



Law Enforcement Phlebotomist Pilot Program Training Application

January LEPP Class #005

Thank you for your interest in becoming a Law Enforcement Phlebotomist. The Connecticut LE Phlebotomist pilot program consists of highly skilled, specially trained police officers, who work diligently to address the dangerous problem posed by impaired drivers.

To apply for a LE Phlebotomist, you must be a certified Connecticut Police Officer in compliance with current Connecticut Police Officer Standards and Training Council (POSTC) requirements. You must have attended the NHTSA/IACP 24-hour basic SFST Class, with a minimum of one live alcohol workshop. You must have successfully attended the NHTSA ARIDE class. It is preferred that the applicant have traffic enforcement experience, specifically regarding impaired driving, and courtroom testimony, along with EMT, EMR or professional medical training. Due to class size, needs of the State, and budget constraints, not all applicants are accepted. Furthermore, if the applicant is selected, it should be noted that the training to become and maintain a LE Phlebotomist is extremely demanding.

To complete the training, candidates must successfully complete the following training phases:

Pre-training: Upon selection for the pilot program, students must complete an application for the LE Phlebotomy course at American Professionals. The application will be provided to the student by the program coordinator. **Failing to complete the application within accordance to the timeframe set by the program coordinator will result in a dismissal from the pilot program.**

In-person Training- This classroom phase is hybrid of both online and in-person at **American Professionals in Norwich, Connecticut**. **The training course starts online January 6th, which will be online and self-paced for the first two weeks, and students are required to attend in-person training January 20-24th.** The candidate may need to extend the training beyond the course to obtain the required 100-venipunctures. This will be determined by the instructors. The LE Phlebotomist course includes the theory and practice of basic phlebotomy techniques and procedures specific for use in law enforcement. This includes basic phlebotomy terminology and anatomy, blood collection procedures and required permissions, point of collection in the field, use of straight needle and butterfly needles, tube and field collection equipment, purpose of collection by law enforcement, rights and responsibilities by law enforcement and subject, documentation and reporting, legal and ethical practices. Students must pass all written exams before moving on to the field training phase.

Field Training Phase- After successfully completing the academic portion, the students must complete the field training phase, which includes the 100 instructor witnessed venipunctures and final national exam. Students must pass a written examination and complete at least a hundred successful venipunctures witnessed by an instructor. The field training phase may be extended beyond the two-week course as determined by the instructors. **Officers shall not draw blood in an enforcement capacity until all the training requirements are met,** as well as implementing a department policy.

IMPORTANT: To maintain a *qualified status*, LE Phlebotomists are required to complete annual trainings and a minimum of twenty successful venipunctures (training and/or enforcement) in a two-year period. In addition, LE Phlebotomists must complete continuing education credits in the field of phlebotomy and impaired driving. LE Phlebotomists must stay current with their rolling log, Curriculum Vitae (CV), and maintain an open line of communication with the program coordinator. LE Phlebotomists shall not draw blood outside of the program or during outside employment. LE



Law Enforcement Phlebotomist Pilot Program Training Application



Phlebotomists must have a department policy in place prior to enforcement activities. Failing to adhere to these guidelines shall result in an immediate dismissal from the program.

APPLICANT INFORMATION

I. Contact/Background

Name: _____ Rank: _____
Agency: _____ Hire Date: _____
Current Assignment: _____ Time in Assignment: _____
Cellular Phone: _____ E-mail*: _____

E-mail is the preferred method of communication. Candidates should provide an e-mail address that they check frequently

II. Training Certification Information (**attach certificates for each of the below trainings*)

Emergency Medical Technician or Emergency Medical Responder # _____
Professional Medical Certifications _____
Date of SFST 24 hr. Basic Certification Class: _____
Date of Live Alcohol/Wet Lab: _____
Date of any SFST Training Updates: _____
Date of ARIDE Training: _____

III. Impaired Driving Experience

Number of impaired driving investigations in the past 2 years: _____
Number of controlled substance investigations in the past 2 years: _____
Number of times testified in administrative/per se hearings: _____
Number of times testified in courtroom proceedings: _____

IV. Statement of Interest

Provide a brief written statement on why you would like to become a LE Phlebotomist. In addition, discuss your medical experience (if applicable). Attached additional pages as needed.



Law Enforcement Phlebotomist Pilot Program Training Application



CERTIFICATION

I affirm that the information contained in this application is true and accurate. I have reviewed the application instructions and details regarding the 2024 LE Phlebotomist school selection process and training dates. By submitting this application, I am committing to attending the training phases as scheduled. I will fully comply with all requirements set forth for the LE Phlebotomist. Understanding the requirements, I hereby submit this application with all required attachments and request an interview by the candidate screening committee.

Applicant's Signature: _____ Date: _____

Print Name: _____

Application Checklist

- Completed Student American Professional Application
- Training Certifications (SFST/ARIDE)
- Copy of RN, EMT, EMR, Paramedic License (if you have it)
- A letter from the Chief or Troop Commander supporting the use of LE Phlebotomist in impaired driving investigations *statewide*, and to attend specialized trainings pertaining to the program area.
- Any additional documentation that will support your appointment to become a LE Phlebotomist.

Submission Instructions:

Scan all documents into a single PDF file and e-mail to:

Keven McNeill
 Law Enforcement Liaison
 CT DOT Highway Safety Office
 2800 Berlin Turnpike
 PO Box 317546
 Newington, CT 06131-7546
 Telephone: 860-594-2358
Email: keven.mcneill@ct.gov

Completed application packets must be received no later December 13, **2024**. Late or incomplete applications will not be considered.



Law Enforcement Phlebotomist Pilot Program Training Application



Selection Criteria

To be considered for LE Phlebotomy training, the applicant must meet the following requirements (check all that apply):

- Must be a full time Police Officer as defined by Connecticut State Statutes
- Be in “good standing” with their agency.
- No formal discipline within 2 years.
- No formal discipline regarding *use of force*
- Completed the NHTSA-approved SFST and ARIDE training.
****if you are unable to check all the above boxes, please provide a brief explanation.**

Additionally, preference will be given to candidates that meet the following criteria:

- Minimum of two years of full-time law enforcement experience
- Presently assigned to patrol or specialized traffic unit
- Experience with DUI laws and arrest procedures
- Experience testifying at administrative per se hearings and/or court proceedings.

Selection Process and Training Expectations

Selection for Law Enforcement Phlebotomy Training is based on the criteria above and the recommendations of the individual Chiefs or Troop Commanders. Class starts January 6, 2025 and the in-person training will take place at American Professionals, located at 1 Thames Street in Norwich, Connecticut from January 20 to the 24th (8 to 4:30 pm). Candidates may wear khakis, BDU pants, and polo shirt. A firearm with identification may be carried within the training facility, however some of the field locations may require the officer/trooper to carry concealed.