

Tobacco and Health Trust Fund Board Meeting

June 21, 2023

10:00 A.M. – 11:30 A.M.

Microsoft Teams meeting

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|--|---------------|
| 1. Welcome and Introductions - (OPM) | 10:00 – 10:10 |
| 2. Review of Statutory Authority, Board Charge and Budget - (OPM) | 10:10 – 10:20 |
| 3. Review of Board History – (OPM/DPH) | 10:20 – 10:50 |
| a. Prior Board operating procedure (OPM) | |
| b. Prior processes for Board recommendations, adoption of CDC best practices, RFP process, grants, and contracts (DPH) | |
| c. Overview of previously funded projects (DPH) | |
| 4. Adoption of Board Operating Procedures – (OPM and members) | 10:50 – 11:20 |
| a. Board operations -- meeting schedule, location, and duration etc. | |
| b. Process for fund recommendations and disbursement – overview of current CDC Best Practices | |
| 5. Summarize Next Steps – (OPM) | 11:20 – 11:30 |
| 6. Adjourn | 11:30 |