CROSS AGENCY POPULATION RESULTS SUBCOMMITTEE

FEBRUARY 7, 2012

MEETING MINUTES

In attendance: Nancy Roberts, Bill Carbone, Tim Deschanes-Desmond, Bennett Pudlin, Kathy Brennan, Charlene Russell-Tucker, Brian Hill, Yolanda Caldera-Durant, Yvette Bello, Maureen Price-Boreland, Michelle Cook, Karin Haberlin

Not attending, Cathy FoleyGelb, Anne Mcintyre-Lahner, Patrick Hynes, Janet Brancifort, Mark Polzella, Susan Keane

1. Introductions: Nancy Roberts convened the meeting at 1:05 pm and clarified the objectives of the meeting as outlined in the agenda.
2. Brian Hill provided an overview of the process to date reporting that a task force of the sub-committee had met and reviewed the results of the previous meeting’s work using the spread sheets of agency result statements and domains provided by Bennett. The process using the 16 domains resulted in six primary domains that cover the majority of the result statements provided by the health and human service agencies. Brian clarified that many of the themes from the domains not selected were incorporated into one of the six domain areas. The task force developed a suggested results statement for each of the six domains.

1. Discussion turned to assigning the Subcommittee members to work on the six domains. The committee decided to work on the first five domains – Success in School, Healthy, Success in Life, Save and Employment/Self Sufficiency - and leave the last – Equal Opportunity - hoping that some of what was in that domain would be incorporated in the others.

The Committee reviewed the draft Working Group Worksheets and recommended adding more indicators, five is usually the minimum number per Bennett, and to provide a place to list other stakeholders, data sources and data that they wished they could get.

The Working Groups will work over the next two months to finalize the Results Statement for the specific domain and to identify indicators and data sources. They were asked to also identify other stakeholders that could input into this work.

The schedule for the work to be completed is:

* March 6th meeting – review progress made on results statement and preliminary identification of indicators and data to be reviewed as a group;
* April meeting - present indicators, data and stakeholders, and, with group, refine;
* May – testing and focus group participation;
* June – deliver task force deliverables to full Health and Human Services Cabinet.

Attendees volunteered to address the results statement and indicators of specific domains as follow:

* 1. *Success in School* – Charlene Russell-Tucker, Nancy Roberts, Bennett Pudlin, Michelle Cook
	2. *Healthy*  - Yvette Bello, Janet Brancifort, Catherine FoleyGeib
	3. *Success in Life* – Kathleen Brennan, Timothy Deschenes-Desmond
	4. *Safe* – Bill Carbone, Brian Hill, Anne McIntyre-Lahner, Patrick Hynes, Maureen Price-Boreland
	5. *Employment/Self-sufficiency* – Yolanda Caldera-Durant, Karen Haberlin, Mark Polzella
	6. *Equal Opportunity- We will wait on this area – try to incorporate in others*
1. Brian offered a handout, *Glossary of RBA Terms Used in Connecticut*, as support for crafting a good headline. Bennett Pudlin offered three points that should be considered as the indicators are developed: 1) how well does it communicate the message to the average person; 2) does it have “proxy power” – is it used by experts in research or based in science; 3) does it have data power – is there current and relevant data available.

It was recommended that the each working group consider all the people who are stakeholders as indicators are developed and seek information from others who can contribute or consult.

A question was raised about the domain Equal Opportunity and whether it was a cross-cutting value or whether breaking it out, as it currently is, is appropriate. The decision was made to leave it as a discreet domain with the consideration that it may be incorporated into the other domains at some point. All sub-committees were asked to consider the equity or parity issue in their considerations.

1. Next Steps:
	1. Brian will update the Working Group worksheets with the recommended changes including 5 indicators, data sources and those data sources we wish we had.
	2. Brian will share information about the children’s report card
	3. Nancy will complete the minutes and send to Carol Polsky (opmintern7@ct.gov) so that they can be uploaded to the website.
	4. Working groups will connect and work on finalizing results statements and begin identifying indicators. They will reach out to others as appropriate.
	5. Available work will be forwarded to Brian by March 2nd for the March 6th meeting.
2. Next meeting: Tuesday, March 6, Connecticut Council for Philanthropy, 221 Main Street, Hartford, CT.