

Tobacco and Health Trust Fund Board Meeting

October 11, 2023

2:00 P.M. – 3:00 P.M.

Via Microsoft Teams

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Meeting ID: 298 128 886 18

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| 1. Welcome and Roll Call - (OPM) | 2:00 – 2:05 |
| 2. Adopt Minutes from June 21, 2023 Meeting | 2:05 – 2:10 |
| 3. State Goal of Today’s Meeting – (OPM) | 2:10 – 2:15 |
| 4. Review of Statutory Charge and Key Roles - (OPM) | 2:15 – 2:25 |
| a. Statutory charge | |
| b. Roles of Board members | |
| c. Role of state agencies | |
| d. Role of Legislature | |
| 5. Review of CDC Best Practices and RFP Process – (DPH) | 2:25 – 2:40 |
| a. CDC Best Practice categories and suggested CDC funding allocations | |
| b. Procurement process & role of board members – RFPs, grants, and contracts | |
| 6. Discussion of Member Roles & Priority Areas - (OPM and Members) | 2:40 – 2:50 |
| a. Consideration of additional priority areas for funding | |
| b. Consideration of hiring a consultant for program evaluation | |
| 7. Adoption of Board Operating Procedures – (OPM and members) | 2:50 – 2:55 |
| a. Vote on Board operations -- meeting schedule, location, and duration | |
| 8. Summarize Next Steps – (OPM) | 2:55 – 3:00 |
| a. Set agenda items for Board action and vote at next meeting | |
| 9. Adjourn | 3:00 |