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DEPARTMENT OF EMERGENCY SERVICES & PUBLIC PROTECTION  
**POLICE OFFICER STANDARDS & TRAINING**

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**POLICE OFFICER STANDARDS and TRAINING COUNCIL  
ACCREDITATION SUBCOMMITTEE MEETING**

**Wednesday, October 30, 2024**

**9:00 A.M.**

**Zoom Meet**

<https://ctdespp.zoom.us/j/83841787990>

**MINUTES**

**ATTENDANCE:**

Subcommittee Members Present: Chief Paul Melanson (Committee Chairman), Chief Robert Rosado, Johnathan Slifka, Florencia Cotto Jr.

Subcommittee Members Not Present: David Kosciuk

**Other Attendees:** Karen Boisvert, Jennie Rivera, Brian Budd, Attorney Jessica Gouveia

**CALL TO ORDER**

The meeting was called to order at 0905 hours by Chief Melanson.

**ACTION ITEMS**

- |                                  |        |
|----------------------------------|--------|
| 1. Bethany Police Department     | Tier I |
| 2. Chester Police Department     | Tier I |
| 3. East Granby Police Department | Tier I |
| 4. Ellington Police Department   | Tier I |
| 5. Westbrook Police Department   | Tier I |

A motion was made by Chief Rosado to award Tier I Accreditation, seconded by Jonathan Slifka. The motion passes.

**INFORMATIONAL ITEMS**

1. Brian Budd provided an update on the Resident Trooper Towns.
  - a. Beacon Falls Police Department: Remains in progress

- b. Prospect Police Department: File review began 10/21
  - c. New Fairfield Police Department: File review to begin 10/28
  - d. Washington Police Department: File review to begin 11/4
  - e. Oxford Police Department: File review to begin 11/18
  - f. Barkhamsted Police Department: Formal extension request discussed.
  - g. New Hartford Police Department: Remains in progress
  - h. Tolland Police Department: Discussed status and staff to draft a letter to agency.
2. Chief Melanson requested clarification about the agencies highlighted in green on the 2025 Accreditation File Review/On-Site Assessment schedule. Jennie Rivera explained that the green highlight signifies the agency has attained Tier III Accreditation status.

### **OLD BUSINESS**

1. Jennie Rivera provided an update on two agencies that were granted extension requests, which have now expired as of April 31, 2024.
  - a. Department of Social Services: Capias Unit
  - b. Portland Police Department status.
2. Following a brief discussion, subcommittee members agreed that the next step is to provide formal notice to the agencies, informing them of their status. The letter will also inform the agency that POST Accreditation personnel are available to assist them in making progress.
3. Chief Melanson opened a discussion about forming a working subcommittee to outline the State Accreditation process that will take effect after 2026. Members of the subcommittee will be tasked with considering assessment cycles, proofing requirements, and other program aspects to ensure its effectiveness and sustainability. Chief Rosado and other committee members expressed their support for establishing the working subcommittee. Administrator Boisvert reminded members that an updated manual is under review, due for future release, and suggested that the timing of the subcommittee's work be taken into consideration. Additionally, POST staff will provide names of individuals for consideration when forming the subcommittee.
4. Academy Administrator Boisvert and Chief Melanson discussed the status of the grant awarded to POST to work with the CPCA to employ 6 part-time assessors for the State Tiered Accreditation process. Currently with DESPP Fiscal.

### **ADJOURNMENT**

Chief Melanson moved to adjourn the meeting; motioned by Chief Rosado, seconded by Florencia Cotto, motion passes. The meeting was adjourned at 0950 hours.