



CONNECTICUT

Policy and Management

TO: Members of the Municipal Finance Advisory Commission

FROM: Kimberly Kennison, Executive Financial Officer *Kimberly Kennison*

DATE: August 7, 2025

SUBJECT: Agenda for MFAC Meeting – Wednesday, September 10, 2025

The next MFAC meeting is scheduled for September 10th at 10:00 am and will be conducted remotely by telephone and via Microsoft TEAMS. Information for attending the meeting is as follows:

Attendance Instructions:

Attendance by phone use the following telephone number and access code:

Telephone Number: 860-840-2075

Meeting Access Code: 228 380 015#

Attendance by Microsoft TEAMS

The link to join the meeting via TEAMS was previously distributed via email to your electronic calendar.

The Agenda is as follows:

1. Call to order
2. Approval of the minutes to the May 7, 2025, meeting
3. Municipal Audit Reports Update
 - OPM Update – Status of FY 2023 and 2024 Municipal Audit Reports
 - Town/City Presentations
 - Update on delinquent municipal audit reports including updated report submission timelines
 - Plan/Strategy for returning to timely audit submissions
4. City of Ansonia
 - Tiers Criteria Results – OPM Presentation
 - FY 2024 Audit Results
 - FY 2024 Audit Findings - Corrective Action Plan and Implementation Status
 - FY 2024-25 Budget vs Actual results with projections through June 30, 2025, City and BOE
 - FY 2025-26 Adopted Budget with major assumptions (provide tax collection rates for July/Aug 2025)
 - Status Update:
 - Finance Office staffing – City and BOE
 - Sale of the WPCA and its effects on the City's fiscal outlook - FY 2025 and 2026
 - FY 2024-25 Audit
 - Other Fiscal Matters

5. City of Derby
 - Tiers Criteria Results – OPM Presentation
 - FY 2024 Audit Results
 - FY 2024 Audit Findings - Corrective Action Plan and Implementation Status
 - FY 2024-25 Budget vs Actual results with projections through June 30, 2025, City and BOE
 - FY 2025-26 Adopted Budget with major assumptions (provide tax collection rates for July/Aug 2025)
 - Status Update:
 - Staffing – Finance Office - City and BOE, Tax Collector's Office
 - New Financial accounting system / Budget and Reporting – City and BOE
 - Financial Practices – Education Grants Budgeting, BOE Reconciliations
 - FY 2024-25 Audit
 - Other Fiscal Matters
6. Town of Hamden
 - Status Update:
 - FY 2023-24 Audit with updated report submission timeline / FY 2024-25 Audit
 - Revaluation
 - Staffing of the Finance Office – Town and BOE
 - FY 2023-24 Budget vs Actual unaudited results through June 30, 2024, Town and BOE
 - FY 2024-25 Budget vs Actual results with projections through June 30, 2025, Town and BOE
 - FY 2025-26 Adopted Budget with major assumptions (provide tax collection rates for July/Aug 2025)
 - Other Fiscal Matters
7. Town of Plymouth
 - Status Update:
 - FY 2023-24 Audit with updated report submission timeline / FY 2024-25 Audit
 - Staffing of the Finance Office – Town and Bd. Of Education
 - FY 2023-24 Budget vs Actual unaudited results through June 30, 2024, Town and BOE
 - FY 2024-25 Budget vs Actual results with projections through June 30, 2025, Town and BOE
 - FY 2025-26 Adopted Budget with major assumptions (provide tax collection rates for July/Aug 2025)
 - Other Fiscal Matters
8. Other Business
 - Legislation Adopted in the 2025 Legislative Session Affecting the Commission
 - Draft MFAC Guidelines – Commission Action
 - Other

Please contact Bill Plummer at bill.plummer@ct.gov for any questions you may have.

Cc:

David S. Cassetti, Mayor, City of Ansonia
Kurt Miller, Budget Director, City of Ansonia
Joseph DiMartino, Mayor, City of Derby
Brian Hall, Finance Director, City of Derby
Dr. Matthew J. Conway, Jr., Superintendent, Derby Public Schools
Robert Trainor, Business Manager, Derby Public Schools
Lauren Garrett, Mayor, Town of Hamden
Sean Grace, Chief of Staff, Town of Hamden
Rick Galarza, Deputy Finance Director, Town of Hamden
Joseph Kilduff, Mayor, Town of Plymouth
Vijay Dora, Finance Director, Town of Plymouth
Dan Cunningham, First Selectman, Town of East Lyme
Kevin Gervais, Finance Director, Town of East Lyme
David R. Porter, Town Manager, Town of Marlborough
Linda Savitsky, Interim Finance Director, Town of Marlborough
Frederick Presley, Town Manager, Town of Wethersfield
Michael O'Neil, Finance Director, Town of Wethersfield
John Accavallo, Accavallo & Company LLC, Ansonia and Derby FY 2024 Auditor
Kyle Connors, CBIZ, FY 2024 Auditor for Hamden and Plymouth
Leslie Zoll and Vanessa Rossitto, CLA, Audit Firm for Towns of East Lyme, Marlborough, and Wethersfield
Secretary of State
Sarah Sanders and Kimberly Masson - State Treasurer's Office