

# Police Officer

Recruitment #240603-9035PS-001

<b>Location</b>	New Haven, CT
<b>Date Opened</b>	6/4/2024 4:00:00 PM
<b>Salary</b>	\$65,872.00 - \$82,100.00/year (Employees new to state service start at minimum of the pay plan)
<b>Job Type</b>	Open to the Public
<b>Close Date</b>	Continuous Recruitment



## INTRODUCTION



Southern Connecticut State University (SCSU) is a constituent unit of the Board of Regents for Higher Education (BOR), Connecticut State Colleges and Universities. As one of the State of Connecticut institutions of higher learning, we are a diverse and student-centered university dedicated to academic excellence, access, and service for the public good. Southern provides a supportive and welcoming environment for all members of its community through a campus wide commitment to social justice.

Founded as a teachers college in 1893, Southern has evolved over the past century into a comprehensive public university of more than 10,000 students, offering graduate and undergraduate programs in the liberal arts and professional disciplines. It is one of four universities in the Connecticut State Colleges and Universities

System. The University is located in New Haven, a city rich with arts and culture, and less than 90 miles from New York City and 140 miles from Boston.

We are currently recruiting for three (3), full-time, certified Police Officers. As a University Police Officer you will:

- Respond to emergencies and requests for assistance;
- Provide crowd control at various events and activities;
- Monitor designated areas to ensure physical security and authorized access in order to prevent; theft, trespass, vandalism, or violation of state statutes or regulations;
- Provide directions and routine information to the public;
- Initiate and conduct criminal and other investigations of violations, suspicious activities or reports of incidents occurring within jurisdiction;
- Direct traffic and enforce motor vehicle and parking regulations;
- Conduct on-site investigations, including question witnesses, arrest individuals at scenes, and issue summonses;
- Record information;
- Serve as dispatcher when necessary.

Candidates MUST possess a current valid POST CT certification pursuant to regulations promulgated by the Police Officer Standards and Training Council. Must possess and retain a valid motor vehicle operator's license. Must receive and retain authority for C.G.S. 29-18 certification. In addition to a comprehensive medical examination, including a controlled substance screening, candidates will also be required to take a stress test upon a conditional offer of employment. A physical Fitness Test (Cooper) is waived for this position. Please note, this is a continuous recruitment. This posting will remain available until all current and future vacancies have been filled at Southern Connecticut State University. **NOTE: *Candidates with a pending certification status may be employed on a temporary basis pending recertification by the Police Officer Standards and Training Council.***

## SELECTION PLAN

Candidates must have certification as a law enforcement officer in the State of Connecticut pursuant to regulations promulgated by the Police Officer Standards and Training Council. **Note:** Candidates with a pending certification status may be employed on a temporary basis pending recertification by the Police Officer Standards and Training Council.

In order to comply with Public Act 21-69, the State of Connecticut is no longer asking for resumes during the initial application process. Candidates invited to interview may be required to submit additional documentation which supports their qualification(s) for these position, such as a resume, performance reviews, supervisory references, college transcripts, licensure, etc., at the discretion of the hiring agency.

All application materials must be received by the recruiting agency by the time specified on the job opening for the position for which you are applying. Late applications may not be submitted and will not be considered. Exceptions are rare and limited to documented events that incapacitate a candidate during the entire duration of the job posting time period. It is the candidate's obligation and responsibility to request an exception and provide a legally recognized justification to accommodate such exception. Requests should be made to poolef1@southernct.edu.

Updates during the recruitment process will be provided through your JobAps portal account. Interviews will be limited to candidates whose experience and training most closely meet the requirements of the position. For all other inquiries, please contact Francesca Poole, poolef1@southernct.edu.

## **PURPOSE OF JOB CLASS (NATURE OF WORK)**

In a state agency, college or university this class is accountable for independently performing a full range of tasks in the protection, safety and security of individuals and property with full police powers and responsibility for law enforcement.

## **EXAMPLES OF DUTIES**

The Police Officer may perform a combination or concentration of the following functions on a fixed or rotating basis as directed by the agency:

### **SECURITY:**

- Provides crowd control at various events and activities;
- Monitors designated areas to ensure physical security and authorized access in order to prevent theft, trespass, vandalism or violation of state statutes or regulations;
- Gives directions and routine information to the public;
- Participates in evacuation activities in event of fire, bomb threats or other potential disasters;
- Operates firefighting apparatus if needed;
- May conduct cruiser or foot patrols;
- May conduct bicycle patrols as weather permits.

### **PROTECTION:**

- Provides traffic and/or crowd control;
- Assesses nature of further assistance needed and makes timely and appropriate arrangements;
- May gather background information and provide threat assessments regarding high risk locations, safety of persons or property, biological or physical threats;
- May respond to emergency situations and provide CPR or first aid to injured parties;

- May transport or escort couriers with currency and prisoners or Absent Without Leave (AWOL) persons;
- May assist in search for escaped patients or inmates;
- May assist State Police in investigation of major criminal acts;
- May be required to maintain building security and perform patrol duties at time of heightened alert level under Homeland Security procedures.

#### ENFORCEMENT:

- Directs traffic and enforces motor vehicle and parking regulations;
- May initiate and conduct criminal and other investigations of violations, suspicious activities or reports of incidents occurring within jurisdiction;
- May conduct on site investigations, question witnesses, arrest individuals at scene and issue summons.

#### ADMINISTRATION:

- Records information;
- Applies for and serves arrest warrants;
- Processes paperwork on arrests and activity reports;
- Arranges surety and non-surety bond payments or Written Promise to Appear (WPA);
- Provides court testimony;
- Conducts special programs, projects and services as required;
- May process arrested individuals including determining charges, fingerprinting, photographing, initiating National Crime Information Computer (NCIC) check, searching, removing and inventorying personal belongings and transporting arrested persons to lock up;
- May conduct various safety training, certification and/or recertification courses;
- May perform minor equipment repairs;
- May make public presentations regarding crime prevention and safety;
- May serve as dispatcher;
- Performs related duties as required.

#### CONNECTICUT LOTTERY CORPORATION:

- May enforce gaming regulations for Connecticut Lottery Corporation and casinos.

#### DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION:

- Assists Conservation Enforcement Officers in the enforcement of state laws and regulations pertaining to fish, wildlife, parks, forests, boating, snowmobiling and the use of department owned or leased land facilities.

# **KNOWLEDGE, SKILL AND ABILITY**

- Knowledge of
  - police and security practices and procedures;
  - relevant state and federal laws, statutes and regulations;
  - traffic and crowd control practices and procedures;
  - criminal law and court procedures;
- Considerable
  - interpersonal skills;
  - oral and written communication skills;
- Ability to
  - analyze emergency situations and develop effective courses of action;
  - utilize computer software.

# **MINIMUM QUALIFICATIONS - GENERAL EXPERIENCE**

Certification as a law enforcement officer in the State of Connecticut pursuant to regulations promulgated by the Connecticut Police Officer Standards and Training Council.

NOTE: Candidates with a pending certification status may be employed on a temporary basis pending re-certification by the Connecticut Police Officer Standards and Training Council.

# **MINIMUM QUALIFICATIONS - SUBSTITUTIONS ALLOWED**

Successful completion of prescribed training and probationary requirements set forth in the class of Protective Services Trainee.

# **SPECIAL REQUIREMENTS**

- Applicants must be authorized to work lawfully in the United States by date of appointment.
- Candidates for this class are subject to selection standards pursuant to Section 7-294-a-e of the Connecticut General Statutes and the regulations of the Connecticut Police Officer

Standards and Training Council.

- Incumbents in this class must possess and maintain authority from the Commissioner of Emergency Services and Public Protection to “arrest and present before a competent authority any person for any offense committed within his precinct.” (Connecticut General Statutes 29-18 and/or 10a-142)
- Incumbents in this class must possess and maintain certification as a law enforcement officer in the State of Connecticut pursuant to Section 7-294-a-e of the Connecticut General Statutes and the regulations promulgated by the Connecticut Police Officer Standards and Training Council. Loss of certification will result in removal from the class.
- Incumbents in this class may be required to maintain certifications pursuant to the regulations of the Connecticut Police Officer Standards and Training Council and/or agency requirements.
- Incumbents in this class must possess and maintain a valid Motor Vehicle operator’s license.
- Incumbents in this class may be required to obtain and retain Emergency Medical Technician (EMT) certification.
- Incumbents in this class must be eligible and qualified to bear arms.
- Incumbents in this class may be required to travel.
- Department of Energy and Environmental Protection: Incumbents in this class will be required to obtain and retain a Standard First Aid certificate and CPR certificate and participate in any job-related training sessions.
- Department of Energy and Environmental Protection: Incumbents in this class must be willing to accept assignments or transfers to any region of the state consistent with departmental policies or stipulations and work a flexible schedule.

## **CHARACTER REQUIREMENTS**

In addition to the checking of references and of facts stated in the application, a thorough background investigation of each candidate may be made before persons are certified for appointment.

## **PHYSICAL REQUIREMENTS**

- Incumbents in this class must have general good health, be free from any disease or injury which would impair health or usefulness and possess and retain sufficient physical strength, stamina, agility, endurance and visual and auditory acuity required, to perform the duties of the class. A physical fitness assessment will be required of all applicants.
- A comprehensive medical examination, including a controlled substance screening, will be required of all applicants upon a conditional offer of employment.

- Department of Energy and Environmental Protection: Incumbents in this class must be able to pass a swim test including swimming 100 yards within four (4) minutes.

## WORKING CONDITIONS

Incumbents in this class may be exposed to unpleasant and/or dangerous situations which could cause injury or loss of life, to uncomfortable weather conditions and/or to confinement within a vehicle for prolonged periods.

## CONCLUSION


### AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

## ACKNOWLEDGEMENT

As defined by Sec. 5-196 of the Connecticut General Statutes, a job class is a position or group of positions that share general characteristics and are categorized under a single title for administrative purposes. As such, a job class is not meant to be all-inclusive of every task and/or responsibility.

**Click on the link below to apply:**

<b>Fill out the Supplemental Questionnaire and Application NOW using the Internet.</b>	
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