



Institute of Police Technology and Management

University of North Florida

Registration Form

STUDENT INFORMATION

First Name: _____ Day Phone: _____

Middle Initial: _____ Student Fax Number: _____

Last Name: _____ Student Email: _____

Address: _____

Address 2: _____

Zip Code: _____

City: _____

State: _____

Occupation (Rank): _____

Employer (Agency Name): _____

Americans with Disabilities Act Program Accessibility:
Individuals who require reasonable accommodation in order to participate must notify the registrar at (904) 620-IPTM at least five working days prior to the class.

COURSE INFORMATION

Course Title: _____

Course Dates: _____

Course Location: _____

Course Fee: \$ _____

Full payment must accompany all registrations!

Please do not make airline reservations until you receive written notification confirming that the course will run as scheduled.

PAYMENT INFORMATION

Payment must be submitted with your registration.

Check enclosed for: \$ _____ *Make check payable to: Institute of Police Technology and Management*

Bill my: Visa MasterCard American Express Discover for \$ _____

Card #: _____ 3- or 4-digit security code: _____

Name as it appears on card: _____ Expiration Date: _____

Email receipt to: _____

CANCELLATION/REFUND POLICY

Complete the Cancellation Request Form found at www.IPTM.org and return it to IPTM. No telephone cancellations will be accepted. A 20% administrative fee will be assessed to all refunds if the cancellation request is received within 14 days of the course start date. In lieu of a refund, student substitutions can be made or a credit can be issued for a future course. Credit must be used within one year and cannot be refunded. No refunds will be given for no-shows. Refunds will normally be processed in 6-8 weeks.

REGISTERING PERSON'S INFORMATION (If different than student)

Registering Person's Name: _____

Registering Person's Title: _____ Phone Number: _____

Registering Person's Email: _____

Return to: Institute of Police Technology and Management/University of North Florida
12000 Alumni Drive • Jacksonville, Florida 32224-2678
Phone: (904) 620-IPTM (4786) • Fax: (904) 620-2453 • E-mail: info@iptm.org