



**C.G.S. § 4e-36 Contested Solicitation and Award Contract Subcommittee
Special Meeting Minutes**

Monday, July 10, 2023 - 10:00 A.M.

Location: G0004B, SOB

Adopted: September 25, 2024

Members Present:

Bruce H. Buff
Stuart L. Mahler
Robert D. Rinker

Staff Present:

Gregory F. Daniels, Esq., Executive Director
Jonathan M. Longman, Chief Procurement Officer
Samson F. Anderson, Research Analyst

Other Parties Present:

Jeff Chiow, Attorney for A&A Associated Monitoring Services, Inc.
Gene Burk, Director of Procurement Programs & Services, Department of Administrative Services (DAS)
Antoinette M. Webster, Assistant Director, Procurement Programs, DAS

1. Call to Order

Chairman Rinker called the meeting to order at 10:00 a.m.

2. Approval of Meeting Minutes

The 4e-36 Subcommittee approved the October 27, 2021, Special Meeting minutes.

3. A&A Associated Monitoring Services, Inc., a Talitrix Company's Contest for Electronic Monitoring Products and Services under RFP# 22PSX0021

- a. No resolution was reached before the subcommittee meeting.
 - i. A&A Associated Monitoring Services, Inc., a Talitrix Company (A&A), filed their contest promptly (within 14 days).
 - ii. This contest was filed out of an abundance of caution.
- b. DAS Discussion Points
 - i. DAS has no process for a complaint interrupting an awarding of a contract.
 - ii. Negotiations have not commenced with any vendor under RFP# 22PSX0021.
 - iii. There was a process failure with respect to RFP# 22PSX0021; the list of possible awardees should have been kept private.
 - iv. DAS welcomes debriefings post-award.
 - v. Connecticut volunteered to be the lead state for this NASPO cooperative effort.

- c. A&A Discussion Points
 - i. This “contest” was filed out of an abundance of caution due to A&A’s interpretation of the timeline in Conn. Gen. Stat. §4e-36.
 - ii. Making A&A an intended awardee isn’t premature: per A&A.
 - iii. This procurement affects more than just business between A&A and Connecticut; this effort would span all other member states and municipalities.
- d. Mediation Result
 - i. A&A Monitoring agreed to withdraw its current contest.
 - ii. DAS will consider the current Freedom of Information request by A&A to be pending completion and awarding of the contract(s).
 - iii. A&A and DAS will formally debrief if A&A isn’t selected as an awardee.
 - iv. With 14 days of a debrief of A&A by DAS and/or receipt of the information requested by A&A, except for proprietary information, A&A may file a new contest.
 - v. DAS won’t object on timeliness grounds if A&A’s new contest is filed within 14 days of the debrief.
 - vi. The C.G.S. 4e-36 Subcommittee will find a new contest timely if filed within 14 days.

4. Adjournment

- a. Bob Rinker motioned to adjourn the subcommittee meeting, and Bruce Buff seconded the motion. All members voted favorably, and the meeting was adjourned at 10:17 a.m.

Respectfully Submitted: Gregory F. Daniels, Esq. Executive Director.