurement Officer

Motion made by Jean Morningstar and seconded by Thomas Ahneman to enter into executive session for purposes of discussing the employment, performance, and evaluation of the Executive Director and Chief Procurement Officer. All voted in favor. The Board entered executive session at 11:44 A.M.

Motion made by Jean Morningstar and seconded by Stuart Mahler to leave executive session and return to regular session. All voted in favor. The Board returned to regular session at 11:59 A.M.

Motion made by Jean Morningstar and seconded by Brenda Sisco to have Chief Procurement Officer Julia Marquis serve as the Attorney General Designee for the Office of Governmental Accountability in workplace discrimination investigations as requested by Shelby Brown, Executive Administrator of the Office of Governmental Accountability.

Voting in favor: Jean Morningstar.

Voting against: Claudia Baio, Chair, Thomas Ahneman, Charles Casella, Stuart Mahler, Robert Rinker, Brenda Sisco and Roy Steiner.

Motion to have Chief Procurement Officer Julia Marquis serve as the Attorney General Designee for the Office of Governmental Accountability in workplace discrimination investigations as requested by Shelby Brown, Executive Administrator of the Office of Governmental Accountability failed on a vote of seven against and one in favor.

By consensus the Board agreed to have Chair Baio communicate the Board's decision to Executive Administrator Brown.

Motion made by Brenda Sisco and seconded by Robert Rinker to perform the evaluation of Julia Marquis, Chief Procurement Officer at the May 8, 2015 meeting. All voted in favor.

Robert Rinker suggested that before the next meeting the Board develop a management by objective means of evaluating the Executive Director and Chief Procurement Officer.

10. Adjournment

Motion made by Jean Morningstar and seconded by Charles Casella to adjourn. All voted in favor and the meeting was adjourned at 12:10 P.M.

Respectfully submitted: David L. Guay