



P20 WIN Data Governing Board Meeting Agenda

Friday 01/31/2025 9:00am – 10:00am

Office of Policy and Management – 450 Capitol Ave, Hartford

The meeting was called to order at 9:00am.

1. Public Comment

No members of the public were present.

2. Attendance

Present: Ram Aberasturia (OHE), Bob Barry (BITS), Joe Campbell (CTECS), Patrick Flaherty (DOL), Jason Gaudet (DOC), Scott Gaul (OPM), Ajit Gopalakrishnan (SDE), Dan Sokol (proxy for Lauren Jorgensen, UConn), Haley Gross de Jimenez (CCEH), Jan Kiehne (CSCU), Fred North (DCF), Maura Provencher (CCIC), Susan Smith (DSS), Bryan Sperry (JBCSSD), Coral Wonderly (OEC)

Absent with regrets: Michael Giralmo (DMHAS), Grace Suh (OWS)

Guests from Participating Agencies: Mary Lansing (DOC), Kelly Orts (JBCSSD)

Staff from Operating Group and Data Integration Hub: Katie Breslin, Ashley Dhaim, Rachel Leventhal-Weiner, Augusta Irechukwu, Jeremy Walters

3. Staff Welcome

New staff members were introduced:

- Jeremy Walters, Associate Research Analyst
- Adriana Sanchez Dominicci, Project Manager, Secure Data Enclave

4. Data Requests

a. Disconnected Youth Report

An update was provided on the progress of the report required by statute. The draft report has been compiled and is expected to be released within two weeks after internal review and minor editorial adjustments. The methodology was converted to R for sustainability, and agencies contributed feedback during pre-release briefings. Future iterations of the report will be fulfilled internally without external funding or consultants.

b. Updates to Data Request Form

The revised form was shared with the group, incorporating reordering of questions to improve clarity and efficiency. Additional security-related questions were added, and the format of submission is under consideration. Feedback is welcomed before finalization.

5. P20 WIN Policy Discussion



a. **Existing Policies to review and refresh**

The board agreed to review and refresh policies, focusing on:

- Metadata Management (review by April 2025)
- Data Security (review by May 2025)
- Incident Response Plan (update to reflect new agencies and staff)
- Pre-Publication Review (recently updated, no immediate changes needed)

b. **Review of draft Data Quality Policy**

The draft policy was introduced to ensure agencies provide documentation on data quality and governance. Agencies are encouraged to review and provide feedback. Consideration will be given to aligning documentation with data dictionaries.

c. **Prioritize future policy topics**

Given the breadth of policy discussions, future meetings may be extended by 30 minutes.

6. **Secure Data Enclave Development Update**

Project Objectives: Development of an in-house secure data enclave for data storage, sharing, and analysis.

7. **Research Collaborative**

Agencies are encouraged to review the updated Learning Agenda and propose research questions for the first RFP. The goal is to fund research initiatives that align with interagency priorities.

Outreach to agencies will begin in February 2025, with an RFP launch expected in Spring 2025.

8. **Marketing and Communications Update**

Ongoing work with Cronin Associates to update branding and communications. A creative brief and new branding materials are in development. Updates will be provided at the next meeting.

9. **Grant Updates**

Updates were provided on:

- a. 2019 & 2023 SLDS Grants
 - SLDS Best Practices Conference
- b. Workforce Data Quality Initiative (WDQI)
- c. Institute of Education Sciences (IES)

10. **Other Business**

There was no Other Business.

11. **Adjourn**

The meeting was adjourned at 10:00am.