



HOLDER OUTREACH

# CORPORATE CLAIMS SERVICE

## Business Claims

The Connecticut Unclaimed Property Division recognizes the important role that businesses play in helping us to reunite citizens with their unclaimed property. We are also committed to helping you, as business claimants, to recover your unclaimed assets. Therefore, we have dedicated resources to assist you in reclaiming your funds through the Corporate Claims Service.

When you write to us inquiring about your assets, the Corporate Claims Service provides:

### A Central Contact

- who receives all of your inquiries, answers questions and corresponds with you during the claims process

### A Targeted Search

- to identify all unclaimed property Connecticut holds for your company and its subsidiaries

### A Claim Package

- that includes a detailed spreadsheet identifying all property due your company, as well as a claim form and instructions to guide you in completing your claim.

When you write to the State of Connecticut Unclaimed Property Division, your claim inquiry is adopted into our Corporate Claims Service. As a result, your inquiry will be researched and, if property is located for your business, you will receive a claim package that includes forms and instructions for completing your claim.

To inquire about assets the Connecticut State Treasurer's Office may hold for your company, please write to: **Office of the State Treasurer, Unclaimed Property Division-CCS, Attn: Lisa Monroe, 55 Elm Street, Hartford, CT 06106** or **fax your inquiry to (860) 702-3044**. We will research our records and inform you of the results, whether the Treasury holds property for your company or not.



Dear Corporate Claimant

A search of our records reveals that the Treasurer's Office holds unclaimed property for your company and/or its subsidiaries.

In order to claim the property, please complete the enclosed **Claim for Abandoned Property** form and return it to our office.

Sincerely yours,

Madelyn Colón  
Assistant State Treasurer  
Unclaimed Property Division

## Corporate Claims Service Facts

- In fiscal year 2004, the Corporate Claims Service **returned a total of \$865,584** in unclaimed property to business owners.
- The program has returned more than \$1.5 million in unclaimed property to businesses since it was launched in 2002.
- The Corporate Claims Service educates businesses about unclaimed property laws, informs businesses about unclaimed property that the Treasury holds in their names and streamlines the process for business claimants to recover their lost assets.