



**STATE OF CONNECTICUT  
DEPARTMENT OF EMERGENCY SERVICES and PUBLIC PROTECTION**

**Police Officer Standards and Training Council  
Connecticut Police Academy**

To: Connecticut Chiefs of Police  
Connecticut Police Training Officers  
Connecticut State Police Resident Troopers  
Connecticut State Police Training Academy

From: William E. Tanner, III, Field Program Consultant  
Field Services Training Division

Date: July 18, 2023

Subject: **Field Training Officer (FTO)**

Tuition: **No Cost**

**COURSE ANNOUNCEMENT**

The Department of Emergency Services and Public Protection, Police Officer Standards and Training Council's Field Services Training Division is offering a three-day training program to train officers to be Field Training Officers (FTO). This training session is scheduled for **Wednesday, September 6, 2023, through Friday, September 8, 2023**, from 8:00 a.m. to 4:00 p.m. at the Connecticut Police Academy, 285 Preston Avenue, Meriden, CT. Lt. Jay Masi (West Haven), Sgt Steven Morgan (Rocky Hill), Sgt Robert Martin (Berlin) and Training Officer Brian Reilly of the Connecticut Police Academy (POST) will be the instructors for this class.

This course is specifically designed for experienced uniformed patrol personnel selected to serve as Field Training Officers with probationary employees. The course emphasizes the FTO's role in assisting probationary officers in certifying for solo patrol operations by applying the knowledge and skills acquired during Basic Police Training and using them according to agency policy, procedures, and community service delivery standards and the POST Field Training and Evaluation Program.

**Topics that will be covered include:**

- Liability
- Operational Authority Key Elements
- Phase Training Evaluation Process
- Standard Evaluation Guidelines
- Recruit Proficiency Check-off List
- Development of Effective Teaching Skills
- Beginning the Field Training Experience
- Remediation
- Termination

**CALEA Internationally Accredited Public Safety Training Academy**

285 Preston Avenue • Meriden, Connecticut 06450-4891

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**Please note: POST regulations require that any officer being considered for an FTO assignment must have at least three years as a certified officer or a signed waive.**

This course will be offered concurrently with each Recruit class and departments with recruits seated in each class will receive preference in attending the training.

The class is limited to **thirty-five (35)** attendees. **PLEASE COMPLETE THE REGISTRATION FORM AND QUALIFICATION RECORD ATTACHED TO THIS TRAINING ANNOUNCEMENT** and email them to T/O Brian Reilly [brian.p.reilly@ct.gov](mailto:brian.p.reilly@ct.gov) no later than close of business Monday, August 14, 2023. If you have any questions, please contact T/O Brian Reilly 203-627-8584.

Students successfully completing the course will receive twenty-four (24) hours of Review Training Credit in the following areas:

II	Police & the Law	2
IV	Human Relations	8
VI	Patrol Procedures	10
VII	Supervision	4

Lunch may be purchased at nearby restaurants.

Day 1+2- Professional, business attire required. Day 3 (Practical Skills) Casual Dress.

**Training Officers:** Please be sure to include your department email address and the **email AND POST ID of the student to be enrolled** on all applications to ensure prompt communication of all in-service training matters.

**DISCLAIMER:** The Police Officer Standards and Training Council (POSTC) makes every effort, within its ability and resources, to provide the highest quality, most relevant in-service training programs available at minimum cost to all Connecticut police officers and agencies. However, POSTC does not provide legal advice, and does not endorse the accuracy or completeness of specific in-service training programs provided by each of its many contractors and training providers. The materials and opinions of individual providers offered during the course of in-service training are those of the instructor alone, and do not necessarily represent the position of the Police Officer Standards and Training Council or the State of Connecticut. Given the multitude of disparate factual scenarios with which law enforcement personnel are presented in the discharge of their official duties, students and sponsoring agencies are strongly advised and encouraged to seek the advice and counsel of their own legal advisors before implementing concepts or adopting specific measures discussed or recommended during in-service training sessions.

Training on the Web: [www.ct.gov/POST](http://www.ct.gov/POST)