



# STATE OF CONNECTICUT

OFFICE OF POLICY AND MANAGEMENT

Office of Labor Relations

March 6, 2019

## GENERAL NOTICE NO. 2019-04

**TO: Labor Relations Designees**

**RE: A&R Key Persons Lists**

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In accordance with Article 13-Section Two (b) -- Order of Layoff or Reemployment, see page two of General Notice 95-12, we are reminding all Agencies to once again notify this Office of their Administrative and Residual Key Person(s) **no later than Wednesday, April 24, 2019** so that we may compile a complete list for submission to the Union prior to April 30, 2018.

**You are reminded that your Key Persons list must contain the employee's first and last name, official job title and the time in class or series.**

This list is required to be sent to us even if it is identical to the list submitted by your Agency in April of 2018. Lists may be e-mailed to [Tammy.Kowalski@ct.gov](mailto:Tammy.Kowalski@ct.gov).

Labor Relations Designees with questions concerning this request should contact the Office of Labor Relations at (860) 418-6447. All others should contact their Central Personnel Office.

A handwritten signature in black ink, appearing to read "Fae Brown-Brewton", written over a horizontal line.

Fae Brown-Brewton  
Undersecretary for Labor Relations

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