



**STATE OF CONNECTICUT**  
**DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION**  
**Police Officer Standards and Training Council**  
**Connecticut Police Academy**

**GENERAL NOTICE 23-03**

**To:** Chief Law Enforcement Officers  
Training Officers  
POSTC Law Enforcement Units

**From:** Karen Boisvert [digital signature]  
Academy Administrator

**Date:** October 10, 2023

**Subject:** Guidance/Training Document - Public Act 23 – 69  
An Act Concerning Firearm Incident Reports  
Form DPS-258-C

Public Act 23-69 subsection (b) states:

*(b) On and after October 1, 2023, a police officer who responds to an alleged crime or a fatality that involves the use of a firearm shall complete a firearm incident report using the form prescribed by the Commissioner of Emergency Services and Public Protection pursuant to subsection (d) of this section, whether or not an arrest occurs. [Public Act 23-69](#)*

The Department of Emergency Services and Public Protections, Statewide Firearms Trafficking/Gun Tracing Task Force has developed a firearm incident report in accordance with Public Act 23 – 69. The form can be found on the POSTC website under featured links. [DPS-258-C](#)

In addition, the Connecticut State Police has provided a training bulletin with detailed information on the use of the new DPS-258-C tracking form. [Firearms Reporting Training Bulletin](#)

If you have any questions or concerns, please contact members of the Statewide Firearms Trafficking/Gun Tracing Task Force by email at [despp.etrace@ct.gov](mailto:despp.etrace@ct.gov) or phone (203) 630-8054.

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