



## APPLICATION DEADLINE: June 5, 2024

\*\*\*\*\*Applicant **MUST** be a Certified Police Officer with the State of Connecticut with (current POST certification for two or more years, or with the ability to meet this criteria prior to hire date), or certification from another state with the ability to obtain a comparative certification. All Connecticut Certified Police applicants must submit with their application a copy of their Police Officer Certification Card showing certification date.\*\*\*\*\*

### POLICE OFFICER, CERTIFIED

Police Officer Standards Training Council (POSTC) regulation 7-294e-16(h) prohibits the hiring of a person as a police officer who has been previously convicted of serious crimes.

The Police Officer Standards and Training Council requires, as a condition of appointment to a position of probationary candidates in a law enforcement unit in the State of Connecticut, on or after January 1, 1995, that the candidate has no criminal record revealing any conviction, under federal or state law, of any felony, or whose criminal record has any conviction of any Class A or Class B misdemeanor, or of any crime in any other jurisdiction that would, if committed in this state, constitute a Class A or Class B misdemeanor, or who has committed any act which would constitute perjury or false statement.

### EMPLOYMENT APPLICATIONS:

- Employment applications must be filed on-line at [www.PoliceApp.com](http://www.PoliceApp.com)
- Employment applications must be complete and must show that all eligibility requirements have been met the date the application is submitted.
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- **Connecticut Certified Police Officers (current POST certification for two or more years, or with the ability to meet this criteria prior to hire date), MUST submit with their application a copy of their Police Officer Certification Card showing certification date.** Incomplete applications will not be considered.
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- It is highly recommended that applicants include an updated resume if available.
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Inquiries can be directed to Lt. Steve Morgan via email, [smorgan@rockyhillct.gov](mailto:smorgan@rockyhillct.gov).

### POSITION: CERTIFIED POLICE OFFICER

Under supervision, performs law enforcement duties involving the protection of life and property; the prevention of crime and the apprehension of crime suspects; and performs public service duties involving non-criminal calls for service, the preservation of peace and working with the community. Works 40 hours per week on a shift rotation schedule including weekends and holidays. Performs related work as required.

The Rocky Hill Police Department is an EEO/AA employer that seeks a diverse group of men and women willing to embrace our mission and complies with the ADA.

### ABOUT US:

The Rocky Hill Police Department has much to offer those interested in a law enforcement career. The department currently maintains a take home car program, drone unit, motorcycle unit, regional tactical unit, accident reconstruction unit, regional narcotics unit, marine patrol unit, regional dive team and much more. The Town of Rocky Hill is consistently ranked as one of Connecticut's most desirable residential and business communities. Competitive compensation and benefits packages, professional development and training, and a commitment to serving the public make the Town of Rocky Hill an ideal employer for those seeking career growth and opportunities.

For more information about the Rocky Hill Police Department please visit our Facebook Page: <https://www.facebook.com/Police-Department-of-Rocky-Hill-1800623716833257/> or our website: <http://www.rockyhillct.gov/police/index.php>.

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## **EMPLOYMENT BENEFITS:**

**Based on the current FOP Union Contract:**

**Starting Salary base salary \$87,374.69**

**Certified Police Officers w/ 5 or more years of experience \$92,249.22**

**Maximum pay after 48 Months of Service \$106,767.99**

- Health Insurance
- Paid Vacation, Sick Time, Personal time, 13 Paid holidays, and Earned time.  
Defined Benefit Pension: The Rocky Hill Town Council passed a resolution on August 16th, 2021 which has authorized employees hired after February 28th, 2015 to be incorporated as part of the current Police Defined Benefit Pension Plan (DB2). Questions regarding this plan can be directed to the Director of Human Resources, Dana McGee, [dmcgee@rockyhillct.gov](mailto:dmcgee@rockyhillct.gov)
- Please see FOP Union Contract for more specific information regarding employee benefits.
- **ESSENTIAL FUNCTIONS OF THE POSITION JOB REQUIREMENTS:**
- Patrols of an assigned area to prevent and detect violations of laws and ordinances.
- Maintains order and protects life and property.
- Makes arrests for violations of law.
- Facilitates arrests and uses force or defends against the use of force as is required.
- Testifies in court in regard to matters of which he has knowledge.
- Investigates accidents and offenses against law and order.
- When assigned to the Detective Division, conducts investigations of complaints that cannot be completed at the time by the investigating officer.
- Makes reports and keeps accurate records.
- Directs traffic and operates traffic signals.
- Observes and recognizes people, vehicles, and places being able to accurately describe them.
- Hears and understands ordinary conversation with each ear.
- Does related work as required.
- Works under the immediate supervision of a Police Sergeant or other superior officer who reviews performance frequently for completeness and conformance with orders and regulations.

## **MINIMUM REQUIREMENTS:**

- **\*\*\*\*\*Applicant MUST be a Certified Police Officer with the State of Connecticut (with current POST certification for two or more years), or Certification from another state with the ability to obtain a comparative certification. All Connecticut Certified Police applicants must submit with their application a copy of their Police Officer Certification Card showing POST certification date.\*\*\*\*\***
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- **CITIZENSHIP:** MUST BE A CITIZEN OF THE U.S. AT THE TIME OF APPLICATION.
- **EDUCATION:** High School Diploma or GED.
- **A COPY OF YOUR HIGH SCHOOL DIPLOMA, GED CERTIFICATE OR TRANSCRIPT MUST BE SUBMITTED WITH THE APPLICATION.**
- **DRIVER'S LICENSE:** A valid driver's license is required. **A COPY OF THE LICENSE MUST BE SUBMITTED WITH THE APPLICATION.**  
**PHYSICAL:** Must have considerable agility, endurance, and successfully pass all required medical examinations as specified in the conditional offer of employment.

## **OTHER REQUIREMENTS:**

- Applicants must be of good character.
- Applicants who have a felony conviction or who have been dishonorably discharged from any police or fire department or from the Armed Forces of the United States are ineligible.
- A thorough investigation of character and of all statements in the application will be made before any applicant is considered for appointment.

- Applicants must have the ability to follow oral and written instructions, the ability to read and write in English without difficulty, the ability to make clear and concise written reports and the ability to deal tactfully and courteously with the general public and others.
- Permanent residence subsequent to appointment must be established within a period of time specified by the Chief of Police and Town Manager and must be located within reasonable distance of the Town of Rocky Hill.
- Must have considerable agility and be free from disease or abnormality that impairs one's ability to perform the essential functions of this position.
- Must have normal color vision and vision shall be correctable to 20/20 in each eye.
- Must have no significant defects of the ear.
- Must be a non-smoker.
- Upon a conditional offer of employment, physical, psychological, and polygraph examinations will be required.
- Must have a valid driver's license.

### **THE APPLICATION PROCESS:**

- This process will proceed at a rapid pace. The Rocky Hill Police Department will determine the hiring schedule and applicants will be required to be available during the selection process. We look forward to interacting with you during our selection process. **All communications and notifications will be done by e-mail through PoliceApp.com and you should check your account regularly.**

### **THE HIRING PROCESS:**

A Police Officer of the Town of Rocky Hill represents the Town and performs duties affecting safety and security of the community. The process of selecting people for employment as Police Officers is extremely important and includes several parts.

- 1. Application Review (Selection for advancement to the Application Review Assessment may be limited as needs of the Rocky Hill Police Department dictate. Score assessed as per Town of Rocky Hill Human Resources application assessment).
  - 2. Written examination, (pass/fail- minimum score of 70% is required to pass the exam). Exam will be administered remotely utilizing the PoliceApp document portal. Candidates will receive a link to the exam. The exam takes into consideration that some candidates may not be Connecticut police officers and is focused on constitutionally established law pertaining to law enforcement. There are no additional costs associated.
  - 3. Oral Interview (Passing score of 70% in this phase is required for advancement)
  - Selected applicants invited to take the Oral Interview are required to obtain a minimum score of 70% to be considered for advancement within the hiring process. As the needs of the Rocky Hill Police Department dictate, admission to the oral interview may be limited. The oral board score will determine rank and sort order for invitation to the Executive Interview Interview as the needs of the Rocky Hill Police Department dictate.
  - 4. Executive Staff Interview
  - 5. Police Chief's Interview
  - 6. Conditional Offer of Employment
  - 7. Background Investigation
  - 8. Post-Offer Physical Examination
  - 9. Post-Offer Polygraph Examination
  - 10. Post-Offer Psychological Examination
  - 11. Post-Offer Medical Examination including drug screening
- The expected duration of the selection process may take between 4 and 6 months. Eligible candidates may remain on the active eligibility list throughout the active hiring process. If a candidate does not successfully pass the examination process, the Town of Rocky Hill allows for re-application six (6) months from the date of the last oral board examination.

Inquiries can be directed to Human Resources Dana McGee via email, [dmcgee@rockyhillct.gov](mailto:dmcgee@rockyhillct.gov).

The Rocky Hill Police Department is an EEO/AA employer that seeks a diverse group of men and women willing to embrace our mission and complies with the ADA.

Please direct questions regarding this position to [smorgan@rockyhillct.gov](mailto:smorgan@rockyhillct.gov)

*Jobs close at 11:59 PM (Eastern) on the deadline date specified, or when the position capacity has been met, or unless otherwise specified in the announcement. If the deadline date is not specified in the announcement, the agency has sole discretion on setting the deadline and jobs may close without notice. It is the applicant's responsibility to thoroughly read and understand the deadline requirements and capacity limits as outlined by the agency.*