



DEPARTMENT OF EMERGENCY SERVICES & PUBLIC PROTECTION

POLICE OFFICER STANDARDS & TRAINING

GENERAL NOTICE 24-10

To: Chief Law Enforcement Officers
Training Officers
Satellite Academies

From: Karen Boisvert *KB*
Academy Administrator

Date: August 12, 2024

Subject: Adoption and Implementation of the Police Officer Standards and Training Council Investigation and Reporting of Hate Crimes Statewide Policy in accordance with Public Act- 22-09
Adoption of New Reporting Requirements and form for reporting Hate and Bias Crime incidents.

At the November 9, 2023, regular meeting, the Police Officer Standards and Training Council (POSTC) adopted the "Investigation and Reporting of Hate Crimes" statewide model policy pursuant to [Public Act 22-09 \(sec. \(2\) \(4\)\)](#). Per this requirement all Law Enforcement Units shall adopt and maintain a written policy that meets or exceed the Investigation and Reporting of a Hate Crimes statewide policy developed by the Police Officer Standards and Training Council.

The POSTC Investigation and Reporting of Hate Crimes Statewide Policy covers the following topic areas:

- I. Purpose
- II. Policy
- III. Definitions
- IV. Response and Reporting Protocols
- V. Training
- VI. Prevention
- VII. Reporting Requirements

At the May 9, 2024, regular meeting, the Police Officer Standards and Training Council pursuant to 22-09 Policy (sec.(b)(1)) approved the State of Connecticut standardized Hate/Bias Crime Reporting Form. [Hate Bias Crime State Reporting Form](#) ***This form replaces previous reporting form DPS-323-C***

Effective this notice but no later than October 1, 2024, all agencies investigating an incident(s) that meets the reporting requirements in the statewide policy must within fourteen (14) days submit the completed State of Connecticut standardized Hate/Bias Crime Report form along with a copy of the incident report to the Hate Crimes Investigative Unit-CSP through email hate.crimes@ct.gov. Before submission, the reporting agency shall redact any information that may identify a minor, victim or witness.

Below are links to a word version of the Investigation and Reporting of Hate Crimes statewide policy and to the Hate and Bias Crime reporting form. For future reference, the statewide policy and reporting form will be posted on the POSTC website under featured links:

[Investigation and Reporting of Hate Crimes Word Document](#)
[Hate Bias Crime State Reporting Form](#)

The Police Officer Standards and Training Field Services Division will host an initial training on this policy and form as part of the [State Mandated Data Reporting Training](#) August 20, 2024. Subsequent trainings will be announced through the In-Service Training Course Announcements on the POSTC website.

Questions or comments may be directed to my attention either by email karen.boisvert@ct.gov or phone 203 – 427 – 2601.