



## **P20 WIN Executive Board Meeting Minutes**

**Friday 04/13/23, 2:10 pm – 3:10 pm**

### **Teams Meeting**

1. Meeting began at 2:10 P.M.

#### **2. Public Comment**

No one from the public was present to make a comment to the Board.

#### **3. Attendance**

Members Present: Dante Bartolomeo (DOL), Easha Canada (DSS), Scott Gaul (OPM), Deidre Gifford (OHS), Rai Kathuria (CSCU), Tim Larson (OHE), Christopher McClure (DMHAS), Charlene Russell-Tucker (SDE), Paul Schmitz (CCEH), Kelli-Marie Vallieres (OHS), Jennifer Widness (CCIC),

Absent: Lloyd Blanchard (UConn), Beth Bye (OEC), Michael Williams (DCF)

Guests from other agencies: Jonathan Richter (OWS), Nancy Becerra-Cordoba (CSCU), Katie Breslin (OPM), Susan Smith (DSS)

Guests: Dr. Ellen Solek (CTECS), Gary Roberge (CSSD)

#### **4. Equity Efforts Update**

Katie discussed how OPM has partnered with DSS and OHS to better center and integrate equity into the data work being done. Susan Smith has worked data privacy, protection and impact assessment tool data that will improve review of and dialogue about requests. Katie then discussed the development of the Resident Advisory Board.

#### **5. Approval of 2023 Meeting Calendar**

Scott Gaul stated that the calendar of meetings for 2023 will continue on a quarterly basis on the following dates: June 20<sup>th</sup>, September 19<sup>th</sup>, and December 19<sup>th</sup>. Due to the lack of comment these dates will be calendared going forward for this year.

#### **6. Approval of Bylaws**

Scott Gaul explained as the board expands there is a need to formalize the process and functions of the board. The proposed bylaws were distributed to the Board last week.

Tim Larson proposed a motion to approve the bylaws and for OPM to serve as Vice Chair due to OPM administering P20 WIN. Kelli-Marie Vallieres seconds the motion.

There was a request for clarification regarding the vice chairs' voting rights should the chair not be present for the meeting. It was also recommended to remove the ambiguity and clarify the language.

It was stated that the Vice Chair retains their voting rights and there is no conflict of interest in doing so. This clarification was added as an amendment. It also added that the chair votes and that the tie-breaking provision would not be necessary due to the voting process stated earlier in the bylaws.

Scott Gaul proposed a motion to amend the language and strike the language regarding tie breaking and to approve the bylaws. Seconded by Timothy Larson. The board unanimously voted to strike the section and to approve the bylaws.

Scott Gaul proposed tabling the selection of the Vice-Chair for next meeting. Seconded by Kelli-Marie Vallieres. Scott Gaul moves to table and proceeds to the next item.

#### **7. Approval of New Agencies to P20 WIN**

Kelli Marie-Vallieres moves to incorporate Connecticut Technical Education and Career System (CTECS) into the P20 WIN executive board, seconded by Tim Larson.



During discussion Ellen Solek (CTECS) expressed appreciation towards the board for her organization being admitted into the executive board. Kelli-Marie expressed welcome and the importance of including these agencies into the process.

The board unanimously votes and approves CTECS to be included in P20 WIN.

Kelli Marie-Vallieres moves to incorporate Court Supportive Services Division (CSSD) into the P20 WIN executive board Scott Gaul Seconds)

During the discussion Gary Roberge expressed their appreciation for the work the board has done and how they look forward to their organization becoming more involved.

The board unanimously votes and approves CSSD to be included in P20 WIN.

Scott Gaul mentioned that the enterprise agreement will be redistributed with the incorporation of the two new members.

#### **8. Data Request Summary & Updates**

Dr Gifford mentioned that all members should have received a dashboard and summary this morning. She delegated Katie to walk through a summary and that Kelli-Marie will have an update afterwards on OWS issues.

Katie mentioned an increased demand for data and incoming requests as new agencies have been incorporated (housing, Juvenile Justice, and behavioral health). She then showcased a high-level summary of the requests that are being discussed that look at disengaged youth, student outcomes, young mothers engaging state services and how unhoused individuals interact with state workforce programs.

Kelli Marie-Vallieres, Chief Workforce Officer, updated the board on the data request from the Office of Workforce Strategies. The request in development is looking at income and employment across education and workforce systems, specifically outcomes of participants in workforce training programs, higher education and the pathways between the training programs and higher education programs.

#### **9. Next Steps/Next Meeting**

Katie summarized the meeting and mentioned that the Vice Chair will be elected at the next meeting and that the updated enterprise MOU will be distributed to Participating Agencies. A final reminder was given for letters for the IES grant need to be submitted to help complete the document. The deadline is next Wednesday

#### **10. Adjourn**

Kelli-Marie Vallieres moved to adjourn the meeting and Commissioner Russell-Tucker seconded. Meeting was Adjourned at 3:10 P.M. EST