

STATE OF CONNECTICUT  
MUNICIPAL ACCOUNTABILITY REVIEW BOARD  
**REGULAR** MEETING NOTICE AND AGENDA

**Meeting Date and Time:** Thursday, July 13, 2023, 10:00 AM –12:00 PM

**Meeting Location:** Legislative Office Building  
Hearing Room 1D  
300 Capital Avenue  
Hartford, CT 06106

Meeting materials can be found at  
<https://portal.ct.gov/OPM/Marb/Full-Board-Meetings-and-Materials>

**Call-In Instructions:** Telephone: 1 860-840-2075  
Meeting ID: 635 551 514

**Agenda**

- I. Call to Order & Opening Remarks by Secretary Jeff Beckham and Treasurer Erick Russell
  
- II. Public Comment Period – *The Public Comment portion of the agenda will be announced by the Chair. Members of the public will be provided an opportunity to speak. Before making their comments, members of the public wishing to speak must be recognized by the Chair. Speakers may be asked to limit their comments due to time constraints of this meeting. Speakers who called in by phone please press \*6 to unmute.*
  
- III. Approval of Minutes:
  - a. June 15, 2023, Regular Meeting
  
- IV. City of Hartford
  - a. Subcommittee Update
  - b. Review, Discussion and Possible Action: Labor Contracts
    - i. MOU - City of Hartford and Local 1716, Council4, AFSCME
  - c. Review and Discussion: Monthly Financial Report: May 2023
  - d. Milliman Contract Update
  
- V. Town of Sprague
  - a. Review, Discussion and Possible Action: Labor Contracts:
    - i. Tentative Agreement – Town of Sprague and MEUI, Local Union 506
  - b. Review and Discussion: Monthly Financial Report: May 2023

- VI. City of West Haven
  - a. Subcommittee Update
  - b. Tier IV Updates:
    - i. Update on Whittlesey's Assessment
    - ii. Update on Tier IV Corrective Action Plan
    - iii. Update on RFP for Finance Manager
  - c. Review, Discussion and Possible Actions: Non-Labor Contracts:
    - i. Discussion of West Haven ARPA Grant Awards Process
      - Business Lease/Rental Incentive Program \$800,000
      - Support for Community Mental Health Grant \$100,000
      - Support for Arts Community Grant \$500,000
    - ii. Pre-Approval of Purchase Boilers for Carrigan School \$500,000
    - iii. FieldTurf USA, Inc. – High School Athletic Fields Reconstruction, ARPA Funds
    - iv. Imperial Company Restoration Contractor Inc. – Noble Street Child Development Center Roof Replacement, ARPA Funds
    - v. East River Energy – Gasoline and Diesel Pricing, State Contract
    - vi. CDM Smith inc. – Stormwater Master Agreement Task Orders # 38 & #39
    - vii. PKF O'Connor Davies - Audit Services – 5 Year Cost Proposal – Year 3
    - viii. Winkle Bus Company of West Haven – School Transportation
    - ix. Pending Contracts
      - Public School Security Services – Proposals Due July 13, 2023
      - Public School Food Service Management – Pending State Approval
  - d. Review and Discussion: Monthly Financial Report: May 2023
  - e. Update: FY 2022 Audit
  - f. Open Item List
- VII. Other Business
- VIII. Adjourn

**DRAFT**

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**REGULAR MEETING MINUTES**

**Meeting Date and Time:** Thursday, June 15, 2023, 10:00 AM –12:00 PM

**Meeting Location:** Legislative Office Building  
Hearing Room 1D  
300 Capital Avenue  
Hartford, CT 06106

**Call-In Instructions:** Telephone: 1 860-840-2075  
Meeting ID: 202 863 216

**Members in Attendance:** Jeff Beckham (Secretary), Stephen Falcigno, Tom Hamilton, Matthew Brokman and Susan Weisselberg

**Teams Attendees:** Andrea Comer (State Treasurer’s Designee), Robert White, Mark Waxenberg, and Sal Luciano

**Municipal Officials in Attendance:** Mayor Luke Bronin, Leigh Ann Ralls, Julian Freund, Philip Penn, Maureen Colman, Mayor Nancy Rossi, David Taylor, Matthew Cavallaro and Rick Spreyer

**Staff in Attendance:** Kimberly Kennison, James Caley, Simon Jiang, John Mehr, Bill Plummer, Michael Reis, Gareth Bye, Chris Colibee

I. Call to Order & Opening Remarks by Secretary Jeff Beckham

Secretary Beckham called the meeting at 10:05 a.m. noting that there was a quorum. He then introduced John Mehr, the new Policy Development Coordinator and welcomed him to the team.

II. Public Comment Period – *The Public Comment portion of the agenda will be announced by the Chair. Members of the public will be provided with an opportunity to speak. Before making their comments, members of the public wishing to speak must be recognized by the Chair. Speakers may be asked to limit their comments due to time constraints of this meeting.*

Mr. Howard Horvath, a resident of West Haven, made comments regarding the FY 2024 budget.

III. Approval of Minutes: May 18, 2023, Regular Meeting

A motion to approve the May 18, 2023, meeting minutes was made by Ms. Weisselberg and seconded by Ms. Comer. Motion passed 6-0-3 with Mr. Hamilton, Mr. Falcigno, and Mr. Brockman abstaining.

IV. City of Hartford

a. Subcommittee Update

There was no May Subcommittee Meeting

b. Review, Discussion and Possible Action: Labor Contracts

Tentative Agreement between Hartford BOE and Hartford Educational Support Personnel – Local 82, AFSA, AFL-CIO

Mr. Penn summarized the terms of the contract. The term of this Tentative Agreement is from July 1, 2019, to June 30, 2026, and will be effective retroactively from 7/1/2019, for approximately 260 Employees.

Motion made by Mr. Brockman and seconded by Mr. Falcigno to approve. The contract was approved unanimously

c. Review, Discussion and Possible Action: Non-Labor Contracts

i. Parking Agreements – Aetna Life Insurance Company

The Agreement is between the City and Aetna Life Insurance Co. to lease parking spaces for Hartford Public High School staff. The contract term is from 8/1/2023 to 7/31/2024 for a \$11,160 monthly rent plus after-hour charges.

d. Review and Discussion: Monthly Financial Report: April 2023

Mayor Bronin discussed the Monthly Financial Report as of the end of April 2023. He is projecting a surplus of \$16.46 million, an increase of \$3.7 million from the prior report. Increases are due to increases in interest income, tax collections and licenses and permits. The City plans to dedicate a portion of surplus to fund balance and a portion to increase the “pay as you go” capital fund. The Board of Education reported that there is no major change in the May monthly financials over the prior month.

Mr. Penn invoked a point of privilege to let the members know that he is resigning as of July 21, 2023 and thanked the members for all their help and work with the City.

V. City of West Haven

a. Subcommittee Update

There was no May Subcommittee meeting.

b. Tier IV Updates:

i. Tier IV Action Plan

Secretary Beckham informed the members that the Tier IV Action Plan timeline was being handed out. These are the high-risk short term action items that the board was looking forward to having before the budget can be approved.

Mr. Taylor took the members through the process and his report regarding the timeline. He indicated that a great deal of progress has been made after engagement with the MARB, City Council and citizens of West Haven.

ii. Update on Whittlesey’s Assessment

Mr. Taylor addressed the short-term high risk action items as identified by Whittlesey and the City's independent audit firm included the status of completion for each item. Ms. Kennison agreed with Mr. Taylor's comment that a great deal of progress that has been made to address the short-term immediate high risk action items as reported in the Tier IV Action Plan by the City. Whittlesey will be asked to confirm that they agree with the City's results after the remaining items are completed.

iii. Update on RFP for Finance Manager

Ms. Kennison indicated that there is one last review with legal regarding the contract then it will be provided to the vendor. The goal is to have it executed by the end of June.

c. Review, Discussion and Possible Actions:

i. City Council Adopted FY 2024 Budget

Mr. Taylor presented the revised FY 2024 Budget. Major points include the revised budget which provides for increased funding for the internal service funds, continued funding of the ADC for pension, additional funding of OPEB and increasing to the general fund balance.

The Mitigation Plan create \$22.9 million of savings over the next 5 years. Revaluation will begin in FY 2024.

The City will be hiring a Grants Consultant to capture any grant funds that have not been applied for as part of the Mitigation Plan. The City will also increase fees after looking at neighboring towns fee schedules.

Mr. Hamilton mentioned that he was happy that the city has made a good first attempt at starting to develop some mitigation measures. He asked if the Sewer Fund is covering its expenses and if the mill rate had changed. Mr. Taylor responded that the mill rate will stay flat. Mr. Hamilton suggested the City to ensure all appropriate cost to be incorporated in the sewer fee including tax exempt properties.

Ms. Weisselberg also noted that she is pleased as well with the budget changes and questioned if the re-organizational cost was budgeted. Mr. Taylor indicated that there was contingency fund was budgeted for the cost.

Mr. Waxenberg made comments regarding police vacancies and overtime and asked if there are policies for overtime. Mr. Taylor responded that overtime is authorized by department heads. Mr. Hamilton believes the City's budgets is a conservative and standard practice over the vacancies and overtime.

Mr. White added his compliments to Mr. Taylor and his team on the budget presentation is the best he has seen as it includes goals & objectives. He is in favor of the budget. Mr. White also spoke about the fire departments/districts and their path forward.

A motion was made by Ms. Weisselberg and seconded by Ms. Comer to approve the budget. Motion was carried unanimously.

ii. West Haven 5-Year Plan

Secretary Beckham indicated that he would like an additional time to review the 5-Year Plan. Ms. Kennison said that it is prudent for the city to come back and provide the MARB members more information regarding the mill rate increase included for the Allington fire district over the next 5 years.

Mr. Brokman, Mr. Hamilton, and Mr. White also supported the tabling of the 5-year Plan.

d. Review, Discussion and Possible Actions: Non-Labor Contracts:

i. Hartford Freightliner – Removal and replacement of Rear Dump Truck Body

City is removing and installing a Rear Dump Truck Body using state contract for \$65,986. This body is 20 years old and is off the road.

Mr. Brockman made a motion to approve with Mr. Falcigno seconding. Motion carried unanimously.

ii. Gengras Ford Inc. – Purchase of 6 Police Vehicles

City purchase of 6 new vehicles for the total amount of \$378,320. Sent out for bid with one proposer. Funded through a 2023 capital bond account.

Ms. Weisselberg made a motion to approve with Mr. Falcigno seconding. Motion carried unanimously.

iii. The W.I. Clark Company – Purchase of Public Works Skid Steer

City is to purchase a Skid Steer for its Public Works department for \$94,598. A national contract (Sourcewell) is used.

Mr. Brockman made a motion to approve with Ms. Weisselberg seconding. Motion carried unanimously.

iv. Lift Now – Purchase and Installation of Overhead Lube System for Public Work Garage

The cost of this contract is \$99,381 and a national contract (Sourcewell) is also used. This is funded by a 2023 bond account.

Mr. Brockman made a motion to approve with Ms. Weisselberg seconding. Motion carried unanimously.

v. Big Truck Rental LLC – Purchase of 2023 Rear Loading Garbage Truck

City is purchasing a garbage truck for Public Works department for \$309,000. A national contract (Omnia) is used. This is a replacement for an old truck in the fleet. This is funded by a 2023 bond account.

Mr. Hamilton made a motion to approve with Ms. Comer seconding. Motion carried unanimously.

vi. Pre-approval Request – Purchase of a Mini Sidewalk Sweeper Machine

This will be funded through the “nip bottle deposit” fund through the State of Connecticut. When these machines become available, they are purchased immediately. The city will provide a final bill of sale.

Motion by Mr. White to approve with a second by Mr. Hamilton. Motion carried unanimously.

e. Review and Discussion: Monthly Financial Report: April 2023

Mr. Cavallaro from the BOE reported on the financials. They expect to be underbudget at the close of the year. There was a large increase in the ECS grant from the state.

Mr. Taylor indicated that they are on target with the budget with increases in taxes collected and interest income. There is \$1.2 million to repair Chestnut Street and the Sewer General Fund will fund this project.

f. Update on FY 22 Audit

Mr. Taylor indicated that they have given the auditors their trial balance and are awaiting questions.

g. Open Item List

There were no questions on the open item list.

VI. Town of Sprague

a. Subcommittee Update

There was no subcommittee meeting.

b. Review and Discussion: Monthly Financial Report: April 2023

The Town provided the status of its FY 2024 Budget and 5-Year Plan: FY 2024 Town Budget was approved at the Town meeting on May 31st. The 5-Year Plan is on the agenda for the June 14th Board of Selectmen meeting.

The monthly financial report for April 2023 was distributed with the meeting materials.

VII. Other Business

There was no other business to be discussed.

VIII. Adjourn

Motion to adjourn made by Mr. Luciano seconded by Mr. Brockman. Motion carried unanimously. The meeting adjourned at 12:10pm.

**MEMORANDUM OF AGREEMENT  
BETWEEN  
THE CITY OF HARTFORD  
AND  
LOCAL 1716, COUNCIL 4, AFSCME**

This Memorandum of Agreement (hereinafter, "Agreement") is made by and between the City of Hartford (hereinafter, "The City") and Local 1716, Council 4, AFSCME (hereinafter, "Local 1716") (collectively, "the Parties").

**WHEREAS**, the City and Local 1716 seek to amend the compensation of certain job classifications within the City, one of which is the Maintainer II classification, to ensure that the City is successful in competitively retaining employees in these roles.

**NOW, THEREFORE**, to that end, the Parties agree to the following, subject to approval by the Court of Common Council and the Municipal Accountability Review Board:

1. Effective the first pay period following approval of this Agreement, the weekly salary schedule of the Maintainer II (Class Code 4025) classification will be as follows:

**Maintainer II**

	0 Base	1 1/2 Year	2 1st Year	3 2 <sup>nd</sup> Year No CDL	3 2 <sup>nd</sup> Year With CDL
Weekly	\$ 762.25	\$800.25	\$838.50	\$876.50	895.75

In order to be placed at the "2<sup>nd</sup> Year With CDL" Step, proof of the employees' valid CDL with Air Brake Endorsement and medical certificate must be provided to the Public Works Department and attached to the personnel action changing the employee's rate of pay. Once received and verified, the employee will be placed on the "2<sup>nd</sup> Year With CDL" Step. Employees who may possess a valid CDL but fail to submit a copy of their valid CDL and medical certificate to the Public Works Department before their 2<sup>nd</sup> Year anniversary date will be placed at the "2<sup>nd</sup> Year-No CDL" Step until such proof is verified by the Human Resources Department, and their rate of pay will not be increased retroactively.

2. Employees receiving the Maintainer II "2<sup>nd</sup> Year With CDL" Step rate of pay will be allowed to perform duties requiring a CDL on a temporary and limited basis due to operational needs or weather-related events, but these employees cannot be used on a permanent basis in lieu of a Maintainer III or Maintainer IV. These employees will not receive any additional pay beyond the "2<sup>nd</sup> Year With CDL" Step rate of pay for these temporary duties.
3. Employees receiving the Maintainer II "2<sup>nd</sup> Year With CDL" Step rate of pay will be included in the random CDL drug testing for the Department of Public Works.
4. Effective the pay period following approval of this Agreement, incumbents employed in the Maintainer II classification will be placed on the new salary schedule in the same step that they held as of the effective date of this Agreement. Their eligibility for growth increments will remain unchanged.
5. Incumbents currently at Step 2 who possess a valid CDL shall be placed on the "2<sup>nd</sup> Year With CDL" Step on the new salary schedule, provided they submit a copy of their valid CDL and medical certificate to the Human Resources Department within one (1) week of approval of this Agreement. Once received and verified, the incumbent will be placed on the "2<sup>nd</sup> Year-With CDL" Step. Incumbents who may possess a valid CDL but fail to submit a copy of their valid CDL and medical



certificate to the Human Resources Department within the deadline will be placed at the "2<sup>nd</sup> Year-No CDL" Step until such proof is submitted to and verified by the Human Resources Department, and their rate of pay will not be increased retroactively.

6. If any employee who is being paid at the "2<sup>nd</sup> Year With CDL" Step fails to maintain their CDL and/or medical certificate, their rate of pay will revert to "2<sup>nd</sup> Year-No CDL" Step, and the change in salary will not be grievable.

Further, all employees who are being paid at the "2<sup>nd</sup> Year With CDL" Step are required to notify the Department of Public Works immediately if they fail to maintain their CDL and/or medical certificate, and failure to do so shall result in disciplinary action and repayment of wages.

7. If the effective date of the salary change set forth in Paragraph 1 above is after July 1, 2023, the salary tables will be amended to reflect the negotiated two and one-half percent (2.5%) general wage increase for Fiscal Year 2023-2024.
8. The City and Local 1716 affirm that the only consideration for signing this Agreement is that which is stated herein and that no other promises or agreements of any kind have been made to or with them by any person or entity to cause them to sign this Agreement.
9. This negotiated Agreement constitutes the complete understanding between the Parties regarding the subject matter herein and supersedes all prior agreements, oral, or written.
10. Any amendment to this Agreement after the date of execution must be in writing and signed by all Parties to the Agreement to be deemed effective.
11. This Agreement shall be governed by and interpreted in accordance with the laws of Connecticut.
12. The provisions of this Agreement are severable, and if any one or more provisions are determined by a Court of competent jurisdiction to be unenforceable, in whole or in part, the remaining provisions of this Agreement shall nevertheless be binding and enforceable to the maximum extent permitted by law.

**FOR THE CITY OF HARTFORD:**

By:   
\_\_\_\_\_  
Luke Bronin, Mayor

**FOR LOCAL 1716:**

By:   
\_\_\_\_\_  
Orlando Mercado, President

Date: June 21, 2023

Date: June 21, 2023

## Financial Impact of 6/21/23 MOA with Local 1716: Maintainer II

	Current Step	Count	FY2024 Impact	FY2025 Impact
<b><i>Filled Positions</i></b>				
Maintainer II	0	1	\$3,827	\$4,008
Maintainer II	1	1	\$4,653	\$4,138
Maintainer II	2	14	\$58,428	\$59,514
Maintainer II	3	<u>43</u>	<u>\$182,793</u>	<u>\$182,793</u>
Subtotal, Filled		59	\$249,701	\$250,452
<b><i>Vacant Positions</i></b>				
Maintainer II	0	<u>6</u>	<u>\$22,759</u>	<u>\$23,829</u>
Subtotal, Vacant		6	\$22,759	\$23,829
<b>Total</b>		<b>65</b>	<b>\$272,460</b>	<b>\$274,281</b>
<b><i>Impact of CDL Incentive</i></b>				
Maintainer II		11	<u>\$11,297</u>	<u>\$11,297</u>
Subtotal, CDL Incentive			11,297	11,297
<b>Total, With CDL Incentive</b>			<b>\$283,757</b>	<b>\$285,578</b>

**Notes:**

- Total authorized Maintainer II positions: 65
- As of 6/30/23, 59 filled and 6 vacant
- Assumes new rates take effect 7/1/23
- Analysis assumes all vacant positions filled 7/1/23
- Assumes approximately 25% of 2nd-year employees earn CDL incentive
- Cost of MOA included in FY2024 Budget and 5-Year Plan

## MAINTAINER II SALARY ADJUSTMENT

### Current Maintainer II Salary Schedule as of 7/1/23

	0 Base	1 1/2 Year	2 1st Year	3 2nd Year
Weekly	\$ 710.25	\$ 745.75	\$ 781.25	\$ 816.75
Hourly	\$17.7563	\$18.6438	\$19.5313	\$20.4188
Annual	\$36,933	\$38,779	\$40,625	\$42,471

### Proposed Maintainer II Salary Schedule Based on MOA as of 7/1/23

	0 Base	1 1/2 Year	2 1st Year	3 2nd Year	3 w/ CDL 2nd Year
Weekly	781.25	\$ 820.25	\$ 859.50	\$ 898.50	\$ 918.25
Hourly	\$19.5313	\$20.5063	\$21.4875	\$22.4625	\$22.9563
Annual	\$40,625	\$42,653	\$44,694	\$46,722	\$47,749

#### Notes:

- Rates in MOA depict rates in effect for FY2023
- Current contract with Local 1716 includes GWI of 2.5% effective 7/1/23
- Rates shown above include GWI effective 7/1/23 (FY2024)

### Maintainer Salaries Comparison

	Effective			
	As Of:	Min	Max	Notes
Hartford Maintainer II - Current	7/1/2023	\$17.76	\$20.42	Base plus 3 steps
Hartford Maintainer II - Proposed	7/1/2023	\$19.53	\$22.46	
with CDL			\$22.96	
East Hartford	7/1/2023			Base plus 3 6-month steps
Maint. I/Laborers		\$26.02	\$29.27	
Parks Maint. II/Drivers		\$26.94	\$30.32	
Manchester	7/1/2021			Base plus 3 steps
Maintainer I		\$24.21	\$30.86	
Maintainer II		\$27.66	\$32.96	
Bloomfield	7/1/2021			Base plus 7 steps
Maintainer II		\$28.58	\$32.16	
Wethersfield	7/1/2023			Base plus 5 steps
Maintainer I		\$25.92	\$29.78	
Maintainer I w/ CDL		\$26.45	\$30.32	
Maintainer II		\$27.36	\$31.50	
Bridgeport	7/1/2023			Base plus 5 steps
Maint. I Grade 1		\$17.29	\$21.91	
Maint. I Grade 2		\$18.56	\$23.51	
Maintainer II		\$19.92	\$25.22	
Waterbury	7/1/2023			Step 1 eliminated from schedule 7/1/23; Step 2 eliminated 7/1/24; Step 3 eliminated 7/1/25
Maintainer I		\$17.24	\$19.76	
Maintainer II		\$20.14	\$21.29	
New Haven	7/1/2020			
Laborer		Single hourly rate: \$24.79		
Refuse Laborer		Single hourly rate: \$26.90		
Refuse Truck Driver		Single hourly rate: \$28.71		

# City of Hartford

FY2023

## Monthly Financial Report to the Municipal Accountability Review Board



**MAY 2023**  
(FY2023 P11)

*Meeting date: July 13, 2023*

**City of Hartford**  
**Budget and Financial Report**  
**to the Municipal Accountability Review Board**

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City of Hartford - FY2023 General Fund Financial Report & Projection

7/13/2023

Revenue Category	FY2022	FY2023 ADOPTED	FY2023 REVISED	FY2022 ACTUAL	FY2023 ACTUAL	FY2023	VARIANCE
	AUDITED ACTUAL	BUDGET	BUDGET	(MAY)	(MAY)	PROJECTION	(FAV)/UNFAV
41 General Property Taxes <sup>1</sup>	(295,133,692)	(294,747,269)	(294,747,269)	(294,703,198)	(300,966,236)	(300,833,221)	(6,085,952)
42 Licenses & Permits <sup>2</sup>	(6,225,995)	(6,119,612)	(6,119,612)	(5,196,302)	(8,553,367)	(8,622,275)	(2,502,663)
43 Fines Forfeits & Penalties <sup>3</sup>	(192,966)	(154,100)	(154,100)	(146,101)	(110,148)	(161,254)	(7,154)
44 Revenue from Money & Property <sup>4</sup>	(1,682,420)	(1,171,054)	(1,171,054)	(1,347,950)	(9,842,781)	(9,860,806)	(8,689,752)
45 Intergovernmental Revenues <sup>5</sup>	(332,584,367)	(288,532,177)	(290,232,177)	(272,745,181)	(286,461,773)	(291,562,215)	(1,330,038)
46 Charges For Services <sup>6,10</sup>	(4,940,478)	(3,149,666)	(3,149,666)	(4,421,914)	(4,305,717)	(4,546,540)	(1,396,874)
47 Reimbursements <sup>7</sup>	(80,343)	(89,653)	(89,653)	(55,439)	(73,456)	(95,297)	(5,644)
48 Other Revenues <sup>8</sup>	(328,236)	(55,200)	(55,200)	(352,376)	(459,167)	(260,704)	(205,504)
53 Other Financing Sources <sup>9</sup>	(4,718,887)	(5,556,000)	(5,556,000)	(3,400,743)	(3,211,954)	(5,556,000)	-
<b>Total Revenues<sup>19</sup></b>	<b>(645,887,385)</b>	<b>(599,574,731)</b>	<b>(601,274,731)</b>	<b>(582,369,204)</b>	<b>(613,984,600)</b>	<b>(621,498,312)</b>	<b>(20,223,581)</b>

Expenditure Category	FY2022	FY2023 ADOPTED	FY2023 REVISED	FY2022 ACTUAL	FY2023 ACTUAL	FY2023	VARIANCE
	AUDITED ACTUAL	BUDGET	BUDGET	(MAY)	(MAY)	PROJECTION	FAV/(UNFAV)
Payroll <sup>11</sup>	116,456,657	124,048,205	124,083,287	103,963,924	104,615,002	119,801,183	4,282,104
Benefits <sup>12</sup>	68,811,634	98,049,066	82,719,216	66,791,416	66,103,831	79,102,372	3,616,844
Debt & Other Capital <sup>13, 15</sup>	111,386,490	15,454,900	32,384,750	35,468,283	20,053,142	34,484,750	(2,100,000)
Library	0	8,663,336	8,663,336	(705,049)	2,663,336	8,663,336	-
Metro Hartford Innovation Services	2,151,273	4,392,973	4,392,973	1,802,050	4,026,892	4,392,973	-
Utilities <sup>16</sup>	28,290,066	30,256,463	30,206,463	25,000,214	26,787,207	30,310,648	(104,185)
Other Non-Personnel <sup>17</sup>	28,465,721	34,696,514	34,811,432	20,933,502	23,828,398	35,064,369	(252,937)
Education <sup>14</sup>	281,437,369	284,013,274	284,013,274	274,250,666	274,465,036	284,013,274	-
<b>Total Expenditures<sup>19</sup></b>	<b>636,999,210</b>	<b>599,574,731</b>	<b>601,274,731</b>	<b>527,505,005</b>	<b>522,542,845</b>	<b>595,832,905</b>	<b>5,441,826</b>
<b>Revenues and Expenditures, Net</b>	<b>(8,888,175)</b>	<b>-</b>	<b>-</b>	<b>(54,864,199)</b>	<b>(91,441,755)</b>	<b>(25,665,407)</b>	
<b>Use of Assigned Fund Balance for property purchase<sup>18</sup></b>	<b>-</b>	<b>-</b>	<b>1,800,000</b>	<b>-</b>	<b>1,800,000</b>	<b>1,800,000</b>	<b>-</b>

## REVENUE FOOTNOTES

- <sup>1</sup> (1) Cumulative through May, current year tax levy revenue actuals are 3.65% or \$10.22M higher than FY2022 Period 11 (May). Current year tax levy revenues are projected to exceed their FY2023 Adopted Budget amount by \$4.6M.  
(2) Prior Year Levy collections actuals are tracking unfavorably by \$3.53M compared to the FY2022 cumulative through May.  
(3) Interest and liens collections actuals are lower by \$0.34M through May compared to FY2022.  
(4) Revenues from subsequent tax lien sales typically are recorded in the 4th quarter of the fiscal year.
- <sup>2</sup> The Licenses and Permits revenue category is primarily comprised of building, electrical, mechanical, plumbing permits, and food and milk dealer licenses. This revenue category's actuals are tracking favorably by 65% or \$3.36M compared to the FY2022 cumulative through May due to several significant permits sold for large projects during FY2023 that did not occur in FY2022.
- <sup>3</sup> The Fines, Forfeits and Penalties revenue line item includes revenues from false alarms fines and is projected to be slightly higher than the FY2023 budget.
- <sup>4</sup> Revenue from Money and Property contains lease/rental and short-term investment income. May FY2023 actuals are tracking 630% higher than May FY2022 due to higher interest revenue.
- <sup>5</sup> Intergovernmental Revenues primarily reflect the receipts of Education Cost Sharing, Supplemental Car Tax and PILOT revenues from the State. May FY2023 actuals are 5.03% or \$13.72M higher than May FY2022 actuals as revenues from the State for tax-exempt property are 67.5% or \$20.87M higher through May in FY2023 than through May in FY2022. A 65.4% or \$7.42M higher reimbursement from the State was received in FY2023 for foregone tax revenue resulting from the motor vehicle property tax cap, as the motor vehicle mill rate cap declined from 45.00 to 32.46 mills, and a \$3.72M MRSA distribution received in FY2023 Period 4 (October) also contributed to the favorability in May FY2023 compared to FY2022.
- <sup>6</sup> Charges for Services contains revenues associated with the conveyance tax, transcript/filing of records, and special events. This revenue line item varies each year with historical actuals ranging from \$2.8M to \$4.9M. Conveyance tax revenue continues to be strong in FY2023.
- <sup>7</sup> Reimbursements (primarily Section 8) largely occur at fiscal year end.
- <sup>8</sup> Other Revenues will vary year to year based on unanticipated items such as settlements. Projected revenues for this category were substantially reduced in FY2023 Period 4 (October) after correction of a \$1.00M payment that was incorrectly assigned in FY2023 Period 3 (September).
- <sup>9</sup> Other Financing Sources reflects revenues from Corporate Contribution (1), DoNo Stadium Fund (2), the Parking Authority Fund (3), Special Police Service Fund (4), and other (5).  
(1) A Corporate Contribution of \$10M was provided directly to the Hartford Public Library (HPL) for FY2022 to cover costs of library construction. Although a \$3.33M contribution was received in September FY2022, this contribution was part of the \$10M contribution and an adjustment was recorded in November FY2022 to transfer this contribution to HPL.  
(2) Yard Goat Admission Tax is received monthly and is included in the year to date actuals.  
(3) The revenue from Hartford Parking Authority is received quarterly.  
(4) Revenues from Police Private Duty are posted quarterly.
- <sup>10</sup> FY2023 Adopted Budget reported in FY2023 Adopted Budget Book shifted \$600 in revenue for swimming pool inspections from Licenses and Permits to Charges for Services.

## EXPENDITURE FOOTNOTES

- <sup>11</sup> Payroll (FT, PT, OT and Holiday) is projected to be net favorable by \$4.28M. The methodology of the full-time payroll projection (detailed in the appendix) reflects 42.2 weeks of actual payroll expenses with 10 weeks remaining. Vacancies are assumed to be refilled with 6 weeks remaining in the fiscal year. Vacancy and attrition savings of \$8.58M and \$89K of favorability in Holiday Pay is offset by a projected shortfall of \$3.79M in OT and \$595K in PT. Payroll will continue to be monitored throughout the fiscal year.
- <sup>12</sup> Benefits and Insurances is projected to be net favorable due to health claims, offset by centrally budgeted non-Public Safety attrition being realized in departments city-wide.
- <sup>13</sup> The FY2023 Adopted Budget for Debt & Other Capital is comprised of \$4.65M for Downtown North principal and interest, \$122K for a Grant in Lieu of Taxes payment, \$116K for Clean Water loan principal and interest, and \$10.57M for Pay-As-You-Go CapEx. In addition, \$1.70M for the Homeowner's Initiative has been added, \$15.23M has been transferred from Benefits and Insurances, and \$2.10M has been projected for the purchase of 81 Bartholomew Ave for a grand total of \$34.48M.
- <sup>14</sup> Education YTD actuals reflect 11 months of the City's tax supported payment of \$96M and three payments from the State of Connecticut. As of April, the City received the final fiscal year State allocation.
- <sup>15</sup> Under the executed Contract Assistance agreement, \$54.10M of General Obligation debt service payments are made on the City's behalf by the State of Connecticut in FY2023. Consistent with GAAP rules, the contract assistance payments are recorded as donated capital revenue. The debt service expenditures are recorded in the ledger in the Debt Service line item to properly reflect the retirement of debt. This unbudgeted debt expense is offset by contract assistance revenue.
- <sup>16</sup> Utilities are projected to be net unfavorable due to piped gas, waste disposal and fuel, offset by favorability in water.
- <sup>17</sup> Non-personnel is unfavorable due to legal services, offset by lease costs.
- <sup>18</sup> A FY2022 Court of Common Council Resolution on June 14, 2022 approved the purchase of 510 Farmington Avenue for \$1.80M. The actual expenditure was recorded in FY2023, along with the use of assigned fund balance to make the purchase.
- <sup>19</sup> The City's financial system (Munis) reflects revenues as negative values (credits) and expenditures as positive values. A negative variance for revenues is favorable. A positive variance for revenues is unfavorable.



## Revenue Summary - Major Category

	FY2022 AUDITED ACTUAL	FY2023 ADOPTED BUDGET	FY2023 REVISED BUDGET	FY2022 ACTUAL (MAY)	FY2023 ACTUAL (MAY)
<b>41-TAXES</b>	<b>(295,133,692)</b>	<b>(294,747,269)</b>	<b>(294,747,269)</b>	<b>(294,703,198)</b>	<b>(300,966,236)</b>
CURRENT YEAR TAX LEVY	(281,599,623)	(285,792,269)	(285,792,269)	(280,309,573)	(290,531,264)
INTEREST AND LIENS	(5,034,546)	(3,800,000)	(3,800,000)	(4,593,053)	(4,256,190)
PRIOR YEAR LEVIES	(7,930,767)	(5,130,000)	(5,130,000)	(9,257,549)	(5,726,048)
TAX LIEN SALES	(187,912)	-	-	(187,912)	(193,550)
OTHER	(380,844)	(25,000)	(25,000)	(355,110)	(259,184)
<b>42-LICENSES AND PERMITS</b>	<b>(6,225,995)</b>	<b>(6,119,612)</b>	<b>(6,119,612)</b>	<b>(5,196,302)</b>	<b>(8,553,367)</b>
BUILDING PERMITS	(3,132,956)	(3,614,100)	(3,614,100)	(2,732,535)	(4,462,937)
ELECTRICAL PERMITS	(932,294)	(797,665)	(797,665)	(710,270)	(1,504,223)
FOOD & MILK DEALER LICENSES	(288,674)	(140,000)	(140,000)	(211,259)	(260,425)
MECHANICAL PERMITS	(622,751)	(800,000)	(800,000)	(515,720)	(801,982)
PLUMBING PERMITS	(442,584)	(337,846)	(337,846)	(318,310)	(500,319)
OTHER	(806,737)	(430,001)	(430,001)	(708,207)	(1,023,481)
<b>43-FINES FORFEITS AND PENALTIES</b>	<b>(192,966)</b>	<b>(154,100)</b>	<b>(154,100)</b>	<b>(146,101)</b>	<b>(110,148)</b>
FALSE ALARM CITATIONS-POL&FIRE	(170,436)	(138,000)	(138,000)	(126,062)	(96,647)
LAPSED LICENSE/LATE FEE	(12,025)	(7,100)	(7,100)	(11,175)	-
OTHER	(10,505)	(9,000)	(9,000)	(8,864)	(13,501)
<b>44-INTEREST AND RENTAL INCOME</b>	<b>(1,682,420)</b>	<b>(1,171,054)</b>	<b>(1,171,054)</b>	<b>(1,347,950)</b>	<b>(9,842,781)</b>
BILLINGS FORGE	(22,646)	(20,428)	(20,428)	(22,646)	(21,918)
CT CENTER FOR PERFORM ART	(54,167)	(50,000)	(50,000)	(45,833)	(50,000)
INTEREST	(830,377)	(362,000)	(362,000)	(599,470)	(9,113,414)
RENT OF PROP-ALL OTHER	(86,207)	(101,329)	(101,329)	(79,898)	(81,317)
RENTAL OF PARK PROPERTY	(42,305)	(16,000)	(16,000)	(32,680)	(33,954)
RENTAL OF PARKING LOTS	(26,021)	-	-	(26,021)	(27,061)
RENTAL OF PROP-FLOOD COMM	(112,048)	(99,360)	(99,360)	(105,960)	(68,760)
RENTAL-525 MAIN STREET	(27,407)	-	-	(35,388)	(15,863)
RENTS FROM TENANTS	(147,889)	(161,400)	(161,400)	(144,557)	(154,206)
SHEPHERD PARK	(124,207)	(234,393)	(234,393)	(124,207)	(140,414)
THE RICHARDSON BUILDING	(106,586)	(90,000)	(90,000)	(95,147)	(99,729)
UNDERWOOD TOWER PILOT	(32,221)	(36,144)	(36,144)	(36,144)	(36,144)
OTHER	(70,339)	-	-	-	(1)
<b>45-INTERGOVERNMENTAL</b>	<b>(332,584,367)</b>	<b>(288,532,177)</b>	<b>(290,232,177)</b>	<b>(272,745,181)</b>	<b>(286,461,773)</b>
<b>MUNICIPAL AID</b>	<b>(263,709,416)</b>	<b>(284,605,856)</b>	<b>(286,305,856)</b>	<b>(259,698,126)</b>	<b>(281,806,953)</b>
CAR TAX SUPPL MRSF REV SHARING	(11,344,984)	(20,321,339)	(20,321,339)	(11,344,984)	(18,768,858)
EDUCATION COST SHARING	(186,762,102)	(187,974,890)	(187,974,890)	(186,215,481)	(186,492,946)
HIGHWAY GRANT	(1,186,368)	(1,186,368)	(1,186,368)	(1,186,368)	(1,166,310)
MASHANTUCKET PEQUOT FUND	(6,136,523)	(6,136,523)	(6,136,523)	(4,091,015)	(4,091,015)
MRSA BONDED DISTRIBUTION GRANT	(1,419,161)	(1,419,161)	(1,419,161)	-	-
MRSF SELECT PILOT	(12,422,113)	(12,422,113)	(14,122,113)	(12,422,113)	(16,142,362)
MUNICIPAL STABILIZATION GRANT	(3,370,519)	(3,370,519)	(3,370,519)	(3,370,519)	(3,370,519)
PRIV TAX EXEMPT PROPERTY	(30,904,693)	(51,774,943)	(51,774,943)	(30,904,693)	(51,774,943)
STATE OWNED PROPERTY	(10,162,953)	-	-	(10,162,953)	-
<b>OTHER MUNICIPAL AID</b>	<b>(54,677,710)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
STATE CONTRACT ASSISTANCE	(54,677,710)	-	-	-	-
<b>OTHER STATE REVENUES</b>	<b>(11,208,076)</b>	<b>(24,516)</b>	<b>(24,516)</b>	<b>(11,208,076)</b>	<b>(84,227)</b>
DISTRESSED MUNICIPALITIES	(11,114,995)	-	-	(11,114,995)	-
JUDICIAL BRANCH REV DISTRIB.	(74,654)	-	-	(74,654)	(66,064)
VETERANS EXEMPTIONS	(18,427)	(24,516)	(24,516)	(18,427)	(18,163)
<b>PILOTS, MIRA &amp; OTHER INTERGOVERNMENTAL</b>	<b>(2,986,865)</b>	<b>(3,898,505)</b>	<b>(3,898,505)</b>	<b>(1,838,578)</b>	<b>(4,567,242)</b>
DISABIL EXEMPT-SOC SEC	(7,148)	(6,417)	(6,417)	(7,148)	(6,532)
GR REC TAX-PARI MUTUEL	(175,135)	(165,714)	(165,714)	(157,813)	(142,600)
HEALTH&WELFARE-PRIV SCH	(56,245)	(54,629)	(54,629)	(56,245)	-
MATERIALS INNOVATION RECYCLING	(1,500,000)	(1,500,000)	(1,500,000)	-	(1,500,000)
PHONE ACCESS LN TAX SH	(532,756)	(562,817)	(562,817)	(532,756)	(642,665)
PILOT CHURCH HOMES INC	(126,512)	(126,872)	(126,872)	(126,512)	(126,322)
PILOT FOR CT CTR FOR PERF	(273,269)	(357,056)	(357,056)	(273,269)	(418,761)
PILOT FOR HARTFORD 21	(130,964)	(500,000)	(500,000)	(500,000)	(500,000)
PILOT HARTFORD HILTON	(46,501)	(350,000)	(350,000)	(46,501)	(1,045,887)
PILOT HARTFORD MARRIOTT	(113,335)	(250,000)	(250,000)	(113,335)	(160,351)
PILOT-PENNANT N CROSSING	-	-	-	-	(24,125)
PILOT TRINITY COLLEGE	(25,000)	(25,000)	(25,000)	(25,000)	-
<b>OTHER</b>	<b>(2,300)</b>	<b>(3,300)</b>	<b>(3,300)</b>	<b>(400)</b>	<b>(3,351)</b>
STATE REIMBURSEMENTS	(2,300)	(3,300)	(3,300)	(400)	(3,351)
<b>46-CHARGES FOR SERVICES</b>	<b>(4,940,478)</b>	<b>(3,149,666)</b>	<b>(3,149,666)</b>	<b>(4,421,914)</b>	<b>(4,305,717)</b>
CONVEYANCE TAX	(2,637,614)	(1,300,000)	(1,300,000)	(2,305,009)	(2,307,823)
FILING RECORD-CERTIF FEES	(441,164)	(300,000)	(300,000)	(403,847)	(285,495)
TRANSCRIPT OF RECORDS	(847,597)	(805,266)	(805,266)	(775,939)	(573,632)
OTHER	(1,014,102)	(744,400)	(744,400)	(937,119)	(1,138,767)
<b>47-REIMBURSEMENTS</b>	<b>(80,343)</b>	<b>(89,653)</b>	<b>(89,653)</b>	<b>(55,439)</b>	<b>(73,456)</b>
ADVERTISING LOST DOGS	(598)	(453)	(453)	(518)	432
DOG ACCT-SALARY OF WARDEN	(2,158)	(2,105)	(2,105)	-	-
OTHER REIMBURSEMENTS	-	-	-	-	(83)
REIMB FOR MEDICAID SERVICES	-	-	-	-	(5,724)
SECTION 8 MONITORING	(76,688)	(83,890)	(83,890)	(54,171)	(66,161)
OTHER	(900)	(3,205)	(3,205)	(750)	(1,920)
<b>48-OTHER REVENUES</b>	<b>(328,236)</b>	<b>(55,200)</b>	<b>(55,200)</b>	<b>(352,376)</b>	<b>(459,167)</b>
MISCELLANEOUS REVENUE	(207,788)	(45,724)	(45,724)	(170,942)	(83,421)
OVER & SHORT ACCOUNT	(1,237)	-	-	(1,235)	(10)
SALE OF DOGS	(7,633)	(5,993)	(5,993)	(6,701)	(5,144)
SETTLEMENTS - OTHER	(3,002)	(3,000)	(3,000)	(3,002)	-
OTHER	(108,576)	(483)	(483)	(170,496)	(370,592)
<b>53-OTHER FINANCING SOURCES</b>	<b>(4,718,887)</b>	<b>(5,556,000)</b>	<b>(5,556,000)</b>	<b>(3,400,743)</b>	<b>(3,211,954)</b>
CORPORATE CONTRIBUTION	-	-	-	-	-
DOWNTOWN NORTH (DONO)	(940,185)	(795,000)	(795,000)	(619,914)	(650,873)
REVENUE FROM HTFD PKG AUTHY	(2,111,857)	(2,011,000)	(2,011,000)	(1,434,857)	(1,500,000)
SPECIAL POLICE SERVICES	(1,666,845)	(2,750,000)	(2,750,000)	(1,345,973)	(1,061,081)
<b>Grand Total</b>	<b>(645,887,385)</b>	<b>(599,574,731)</b>	<b>(601,274,731)</b>	<b>(582,369,204)</b>	<b>(613,984,600)</b>

**CITY OF HARTFORD**  
**PROPERTY TAX COLLECTIONS REPORT FOR FY22 AND FY23**  
**PROPERTY TAX COLLECTION REPORT THROUGH MAY 31, 2023**

Month	Current Year Taxes		Prior Year Taxes		Interest		Liens Sales		Total Collections	
	Actual FY 22	Actual FY 23	Actual FY 22	Actual FY 23	Actual FY 22	Actual FY 23	Actual FY 22	Actual FY 23	FY 22	FY 23
July	100,781,340	107,971,467 <sup>1</sup>	962,504	(298,163) <sup>2</sup>	292,231	343,138 <sup>2</sup>	-	187,912 <sup>1</sup>	102,036,074	108,204,354
August	43,818,629	41,837,343 <sup>1</sup>	1,660,552	835,535 <sup>3</sup>	406,382	588,188 <sup>4</sup>	-	5,637	45,885,563	43,266,703
September	2,354,099	2,173,272 <sup>1</sup>	1,234,241	743,324 <sup>1,5</sup>	660,811	343,968 <sup>1,5</sup>	-	-	4,249,151	3,260,564
October	1,620,537	1,843,488 <sup>1</sup>	786,197	422,659 <sup>1,2</sup>	358,588	279,932 <sup>1,2</sup>	-	-	2,765,323	2,546,079
November	2,414,141	1,617,965 <sup>1</sup>	567,061	389,123 <sup>1</sup>	289,710	212,941 <sup>1</sup>	187,912	- <sup>1</sup>	3,458,824	2,220,029
December	20,209,585	12,932,762 <sup>1,6</sup>	655,480	792,694	322,547	388,100	-	-	21,187,611	14,113,556
January	80,054,887	91,000,592 <sup>1,6</sup>	1,026,226	630,563 <sup>5</sup>	545,976	353,103 <sup>5</sup>	-	-	81,627,089	91,984,258
February	22,815,794	24,671,648 <sup>1,6</sup>	383,975	674,296 <sup>7</sup>	352,041	525,881 <sup>7</sup>	-	-	23,551,810	25,871,825
March	3,375,384	2,998,533 <sup>5</sup>	976,618	490,841 <sup>5</sup>	577,764	440,357 <sup>5</sup>	-	-	4,929,766	3,929,731
April	1,657,143	2,087,493 <sup>5</sup>	510,408	453,871 <sup>5</sup>	404,324	403,762	-	-	2,571,875	2,945,125
May	1,208,036	1,396,702 <sup>5</sup>	494,287	591,304 <sup>5</sup>	382,679	376,822	-	-	2,085,002	2,364,828
June	1,433,600		511,814		436,107		-	-	2,381,521	-
<b>Total Collections</b>	<b>281,743,173</b>	<b>290,531,264</b>	<b>9,769,363</b>	<b>5,726,048</b>	<b>5,029,160</b>	<b>4,256,190</b>	<b>187,912</b>	<b>193,550</b>	<b>296,729,608</b>	<b>300,707,052</b>
<b>60 Day Collections</b>			(1,976,671)		-		-		(1,976,671)	-
<b>Reclass -- Year End entries</b>	(143,550)		138,075		5,386		-		(89)	-
<b>Adjusted Total Collections</b>	<b>281,599,623</b>	<b>290,531,264</b>	<b>7,930,767</b>	<b>5,726,048</b>	<b>5,034,546</b>	<b>4,256,190</b>	<b>187,912</b>	<b>193,550</b>	<b>294,752,848</b>	<b>300,707,052</b>
	<b>Current Year Taxes FY 22</b>	<b>Current Year Taxes FY 23</b>	<b>Prior Year Taxes FY 22</b>	<b>Prior Year Taxes FY 23</b>	<b>Interest FY 22</b>	<b>Interest FY 23</b>	<b>Liens Sales FY 22</b>	<b>Liens Sales FY 23</b>	<b>Total Collections FY 22</b>	<b>Total Collections FY 23</b>
<b>Total Budget</b>	279,792,169	285,792,269	4,580,000	5,130,000	3,800,000	3,800,000	450,000	-	288,622,169	294,722,269
<b>Total current levy (GL 2021) new bills</b>	299,458,605	313,145,577	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
<b>Collections through MAY</b>	280,309,573	290,531,264	9,257,549	5,726,048	4,593,053	4,256,190	187,912	193,550	294,348,088	300,707,052
<b>Outstanding Receivable at 05/31</b>	13,690,822	16,479,080	42,270,628	40,618,192	n/a	n/a	n/a	n/a	n/a	n/a
<b>Timing Adjustment from bridging QDS to Munis</b>		6,135,232								
<b>% of Budget Collected</b>	100.18%	101.66%	202.13%	111.62%	120.87%	112.01%	41.76%	-	101.98%	102.03%
<b>% of Adjusted Levy Collected</b>	93.61%	92.78%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
<b>Mill Rate Real Estate</b>	74.29	68.95								
<b>Mill Rate Personal Property</b>	74.29	68.95	92.78%	93.61%						
<b>Mill Rate Motor Vehicle</b>	45	32.46								

<sup>1</sup> FY2023 P1- Current Year Tax collections exceed prior year due to timing and higher assessments due to the revaluation. Several tax payers paid in July this fiscal year (FY2023) but in August-December 1 fiscal year (FY2022).

<sup>2</sup> The FY2023 Prior Year Tax collections is a result of \$1.441M of credit adjustments from tax appeals (Hartford Steam Co, Marshall LLC, Asylum) net of \$1.184M actually collected.

<sup>3</sup> A large payment of \$854k of back taxes was paid by Comcast in August 2021 increasing FY22 collections.

<sup>4</sup> Increased interest collected due to delinquents from various taxpayers in FY23.

<sup>5</sup> Timing and back tax (included interest) of \$800k collected from CIL Community & 194 Washington in September 2021 caused underin in YtY comparison.

<sup>6</sup> Several large taxpayers' 2<sup>nd</sup> installments were paid early in December of FY22, but are not yet paid in FY23.

<sup>5</sup> Prior levy taxes collected (included interest) of approximately \$450k from several taxpayers in January 2022 caused underin in YtY comparison.

<sup>5,7</sup> Payments from back taxes (included interest) from a few tax payers were favorable of prior levies collection in February 2023.

**Expenditure Summary - Departments**

	FY2022 AUDITED ACTUAL	FY2023 ADOPTED BUDGET	FY2023 REVISED BUDGET	FY2022 ACTUAL (MAY)	FY2023 ACTUAL (MAY)	FY2023 PROJECTION	VARIANCE FAV/(UNFAV)
00111 MAYOR'S OFFICE	628,268	791,907	791,907	553,879	632,170	729,216	62,691
00112 COURT OF COMMON COUNCIL	701,869	988,318	988,318	596,656	563,695	968,654	19,664
00113 TREASURER	453,347	553,375	553,375	351,530	329,729	525,221	28,154
00114 REGISTRARS OF VOTERS	498,310	507,196	814,220	454,036	636,159	811,962	2,258
00116 CORPORATION COUNSEL	1,255,450	1,501,798	1,501,798	1,122,774	1,101,177	1,295,305	206,493
00117 TOWN & CITY CLERK	669,392	832,927	832,927	567,110	692,618	807,102	25,825
00118 INTERNAL AUDIT <sup>1</sup>	508,345	523,219	523,219	442,975	462,188	528,324	(5,105)
00119 CHIEF OPERATING OFFICER	1,338,151	1,820,210	1,820,210	1,208,043	1,351,518	1,678,576	141,634
00122 METRO HARTFORD INNOVATION SERV	2,151,273	4,392,973	4,392,973	1,802,050	4,026,892	4,392,973	0
00123 FINANCE	3,171,055	3,900,809	3,900,809	2,797,782	2,715,804	3,321,114	579,695
00125 HUMAN RESOURCES	1,419,987	1,920,345	1,920,345	1,207,378	1,326,333	1,744,765	175,580
00128 OFFICE OF MANAGEMENT & BUDGET	1,059,956	1,288,894	1,288,894	947,156	804,116	984,722	304,172
00132 FAMILIES, CHILDREN, YOUTH & RECREATION <sup>2</sup>	3,646,734	3,663,453	3,663,453	3,243,314	3,133,458	3,711,111	(47,658)
00211 FIRE	39,166,624	40,371,325	40,371,325	34,902,140	33,812,770	38,814,595	1,556,730
00212 POLICE <sup>3</sup>	48,430,034	49,586,238	49,586,238	42,958,716	43,466,774	49,860,045	(273,807)
00213 EMERGENCY SERVICES & TELECOMM. <sup>4</sup>	3,514,557	4,405,552	4,405,552	3,259,731	4,196,041	4,569,042	(163,490)
00311 PUBLIC WORKS	17,331,252	19,124,731	19,124,731	14,639,471	15,433,817	18,994,721	130,010
00420 DEVELOPMENT SERVICES	4,911,923	6,268,086	6,268,086	3,936,228	4,072,286	5,692,078	576,008
00520 HEALTH AND HUMAN SERVICES	4,100,308	5,467,402	5,567,402	2,858,902	3,018,451	4,704,153	863,249
00711 EDUCATION	281,437,369	284,013,274	284,013,274	274,250,666	274,465,036	284,013,274	0
00721 HARTFORD PUBLIC LIBRARY	0	8,663,336	8,663,336	(705,049)	2,663,336	8,663,336	0
00820 BENEFITS & INSURANCES <sup>5</sup>	68,811,634	98,049,066	82,719,216	66,791,416	66,103,831	79,102,372	3,616,844
00821 DEBT SERVICE <sup>6</sup>	111,386,490	15,454,900	32,384,750	35,468,283	20,053,142	34,484,750	(2,100,000)
00822 NON OP DEPT EXPENDITURES <sup>7</sup>	40,406,883	45,485,397	45,178,373	33,849,820	37,481,502	45,435,495	(257,122)
<b>Grand Total</b>	<b>636,999,210</b>	<b>599,574,731</b>	<b>601,274,731</b>	<b>527,505,005</b>	<b>522,542,845</b>	<b>595,832,905</b>	<b>5,441,826</b>

<sup>1</sup> City-wide unclassified and non-union increases realized in departmental budget; adjustments, if needed, will occur at year end.

<sup>2</sup> Families, Children, Youth and Recreation is projected to be unfavorable due to seasonal part-time.

<sup>3</sup> Police is projected to be unfavorable due to overtime.

<sup>4</sup> Emergency Services & Telecomm. is projected to be unfavorable due to overtime.

<sup>5</sup> Benefits and Insurances is projected to be net favorable due to health claims, offset by centrally budgeted non-Public Safety attrition being realized in departments city-wide.

<sup>6</sup> Debt projection includes \$2.10M for the purchase of 81 Bartholomew Ave.

<sup>7</sup> Non Operating is projected to be net unfavorable due to utilities and legal services, offset by favorability in leases.

**Expenditure Summary - Major Expenditure Category**

	FY2022 AUDITED ACTUAL	FY2023 ADOPTED BUDGET	FY2023 REVISED BUDGET	FY2022 ACTUAL (MAY)	FY2023 ACTUAL (MAY)	FY2023 PROJECTION	VARIANCE FAV/(UNFAV)
<b>PAYROLL</b>	<b>116,456,657</b>	<b>124,048,205</b>	<b>124,083,287</b>	<b>103,963,924</b>	<b>104,615,002</b>	<b>119,801,183</b>	<b>4,282,104</b>
FT <sup>1</sup>	91,134,646	104,054,712	103,824,712	80,868,236	82,633,744	95,246,869	8,577,843
HOL <sup>1</sup>	2,264,827	2,494,938	2,494,938	2,093,198	2,149,476	2,405,517	89,421
OT <sup>1</sup>	20,696,931	15,949,949	16,009,949	18,672,215	17,496,389	19,800,604	(3,790,655)
PT <sup>1</sup>	2,360,254	1,548,606	1,753,688	2,330,274	2,335,393	2,348,194	(594,506)
<b>BENEFITS</b>	<b>68,811,634</b>	<b>98,049,066</b>	<b>82,719,216</b>	<b>66,791,416</b>	<b>66,103,831</b>	<b>79,102,372</b>	<b>3,616,844</b>
HEALTH <sup>2</sup>	8,629,036	35,836,618	20,506,768	8,652,859	10,535,664	16,506,768	4,000,000
MITIGATION <sup>3</sup>	0	(1,190,000)	(1,190,000)	0	0	0	(1,190,000)
PENSION	51,492,153	50,806,786	50,806,786	47,733,270	44,677,142	50,806,786	0
INSURANCE	3,863,774	4,878,123	4,878,123	4,146,704	3,888,518	4,878,123	0
FRINGE REIMBURSEMENTS	(3,234,950)	(3,236,631)	(3,236,631)	(1,968,451)	(2,130,802)	(3,236,631)	0
LIFE INSURANCE	221,655	231,987	231,987	212,519	212,607	231,987	0
OTHER BENEFITS	3,735,238	4,579,297	4,579,297	3,379,411	4,528,932	4,579,297	0
WAGE <sup>4</sup>	0	1,379,136	1,379,136	0	0	572,292	806,844
WORKERS COMP	4,104,729	4,763,750	4,763,750	4,635,104	4,391,771	4,763,750	0
<b>DEBT</b>	<b>111,386,490</b>	<b>15,454,900</b>	<b>32,384,750</b>	<b>35,468,283</b>	<b>20,053,142</b>	<b>34,484,750</b>	<b>(2,100,000)</b>
DEBT <sup>11</sup>	111,386,490	15,454,900	32,384,750	35,468,283	20,053,142	34,484,750	(2,100,000)
<b>LIBRARY</b>	<b>0</b>	<b>8,663,336</b>	<b>8,663,336</b>	<b>(705,049)</b>	<b>2,663,336</b>	<b>8,663,336</b>	<b>0</b>
LIBRARY	0	8,663,336	8,663,336	(705,049)	2,663,336	8,663,336	0
<b>MHIS</b>	<b>2,151,273</b>	<b>4,392,973</b>	<b>4,392,973</b>	<b>1,802,050</b>	<b>4,026,892</b>	<b>4,392,973</b>	<b>0</b>
MHIS	2,151,273	4,392,973	4,392,973	1,802,050	4,026,892	4,392,973	0
<b>UTILITY</b>	<b>28,290,066</b>	<b>30,256,463</b>	<b>30,206,463</b>	<b>25,000,214</b>	<b>26,787,207</b>	<b>30,310,648</b>	<b>(104,185)</b>
UTILITY <sup>5</sup>	28,290,066	30,256,463	30,206,463	25,000,214	26,787,207	30,310,648	(104,185)
<b>OTHER</b>	<b>28,465,721</b>	<b>34,696,514</b>	<b>34,811,432</b>	<b>20,933,502</b>	<b>23,828,398</b>	<b>35,064,369</b>	<b>(252,937)</b>
COMMUNITY ACTIVITIES	2,471,114	2,740,799	2,858,059	2,031,956	2,262,382	2,858,059	0
CONTINGENCY	1,118,196	3,079,795	1,592,795	119,296	708,008	1,592,795	0
CONTRACTED SERVICES <sup>6</sup>	5,216,018	6,540,258	6,670,237	4,101,111	4,923,938	6,736,237	(66,000)
ELECTIONS	0	307,024	0	0	0	0	0
GOVT AGENCY & OTHER	45,140	43,176	43,176	45,140	39,457	43,176	0
LEASES - OFFICES PARKING COPIER <sup>7</sup>	1,649,183	1,992,939	1,992,939	1,606,838	1,676,820	1,804,639	188,300
LEGAL EXPENSES & SETTLEMENTS <sup>8</sup>	2,845,480	2,404,557	3,912,357	2,153,982	3,549,496	4,411,400	(499,043)
OTHER <sup>9</sup>	4,990,492	5,298,645	5,264,628	3,407,234	2,648,026	5,178,821	85,807
OUT AGENCY	100,000	100,000	100,000	50,000	50,000	100,000	0
POSTAGE	225,000	200,000	200,000	225,000	204,735	200,000	0
SUPPLY	3,887,990	4,533,777	4,558,999	2,977,191	3,168,621	4,558,999	0
TECH, PROF & COMM BASED SERVICES <sup>10</sup>	2,887,785	3,865,424	4,052,322	2,022,901	2,401,288	4,014,322	38,000
VEHICLE & EQUIP	3,029,324	3,590,120	3,565,920	2,192,852	2,195,626	3,565,920	0
<b>EDUCATION</b>	<b>281,437,369</b>	<b>284,013,274</b>	<b>284,013,274</b>	<b>274,250,666</b>	<b>274,465,036</b>	<b>284,013,274</b>	<b>0</b>
EDUCATION	281,437,369	284,013,274	284,013,274	274,250,666	274,465,036	284,013,274	0
<b>Grand Total</b>	<b>636,999,210</b>	<b>599,574,731</b>	<b>601,274,731</b>	<b>527,505,005</b>	<b>522,542,845</b>	<b>595,832,905</b>	<b>5,441,826</b>

<sup>1</sup> Payroll (FT, PT, OT and Holiday) is projected to be net favorable by \$4.28M. The methodology of the full-time payroll projection (detailed in the appendix) reflects 42.2 weeks of actual payroll expenses with 10 weeks remaining. Vacancies are assumed to be refilled with 6 weeks remaining in the fiscal year. Vacancy and attrition savings of \$8.58M and \$89K of favorability in Holiday Pay is offset by a projected shortfall of \$3.79M in OT and \$595K in PT. Payroll will continue to be monitored throughout the fiscal year.

<sup>2</sup> Health is projected to be favorable due to health claims.

<sup>3</sup> Mitigation of \$1.19M reflects non-Public Safety budgeted attrition and vacancy savings. The Police and Fire department respectively include \$4.07M and \$356K in budgeted attrition and vacancy savings. In total, \$5.62M is budgeted for attrition city-wide.

<sup>4</sup> The FY2023 Adopted Budget includes centralized salary increases. Contractual increases for 1716 will be realized in full-time payroll.

<sup>5</sup> Utilities are projected to be net unfavorable due to piped gas, waste disposal and fuel, offset by favorability in water.

<sup>6</sup> Contracted Services are net unfavorable due to camera maintenance.

<sup>7</sup> Leases is favorable due to lower office space rent.

<sup>8</sup> Legal is unfavorable due to the trend in legal service costs.

<sup>9</sup> Other expenses are favorable due to the trend in tax appeals and facility costs.

<sup>10</sup> Tech, Prof and Comm based services are favorable due to the trend in audit expenses.

<sup>11</sup> Debt projection includes \$2.10M for the purchase of 81 Bartholomew Ave.

# Appendix

**FY2023 Full-time Payroll Projection (through May)**

DEPARTMENTS	BUDGETED HC	BUDGETED ANNUAL AMOUNT (REV)	YTD THRU CHECK ISSUE 5/1 (42.2 WEEKS)	PROJECTION (10 WEEKS)	YTD THRU 5/1 PLUS PROJECTION (10 WEEKS)	REMAINING ESTIMATED STEPS	PROJECTION	VARIANCE (BUDGETED ANNUAL AMOUNT - PROJECTION)
111-Mayor	8	755,659	539,550	153,168	692,718	0	692,718	62,941
112-CCC	9	450,000	282,907	92,304	375,211	0	375,211	74,789
113- Treas	9	408,140	299,384	79,415	378,799	1,187	379,986	28,154
114- ROV	7	371,827	279,453	78,149	357,601	280	357,881	13,946
116-Corp Counsel	15	1,443,618	956,797	280,503	1,237,300	0	1,237,300	206,318
117- Clerk	11	695,533	516,826	138,537	655,363	1,941	657,304	38,229
118-Audit	5	498,546	406,373	97,278	503,651	0	503,651	(5,105)
119-COO	17	1,327,481	911,309	243,521	1,154,831	0	1,154,831	172,650
123- FIN	46	3,590,121	2,166,164	634,150	2,800,314	8,002	2,808,316	781,805
125- HR	16	1,165,050	762,731	226,301	989,033	438	989,470	175,580
128-OMBG	13	1,180,814	652,368	211,753	864,121	520	864,642	316,172
132-FCYR	15	1,076,145	686,769	194,180	880,949	3,477	884,427	191,718
211- Fire	370	30,983,992	23,490,474	5,650,776	29,141,251	68,479	29,209,730	1,774,262
212- Police	515	42,228,652	28,257,841	6,830,297	35,088,138	112,496	35,200,634	7,028,018
213- EST	52	3,237,925	2,201,259	675,898	2,877,157	7,533	2,884,690	353,235
311- DPW	217	11,361,940	8,549,073	2,342,072	10,891,145	23,667	10,914,812	447,128
420- Devel Serv	63	4,758,947	3,081,311	883,513	3,964,825	15,334	3,980,158	778,789
520- HHS	37	2,606,702	1,271,851	462,160	1,734,010	9,443	1,743,453	863,249
<b>Grand Total</b>	<b>1,425</b>	<b>108,141,092</b>	<b>75,312,441</b>	<b>19,273,975</b>	<b>94,586,416</b>	<b>252,797</b>	<b>94,839,213</b>	<b>13,301,879</b>

FT- Fire Attrition	(355,941)
FT- Police Attrition	(4,071,069)
FT- Net other payroll	110,630
FT- Total Revised Budget	<u>103,824,712</u>

FT- Fire Attrition	(355,941)
FT- Police Attrition	(4,071,069)
FT- Net other payroll	(297,026)
FT- Subtotal Variance	<u>8,577,843</u>
Non-Sworn Attrition (in Bene	(1,190,000)
Total Variance	<u>7,387,843</u>

**Assumptions**

- 1) Analysis is based on year-to-date actuals from check date 5/1/23, which includes 42.2 pay periods, and projects filled positions for 10 future weeks.
- 2) Non-sworn vacancies are projected for 6 future weeks.
- 3) Adopted head count is 1443 with 18 MHIS positions funded in the MHIS internal service fund.
- 4) Internal Audit is projected unfavorable due to city-wide increases for non-union employees. Budget funding for this increase will be transferred, as needed, at year end.

Hartford BOE Monthly Financial Report for May 2023  
To be Provided Separately

AGREEMENT

BETWEEN THE

TOWN OF SPRAGUE

AND

MUNICIPAL EMPLOYEES UNION INDEPENDENT (MEUI)  
LOCAL UNION 506

JULY 1, ~~2020~~2023 - JUNE 30, ~~2023~~2025





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## **AGREEMENT AND PREAMBLE**

The parties to this Agreement are the Town of Sprague (hereinafter referred to as the "Town or Employer") and the Municipal Employees Union Independent Local 506 (hereinafter referred to as the "Union").

## **ARTICLE I - UNION RECOGNITION**

- 1.1 Pursuant to the Decision and Certification of Representation by the National Labor Relations Board, Decision No. 3851, the Employer recognizes the Union as the exclusive representative of employees as defined in Section 1.2 of this Agreement.
- 1.2 Definition of Employees. Whenever used in this Agreement, the term "employees" shall mean all Public Works employees including but not limited to full-time, part-time, temporary and seasonal employees expected to be employed for a month or longer in the classifications of Driver/Laborer, Assistant Road Foreman and Road Foreman, Transfer Station employees.

## **ARTICLE II - MANAGEMENT RIGHTS**

- 2.1 Retention of Managerial Prerogatives. Except as expressly modified or restricted by a specific provision of this Agreement, all statutory and inherent managerial rights, prerogatives and functions are retained and vested exclusively in the Employer including, but not limited to, the rights, in accordance with its sole and exclusive judgment and discretion: to reprimand, suspend, discharge or otherwise discipline employees for just cause; to determine the number of employees to be employed; to hire employees, determine their qualifications and assign and direct their work; to promote, demote, transfer, lay off, recall to work, and retire employees; to set the standards of productivity; the services to be rendered; to determine the amount and forms of compensation for employees; to maintain the efficiency of operations; to determine the personnel, methods, means, and facilities by which operations are conducted; to set the starting and quitting time and the number of hours and shifts to be worked; to use independent contractors to perform work or services; to subcontract, contract out, close down, or relocate the Employer's operations or any part thereof; to expand, reduce, alter, combine, transfer, assign, or cease any job, department, operation, or service; to control and regulate the use of machinery, facilities, equipment and other property of the Employer; to introduce new or improved production, service, distribution, and maintenance methods, materials, machinery, and equipment; to determine the number, location, and operation of departments, divisions, and all other units of the Employer; to issue, amend and revise policies, rules, regulations, and practices; and to take whatever action is either necessary or advisable to determine, manage and fulfill the mission of the Employer and the direct the Employer's employees.
- 2.2 During a declared emergency, the Employer shall have the right to take any action necessary to meet the emergency notwithstanding any contrary provisions of this Agreement.

- 2.3 The Employer's failure to exercise any right, prerogative, or function hereby reserved to it, or the Employer's exercise of any such right, prerogative, or function in a particular way, shall not be considered a waiver of the Employer's right to exercise such right, prerogative, or function or to preclude it from exercising the same in some other way not in conflict with the express provisions of this Agreement.

### **ARTICLE III - UNION RIGHTS**

- 3.1 **Bulletin Boards.** The Union may post, on existing bulletin boards provided by the Town for the posting of notices by individual employees, notices concerning legitimate Union business. Notices posted shall be dated and authorized by the Union and shall not be derogatory, defamatory or scurrilous in character. The Town reserves the right to remove notices which violate this provision.
- 3.2 **Access to Premises During Working Hours.** Non-employee representatives of the Union shall be granted access to the Town's premises for the purpose of attending such meetings in such areas of the Town's property as may be mutually arranged by the Town and the Union. In addition, non-employee representatives of the Union shall be granted access to the Town's premises in circumstances in which the Union's right to administer this Agreement cannot be effected other than by entry upon the Town's premises. In circumstances in which non-employee representatives of the Union wish to enter upon the Town's property for purposes other than attending scheduled meetings between the Town and the Union, the Union, prior to such entry, shall inform the First Selectman of the purpose of such visit, and access to the Town's property shall be limited to such times and such areas of the Town's property as may be mutually agreed upon by the Town and the Union.
- 3.3 **Orientation and Training.** Once a year, the designated Union Steward shall be released from the workday, with pay, with the approval of the First Selectman, to attend Steward's training.
- 3.4 The Town shall provide a copy of the contract and the name of the Union Steward or Staff Representative to all new bargaining unit members upon hire.

### **ARTICLE IV - NO STRIKES OR LOCKOUT**

- 4.1 In consideration of the Employer's commitment as set forth in Section 4.2 of this Agreement, the Union and all employees shall not participate in any strike, sympathy strike, slow-down, work stoppage, or any other interference with or interruption of work at any of the Employer's operations.
- 4.2 In consideration of the Union's commitment as set forth in Section 4.1 of this Agreement, the Employer shall not lock out employees.

**ARTICLE V - CHECK-OFF**

- 5.1 The Town shall provide the Union with electronic notification of the name, job title, home or cell phone numbers, home address, and personal and work e-mail addresses of any newly hired employee within seven (7) days of the date of hire.
- 5.2 The Town agrees to deduct from the pay of its employees such membership dues as may be fixed by the Union beginning with the employee's first payroll period. Such deductions shall continue for the duration of the Agreement or any extension thereof. Employees may express authorization for payroll deduction of membership dues by submitting to the Union a written membership form, or by any other means of indicating agreement allowable under state and federal law. The Union will submit to the Town a list of members who have authorized payroll deduction and shall provide the Town with verification that payroll deduction have been authorized by the employee only in the event a question arises about an employee's membership status. An employee who is paying dues may withdraw from membership in the Union and stop making those payments by giving written notice to the Union and the Town which notice must be received or postmarked during the period not less than thirty (30) and not more than forty-five (45) days before the annual anniversary date of the employee's authorization or the date of termination of the applicable contract between the Town and the Union, whichever occurs sooner. The Town will honor employee checkoff authorizations unless they are revoked in writing during the window period, regardless of whether the employee is a member of the Union.
- 5.3 No payroll deduction of dues or agency service fee shall be made from workers' compensation or for any payroll period in which earnings received are insufficient to cover the amount of deduction, nor shall such deductions be made from subsequent payrolls to cover the period in question (non-retroactive).
- 5.4 The deduction of Union dues for any month shall be authorized on the approved form (see Appendix A) and be made on a bi-weekly basis during the applicable month and shall be remitted to the Union.
- 5.5 The Union agrees to indemnify and save the Employer harmless from and against any and all claims, demands, suits, or other form of liability that may arise out of or by reason of any action or inaction taken by the Employer for the purpose of complying with any provision of this Article, including reasonable attorney's fees and costs.
- 5.6 The Employer agrees to voluntary payroll deductions for the Union's Political Action Fund. These deductions shall be kept consistent with the federal and state law on this subject.



## **ARTICLE VI - NON-DISCRIMINATION**

- 6.1 **No Discrimination.** The Town and the Union agree not to discriminate against employees covered by this Agreement on account of membership or non-membership in the Union.

The Town and the Union agree not to discriminate against employees covered by this Agreement on account of race, religion, creed, color, national origin, sex, sexual orientation, age, physical handicap or disability, military status, or political affiliation.

## **ARTICLE VII - GRIEVANCE PROCEDURE**

- 7.1 Definition of a grievance shall be as follows:

- (a) Discharge, suspension or other disciplinary action.
- (b) Charge of discrimination or a safety violation, provided, however, that such grievance is not arbitrable.
- (c) Interpretation and/or application of the Articles and Sections of this Agreement.

- 7.2 **Procedural Steps.**

**Step 1 - Written Grievance to First Selectman.** Not later than fourteen (14) days after the event giving rise to the grievance, or fourteen (14) days after the employee should have reasonably learned of the event giving rise to the grievance, whichever is later, the employee shall submit a written grievance to the First Selectman or his/her designee. The First Selectman or his/her designee, shall meet with the grievant and/or Union Representative and give his/her written answer to the grievance within ten (10) calendar days after receipt of the written grievance, which answer shall be final and binding on the employee, the Union and the Employer unless it is timely appealed to arbitration by the Union in accordance with the procedures set forth in Article VIII of this Agreement.

- 7.3 **Written Presentation.** All grievances presented at Step 1 of this procedure shall be signed, numbered and dated, by the aggrieved employee and/or his/her Local Union Representative and shall set forth the facts giving rise to the grievance; the provision(s) of the Agreement, if any, alleged to have been violated; the names of the aggrieved employee(s); and the remedy sought by the Union. All written answers submitted by the Employer shall be signed and dated by the appropriate Employer representative.

- 7.4 **Time Limitations.** The time limitations set forth in Section 7.2 are the essence of this Agreement. No grievance shall be accepted by the Employer unless it is submitted within the time limits set forth in this Agreement. If the grievance is not timely submitted, it shall be deemed waived. If the grievance is not timely appealed, it shall be deemed to have been settled in accordance with the Employer's answer. The failure of the Employer to meet or respond shall be deemed a denial of the grievance. Notwithstanding the foregoing, any time limit specified in

this Article, except for the initial filing of a grievance, may be extended by mutual written agreement of the Union and the Employer.

- 7.5 Time lost from regularly scheduled work hours shall be paid.

### **ARTICLE VIII - ARBITRATION**

- 8.1 Arbitration Appeal Procedure. Any grievance as defined in Section 7.1 of this Agreement that has been properly and timely processed through the grievance procedure set forth in Section 7.2 of this Agreement, and that has not been settled at the conclusion thereof, may be appealed to arbitration by the Union serving the Employer with a written notice of its intent to appeal. The failure to appeal a grievance to arbitration in accordance with this Section 7.2 within twenty (20) calendar days after receipt of the written answer of the Employer shall constitute a waiver of the Union's right to appeal to arbitration.
- 8.2 Selection of Arbitration. Grievances shall be submitted to the American Arbitration Association in accordance with its rules and procedures with a contemporaneous copy to the Employer. Nothing shall preclude the parties from submitting the grievance to the arbitrator for mediation prior to arbitration of the dispute. The fees of the American Arbitration Association and the fees and expenses of the arbitrator shall be shared equally by the Employer and the Union; otherwise, each party shall bear its own arbitration expense.
- 8.3 Time Limitations. The time limitations set forth in this Article VIII are the essence of this Agreement. No appeal for arbitration shall be accepted by the Employer unless it is submitted or appealed within the time limits set forth in Section 8.1 of this Agreement. If the appeal to arbitration is not timely submitted, it shall be deemed waived. Notwithstanding the foregoing, any time limit specified in this Article, may be extended by mutual written agreement of the Union and the Employer.
- 8.4 Arbitrator's Jurisdiction. The jurisdiction and authority of the arbitrator and his/her opinion and award shall be confined to the interpretation and/or application of the provision(s) of this Agreement at issue between the Union and the Employer. He/She shall have no authority to add to, detract from, alter, amend, or modify any provision of this Agreement. The arbitrator shall not have jurisdiction to hear or decide more than one (1) grievance without the mutual consent of the Employer and the Union. The written award of the arbitrator on the merits of any grievance adjudicated within his jurisdiction and authority shall be final and binding on the aggrieved employee, the Union, and the Employer. The standard of proof in disciplinary ~~cases~~ shall be based on a preponderance of the evidence.
- 8.5 The employee may utilize accrued vacation or personal leave or take unpaid leave for time lost from regularly scheduled work hours.

### **ARTICLE IX - PROBATIONARY PERIOD**

- 9.1 Definition of Probationary Employee. An employee who has never accrued seniority or an employee rehired after termination of seniority shall be in a probationary status, until he or she has completed six (6) months of actual employment.
- 9.2 Employees may be disciplined or discharged during the probationary period without cause. Probationary employees shall have no recourse to the grievance and/or arbitration procedure. The time period described in this Article means six (6) months of actual service.

#### **ARTICLE X - SENIORITY**

- 10.1 Seniority Definition: Seniority shall mean an employee's length of continuous service with the Town, within the bargaining unit, measured in calendar days from the first day the employee actually worked for the Town on or after the employee's most recent date of hire. If application of the preceding sentence results in two (2) or more employees having the same seniority, the employee whose name appears earlier on the Town's alphabetical listing of employees shall be deemed more senior. Seniority shall not accrue to a probationary employee until completion of the probationary period set forth in this Agreement, at which time the employee shall possess seniority as defined in Section 10.2. Seniority shall be applicable only as expressly provided in this Agreement.
- 10.2 Definition of Bargaining Unit Seniority: The length of service of each employee within the bargaining unit.
- 10.3 Definition of Town Seniority: The length of continuous service of each employee with the Town since the last date of hire.
- 10.4 Upon request of the Union, the Town shall prepare, on an annual basis, a list of all employees covered by this Agreement, showing their seniority and length of service, and shall deliver same to the Union office.
- 10.5 Loss of Seniority: All new employees hired will be required to serve a probationary period. The employer reserves the right to discipline and/or terminate said employee for any reason during the probationary trial period, and the same shall not be a grievable and/or arbitrable matter. An employee shall lose his/her seniority for the following reasons only:
- (a) discharge, quit, retirement, or resignation;
  - (b) failure to give notice of intent to return to work after recall within ten (10) days, or failure to return to work on the date specified for recall, as set forth in the written notice or recall;
  - (c) failure to return to work upon expiration of a leave of absence;

- (d) layoff for a period of twenty four (24) months or for a period equal to the employee's seniority, whichever is less.

**ARTICLE XI - LAYOFF/RECALL**

- 11.1 When the Town determines that a reduction in the work force is necessary, the Town shall notify the Union and shall meet to discuss the impact on the bargaining unit.
- 11.2 When it becomes necessary for the Town to reduce the ~~work force~~workforce, the Town shall give at least six months written notice to the affected employees.
- 11.3 Layoff and Recall/Reduction In Force. Layoff or reduction of employees shall be done by the Town by classification subject to seniority within the classification. All seasonal employees will be eliminated before any full or part-time positions. All part-time positions will be eliminated before any full-time positions. All probationary employees in the classification shall be laid off before any permanent employee in the classification. Permanent employees who are laid off will be placed on the recall list for twenty-four (24) months. Reinstatement shall be in reverse order of seniority by rank, which is the person with the highest seniority shall be rehired or reinstated first, provided, however, that he/she has previously worked in that job classification, and is qualified to perform the functions of an employee in such classification. ~~Effective, July 1, 2015,~~ ~~no~~No part-time or seasonal employees may be hired while a full-time employee is on the recall list.
- 11.4 Bumping. In the event of a lay-off, an employee laid off, may bump the employee with the least seniority in the same classification or in a lower classification, if the employee has more seniority than the employee he/she will bump, and is qualified to immediately perform the duties, responsibilities and functions of an employee in such classification.

**ARTICLE XII - VACANCIES**

- 12.1 All vacant positions, which the Town intends to fill, within the bargaining unit shall be posted for a period of no less than five (5) working days prior to the issuance of any public notice of said vacancy. From among applicants qualified for a posted position, the Town will award the position to the most qualified applicant; provided that, if, because two (2) or more applicants are equally qualified, application of such standard results in a choice of more than one (1) applicant who might be awarded the job, the Town will award the job to the senior employee.
- 12.2 All part-time and seasonal employees shall have the expected weekly hours and/or daily start and finishing times, as well as the expected duration of the position included in the job posting. Any change in those conditions needs to be negotiated with the Union prior to implementation.

- 12.3 When employees are on sick leave, vacation, layoff or worker's compensation at the time a job is posted, a Union Representative may make an application on the employee's behalf by signing the employee's name and his/her own name on the application. Such a signature indicates that the Union Representative has been authorized to place the application on behalf of the absent employee. The Town has no obligation to notify employees who are not at work when jobs are posted.

### **ARTICLE XIII - WAGES**

- 13.1 In all classifications the "start" straight time rate of pay shall be eighty-five (85%) percent of the maximum straight time rate of pay. Provided the employee meets standard as defined in Section 22.1, after year one, the straight time rate of pay shall be ninety (90%) percent of the maximum straight time rate of pay; after year two, the straight time rate of pay shall be ninety-five (95%) percent of the maximum straight time rate of pay; and after year three, the straight time rate of pay shall be the maximum.
- 13.2 Effective and retroactive to July 1, ~~2020~~2023, the salary schedule in effect July 1, ~~2019~~2022, shall be increased by two and one half (2.95%) percent.
- 13.3 Effective July 1, ~~2021~~2024, the adjusted salary schedule in effect July 1, ~~2020~~2023, shall be increased by an additional two and one half (2.0%) ~~percent~~.
- ~~13.4 Effective July 1, 2022, the adjusted salary schedule in effect July 1, 2021, shall be increased by an additional two (2.05%) percent.~~
- 13.5 Notwithstanding the foregoing, new employees may be hired at the second step, based on credit for previous experience. The employee shall advance through the remaining steps pursuant to Section 13.1, until the maximum step is reached.

### **ARTICLE XIV - HOURS OF WORK AND OVERTIME**

- 14.1 Application of Article. The sole purpose of this Article is to provide a basis for the computation of straight time, overtime and other premium wages. Nothing in this agreement shall be construed as a guarantee of overtime hours. The Employer's pay records, practices and procedures shall govern the payment of all wages.
- 14.2 Normal Workweek. The normal workweek shall consist of seven days beginning immediately after 12:00 midnight on Sunday and ending at 12:00 midnight the following Sunday.
- 14.3 Hours of Work. Normal working hours for full-time employees are from 7:00 a.m. until 3:30 p.m., Monday through Friday, for a forty (40) hour work week. Summer Hours shall be

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modified to be from 6:00 a.m. until 2:30 p.m., Monday through Friday, for a forty (40) hour work week, and occur from May 1 through September 31 and may be extended or amended by mutual agreement between the parties. Notwithstanding the above, the Employer will have the right to assign employees to different working hours and days if required by operational needs. Employees will receive two (2) weeks written notice of any changes in the normal workweek, except in emergencies.

- 14.4 Meal Periods. There shall be a one-half (1/2) hour unpaid meal period during the course of the regular workday. The employer may schedule a working lunch provided the end of the workday is adjusted accordingly. Employees working at the transfer station shall have a paid working lunch. Employees will not take Town vehicles home during lunch or on break times.
- 14.5 Rest Periods: Employees will be allowed fifteen (15) minute breaks scheduled near the middle of each half shift.
- 14.6 When an employee is required by the employer to attend training, the employee shall be paid for hours worked.
- 14.7 Overtime Pay. Overtime at the rate of time and one half (1 1/2) an employee's regular hourly rate of pay shall be paid for all hours worked beyond forty (40) hours in a seven (7) day work cycle, such pay to be calculated in fifteen (15) minute segments. Compensatory time off in lieu of overtime payments may be offered up to a maximum of 240 hours which represents not more than 160 hours of actual overtime worked. Hours worked includes all paid time.
- 14.8 Required Overtime. The First Selectman or his/her designee(s) shall have the right to require overtime work and employees may not refuse overtime assignments.
- 14.9 Any employee who works on a holiday shall be compensated at the rate of double time plus his/her regular holiday pay.
- 14.10 Overtime shall be distributed equitably among qualified volunteers with similar skills and duties. A record of accrued overtime shall be posted on a weekly basis. Accrued overtime hours will be zeroed-out at the end of each fiscal year.
- In the event of a violation, the effected employee shall receive the next opportunity for overtime.
- 14.11 When an employee refuses voluntary overtime, the hours offered shall be charged to the employee as if worked for equalization purposes.
- 14.12 Any employee called in to work other than time contiguous to the regularly scheduled hours of work, i.e., early reporting before the start of the regular ~~work day~~workday and hours worked at the end of the regular ~~work day~~workday, shall be paid a minimum of three (3) hours at one and one-half (1/2) times their regular hourly rate.

**ARTICLE XV - HOLIDAYS**

15.1 Paid Holidays for full-time employees will be observed as follows:

New Years Day	Labor Day
Martin Luther King Day	Columbus Day
Lincoln's Birthday	Veterans' Day
Presidents' Day	Thanksgiving Day
Friday Before Easter	Day After Thanksgiving
Memorial Day	Christmas Day
Independence Day	Day After Christmas

Part-time employees will receive only the above holidays that fall on their regularly scheduled workday.

- 15.2 When a holiday falls on a Sunday, it will normally be observed on the following Monday. When a holiday falls on a Saturday, it will normally be observed on the preceding Friday.
- 15.3 If an employee wishes to take a day off for a religious holiday, he/she may either elect to take a vacation day, a personal day, or a day off without pay.

**ARTICLE XVI - VACATION**

16.1 All full-time employees, who work forty (40) hours or more per week, covered by the Agreement, shall be granted time off with pay for vacation leave according to the following schedule:

<u>Length of Service</u>	<u>Annual Vacation</u>
After One (1) Year Continuous Service	40 hours
After Two (2) Years	80 hours
After Five (5) Years	120 hours
After Fifteen (15) Years	160 hours

- 16.2 Employees who work less than 40 hours a week will have their vacation time modified by their regularly scheduled hours. For example – an employee regularly scheduled to work 20 hours a week who has completed Two (2) years of continuous service- would receive (20 hours a week worked/40 hours a week for full time) \* 80 annual hours for a full time employee = 40 hours earned.
- 16.3 The Town may deny a vacation request due to operational needs or multiple employees requesting the same day(s) off.

- 16.4 On or before June 1st, an employee may express his/her preference, in writing, to the First Selectman or his/her designee for the scheduling of a vacation leave.
- 16.5 In the event of conflicting vacation dates, seniority shall be the determining factor. The First Selectman shall determine how many employees may be on vacation on a given date. Employees vacation dates submitted on or before June 1<sup>st</sup> are subject to change, provided the change does not conflict with any other employees vacation requests, and the employee provides at least two weeks' notice of the change.
- 16.6 Vacation leave may be taken in increments of not less than four (4) hours.
- 16.7 Any employee may take vacation days in conjunction with personal leave or holidays.
- 16.8 Upon voluntary resignation, in good standing, retirement, or death of any employee, the employee or the legal representative of his/her estate will be paid for all accrued vacation time at his/her current base rate of pay.
- 16.9 An employee may carryover up to ten (10) vacation days into the next contract year.

**ARTICLE XVII - LEAVE**

- 17.1 Sick Leave. All full-time employees covered by this Agreement shall accrue 1 sick day per month of employment. Part-time and ~~season~~seasonal employees shall accrue 1 prorated sick day per month. Pro-rated sick days shall be based on the ~~employees~~employees' hours worked relative to full-time employees' hours. After six (6) months of active employment, probationary employees shall be allowed to utilize sick leave. Sick leave may be taken in one (1) hour increments.
- 17.2 Personal Leave: All full-time employees, who work (40) hours or more per week, shall be granted 4 personal days.
- 17.3 Employees will have the right to accumulate up to forty (40) days of sick leave.
- 17.4 An employee laid off shall retain accrued sick leave to his/her credit provided he/she returns to Town service on a permanent basis.
- 17.5 Funeral Leave: In the event of the death of an employee's spouse, child, mother, father, grandmother, grandfather, ~~step family~~stepfamily members and in-laws, said employee shall be permitted to take up to three (3) days of bereavement leave to attend the funeral. At the sole discretion of the First Selectman, an employee may be granted additional funeral leave, without pay. The decision of the First Selectman shall be final and shall not be a grievable matter by the employee or the Union.



- 17.6 Military Leave. The Employer will comply with the provisions of the Uniform Services Employment and Reemployment Act of 1994.
- 17.7 Jury Duty. Employees performing jury duty will be compensated by the Town for the difference between what is earned as a juror and the employee's regular week's pay, for a maximum period of five (5) days. Additional paid leave may be approved, at the sole discretion of the First Selectman. The decision of the First ~~Selectman~~Selectman shall not be subject to the grievance and arbitration provisions provided herein.
- 17.8 Upon separation from service, employees shall be paid out for any remaining sick days.
- 17.9 All approved leave under this article shall count as time worked when determining overtime so long as the leave time does not occur on the same day as overtime is worked.
- 17.10 Each member of this bargaining unit will be released from one-half of his/her shift in order to attend one (1) Union picnic per year.

#### **ARTICLE XVIII - HEALTH INSURANCE**

- 18.1 Change of Coverage. The Employer shall provide full time employees and their dependents substantially similar group health and hospitalization and short-term disability (STD) insurance coverage and benefits as existed in Employer's conventional insurance plan immediately prior to the signing of this agreement. Upon reasonable notice, the Employer reserves the right to change or provide alternate insurance carriers, health maintenance organizations, or benefit levels or to self-insure as it deems appropriate for any form or portion of insurance coverage referred to in this article, so long as the new coverage and benefits are substantially similar to the conventional insurance which predated this agreement. The Employer will not be responsible for changes unilaterally imposed by an insurance provider so long as the Employer uses its best efforts to minimize changes by incumbent insurance providers from one plan year to another.
- 18.2 Co-Pay: Each employee shall be responsible for to contribute a percentage of the applicable conventional premium rate (COBRA rate) determined by the insurance carrier or administrator for all health insurance benefits excluding life insurance and accidental death and dismemberment. An employee may elect individual, two people, or family coverage. The employee shall have the following percentage deducted from his/her monthly ~~3~~pay of the monthly conventional premium rate (COBRA rate) for individual, two-~~person~~ coverage, or family coverage, whichever they elect.

~~13~~14%

Effective July, 1, 2024 this rate shall increase to 15%.

18.3 Waiver of Coverage. Notwithstanding the above, full-time employees may voluntarily elect to waive, in writing, all medical insurance coverage outlined above. Payment to those employees waiving such coverage shall be made in June of each year for the previous year in the amount of the premium saved by the Employer at the time of the waiver, because of said waiver, or the following schedule, whichever is less:

<u>Coverage</u>	<u>Payment</u>
Single	\$1,500
Family	\$2,500

(a) When a change in an employee's status prompts the employee to resume Employer provided insurance coverage, the written waiver may, upon written notice to the Employer, be revoked. Upon receipt of revocation of the waiver, insurance coverage shall be reinstated as soon as possible; subject, however, to any regulations or restrictions, including waiting periods, which may then be prescribed by the appropriate insurance carriers. Depending upon the effective date of such reinstated coverage, appropriate financial adjustments shall be made between the employee and the Employer to ensure that the employee has been compensated, but not overcompensated, for any waiver elected in this section.

(b) Notice of intention to waive insurance coverage must be sent to the First Selectman not later than May 1st, to be effective on July 1st of each contract year. The election waiver coverage shall only be approved after the employee has provided the Employer with proof of alternative insurance coverage.

(c) Waiver of coverage procedures must be acceptable to the applicable insurance carrier.

18.4 Pre-Tax (§ 125). The Employer offers a pre-tax contribution option for employees. This employee benefit is known as a Section 125 plan. Employees electing this option shall be afforded the opportunity to make contributions toward premiums for medical insurance, dental insurance and out-of-pocket medical expenses on a pre-tax, rather than an after-tax basis.

**ARTICLE XIX- JOB DESCRIPTIONS**

19.1 Any newly created or revised job descriptions shall be subject to the Union's right to negotiate the impact, if any, of any mandatory/material change in a job description. After creating or revising a job description, the Town will provide an opportunity for the Union to have input into the process. The Union may request that the Town review and/or revise a job description.

**ARTICLE XX - DISCIPLINE**

20.1 No permanent employee shall be discharged, suspended or otherwise disciplined without just cause. Disciplinary actions shall follow this order:

- (a) Verbal warning;
- (b) Written warning;
- (c) Suspension; and
- (d) Discharge.

It is mutually understood and agreed by the Employer and the Union that deviation from the above order for disciplinary actions may be warranted in appropriate circumstances.

- 20.2 Notwithstanding the foregoing, in cases where an Employee is charged with a felony crime or a crime arising out of employment and the Employer determines that the charge(s) will be deleterious to or bring discredit to the Employer, he or she may place the employee on administrative leave, without pay.

**ARTICLE XXI - UNIFORMS/CLOTHING/SHOES**

- 21.1 Each full-time and part-time employee shall receive reimbursement for appropriate ANSI approved footwear up to one hundred and seventy-five (\$175) dollars annually. If submitted footwear expenses exceed the allowable amount the additional expense shall be reimbursed from the employees' clothing allowance provided it does not exceed the annual allowable amount.
- 21.2 Each full-time and part-time employee shall receive reimbursement for appropriate work clothing up to three hundred (\$300) dollars annually.
- 21.3 Each full-time and part-time employee shall receive reimbursement for eyewear up to one hundred and fifty (\$150) dollars annually.

- 21.4 Each full-time and part-time employee shall receive reimbursement for the work use of their cell phone at a rate of twenty (\$20) dollars per month. Employees must provide management with a working cell phone number that they regularly carry to receive this reimbursement.

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**ARTICLE XXII - PERFORMANCE EVALUATIONS**

- 22.1 Performance Standards. The job performance of all bargaining unit employees may be evaluated on an annual basis, on their classification date, utilizing the following ratings and standards.

<b><u>RATING</u></b>	<b><u>DESCRIPTION</u></b>
BELOW STANDARD	Performance below acceptable standards for the position. Specific areas requiring improvement must be documented and an improvement plan developed.
MEETS STANDARD	Performance meets standards for the position.

ABOVE STANDARD        Performance consistently above the standards for the position. Specific examples of above standard performance must be documented.

- 22.2 The Town will make every effort to maintain uniform evaluation standards. *Performance ratings shall not be grievable beyond Step 3 of the grievance procedure.* However, the withholding of a step increase or the imposition of other disciplinary action resulting from a performance evaluation shall be fully grievable.
- 22.3 Employees receiving a performance rating of Below Standard shall be reevaluated in 3 months. If performance still is Below Standard, disciplinary action may be imposed for unacceptable job performance. Performance shall continue to be evaluated in three-month intervals until the next annual performance rating. Employees who have received a rating of Below Standard shall not be eligible for a step increase until they receive a rating of Meets Standards or higher for two consecutive evaluation periods. The step increase shall not be retroactive. The employee's classification date will not change for the purpose of future step eligibility.

#### **ARTICLE XXIII - MISCELLANEOUS**

- 23.1 Volunteer Fire and Ambulance Duty. Any full-time employee who is a member of the Volunteer Fire Department or Volunteer Ambulance Association may be released from regularly scheduled work, upon approval by the First Selectman, at his/her sole discretion, without loss of pay or benefits to respond to emergencies. On any week when the aforementioned benefit is utilized, the employee will submit a report as to when and how long the employee was absent for emergency activity.
- 23.2 Mileage Reimbursement. Any employee authorized to drive his/her own vehicle for Town business shall be compensated at the IRS rate.
- 23.3 Meal Allowance. Any employee called to work two (2) hours prior to his/her regularly scheduled work hours or who works four (4) or more hours after his/her regularly scheduled work hours shall receive ~~reimbursement up to~~ eight dollars (\$8.00) for breakfast and fifteen dollars (\$15.00) for supper. Any employee not regularly scheduled to work who works around the lunch hour on weekends or any employee who works around the lunch hour on holidays, shall receive ~~reimbursement for up to~~ ten dollars (\$10.00) for lunch.
- 23.4 Retirement Benefits: The Town agrees to continue discussion and investigation into possible retirement plans for the bargaining unit. Should the Town get the necessary approval and/or funding to implement a pension plan, negotiations on pension would be reopened for the express purpose of clarifying the Boards pension obligations and establish contractual language on the subject.

#### **ARTICLE XXIV - DRUG AND ALCOHOL POLICY**

- 24.1 The Town shall maintain a drug and alcohol policy in accordance with state and federal law. Employees will be provided with a copy of the policy upon hire and provided with any updates to the policy prior to implementation. All employees covered under this agreement are ~~the~~ subject to the procedures outlined therein.

**ARTICLE XXV - CDL TRAINING**

- ~~25.1 The Town shall provide CDL training to any employee hired without a CDL license.~~

**ARTICLE XXVI - SUBCONTRACTING**

- 26.1 The Town has the right to subcontract any or all work performed by bargaining unit employees provided that this right shall not be used for the purpose or intention of undermining the Union. However, the Town will not initiate the contracting out of work normally performed by employees within the bargaining unit unless (1) bargaining unit employees who would normally perform the work are unavailable to do the work even with a reasonable amount of overtime or (2) the bargaining unit employees do not possess the required qualifications and skills to do the work in a qualified manner or would be unable to complete the work within the requisite time with a reasonable amount of overtime.

**ARTICLE ~~XXV~~XXVI - SCOPE OF AGREEMENT**

- 27.1 Duration. This Agreement shall be in effect and remain in effect through June 30, ~~2020~~2025, and during the period of negotiations for a new agreement as provided by statute. Either party may notify the other party in writing of its desire to bargain collectively with respect to the successor agreement; however, neither party shall be obligated to take part in any such collective bargaining session prior 150 days prior to the expiration of this agreement.
- 27.2 Headings. The paragraph captions used in this Agreement are included solely for convenience and shall not affect or be used in conjunction with the interpretation of this Agreement.
- 27.3 This Agreement supersedes and cancels all prior practices and agreements, whether written or oral, unless expressly stated to the contrary herein, and together with any letters of understanding issued concurrently (or after) with this Agreement constitutes the complete and entire Agreement between the parties; and concludes collective bargaining (except as provided for in the grievance procedure) for its term.
- 27.4 If any section, sentence, clause or phrase of this Agreement shall be held for any reason to be inoperative, void or invalid, the validity of the remaining portions of this Agreement shall not be affected thereby. The parties shall immediately negotiate a substitute for the invalidated articles, section, sentence, clause and phrase.

**WAGE SCHEDULE - 7/1/2023**

<u>POSITION</u>	EXISTING RATE	START	AFTER	AFTER	AFTER
		<u>85%</u>	YEAR ONE	YEAR TWO	YEAR THREE
			<u>90%</u>	<u>95%</u>	<u>100%</u>
FOREMAN	<u>\$29,4931.30</u>	<u>\$25,5727.27</u>	<u>\$27,0728.87</u>	<u>\$28,5830.48</u>	<u>\$3032.08</u>
ASSISTANT FOREMAN	<u>\$27,5029.18</u>	<u>\$23,8425.42</u>	<u>\$25,2526.92</u>	<u>\$26,6528.41</u>	<u>\$28,0529.91</u>
DRIVER/LABORER	<u>\$25,2926.84</u>	<u>\$21,9323.38</u>	<u>\$23,2224.76</u>	<u>\$24,5426.14</u>	<u>\$25,8027.51</u>
PART TIME DRIVER/LABORER	<u>\$23,5224.96</u>	<u>\$20,3921.75</u>	<u>\$21,5923.03</u>	<u>\$22,7924.30</u>	<u>\$23,9925.58</u>
TRANSFER STATION SUPERINTENDENT	<u>\$17,9319.03</u>	<u>\$15,5516.58</u>	<u>\$16,4617.56</u>	<u>\$17,3718.53</u>	<u>\$18,2919.51</u>
TRANSFER STATION WORKER	<u>\$17,3618.42</u>	<u>\$1516.05</u>	<u>\$15,9416.99</u>	<u>\$16,8217.94</u>	<u>\$17,7418.88</u>

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**WAGE SCHEDULE - 7/1/2124**

<u>POSITION</u>	EXISTING RATE	START	AFTER	AFTER	AFTER
		<u>85%</u>	YEAR ONE	YEAR TWO	YEAR THREE

			90%	95%	100%
FOREMAN	<del>\$30.32</del> 08	<del>\$26.08</del> 27.95	<del>\$27.64</del> 29.60	<del>\$29.15</del> 31.24	<del>\$30.68</del> 32.88
ASSISTANT FOREMAN	<del>\$28.05</del> 29.91	<del>\$24.32</del> 26.06	<del>\$25.75</del> 27.59	<del>\$27.18</del> 29.12	<del>\$28.61</del> 30.66
DRIVER/LABORER	<del>\$25.80</del> 27.51	<del>\$22.36</del> 23.97	<del>\$23.68</del> 25.38	<del>\$25.00</del> 26.79	<del>\$26.31</del> 28.20
PART TIME DRIVER/LABORER	<del>\$23.99</del> 25.58	<del>\$20.80</del> 22.29	<del>\$22.02</del> 23.60	<del>\$23.25</del> 24.91	<del>\$24.47</del> 26.22
TRANSFER STATION SUPERINTENDENT	<del>\$18.29</del> 19.51	<del>\$15.86</del> 16.99	<del>\$16.79</del> 17.99	<del>\$17.72</del> 18.99	<del>\$18.65</del> 19.99
TRANSFER STATION WORKER	<del>\$17.74</del> 18.88	<del>\$15.35</del> 16.45	<del>\$16.26</del> 17.42	<del>\$17.16</del> 18.38	<del>\$18.06</del> 19.35

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WAGE SCHEDULE -- 7/1/22

<u>POSITION</u>	<u>EXISTING RATE</u>	<u>START</u>	<u>AFTER</u>	<u>AFTER</u>	<u>AFTER</u>
		<u>85%</u>	<u>YEAR ONE</u>	<u>YEAR TWO</u>	<u>YEAR THREE</u>
		<u>90%</u>	<u>95%</u>	<u>100%</u>	
FOREMAN	\$30.68	\$26.60	\$28.17	\$29.73	\$31.30
ASSISTANT FOREMAN	\$28.61	\$24.81	\$26.26	\$27.72	\$29.18
DRIVER/LABORER	\$26.31	\$22.81	\$24.15	\$25.50	\$26.84
PART TIME DRIVER/LABORER	\$24.47	\$21.22	\$22.46	\$23.71	\$24.96
TRANSFER STATION SUPERINTENDENT	\$18.65	\$16.17	\$17.12	\$18.08	\$19.03
TRANSFER STATION WORKER	\$18.06	\$15.66	\$16.58	\$17.50	\$18.42

IN WITNESS WHEREOF, the parties hereto have caused their names to be subscribed by their duly authorized officers and representatives on the date written below and have duly executed this Agreement.

Town of Sprague

Municipal Employees Union Independent

BY: \_\_\_\_\_  
Cheryl Blanchard  
First Selectman

DATE: \_\_\_\_\_

BY: \_\_\_\_\_  
Thomas Girard  
Union Steward, MEUI Local 506

DATE: \_\_\_\_\_

BY: \_\_\_\_\_  
Theo Horesco

Staff Representative,

MEUI

DATE: \_\_\_\_\_

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**Summary of Cost (Savings) between Town of Sprague and MEUI Local 506**

General Topic	Change		
		FY 23-24	FY 24-25
Wages	General Wage Increases %	2.5%	2.5%
	General Wage Increases Assumed in Budget/5-Year Plan	2%	2%
	Cost of General Wage Increase in \$	\$ 6,200	\$ 6,459
	Cost of Step Yearly Increment Changes in \$	\$ 4,164	\$ 4,211
	Total Combined Cost of GWI and Steps	\$ 10,364	\$ 10,670
<i>Cost/(Savings) of GWI and Steps in Comparison to Budget/5 Year Plan</i>		\$ 1,240	\$ 1,292
Healthcare	Health Plan Design Change: Cost/(Savings)	\$ -	\$ -
Health Premium Cost Share	Current employee share	13%	13%
	Proposed employee share	14%	15%
	Projected Savings	\$ (1,174)	\$ (2,347)
	Total Combined Cost/(Savings) of changes in Health Insurance Provisions	\$ (1,174)	\$ (2,347)
<i>Cost/(Savings) of Health Insurance Changes in Comparison to Budget/5 Year Plan</i>		\$ (1,174)	\$ (2,347)
Pension	Current Contribution ___%	___%	___%
	New Contribution __%	___%	___%
	Cost/(Savings) in \$	\$ -	\$ -
<b>Net Annual Impact</b>		<b>\$ 9,190</b>	<b>\$ 8,323</b>
<b>Other Measures With Significant Economic Impact</b>			
<b>Topic</b>	<b>Proposed Change</b>		
	Cell Phone Reimbursement	\$ 960	\$ 960
	Cost/(Savings)	\$ -	
	Cost/(Savings)	\$ -	
<b>Total Cost (Savings) (includes one-time and non-recurring)</b>		<b>\$ 10,150</b>	<b>\$ 9,283</b>

**Notes:**

FY 23-24      FY 24-25

	FY 23-24	FY 24-25
<b>Sprague</b>	<b>2.50%</b>	<b>2.50%</b>
Clinton		
Colchester	2.25%	
Brookfield	2.25%	2.25%
Coventry	2.75%	2.75%
Franklin	2.70%	2.80%
Griswold	2.50%	2.25%
Lebanon	2.00%	
Plainfield	2.25%	

Foreman	FY 23-24		FY 24-25	
	Min	Max	Min	Max
<b>Sprague</b>	<b>\$27.27</b>	<b>\$32.08</b>	<b>\$27.95</b>	<b>\$32.88</b>
Clinton				
Colchester	\$28.99	\$33.96		
Brookfield		\$34.07		\$34.83
Coventry	\$32.52	\$36.52		
Franklin		\$30.15		\$30.99
Griswold		\$32.72		\$33.46
Lebanon				
Plainfield		\$34.10		

Driver/Laborer	FY 23-24		FY 24-25	
	Min	Max	Min	Max
<b>Sprague</b>	<b>\$23.38</b>	<b>\$27.51</b>	<b>\$23.97</b>	<b>\$28.20</b>
Clinton				
Colchester	\$25.60	\$30.00		
Brookfield		\$30.66		\$31.35
Coventry	\$28.43	\$34.10	\$29.22	\$35.04
Franklin	\$24.99	\$25.74	\$25.68	\$26.46
Griswold	\$27.71	\$30.27	\$28.33	\$30.96
Lebanon	\$25.09	\$28.19		
Plainfield		\$30.14		

**Insurance**

Sprague	CT partnership	14% 15% year 2
Franklin	HDHP/HSA	17% employer pays 100% of deductible
Colchester	HDHP/HAS	18 employer pays 45 % of deductible
Griswold	CT partnership	22%
Lebanon	CT partnership	19.5%
Clinton	CT partnership	15%
Brookfield	no info	20%
Plainfield	HDHP/HAS	18% employer pays 50% of deductible

CONTRACT IMPACT ANALYSIS - WAGE IMPACT

Job Description	Step	FY23	Step	GWI	FY 24	Step	GWI	FY 2025
Foreman	4	\$ 65,104		\$ 1,628	\$ 66,732		\$ 1,668	\$ 68,400
Driver/Laborer	4	\$ 55,827		\$ 1,396	\$ 57,223		\$ 1,431	\$ 58,653
Driver/Laborer	4	\$ 55,827		\$ 1,396	\$ 57,223		\$ 1,431	\$ 58,653
Driver/Laborer	2	\$ 50,232	\$ 2,883	\$ 1,256	\$ 54,371	\$ 2,923	\$ 1,359	\$ 58,653
Transfer Station Superintendent	1	\$ 21,021	\$ 1,281	\$ 526	\$ 22,828	\$ 1,288	\$ 571	\$ 24,687
		\$ 248,011	\$ 4,164	\$ 6,200	\$ 258,377	\$ 4,211	\$ 6,459	\$ 269,047

## Town of Sprague Budget Status as of May 31, 2023

### Summary

As of the end of May 2023, total revenues collected are 98% of the FY 2022/23 budgeted amount. This is slightly higher than total revenues collected for the same period in FY 2021/2022 which were 95% of the total budgeted amount.

Total expenditures as of 5/31/23 are at 84% of budget. This is on par with expenditures for the same period in FY 2021/22 which were also 83% of the budget.

<i>Budget Category</i>	FY 2022/2023			<b>Same Period Prior Year</b>
	<b>Budget</b>	<b>Year to Date</b>	<b>Year to Date %</b>	
Property Taxes	6,568,716	6,565,964	100%	101%
State Education Grants	2,682,435	2,685,918	100%	100%
Other State Grants	437,049	206,227	47%	34%
Other Revenue	263,113	325,944	124%	101%
<b>Total General Fund Revenues</b>	<b>9,951,313</b>	<b>9,784,053</b>	<b>98%</b>	<b>95%</b>
Town/Municipal Expenditures	3,000,124	2,451,765	82%	83%
Board of Education Expenditures	6,895,693	5,901,882	86%	83%
<b>Total General Fund Expenditures</b>	<b>9,895,817</b>	<b>8,353,647</b>	<b>84%</b>	<b>83%</b>

The attached Budget vs. Actual report provides a detailed report of all revenues and expenditures as of the end of May. At this time, on the revenue side, two significant positive variances are expected for interest income (5300-1) and other income (5400-5) in the amount of approximately \$89,900 and \$64,000, respectively. On the expenditure side, no major variances are noted.

### Revenues

Property Taxes are the largest revenue source to the Town, representing 66.0% of total revenues. Collections on Property Taxes for the period to May 31, 2023 of the current fiscal year are at 100% of the budgeted amount. This is one par with the prior year property tax revenue collections which were 101% of the budgeted amount.

State Grants make up 31.3% of total budgeted revenues. As of the end of May 2023, the Town has received 93% of its budgeted State grant revenue. This is slightly higher than the 88% collected in the same period in the prior year mainly due to the current year receipt of the Motor Vehicle Transition grant.

The remaining revenue sources include interest income, fees, permits and miscellaneous revenue. In the aggregate, these sources comprise approximately 2.64% of total budgeted revenues. Current year collections on these sources total \$325,944 and are at 124% of the total budgeted amount. Collections in the prior year were 102% of the budgeted amount. The increase in the current year is mainly due to the increased amount of interest income received.

### Expenditures

Departmental and other operating expenditures as of May 2023 tend to range between 78% and 89% with a few exceptions where year-to-date expenditures don't fall into that range. In most cases, Town current year expenditures are comparable to last fiscal year's expenditures for the same period with no major outliers.

Payments for memberships on regional agencies (100% year-to-date), insurance premiums (86% year-to-date) and maintenance contracts (82% year-to-date) tend to be invoiced in one or several installments. Similarly, payments on bond principal (100% year-to-date) and interest (100% year-to-date) are scheduled payments that do not necessarily occur evenly throughout the fiscal year.

Year to date expenditures by the Board of Education total \$5,901,882 or 86% of total budget. For the same period last fiscal year, Board of Education expenditures were 83% of budget. (Differences between the education expenditures between the Town report and the Board of Education report are due to timing and recording of grant-related expenditures/revenues.)

**Town of Sprague**  
**BOF Budget vs. Actual**  
with YE estimated totals  
July 2022 through May 2023

	Prior Three Months Totals			Current Year Totals				Comparison	Estimated Year-End Totals				
	Mar 2023	April 2023	May 2023	Budget	Year to Date	\$ Remaining	% of Budget		Same Period PY %	Year-End Est.	Budget	\$ Remaining	% of Budget
<b>Ordinary Income/Expense</b>													
<b>Income</b>													
5000 - Taxes													
5000-1 - Current Taxes	71,797	31,889	27,236	6,130,716	6,151,192	20,476	100%	100%	6,150,000	6,130,716	19,284	100%	
5000-2 - Current Interest & Lien Fees	6,182	3,551	3,830	20,000	30,448	10,448	152%	130%	33,000	20,000	13,000	165%	
5000-3 - Prior Year Tax	7,271	7,042	2,443	125,000	92,189	(32,811)	74%	82%	98,400	125,000	(26,600)	79%	
5000-4 - Prior Year Interest/Lien Fees	9,282	2,390	773	35,000	32,491	(2,509)	93%	91%	37,000	35,000	2,000	106%	
5000-5 - Current Supp MV Tax	-	2,103	2,584	72,000	65,863	(6,137)	91%	134%	69,800	72,000	(2,200)	97%	
5000-6 - Firefighter Tax Abatement	-	-	-	(14,000)	-	14,000	0%	0%	(14,000)	(14,000)	-	100%	
5000-7 - PILOT Solar Farm	-	-	-	200,000	200,005	5	100%	100%	200,005	200,000	5	100%	
5000-8 - Tax & Applic. Refunds (contra)	(216)	(483)	-	-	(1,937)	(1,937)	100%	10%	(1,979)	-	(1,979)	100%	
5000-9 - Tax Overpymnts Ret'd (contra)	-	-	-	-	(4,287)	(4,287)	100%	100%	(5,991)	-	(5,991)	100%	
<b>Total 5000 - Taxes</b>	<b>94,316</b>	<b>46,492</b>	<b>36,866</b>	<b>6,568,716</b>	<b>6,565,964</b>	<b>(2,752)</b>	<b>100%</b>	<b>101%</b>	<b>6,566,235</b>	<b>6,568,716</b>	<b>(2,481)</b>	<b>100%</b>	
5100 - State Grants-School													
5100-1 - ECS - Assis. to Towns for Educ.	-	1,339,372	-	2,682,435	2,685,918	3,483	100%	100%	2,685,918	2,682,435	3,483	100%	
<b>Total 5100 - State Grants-School</b>	<b>-</b>	<b>1,339,372</b>	<b>-</b>	<b>2,682,435</b>	<b>2,685,918</b>	<b>3,483</b>	<b>100%</b>	<b>100%</b>	<b>2,685,918</b>	<b>2,682,435</b>	<b>3,483</b>	<b>100%</b>	
5200 - State Grants-Local													
5200-1 - Telecomm. Property Tax Grant	-	5,570	-	4,500	5,570	1,070	124%	90%	5,570	4,500	1,070	124%	
5200-10 - Judicial 10th Circuit Court	-	175	-	1,000	1,075	75	108%	97%	1,100	1,000	100	110%	
5200-11 - SLA - Emergency Mgmt. Agency	-	-	-	2,800	-	(2,800)	0%	0%	2,800	2,800	-	100%	
5200-13 - St. Police O/T	-	-	-	-	-	-	0%	0%	-	-	-	0%	
5200-14 - Town Aid Roads	-	-	-	-	-	-	0%	100%	-	-	-	0%	
5200-16 - Elderly & Disabled Transp Grant	-	-	-	8,543	2,848	(5,695)	33%	67%	2,848	8,543	(5,695)	33%	
5200-18 - Motor Vehicle Transition Grant	-	-	-	-	81,967	-	100%	0%	81,967	-	81,967	100%	
5200-2 - Municipal Rev Sharing-Muni Proj	-	-	-	386,528	86,880	(299,648)	22%	2%	473,408	386,528	86,880	122%	
5200-4 - PILOT - State Property	-	-	-	14,278	14,378	100	101%	232%	14,378	14,278	100	101%	
5200-5 - Mashantucket Pequot Grant	5,826	-	-	17,479	11,652	(5,827)	67%	67%	17,479	17,479	-	100%	
5200-6 - Veterans Tax Relief	-	-	-	1,160	1,160	-	100%	92%	1,160	1,160	-	100%	
5200-7 - Disability Exemption Reimb.	-	-	-	761	697	(64)	92%	80%	697	761	(64)	92%	
<b>Total 5200 - State Grants-Local</b>	<b>5,826</b>	<b>5,745</b>	<b>-</b>	<b>437,049</b>	<b>206,227</b>	<b>(230,822)</b>	<b>47%</b>	<b>34%</b>	<b>601,407</b>	<b>437,049</b>	<b>164,358</b>	<b>138%</b>	
5300 - Local Revenues													
5300-1 - Interest Income	9,796	10,326	16,209	1,500	73,923	72,423	4928%	140%	89,901	1,500	88,401	5993%	
5300-10 - Permit Fees, P&Z, Inland & Wetl	-	1,176	633	3,500	9,786	6,286	280%	18%	10,500	3,500	7,000	300%	
5300-13 - Landfill Receipts	2,122	1,444	4,164	23,000	26,523	3,523	115%	59%	31,000	23,000	8,000	135%	
5300-14 - Newsletter Ads	-	-	-	2,000	2,321	321	116%	12%	2,321	2,000	321	116%	
5300-15 - Marriage Licenses	16	32	16	150	176	26	117%	117%	192	150	42	128%	
5300-16 - Sportsmans Licenses	-	16	7	150	79	(71)	53%	61%	82	150	(68)	55%	
5300-17 - Farmland Preservation	117	45	126	950	861	(89)	91%	104%	950	950	-	100%	
5300-2 - Licenses,Burial, Crem, Pis, Liq	560	-	105	1,000	2,100	1,100	210%	95%	2,300	1,000	1,300	230%	
5300-3 - Building Inspector Fees	523	1,245	6,260	25,000	24,308	(692)	97%	65%	26,500	25,000	1,500	106%	
5300-4 - Dog License Fees	14	-	4	1,300	476	(824)	37%	22%	1,250	1,300	(50)	96%	
5300-5 - Sundry Receipts, faxes, etc	-	-	7	400	36	(364)	9%	26%	50	400	(350)	13%	
5300-6 - Recording Land Rec,maps, trade	1,381	904	1,484	10,000	11,736	1,736	117%	176%	12,600	10,000	2,600	126%	
5300-8 - Conveyance Tax	1,063	3,843	4,367	17,000	32,102	15,102	189%	207%	36,400	17,000	19,400	214%	
5300-9 - Copies	279	320	762	5,000	4,675	(325)	94%	124%	5,000	5,000	-	100%	
<b>Total 5300 - Local Revenues</b>	<b>15,871</b>	<b>19,351</b>	<b>34,144</b>	<b>90,950</b>	<b>189,102</b>	<b>98,152</b>	<b>208%</b>	<b>104%</b>	<b>219,046</b>	<b>90,950</b>	<b>128,096</b>	<b>241%</b>	
5400 - Misc Revenues													
5400-1 - Trans. Subsidy from SCRRA	-	-	-	2,000	-	(2,000)	0%	0%	2,000	2,000	-	100%	
5400-5 - Other Revenues	600	100	100	-	10,664	10,664	100%	100%	64,000	-	64,000	100%	
5400-6 - Waste Management	2,703	8,107	6,921	52,000	60,944	8,944	117%	85%	69,000	52,000	17,000	133%	
<b>Total 5400 - Misc Revenues</b>	<b>3,303</b>	<b>8,207</b>	<b>7,021</b>	<b>54,000</b>	<b>71,608</b>	<b>17,608</b>	<b>133%</b>	<b>104%</b>	<b>135,000</b>	<b>54,000</b>	<b>81,000</b>	<b>250%</b>	
5500-3 - Resv. Dam Proj. - Prinp. S&W	-	-	-	45,000	45,000	-	100%	100%	45,000	45,000	-	100%	
5500-4 - Resv. Dam Proj. - Int. W & S	-	-	-	20,234	20,234	-	100%	94%	20,234	20,234	-	100%	
5800 - Transfer in of Capitalized Interest for Bond	-	-	-	52,929	-	(52,929)	0%	0%	52,929	52,929	-	100%	
<b>Total Income</b>	<b>119,316</b>	<b>1,419,167</b>	<b>78,031</b>	<b>9,951,313</b>	<b>9,784,053</b>	<b>(167,260)</b>	<b>98%</b>	<b>95%</b>	<b>10,325,769</b>	<b>9,951,313</b>	<b>374,456</b>	<b>104%</b>	
<b>Gross Profit</b>	<b>119,316</b>	<b>1,419,167</b>	<b>78,031</b>	<b>9,951,313</b>	<b>9,784,053</b>	<b>(167,260)</b>	<b>98%</b>	<b>95%</b>	<b>10,325,769</b>	<b>9,951,313</b>	<b>374,456</b>	<b>104%</b>	

**Town of Sprague**  
**BOF Budget vs. Actual**  
**with YE estimated totals**  
 July 2022 through May 2023

	Prior Three Months Totals			Current Year Totals				Comparison	Estimated Year-End Totals				
	Mar 2023	April 2023	May 2023	Budget	Year to Date	\$ Remaining	% of Budget		Same Period PY %	Year-End Est.	Budget	\$ Remaining	% of Budget
<b>Expense</b>													
<b>6000 - Board of Selectmen</b>													
6000-1 - First Selectman	3,202	3,202	3,202	41,621	36,822	(4,799)	88%	89%	41,621	41,621	-	100%	
6000-2 - Selectman 2	100	100	100	1,200	1,100	(100)	92%	92%	1,200	1,200	-	100%	
6000-3 - Selectman 3	100	100	100	1,200	1,100	(100)	92%	92%	1,200	1,200	-	100%	
6000-4 - Selectman Office Sup, Misc.	-	-	53	1,401	1,395	(6)	100%	104%	1,395	1,401	(6)	100%	
6000-5 - Selectman - Mileage	-	-	-	1,000	-	(1,000)	0%	70%	1,000	1,000	-	100%	
6000-6 - Selectman Executive Assistant	2,856	2,856	2,856	37,128	33,370	(3,758)	90%	97%	37,128	37,128	-	100%	
<b>Total 6000 - Board of Selectmen</b>	<b>6,258</b>	<b>6,258</b>	<b>6,311</b>	<b>83,550</b>	<b>73,787</b>	<b>(9,763)</b>	<b>88%</b>	<b>92%</b>	<b>83,544</b>	<b>83,550</b>	<b>(6)</b>	<b>100%</b>	
<b>6005 - Elections</b>													
6005-1 - Election Salaries	487	883	330	6,402	5,268	(1,134)	82%	54%	6,402	6,402	-	100%	
6005-2 - Election Misc.	550	1,006	319	15,708	11,412	(4,296)	73%	44%	15,708	15,708	-	100%	
<b>Total 6005 - Elections</b>	<b>1,037</b>	<b>1,889</b>	<b>649</b>	<b>22,110</b>	<b>16,680</b>	<b>(5,430)</b>	<b>75%</b>	<b>47%</b>	<b>22,110</b>	<b>22,110</b>	<b>-</b>	<b>100%</b>	
<b>6010 - Board of Finance</b>													
6010-2 - BOF - Town Rpt, Sup.	-	-	-	188	-	(188)	0%	0%	188	188	-	100%	
<b>Total 6010 - Board of Finance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>188</b>	<b>-</b>	<b>(188)</b>	<b>0%</b>	<b>0%</b>	<b>188</b>	<b>188</b>	<b>-</b>	<b>100%</b>	
<b>6011 - Auditing</b>	<b>6,050</b>	<b>-</b>	<b>-</b>	<b>25,850</b>	<b>15,050</b>	<b>(10,800)</b>	<b>58%</b>	<b>74%</b>	<b>25,850</b>	<b>25,850</b>	<b>-</b>	<b>100%</b>	
<b>6012 - Bookkeeper</b>													
6012-1 - Bookkeeper - Salary	2,209	2,249	2,060	29,353	26,173	(3,180)	89%	92%	29,353	29,353	-	100%	
6012-2 - Bookkeeper-Support	510	-	-	900	510	(390)	57%	57%	900	900	-	100%	
<b>Total 6012 - Bookkeeper</b>	<b>2,719</b>	<b>2,249</b>	<b>2,060</b>	<b>30,253</b>	<b>26,683</b>	<b>(3,570)</b>	<b>88%</b>	<b>91%</b>	<b>30,253</b>	<b>30,253</b>	<b>-</b>	<b>100%</b>	
<b>6015 - Assessors</b>													
6015-1 - Assessors, Salary	1,757	1,757	1,757	22,835	20,205	(2,630)	88%	89%	22,835	22,835	-	100%	
6015-4 - Assessors, Travel Expense	-	-	-	300	-	(300)	0%	100%	300	300	-	100%	
6015-5 - Assessors, Sch,Wrkshp, Seminars	-	-	-	-	-	-	0%	0%	-	-	-	0%	
6015-6 - Assess. Misc. Supplies, Postage	-	193	53	1,500	839	(661)	56%	74%	1,500	1,500	-	100%	
6015-7 - Assess. Map upds, Pric.Manuls	-	-	-	-	-	-	0%	0%	-	-	-	0%	
<b>Total 6015 - Assessors</b>	<b>1,757</b>	<b>1,950</b>	<b>1,810</b>	<b>24,635</b>	<b>21,044</b>	<b>(3,591)</b>	<b>85%</b>	<b>84%</b>	<b>24,635</b>	<b>24,635</b>	<b>-</b>	<b>100%</b>	
<b>6025 - Tax Collector</b>													
6025-1 - Tax Collector, Salary	2,124	2,124	2,124	27,607	24,425	(3,182)	88%	89%	27,607	27,607	-	100%	
6025-4 - Tax Collector Misc. Sup. Sch.	-	24	50	700	323	(377)	46%	32%	700	700	-	100%	
6025-5 - Tax Collector, Postage	-	-	-	1,900	2,327	427	122%	67%	2,327	1,900	427	122%	
<b>Total 6025 - Tax Collector</b>	<b>2,124</b>	<b>2,148</b>	<b>2,174</b>	<b>30,207</b>	<b>27,075</b>	<b>(3,132)</b>	<b>90%</b>	<b>87%</b>	<b>30,634</b>	<b>30,207</b>	<b>427</b>	<b>101%</b>	
<b>6030 - Town Treasurer</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>2,400</b>	<b>2,200</b>	<b>(200)</b>	<b>92%</b>	<b>92%</b>	<b>2,400</b>	<b>2,400</b>	<b>-</b>	<b>100%</b>	
<b>6035 - Town Counsel &amp; Financial Advizr</b>													
6035-1 - Town Counsel	-	1,490	812	45,000	12,097	(32,903)	27%	90%	45,000	45,000	-	100%	
6035-2 - Financial Advisor	1,000	-	-	3,000	1,000	(2,000)	33%	80%	3,000	3,000	-	100%	
<b>Total 6035 - Town Counsel &amp; Financial Advizr</b>	<b>1,000</b>	<b>1,490</b>	<b>812</b>	<b>48,000</b>	<b>13,097</b>	<b>(34,903)</b>	<b>27%</b>	<b>89%</b>	<b>48,000</b>	<b>48,000</b>	<b>-</b>	<b>100%</b>	
<b>6040 - Town Clerk</b>													
6040-1 - Town Clerk, Salary	3,967	3,967	3,967	51,569	45,620	(5,949)	88%	89%	51,569	51,569	-	100%	
6040-2 - Town Clerk, Office Sup, Misc.	-	150	-	1,463	540	(923)	37%	82%	1,463	1,463	-	100%	
6040-3 - Town Clerk, Dog Licenses	-	-	242	350	242	(108)	69%	22%	350	350	-	100%	
6040-4 - Town Clerk, School	487	-	110	1,156	1,187	31	103%	128%	1,187	1,156	31	103%	
6040-5 - Town Clerk, Microfm(Security)	-	146	-	400	146	(254)	37%	36%	400	400	-	100%	
<b>Total 6040 - Town Clerk</b>	<b>4,454</b>	<b>4,263</b>	<b>4,319</b>	<b>54,938</b>	<b>47,735</b>	<b>(7,203)</b>	<b>87%</b>	<b>89%</b>	<b>54,969</b>	<b>54,938</b>	<b>31</b>	<b>100%</b>	
<b>6045 - Telephone Services/DSL/Website</b>	<b>1,350</b>	<b>1,052</b>	<b>1,043</b>	<b>12,169</b>	<b>11,753</b>	<b>(416)</b>	<b>97%</b>	<b>89%</b>	<b>12,169</b>	<b>12,169</b>	<b>-</b>	<b>100%</b>	
<b>6050 - Pool Secretaries</b>													
6050-1 - Pool Sec,Salary-Asst Town Clerk	1,872	1,692	1,792	24,331	21,097	(3,234)	87%	92%	24,331	24,331	-	100%	
6050-2 - Pool Sec, Salary-Land Use Clerk	2,570	2,520	2,547	36,229	26,217	(10,012)	72%	93%	36,229	36,229	-	100%	
<b>Total 6050 - Pool Secretaries</b>	<b>4,442</b>	<b>4,212</b>	<b>4,339</b>	<b>60,560</b>	<b>47,314</b>	<b>(13,246)</b>	<b>78%</b>	<b>93%</b>	<b>60,560</b>	<b>60,560</b>	<b>-</b>	<b>100%</b>	
<b>6055 - Town Off. Bldg.</b>													
6055-1 - Town Off. Bldg.Janitorial Serv	715	715	-	9,900	6,435	(3,465)	65%	79%	9,900	9,900	-	100%	
6055-2 - Town Off. Bldg. Sup. Maint.	-	170	193	2,000	1,632	(368)	82%	63%	2,000	2,000	-	100%	
6055-3 - Town Off/Sen.Ctr.- Bldg.Heat	1,882	1,054	756	14,000	13,322	(678)	95%	108%	14,000	14,000	-	100%	
6055-4 - Town Off Bldg/Sen Ctr - Lights	997	935	898	11,876	9,178	(2,698)	77%	101%	11,876	11,876	-	100%	
6055-5 - Town Off. Bldg. rpr & renov.	4,668	1,080	(1,947)	5,000	11,489	6,489	230%	326%	11,489	5,000	6,489	230%	
<b>Total 6055 - Town Off. Bldg.</b>	<b>8,262</b>	<b>3,954</b>	<b>(100)</b>	<b>42,776</b>	<b>42,056</b>	<b>(720)</b>	<b>98%</b>	<b>125%</b>	<b>49,265</b>	<b>42,776</b>	<b>6,489</b>	<b>115%</b>	

**Town of Sprague  
BOF Budget vs. Actual  
with YE estimated totals  
July 2022 through May 2023**

	Prior Three Months Totals			Current Year Totals				Comparison Same Period PY %	Estimated Year-End Totals				
	Mar 2023	April 2023	May 2023	Budget	Year to Date	\$ Remaining	% of Budget		Year-End Est.	Budget	\$ Remaining	% of Budget	
<b>6100 · P &amp; Z Comm.</b>													
6100-1 · P & Z Comm. Encf. Off.	578	578	578	7,518	6,647	(871)	88%	89%	7,518	7,518	-	100%	
6100-2 · P & Z Comm. Planner	-	3,563	(1,632)	11,500	8,147	(3,353)	71%	77%	11,500	11,500	-	100%	
<b>Total 6100 · P &amp; Z Comm.</b>	<b>578</b>	<b>4,141</b>	<b>(1,054)</b>	<b>19,018</b>	<b>14,794</b>	<b>(4,224)</b>	<b>78%</b>	<b>81%</b>	<b>19,018</b>	<b>19,018</b>	<b>-</b>	<b>100%</b>	
6111 · Land Use Miscellaneous	110	-	131	500	263	(237)	53%	74%	500	500	-	100%	
6115 · Ec. Devel.	-	-	-	900	225	(675)	25%	100%	900	900	-	100%	
<b>6120 · Conservation Commission</b>													
6120-2 · Training workshop	-	-	-	100	-	(100)	0%	0%	100	100	-	100%	
6120-4 · Miscellaneous	-	-	-	1,000	67	(933)	7%	30%	1,000	1,000	-	100%	
<b>Total 6120 · Conservation Commission</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,100</b>	<b>67</b>	<b>(1,033)</b>	<b>6%</b>	<b>27%</b>	<b>1,100</b>	<b>1,100</b>	<b>-</b>	<b>100%</b>	
6150 · Conservation Wetlands Enf Off	-	-	-	7,000	780	(6,220)	11%	47%	7,000	7,000	-	100%	
<b>6200 · Highways</b>													
6200-1 · Highways, General Maintenance	5,077	3,468	2,091	49,000	61,289	12,289	125%	94%	62,000	49,000	13,000	127%	
6200-10 · Drug & Alcohol Testing	-	-	150	500	150	(350)	30%	70%	500	500	-	100%	
6200-2 · Highways, Public Works Salary	18,409	18,838	14,231	239,303	181,799	(57,504)	76%	86%	239,303	239,303	-	100%	
6200-3 · Highways, Misc. o/t labor.	2,384	647	2,481	28,000	19,115	(8,885)	68%	90%	18,000	28,000	(10,000)	64%	
6200-4 · Boots · Highways	240	319	60	2,500	1,181	(1,319)	47%	51%	2,500	2,500	-	100%	
6200-5 · Storm Materials	17	-	-	27,500	26,329	(1,171)	96%	89%	27,500	27,500	-	100%	
6200-6 · Highways, Roadway Mgmt.	-	2,060	1,104	40,000	34,660	(5,340)	87%	193%	40,000	40,000	-	100%	
6200-7 · Highways, Town Garage	315	556	178	8,000	3,110	(4,890)	39%	32%	8,000	8,000	-	100%	
6200-8 · Stormwater Permit Fees(Phasell)	-	-	0	8,500	-	(8,500)	0%	0%	7,500	8,500	(1,000)	88%	
<b>Total 6200 · Highways</b>	<b>26,442</b>	<b>25,888</b>	<b>20,295</b>	<b>403,303</b>	<b>327,633</b>	<b>(75,670)</b>	<b>81%</b>	<b>95%</b>	<b>405,303</b>	<b>403,303</b>	<b>2,000</b>	<b>100%</b>	
<b>6202 · Tree Maintenance</b>													
6202-1 · Tree Warden	-	-	-	2,250	1,125	(1,125)	50%	50%	2,250	2,250	-	100%	
6202-2 · Tree Warden- Training Seminars	-	-	-	350	215	(135)	61%	81%	350	350	-	100%	
6202-3 · Tree Pruning, Removal, Replacme	1,750	-	-	12,000	6,181	(5,819)	52%	53%	12,000	12,000	-	100%	
6202-4 · Tree Warden Mileage	-	-	-	400	68	(332)	17%	43%	400	400	-	100%	
<b>Total 6202 · Tree Maintenance</b>	<b>1,750</b>	<b>-</b>	<b>-</b>	<b>15,000</b>	<b>7,589</b>	<b>(7,411)</b>	<b>51%</b>	<b>53%</b>	<b>15,000</b>	<b>15,000</b>	<b>-</b>	<b>100%</b>	
<b>6205 · Street Lighting</b>													
6205-1 · Street Lighting	1,628	1,627	1,437	18,500	16,254	(2,246)	88%	77%	18,500	18,500	-	100%	
6205-2 · Repairs	-	-	-	2,000	-	(2,000)	0%	0%	2,000	2,000	-	100%	
<b>Total 6205 · Street Lighting</b>	<b>1,628</b>	<b>1,627</b>	<b>1,437</b>	<b>20,500</b>	<b>16,254</b>	<b>(4,246)</b>	<b>79%</b>	<b>77%</b>	<b>20,500</b>	<b>20,500</b>	<b>-</b>	<b>100%</b>	
6300 · Social Security	4,013	3,917	3,717	56,880	43,629	(13,251)	77%	85%	56,880	56,880	-	100%	
6310 · Deferred Compensation	1,191	1,191	1,191	15,479	13,696	(1,783)	88%	99%	15,479	15,479	-	100%	
<b>6400 · Regional Agencies</b>													
6400-1 · Reg. Agency - TVCCA	-	-	-	1,100	1,100	-	100%	100%	1,100	1,100	-	100%	
6400-10 · RegAgency-SSAC of Eastern CT	-	-	-	300	300	-	100%	100%	300	300	-	100%	
6400-11 · RegAg-SE CT Enterpr Reg	-	-	-	1,038	1,038	-	100%	100%	1,038	1,038	-	100%	
6400-12 · RegAgcy-Regional Animal Control	-	-	-	9,811	9,811	-	100%	100%	9,811	9,811	-	100%	
6400-2 · Reg. Agency - Cncl. of Gvnt	-	-	1,632	1,632	1,632	-	100%	100%	1,632	1,632	-	100%	
6400-3 · Reg. Agency - Soil/Wtr. Con.	-	-	-	300	368	68	123%	100%	368	300	68	123%	
6400-4 · Reg. Agency - Women's Center	-	-	-	250	250	-	100%	100%	250	250	-	100%	
6400-5 · Uncas Health District	-	-	4,989	19,956	19,956	-	100%	100%	19,956	19,956	-	100%	
6400-6 · Reg. Agency - CCM	-	-	-	2,032	2,032	-	100%	100%	2,032	2,032	-	100%	
6400-7 · Reg. Agency - Norwich PrbCrt	-	550	-	2,199	2,200	1	100%	99%	2,200	2,199	1	100%	
6400-8 · Council of Small Towns (COST)	-	-	-	975	975	-	100%	100%	975	975	-	100%	
6400-9 · Quinebaug Walking Weekends	-	-	-	500	500	-	100%	0%	500	500	-	100%	
<b>Total 6400 · Regional Agencies</b>	<b>-</b>	<b>550</b>	<b>6,621</b>	<b>40,093</b>	<b>40,162</b>	<b>69</b>	<b>100%</b>	<b>99%</b>	<b>40,162</b>	<b>40,093</b>	<b>69</b>	<b>100%</b>	
<b>6500 · Insurance</b>													
6500-1 · Insurance, General Town	7,651	-	-	36,440	31,437	(5,003)	86%	76%	36,440	36,440	-	100%	
6500-2 · Insurance, Fire Department	4,512	-	-	18,051	18,048	(3)	100%	100%	18,051	18,051	-	100%	
6500-4 · Insurance, Water & Sewer Plants	2,158	-	-	8,633	8,632	(1)	100%	100%	8,633	8,633	-	100%	
6500-5 · Insurance,CIRMA (Workers Comp)	-	-	-	40,069	18,238	(21,831)	46%	79%	40,069	40,069	-	100%	
6500-6 · Insurance, Empl. Medical Ins.	24,563	16,176	300	162,476	155,775	(6,701)	96%	72%	162,476	162,476	-	100%	
6500-7 · Employee Insurance Waiver	121	121	121	6,450	1,331	(5,119)	21%	150%	6,450	6,450	-	100%	
<b>Total 6500 · Insurance</b>	<b>39,005</b>	<b>16,297</b>	<b>421</b>	<b>272,119</b>	<b>233,461</b>	<b>(38,658)</b>	<b>86%</b>	<b>78%</b>	<b>272,119</b>	<b>272,119</b>	<b>-</b>	<b>100%</b>	
<b>6600 · Police Department</b>													
6600-1 · Police Dept. Resident Trooper	655	-	159,608	182,006	160,263	(21,743)	88%	0%	165,000	182,006	(17,006)	91%	
6600-2 · Police Dept., O/T 50% contra	-	-	-	5,000	-	(5,000)	0%	0%	5,000	5,000	-	100%	
6600-3 · Police Dept. DARE Program	-	-	-	300	-	(300)	0%	0%	300	300	-	100%	
6600-4 · Police Dept., Supplies, Misc.	56	55	140	500	655	155	131%	25%	655	500	155	131%	
6600-5 · Police Dept.- Sch. Crs. Guard	504	476	560	5,070	4,536	(534)	89%	103%	5,070	5,070	-	100%	
<b>Total 6600 · Police Department</b>	<b>1,215</b>	<b>531</b>	<b>160,308</b>	<b>192,876</b>	<b>165,454</b>	<b>(27,422)</b>	<b>86%</b>	<b>2%</b>	<b>176,025</b>	<b>192,876</b>	<b>(16,851)</b>	<b>91%</b>	



**Town of Sprague**  
**BOF Budget vs. Actual**  
**with YE estimated totals**  
 July 2022 through May 2023

	Prior Three Months Totals			Current Year Totals				Comparison	Estimated Year-End Totals				
	Mar 2023	April 2023	May 2023	Budget	Year to Date	\$ Remaining	% of Budget		Same Period PY %	Year-End Est.	Budget	\$ Remaining	% of Budget
<b>6605 · Fire Dept.</b>													
6605-1 · Fire Dept., Vehicle Maint.	-	60	-	24,000	5,274	(18,726)	22%	66%	24,000	24,000	-	100%	
6605-2 · Fire Dept, Fixed Expenses	2,691	2,862	1,765	36,300	31,729	(4,571)	87%	125%	36,300	36,300	-	100%	
6605-3 · Fire Dept. Truck Supplies	-	-	-	7,550	-	(7,550)	0%	0%	7,550	7,550	-	100%	
6605-4 · Fire Dept., Firehouse Maint.	100	498	340	11,200	7,049	(4,151)	63%	40%	11,200	11,200	-	100%	
6605-5 · Fire Dept., Training	-	-	200	14,500	6,464	(8,036)	45%	47%	14,500	14,500	-	100%	
6605-6 · Fire Dept., Business Exp.	800	489	26	14,140	2,848	(11,292)	20%	32%	14,140	14,140	-	100%	
6605-7 · Fire Dept., Equip. Maint.	725	-	-	12,600	4,642	(7,958)	37%	36%	12,600	12,600	-	100%	
<b>Total 6605 · Fire Dept.</b>	<b>4,316</b>	<b>3,909</b>	<b>2,331</b>	<b>120,290</b>	<b>58,006</b>	<b>(62,284)</b>	<b>48%</b>	<b>68%</b>	<b>120,290</b>	<b>120,290</b>	<b>-</b>	<b>100%</b>	
<b>6610 · Emergency</b>													
6610-1 · Salary Director	-	-	-	2,200	-	(2,200)	0%	0%	2,200	2,200	-	100%	
6610-5 · Training Expense	-	-	637	500	637	137	127%	129%	637	500	137	127%	
6610-6 · Equipment Maintenance	-	-	637	830	637	(193)	77%	77%	830	830	-	100%	
6610-8 · Local Emerg. Plan Chair.(LEPC)	-	-	-	500	-	(500)	0%	0%	500	500	-	100%	
<b>Total 6610 · Emergency</b>	<b>-</b>	<b>-</b>	<b>1,274</b>	<b>4,030</b>	<b>1,274</b>	<b>(2,756)</b>	<b>32%</b>	<b>32%</b>	<b>4,167</b>	<b>4,030</b>	<b>137</b>	<b>103%</b>	
<b>6615 · Fire Marshal/Burning Official</b>													
6615-1 · Fire Marshal/Salary	667	667	667	8,000	7,337	(663)	92%	92%	8,000	8,000	-	100%	
6615-2 · Fire Marshal/Off.Exp.Ed.Misc	-	-	-	2,250	-	(2,250)	0%	0%	2,250	2,250	-	100%	
6615-4 · Burning Official - Salary	-	-	-	625	313	(312)	50%	50%	625	625	-	100%	
<b>Total 6615 · Fire Marshal/Burning Official</b>	<b>667</b>	<b>667</b>	<b>667</b>	<b>10,875</b>	<b>7,650</b>	<b>(3,225)</b>	<b>70%</b>	<b>70%</b>	<b>10,875</b>	<b>10,875</b>	<b>-</b>	<b>100%</b>	
<b>6620 · Enf. Off-Bldg.Code</b>													
6620-1 · Enf.Off-Bldg.Code - Salary	1,558	1,558	1,558	20,260	17,918	(2,342)	88%	89%	20,260	20,260	-	100%	
6620-2 · Enf. Off-Bldg.Code - Mileage	-	-	-	800	4	(796)	1%	0%	800	800	-	100%	
6620-3 · Enf.Off-Bldg.Code - Mbrshp.Fee	-	-	-	250	145	(105)	58%	58%	250	250	-	100%	
6620-6 · Enf.Off-Bldg.Code- Ed.Training	-	-	-	850	-	(850)	0%	300%	850	850	-	100%	
6620-7 · Enf.Off-Bldg.Code- Code Vol,Sup	-	-	100	500	100	(400)	20%	1%	500	500	-	100%	
<b>Total 6620 · Enf. Off-Bldg.Code</b>	<b>1,558</b>	<b>1,558</b>	<b>1,658</b>	<b>22,660</b>	<b>18,167</b>	<b>(4,493)</b>	<b>80%</b>	<b>86%</b>	<b>22,660</b>	<b>22,660</b>	<b>-</b>	<b>100%</b>	
<b>6625 · Blight Enforcement Officer</b>													
6625-1 · Blight Enforce. Officer-Salary	308	308	308	3,700	3,388	(312)	92%	92%	3,700	3,700	-	100%	
6625-2 · Blight Enforce.Officer-Mileage	-	-	-	150	-	(150)	0%	0%	150	150	-	100%	
6625-3 · Blight Enforce.Officer-Postage	-	-	-	150	-	(150)	0%	105%	150	150	-	100%	
<b>Total 6625 · Blight Enforcement Officer</b>	<b>308</b>	<b>308</b>	<b>308</b>	<b>4,000</b>	<b>3,388</b>	<b>(612)</b>	<b>85%</b>	<b>89%</b>	<b>4,000</b>	<b>4,000</b>	<b>-</b>	<b>100%</b>	
<b>6700 · Sanit/Wst Rem.</b>													
6700-2 · Sanit/Wst.Rem,Matls.Misc	374	695	261	5,000	4,712	(288)	94%	70%	5,000	5,000	-	100%	
6700-3 · Sanit/Wst.Rem., Recycling	4,559	4,909	9,417	65,000	71,369	6,369	110%	91%	75,000	65,000	10,000	115%	
<b>Total 6700 · Sanit/Wst Rem.</b>	<b>4,933</b>	<b>5,604</b>	<b>9,678</b>	<b>70,000</b>	<b>76,081</b>	<b>6,081</b>	<b>109%</b>	<b>90%</b>	<b>80,000</b>	<b>70,000</b>	<b>10,000</b>	<b>114%</b>	
<b>6702 · Waste Management Exp. (Waste Management)</b>	<b>5,883</b>	<b>6,960</b>	<b>6,070</b>	<b>67,000</b>	<b>53,337</b>	<b>(13,663)</b>	<b>80%</b>	<b>94%</b>	<b>67,000</b>	<b>67,000</b>	<b>-</b>	<b>100%</b>	
<b>6810 · Comm. of Aging</b>													
6810-1 · Comm. on Aging - Salary	92	158	377	30,359	9,560	(20,799)	31%	90%	10,500	30,359	(19,859)	35%	
6810-2 · Commission on Aging-Munic Agent	-	-	-	100	-	(100)	0%	0%	100	100	-	100%	
6810-4 · Comm. on Aging - Off sup/misc.	177	44	83	1,250	710	(540)	57%	122%	1,250	1,250	-	100%	
6810-5 · Comm. of Aging - Elevator Contr	228	228	228	2,640	2,460	(180)	93%	91%	2,640	2,640	-	100%	
6810-6 · Comm. of Aging - Programs	210	152	3	2,000	1,319	(681)	66%	63%	2,000	2,000	-	100%	
6810-7 · Comm. of Aging - Van Driver	-	-	-	3,500	-	(3,500)	0%	0%	3,500	3,500	-	100%	
6810-7a · Comm of Aging-Van Dr	1,438	1,368	1,716	20,907	16,829	(4,078)	80%	95%	20,907	20,907	-	100%	
6810-9 · Van Expense, Comm. on Aging	240	239	95	7,000	2,495	(4,505)	36%	42%	7,000	7,000	-	100%	
<b>Total 6810 · Comm. of Aging</b>	<b>2,385</b>	<b>2,189</b>	<b>2,502</b>	<b>67,756</b>	<b>33,373</b>	<b>(34,383)</b>	<b>49%</b>	<b>81%</b>	<b>47,897</b>	<b>67,756</b>	<b>(19,859)</b>	<b>71%</b>	
<b>6950 · Capital Project</b>													
6950-1 · Capital Project,Rpr Centr Plnt	-	390	-	6,000	5,400	(600)	90%	42%	6,000	6,000	-	100%	
6950-2 · Engineering Fees, Cap. Proj.	-	-	-	18,700	10,540	(8,160)	56%	35%	18,700	18,700	-	100%	
<b>Total 6950 · Capital Project</b>	<b>-</b>	<b>390</b>	<b>-</b>	<b>24,700</b>	<b>15,940</b>	<b>(8,760)</b>	<b>65%</b>	<b>38%</b>	<b>24,700</b>	<b>24,700</b>	<b>-</b>	<b>100%</b>	
<b>7000 · Parks &amp; Playgrounds</b>													
7003 · Recreation Facilities (BoS)													
7003-2 · Electricity	129	129	132	1,825	1,323	(502)	72%	72%	1,825	1,825	-	100%	
<b>Total 7003 · Recreation Facilities (BoS)</b>	<b>129</b>	<b>129</b>	<b>132</b>	<b>1,825</b>	<b>1,323</b>	<b>(502)</b>	<b>72%</b>	<b>72%</b>	<b>1,825</b>	<b>1,825</b>	<b>-</b>	<b>100%</b>	

**Town of Sprague**  
**BOF Budget vs. Actual**  
**with YE estimated totals**  
 July 2022 through May 2023

	Prior Three Months Totals			Current Year Totals				Comparison	Estimated Year-End Totals				
	Mar 2023	April 2023	May 2023	Budget	Year to Date	\$ Remaining	% of Budget		Same Period PY %	Year-End Est.	Budget	\$ Remaining	% of Budget
<b>7004 · Recreation Events(SPARC)</b>													
7004-1 · RecEvent-3 Villages Fall Fest	-	-	-	2,000	-	(2,000)	0%	9%	-	2,000	(2,000)	0%	
7004-2 · Rec Event-Earth Day	-	-	58	400	58	(342)	15%	4%	-	400	(400)	0%	
7004-3 · Rec Event-Youth Yr Lng Activity	-	-	-	500	-	(500)	0%	0%	-	500	(500)	0%	
7004-4 · Rec Event-Shetucket River Fest	-	-	-	250	-	(250)	0%	0%	-	250	(250)	0%	
7004-8 · Rec Event-Other	-	-	-	500	-	(500)	0%	84%	-	500	(500)	0%	
<b>Total 7004 · Recreation Events(SPARC)</b>	-	-	58	3,650	58	(3,592)	2%	17%	-	3,650	(3,650)	0%	
<b>7005 · Other Recreation Programs</b>													
7005-1 · Sprague/Franklin/Canterbury LL	-	-	-	1,250	-	(1,250)	0%	0%	-	1,250	(1,250)	0%	
<b>Total 7005 · Other Recreation Programs</b>	-	-	-	1,250	-	(1,250)	0%	0%	-	1,250	(1,250)	0%	
<b>7010 · Grist Mill</b>													
7010-1 · Grist Mill - Supplies, Maint.	-	335	-	850	805	(45)	95%	0%	850	850	-	100%	
7010-2 · Grist Mill-Elevator Maintenance	208	208	208	3,000	2,246	(754)	75%	112%	3,000	3,000	-	100%	
7010-3 · Grist Mill - Heat, Light	495	798	327	9,000	6,326	(2,674)	70%	96%	9,000	9,000	-	100%	
7010-5 · Grist Mill - Janitor- Salaries	335	335	-	4,800	3,015	(1,785)	63%	65%	4,800	4,800	-	100%	
<b>Total 7010 · Grist Mill</b>	1,038	1,676	535	17,650	12,392	(5,258)	70%	84%	17,650	17,650	-	100%	
<b>7012 · Historical Museum</b>													
7012-1 · Salary	-	-	-	2,184	-	(2,184)	0%	0%	-	2,184	(2,184)	0%	
7012-14 · Sprague Historical Society	50	-	-	200	156	(44)	78%	110%	200	200	-	100%	
<b>Total 7012 · Historical Museum</b>	50	-	-	2,384	156	(2,228)	7%	10%	200	2,384	(2,184)	8%	
<b>7015 · Library</b>													
7015-1 · Library - Librarian Assistant-1	490	469	490	14,640	5,303	(9,337)	36%	60%	7,000	14,640	(7,640)	48%	
7015-10 · Library - Director	2,299	2,210	2,271	29,011	26,489	(2,522)	91%	100%	29,011	29,011	-	100%	
7015-11 · Library - Programs	-	225	50	2,500	831	(1,669)	33%	74%	2,500	2,500	-	100%	
7015-12 · Professional Fees	225	-	-	500	525	25	105%	41%	525	500	25	105%	
7015-13 · Library-St Lib CT Membership	-	-	-	350	350	-	100%	64%	350	350	-	100%	
7015-2 · Library - Books	341	246	399	4,500	2,719	(1,781)	60%	52%	4,500	4,500	-	100%	
7015-3 · Library - Sup./Misc.	207	108	-	2,054	525	(1,529)	26%	40%	2,054	2,054	-	100%	
7015-4 · Library - Library Assistant - 4	858	1,068	921	14,640	10,155	(4,485)	69%	69%	14,640	14,640	-	100%	
7015-5 · Librarian Assistant - 5	1,348	1,243	1,232	9,700	13,537	3,837	140%	101%	13,537	9,700	3,837	140%	
7015-6 · Library - Librarian Assistant-6	732	616	812	7,320	6,817	(503)	93%	64%	7,320	7,320	-	100%	
<b>Total 7015 · Library</b>	6,500	6,185	6,175	85,215	67,251	(17,964)	79%	78%	81,437	85,215	(3,778)	96%	
<b>7100 · Miscellaneous</b>													
7100-10 · Newsletter- Salary	250	250	250	600	2,500	1,900	417%	0%	2,750	600	2,150	458%	
7100-11 · Bank Fees	-	-	-	-	-	-	0%	0%	-	-	-	0%	
7100-12 · Newsletter - Misc.	-	58	240	500	763	263	153%	124%	763	500	263	153%	
7100-2 · War Mem./Lords Bridge Gazebo	48	48	64	675	450	(225)	67%	72%	675	675	-	100%	
7100-3 · Cemeteries, Vets Graves	-	708	-	800	708	(92)	89%	100%	800	800	-	100%	
7100-4 · Contingent Fund	90	-	-	40,000	991	(39,009)	2%	88%	40,000	40,000	-	100%	
7100-5 · Memorial Day Celebration	600	-	-	1,000	600	(400)	60%	31%	1,000	1,000	-	100%	
7100-6 · Legal Ads	1,087	487	128	12,000	6,556	(5,444)	55%	23%	12,000	12,000	-	100%	
7100-8 · Unemployment Compensation	-	-	1,459	-	12,382	12,382	100%	100%	12,382	-	12,382	100%	
<b>Total 7100 · Miscellaneous</b>	2,075	1,551	2,141	55,575	24,950	(30,625)	45%	42%	70,370	55,575	14,795	127%	
<b>7150 · Sewer &amp; Water Dept.</b>													
7150-1 · Water & Sewer Public Services	1,812	-	-	7,700	5,737	(1,963)	75%	64%	7,700	7,700	-	100%	
<b>Total 7150 · Sewer &amp; Water Dept.</b>	1,812	-	-	7,700	5,737	(1,963)	75%	64%	7,700	7,700	-	100%	
<b>7200 · Office Machines/Sup/Mnt.</b>													
7200-1 · Office Mach/Sup/Mnt -Town Clerk	-	1,216	1,358	10,150	8,553	(1,597)	84%	46%	10,150	10,150	-	100%	
7200-10 · Fixed Asset Inventory	-	-	-	1,389	1,528	139	110%	105%	1,528	1,389	139	110%	
7200-2 · Office Mach/Sup/Mnt.- Tax Coll.	-	125	525	10,250	10,261	11	100%	99%	10,250	10,250	-	100%	
7200-3 · Office Mach/Sup/Mnt.- Assessor	341	-	-	15,737	14,349	(1,388)	91%	88%	15,737	15,737	-	100%	
7200-4 · Office Mach/Sup/Mnt-Select/Trea	-	83	-	1,000	771	(229)	77%	48%	1,000	1,000	-	100%	
7200-5 · Office Machines - Equip.Mnt.	40	1,015	40	7,000	2,586	(4,414)	37%	46%	7,000	7,000	-	100%	
7200-6 · Office MachSupp-ServSupp	425	353	1,962	5,000	2,960	(2,040)	59%	21%	5,000	5,000	-	100%	
7200-7 · Paychex Services	284	423	281	3,500	3,567	67	102%	107%	3,567	3,500	67	102%	
7200-8 · Off.Mach/Sup/Mnt-Library Suppor	-	-	428	4,201	3,317	(884)	79%	54%	4,201	4,201	-	100%	
7200-9 · Off.Mach/Sup/Mnt.-Mail System	-	177	-	708	531	(177)	75%	75%	708	708	-	100%	
<b>Total 7200 · Office Machines/Sup/Mnt.</b>	1,090	3,392	4,594	58,935	48,423	(10,512)	82%	70%	59,141	58,935	206	100%	

**Town of Sprague  
BOF Budget vs. Actual  
with YE estimated totals  
July 2022 through May 2023**

	Prior Three Months Totals			Current Year Totals				Comparison	Estimated Year-End Totals			
	Mar 2023	April 2023	May 2023	Budget	Year to Date	\$ Remaining	% of Budget	Same Period PY %	Year-End Est.	Budget	\$ Remaining	% of Budget
<b>7300 · Interest Payments - Bonds</b>												
7300-14 · 2005 Bonds, Land Purchase, Rds	6,000	-	-	12,000	12,000	-	100%	79%	12,000	12,000	-	100%
7300-15 · 2009 Bond-Roads, Roof, Fire App, A	-	-	4,200	10,500	10,500	-	100%	100%	10,500	10,500	-	100%
7300-16 · 2013 Bonds-Various Purposes	-	-	-	93,675	93,676	1	100%	100%	93,676	93,675	1	100%
7300-17 · 2020 Bonds-Various Purposes	-	-	-	148,300	148,300	-	100%	100%	148,300	148,300	-	100%
<b>Total 7300 · Interest Payments - Bonds</b>	<b>6,000</b>	<b>-</b>	<b>4,200</b>	<b>264,475</b>	<b>264,476</b>	<b>1</b>	<b>100%</b>	<b>99%</b>	<b>264,476</b>	<b>264,475</b>	<b>1</b>	<b>100%</b>
<b>7305 · Redemption of Debt-Principal</b>												
7305-14 · 2005 Bonds, Land Purchase, Rds	80,000	-	-	80,000	80,000	-	100%	100%	80,000	80,000	-	100%
7305-15 · 2009 Bond-Roads, Roof, Fire App, AD	-	-	-	105,000	105,000	-	100%	100%	105,000	105,000	-	100%
7305-16 · 2013 Bonds Various Purposes	-	-	-	250,000	250,000	-	100%	100%	250,000	250,000	-	100%
7305-17 · 2020 Bonds - Various Purposes	-	-	-	115,000	115,000	-	100%	100%	115,000	115,000	-	100%
<b>Total 7305 · Redemption of Debt-Principal</b>	<b>80,000</b>	<b>-</b>	<b>-</b>	<b>550,000</b>	<b>550,000</b>	<b>-</b>	<b>100%</b>	<b>100%</b>	<b>550,000</b>	<b>550,000</b>	<b>-</b>	<b>100%</b>
7360 · Operating Transfers CNR Fund	-	-	-	17,000	-	(17,000)	0%	0%	17,000	17,000	-	100%
7370 · Transfer to Eliminate CNR Deficit	-	-	-	60,000	-	(60,000)	0%	0%	60,000	60,000	-	100%
7500 · Board of Education	517,602	567,019	380,275	6,895,693	5,901,882	(993,811)	86%	83%	6,895,693	6,895,693	-	100%
<b>Total Expense</b>	<b>751,931</b>	<b>685,664</b>	<b>639,442</b>	<b>9,895,817</b>	<b>8,353,647</b>	<b>(1,542,170)</b>	<b>84%</b>	<b>83%</b>	<b>9,882,946</b>	<b>9,895,817</b>	<b>(12,871)</b>	<b>100%</b>
<b>Net Ordinary Income</b>	<b>(632,615)</b>	<b>733,503</b>	<b>(561,411)</b>	<b>55,496</b>	<b>1,430,406</b>	<b>1,374,910</b>			<b>442,823</b>	<b>55,496</b>	<b>387,327</b>	<b>798%</b>
<b>Net income</b>	<b>(632,615)</b>	<b>733,503</b>	<b>(561,411)</b>	<b>55,496</b>	<b>1,430,406</b>	<b>1,374,910</b>			<b>442,823</b>	<b>55,496</b>	<b>387,327</b>	<b>798%</b>
<b>Summary</b>												
				<b>Current Year Totals</b>				<b>Comparison</b>	<b>Estimated Year-End Totals</b>			
Board of Selectmen Expenditures	\$ 234,329	\$ 118,645	\$ 259,167	\$ 3,000,124	\$ 2,451,765	\$ (548,359)	82%	83%	\$ 2,987,253	\$ 3,000,124	\$ (12,871)	100%
Board of Education Expenditures	\$ 517,602	\$ 567,019	\$ 380,275	\$ 6,895,693	\$ 5,901,882	\$ (993,811)	86%	83%	\$ 6,895,693	\$ 6,895,693	\$ -	100%
<b>Total Expenditures</b>	<b>\$ 751,931</b>	<b>\$ 685,664</b>	<b>\$ 639,442</b>	<b>\$ 9,895,817</b>	<b>\$ 8,353,647</b>	<b>\$ (1,542,170)</b>	<b>84%</b>	<b>83%</b>	<b>\$ 9,882,946</b>	<b>\$ 9,895,817</b>	<b>\$ (12,871)</b>	<b>100%</b>

# SPRAGUE BOARD OF EDUCATION

## BOE Budget v. Actual

For Fiscal Year 2022-2023

Year to Date 5/22/2023

	Approved Budget	Current Mo. Budget Trf	Prior YTD Budget Trfs	Revised Budget	Year to Date Actual	Encumbered/Or dered	Total Expenditures	Variance	% Spent
<b>1000-Regular Instruction</b>									
1000.51110. Wages Paid to Teachers - Regular Ed	1,144,377.00	0.00	0.00	1,144,377.00	952,773.87	0.00	952,773.87	191,603.13	83.26
1000.51120. Wages Paid to Instructional Aides - Regular Ed	14,401.00	0.00	0.00	14,401.00	7,085.36	0.00	7,085.36	7,315.64	49.20
1000.52100. Group Life Insurance - Regular Ed	726.00	0.00	0.00	726.00	673.16	0.00	673.16	52.84	92.72
1000.52200. FICA/Medicare Employer - Regular Ed	19,222.00	0.00	0.00	19,222.00	14,867.81	0.00	14,867.81	4,354.19	77.35
1000.52500. Tuition Reimbursement	10,000.00	0.00	0.00	10,000.00	1,075.20	0.00	1,075.20	8,924.80	10.75
1000.52800. Health Insurance - Regular Ed	279,651.00	0.00	0.00	279,651.00	269,786.29	0.00	269,786.29	9,864.71	96.47
1000.53200. Substitutes - Regular Education	3,500.00	0.00	0.00	3,500.00	0.00	0.00	0.00	3,500.00	0.00
1000.53230. Purchased Pupil Services	1,250.00	0.00	0.00	1,250.00	0.00	0.00	0.00	1,250.00	0.00
1000.54420. Equipment Leasing	18,000.00	0.00	0.00	18,000.00	15,268.12	7,685.24	22,953.36	(4,953.36)	127.52
1000.56100. General Supplies - Regular Ed	7,000.00	0.00	0.00	7,000.00	7,035.52	0.00	7,035.52	(35.52)	100.51
1000.56110. Instructional Supplies - Regular Ed	5,000.00	0.00	0.00	5,000.00	550.13	0.00	550.13	4,449.87	11.00
1000.56400. Workbooks/Disposables	10,000.00	0.00	0.00	10,000.00	42.80	0.00	42.80	9,957.20	0.43
1000.56410. Textbooks	3,000.00	0.00	0.00	3,000.00	(801.46)	0.00	(801.46)	3,801.46	(26.72)
1000.56501. Ink and Toner	8,000.00	0.00	0.00	8,000.00	5,907.50	0.00	5,907.50	2,092.50	73.84
1000.58100. Dues & Fees	9,869.00	0.00	0.00	9,869.00	8,193.00	0.00	8,193.00	1,676.00	83.02
<b>Total</b>	<b>1,533,996.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,533,996.00</b>	<b>1,282,457.30</b>	<b>7,685.24</b>	<b>1,290,142.54</b>	<b>243,853.46</b>	<b>84.10</b>
<b>1200-Special Education</b>									
1200.51110. Wages Paid to Teachers - SPED	351,322.00	0.00	(105,160.00)	246,162.00	168,583.55	0.00	168,583.55	77,578.45	68.48
1200.51120. Wages Paid to Instructional Aides - SPED	273,997.00	0.00	0.00	273,997.00	137,860.57	0.00	137,860.57	136,136.43	50.31
1200.51900. Wages Paid - Other Certified Staff	0.00	0.00	105,160.00	105,160.00	90,820.00	0.00	90,820.00	14,340.00	86.36
1200.51901. Wages Paid - Other Non Certified Staff - SPED	87,776.00	0.00	(25,265.68)	62,510.32	52,940.58	0.00	52,940.58	9,569.74	84.69
1200.52100. Group Life Insurance - SPED	981.00	0.00	0.00	981.00	683.97	0.00	683.97	297.03	69.72
1200.52200. FICA/Medicare Employer - SPED	33,064.00	0.00	0.00	33,064.00	18,538.96	0.00	18,538.96	14,525.04	56.07
1200.52300. Pension Contributions - SPED	3,552.00	0.00	0.00	3,552.00	2,540.44	0.00	2,540.44	1,011.56	71.52
1200.52800. Health Insurance - SPED	239,621.00	0.00	0.00	239,621.00	130,961.52	0.00	130,961.52	108,659.48	54.65
1200.53200. Substitutes - SPED	3,500.00	0.00	0.00	3,500.00	0.00	0.00	0.00	3,500.00	0.00
1200.53230. Purchased Pupil Services - SPED	29,000.00	0.00	0.00	29,000.00	15,294.54	17,674.34	32,968.88	(3,968.88)	113.69
1200.53300. Other Prof/Tech Services	2,500.00	0.00	0.00	2,500.00	2,150.66	0.00	2,150.66	349.34	86.03
1200.55800. Travel Reimbursement	1,200.00	0.00	0.00	1,200.00	254.25	0.00	254.25	945.75	21.19
1200.56100. General Supplies - SPED	1,000.00	0.00	0.00	1,000.00	637.91	0.00	637.91	362.09	63.79
1200.56110. Instructional Supplies - SPED	1,000.00	0.00	0.00	1,000.00	177.66	0.00	177.66	822.34	17.77
1200.56400. Workbooks/Disposables	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.00
1200.57300. Equipment Non-Instructional	1,430.00	0.00	0.00	1,430.00	161.97	0.00	161.97	1,268.03	11.33
1200.58100. Dues & Fees	760.00	0.00	0.00	760.00	900.00	0.00	900.00	(140.00)	118.42
<b>Total</b>	<b>1,031,203.00</b>	<b>0.00</b>	<b>(25,265.68)</b>	<b>1,005,937.32</b>	<b>622,506.58</b>	<b>17,674.34</b>	<b>640,180.92</b>	<b>365,756.40</b>	<b>63.64</b>
<b>1300-Adult Education - Cooperative</b>									

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1300.55690. Tuition - Adult Cooperative	15,366.00	0.00	0.00	15,366.00	19,567.00	0.00	19,567.00	(4,201.00)	127.34
<b>Total</b>	<b>15,366.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,366.00</b>	<b>19,567.00</b>	<b>0.00</b>	<b>19,567.00</b>	<b>(4,201.00)</b>	<b>127.34</b>
<b>1500-Stipends - Extra Curricular</b>									
1500.51930. Extra Curricular Stipends Paid	8,821.00	0.00	0.00	8,821.00	10,888.00	0.00	10,888.00	(2,067.00)	123.43
<b>Total</b>	<b>8,821.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,821.00</b>	<b>10,888.00</b>	<b>0.00</b>	<b>10,888.00</b>	<b>(2,067.00)</b>	<b>123.43</b>
<b>1600-Summer School</b>									
1600.51110. Wages Paid to Teachers - Summer School	5,000.00	0.00	0.00	5,000.00	6,108.75	0.00	6,108.75	(1,108.75)	122.18
1600.51120. Wages Paid to Inst Aides - Summer School	2,250.00	0.00	0.00	2,250.00	1,631.25	0.00	1,631.25	618.75	72.50
1600.51901. Wages Paid - Other Non-Cert - Summer School	2,400.00	0.00	0.00	2,400.00	1,747.25	0.00	1,747.25	652.75	72.80
1600.52200. FICA/Medicare Employer - Summer School	309.00	0.00	0.00	309.00	346.97	0.00	346.97	(37.97)	112.29
<b>Total</b>	<b>9,959.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,959.00</b>	<b>9,834.22</b>	<b>0.00</b>	<b>9,834.22</b>	<b>124.78</b>	<b>98.75</b>
<b>1700-Tutoring</b>									
1700.000100.51110. Wages Paid to Teacher Tutors - Reg Ed	4,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00	4,000.00	0.00
1700.000100.52200. FICA/Medicare Employer - Reg Ed	700.00	0.00	0.00	700.00	0.00	0.00	0.00	700.00	0.00
1700.000100.53230. Purchased Pupil Services - Reg Ed	6,000.00	0.00	0.00	6,000.00	186.00	0.00	186.00	5,814.00	3.10
1700.000200.51110. Wages Paid to Teacher Tutors - Spec Ed	0.00	0.00	0.00	0.00	620.00	0.00	620.00	(620.00)	0.00
1700.000200.51120. Wages Paid to Inst Aide Tutors - Spec Ed	8,000.00	0.00	0.00	8,000.00	0.00	0.00	0.00	8,000.00	0.00
1700.000200.52200. FICA/Medicare Employer - Spec Ed	0.00	0.00	0.00	0.00	8.99	0.00	8.99	(8.99)	0.00
<b>Total</b>	<b>18,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>18,700.00</b>	<b>814.99</b>	<b>0.00</b>	<b>814.99</b>	<b>17,885.01</b>	<b>4.36</b>
<b>1800-Stipends - Sports Teams</b>									
1800.51930. Sports Teams Stipends Paid	16,283.00	0.00	0.00	16,283.00	12,047.00	0.00	12,047.00	4,236.00	73.99
1800.52200. FICA/Medicare Employer	1,245.00	0.00	0.00	1,245.00	295.45	0.00	295.45	949.55	23.73
1800.53540. Sports Officials	3,570.00	0.00	0.00	3,570.00	2,622.06	0.00	2,622.06	947.94	73.45
<b>Total</b>	<b>21,098.00</b>	<b>0.00</b>	<b>0.00</b>	<b>21,098.00</b>	<b>14,964.51</b>	<b>0.00</b>	<b>14,964.51</b>	<b>6,133.49</b>	<b>70.93</b>
<b>2110-Social Work Services</b>									
2110.51900. Wages Paid - Social Worker	48,125.00	0.00	0.00	48,125.00	0.00	0.00	0.00	48,125.00	0.00
2110.52100. Group Life Insurance - Social Worker	38.00	0.00	0.00	38.00	1.58	0.00	1.58	36.42	4.16
2110.52200. FICA/Medicare Employer - Social Worker	700.00	0.00	0.00	700.00	0.00	0.00	0.00	700.00	0.00
2110.52800. Health Insurance - Social Worker	9,842.00	0.00	0.00	9,842.00	0.00	0.00	0.00	9,842.00	0.00
2110.56100. Supplies - Social Worker	200.00	0.00	0.00	200.00	118.20	0.00	118.20	81.80	59.10
2110.56110. Instructional Supplies - Social Worker	0.00	0.00	0.00	0.00	32.77	0.00	32.77	(32.77)	0.00
<b>Total</b>	<b>58,905.00</b>	<b>0.00</b>	<b>0.00</b>	<b>58,905.00</b>	<b>152.55</b>	<b>0.00</b>	<b>152.55</b>	<b>58,752.45</b>	<b>0.26</b>
<b>2130-Health Office</b>									
2130.51901. Wages Paid - School Nurse	87,726.00	0.00	0.00	87,726.00	75,914.77	0.00	75,914.77	11,811.23	86.54

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2130.51910. Wages Paid - Nurse Substitutes	4,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00	4,000.00	0.00
2130.51930. Nursing Stipends Paid - Health Office	2,000.00	0.00	0.00	2,000.00	2,000.00	0.00	2,000.00	0.00	100.00
2130.52100. Group Life Insurance - Health Office	76.00	0.00	0.00	76.00	75.60	0.00	75.60	0.40	99.47
2130.52200. FICA/Medicare Employer - Health Office	8,486.00	0.00	0.00	8,486.00	7,893.61	0.00	7,893.61	592.39	93.02
2130.52800. Health Insurance - Health Office	11,104.00	0.00	0.00	11,104.00	10,861.84	0.00	10,861.84	242.16	97.82
2130.53230. Purchased Pupil Services - Health Office	720.00	0.00	0.00	720.00	498.00	0.00	498.00	222.00	69.17
2130.53300. Other Prof/Tech Services - Health Office	600.00	0.00	0.00	600.00	630.00	0.00	630.00	(30.00)	105.00
2130.54300. Repairs & Maint Equipment - Health Office	200.00	0.00	0.00	200.00	0.00	0.00	0.00	200.00	0.00
2130.55800. Conference/Travel - Health Office	700.00	0.00	0.00	700.00	0.00	0.00	0.00	700.00	0.00
2130.56100. Supplies - Health Office	2,400.00	0.00	0.00	2,400.00	1,958.28	0.00	1,958.28	441.72	81.60
2130.56430. Professional Periodicals - Health Office	100.00	0.00	0.00	100.00	0.00	0.00	0.00	100.00	0.00
2130.58100. Dues & Fees - Nurse's Office	600.00	0.00	0.00	600.00	223.00	0.00	223.00	377.00	37.17
<b>Total</b>	<b>118,712.00</b>	<b>0.00</b>	<b>0.00</b>	<b>118,712.00</b>	<b>100,055.10</b>	<b>0.00</b>	<b>100,055.10</b>	<b>18,656.90</b>	<b>84.28</b>
<b>2140-Psychological Services</b>									
2140.51900. Wages Paid - School Psychologist	53,052.00	0.00	0.00	53,052.00	48,229.00	0.00	48,229.00	4,823.00	90.91
2140.52100. Group Life Insurance - Psychologist	38.00	0.00	0.00	38.00	24.48	0.00	24.48	13.52	64.42
2140.52200. FICA/Medicare Employer - Psychologist	770.00	0.00	0.00	770.00	616.42	0.00	616.42	153.58	80.05
2140.52800. Health Insurance - Psychologist	20,714.00	0.00	0.00	20,714.00	20,565.71	0.00	20,565.71	148.29	99.28
2140.53230. Purchased Pupil Services - Psychologist	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
2140.56100. Assessment Supplies - Psychologist	2,000.00	0.00	0.00	2,000.00	1,284.56	0.00	1,284.56	715.44	64.23
2140.56110. Instructional Supplies - Psychologist	200.00	0.00	0.00	200.00	0.00	0.00	0.00	200.00	0.00
<b>Total</b>	<b>78,774.00</b>	<b>0.00</b>	<b>0.00</b>	<b>78,774.00</b>	<b>70,720.17</b>	<b>0.00</b>	<b>70,720.17</b>	<b>8,053.83</b>	<b>89.78</b>
<b>2150-Speech &amp; Audiology Services</b>									
2150.53230. Purchased Pupil Services - Speech	71,622.00	0.00	0.00	71,622.00	47,679.59	11,220.93	58,900.52	12,721.48	82.24
2150.56100. Supplies - Speech	775.00	0.00	0.00	775.00	213.52	0.00	213.52	561.48	27.55
<b>Total</b>	<b>72,397.00</b>	<b>0.00</b>	<b>0.00</b>	<b>72,397.00</b>	<b>47,893.11</b>	<b>11,220.93</b>	<b>59,114.04</b>	<b>13,282.96</b>	<b>81.65</b>
<b>2160-PT/OT Services</b>									
2160.53230. Purchased Pupil Services - PT\OT	0.00	0.00	0.00	0.00	546.24	219.71	765.95	(765.95)	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>546.24</b>	<b>219.71</b>	<b>765.95</b>	<b>(765.95)</b>	<b>0.00</b>
<b>2210-Improvement of Instruction</b>									
2210.53220. In Service - Professional Development	4,000.00	0.00	0.00	4,000.00	875.00	0.00	875.00	3,125.00	21.88
2210.55800. Conference/Travel - Professional Development	6,000.00	0.00	0.00	6,000.00	352.62	0.00	352.62	5,647.38	5.88
2210.56100. Supplies - Professional Development	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
<b>Total</b>	<b>12,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,000.00</b>	<b>1,227.62</b>	<b>0.00</b>	<b>1,227.62</b>	<b>10,772.38</b>	<b>10.23</b>
<b>2220-Library/Media Services</b>									

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2220.56420. Library Books - Library	0.00	0.00	0.00	0.00	(23.28)	0.00	(23.28)	23.28	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(23.28)</b>	<b>0.00</b>	<b>(23.28)</b>	<b>23.28</b>	<b>0.00</b>
<b>2230-Technology</b>									
2230.51901. Wages Paid - Technology Staff	6,481.00	0.00	0.00	6,481.00	5,787.50	0.00	5,787.50	693.50	89.30
2230.52100. Group Life Insurance - Technology	4.00	0.00	0.00	4.00	4.14	0.00	4.14	(0.14)	103.50
2230.52200. FICA/Medicare Employer - Technology	496.00	0.00	0.00	496.00	431.66	0.00	431.66	64.34	87.03
2230.52300. Pension Contributions - Technology	260.00	0.00	0.00	260.00	259.22	0.00	259.22	0.78	99.70
2230.52800. Health Insurance - Technology	1,111.00	0.00	0.00	1,111.00	1,184.99	0.00	1,184.99	(73.99)	106.66
2230.53520. Other Technical Services - Technology	76,014.00	0.00	0.00	76,014.00	69,702.25	6,942.70	76,644.95	(630.95)	100.83
2230.56100. Supplies - Technology	500.00	0.00	0.00	500.00	549.97	0.00	549.97	(49.97)	109.99
2230.56500. Technology Supplies - Technology	2,000.00	0.00	0.00	2,000.00	20.00	0.00	20.00	1,980.00	1.00
2230.57340. Technology Hardware - Instructional	2,000.00	0.00	0.00	2,000.00	5,132.00	0.00	5,132.00	(3,132.00)	256.60
2230.57341. Technology Hardware - Non-Instructional	3,000.00	0.00	0.00	3,000.00	269.45	0.00	269.45	2,730.55	8.98
2230.57350. Software - Instructional - Technology	28,856.00	0.00	0.00	28,856.00	14,676.53	1,892.10	16,568.63	12,287.37	57.42
2230.57351. Software - Non-Instructional - Technology	33,145.00	0.00	0.00	33,145.00	22,431.85	0.00	22,431.85	10,713.15	67.68
<b>Total</b>	<b>153,867.00</b>	<b>0.00</b>	<b>0.00</b>	<b>153,867.00</b>	<b>120,449.56</b>	<b>8,834.80</b>	<b>129,284.36</b>	<b>24,582.64</b>	<b>84.02</b>
<b>2310-Board of Education</b>									
2310.51901. Wages Paid - Non-Certified - BOE Office	12,635.00	0.00	12,632.84	25,267.84	21,971.20	0.00	21,971.20	3,296.64	86.95
2310.52100. Group Life Insurance - BOE Office	8.00	0.00	0.00	8.00	14.37	0.00	14.37	(6.37)	179.63
2310.52200. FICA/Medicare Employer - BOE Office	967.00	0.00	0.00	967.00	1,585.64	0.00	1,585.64	(618.64)	163.98
2310.52300. Pension Contributions - BOE Office	506.00	0.00	0.00	506.00	1,010.76	0.00	1,010.76	(504.76)	199.75
2310.52600. Unemployment Compensation - BOE Office	3,000.00	0.00	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00
2310.52700. Workers' Compensation - BOE Office	21,927.00	0.00	0.00	21,927.00	19,016.25	0.00	19,016.25	2,910.75	86.73
2310.52800. Health Insurance - BOE Office	4,674.00	0.00	0.00	4,674.00	8,868.85	0.00	8,868.85	(4,194.85)	189.75
2310.53020. Legal Services - BOE Office	15,000.00	0.00	0.00	15,000.00	0.00	0.00	0.00	15,000.00	0.00
2310.55200. Property/Liability Insurance - BOE Office	19,620.00	0.00	0.00	19,620.00	20,867.00	0.00	20,867.00	(1,247.00)	106.36
2310.55400. Advertising - BOE Office	2,000.00	0.00	0.00	2,000.00	5,341.94	0.00	5,341.94	(3,341.94)	267.10
2310.55800. Conference/Travel - BOE Office	300.00	0.00	0.00	300.00	0.00	0.00	0.00	300.00	0.00
2310.56100. Supplies - BOE Office	1,400.00	0.00	0.00	1,400.00	1,320.99	0.00	1,320.99	79.01	94.36
2310.58100. Dues & Fees - BOE Office	2,572.00	0.00	0.00	2,572.00	11,654.00	0.00	11,654.00	(9,082.00)	453.11
2310.58900. Graduation Costs - BOE Office	1,000.00	0.00	0.00	1,000.00	849.01	0.00	849.01	150.99	84.90
2310.58990. Other Expenses - BOE Office	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
<b>Total</b>	<b>86,609.00</b>	<b>0.00</b>	<b>12,632.84</b>	<b>99,241.84</b>	<b>92,500.01</b>	<b>0.00</b>	<b>92,500.01</b>	<b>6,741.83</b>	<b>93.21</b>
<b>2320-Superintendents Office</b>									
2320.51900. Wages Paid - Superintendent	77,950.00	0.00	0.00	77,950.00	66,346.26	0.00	66,346.26	11,603.74	85.11
2320.51901. Wages Paid - Non-Certified - Supt Admin Office	12,635.00	0.00	12,632.84	25,267.84	21,971.20	0.00	21,971.20	3,296.64	86.95
2320.52100. Group Life Insurance - Superintendent Office	134.00	0.00	0.00	134.00	14.38	0.00	14.38	119.62	10.73

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2320.52200. FICA/Medicare Employer - Superintendent's Office	2,126.00	0.00	0.00	2,126.00	2,547.80	0.00	2,547.80	(421.80)	119.84
2320.52300. Pension Contributions - Superintendent's Office	506.00	0.00	0.00	506.00	1,010.76	0.00	1,010.76	(504.76)	199.75
2320.52800. Health Insurance - Superintendent's Office	4,674.00	0.00	0.00	4,674.00	8,868.93	0.00	8,868.93	(4,194.93)	189.75
2320.55800. Conference/Travel - Superintendent's Office	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
2320.56100. Supplies - Superintendent's Office	300.00	0.00	0.00	300.00	153.99	0.00	153.99	146.01	51.33
2320.58100. Dues & Fees - Superintendent's Office	3,541.00	0.00	0.00	3,541.00	0.00	0.00	0.00	3,541.00	0.00
<b>Total</b>	<b>102,866.00</b>	<b>0.00</b>	<b>12,632.84</b>	<b>115,498.84</b>	<b>100,913.32</b>	<b>0.00</b>	<b>100,913.32</b>	<b>14,585.52</b>	<b>87.37</b>
<b>2400-School Administration Office</b>									
2400.51900. Wages Paid - Principal	128,427.00	0.00	0.00	128,427.00	113,610.57	0.00	113,610.57	14,816.43	88.46
2400.51901. Wages Paid - Non-Certified - School Administration Office	77,361.00	0.00	0.00	77,361.00	70,963.96	0.00	70,963.96	6,397.04	91.73
2400.52100. Group Life Insurance - School Administration Office	194.00	0.00	0.00	194.00	191.52	0.00	191.52	2.48	98.72
2400.52200. FICA/Medicare Employer - School Administration Office	7,781.00	0.00	0.00	7,781.00	6,973.94	0.00	6,973.94	807.06	89.63
2400.52300. Pension Contributions - School Admin Office	3,095.00	0.00	0.00	3,095.00	0.00	0.00	0.00	3,095.00	0.00
2400.52800. Health Insurance - School Administration Office	25,566.00	0.00	0.00	25,566.00	25,418.36	0.00	25,418.36	147.64	99.42
2400.53300. Other Prof/Tech Services - School Administration Office	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
2400.55301. Postage - School Administration Office	3,500.00	0.00	0.00	3,500.00	1,577.80	0.00	1,577.80	1,922.20	45.08
2400.55800. Conference/Travel - School Administration Office	750.00	0.00	0.00	750.00	0.00	0.00	0.00	750.00	0.00
2400.56100. Supplies - School Administration Office	2,500.00	0.00	0.00	2,500.00	455.91	0.00	455.91	2,044.09	18.24
2400.58100. Dues & Fees - School Administration Office	952.00	0.00	0.00	952.00	956.00	0.00	956.00	(4.00)	100.42
<b>Total</b>	<b>252,126.00</b>	<b>0.00</b>	<b>0.00</b>	<b>252,126.00</b>	<b>220,148.06</b>	<b>0.00</b>	<b>220,148.06</b>	<b>31,977.94</b>	<b>87.32</b>
<b>2510-Business Office</b>									
2510.51901. Wages Paid - Non Certified - Business Office	104,919.00	0.00	0.00	104,919.00	93,303.46	0.00	93,303.46	11,615.54	88.93
2510.52100. Group Life Insurance - Business Office	72.00	0.00	0.00	72.00	71.56	0.00	71.56	0.44	99.39
2510.52200. FICA/Medicare Employer - Business Office	8,027.00	0.00	0.00	8,027.00	7,037.43	0.00	7,037.43	989.57	87.67
2510.52300. Pension Contributions - Business Office	4,834.00	0.00	0.00	4,834.00	4,832.88	0.00	4,832.88	1.12	99.98
2510.52800. Health Insurance - Business Office	9,994.00	0.00	0.00	9,994.00	9,676.85	0.00	9,676.85	317.15	96.83
2510.53300. Other Prof/Tech Services - Business Office	15,000.00	0.00	0.00	15,000.00	11,896.17	0.00	11,896.17	3,103.83	79.31
2510.53410. Audit/Accounting Services - Business Office	25,850.00	0.00	0.00	25,850.00	19,221.24	0.00	19,221.24	6,628.76	74.36
2510.55800. Conference/Travel - Business Office	300.00	0.00	0.00	300.00	0.00	0.00	0.00	300.00	0.00
2510.56100. Supplies - Business Office	1,000.00	0.00	0.00	1,000.00	1,410.20	120.45	1,530.65	(530.65)	153.07
<b>Total</b>	<b>169,996.00</b>	<b>0.00</b>	<b>0.00</b>	<b>169,996.00</b>	<b>147,449.79</b>	<b>120.45</b>	<b>147,570.24</b>	<b>22,425.76</b>	<b>86.81</b>

**2600-Building & Grounds**



# SPRAGUE BOARD OF EDUCATION

## BOE Budget v. Actual

For Fiscal Year 2022-2023

Year to Date 5/22/2023

	Approved Budget	Current Mo. Budget Trf	Prior YTD Budget Trfs	Revised Budget	Year to Date Actual	Encumbered/Or dered	Total Expenditures	Variance	% Spent
2600.51901. Wages Paid - Building Maintenance	114,615.00	0.00	0.00	114,615.00	96,508.46	0.00	96,508.46	18,106.54	84.20
2600.52100. Group Life Insurance - Maintenance	189.00	0.00	0.00	189.00	107.10	0.00	107.10	81.90	56.67
2600.52200. FICA/Medicare Employer - Maintenance	8,768.00	0.00	0.00	8,768.00	6,771.06	0.00	6,771.06	1,996.94	77.22
2600.52300. Pension Contributions - Maintenance	4,585.00	0.00	0.00	4,585.00	2,822.72	0.00	2,822.72	1,762.28	61.56
2600.52800. Health Insurance - Maintenance	39,949.00	0.00	0.00	39,949.00	57,028.29	0.00	57,028.29	(17,079.29)	142.75
2600.54010. Purchased Property Services - Maintenance	30,081.00	0.00	0.00	30,081.00	53,240.49	8,679.00	61,919.49	(31,838.49)	205.84
2600.54101. Rubbish Removal - Maintenance	8,700.00	0.00	0.00	8,700.00	7,685.59	1,406.80	9,092.39	(392.39)	104.51
2600.54300. Equipment Repairs & Maint - Maintenance	5,000.00	0.00	0.00	5,000.00	1,846.50	0.00	1,846.50	3,153.50	36.93
2600.54301. Building Repairs & Maint - Maintenance	5,000.00	0.00	0.00	5,000.00	15,894.15	3,530.00	19,424.15	(14,424.15)	388.48
2600.54411. Water	3,000.00	0.00	0.00	3,000.00	1,854.04	750.00	2,604.04	395.96	86.80
2600.54412. Sewer	2,000.00	0.00	0.00	2,000.00	1,272.68	500.00	1,772.68	227.32	88.63
2600.55300. Communications - Telephone & Internet	12,000.00	0.00	0.00	12,000.00	9,782.06	1,175.00	10,957.06	1,042.94	91.31
2600.55800. Conference/Travel - Building Maintenance	100.00	0.00	0.00	100.00	0.00	0.00	0.00	100.00	0.00
2600.56100. General Supplies - Maintenance Department	16,000.00	0.00	0.00	16,000.00	10,150.25	0.00	10,150.25	5,849.75	63.44
2600.56220. Electricity - Maintenance	60,000.00	0.00	0.00	60,000.00	48,094.50	11,655.22	59,749.72	250.28	99.58
2600.56230. Liquid Propane	12,000.00	0.00	0.00	12,000.00	10,925.70	1,074.30	12,000.00	0.00	100.00
2600.56240. Heating Oil	23,400.00	0.00	0.00	23,400.00	36,732.12	320.56	37,052.68	(13,652.68)	158.34
2600.56260. Gasoline	600.00	0.00	0.00	600.00	383.39	0.00	383.39	216.61	63.90
2600.57300. Equipment - Non Instructional	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
2600.57330. Furniture & Fixtures - Maintenance	0.00	0.00	0.00	0.00	4,010.00	0.00	4,010.00	(4,010.00)	0.00
<b>Total</b>	<b>346,987.00</b>	<b>0.00</b>	<b>0.00</b>	<b>346,987.00</b>	<b>365,109.10</b>	<b>29,090.88</b>	<b>394,199.98</b>	<b>(47,212.98)</b>	<b>113.61</b>
<b>2700-Student Transportation</b>									
2700.55100. Contracted Pupil Transp Reg	372,605.00	0.00	0.00	372,605.00	292,703.88	67,379.20	360,083.08	12,521.92	96.64
2700.55108. Contracted Pupil Transp Spec Ed HS	58,500.00	0.00	0.00	58,500.00	148,690.00	17,030.00	165,720.00	(107,220.00)	283.28
2700.55109. Contracted Pupil Transp Spec Ed Elem\Summer School	49,317.00	0.00	0.00	49,317.00	93,996.00	1,479.00	95,475.00	(46,158.00)	193.59
2700.55150. Contracted Pupil Transp Athletics/Ext Curr	8,775.00	0.00	0.00	8,775.00	4,715.64	0.00	4,715.64	4,059.36	53.74
2700.55151. Contracted Pupil Transp Field Trips	2,500.00	0.00	0.00	2,500.00	1,632.66	0.00	1,632.66	867.34	65.31
2700.56260. Gasoline	35,000.00	0.00	0.00	35,000.00	41,753.01	9,246.99	51,000.00	(16,000.00)	145.71
<b>Total</b>	<b>526,697.00</b>	<b>0.00</b>	<b>0.00</b>	<b>526,697.00</b>	<b>583,491.19</b>	<b>95,135.19</b>	<b>678,626.38</b>	<b>(151,929.38)</b>	<b>128.85</b>
<b>6000-HS Tuition</b>									
6000.000100.55610. Tuition - HS Regular Ed - public schools	1,053,516.00	0.00	0.00	1,053,516.00	1,003,805.50	77,536.50	1,081,342.00	(27,826.00)	102.64
6000.000200.55610. Tuition - HS Special Ed - public schools	659,932.00	0.00	0.00	659,932.00	536,962.91	88,197.79	625,160.70	34,771.30	94.73
6000.000200.55630. Tuition - HS Special Ed - private schools	238,105.00	0.00	0.00	238,105.00	231,960.48	41,073.00	273,033.48	(34,928.48)	114.67
<b>Total</b>	<b>1,951,553.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,951,553.00</b>	<b>1,772,728.89</b>	<b>206,807.29</b>	<b>1,979,536.18</b>	<b>(27,983.18)</b>	<b>101.43</b>
<b>6100-Elementary Tuition</b>									
6100.000100.55660. Tuition - Elem Magnet Schools	52,552.00	0.00	0.00	52,552.00	44,026.00	0.00	44,026.00	8,526.00	83.78

# SPRAGUE BOARD OF EDUCATION

## BOE Budget v. Actual

For Fiscal Year 2022-2023

Year to Date 5/22/2023

	Approved Budget	Current Mo. Budget Trf	Prior YTD Budget Trfs	Revised Budget	Year to Date Actual	Encumbered/Or dered	Total Expenditures	Variance	% Spent
6100.000200.55631. Tuition - Elem Special Ed - private schools	159,169.00	0.00	0.00	159,169.00	186,936.59	84,397.87	271,334.46	(112,165.46)	170.47
6100.000200.55660. Tuition - Elem Special Ed Magnet Schools	<u>113,340.00</u>	<u>0.00</u>	<u>0.00</u>	<u>113,340.00</u>	<u>113,836.66</u>	<u>33,492.00</u>	<u>147,328.66</u>	<u>(33,988.66)</u>	<u>129.99</u>
<b>Total</b>	<b><u>325,061.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>325,061.00</u></b>	<b><u>344,799.25</u></b>	<b><u>117,889.87</u></b>	<b><u>462,689.12</u></b>	<b><u>(137,628.12)</u></b>	<b><u>142.34</u></b>
<b>Total Expenditures</b>	<b><u>\$ 6,895,693.00</u></b>	<b><u>\$ 0.00</u></b>	<b><u>\$ 0.00</u></b>	<b><u>\$ 6,895,693.00</u></b>	<b><u>\$ 5,929,193.28</u></b>	<b><u>\$ 494,678.70</u></b>	<b><u>\$ 6,423,871.98</u></b>	<b><u>\$ 471,821.02</u></b>	<b><u>\$ 93.16</u></b>

BOE Budget v. Actual 5/30/2023										
	Approved Budget	Current Mo. Budget Trf	Prior YTD Budget Trfs	Revised Budget	Year to Date Actual	Encumbered/ Ordered	Total Expenditures	Variance	Forecasted Expenditure	Forecasted Balance
<b>1000-Regular Instruction</b>										
1000.51110. Wages Paid to Teachers - Regular Ed	\$ 1,144,377.00	\$ -	\$ -	\$ 1,144,377.00	\$ 952,773.87	\$ -	\$ 952,773.87	\$ 191,603.13	\$ 136,729.15	\$ 54,873.98
1000.51120. Wages Paid to Instructional Aides - Regular Ed	\$ 14,401.00	\$ -	\$ -	\$ 14,401.00	\$ 7,085.36	\$ -	\$ 7,085.36	\$ 7,315.64	\$ 758.30	\$ 6,557.34
1000.52100. Group Life Insurance - Regular	\$ 726.00	\$ -	\$ -	\$ 726.00	\$ 673.16	\$ -	\$ 673.16	\$ 52.84	\$ 54.18	\$ (1.34)
1000.52200. FICA/Medicare Employer - Regular Ed	\$ 19,222.00	\$ -	\$ -	\$ 19,222.00	\$ 14,867.81	\$ -	\$ 14,867.81	\$ 4,354.19	\$ 2,040.58	\$ 2,313.61
1000.52500. Tuition Reimbursement	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ 1,075.20	\$ -	\$ 1,075.20	\$ 8,924.80	\$ -	\$ 8,924.80
1000.52800. Health Insurance - Regular	\$ 279,651.00	\$ -	\$ -	\$ 279,651.00	\$ 269,786.29	\$ -	\$ 269,786.29	\$ 9,864.71	\$ 24,571.59	\$ (14,706.88)
1000.53200. Substitutes - Regular Education	\$ 3,500.00	\$ -	\$ -	\$ 3,500.00	\$ -	\$ -	\$ -	\$ 3,500.00	\$ -	\$ 3,500.00
1000.53230. Purchased Pupil Services	\$ 1,250.00	\$ -	\$ -	\$ 1,250.00	\$ -	\$ -	\$ -	\$ 1,250.00	\$ -	\$ 1,250.00
1000.54300. Equipment Repairs & Maint	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1000.54420. Equipment Leasing	\$ 18,000.00	\$ -	\$ -	\$ 18,000.00	\$ 15,268.12	\$ 7,685.24	\$ 22,953.36	\$ (4,953.36)	\$ -	\$ (4,953.36)
1000.56100. General Supplies - Regular Education	\$ 7,000.00	\$ -	\$ -	\$ 7,000.00	\$ 7,035.52	\$ -	\$ 7,035.52	\$ (35.52)	\$ 7,500.00	\$ (7,535.52)
1000.56110. Instructional Supplies - Regular Education	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ 550.13	\$ -	\$ 550.13	\$ 4,449.87	\$ -	\$ 4,449.87
1000.56400. Workbooks/Disposables	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	\$ 42.80	\$ -	\$ 42.80	\$ 9,957.20	\$ -	\$ 9,957.20
1000.56410. Textbooks	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ (801.46)	\$ -	\$ (801.46)	\$ 3,801.46	\$ -	\$ 3,801.46
1000.56501. Ink and Toner	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00	\$ 5,907.50	\$ -	\$ 5,907.50	\$ 2,092.50	\$ 3,000.00	\$ (907.50)
1000.57300. Equipment - Non Instructional	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1000.58100. Dues & Fees	\$ 9,869.00	\$ -	\$ -	\$ 9,869.00	\$ 8,193.00	\$ -	\$ 8,193.00	\$ 1,676.00	\$ -	\$ 1,676.00
<b>Total</b>	<b>\$ 1,533,996.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,533,996.00</b>	<b>\$ 1,282,457.30</b>	<b>\$ 7,685.24</b>	<b>\$ 1,290,142.54</b>	<b>\$ 243,853.46</b>	<b>\$ 174,653.80</b>	<b>\$ 69,199.66</b>
<b>1200-Special Education</b>										
1200.51110. Wages Paid to Teachers - SPED	\$ 351,322.00	\$ (105,160.00)	\$ -	\$ 246,162.00	\$ 168,583.55	\$ -	\$ 168,583.55	\$ 77,578.45	\$ 24,122.69	\$ 53,455.76
1200.51120. Wages Paid to Instructional Aides - SPED	\$ 273,997.00	\$ -	\$ -	\$ 273,997.00	\$ 137,860.57	\$ -	\$ 137,860.57	\$ 136,136.43	\$ 48,708.42	\$ 87,428.01
1200.51900. Wages Paid to Other Cert - SPED	\$ 105,160.00	\$ 105,160.00	\$ -	\$ 105,160.00	\$ 90,820.00	\$ -	\$ 90,820.00	\$ 14,340.00	\$ 14,340.00	\$ -
1200.51901. Wages Paid - Other Non Certified Staff - SPED	\$ 87,776.00	\$ -	\$ (25,265.68)	\$ 62,510.32	\$ 52,940.58	\$ -	\$ 52,940.58	\$ 9,569.74	\$ 10,613.40	\$ (1,043.66)
1200.52100. Group Life Insurance - SPED	\$ 981.00	\$ -	\$ -	\$ 981.00	\$ 683.97	\$ -	\$ 683.97	\$ 297.03	\$ 58.38	\$ 238.65
1200.52200. FICA/Medicare Employer - SPED	\$ 33,064.00	\$ -	\$ -	\$ 33,064.00	\$ 18,538.96	\$ -	\$ 18,538.96	\$ 14,525.04	\$ 5,095.83	\$ 9,429.21
1200.52300. Pension Contributions	\$ 3,552.00	\$ -	\$ -	\$ 3,552.00	\$ 2,540.44	\$ -	\$ 2,540.44	\$ 1,011.56	\$ -	\$ 1,011.56
1200.52800. Health Insurance	\$ 239,621.00	\$ -	\$ -	\$ 239,621.00	\$ 130,961.52	\$ -	\$ 130,961.52	\$ 108,659.48	\$ 11,496.23	\$ 97,163.25
1200.53200. Substitutes - SPED	\$ 3,500.00	\$ -	\$ -	\$ 3,500.00	\$ -	\$ -	\$ -	\$ 3,500.00	\$ -	\$ 3,500.00
1200.53230. Purchased Pupil Services	\$ 29,000.00	\$ -	\$ -	\$ 29,000.00	\$ 15,294.54	\$ 17,674.34	\$ 32,968.88	\$ (3,968.88)	\$ (1,500.00)	\$ (2,468.88)
1200.53300. Other Prof/Tech Services	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	\$ 2,150.66	\$ -	\$ 2,150.66	\$ 349.34	\$ -	\$ 349.34
1200.55800. Travel Reimbursement	\$ 1,200.00	\$ -	\$ -	\$ 1,200.00	\$ 254.25	\$ -	\$ 254.25	\$ 945.75	\$ -	\$ 945.75
1200.56100. General Supplies - Special Education	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ 637.91	\$ -	\$ 637.91	\$ 362.09	\$ -	\$ 362.09
1200.56110. Instructional Supplies - SPED	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ 177.66	\$ -	\$ 177.66	\$ 822.34	\$ -	\$ 822.34
1200.56400. Workbooks/Disposables	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00	\$ -	\$ 500.00
1200.57300. Equipment Non-Instructional	\$ 1,430.00	\$ -	\$ -	\$ 1,430.00	\$ 161.97	\$ -	\$ 161.97	\$ 1,268.03	\$ -	\$ 1,268.03
1200.58100. Dues & Fees	\$ 760.00	\$ -	\$ -	\$ 760.00	\$ 900.00	\$ -	\$ 900.00	\$ (140.00)	\$ -	\$ (140.00)
<b>Total</b>	<b>\$ 1,031,203.00</b>	<b>\$ -</b>	<b>\$ (25,265.68)</b>	<b>\$ 1,005,937.32</b>	<b>\$ 622,506.58</b>	<b>\$ 17,674.34</b>	<b>\$ 640,180.92</b>	<b>\$ 365,756.40</b>	<b>\$ 112,934.95</b>	<b>\$ 252,821.45</b>
<b>1300-Adult Education - Cooperative</b>										
1300.55690. Tuition - Adult Cooperative	\$ 15,366.00	\$ -	\$ -	\$ 15,366.00	\$ 19,567.00	\$ -	\$ 19,567.00	\$ (4,201.00)	\$ (4,201.00)	\$ -
<b>Total</b>	<b>\$ 15,366.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,366.00</b>	<b>\$ 19,567.00</b>	<b>\$ -</b>	<b>\$ 19,567.00</b>	<b>\$ (4,201.00)</b>	<b>\$ (4,201.00)</b>	<b>\$ -</b>
<b>1500-Stipends - Extra Curricular</b>										
1500.51930. Extra Curricular Stipends Paid	\$ 8,821.00	\$ -	\$ -	\$ 8,821.00	\$ 10,888.00	\$ -	\$ 10,888.00	\$ (2,067.00)	\$ -	\$ (2,067.00)
<b>Total</b>	<b>\$ 8,821.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,821.00</b>	<b>\$ 10,888.00</b>	<b>\$ -</b>	<b>\$ 10,888.00</b>	<b>\$ (2,067.00)</b>	<b>\$ -</b>	<b>\$ (2,067.00)</b>
<b>1600-Summer School</b>										
1600.51110. Wages Paid to Teachers - Summer School	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ 6,108.75	\$ -	\$ 6,108.75	\$ (1,108.75)	\$ -	\$ (1,108.75)
1600.51120. Wages Paid to Inst Aides - Summer School	\$ 2,250.00	\$ -	\$ -	\$ 2,250.00	\$ 1,631.25	\$ -	\$ 1,631.25	\$ 618.75	\$ -	\$ 618.75
1600.51901. Wages Paid - Other Non-Cert - Summer School	\$ 2,400.00	\$ -	\$ -	\$ 2,400.00	\$ 1,747.25	\$ -	\$ 1,747.25	\$ 652.75	\$ -	\$ 652.75
1600.52200. FICA/Medicare Employer - Summer School	\$ 309.00	\$ -	\$ -	\$ 309.00	\$ 346.97	\$ -	\$ 346.97	\$ (37.97)	\$ -	\$ (37.97)
<b>Total</b>	<b>\$ 9,959.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,959.00</b>	<b>\$ 9,834.22</b>	<b>\$ -</b>	<b>\$ 9,834.22</b>	<b>\$ 124.78</b>	<b>\$ -</b>	<b>\$ 124.78</b>
<b>1700-Tutoring</b>										
1700.000100.51110. Wages Paid to Teacher Tutors - Reg Ed	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	\$ -	\$ -	\$ -	\$ 4,000.00	\$ -	\$ 4,000.00
1700.000100.52200. FICA/Medicare Employer - Reg Ed	\$ 700.00	\$ -	\$ -	\$ 700.00	\$ -	\$ -	\$ -	\$ 700.00	\$ -	\$ 700.00
1700.000100.53230. Purchased Pupil Services - Reg Ed	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00	\$ 186.00	\$ -	\$ 186.00	\$ 5,814.00	\$ -	\$ 5,814.00

BOE Budget v. Actual  
5/30/2023

	Approved Budget	Current Mo. Budget Trf	Prior YTD Budget Trfs	Revised Budget	Year to Date Actual	Encumbered/ Ordered	Total Expenditures	Variance	Forecasted Expenditure	Forecasted Balance
1700.000200.51110. Wages Paid to Teacher Tutors - Special Ed	\$ -	\$ -	\$ -	\$ -	\$ 620.00	\$ -	\$ 620.00	\$ (620.00)	\$ -	\$ (620.00)
1700.000200.51120. Wages Paid to Inst Aide Tutors - Spec Ed	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00	\$ -	\$ -	\$ -	\$ 8,000.00	\$ -	\$ 8,000.00
1700.000200.52200. FICA/Medicare Employer - Spec Ed	\$ -	\$ -	\$ -	\$ -	\$ 8.99	\$ -	\$ 8.99	\$ (8.99)	\$ -	\$ (8.99)
1700.000200.53230. Purchased Pupil Services - Spec Ed	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 18,700.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 18,700.00</b>	<b>\$ 814.99</b>	<b>\$ -</b>	<b>\$ 814.99</b>	<b>\$ 17,885.01</b>	<b>\$ -</b>	<b>\$ 17,885.01</b>
<b>1800-Stipends - Sports Teams</b>										
1800.51930. Sports Teams Stipends Paid	\$ 16,283.00	\$ -	\$ -	\$ 16,283.00	\$ 12,047.00	\$ -	\$ 12,047.00	\$ 4,236.00	\$ 1,919.00	\$ 2,317.00
1800.52200. FICA/Medicare Employer	\$ 1,245.00	\$ -	\$ -	\$ 1,245.00	\$ 295.45	\$ -	\$ 295.45	\$ 949.55	\$ 27.83	\$ 921.72
1800.53540. Sports Officials	\$ 3,570.00	\$ -	\$ -	\$ 3,570.00	\$ 2,622.06	\$ -	\$ 2,622.06	\$ 947.94	\$ -	\$ 947.94
1800.56100. General Supplies - Sports Teams	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ 21,098.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 21,098.00</b>	<b>\$ 14,964.51</b>	<b>\$ -</b>	<b>\$ 14,964.51</b>	<b>\$ 6,133.49</b>	<b>\$ 1,946.83</b>	<b>\$ 4,186.66</b>
<b>2110-Social Work Services</b>										
2110.51900. Wages Paid - Social Worker	\$ 48,125.00	\$ -	\$ -	\$ 48,125.00	\$ -	\$ -	\$ -	\$ 48,125.00	\$ -	\$ 48,125.00
2110.52100. Group Life Insurance - Social Worker	\$ 38.00	\$ -	\$ -	\$ 38.00	\$ 1.58	\$ -	\$ 1.58	\$ 36.42	\$ (1.58)	\$ 38.00
2110.52200. FICA/Medicare Employer - Social Worker	\$ 700.00	\$ -	\$ -	\$ 700.00	\$ -	\$ -	\$ -	\$ 700.00	\$ -	\$ 700.00
2110.52800. Health Insurance - Social Worker	\$ 9,842.00	\$ -	\$ -	\$ 9,842.00	\$ -	\$ -	\$ -	\$ 9,842.00	\$ -	\$ 9,842.00
2110.56100. Supplies	\$ 200.00	\$ -	\$ -	\$ 200.00	\$ 118.20	\$ -	\$ 118.20	\$ 81.80	\$ -	\$ 81.80
2110.56110. Instructional Supplies	\$ -	\$ -	\$ -	\$ -	\$ 32.77	\$ -	\$ 32.77	\$ (32.77)	\$ -	\$ (32.77)
<b>Total</b>	<b>\$ 58,905.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 58,905.00</b>	<b>\$ 152.55</b>	<b>\$ -</b>	<b>\$ 152.55</b>	<b>\$ 58,752.45</b>	<b>\$ (1.58)</b>	<b>\$ 58,754.03</b>
<b>2130-Health Office</b>										
2130.51901. Wages Paid - School Nurse	\$ 87,726.00	\$ -	\$ -	\$ 87,726.00	\$ 75,914.77	\$ -	\$ 75,914.77	\$ 11,811.23	\$ 11,392.83	\$ 418.40
2130.51910. Wages Paid - Nurse Substitutes	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	\$ -	\$ -	\$ -	\$ 4,000.00	\$ -	\$ 4,000.00
2130.51930. Nursing Stipends Paid	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -	\$ -	\$ -
2130.52100. Group Life Insurance - Health Office	\$ 76.00	\$ -	\$ -	\$ 76.00	\$ 75.60	\$ -	\$ 75.60	\$ 0.40	\$ -	\$ 0.40
2130.52200. FICA/Medicare Employer - Health	\$ 8,486.00	\$ -	\$ -	\$ 8,486.00	\$ 7,893.61	\$ -	\$ 7,893.61	\$ 592.39	\$ 871.55	\$ (279.16)
2130.52800. Health Insurance - Health Office	\$ 11,104.00	\$ -	\$ -	\$ 11,104.00	\$ 10,861.84	\$ -	\$ 10,861.84	\$ 242.16	\$ 987.43	\$ (745.27)
2130.53230. Purchased Pupil Services	\$ 720.00	\$ -	\$ -	\$ 720.00	\$ 498.00	\$ -	\$ 498.00	\$ 222.00	\$ -	\$ 222.00
2130.53300. Other Prof/Tech Services	\$ 600.00	\$ -	\$ -	\$ 600.00	\$ 630.00	\$ -	\$ 630.00	\$ (30.00)	\$ -	\$ (30.00)
2130.54300. Repairs & Maint Equipment	\$ 200.00	\$ -	\$ -	\$ 200.00	\$ -	\$ -	\$ -	\$ 200.00	\$ -	\$ 200.00
2130.55800. Conference/Travel - Health Office	\$ 700.00	\$ -	\$ -	\$ 700.00	\$ -	\$ -	\$ -	\$ 700.00	\$ -	\$ 700.00
2130.56100. Supplies	\$ 2,400.00	\$ -	\$ -	\$ 2,400.00	\$ 1,958.28	\$ -	\$ 1,958.28	\$ 441.72	\$ -	\$ 441.72
2130.56430. Professional Periodicals	\$ 100.00	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ 100.00
2130.58100. Dues & Fees	\$ 600.00	\$ -	\$ -	\$ 600.00	\$ 223.00	\$ -	\$ 223.00	\$ 377.00	\$ 377.00	\$ -
<b>Total</b>	<b>\$ 118,712.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 118,712.00</b>	<b>\$ 100,055.10</b>	<b>\$ -</b>	<b>\$ 100,055.10</b>	<b>\$ 18,656.90</b>	<b>\$ 13,628.81</b>	<b>\$ 5,028.09</b>
<b>2140-Psychological Services</b>										
2140.51900. Wages Paid - School Psychologist	\$ 53,052.00	\$ -	\$ -	\$ 53,052.00	\$ 48,229.00	\$ -	\$ 48,229.00	\$ 4,823.00	\$ 4,823.00	\$ -
2140.52100. Group Life Insurance - Psychologist	\$ 38.00	\$ -	\$ -	\$ 38.00	\$ 24.48	\$ -	\$ 24.48	\$ 13.52	\$ 2.04	\$ 11.48
2140.52200. FICA/Medicare Employer - Psychologist	\$ 770.00	\$ -	\$ -	\$ 770.00	\$ 616.42	\$ -	\$ 616.42	\$ 153.58	\$ 69.93	\$ 83.65
2140.52800. Health Insurance	\$ 20,714.00	\$ -	\$ -	\$ 20,714.00	\$ 20,565.71	\$ -	\$ 20,565.71	\$ 148.29	\$ 1,982.81	\$ (1,834.52)
2140.53230. Purchased Pupil Services	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00
2140.56100. Assessment Supplies	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ 1,284.56	\$ -	\$ 1,284.56	\$ 715.44	\$ -	\$ 715.44
2140.56110. Instructional Supplies - Psychologist	\$ 200.00	\$ -	\$ -	\$ 200.00	\$ -	\$ -	\$ -	\$ 200.00	\$ -	\$ 200.00
<b>Total</b>	<b>\$ 78,774.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 78,774.00</b>	<b>\$ 70,720.17</b>	<b>\$ -</b>	<b>\$ 70,720.17</b>	<b>\$ 8,053.83</b>	<b>\$ 6,877.78</b>	<b>\$ 1,176.05</b>
<b>2150-Speech &amp; Audiology Services</b>										
2150.53230. Purchased Pupil Services	\$ 71,622.00	\$ -	\$ -	\$ 71,622.00	\$ 47,679.59	\$ 11,220.93	\$ 58,900.52	\$ 12,721.48	\$ -	\$ 12,721.48
2150.56100. Supplies	\$ 775.00	\$ -	\$ -	\$ 775.00	\$ 213.52	\$ -	\$ 213.52	\$ 561.48	\$ -	\$ 561.48
<b>Total</b>	<b>\$ 72,397.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 72,397.00</b>	<b>\$ 47,893.11</b>	<b>\$ 11,220.93</b>	<b>\$ 59,114.04</b>	<b>\$ 13,282.96</b>	<b>\$ -</b>	<b>\$ 13,282.96</b>
<b>2160-PT/OT Services</b>										
2160.53230. Purchased Pupil Services	\$ -	\$ -	\$ -	\$ -	\$ 546.24	\$ 219.71	\$ -	\$ (765.95)	\$ -	\$ (765.95)
2160.56100. Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 546.24</b>	<b>\$ 219.71</b>	<b>\$ -</b>	<b>\$ (765.95)</b>	<b>\$ -</b>	<b>\$ (765.95)</b>
<b>2210-Improvement of Instruction</b>										
2210.53220. In Service	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	\$ 875.00	\$ -	\$ 875.00	\$ 3,125.00	\$ -	\$ 3,125.00
2210.55800. Conference/Travel - Professional Development	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00	\$ 352.62	\$ -	\$ 352.62	\$ 5,647.38	\$ -	\$ 5,647.38
2210.56100. Supplies	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00
<b>Total</b>	<b>\$ 12,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,000.00</b>	<b>\$ 1,227.62</b>	<b>\$ -</b>	<b>\$ 1,227.62</b>	<b>\$ 10,772.38</b>	<b>\$ -</b>	<b>\$ 10,772.38</b>

BOE Budget v. Actual 5/30/2023											
	Approved Budget	Current Mo. Budget Trf	Prior YTD Budget Trfs	Revised Budget	Year to Date Actual	Encumbered/ Ordered	Total Expenditures	Variance	Forecasted Expenditure	Forecasted Balance	
<b>2220-Library/Media Services</b>											
2220.56420. Library Books	\$ -	\$ -	\$ -	\$ -	\$ (23.28)	\$ -	\$ (23.28)	\$ 23.28	\$ 5,000.00	\$ (4,976.72)	
<b>Total</b>	\$ -	\$ -	\$ -	\$ -	\$ (23.28)	\$ -	\$ (23.28)	\$ 23.28	\$ 5,000.00	\$ (4,976.72)	
<b>2230-Technology</b>											
2230.51901. Wages Paid - Technology Staff	\$ 6,481.00	\$ -	\$ -	\$ 6,481.00	\$ 5,787.50	\$ -	\$ 5,787.50	\$ 693.50	\$ 693.52	\$ (0.02)	
2230.52100. Group Life Insurance - Technology	\$ 4.00	\$ -	\$ -	\$ 4.00	\$ 4.14	\$ -	\$ 4.14	\$ (0.14)	\$ 0.32	\$ (0.46)	
2230.52200. FICA/Medicare Employer - Technology	\$ 496.00	\$ -	\$ -	\$ 496.00	\$ 431.66	\$ -	\$ 431.66	\$ 64.34	\$ 53.05	\$ 11.29	
2230.52300. Pension Contributions - Technology	\$ 260.00	\$ -	\$ -	\$ 260.00	\$ 259.22	\$ -	\$ 259.22	\$ 0.78	\$ 0.01	\$ 0.77	
2230.52800. Health Insurance - Technology	\$ 1,111.00	\$ -	\$ -	\$ 1,111.00	\$ 1,184.99	\$ -	\$ 1,184.99	\$ (73.99)	\$ 98.75	\$ (172.74)	
2230.53520. Other Technical Services	\$ 76,014.00	\$ -	\$ -	\$ 76,014.00	\$ 69,702.25	\$ 6,942.70	\$ 76,644.95	\$ (630.95)	\$ -	\$ (630.95)	
2230.56100. Supplies	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ 549.97	\$ -	\$ 549.97	\$ (49.97)	\$ -	\$ (49.97)	
2230.56500. Technology Supplies	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ 20.00	\$ -	\$ 20.00	\$ 1,980.00	\$ -	\$ 1,980.00	
2230.57340. Technology Hardware - Instructional	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ 5,132.00	\$ -	\$ 5,132.00	\$ (3,132.00)	\$ -	\$ (3,132.00)	
2230.57341. Technology Hardware - Non-Instructional	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ 269.45	\$ -	\$ 269.45	\$ 2,730.55	\$ -	\$ 2,730.55	
2230.57350. Software - Instructional	\$ 28,856.00	\$ -	\$ -	\$ 28,856.00	\$ 14,676.53	\$ 1,892.10	\$ 16,568.63	\$ 12,287.37	\$ 1,900.00	\$ 10,387.37	
2230.57351. Software - Non-Instructional	\$ 33,145.00	\$ -	\$ -	\$ 33,145.00	\$ 22,431.85	\$ -	\$ 22,431.85	\$ 10,713.15	\$ 11,417.00	\$ (703.85)	
<b>Total</b>	\$ 153,867.00	\$ -	\$ -	\$ 153,867.00	\$ 120,449.56	\$ 8,834.80	\$ 129,284.36	\$ 24,582.64	\$ 14,162.65	\$ 10,419.99	
<b>2310-Board of Education</b>											
2310.51901. Wages Paid - Non-Certified - BOE Admin Office	\$ 12,635.00	\$ -	\$ 12,632.84	\$ 25,267.84	\$ 21,971.20	\$ -	\$ 21,971.20	\$ 3,296.64	\$ 3,296.64	\$ -	
2310.52100. Group Life Insurance - BOE Office	\$ 8.00	\$ -	\$ -	\$ 8.00	\$ 14.37	\$ -	\$ 14.37	\$ (6.37)	\$ 1.25	\$ (7.62)	
2310.52200. FICA/Medicare Employer - BOE Office	\$ 967.00	\$ -	\$ -	\$ 967.00	\$ 1,585.64	\$ -	\$ 1,585.64	\$ (618.64)	\$ 252.19	\$ (870.83)	
2310.52300. Pension Contributions - BOE Office	\$ 506.00	\$ -	\$ -	\$ 506.00	\$ 1,010.76	\$ -	\$ 1,010.76	\$ (504.76)	\$ (0.02)	\$ (504.74)	
2310.52600. Unemployment Compensation - BOE Office	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ -	\$ -	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	
2310.52700. Workers' Compensation - BOE Office	\$ 21,927.00	\$ -	\$ -	\$ 21,927.00	\$ 19,016.25	\$ -	\$ 19,016.25	\$ 2,910.75	\$ -	\$ 2,910.75	
2310.52800. Health Insurance - BOE Office	\$ 4,674.00	\$ -	\$ -	\$ 4,674.00	\$ 8,868.85	\$ -	\$ 8,868.85	\$ (4,194.85)	\$ 844.65	\$ (5,039.50)	
2310.53020. Legal Services - BOE Office	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00	
2310.55200. Property/Liability Insurance - BOE Office	\$ 19,620.00	\$ -	\$ -	\$ 19,620.00	\$ 20,867.00	\$ -	\$ 20,867.00	\$ (1,247.00)	\$ -	\$ (1,247.00)	
2310.55400. Advertising - BOE Office	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ 5,341.94	\$ -	\$ 5,341.94	\$ (3,341.94)	\$ 350.00	\$ (3,691.94)	
2310.55800. Conference/Travel - BOE Office	\$ 300.00	\$ -	\$ -	\$ 300.00	\$ -	\$ -	\$ -	\$ 300.00	\$ -	\$ 300.00	
2310.56100. Supplies - BOE Office	\$ 1,400.00	\$ -	\$ -	\$ 1,400.00	\$ 1,320.99	\$ -	\$ 1,320.99	\$ 79.01	\$ -	\$ 79.01	
2310.58100. Dues & Fees - BOE Office	\$ 2,572.00	\$ -	\$ -	\$ 2,572.00	\$ 11,654.00	\$ -	\$ 11,654.00	\$ (9,082.00)	\$ -	\$ (9,082.00)	
2310.58900. Graduation Costs - BOE Office	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ 849.01	\$ -	\$ 849.01	\$ 150.99	\$ 150.99	\$ -	
2310.58990. Other Expenses	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -	
<b>Total</b>	\$ 86,609.00	\$ -	\$ 12,632.84	\$ 99,241.84	\$ 92,500.01	\$ -	\$ 92,500.01	\$ 6,741.83	\$ 5,895.70	\$ 846.13	
<b>2320-Superintendents Office</b>											
2320.51900. Wages Paid - Superintendent	\$ 77,950.00	\$ -	\$ -	\$ 77,950.00	\$ 66,346.26	\$ -	\$ 66,346.26	\$ 11,603.74	\$ 8,653.74	\$ 2,950.00	
2320.51901. Wages Paid - Non-Certified - Supt Admin Office	\$ 12,635.00	\$ -	\$ 12,632.84	\$ 25,267.84	\$ 21,971.20	\$ -	\$ 21,971.20	\$ 3,296.64	\$ 3,383.21	\$ (86.57)	
2320.52100. Group Life Insurance - Superintendent Office	\$ 134.00	\$ -	\$ -	\$ 134.00	\$ 14.38	\$ -	\$ 14.38	\$ 119.62	\$ 1.25	\$ 118.37	
2320.52200. FICA/Medicare Employer - Superintendent	\$ 2,126.00	\$ -	\$ -	\$ 2,126.00	\$ 2,547.80	\$ -	\$ 2,547.80	\$ (421.80)	\$ 384.29	\$ (806.09)	
2320.52300. Pension Contributions - Superintendent's Office	\$ 506.00	\$ -	\$ -	\$ 506.00	\$ 1,010.76	\$ -	\$ 1,010.76	\$ (504.76)	\$ (0.02)	\$ (504.74)	
2320.52800. Health Insurance - Superintendent's Office	\$ 4,674.00	\$ -	\$ -	\$ 4,674.00	\$ 8,868.93	\$ -	\$ 8,868.93	\$ (4,194.93)	\$ 844.66	\$ (5,039.59)	
2320.55800. Conference/Travel - Superintendent's Office	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	
2320.56100. Supplies - Superintendent's Office	\$ 300.00	\$ -	\$ -	\$ 300.00	\$ 153.99	\$ -	\$ 153.99	\$ 146.01	\$ -	\$ 146.01	
2320.58100. Dues & Fees - Superintendent's Office	\$ 3,541.00	\$ -	\$ -	\$ 3,541.00	\$ -	\$ -	\$ -	\$ 3,541.00	\$ 3,445.00	\$ 96.00	
<b>Total</b>	\$ 102,866.00	\$ -	\$ 12,632.84	\$ 115,498.84	\$ 100,913.32	\$ -	\$ 100,913.32	\$ 14,585.52	\$ 16,712.13	\$ (2,126.61)	
<b>2400-School Administration Office</b>											
2400.51900. Wages Paid - Principal	\$ 128,427.00	\$ -	\$ -	\$ 128,427.00	\$ 113,610.57	\$ -	\$ 113,610.57	\$ 14,816.43	\$ 14,815.78	\$ 0.65	
2400.51901. Wages Paid - Non-Certified - School Administration	\$ 77,361.00	\$ -	\$ -	\$ 77,361.00	\$ 70,963.96	\$ -	\$ 70,963.96	\$ 6,397.04	\$ 11,406.34	\$ (5,009.30)	
2400.52100. Group Life Insurance - School Administration Office	\$ 194.00	\$ -	\$ -	\$ 194.00	\$ 191.52	\$ -	\$ 191.52	\$ 2.48	\$ 16.17	\$ (13.69)	
2400.52200. FICA/Medicare Employer - School Administration	\$ 7,781.00	\$ -	\$ -	\$ 7,781.00	\$ 6,973.94	\$ -	\$ 6,973.94	\$ 807.06	\$ 1,087.41	\$ (280.35)	
2400.52300. Pension Contributions - School Admin Office	\$ 3,095.00	\$ -	\$ -	\$ 3,095.00	\$ -	\$ -	\$ -	\$ 3,095.00	\$ -	\$ 3,095.00	
2400.52800. Health Insurance - School Administration Office	\$ 25,566.00	\$ -	\$ -	\$ 25,566.00	\$ 25,418.36	\$ -	\$ 25,418.36	\$ 147.64	\$ 2,310.73	\$ (2,163.09)	
2400.53300. Other Prof/Tech Services	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	
2400.55301. Postage	\$ 3,500.00	\$ -	\$ -	\$ 3,500.00	\$ 1,577.80	\$ -	\$ 1,577.80	\$ 1,922.20	\$ 961.10	\$ 961.10	

BOE Budget v. Actual 5/30/2023										
	Approved Budget	Current Mo. Budget Trf	Prior YTD Budget Trfs	Revised Budget	Year to Date Actual	Encumbered/Ordered	Total Expenditures	Variance	Forecasted Expenditure	Forecasted Balance
2400.55800. Conference/Travel - School Administration Office	\$ 750.00	\$ -	\$ -	\$ 750.00	\$ -	\$ -	\$ -	\$ 750.00	\$ -	\$ 750.00
2400.56100. Supplies	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	\$ 455.91	\$ -	\$ 455.91	\$ 2,044.09	\$ 1,022.05	\$ 1,022.05
2400.58100. Dues & Fees - School Administration	\$ 952.00	\$ -	\$ -	\$ 952.00	\$ 956.00	\$ -	\$ 956.00	\$ (4.00)	\$ -	\$ (4.00)
<b>Total</b>	<b>\$ 252,126.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 252,126.00</b>	<b>\$ 220,148.06</b>	<b>\$ -</b>	<b>\$ 220,148.06</b>	<b>\$ 31,977.94</b>	<b>\$ 31,619.58</b>	<b>\$ 358.36</b>
<b>2510-Business Office</b>										
2510.51901. Wages Paid - Non Certified - Business Office	\$ 104,919.00	\$ -	\$ -	\$ 104,919.00	\$ 93,303.46	\$ -	\$ 93,303.46	\$ 11,615.54	\$ 11,617.49	\$ (1.95)
2510.52100. Group Life Insurance - Business Office	\$ 72.00	\$ -	\$ -	\$ 72.00	\$ 71.56	\$ -	\$ 71.56	\$ 0.44	\$ 5.99	\$ (5.55)
2510.52200. FICA/Medicare Employer - Business Office	\$ 8,027.00	\$ -	\$ -	\$ 8,027.00	\$ 7,037.43	\$ -	\$ 7,037.43	\$ 989.57	\$ 888.74	\$ 100.83
2510.52300. Pension Contributions - Business Office	\$ 4,834.00	\$ -	\$ -	\$ 4,834.00	\$ 4,832.88	\$ -	\$ 4,832.88	\$ 1.12	\$ 0.19	\$ 0.93
2510.52800. Health Insurance - Business Office	\$ 9,994.00	\$ -	\$ -	\$ 9,994.00	\$ 9,676.85	\$ -	\$ 9,676.85	\$ 317.15	\$ 888.69	\$ (571.54)
2510.53300. Other Prof/Tech Services - Business Office	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	\$ 11,896.17	\$ -	\$ 11,896.17	\$ 3,103.83	\$ 3,300.00	\$ (196.17)
2510.53410. Audit/Accounting Services - Business Office	\$ 25,850.00	\$ -	\$ -	\$ 25,850.00	\$ 19,221.24	\$ -	\$ 19,221.24	\$ 6,628.76	\$ 7,000.00	\$ (371.24)
2510.55800. Conference/Travel - Business Office	\$ 300.00	\$ -	\$ -	\$ 300.00	\$ -	\$ -	\$ -	\$ 300.00	\$ -	\$ 300.00
2510.56100. Supplies - Business Office	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ 1,410.20	\$ 120.45	\$ 1,530.65	\$ (530.65)	\$ -	\$ (530.65)
<b>Total</b>	<b>\$ 169,996.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 169,996.00</b>	<b>\$ 147,449.79</b>	<b>\$ 120.45</b>	<b>\$ 147,570.24</b>	<b>\$ 22,425.76</b>	<b>\$ 23,701.10</b>	<b>\$ (1,275.34)</b>
<b>2600-Building &amp; Grounds</b>										
2600.51901. Wages Paid - Building Maintenance	\$ 114,615.00	\$ -	\$ -	\$ 114,615.00	\$ 96,508.46	\$ -	\$ 96,508.46	\$ 18,106.54	\$ 14,211.02	\$ 3,895.52
2600.52100. Group Life Insurance - Maintenance Department	\$ 189.00	\$ -	\$ -	\$ 189.00	\$ 107.10	\$ -	\$ 107.10	\$ 81.90	\$ 67.54	\$ 14.36
2600.52200. FICA/Medicare Employer - Maintenance	\$ 8,768.00	\$ -	\$ -	\$ 8,768.00	\$ 6,771.06	\$ -	\$ 6,771.06	\$ 1,996.94	\$ 1,087.14	\$ 909.80
2600.52300. Pension Contributions - Maintenance Office	\$ 4,585.00	\$ -	\$ -	\$ 4,585.00	\$ 2,822.72	\$ -	\$ 2,822.72	\$ 1,762.28	\$ 800.00	\$ 962.28
2600.52800. Health Insurance - Maintenance	\$ 39,949.00	\$ -	\$ -	\$ 39,949.00	\$ 57,028.29	\$ -	\$ 57,028.29	\$ (17,079.29)	\$ 5,184.42	\$ (22,263.71)
2600.54010. Purchased Property Services	\$ 30,081.00	\$ -	\$ -	\$ 30,081.00	\$ 53,240.49	\$ 8,679.00	\$ 61,919.49	\$ (31,838.49)	\$ 8,500.00	\$ (40,338.49)
2600.54101. Rubbish Removal	\$ 8,700.00	\$ -	\$ -	\$ 8,700.00	\$ 7,685.59	\$ 1,406.80	\$ 9,092.39	\$ (392.39)	\$ -	\$ (392.39)
2600.54300. Equipment Repairs & Maint	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ 1,846.50	\$ -	\$ 1,846.50	\$ 3,153.50	\$ 3,153.50	\$ -
2600.54301. Building Repairs & Maint	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ 15,894.15	\$ 3,530.00	\$ 19,424.15	\$ (14,424.15)	\$ -	\$ (14,424.15)
2600.54411. Water	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ 1,854.04	\$ 750.00	\$ 2,604.04	\$ 395.96	\$ -	\$ 395.96
2600.54412. Sewer	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	\$ 1,272.68	\$ 500.00	\$ 1,772.68	\$ 227.32	\$ -	\$ 227.32
2600.55300. Communications - Telephone & Internet	\$ 12,000.00	\$ -	\$ -	\$ 12,000.00	\$ 9,782.06	\$ 1,175.00	\$ 10,957.06	\$ 1,042.94	\$ -	\$ 1,042.94
2600.55800. Conference/Travel - Building Maintenance	\$ 100.00	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ 100.00
2600.56100. General Supplies - Maintenance Department	\$ 16,000.00	\$ -	\$ -	\$ 16,000.00	\$ 10,150.25	\$ -	\$ 10,150.25	\$ 5,849.75	\$ 5,849.75	\$ -
2600.56220. Electricity	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00	\$ 48,094.50	\$ 11,655.22	\$ 59,749.72	\$ 250.28	\$ -	\$ 250.28
2600.56230. Liquid Propane	\$ 12,000.00	\$ -	\$ -	\$ 12,000.00	\$ 10,925.70	\$ 1,074.30	\$ 12,000.00	\$ -	\$ 3,000.00	\$ (3,000.00)
2600.56240. Heating Oil	\$ 23,400.00	\$ -	\$ -	\$ 23,400.00	\$ 36,732.12	\$ 320.56	\$ 37,052.68	\$ (13,652.68)	\$ -	\$ (13,652.68)
2600.56260. Gasoline	\$ 600.00	\$ -	\$ -	\$ 600.00	\$ 383.39	\$ -	\$ 383.39	\$ 216.61	\$ 216.61	\$ -
2600.57300. Equipment	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
2600.57330. Furniture & Fixtures	\$ -	\$ -	\$ -	\$ -	\$ 4,010.00	\$ -	\$ 4,010.00	\$ (4,010.00)	\$ -	\$ (4,010.00)
<b>Total</b>	<b>\$ 346,987.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 346,987.00</b>	<b>\$ 365,109.10</b>	<b>\$ 29,090.88</b>	<b>\$ 394,199.98</b>	<b>\$ (47,212.98)</b>	<b>\$ 42,069.98</b>	<b>\$ (89,282.96)</b>
<b>2700-Student Transportation</b>										
2700.55100. Contracted Pupil Transp Reg	\$ 372,605.00	\$ -	\$ -	\$ 372,605.00	\$ 292,703.88	\$ 67,379.20	\$ 360,083.08	\$ 12,521.92	\$ 3,000.00	\$ 9,521.92
2700.55108. Contracted Pupil Transp Spec Ed HS	\$ 58,500.00	\$ -	\$ -	\$ 58,500.00	\$ 148,690.00	\$ 17,030.00	\$ 165,720.00	\$ (107,220.00)	\$ -	\$ (107,220.00)
2700.55109. Contracted Pupil Transp Spec Ed Elem\Summer School	\$ 49,317.00	\$ -	\$ -	\$ 49,317.00	\$ 93,996.00	\$ 1,479.00	\$ 95,475.00	\$ (46,158.00)	\$ 2,953.00	\$ (49,111.00)
2700.55150. Contracted Pupil Transp Athletics/Ext Curr	\$ 8,775.00	\$ -	\$ -	\$ 8,775.00	\$ 4,715.64	\$ -	\$ 4,715.64	\$ 4,059.36	\$ 1,500.00	\$ 2,559.36
2700.55151. Contracted Pupil Transp Field Trips	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	\$ 1,632.66	\$ -	\$ 1,632.66	\$ 867.34	\$ -	\$ 867.34
2700.56260. Gasoline	\$ 35,000.00	\$ -	\$ -	\$ 35,000.00	\$ 41,753.01	\$ 9,246.99	\$ 51,000.00	\$ (16,000.00)	\$ 2,000.00	\$ (18,000.00)
<b>Total</b>	<b>\$ 526,697.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 526,697.00</b>	<b>\$ 583,491.19</b>	<b>\$ 95,135.19</b>	<b>\$ 678,626.38</b>	<b>\$ (151,929.38)</b>	<b>\$ 9,453.00</b>	<b>\$ (161,382.38)</b>
<b>6000-HS Tuition</b>										
6000.000100.55610. Tuition - HS Regular Ed - public schools	\$ 1,053,516.00	\$ -	\$ -	\$ 1,053,516.00	\$ 1,003,805.50	\$ 77,536.50	\$ 1,081,342.00	\$ (27,826.00)	\$ -	\$ (27,826.00)
6000.000200.55610. Tuition - HS Special Ed - public schools	\$ 659,932.00	\$ -	\$ -	\$ 659,932.00	\$ 536,962.91	\$ 88,197.79	\$ 625,160.70	\$ 34,771.30	\$ (9,041.52)	\$ 43,812.82
6000.000200.55630. Tuition - HS Special Ed - private schools	\$ 238,105.00	\$ -	\$ -	\$ 238,105.00	\$ 231,960.48	\$ 41,073.00	\$ 273,033.48	\$ (34,928.48)	\$ (10,451.48)	\$ (24,477.00)
<b>Total</b>	<b>\$ 1,951,553.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,951,553.00</b>	<b>\$ 1,772,728.89</b>	<b>\$ 206,807.29</b>	<b>\$ 1,979,536.18</b>	<b>\$ (27,983.18)</b>	<b>\$ (19,493.00)</b>	<b>\$ (8,490.18)</b>
<b>6100-Elementary Tuition</b>										
6100.55631. Tuition - Elem Special Ed - private schools	\$ 159,169.00	\$ -	\$ -	\$ 159,169.00	\$ 186,936.59	\$ 84,397.87	\$ 271,334.46	\$ (112,165.46)	\$ (9,813.64)	\$ (102,351.82)
6100.000100.55660. Tuition - Elem Magnet Schools	\$ 52,552.00	\$ -	\$ -	\$ 52,552.00	\$ 44,026.00	\$ -	\$ 44,026.00	\$ 8,526.00	\$ -	\$ 8,526.00
6100.000200.55660. Tuition - Elem Magnet Schools - Special Ed	\$ 113,340.00	\$ -	\$ -	\$ 113,340.00	\$ 113,836.66	\$ 33,492.00	\$ 147,328.66	\$ (33,988.66)	\$ (1,336.96)	\$ (32,651.70)
<b>Total</b>	<b>\$ 325,061.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 325,061.00</b>	<b>\$ 344,799.25</b>	<b>\$ 117,889.87</b>	<b>\$ 462,689.12</b>	<b>\$ (137,628.12)</b>	<b>\$ (11,150.60)</b>	<b>\$ (126,477.52)</b>

BOE Budget v. Actual 5/30/2023										
	Approved Budget	Current Mo. Budget Trf	Prior YTD Budget Trfs	Revised Budget	Year to Date Actual	Encumbered/ Ordered	Total Expenditures	Variance	Forecasted Expenditure	Forecasted Balance
<b>Total Expenditures</b>	\$ 6,895,693.00	\$ -	\$ -	\$ 6,895,693.00	\$ 5,929,193.28	\$ 494,678.70	\$ 6,423,106.03	\$ 471,821.02	\$ 423,810.14	\$ 48,010.88
					\$ 5,929,193.28	\$ 494,678.70				
						85.98%				

# City of West Haven

## PURCHASING DEPARTMENT

355 Main Street, 3<sup>rd</sup> Floor  
West Haven, Connecticut 06516  
(203) 937-3500



**Nancy Rossi**  
Mayor

**David Taylor**  
Director of Finance

July 6, 2023

To: MARB Members  
Fm: Rick Spreyer, Procurement Director  
Re: Purchasing Approval

The City of West Haven is seeking pre-approval for the following Grant disbursements and purchases; \$800,000 grant for Business Lease/Rental Incentive Program, \$100,000 grant disbursement for Support for Community Mental Health Grant, \$500,000 grant disbursement for the Support for Arts Community Grant, and approximately \$500,000 to purchase boilers for the Carrigan School boiler replacement program. All of these projects are ARPA funded, and would fall under all Federal, State and Local purchasing procedures. All expenditures through ARPA are voted on in public meetings, recorded and live streamed for all to see.

The ARPA committee is requesting this leeway as to not slow the process once grant recipients are chosen, and approved by the ARPA committee. The boilers for the Carrigan middle school project need to be ordered right away in order to have them in on time to provide heat for students this winter in school. We will present the entire construction phase of this project to the full MARB board once the bid process is completed.

Best Regards,

Rick Spreyer  
Purchasing Director  
City of West Haven



**City of West Haven**  
**American Rescue Plan Act (ARPA)**  
**Business Lease/Rental Incentive Grant Program**  
**Application Deadline: July 14, 2023**

The City of West Haven is inviting Landlords and/or Tenants who meet the definition of a small business entity (as described below) that experienced a negative economic impact from the pandemic to apply for a one-time assistance grant for lease and/or rental of commercial properties located in West Haven.

ARPA was enacted to provide local government funds to give direct aid to their communities, including businesses, to assist in the recovery from the pandemic. The City recognizes the vital importance of small, local businesses to the City's well-being. Grants will be awarded to Landlords and/or Tenants to assist in their recovery and future growth by providing leasing and/or rental assistance to Landlords and/or Tenants committed to maintaining operations in West Haven.

Criteria will include extension of an existing lease agreement, or execution of a new lease agreement within the City of West Haven.

Small Businesses that may apply must be classified as either:

- (i) Landlords/Commercial Property Owners in West Haven; extending existing leases or executing new leases with tenants in West Haven
- (ii) Tenants/Business Owners extending existing commercial leases or executing new leases within West Haven

Due to the health impact of the pandemic on the community, this grant is also structured with an additional purpose of seeking to address and provide continued future healthcare services to the community, inclusive of pharmacy services.

Leasing and rental assistance grant awards will be one month's lease/rent for each year of the term of the executed lease. Grant maximum will be capped at 7 month's rent of respective lease.

### **Eligibility Requirements:**

1. The Applicant (Landlord or Tenant) is extending an existing lease or executing a new lease within the City of West Haven.
2. Lease commencement required 03/03/21 through 05/11/23. Applicants with leases commencing outside of this eligibility period will not be considered.
3. Leases executed must have a minimum of a 3-year term. Note: For leases with provisions to renew annually (or other term) for "x" years; the provisional renewal years do not count towards the lease-term.
4. The Applicant (Landlord or Tenant) must stay in business for a prescribed term, which shall be established as part of the grant agreement.
5. The Applicant (Landlord or Tenant) is required to submit a copy of an executed lease signed by property owner and tenant including details and key obligations of lease agreement with their application.
6. The Applicant (Landlord or Tenant) must have existed in January 2019 and is presently operational.
7. The Applicant (Landlord or Tenant) must have a minimum of 5 employees, and a maximum of 500 employees (defined as full-time W-2 employees).
8. The Applicant (Landlord or Tenant) must demonstrate having experienced a negative economic impact resulting from the pandemic.
9. The Applicant (Landlord or Tenant) must demonstrate how the funds will be used to offset the negative economic impact resulting from the pandemic and assist in sustaining the business.

The Applicant Business (Landlord or Tenant) must be current on their annual business filing with the State of CT Secretary of State, or for sole proprietors, have filed a DBA certificate for their business with the West Haven City Clerk, showing a West Haven business address. The applicant must be current with all City Taxes at the time of award. Grant funds cannot be used to pay back taxes or any other government or business-related debt, fee, or obligation, including credit card debt or any loans incurred by the business.

### **Non-Discrimination Statement**

In accordance with Federal civil rights law and City of West Haven/ U.S. Department of The Treasury (COWH/UST) civil rights regulations and policies, the COWH/UST, its Agencies, offices, and employees, and institutions participating in or administering COWH/UST programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by COWH/UST (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact Olivia Bissanti at the City of West Haven Grants in Aid Office (Voice OR TTY relay service) at:

203.937.3619 or email [Obissanti@westhaven-ct.gov](mailto:Obissanti@westhaven-ct.gov)

Additionally, program information may be made available in languages other than English.

**Privacy Statement** Subject to rules, regulations and laws regarding public records disclosure, the City will keep children's names, and family financial information private. If applicant or participant has special privacy needs--- such as being party to a protective order or similar need--- please explain in the notes section of the application. In addition, we use and disclose Personal Information collected through the process as we believe to be necessary or appropriate: (i) under applicable law; (ii) to comply with legal process; (iii) to respond to requests from public and government authorities; (iv) to enforce our terms and conditions; (v) to protect our operations or those of any of our affiliates; (vi) to protect our rights, privacy, safety, or property, and/or that of our affiliates, you, or others; and (vii) to allow us to pursue available remedies or limit the damages that we may sustain.

**City of West Haven**  
**Business Lease/Rental Incentive Grant Program**  
**Grant Application**  
**Application Deadline: July 14, 2023**

Is your Business (check one of the following):

Landlord       Tenant

Business Name:		
Owner/Members:		
Business/Street Address:		
City:	State:	Zip Code:
Contact Name and Phone:	Website URL:	
Contact Email Address:		
Federal Employer Identification Number (EIN):	UEI#	
Month and year business/organization was incorporated/registered?	Month:	Year:
Years in West Haven:	Years at current location:	
Is your Lease an extension of an existing lease or a new lease? Please check one.		
Extension of Existing Lease <input type="checkbox"/> Date prior lease expired: _____		
New Lease <input type="checkbox"/>		
Business/Organization structure (sole proprietorship, LLC, corporation, etc.)		
Number of full-time equivalent employees (FTE) on January 1, 2019:		

Number of full-time equivalent employees (FTE) currently on payroll:
Describe your business and its products or services.
How many days a week is your business currently open to the public?

Was your business closed (partially or totally) during the pandemic for COVID-19 related reasons? <input type="radio"/> Yes <input type="radio"/> No
If yes, provide details of duration of closure (explain reason – state, local mandates, guidelines, staff shortages, etc.):

Provide a written statement describing the negative impact of the COVID-19 public health emergency to your business and identify how your grant request addresses the negative impact. Also describe any significant change in the way your business now operates due to COVID-19.

Provide Gross Income for the following years:

2019:

2020:

2021:

2022:

Is your business currently in "Good Standing" with the Connecticut Department of Revenue Services (DRS)?  Yes  No

Is your business current on all tax obligations to the Internal Revenue Service, the State of Connecticut, and the City of West Haven?  Yes  No

If no, please explain:

Outstanding liens or judgments?

If yes, please explain:  Yes  No

Is your business compliant with the Connecticut Department of Labor Office of Unemployment Assistance and all applicable state and federal employment laws and regulations, including but not limited to minimum wages, unemployment insurance, workers' compensation, and child labor?  Yes  No

If no, please explain:

List any other funding sources and amounts the business has applied for, is pursuing, and/or received (i.e., federal, state, or revitalization assistance - PPP loans, EIDL loans, Restaurant Revitalization grants, donations, etc.). Provide details as to program and amount.

Amount of Funding Request (Maximum of one month rent per year of lease term- maximum allowable equivalent to 7 months rent).

If you are a Landlord Applicant, Provide the following:

*Attach Executed Lease signed by Property Owner and Tenant (inclusive of Lease Term dates; Monthly Rental Fee; Rental Due Dates, Deposit Amounts, and other key terms, dates, or obligations).*

If you are a Tenant Applicant, Provide the following:

*Attach Executed Lease signed by Property Owner and Tenant (inclusive of Lease Term dates; Monthly Rental Fee; Rental Due Dates, Deposit Amounts, and other key terms, dates, or obligations).*



Please attach and submit the following:

- Completed Application
- Copy of Connecticut Department of Revenue Services Status Letter
- Copy of West Haven Business Trade Name Certificate, only if a DBA (filed with Town Clerk)
- CPA Issued Profit and Loss Statement 2019, 2020, 2021 and 2022 OR tax returns with redacted personal information
- Documentation supporting funding request

**Application Deadline July 14, 2023**

Submit completed application to:

**City of West Haven:  
Rick Spreyer – Procurement Director  
255 Main Street  
West Haven, CT 06516**

Affirmations and Acknowledgements

Submission of a request that meets the requirements of the Program, as well as any subsequent requirements, does not guarantee the award of ARPA funding and/or the support of the City of West Haven.

This application, any information submitted in support thereof and any award and agreement are public documents subject to the Freedom of Information Act.

The City of West Haven is relying on the accuracy of the application and all representations made by the Applicant.

The City of West Haven may request additional information, financial or otherwise, in considering and approving any application.

By checking “Yes”, you affirm and acknowledge that you have read and understand the above statements.

Yes  No

APPLICANT CERTIFICATION

THE UNDERSIGNED CERTIFIES THAT:

- a) The information contained in this document is true, complete and accurate;
- b) The applicant shall comply with all Federal, State, and Town laws and ARPA requirements including the terms and conditions set forth in the Formal Award Agreement; and
- c) Sufficient funds are available from non-ARPA sources to complete the project as described or complete the program by \_\_\_\_\_ if ARPA funds are allocated to the applicant.
- d) Requested funds will be used only for eligible purposes approved by the City.

e) I certify that I have the legal authority of the Applicant to submit this application.

\_\_\_\_\_  
Signature of Authorized Applicant Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name and Title



City of West Haven  
American Rescue Plan Act (ARPA)  
Support for Community Mental Health Grant Program

The City of West Haven is looking to expand access to mental health care in response to the increased demand for such services resulting from the negative impacts of COVID-19. The City is inviting providers of health services to apply for grant funds. The City has earmarked \$100,000 total for this grant program. Funding is provided by the American Rescue Plan Act (ARPA).

ARPA was enacted to provide local government funds to give direct aid to their communities to assist in the recovery from the pandemic.

The City is aware of the increased demand for services to address health problems emanating from the impact of the COVID-19 pandemic. The City is committed to assisting the community in receiving the care needed to recover from the health challenges caused or exacerbated by COVID-19.

Applicants/Health Service Providers should have the expertise and availability to assist with some or all the following health services; mental health being the primary focus. Services should include child and adult outpatient services, psychiatric evaluations and medication management, mobile crisis opioid services, case management and wraparound services, and other similar services for COVID-related health issues.

Applicants must meet the following requirements:

Eligibility Requirements

1. Applicant must be classified as either a Small Business or 501c3 Non-Profit Organization providing services within the City of West Haven, CT.
2. Organization must submit a completed application by \_\_\_\_\_.
3. Organization will be required to comply with all Federal, State and City rules and regulations associated with Federal ARPA funding.
4. The recipient(s) of the grant funds will be required to enter a contract with the City of West Haven and will receive funds based on a reimbursement basis. As a recipient of federal funds, you must complete certain financial, performance, and compliance reporting as required by the United States Treasury.
5. Grant Funds are required to be obligated by 12/31/2024 (executed vendor contracts or purchase orders in place), and fully expended by 12/31/2026.

6. The Applicant's Organization must have existed in January 2019 and is presently operational.
7. Small business definition: must have a minimum of 5 employees, and a maximum of 500 employees (defined as full-time W-2 employees).
8. US Treasury's ARPA definition of Nonprofit: 501c3 organizations and 501c19 organizations. The 501c3 classification includes a wide range of organizations with varying charitable or public service-oriented goals. 501c19 organizations include Veterans' organizations.
9. The small business or non-profit must demonstrate having experienced a negative economic impact resulting from the pandemic.

The business must be current on their annual business filing with the State of CT Secretary of State, or for sole proprietors, have filed a DBA certificate for their business with the West Haven City Clerk, showing a West Haven business address. The applicant must be current with all City Taxes at the time of award.

The non-profit must be registered with the State of CT and must be current in having filed all required State and Federal forms and reporting.

**Grant funds cannot be used to pay back taxes or any other government or organization-related debt, fee, or obligation, including credit card debt or any loans incurred by the organization**

**Application Deadline: 45 days from Date of Notice of Funding**

**To apply:**

A Notice of Funding and Opportunity and an application form are available on the City Web Site at:

**Non-Discrimination Statement**

In accordance with Federal civil rights law and City of West Haven/ U.S. Department of The Treasury (COWH/UST) civil rights regulations and policies, the COWH/UST, its Agencies, offices, and employees, and institutions participating in or administering COWH/UST programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by COWH/UST (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the City of West Haven Grants in Aid Office (Voice OR TTY relay service) at 203.937.3620 ext \_\_\_\_\_ or email to \_\_\_\_\_ . Additionally, program information may be made available in languages other than English.

**Privacy Statement** Subject to rules, regulations and laws regarding public records disclosure, the City will keep children's names, and family financial information private. If applicant or participant has special privacy needs---such as being party to a protective order or similar need--- please explain in the notes section of the application. In addition, we use and disclose Personal Information collected through the process as we believe to be necessary or appropriate: (i) under applicable law; (ii) to comply with legal process; (iii) to respond to requests from public and government authorities; (iv) to enforce our terms and conditions; (v) to protect our operations or those of any of our affiliates; (vi) to protect our rights, privacy, safety, or property, and/or that of our affiliates, you, or others; and (vii) to allow us to pursue available remedies or limit the damages that we may sustain.

ARPA Grant Assistance Program  
Support for Mental Health Grant Application

Organization Name:		
Owner/Members:		
Organization/Street Address:		
City:	State:	Zip Code:
Contact Name and Phone:		Website URL:
Contact Email Address:		
Federal Employer Identification Number (EIN):		UEI# (apply for UEI# in Sam.gov):
Month and year Organization was incorporated/registered?    Month:                      Year:		
Organization structure (sole proprietorship, LLC, corporation, Non-Profit, etc.)  If non-profit, indicate non-profit registration.		
Number of full-time equivalent employees (FTE) on January 1, 2019:		
Number of full-time equivalent employees (FTE) currently on payroll:		
Is your Organization currently open?    Yes <input type="checkbox"/> No <input type="checkbox"/>		
Amount of Funding Requested:		

Organizational History/Eligibility:

1. Please provide a Description of Organization's key programs and services (limit to 5).
2. What programs and services are you requesting ARPA funds for?
3. Current total number of clients served.
4. Estimated number of West Haven residents served.
5. Total number of locations.
6. Number of locations in West Haven.
7. Does the Organization have a history of providing mental health and/or substance abuse services?
8. Provide description of how public outreach will occur to educate the public about the intended program(s).



Specific Service/Program Requested for Funding Consideration		
client demographics:		
1. # of Unduplicated Clients Served (annually)	2. Representative Age Distribution (number of clients) (Age Groups)	3. % WestHaven Residents (of prior question - item #2) (Age Groups)
4. Average # of Visits/Service per client (annually)	0 - 17 _____	0 - 17 _____
	18 - 24 _____	18 - 24 _____
	25 - 44 _____	25 - 44 _____
5. Average Duration of Service _____ Months	45 - 64 _____	45 - 64 _____
	Over 65 _____	Over 65 _____
	Total _____	Total 100% _____
Expected Use of ARPA Funds: <ul style="list-style-type: none"> <li><input type="checkbox"/> Development of new service/program</li> <li><input type="checkbox"/> Maintenance of current service/program</li> <li><input type="checkbox"/> Expansion of current service/program</li> <li><input type="checkbox"/> Other _____</li> </ul>		Staff Resources Supporting Program: <ul style="list-style-type: none"> <li>_____ # Full-time</li> <li>_____ # Part-time</li> <li>_____ # Volunteers</li> <li>_____ Total</li> </ul>
<b>Budget:</b> Please provide a budget of expenses to operate each intended program inclusive of expenditures such as facility rental, provider salaries, supplies, etc. (Budget Template attached; provide 1 per program).		

Was your Organization closed (partially or totally) during the pandemic for COVID-19 related reasons?

Yes  No

If yes, provide details of duration of closure (explain reason – state, local mandates, guidelines, staff shortages, etc.):

Provide a written statement describing the negative impact of the COVID-19 public health emergency to your Organization and identify how your grant request addresses the negative impact. Also describe any significant change in the way your organization now operates due to COVID-19.

Describe the positive impact that you expect your project to have on the Community.  
Please include intended goals and outcomes.(i.e., Social, educational, economic, etc.)

Provide Gross Income for the following years:

2019:

2020:

2021:

2022:

Is your Organization currently in "Good Standing" with the Connecticut Department of Revenue Services (DRS)?  Yes\*  No

Is your Organization current on all tax obligations to the Internal Revenue Service, the State of Connecticut, and the City of West Haven?  Yes  No

If no, please explain:

Outstanding liens or judgments?  Yes  No

If yes, please explain:

Is your Organization compliant with the Connecticut Department of Labor Office of Unemployment Assistance and all applicable state and federal employment laws and regulations, including but not limited to minimum wages, unemployment insurance, workers' compensation, and child labor?  Yes  No

If no, please explain:

List any other funding sources and amounts the Organization has applied for, is pursuing, and/or received (i.e., federal, state, or revitalization assistance – PPP loans, EIDL loans, restaurant revitalization grants, donations, etc.) Provide details as to the program and the amount.

**BUDGET TEMPLATE (Complete 1 Template per Program)**

Description of Project:

Deliverables/Timeline:

Program expenditures to commence [insert date or timeframe] and be completed by [insert date or timeframe]

Category of Expenditure	Total
<i>Personnel (salaries – W-2)</i>	
<i>Fringe Benefits(as eligible under §200.430)</i>	
<i>Conferences/Travel (per GSA.gov rates)</i>	
<i>Equipment (over \$5,000 per item)</i>	
<i>Office/Project Supplies (under \$5,000 per item)</i>	
<i>Contracts for non-personnel expense</i>	
<i>Rent/Utilities</i>	
<i>Property, Liability &amp; other insurance</i>	
<i>Contract for auditing &amp; accounting services</i>	
<i>Other (under \$50,000 total)</i>	
<b>Total</b>	<b>\$</b>

Small Businesses applying, please attach and submit the following:

- Completed Application
- Copy of Connecticut Department of Revenue Services Status Letter
- Copy of West Haven Business Trade Name Certificate, only if a DBA (filed with Town Clerk)
- CPA Issued Profit and Loss Statement 2019, 2020, 2021 and 2022 OR tax returns with redacted personal information
- Documentation supporting funding request

Non-Profit organizations applying, please attach and submit the following:

- Completed Application
- Copy of Internal Revenue Service (IRS) 501c3 determination letter
- Copy of 990 forms filed with the IRS for 2019, 2020, 2021, and 2022.
- If not required to file 990 form or only file 990N postcard, copy of 2019, 2020, 2021 and 2022 balance sheets/income statements
- Documentation supporting funding request

Submit completed application to:

City of West Haven [Insert Address]

#### Affirmations and Acknowledgements

Submission of a request that meets the requirements of the Program, as well as any subsequent requirements, does not guarantee the award of ARPA funding and/or the support of the City of West Haven.

This application, any information submitted in support thereof and any award and agreement are public documents subject to the Freedom of Information Act.

The City of West Haven is relying on the accuracy of the application and all representations made by the Applicant.

The City of West Haven may request additional information, financial or otherwise, in considering and approving any application.

By checking "Yes", you affirm and acknowledge that you have read and understand the above statements.

Yes  No

#### APPLICANT CERTIFICATION

THE UNDERSIGNED CERTIFIES THAT:

- a) The information contained in this document is true, complete and accurate;

- b) The applicant shall comply with all Federal, State, and Town laws and ARPA requirements including the terms and conditions set forth in the Formal Award Agreement; and
- c) Sufficient funds are available from non-ARPA sources to complete the project as described or complete the program by \_\_\_\_\_, if ARPA funds are allocated to the applicant.
- d) Requested funds will be used only for eligible purposes approved by the City.
- e) I certify that I have the legal authority of the Applicant to submit this application.

\_\_\_\_\_  
Signature of Authorized Applicant Representative      Date

\_\_\_\_\_  
Printed Name and Title





**City of West Haven**  
**American Rescue Plan Act (ARPA)**  
**Support for Arts Community Grant Program**

The City of West Haven is committed to supporting the arts community by providing assistance in response to the negative effects from the COVID 19 pandemic.

The City is seeking to fund organizations related to the following:

- (1) The potential acquisition, construction, or renovation of an arts center site in/or around the general Campbell Avenue area.
- (2) Providing quality arts programming and services in the City of West Haven to the community.

The City is prepared to fund a total of \$500,000 provided by the Federal American Rescue Plan Act (ARPA). ARPA was enacted to provide local government funds to give direct aid to rebuild their communities, assisting in the recovery from the negative impacts of COVID 19.

The City recognizes the importance of rebuilding civic engagement in the arts by assisting with funding towards an arts center site and/or arts programming available to the public.

Applicants must meet the following requirements:

Eligibility Requirements

1. Applicant must be classified as either a Small Business or 501c3 Non-Profit Organization providing services within the City of West Haven, CT.
2. Organization must submit a completed application by \_\_\_\_\_.
3. Organization will be required to comply with all Federal, State and City rules and regulations associated with Federal ARPA funding.
4. The recipient(s) of the grant funds will be required to enter a contract with the City of West Haven and will receive funds based on a reimbursement basis. As a recipient of federal funds, you must complete certain financial, performance, and compliance reporting as required by the United States Treasury.
5. Grant Funds are required to be obligated by 12/31/2024 (executed vendor contracts or purchase orders in place), and fully expended by 12/31/2026.
6. The Applicant's Organization must have existed in January 2019 and is presently operational.

7. Small business definition: must have a minimum of 5 employees, and a maximum of 500 employees (defined as full-time W-2 employees).
8. US Treasury's ARPA definition of Nonprofit: 501c3 organizations and 501c19 organizations. The 501c3 classification includes a wide range of organizations with varying charitable or public service-oriented goals. 501c19 organizations include Veterans' organizations.
9. The small business or non-profit must demonstrate having experienced a negative economic impact resulting from the pandemic.

The business must be current on their annual business filing with the State of CT Secretary of State, or for sole proprietors, have filed a DBA certificate for their business with the West Haven City Clerk, showing a West Haven business address. The applicant must be current with all City Taxes at the time of award.

The non-profit must be registered with the State of CT and must be current in having filed all required State and Federal forms and reporting.

**Grant funds cannot be used to pay back taxes or any other government or organization-related debt, fee, or obligation, including credit card debt or any loans incurred by the organization.**

**Application Deadline: 45 days from Date of Notice of Funding**

**To apply:**

A Notice of Funding and Opportunity and an application form are available on the City Web Site at:

#### **Non-Discrimination Statement**

In accordance with Federal civil rights law and City of West Haven/ U.S. Department of The Treasury (COWH/UST) civil rights regulations and policies, the COWH/UST, its Agencies, offices, and employees, and institutions participating in or administering COWH/UST programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by COWH/UST (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the City of West Haven Grants in Aid Office (Voice OR TTY relay service) at 203.937.3620 ext \_\_\_\_\_ or email to \_\_\_\_\_ . Additionally, program information may be made available in languages other than English.

**Privacy Statement** Subject to rules, regulations and laws regarding public records disclosure, the City will keep children's names, and family financial information private. If applicant or participant has special privacy needs---such as being party to a protective order or similar need--- please explain in the notes section of the application. In addition, we use and disclose Personal Information collected through the process as we believe to be necessary or appropriate: (i) under applicable law; (ii) to comply with legal process; (iii) to respond to requests from public and government authorities; (iv) to enforce our terms and conditions; (v) to protect our operations or those of any of our affiliates; (vi) to protect our rights, privacy, safety, or property, and/or that of our affiliates, you, or others; and (vii) to allow us to pursue available remedies or limit the damages that we may sustain.

**City of West Haven**  
**ARPA Grant Assistance Program**  
**Support for Arts Community Grant Application**

Organization Name:		
Owner/Members:		
Organization/Street Address:		
City:	State:	Zip Code:
Contact Name and Phone:		Website URL:
Contact Email Address:		
Federal Employer Identification Number (EIN):		UEI# (apply for UEI# in Sam.gov):
Month and year Organization was incorporated/registered?    Month:                      Year:		
Organization structure (sole proprietorship, LLC, corporation, Non-Profit, etc.)  If non-profit, indicate non-profit registration.		
Number of full-time equivalent employees (FTE) on January 1, 2019:		
Number of full-time equivalent employees (FTE) currently on payroll:		
Is your Organization currently open?    Yes <input type="checkbox"/> No <input type="checkbox"/>		
Amount of Funding Requested:		
What will your organization be using funds towards? (A) or (B) or Both?		

A. Securing an Arts Center Site within the City of West Haven (Acquisition, Construction, Renovation)? Please provide a brief summary description.

B. Providing Arts Programming and Services to City of West Haven. Please provide a brief summary description .

A. For Organizations seeking funds for the Acquisition, Construction, or Renovation of an Arts Center:

1. Will the property be Acquired, Constructed, or Renovated?
2. Will the property be leased? If yes, please submit a copy of the lease along with property owner approval for any renovations or changes to the property.
3. Please provide a detailed description of the plan for development of the Arts Center Site.
4. What is the location/address of the property selected for development?
5. Please provide a detailed budget inclusive of timeframe for acquisition, construction, or renovation. (Budget Template attached).
6. How do you intend to pay for monthly operating costs to sustain the Arts Center Site after completion of development?

B. For Organizations seeking funds for providing Arts Programming and Services to the City of West Haven:

1. Please provide a detailed description of anticipated program(s) including anticipated dates of programs.
2. Provide a description of the intended participants/audience, including estimated number of people per program.
3. Provide location(s) where program(s) will take place.
4. Description of the artists, partners, or consultants to be involved in the program(s) and why they will be selected. Will need to follow Federal and Local procurement guidelines to contract the services of artists, partners, or consultants.
5. Provide description of how public outreach will occur to educate the public about the intended program(s).
6. Provide Budget of expenses to operate the intended program(s) inclusive of expenditures such as facility rental, instructors, supplies, etc. (Budget Template attached)

Was your Organization closed (partially or totally) during the pandemic for COVID-19 related reasons?

Yes  No

If yes, provide details of duration of closure (explain reason – state, local mandates, guidelines, staff shortages, etc.):

Provide a written statement describing the negative impact of the COVID-19 public health emergency to your Organization and identify how your grant request addresses the negative impact. Also describe any significant change in the way your organization now operates due to COVID-19.

Describe the positive impact that you expect your project to have on the Community. Please include intended goals and outcomes.(i.e., Social, educational, economic, etc.)

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2019:

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2021:

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Is your Organization currently in "Good Standing" with the Connecticut Department of Revenue Services (DRS)?  Yes\*  No

Is your Organization current on all tax obligations to the Internal Revenue Service, the State of Connecticut, and the City of West Haven?  Yes  No  
If no, please explain:

Outstanding liens or judgments?  Yes  No  
If yes, please explain:

Is your Organization compliant with the Connecticut Department of Labor Office of Unemployment Assistance and all applicable state and federal employment laws and regulations, including but not limited to minimum wages, unemployment insurance, workers' compensation, and child labor?  Yes  No  
If no, please explain:

List any other funding sources and amounts the Organization has applied for, is pursuing, and/or received (i.e., federal, state, or revitalization assistance – PPP loans, EIDL loans, restaurant revitalization grants, donations, etc.) Provide details as to the program and the amount.



**BUDGET TEMPLATE:**

Description of Project:

Deliverables/Timeline:

Program expenditures to commence [insert date or timeframe] and be completed by [insert date or timeframe].

Category of Expenditure	Total
<i>Personnel (salaries – W-2)</i>	
<i>Fringe Benefits(as eligible under §200.430)</i>	
<i>Conferences/Travel (per GSA.gov rates)</i>	
<i>Equipment (over \$5,000 per item)</i>	
<i>Office/Project Supplies (under \$5,000 per item)</i>	
<i>Contracts for non-personnel expense</i>	
<i>Construction/Renovation supplies</i>	
<i>Rent/Utilities</i>	
<i>Land Acquisition</i>	
<i>Property, Liability &amp; other insurance</i>	
<i>Contract for auditing &amp; accounting services</i>	
<i>Other (under \$50,000 total)</i>	
<i>Total</i>	\$

Small Businesses applying, please attach and submit the following:

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Submit completed application to:

City of West Haven [Insert Address]

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The City of West Haven is relying on the accuracy of the application and all representations made by the Applicant.

The City of West Haven may request additional information, financial or otherwise, in considering and approving any application.

By checking "Yes", you affirm and acknowledge that you have read and understand the above statements.

Yes  No

#### APPLICANT CERTIFICATION

THE UNDERSIGNED CERTIFIES THAT:

- a) The information contained in this document is true, complete and accurate;
- b) The applicant shall comply with all Federal, State, and Town laws and ARPA

requirements including the terms and conditions set forth in the Formal Award Agreement; and

- c) Sufficient funds are available from non-ARPA sources to complete the project as described or complete the program by \_\_\_\_\_, if ARPA funds are allocated to the applicant.
- d) Requested funds will be used only for eligible purposes approved by the City.
- e) I certify that I have the legal authority of the Applicant to submit this application.

\_\_\_\_\_  
Signature of Authorized Applicant Representative      Date

\_\_\_\_\_  
Printed Name and Title



**SECTION 23 5217 – STAINLESS STEEL FIRE TUBE CONDENSING BOILERS**

**PART 1 - GENERAL**

**1.1 RELATED DOCUMENTS**

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.
- B. Related Sections include the following:
  - 1. Division 23 Section "Gas Vents".
  - 2. Division 23 Section "Water Treatment for Closed-Loop Hydronic Systems".

**1.2 SUMMARY**

- A. Section includes gas-fired, stainless steel fire-tube condensing boilers with required trim and accessories for generating Heating Hot Water (HHW).

**1.3 ACTION SUBMITTALS**

- A. Product Data: For each type of product.
  - 1. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes for boilers.
  - 2. Include rated capacities, operating characteristics, and furnished specialties and accessories.
- B. Shop Drawings: For boilers, boiler trim, and accessories.
  - 1. Include plans, elevations, sections, and mounting details.
  - 2. Include details of equipment assemblies. Indicate dimensions, weights, loads, and required clearances, method of field assembly, components, and location and size of each field connection.
  - 3. Wiring Diagrams: Detail wiring for power, signal, and control systems and differentiate between manufacturer-installed and field-installed wiring.
  - 4. Plans and elevations and details of boiler venting and combustion air piping.
    - a. Verification of Venting System Compatibility: The boiler manufacturer shall confirm in writing that the product type, configuration, length, number of fittings, and sizing is acceptable to the heating appliance manufacturer, and is full

compliance with the appliance's UL listing and the appliance manufacturer's recommendations. Coordinate with the requirements of Division 23 Section "Gas Vents."

#### 1.4 INFORMATIONAL SUBMITTALS

- A. Certified Sizing Calculations: Boiler manufacturer shall certify venting system sizing calculations. The boiler manufacturer shall furnish the exact operating characteristics and requirements of the boiler equipment to the venting system factory representative so that vent sizing calculations may be performed.
- B. Source Quality-Control Reports: Manufacturer shall supply copies of the Test Fire Report, including fuel/air settings and combustion test results.
- C. Field Test Reports: This shall include startup, combustion, and functional test reports. Indicate and interpret test results for compliance with performance requirements. Submit completed manufacturer's startup checklists.
- D. Sample Warranty: For special warranty.

#### 1.5 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For boilers to include in emergency, operation, and maintenance manuals. Include parts list, maintenance guide, and wiring diagrams for each boiler.

#### 1.6 CHEMICAL TREATMENT SYSTEMS SUMMARY

- A. Provide all material and equipment for cleaning and flushing piping systems, filling the system, and providing water treatment chemicals and miscellaneous treatment equipment for piping systems.
  - 1. All work described herein equally applies to any existing hydronic hot water piping as it does to new hydronic hot water piping systems and components and equipment.
  - 2. Work shall include evaluating the specific requirements of proposed boilers and ensuring that the system conditions strictly comply with all recommendations of the boiler manufacturer.
    - a. Ensure that the chosen treatment is appropriate and certified by the boiler manufacturer.
    - b. The chemical treatment manufacturer shall furnish a guarantee that the treatment, when applied according to the manufacturer's recommendations, will not cause harm to the boiler, pumps, piping, and other components of the hydronic boiler system.

3. Initial Fill Requirements: Provide naturally soft water (i.e. not DI or RO water) for the filling of the system. Make up water pH shall be between 7.0 and 8.5.
  - a. Artificial Softness: Do not use artificially softened water to fill the system. Artificial softening agents generally use salt, which creates a chloride water chemistry, a major contributor to the corrosion of the types of metals used in hydronic systems. Elevated salt levels also contribute to higher conductivity levels, another undesirable characteristic in hydronic systems.
  - b. The Contractor shall include the cost of providing off-site water meeting these requirements in his bid. Should the Contractor demonstrate to the Architect / Engineer that the on-site water meets the requirements for the initial fill by way of water test results, the right to use on-site water may be granted if approved by the Architect / Engineer, and an acceptable credit to the Owner is also proposed.
4. Achieve the following final system water quality requirements for the *Basis of Design* boiler, in addition to the requirements in Division 23 Section "Water Treatment for Closed-Loop Hydronic Systems":
  - a. Total Hardness: Less than 80 ppm.
  - b. Chloride: Less than 125 ppm.
  - c. Conductivity: Less than 1000  $\mu$ S.
  - d. pH: Between 8.3 and 9.5.
  - e. Oxygen: Less than 250 ppb (parts per billion).
  - f. Total Iron / Copper: Less than 5 ppm.
  - g. Total Dissolved Solids: Less than 500 ppm.

#### 1.7 QUALITY ASSURANCE

- A. The equipment shall fit within the allocated space, leaving ample allowance for maintenance and inspection.
- B. NFPA Compliance: Install gas-fired boilers in accordance with current applicable codes that may include NFPA code 54 "National Fuel Gas Code".
- C. Boilers shall be fully factory test fired prior to shipment.
- D. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.
- E. Listing and labeling: Provide products specified in this Section that are listed and labeled.

1. The Terms "Listed" and "Labeled": As defined in the "National Electrical Code," Article 100. Listing and Labeling Agency Qualifications: A "Nationally Recognized Testing laboratory" (NRTL) as defined in OSHA Regulation 1910.7.
- F. UL Compliance: Test boilers for compliance with UL 795. Boilers shall be listed and labeled by a testing agency acceptable to authorities having jurisdiction.
- G. The boiler manufacturer shall be an ASME certified company, and shall have a current ASME certificate.
- H. ASME Compliance: Fabricate and stamp boilers according to ASME Boiler and Pressure Vessel Code, Section IV, "Heating Boilers."
  1. The boiler shall bear the ASME "H" stamp for no less than 125 psi working pressure and shall be National Board listed.
- I. CSD-1/ FM Global Compliance: Gas train and controls shall comply with ASME CSD-1 "Controls and Safety Devices for Automatically Fired Boilers", and the requirements of FM Global.
- J. Conform to ANSI/ASME SEC 4 and ANSI/AGA Z21.13 "Standard for Gas-Fired Low Pressure Steam and Hot Water Boilers".
- K. Boilers shall be AGA Certified.
- L. Performance Testing: Test and label boilers for efficiency to comply with AHRI 1500.
- M. DOE Compliance: Minimum efficiency shall comply with current, applicable federal regulations.

#### **1.8 WARRANTY**

- A. General Warranty: The special warranty specified in this Article shall not deprive the Owner of other rights the Owner may have under other provisions of the Contract Documents and shall be in addition to, and run concurrent with, other warranties made by the Contractor under requirements of the Contract Documents. Boiler vendor/service company shall provide one (1) year of warranty parts and labor.
- B. Special Warranty: Manufacturer agrees to repair or replace components of boilers that fail in materials or workmanship within specified warranty period.
  1. Damage due to Thermal Shock: Prorated Lifetime from date of Substantial Completion
  2. Pressure Vessel Leakage and Heat Exchanger Damage or Corrosion: Prorated 15 years from date of Substantial Completion
  3. Other Materials: Non-prorated 1 year from date of Substantial Completion.



**1.9 COORDINATION**

- A. Coordinate size and location of concrete housekeeping bases. Base construction is specified in Division 23 Section "Common Work Results for HVAC".

**1.10 EXTRA MATERIALS**

- A. Provide enough neutralizing agent for one full refill of all neutralizing traps provided.

**PART 2 - PRODUCTS**

**2.1 MANUFACTURERS AND BIDDING**

- A. The Bidding Contractor and Boiler Manufacturer Representatives shall verify during the bidding process, that the boiler being proposed for use as the basis for the Contractor's bid price meets and accommodates all of the performance and operating parameters and system configuration requirements of the Contract Documents.
- B. Manufacturers: Subject to compliance with the project requirements, provide products by one of the following:
  - 1. Lochinvar - "Crest with HellCat Combustion Technology" - Basis of Design
  - 2. Fulton - "Endura+"
  - 3. RBI - "Flexcore"
  - 4. Thermal Solutions - "Artic 6000"

**2.2 FORCED-DRAFT, STAINLESS STEEL FIRE-TUBE CONDENSING BOILERS**

- A. Description: Factory-fabricated, -assembled, and -tested, fire-tube condensing boiler with heat exchanger sealed pressure tight, built on a steel base, including insulated jacket; flue-gas vent; combustion-air intake connections (fully sealed combustion); water supply, dual returns, and condensate drain connections; and controls. Each boiler shall be assembled with required wiring as a self-contained unit. Water-heating service only.
- B. Mounting Base: For securing boiler to concrete base.
- C. Condensing Heat Exchanger: Tube and tube sheet and all other fireside surfaces to which condensing flue gases may be exposed shall be constructed of stainless steel of one of the following types: Duplex (with two-phase microstructure with both ferritic and austenitic grains), or Type 316L, or Type 439.
- D. Pressure Vessel: Carbon or stainless steel with welded heads and tube connections.

- E. Maximum Boiler Supply Water Temperature: No less than 185 deg. F., with no limitations imposed by the venting system provided.
- F. Return Water Temperature Rating: The boiler shall be capable of receiving return water as low as 50 deg. F. without risk of thermal shock.
- G. Burner: Natural gas, forced draft, premix design.
  - 1. Fully modulating control with minimum 10:1 turndown.
    - a. The temperature control differential on the packaged boiler controls shall be adjustable to recognize the specific level of burner turndown control provided by the burner.
    - b. The burner shall incorporate a electronically linked modulating blower and/or modulating air damper and modulating gas valve, complete with a temperature and pressure compensated fuel and air mass flow metering system, or a stack O2 sensor and O2 compensation system (i.e. "O2 trim"), to ensure the desired air/fuel ratio is maintained at all operating conditions. Burners with mechanically linked air and fuel regulators are not acceptable.
    - c. The burner shall control the air fuel ratio throughout the entire modulating range to produce a stack O2 concentration between 3% and 7% (i.e. between 15% and 45% excess air).
      - 1) In addition, burners that utilize higher levels of excess air to affect the required turndown are not acceptable. If required, the unit turndown ratio on the boilers shall be adjusted through the unit packaged controls to comply with the above maximum excess air requirement, however the functional turndown ratio that results shall not be less than that specified above. Boilers not meeting both the maximum excess air ratio and turndown requirements specified herein will not be acceptable.
  - 2. Flue gas NOx emissions shall not exceed 20 ppm corrected to 3% O2 over the entire operating range when firing natural gas.
- H. Blower: Centrifugal fan to operate during each burner firing sequence and to pre-purge and post-purge the combustion chamber. Fan shall be variable speed, or shall incorporate a modulating air damper.
  - 1. Motors: Comply with NEMA designation, temperature rating, service factor, and efficiency requirements for motors specified in Section 230513 "Common Motor Requirements for HVAC Equipment."
  - 2. Motor Sizes: Minimum size as indicated; if not indicated, large enough so driven load will not require motor to operate in service factor range above 1.0.

- I. Gas Train: FM Global and ASME CSD-1 compliant; with manual shut-off, manual reset low and high pressure safety switches, high turndown lock-up type regulator as specified below, dual motorized gas valves, pressure test ports, and manual leak checking gas valve.
  - 1. The boiler shall be capable of operating with entering gas pressure range as shown in Schedule at the entering side of the gas train.
  - 2. High Turndown Gas Regulator: Furnish, as part of the boiler package, a high turndown gas pressure regulator for installation by Contractor on the gas branch piping to each individual boiler, or the regulator shall be a part of the factory gas train package. The regulator shall be 100% bubble-tight lock up type suitable for up to 2 psig inlet gas pressure, and shall have a minimum 500:1 turndown ability. The regulator shall have an external vent limiter so that external venting is not required, and shall have an adjustable outlet pressure range of 2" to 14" w.c. The regulator shall be adjusted for an outlet pressure equal to the lowest recommended by the boiler manufacturer + 2" w.c.
  - 3. The regulators should be located so there is at least 10 feet of gas piping between the regulator and the connection to the boiler gas train.
- J. Ignition: Direct-spark, hot surface, or intermittent proven pilot type ignition with 100 percent main-valve shutoff with ionization probe (i.e. flame rod) or UV-scanner flame supervision. Standing pilot ignition is not acceptable.
- K. Casing:
  - 1. Jacket: Sheet metal, with snap-in or interlocking closures.
  - 2. Control Compartment Enclosures: NEMA 250, Type 1A.
  - 3. Finish: Protective paint or powder coat finish.
  - 4. Insulation: Minimum 2-inch thick, mineral-fiber or polyurethane-foam insulation surrounding the heat exchanger.
  - 5. Vent and Combustion-Air Connections: Inlet and vent duct collars.

## 2.3 TRIM AND ACCESSORIES

- A. Include devices sized to comply with ASME B31.9.
- B. Aquastat Controllers: Operating, firing rate, and high limit.
- C. Safety Relief Valve: ASME rated, for a relief pressure of 115 psig.
  - 1. If the boiler is only made available from the factory with relief valve with a setting higher than 125 psig, the Contractor shall provide a relief valve rated for the peak input of the entire boiler system on the main supply header downstream of all boilers, sized and set for 115 psig relieving pressure.

- D. Boiler Air Vent: Automatic, with a manual valve on the inlet, and the outlet of the air vent piped to the nearest floor drain.
- E. Boiler Drain Valve: NPS 3/4 hose-end ball valve.
- F. Condensate Neutralizing Kit: Low profile design constructed of corrosion resistant materials. Tank shall incorporate baffles designed to channel flow thoroughly for complete neutralization, integral bypass to prevent condensate backflow into appliance. NPT connections with unions for connection to drain piping. Include initial charge of neutralizing agent. Size tank to suit the boiler size provided and its maximum projected condensing rate. Provide one dedicated tank per boiler.
- G. Motorized Vent Damper for Common Venting Installations: Manufacturer's standard two-position damper and actuator installed in individual boiler venting. The damper motor shall be wired to and controlled by the respective boiler's control panel.

## 2.4 CONTROLS

- A. Each boiler shall be provided with its own local controller that can:
  - 1. Operate the boiler through necessary control sequences without the need for control from a central Building Automation System (BAS).
  - 2. Allow communication and control operation between the boilers providing HHW to the same heating system.
  - 3. Provide control and monitoring capability to a central BAS, either with built-in capability, or through the boiler manufacturer's optional communications gateway interface to the existing BAS.
- B. Refer to Section 230900 for the building automation system requirements. Refer to the Drawings and Section 230993 for the control sequences of operation.
  - 1. Coordinate between the factory-provided controls and the work of the DDC system provider / sub-contractor to achieve the required control sequences of operation and points available through the DDC system.
- C. Boiler Controls User Interface: LCD display with keypad, or touchscreen. Multiple status and configuration screens shall be available for easy interpretation of the hydronic loop status and simplified control configuration of the multiple hydronic boiler system. Screens available shall include:
  - 1. Outdoor Reset Configuration
  - 2. Setback Schedule
  - 3. Lead/Lag Configuration
  - 4. Boiler Configuration

5. System Status
  6. Alarm Status
  7. Alarm History
  8. System supply water setpoint mode adjustment capabilities shall be included and the setpoint mode shall be field adjustable at the user interface. Available setpoint modes shall include:
    - a. Internally programmed outdoor air reset schedule.
    - b. Remote setpoint adjustment via 4-20mA or 0-10 VDC signal.
    - c. BAS communication.
    - d. Manual.
  9. Setback scheduling.
  10. Collection of Trending Data.
  11. BAS Interface (see additional requirements below).
  12. Reporting of Alarm Status and History.
  13. On-Off control of primary (boiler) pumps associated with each boiler / boiler module.
- D. Boiler operating controls shall include the following devices and features:
1. Control transformer, factory wired from the unit single-point power connection.
  2. Set-Point Adjustment: All set points and internal operating parameters shall be adjustable manually at the user interface.
  3. Sequence of Operation: Electric, factory-fabricated and field-installed panel to control burner firing rate to provide the following stand-alone temperature control functions:
    - a. Supply Water Temperature Setpoint Control: Provide the following options:
      - 1) Reset supply-water temperature setpoint inversely with outside-air temperature. Reset parameters shall be fully adjustable.
      - 2) Fixed supply-water temperature setpoint, entered manually.
      - 3) Fixed supply water temperature setpoint, reset by way of a 0-10VDC or 4-20mA external control signal.
    - b. Each boiler shall energize an associated primary pump when the boiler burner is called to fire; and de-energize the pump when the burner is no longer firing, after an appropriate time delay.

- c. Include automatic, alternating-firing sequence for multiple boilers to ensure maximum system efficiency throughout the load range and to provide equal runtime for boilers. Refer to 'Boiler System Master Controller' paragraph below.
- E. Burner Operating Controls: To maintain safe operating conditions, burner safety controls limit burner operation.
1. High Cutoff: Manual reset stops burner if operating conditions rise above maximum boiler design temperature.
  2. Low-Water Cutoff Switch: Electronic probe shall prevent burner operation on low water. Cutoff switch shall be manual-reset type.
  3. Blocked Inlet Safety Switch: Manual-reset pressure switch field mounted on boiler combustion-air inlet.
  4. Audible Alarm: Factory mounted on control panel with silence switch; shall sound alarm for above conditions.
  5. Flame Safeguard Control.
  6. Differential Pressure Switch: To sense airflow to the burner.
- F. Boiler System Master Controller: For control of multiple boilers serving the same hydronic loop. The controller shall be used to maximize efficiency for the boiler plant.
1. The Master Controller shall be an individual boiler controller to perform the specified integrating functions described herein.
    - a. The Master Controller shall be a microprocessor based process controller with a graphical user interface.
  2. The Master Controller programming shall support automatic, alternating-firing sequence for multiple boilers to ensure maximum system efficiency and minimum boiler start/stops throughout the load range, and to provide equal runtime for boilers. Operating hydronic boilers at lower firing rate levels provides significant efficiency gains, however additional boilers shall not be enabled until the system load is sufficient to prevent rapid short-cycling of the recently enabled lag boiler. The hydronic boilers shall be controlled as follows to maximize their operating efficiency:
    - a. The boiler sequencing system shall stage operation of the hydronic boilers based on the difference between the actual hydronic loop supply temperature and the outdoor air reset hydronic loop supply temperature setpoint. The setpoint value shall be provide to the sequencer by way of an analog output signal from the DDC system.
    - b. When a requirement for heat is determined by the boiler sequencing system based on a fall in hydronic loop temperature, the lead boiler shall be initially energized and its firing rate shall be at minimum fire.
    - c. If the hydronic loop temperature continues to decrease, the boiler sequencing system shall increase the fire of the lead boiler till the firing rate of that boiler is at least 2X

- (twice) that of the minimum firing rate, and upon a further rise in demand, the sequencer shall enable a lag boiler. When the first lag boiler is energized, it shall initially operate at low fire. On continued a rise in heating demand, the two (2) boilers shall modulate together to satisfy demand.
- d. Once the firing rate of both of the enabled boilers has reached no less than 1.5 x the minimum firing rate, the second lag boiler (i.e. the third boiler) may be enabled.
  - e. A third lag boiler (i.e. the fourth boiler) shall not be enabled till the three (3) currently enabled boilers are each at no less than 1.33X the minimum firing rate. The fourth lag boiler (i.e. the fifth boiler) shall not be enabled till the four (4) currently enabled boilers are each at no less than 1.25X the minimum firing rate. The pattern shall continue for as many boilers present in the system.
  - f. Once all of the hydronic boilers are enabled and additional heat is required, the boiler sequencing system shall release the boilers to modulate. The boilers shall modulate together as a single unit to keep the hydronic boiler system at the lowest possible overall firing rate, while satisfying the building load demands and preventing short-cycling.
  - g. As the hydronic loop temperature increases, the boiler sequencing system shall decrease the firing rate of the hydronic boilers to maintain the hydronic loop temperature. If all of the hydronic boilers are at low fire and the hydronic loop temperature continues to rise, the boiler sequencing system shall begin to stage the boilers off. The first lag boiler stage energized shall be the last stage to be disabled until such time as the lead-lag order designations are reset by the sequencer (see below). The hydronic boilers shall continue to be disabled by the boiler sequencing system based on the temperature rise of the hydronic loop.
  - h. The lead boiler is disabled when the hydronic loop supply temperature rises to a user-selectable value referenced around the hydronic loop setpoint (+5 deg. F. recommended), and is re-enabled when the hydronic loop supply temperature falls below setpoint by a user-selectable value (-5 deg. F. recommended).
  - i. The boiler sequencing system shall include automatic rotation of the lead boiler based on a user configured lead boiler cycle count or run hours, whichever setting occurs first.
  - j. When the lead cycle or run hours' rotation value is reached, the boiler sequencing system shall assign each boiler's position in the lead/lag sequence based on their previous operating history. Boiler sequencing systems that simply rotate the lead position to the next boiler in the sequence shall not be acceptable due to their ineffective ability of maintaining an even cycle count across all of the boiler stages in the hydronic loop.
  - k. The boiler sequencing system shall stage the boilers based on a PID generated control variable value. The Proportional, Integral and Derivative values shall be user-defined through the Lead/Lag Configuration screen. Each lag boiler stage shall be enabled and disabled based on a user-defined control variable percentage.

Properly tuned loops shall provide temperature control accuracy up to +/- 2°F, based on load demand.

- l. Lead boiler start and stop parameters shall be user-defined through the touchscreen operator interface. A manual reset parameter shall allow the proportional band to be shifted around the defined system loop supply setpoint.
  - m. In addition to the firing rate restrictions on boiler staging described above, a user-defined time delay parameter shall be provided that delays enabling and disabling of the lag boiler stages. This further assist in decreasing rapid on-off cycling of the lag boiler stages when the building load is close to being satisfied.
  - n. The boiler sequencing system shall have the ability to monitor the outlet temperature of each hydronic boiler in the system. If the boiler outlet temperature exceeds setpoint by a user-defined amount, the boiler sequencing system shall automatically lower the firing rate of the boiler to help prevent a high limit trip at the boiler. As the boiler outlet temperature decreases below a defined variable, the boiler sequencing system shall allow the firing rate of the boiler to increase.
- G. Building Automation System Interface: Factory-install hardware and software to enable building automation system to monitor, control, and display boiler status and alarms.
1. Hardwired Points: Provide the following hard-wired points between the boiler control system and the BAS. Communication points through the BAS interface specified below shall not substitute for the listed hardwired points.
    - a. Monitoring:
      - 1) On/off status (one for each boiler)
      - 2) Common trouble alarm. (one for each boiler)
    - b. Control:
      - 1) System on/off operation.
      - 2) System hot-water-supply temperature set-point adjustment and/or hot water supply temperature reset.
  2. A communication interface with building automation system shall enable building automation system operator to remotely control and monitor the boiler from an operator workstation. Control features available, and monitoring points displayed, locally at boiler control panel shall be available through building automation system.
    - a. Coordinate with the DDC system supplier / sub-contractor on which specific gateway / protocol shall be provided (BACnet, LonWorks, N2, Modbus RS-485) Coordinate during the bidding period with the specified DDC system sub-contractor(s) / supplier(s). If the DDC system for the project is a competitive bid with no formal alternates for various suppliers, BACnet MS/TP shall be assumed.



- H. **Manufacturer's Remote Monitoring, Analysis, and Diagnostics Service:** Internet-based service providing real-time remote monitoring of system parameters and analysis and diagnostics of the overall system performance through an internet connection made to the boiler system master controller. Data shall be transferred to web-based software that provides visual boiler system feedback through a dashboard that allows viewing of real time data, including temperatures, firing rates, boiler set points, service logs, run hours, number of burner cycles, and faults /alarms from any internet connected device. The software shall send email and cell phone text alerts for out-of-specification operation, recommended adjustments, and service needs. Device application software for connection to the service shall be free.
1. **Security Features:**
    - a. Data shall only travels from the equipment to the cloud via an encrypted communications channel.
    - b. User authentication shall require a username and password, and an account shall be locked following multiple failed login attempts.
    - c. Access control shall be role-based, matching the user's job responsibility to available data and actions.
  2. **Duration:** Provide no less than two (2) years of access to the service, or as long as is required to receive the special warranty specified in this Section, whichever is longer. Ongoing access to the service shall be thereafter available to the Owner for additional cost.
  3. **Connection Requirements:** Coordinate network connection requirements with the Owner's IT staff or the Division 27 Contractor. The physical layer shall be a standard CAT 5, 5e, or 6 Ethernet cable terminated with an RJ-45 connector at the boiler system master controller. Communication shall be over IT industry standard networks and protocols.

## 2.5 ELECTRICAL POWER

- A. **Single-Point Field Power Connection:** Factory-installed and -wired switches, motor controllers, control transformers, and other electrical devices necessary shall provide a single-point field power connection to boiler.
1. House electrical components in NEMA 250, Type 1 enclosure.
  2. Wiring shall be numbered and color-coded to match wiring diagram.
  3. Install factory wiring outside of an enclosure in a raceway.
  4. Field power interface shall be to a non-fused lockable disconnect switch provided by the boiler manufacturer. If the manufacturer does not offer such a switch as factory equipment, a loose switch shall be furnished by the Division 23 Contractor to the Division 26 Contractor for field installation. Switch installation and additional wiring costs shall be borne by the Division 23 Contractor.

5. Factory-provide branch power circuit to each motor and to controls with a circuit breaker. Provide each motor with overcurrent protection.

## 2.6 VENTING AND COMBUSTION AIR INTAKE

- A. Provide a complete combustion air and venting system that meets all requirements and recommendations of the boiler manufacturer.
- B. Refer to Division 23 Section "Gas Vents" for venting materials and requirements.
- C. Vertical Rooftop or Sidewall Combustion-Air Intake: Complete system, using Type 304 stainless steel outdoor air ductwork, inlet air coupling, and sealant. Intake shall be protected from rainfall and foreign material entry with elbows and 1/2" stainless steel mesh bird screen. Combustion air ductwork shall be insulated as specified for outdoor air ductwork.
  1. CPVC or Polypropylene (PP) pressure piping and fittings, with solvent welded joints, for sizes up to 8", may be used in lieu of metallic ductwork ONLY where acceptable to the boiler manufacturer and the intake piping is not routed through an air plenum.

## 2.7 EMERGENCY SHUTDOWN SYSTEM

- A. Furnish and install at each exit from the boiler room, a break-glass push button station equal to Pilla 'ST120' Series. The stations shall be located with the general intent to locate them just outside each exit door from the boiler (not inside), except for exterior doors or unsecured locations where the switch would be subject to tampering, where the switch shall be located inside, immediately adjacent to the door, on the non-hinge side. Review final locations with the Engineer prior to installation.
  1. The stations shall have NEMA 1 enclosure for interior station locations, and NEMA 3R, 4, or 4X for exterior station locations. Enclosure shall be flush mount type where installed in a stud wall. Surface mount is acceptable where installed on masonry walls.
  2. The station shall have bright red finish, hammer with attaching chain or cable, and a nameplate reading "EMERGENCY BOILER SHUT-DOWN" and "BREAK LENS – PUSH BUTTON".
  3. Station contacts shall be rated for no less than 10A continuous and switching duty.
  4. The break-glass stations shall have a push-pull maintained operator.
- B. Break-glass stations shall be series wired to a multi-pole relay in a wall-mounted NEMA 1 enclosure. The relay contacts shall be wired to a normally-closed automatic gas valve installed on the main fuel supply piping serving the room so that the fuel source to all fuel burning equipment in the room (boilers, water heaters, etc.) is immediately cut-off upon any one station switch being pushed. The valve shall automatically power open upon reset of the system at the pushbutton, or whenever power is restored after a power outage.

1. [Coordinate with the Division 22 the requirements for the automatic natural gas cut-off valve. The valve shall be furnished and installed by Division 22.]
  2. The automatic valve shall be wired and controlled by the Division 23 Contractor as herein described (both power and control wiring).
- C. Carbon Monoxide (CO) Monitor: In addition to the shutdown system being manually activated through the break-glass stations, the CO monitor shall automatically activate the system upon a rise in space CO concentration above the high limit level. The monitor shall be as herein specified.
- D. Control relay(s) shall be provided in order to energize a set of Edwards '125LED' series beacons (or approved equal) upon activation of the shutdown system. The relays shall be housed in a NEMA 1 enclosure in the mechanical room.
1. The beacons shall have a flashing LED light in an amber color lens.
  2. A beacon shall be located near the slab/ceiling above at a point relatively common to all equipment in the boiler room, and approximately 7'-6" above the finished floor directly above each break glass station.
- E. All power and control wiring work for the shut-down system shall be provided by Division 23 using a single 120V power source terminated at the relay panel, as shown on the Electrical Drawings. Provide a 24V control transformer as required. All wiring work shall comply with all applicable Division 26 provisions.

## **2.8 SOURCE QUALITY CONTROL TESTING**

- A. Burner and Hydrostatic Test: Factory adjust burner to eliminate excess oxygen, carbon dioxide, oxides of nitrogen emissions, and carbon monoxide in flue gas and to achieve combustion efficiency; perform hydrostatic test.
- B. Test and inspect factory-assembled boilers, before shipping, according to the ASME Boiler and Pressure Vessel Code.

### HEATING HOT WATER BOILER SCHEDULE

TAG	SERIES	MODEL NUMBER	BASIS OF DESIGN	TYPE	MIN THERMAL EFFICIENCY (%)	OUTPUT		FUEL OIL		GAS		HYDRONIC PERFORMANCE						FLUE DIAMETER		BOILER ELECTRICAL		ADDITIONAL NOTES	
						MBH	NET (MBH)	TYPE	INPUT (GPH)	TYPE	INPUT (MBH)	INPUT (MBH)	TYPE	PRESSURE RANGE (IN W.C)	MAWP/MAWT (PSIG/FT)	RELIEF VALVE SETTING (PSIG)	FLUID	LIFT (FT)	EWT (FT)	FLOW RATE (GPM)	MAX FPD (FT FLUID)		(IN)
B-1--2	POOL SPACES	FCB4000	LOCHRVAR CREST HELLCAT	FIRE TUBE COND	87	3480	3026	N/A	-	NATURAL GAS	4000	4 - 11	125/210	XK	40% PG	140	100	185	6.9	12	480/3/60	7.5	1
B-3--4--5	MAIN SPACES	FCB8000	LOCHRVAR CREST HELLCAT	FIRE TUBE COND	87	5220	4437	N/A	-	NATURAL GAS	6000	4 - 11	125/210	XK	40% PG	140	100	282	10.9	18	480/3/60	8.8	1

**ADDITIONAL NOTES:**

- PROMOTE OVERSIZED GAS TRAIN FOR LOWER INLET GAS PRESSURE.

**GENERAL NOTES**

- 1 MBH = 1,000 BTU/H = 1 MBH
2. INPUT ASSUMES OIL HEAT CONTENT 138,000 BTU/GAL



Corporate Headquarters:  
 100 North Elm Street • Waterbury, CT 06702  
 Phone: 203-758-3641 • Fax: 203-753-4317

# Quotation

Quoted By: TORRCO - COMMERCIAL HEATING SUPPLY  
 25 RACHEL DRIVE  
 STRATFORD, CT 06615-6411  
 203-386-1611 Fax 203-378-9801

QUOTE DATE	QUOTE NUMBER
06/23/23	S7293311
Quoted By	PAGE NO.
Tony P. Berlinger 203-814-3106 tberlinger@torrco.com	1

Quoted To: WEST HAVEN BOARD OF EDUCATION Ship To: WEST HAVEN BOARD OF EDUCATION  
 355 MAIN ST P.O. BOX 26010  
 WEST HAVEN, CT 06516-4343 255 MELOY ROAD  
 WEST HAVEN, CT 06516-8010

JOB REFERENCE		ORDERED BY	CUSTOMER NUMBER	
west haven schools		FRANK	136604	
TERMS		SHIP DATE	FREIGHT	
Net Due in 30 Days		07/19/23	Included	
ORDER QTY	PART NO	DESCRIPTION	Unit Price	Net Price
2ea	1687691	FCB4000N - Lochinvar Crest Boiler with HELLCAT Combustion Technology 4000000 BTUH Input Natural Gas 96.0% Thermal Efficiency (AHRI) Hellcat Combustion Technolgy featuring RealTime O2 Trim Advanced Modulating Burner Design with 20:1 Turndown   Direct Spark Ignition Low-NOx Operation Vertical Wave 316L Fire-Tube SS ASME Heat Exchanger 160 PSIG WP 4-Inch Flanged Water Connections Primary/Secondary or Full Flow Variable Primary Applications 25-350 GPM with Low PD Neg. Reg. Combustion 4.0-Inch Minimum Standard GE GAP/CSD-1/FM High and Low Gas Pressure Switches with Manual Reset Low Water Cut-Off with Manual Reset Cat IV 100 FT Intake CPVC/Polypropylene or CPVC Polypropylene or AL29-4C Venting up to 100ft 12-inch Air Inlet and Vent 120-1-60 Smart System Operating Control with 10-Inch LCD Con-X-us Modbus and BACnet MSTP protocols Standard 10-Year Limited Warranty on Heat Exchanger BACnet MSTP Protocol ** THIS ITEM MAY NOT BE RETURNED **	75853.00	151706.00
2ea	1734420	^100277760 FBN4000 LOCHINVAR	4438.00	8876.00

\*\*\* Continued on Next Page \*\*\*



Corporate Headquarters:  
100 North Elm Street • Waterbury, CT 06702  
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# Quotation

Quoted By: TORRCO - COMMERCIAL HEATING SUPPLY  
25 RACHEL DRIVE  
STRATFORD, CT 06615-6411  
203-386-1611 Fax 203-378-9801

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06/23/23	S7293311
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Tony P. Berlinger 203-814-3106 tberlinger@torrco.com	2

Quoted To: WEST HAVEN BOARD OF EDUCATION Ship To: WEST HAVEN BOARD OF EDUCATION  
355 MAIN ST P.O. BOX 26010  
WEST HAVEN, CT 06516-4343 255 MELOY ROAD  
WEST HAVEN, CT 06516-8010

JOB REFERENCE		ORDERED BY	CUSTOMER NUMBER	
west haven schools		FRANK	136604	
TERMS		SHIP DATE	FREIGHT	
Net Due in 30 Days		07/19/23	Included	
ORDER QTY	PART NO	DESCRIPTION	Unit Price	Net Price
2ea	1374578	OPTIONAL VARIABLE SPEED PUMP FOR FBN4000 BOILER. 208/230 SINGLE PHASE MOTORS SIZED FOR 40 DEGREE DELTA. WEIGHT APROX. 100 POUNDS EACH. ** THIS ITEM MAY NOT BE RETURNED ** 100289582 LOCHINVAR NEUTRA-SAFE CN6T CONDENSATE NEUTRALIZATION KIT 2.5-6.0 MILLION BTU	314.00	628.00
2ea	1657407	** THIS ITEM MAY NOT BE RETURNED ** 100269925 LOCHINVAR K REGULATOR GAS 2PSIG 2-1/2 NPT FLG	2627.00	5254.00
3ea	1734416	** THIS ITEM MAY NOT BE RETURNED ** FCB6000N Lochinvar Crest Boiler With HELLCAT Combustion Technology 6000000 BTUH Input Natural Gas 96.00% Thermal Efficiency (AHRI) Hellcat Combustion Technology Featuring RealTime O2 Trim Advanced Modulating Burner Design With 20:1 Turndown Ditecy Spark Ignition Low-NOx Operation Vertical Wave 316L Fire-Tube SS ASME Heat Exchanger 160 PSIG WP 6-Inch Flanged Water Connections Primary/Secondary or Full Flow Variable Primary Applications 25-350 GPM With Low PD Neg. Reg. Combustion 4.0-Inch Minimum Standard GE GAP/CSD-1/FM High and Low Gas Pressure Switches	111986.95	335960.85
*** Continued on Next Page ***				



Corporate Headquarters:  
100 North Elm Street • Waterbury, CT 06702  
Phone: 203-766-3641 • Fax: 203-763-4317

# Quotation

Quoted By: TORRSCO - COMMERCIAL HEATING SUPPLY  
25 RACHEL DRIVE  
STRATFORD, CT 06615-6411  
203-386-1611 Fax 203-378-9801

QUOTE DATE	QUOTE NUMBER
06/23/23	S7293311
Quoted By	PAGE NO.
Tony P. Berlinger 203-814-3106 tberlinger@torrco.com	3

Quoted To: WEST HAVEN BOARD OF EDUCATION Ship To: WEST HAVEN BOARD OF EDUCATION  
355 MAIN ST P.O. BOX 26010  
WEST HAVEN, CT 06516-4343 255 MELOY ROAD  
WEST HAVEN, CT 06516-8010

JOB REFERENCE		ORDERED BY	CUSTOMER NUMBER	
west haven schools		FRANK	136604	
TERMS		SHIP DATE	FREIGHT	
Net Due in 30 Days		07/19/23	Included	
ORDER QTY	PART NO	DESCRIPTION	Unit Price	Net Price
3ea	1732906	with Manual Reset Low Water Cut-Off with Manual Reset Cat IV 100 FT Intake CPVC/Polypropylene or AL29-4C Venting Up To 100ft 14-Inch Air Inlet And Vent 120-1-60 Smart System Operating Control With 10-Inch LCD Con-X-us Modbus and BACnet MSTP Protocols Standard 10-Year limited Warranty on Heat Exchanger ** THIS ITEM MAY NOT BE RETURNED **	4969.00	14907.00
3ea	1374578	100327104 LOCHINVAR VARIABLE SPEED BOILER PUMP 208-230/1/60 ** THIS ITEM MAY NOT BE RETURNED **	314.00	942.00
3ea	1593605	100289582 LOCHINVAR NEUTRA-SAFE CN6T CONDENSATE NEUTRALIZATION KIT 2.5-6.0 MILLION BTU ** THIS ITEM MAY NOT BE RETURNED **	2737.00	8211.00
5ea	659621	100320057 LOCHINVAR REGULATOR GAS 2PSIG 3inch FLG ** THIS ITEM MAY NOT BE RETURNED ** * * LOCHINVAR FACTORY START UP ** THIS ITEM MAY NOT BE RETURNED **	550.00	2750.00
<p align="center"><b>* This is a quotation *</b> Prices subject to market fluctuations and may change without notice. Applicable taxes extra!</p>			Subtotal	529234.85
			S&H CHGS	0.00
			Sales Tax	0.00
			<b>Amount Due</b>	<b>529234.85</b>

# CREST<sup>+</sup> HELLCAT<sup>+</sup>

CONDENSING BOILER COMBUSTION TECHNOLOGY

## Codes & Registrations

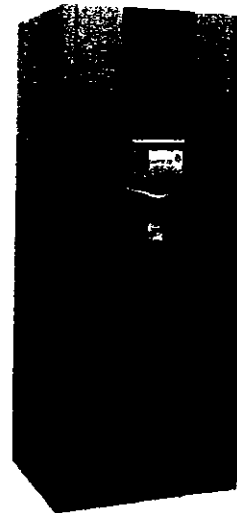
- |  |  |
|--|--|
| ANSI Z21.13/CSA Certified                  | CSD1 / Factory Mutual / GE Gap Compliant                             |
| ASME Certified, "H" Stamp / National Board | South Coast Air Quality Management District Qualified (FB 1000-2000) |
| California Code Compliant                  | AHRI Certified   |
| Canadian Registration Number (CRN)         |  |

## Standard Features

- › Hellicat Combustion Technology featuring RealTime O<sub>2</sub> Trim™
- › Proof of Closure Valve (FCB 6000)
- › Modulating Burner with up to 25:1 Turndown
- › Direct-Spark Ignition
- › Low NOx Operation
- › Sealed Combustion
- › Air Inlet Filter
- › Low Gas Pressure Operation
- › Vertical and Horizontal Direct Venting
  - › Direct Vent up to 150 Feet
  - › PVC, CPVC, Polypro or AL29-4C (FCB 1000-4000)
  - › AL29-4C (FCB 1000-6000)
- › ASME "H" Stamped Heat Exchanger
- › 316L Stainless Steel Fire Tubes
- › 160 psi Working Pressure
- › On/Off Switch
- › Interior Service Light
- › Adjustable High Limit with Manual Reset
- › Low Water Cutoff with Manual Reset & Test
- › High & Low Gas Pressure Switches w/Manual Reset
- › Low Air Pressure Switches indicate Blocked Vent/Air
- › Condensate Trap w/Blocked Drain Switch
- › Drain Valve
- › System Sensor
- › Outdoor Air Sensor
- › Inlet & Outlet Temperature Sensors
- › High-Voltage Terminal Strip
- › Low-Voltage Terminal Strip
- › Downstream Gas Test Cocks
- › 50 psi ASME Relief Valve
- › Temperature & Pressure Gauge
- › Zero Clearances to Combustible Materials
- › SCCR of 5,000 A
- › See Warranty for Details
  - › 10-Year Limited Warranty
  - › 5-Year Warranty on Burner
  - › 18-Month Warranty on Parts
  - › Lifetime Thermal Shock

## Smart Touch™ Features

- › CON-X US Remote Connect
- › SMART TOUCH Touchscreen Operating Control
- › Full-Color 10" Capacitive Touchscreen LCD Display
- › Built-in Cascading Sequencer for up to 8 Boilers
  - › Built-in Redundancy
  - › Cascade Multiple Sized Boilers
  - › Lead/Lag Cascade
  - › Efficiency Optimized Cascade
- › Front-End Loading Capability with Copper-Fin II\* and Power-Fin® Boilers
- › Building Management System Integration with 0-10 VDC Input
- › BACnet MSTP Communications
- › Outdoor Reset Control with Outdoor Air Sensor
- › Password Security
- › Domestic Hot Water Prioritization
  - › DHW tank piped with priority in the boiler loop
  - › DHW tank piped as a zone in the system with the pumps controlled by the Smart Touch
  - › DHW Modulation Limiting
  - › Separately Adjustable SH/DHW Switching Times
- › Low Water Flow Safety Control & Indication
- › Inlet & Outlet Temperature Readout
- › Freeze Protection
- › Service Reminder
- › Time Clock
- › Data Logging
  - › Hours Running, Modulation Rate
  - › Ignition Attempts
  - › Last 10 Lockouts with Burner State
  - › Recycling Reporting
- › Programmable System Efficiency Optimizers
  - › Night Setback
  - › Anti-Cycling
  - › Outdoor Air Reset Curve
  - › Ramp Delay
  - › Boost Temperature & Time
  - › Modulation Factor Control
- › Pump Control Board (24V) with LED Indicators
  - › System Pump, Boiler Pump, DHW Pump, DHW Recirculation Pump (future) and Bypass Pump (future)



- › High-Voltage Terminal Strip
  - › 120V/1PH/60Hz Power Supply (FCB 1000-2000)
  - › 208V/3PH/60Hz Power Supply (FCB 2500-3000)
  - › 480V/3PH/60Hz Power Supply (FCB 4000-6000)
- › Low-Voltage Terminal Strip
  - › 24 VAC Auxiliary Device Relay
  - › Auxiliary Proving Switch Contacts
  - › Alarm on Any Failure Contacts
  - › Runtime Contacts
  - › DHW Thermostat Contacts
  - › Unit Enable/Disable (Demand) Contacts
  - › System Sensor Input
  - › DHW Tank Sensor Contacts
  - › Outdoor Air Sensor Contacts
  - › Cascade Contacts
  - › 0-10 VDC BMS External Control Contact
  - › 0-10 VDC Variable Speed Boiler Pump Control Contact
  - › 0-10 VDC System Pump Speed Input Contact
  - › Flow Switch / Low Water Cutoff Contact

## Optional Equipment

- Alarm on Any Failure
- ASME Relief Valve Option:
  - 75 psi  100 psi  125 psi  150 psi
  - BMS Gateway - BACnet IP or LonWorks
  - Condensate Neutralization Kit
  - Common Vent Damper Kits
  - Modbus Communication

### Short Circuit Current Rating (SCCR) Options:

#### FCB 2500 - 6000

- 100,000 A
- 200,000 A
- Motorized Isolation Valve
- Variable Speed Boiler Pump
- Wireless Outdoor Temperature Sensor

### Electrical Transformer Options (Shipped Loose)

- › FCB 1000-2000:
  - 208V/3PH/60Hz → 120V/1PH/60Hz
  - 480V/3PH/60Hz → 120V/1PH/60Hz
  - 600V/3PH/60Hz → 120V/1PH/60Hz
- › FCB 2500-3000:
  - 480V/3PH/60Hz → 208V/3PH/60Hz
  - 600V/3PH/60Hz → 208V/3PH/60Hz
- › FCB 4000-6000:
  - 208V/3PH/60Hz → 480V/3PH/60Hz
  - 600V/3PH/60Hz → 480V/3PH/60Hz



Lochinvar, LLC  
 390 Maddox Johnson Parkway  
 Lebanon, Tennessee 37040  
 P. 615.849.8900 / F. 615.842.1010  
 f t i n Lochinvar.com



**CREST COMMERCIAL  
CONDENSING BOILER WITH  
HELICAT COMBUSTION TECHNOLOGY**

Submittal Sheet



**MODELS  
FCB1000 - FCB6000**



**FCB-Sub-01**

Job Name

Location

Contractor

Type Gas

Engineer

Model #

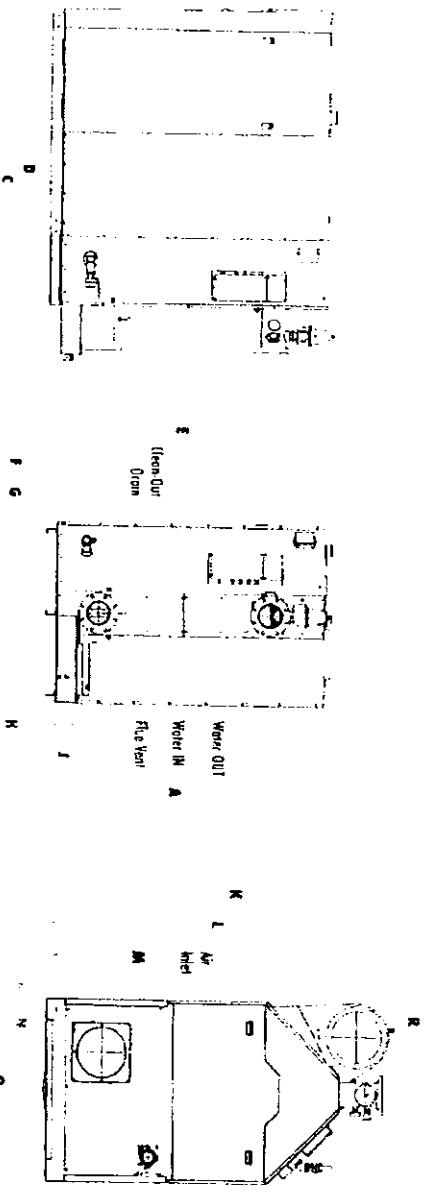
Agent/Wholesaler

Equipment Tag(s)

SIDE

BACK

TOP



**JOB NOTES:**

- Add "N" for natural gas, "T" for LP gas models
- Low NOx Operation:
- Labels should be consulted before selecting a boiler for installations, having unskilled piping and pickup requirements, such as intermittent system operation, extensive piping systems, etc.
- The ratings have been determined under the provisions governing forced draft burners
- The Net AHRI water ratings shown are based on a piping and pickup allowance of 1.15

Model Number	Input MBH	Len	Gross Output MBH	Net Rating MBH	Eff. %	Removal Eff. %	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	Water Inlet	Water Outlet	Air Inlet	Air Outlet	Net Weight (lbs)	Shipping Weight (lbs)
FCB1000	50	999	20.1	9.61	83.6	96.4%	96.2%	78"	30"	5.6"	51-1/2"	66-1/8"	11-1/8"	11-3/8"	11-1/4"	12-1/2"	55-1/2"	51-3/4"	133/4"	6-1/2"	26"	21-1/2"	48-3/4"	6-1/2"	1-1/4"	3"	6"	6"	1998	1221
FCB1500	60	1,500	25.1	14.43	1,355	96.5%	96.2%	78"	30"	6.3-3/4"	64"	65-3/8"	12-3/8"	11-3/8"	11-1/4"	12-1/2"	63-1/4"	58-1/4"	13-1/4"	7-1/2"	25-3/4"	23-1/4"	55-3/4"	5-1/8"	1-1/2"	4"	8"	8"	2,345	1,885
FCB2000	80	1,999	35.1	1,973	1,672	96.4%	96.2%	78"	30"	6.2-1/2"	64-1/4"	65-3/8"	12-3/8"	11-3/8"	11-1/4"	12-1/2"	62-1/4"	59-1/4"	13"	7-1/2"	26"	21-1/2"	55-1/2"	5-1/8"	1-1/2"	4"	8"	8"	2,672	2,120
FCB2500	115	2,500	20.1	2,400	2,082	96.1%	96%	77-3/4"	35"	7.9-1/4"	78-1/4"	63-3/4"	13-3/4"	11-3/4"	11-1/4"	12-1/2"	62-1/4"	79"	11-3/4"	10-1/4"	9-1/4"	30-1/4"	78"	67"	7-1/4"	2"	4"	8"	3,555	2,812
FCB3000	150	3,000	20.1	2,883	2,502	96.1%	96%	77-3/4"	35"	7.9-1/4"	78-1/4"	63-3/4"	13-1/2"	11-1/4"	11-1/4"	12-1/2"	62-1/4"	79"	11-3/4"	10-1/4"	9-1/4"	30-1/4"	78"	67"	7-1/4"	2"	4"	8"	3,555	2,812
FCB4000	200	3,999	20.1	3,863	3,342	96.1%	96.5%	78"	43-3/4"	9.5-1/4"	90-3/4"	63-1/2"	13-3/4"	11-1/2"	10-3/4"	12-1/2"	94-3/4"	85-3/4"	19"	11-1/4"	36-1/2"	35"	77"	10-1/2"	2-1/2"	4"	12"	4,882	3,874	
FCB5000	250	4,995	20.1	4,804	4,177	96.1%	96%	78"	46-1/2"	9.6-1/2"	94"	63-1/2"	15"	11-1/2"	10-3/4"	12-1/2"	96-1/4"	87"	10.3/4"	13"	39.3/4"	34"	78-1/2"	9"	2-1/2"	5"	14"	5,920	4,410	
FCB6000	300	6,000	20.1	5,766	5,014	96.1%	96%	78"	50"	10.2-3/4"	99-3/4"	63-1/4"	14-3/4"	11-1/2"	10-3/4"	12-1/2"	96-1/2"	87-1/2"	14.3/4"	14.3/4"	40-1/4"	28.3/4"	78"	9-1/4"	3"	5"	14"	6,555	4,862	



# Quotation

Corporate Headquarters:  
 100 North Elm Street • Waterbury, CT 06702  
 Phone: 203-756-3641 • Fax: 203-753-4317

QUOTE DATE	QUOTE NUMBER
06/23/23	S7293311
Quoted By	PAGE NO.
Tony P. Berlinger 203-814-3106 tberlinger@torrco.com	1

Quoted By: TORRCO - COMMERCIAL HEATING SUPPLY  
 25 RACHEL DRIVE  
 STRATFORD, CT 06615-6411  
 203-386-1611 Fax 203-378-9801

Quoted To: WEST HAVEN BOARD OF EDUCATION Ship To: WEST HAVEN BOARD OF EDUCATION  
 355 MAIN ST P.O. BOX 26010  
 WEST HAVEN, CT 06516-4343 255 MELOY ROAD  
 WEST HAVEN, CT 06516-8010

JOB REFERENCE		ORDERED BY	CUSTOMER NUMBER	
west haven schools		FRANK	136604	
TERMS		SHIP DATE	FREIGHT	
Net Due in 30 Days		07/19/23	Included	
ORDER QTY	PART NO	DESCRIPTION	Unit Price	Net Price
2ea	1687691	FCB4000N - Lochinvar Crest Boiler with HELLCAT Combustion Technology 4000000 BTUH Input Natural Gas 96.0% Thermal Efficiency (AHRI) Hellcat Combustion Technolgy featuring RealTime O2 Trim Advanced Modulating Burner Design with 20:1 Turndown   Direct Spark Ignition Low-NOx Operation Vertical Wave 316L Fire-Tube SS ASME Heat Exchanger 160 PSIG WP 4-Inch Flanged Water Connections Primary/Secondary or Full Flow Variable Primary Applications 25-350 GPM with Low PD Neg. Reg. Combustion 4.0-Inch Minimum Standard GE GAP/CSD-1/FM High and Low Gas Pressure Switches with Manual Reset Low Water Cut-Off with Manual Reset Cat IV 100 FT Intake CPVC/Polypropylene or CPVC Polypropylene or AL29-4C Venting up to 100ft 12-inch Air Inlet and Vent 120-1-60 Smart System Operating Control with 10-Inch LCD Con-X-us Modbus and BACnet MSTP protocols Standard 10-Year Limited Warranty on Heat Exchanger BACnet MSTP Protocol ** THIS ITEM MAY NOT BE RETURNED **	75853.00	151706.00
2ea	1734420	^100277760 FBN4000 LOCHINVAR	4438.00	8876.00
*** Continued on Next Page ***				



# Quotation

Corporate Headquarters:  
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 Phone: 203-756-3641 • Fax: 203-753-4317

QUOTE DATE	QUOTE NUMBER
06/23/23	S7293311
Quoted By	PAGE NO.
Tony P. Berlinger 203-814-3106 tberlinger@torrco.com	2

Quoted By: TORRCO - COMMERCIAL HEATING SUPPLY  
 25 RACHEL DRIVE  
 STRATFORD, CT 06615-6411  
 203-386-1611 Fax 203-378-9801

Quoted To: WEST HAVEN BOARD OF EDUCATION Ship To: WEST HAVEN BOARD OF EDUCATION  
 355 MAIN ST P.O. BOX 26010  
 WEST HAVEN, CT 06516-4343 255 MELOY ROAD  
 WEST HAVEN, CT 06516-8010

JOB REFERENCE	ORDERED BY	CUSTOMER NUMBER
west haven schools	FRANK	136604
TERMS	SHIP DATE	FREIGHT
Net Due in 30 Days	07/19/23	Included

ORDER QTY	PART NO	DESCRIPTION	Unit Price	Net Price
2ea	1374578	OPTIONAL VARIABLE SPEED PUMP FOR FBN4000 BOILER. 208/230 SINGLE PHASE MOTORS SIZED FOR 40 DEGREE DELTA. WEIGHT APROX. 100 POUNDS EACH. ** THIS ITEM MAY NOT BE RETURNED ** 100289582 LOCHINVAR NEUTRA-SAFE CN6T CONDENSATE NEUTRALIZATION KIT 2.5-6.0 MILLION BTU	314.00	628.00
2ea	1657407	** THIS ITEM MAY NOT BE RETURNED ** 100269925 LOCHINVAR K REGULATOR GAS 2PSIG 2-1/2 NPT FLG	2627.00	5254.00
3ea	1734416	** THIS ITEM MAY NOT BE RETURNED ** FCB6000N Lochinvar Crest Boiler With HELLCAT Combustion Technology 6000000 BTUH Input Natural Gas 96.00% Thermal Efficiency (AHRI) Hellcat Combustion Technology Featuring RealTime O2 Trim Advanced Modulating Burner Design With 20:1 Turndown Ditecy Spark Ignition Low-NOx Operation Vertical Wave 316L Fire-Tube SS ASME Heat Exchanger 160 PSIG WP 6-Inch Flanged Water Connections Primary/Secondary or Full Flow Variable Primary Applications 25-350 GPM With Low PD Neg. Reg. Combustion 4.0-Inch Minimum Standard GE GAP/CSD-1/FM High and Low Gas Pressure Switches	111986.95	335960.85

\*\*\* Continued on Next Page \*\*\*



# Quotation

Corporate Headquarters:  
 100 North Elm Street • Waterbury, CT 06702  
 Phone: 203-756-3641 • Fax: 203-753-4317

QUOTE DATE	QUOTE NUMBER
06/23/23	S7293311
Quoted By	PAGE NO.
Tony P. Berlinger 203-814-3106 tberlinger@torrco.com	3

Quoted By: TORRCO - COMMERCIAL HEATING SUPPLY  
 25 RACHEL DRIVE  
 STRATFORD, CT 06615-6411  
 203-386-1611 Fax 203-378-9801

Quoted To: WEST HAVEN BOARD OF EDUCATION Ship To: WEST HAVEN BOARD OF EDUCATION  
 355 MAIN ST P.O. BOX 26010  
 WEST HAVEN, CT 06516-4343 255 MELOY ROAD  
 WEST HAVEN, CT 06516-8010

JOB REFERENCE	ORDERED BY	CUSTOMER NUMBER
west haven schools	FRANK	136604
TERMS	SHIP DATE	FREIGHT
Net Due in 30 Days	07/19/23	Included

ORDER QTY	PART NO	DESCRIPTION	Unit Price	Net Price
		with Manual Reset Low Water Cut-Off with Manual Reset Cat IV 100 FT Intake CPVC/Polypropylene or AL29-4C Venting Up Tp 100ft 14-Inch Air Inlet And Vent 120-1-60 Smart System Operating Control With 10-Inch LCD Con-X-us Modbus and BACnet MSTP Protocols Standard 10-Year limited Warranty on Heat Exchanger ** THIS ITEM MAY NOT BE RETURNED **		
3ea	1732906	100327104 LOCHINVAR VARIABLE SPEED BOILER PUMP 208-230/1/60 ** THIS ITEM MAY NOT BE RETURNED **	4969.00	14907.00
3ea	1374578	100289582 LOCHINVAR NEUTRA-SAFE CN6T CONDENSATE NEUTRALIZATION KIT 2.5-6.0 MILLION BTU ** THIS ITEM MAY NOT BE RETURNED **	314.00	942.00
3ea	1593605	100320057 LOCHINVAR REGULATOR GAS 2PSIG 3inch FLG ** THIS ITEM MAY NOT BE RETURNED **	2737.00	8211.00
5ea	659621	LOCHINVAR FACTORY START UP ** THIS ITEM MAY NOT BE RETURNED **	550.00	2750.00

**\* This is a quotation \***  
 Prices subject to market  
 fluctuations and may change without notice.  
 Applicable taxes extra!

Subtotal	529234.85
S&H CHGS	0.00
Sales Tax	0.00
<b>Amount Due</b>	<b>529234.85</b>

# CREST<sup>®</sup> + HELLCAT<sup>™</sup>

CONDENSING BOILER COMBUSTION TECHNOLOGY

## Codes & Registrations

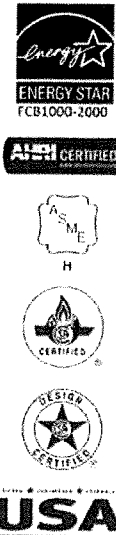
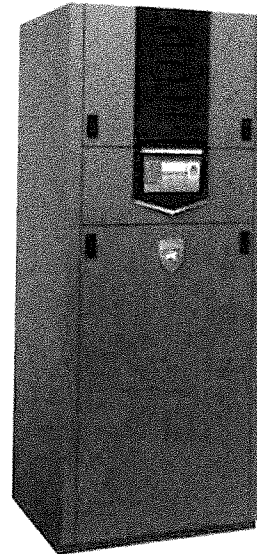
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|--|--|
| ANSI Z21.13/CSA Certified                  | CSD1 / Factory Mutual / GE Gap Compliant                             |
| ASME Certified, "H" Stamp / National Board | South Coast Air Quality Management District Qualified (FB 1000-2000) |
| California Code Compliant                  | AHRI Certified   |
| Canadian Registration Number (CRN)         |  |

## Standard Features

- › Hellcat Combustion Technology featuring RealTime O<sub>2</sub> Trim™
- › Proof of Closure Valve (FCB 6000)
- › Modulating Burner with up to 25:1 Turndown
- › Direct-Spark Ignition
- › Low NOx Operation
- › Sealed Combustion
- › Air Inlet Filter
- › Low Gas Pressure Operation
- › Vertical and Horizontal Direct Venting
  - › Direct Vent up to 150 Feet
  - › PVC, CPVC, Polypro or AL29-4C (FCB 1000-4000)
  - › AL29-4C (FCB 1000-6000)
- › ASME "H" Stamped Heat Exchanger
- › 316L Stainless Steel Fire Tubes
- › 160 psi Working Pressure
- › On/Off Switch
- › Interior Service Light
- › Adjustable High Limit with Manual Reset
- › Low Water Cutoff with Manual Reset & Test
- › High & Low Gas Pressure Switches w/Manual Reset
- › Low Air Pressure Switches indicate Blocked Vent/Air
- › Condensate Trap w/Blocked Drain Switch
- › Drain Valve
- › System Sensor
- › Outdoor Air Sensor
- › Inlet & Outlet Temperature Sensors
- › High-Voltage Terminal Strip
- › Low-Voltage Terminal Strip
- › Downstream Gas Test Cocks
- › 50 psi ASME Relief Valve
- › Temperature & Pressure Gauge
- › Zero Clearances to Combustible Materials
- › SCCR of 5,000 A
- › See Warranty for Details
  - › 10-Year Limited Warranty
  - › 5-Year Warranty on Burner
  - › 18-Month Warranty on Parts
  - › Lifetime Thermal Shock

## Smart Touch™ Features

- › CON-X-US Remote Connect
- › SMART TOUCH Touchscreen Operating Control
- › Full-Color 10" Capacitive Touchscreen LCD Display
- › Built-in Cascading Sequencer for up to 8 Boilers
  - › Built-in Redundancy
  - › Cascade Multiple Sized Boilers
  - › Lead/Lag Cascade
  - › Efficiency Optimized Cascade
- › Front-End Loading Capability with Copper-Fin II<sup>®</sup> and Power-Fin<sup>®</sup> Boilers
- › Building Management System Integration with 0-10 VDC Input
- › BACnet MSTP Communications
- › Outdoor Reset Control with Outdoor Air Sensor
- › Password Security
- › Domestic Hot Water Prioritization
  - › DHW tank piped with priority in the boiler loop
  - › DHW tank piped as a zone in the system with the pumps controlled by the Smart Touch
  - › DHW Modulation Limiting
  - › Separately Adjustable SH/DHW Switching Times
- › Low Water Flow Safety Control & Indication
- › Inlet & Outlet Temperature Readout
- › Freeze Protection
- › Service Reminder
- › Time Clock
- › Data Logging
  - › Hours Running, Modulation Rate
  - › Ignition Attempts
  - › Last 10 Lockouts with Burner State
  - › Recycling Reporting
- › Programmable System Efficiency Optimizers
  - › Night Setback
  - › Anti-Cycling
  - › Outdoor Air Reset Curve
  - › Ramp Delay
  - › Boost Temperature & Time
  - › Modulation Factor Control
- › Pump Control Board (24V) with LED Indicators
  - › System Pump, Boiler Pump, DHW Pump, DHW Recirculation Pump (future) and Bypass Pump (future)



- › High-Voltage Terminal Strip
  - › 120V/1PH/60Hz Power Supply (FCB 1000-2000)
  - › 208V/3PH/60Hz Power Supply (FCB 2500-3000)
  - › 480V/3PH/60Hz Power Supply (FCB 4000-6000)
- › Low-Voltage Terminal Strip
  - › 24 VAC Auxiliary Device Relay
  - › Auxiliary Proving Switch Contacts
  - › Alarm on Any Failure Contacts
  - › Runtime Contacts
  - › DHW Thermostat Contacts
  - › Unit Enable/Disable (Demand) Contacts
  - › System Sensor Input
  - › DHW Tank Sensor Contacts
  - › Outdoor Air Sensor Contacts
  - › Cascade Contacts
  - › 0-10 VDC BMS External Control Contact
  - › 0-10 VDC Variable Speed Boiler Pump Control Contact
  - › 0-10 VDC System Pump Speed Input Contact
  - › Flow Switch / Low Water Cutoff Contact

## Optional Equipment

- Alarm on Any Failure
- ASME Relief Valve Option:
  - 75 psi  100 psi  125 psi  150 psi
- BMS Gateway - BACnet IP or LonWorks
- Condensate Neutralization Kit
- Common Vent Damper Kits
- Modbus Communication
- Short Circuit Current Rating (SCCR) Options:
  - FCB 2500 - 6000**
  - 100,000 A
  - 200,000 A
  - Motorized Isolation Valve
  - Variable Speed Boiler Pump
  - Wireless Outdoor Temperature Sensor

## Electrical Transformer Options (Shipped Loose)

- › FCB 1000-2000:
  - 208V/3PH/60Hz → 120V/1PH/60Hz
  - 480V/3PH/60Hz → 120V/1PH/60Hz
  - 600V/3PH/60Hz → 120V/1PH/60Hz
- › FCB 2500-3000:
  - 480V/3PH/60Hz → 208V/3PH/60Hz
  - 600V/3PH/60Hz → 208V/3PH/60Hz
- › FCB 4000-6000:
  - 208V/3PH/60Hz → 480V/3PH/60Hz
  - 600V/3PH/60Hz → 480V/3PH/60Hz



Lochinvar, LLC  
300 Maddox Simpson Parkway  
Lebanon, Tennessee 37090  
P: 615.889.8900 / F: 615.547.1000  
Lochinvar.com

**CREST COMMERCIAL  
CONDENSING BOILER WITH  
HELLCAT COMBUSTION TECHNOLOGY**

Submittal Sheet



**Lochinvar**  
HIGH EFFICIENCY BOILERS & WATER HEATERS

**MODELS  
FCB1000 - FCB6000**



**FCB-Sub-01**

Job Name: \_\_\_\_\_ Location: \_\_\_\_\_

Contractor: \_\_\_\_\_

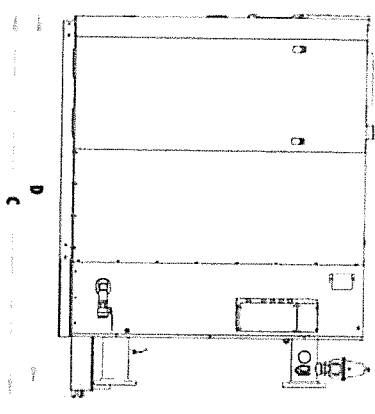
Type Gas: \_\_\_\_\_

Engineer: \_\_\_\_\_ Model #: \_\_\_\_\_

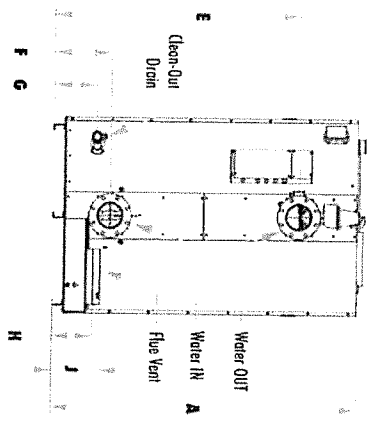
Agent/Wholesaler: \_\_\_\_\_

Equipment Tag(s): \_\_\_\_\_

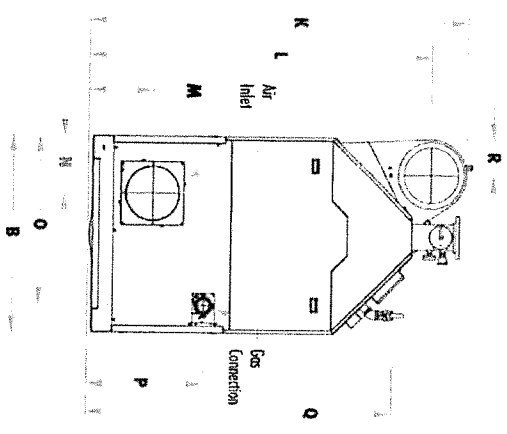
**SIDE**



**BACK**



**TOP**



**JOB NOTES:**

- Add "N" for natural gas, "L" for LP gas models
- Low NOx Operation.
- Lochinvar should be consulted before selecting a boiler for installations having unusual piping and pickup requirements, such as intermittent system operation, extensive piping systems, etc.
- The ratings have been determined under the provisions governing forced draft burners.
- The Net AHRF water ratings shown are based on a piping and pickup allowance of 1.15.

Model Number	Input MBH		Term. down	Gross Output MBH	Net Rating MBH	Comb. Eff. %	Thermal Eff. %	A	B	C	D	E	F	G	H	J	K	L	M	N	O	P	Q	R	Gas Conn.	Water Inlet/Outlet	Air Inlet/Outlet	Vent Size	Oper. Weight (with vent)	Ship. Weight (lbs.)
	Min	Max																												
FCB1000	50	999	20:1	961	836	96.4%	96.2%	78"	30"	56"	57-1/2"	66-1/8"	11-7/8"	11-3/8"	11-1/4"	12-1/2"	55-1/2"	51-3/4"	12-3/4"	6-1/2"	26"	21-1/2"	48-3/4"	6-1/2"	1-1/4"	3"	6"	6"	1939	1,721
FCB1500	60	1,500	25:1	1,443	1,255	96.4%	96.2%	78"	30"	63-3/4"	64"	65-3/8"	12-3/8"	11-3/8"	11-1/4"	12-1/2"	63-1/4"	58-1/4"	13-1/4"	7-1/2"	25-3/4"	23-1/4"	55-3/4"	5-1/8"	1-1/2"	4"	8"	8"	2,345	1,985
FCB2000	80	1,999	25:1	1,923	1,672	96.4%	96.2%	78"	30"	62-1/2"	64-1/4"	65-3/8"	12-3/8"	11-3/8"	11-1/4"	12-1/2"	62-3/4"	57-1/4"	12"	7-1/2"	26"	21-1/2"	55-1/2"	5-1/8"	1-1/2"	4"	8"	8"	2,622	2,120
FCB2500	125	2,500	20:1	2,400	2,087	96.1%	96%	77-3/4"	35"	79-1/4"	79-1/4"	63-3/4"	13-1/2"	11-1/4"	10-1/2"	12-1/4"	79"	71-3/4"	17-1/4"	9-1/4"	30-1/4"	28"	67"	7-1/4"	2"	4"	8"	9"	3,555	2,812
FCB3000	150	3,000	20:1	2,883	2,507	96.1%	96%	77-3/4"	35"	79-1/4"	79-1/4"	63-3/4"	13-1/2"	11-1/4"	10-1/2"	12-1/4"	79"	71-3/4"	17-1/4"	9-1/4"	30-1/4"	28"	67"	7-1/4"	2"	4"	8"	3,555	2,812	
FCB4000	200	3,999	20:1	3,843	3,342	96.1%	96%	78"	43-1/4"	95-1/4"	90-3/4"	63-1/2"	13-3/4"	11-1/2"	10-3/4"	12-1/2"	94-3/4"	85-3/4"	19"	11-1/4"	36-1/2"	35"	77"	10-1/2"	2-1/2"	4"	12"	4,882	2,848	
FCB5000	250	4,999	20:1	4,804	4,177	96.1%	96%	78"	46-1/2"	96-1/2"	94"	63-1/2"	15"	11-1/2"	10-3/4"	12-1/2"	96-1/4"	87"	18-3/4"	13"	39-3/4"	34"	78-1/2"	9"	2-1/2"	6"	14"	5,920	4,470	
FCB6000	300	6,000	20:1	5,766	5,014	96.1%	96%	78"	50"	102-3/4"	99-3/4"	63-1/4"	14-3/4"	11-1/2"	10-3/4"	12-1/2"	96-1/2"	87-1/2"	16-1/2"	14-3/4"	42-1/4"	29-3/4"	78"	9-1/4"	3"	6"	14"	6,755	4,862	

## WEST HAVEN HIGH SCHOOL FIELD REPLACEMENTS

- Replacement of WHHS football field, softball field, and track
- Contract Amount – \$2,560,650 awarded to FieldTurf USA
- To be completed no later than December 15, 2023
- Procured through Association of Educational Purchasing Agencies
  - AEPA IFB #20
  - Proposals considered from 2 companies (Field Turf, Astro Turf)
  - Price and ability to perform work in timeframe needed were criteria used to determine winning bid.



# FIELD OBSERVATION REPORT

WEST HAVEN HIGH SCHOOL  
TRACK AND FIELD REPLACEMENT  
West Haven, CT  
KBA #21032.00

FIELD REPORT NO.: L-001  
Page: 1 of 6

CONTRACTOR: N/A  
(or CM)

Observation Date: 09/24/2021  
Time: 8:00 am  
Weather: Rain  
Temperature: 60° F

ISSUED BY: Luke McCoy, PLA  
CA, ID, LA, PA or SE:

ISSUE DATE: 9/29/2021

**COPIES TO:**

- KBA – CT/MA
- Owner
- Official
- Consultant
- Consultant

*The following observations may include items of work that are noted as not meeting the intent of the Documents. There may be additional items, which also may not meet the intent of the Documents. Their lack of notation should not be construed as acceptance of non-compliant elements of the work. The Contractor is responsible to review all Documents and comply with all requirements, whether or not noted herein.*

**Present**

Luke McCoy  
Eric Roise  
Chris Everone

Kaestle Boos Associates  
Kaestle Boos Associates  
Facility Director  
Sports Laboratories (field testing agency)  
AstroTurf (present to open and close turf surfacing)



Ponding over stone base



Ponding over stone base



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# FIELD OBSERVATION REPORT

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WEST HAVEN HIGH SCHOOL  
TRACK AND FIELD REPLACEMENT  
West Haven, CT  
KBA #21032.00

FIELD REPORT NO.: L-001  
Page: 2 of 6



*Ponding over stone base*

*Ponding over stone base*



*Ponding over stone base*

*Ponding over stone base*

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# FIELD OBSERVATION REPORT

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WEST HAVEN HIGH SCHOOL  
TRACK AND FIELD REPLACEMENT  
West Haven, CT  
KBA #21032.00

FIELD REPORT NO.: L-001  
Page: 3 of 6



*Ponding over e-layer*



*Ponding over e-layer*



*Ponding over e-layer*



*Ponding over e-layer*

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# FIELD OBSERVATION REPORT

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WEST HAVEN HIGH SCHOOL  
TRACK AND FIELD REPLACEMENT  
West Haven, CT  
KBA #21032.00

FIELD REPORT NO.: L-001  
Page: 4 of 6



*Base material*



*Base material*



*Base material*



*Base material*

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# FIELD OBSERVATION REPORT

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WEST HAVEN HIGH SCHOOL  
TRACK AND FIELD REPLACEMENT  
West Haven, CT  
KBA #21032.00

FIELD REPORT NO.: L-001  
Page: 5 of 6



*Ponding on Track*



*Ponding on Track*



*Ponding on Track*



*Ponding on Track*

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# FIELD OBSERVATION REPORT

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WEST HAVEN HIGH SCHOOL  
TRACK AND FIELD REPLACEMENT  
West Haven, CT  
KBA #21032.00

FIELD REPORT NO.: L-001  
Page: 6 of 6

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## Typical Field Base Conditions (for comparison)

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*Typical field base bottom material*



*Typical field base material*



*Typical field base top material*



*Typical field base top material after rain event*

# Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester. Do not  
send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
See Specific Instructions on page 3.

**1** Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**FieldTurf USA, Inc.**

**2** Business name/disregarded entity name, if different from above

**3** Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ \_\_\_\_\_

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ \_\_\_\_\_

**4** Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

**5** Address (number, street, and apt. or suite no.) See instructions.  
**175 N. Industrial Blvd NE**

**6** City, state, and ZIP code  
**Calhoun, GA 30701**

**7** List account number(s) here (optional)

Requester's name and address (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

**Social security number**

--	--	--	--	--	--	--	--	--	--

**or**

**Employer identification number**

5	8		-	2	3	3	0	4	1	0
---	---	--	---	---	---	---	---	---	---	---

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here**      Signature of U.S. person ▶      Date ▶ **January 3, 2023**

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

**AGREEMENT  
BY AND BETWEEN THE CITY OF WEST HAVEN AND  
FIELDTURF USA, INC.  
FOR CONSTRUCTION SERVICES**

This Agreement ("Agreement") is made this \_\_\_\_ day of June, 2023 by and between the City of West Haven, a municipal corporation organized and existing under the laws of the State of Connecticut, with offices located at City Hall, 355 Main Street, West Haven, Connecticut 06516 (the "City") and FieldTurf USA, Inc., a corporation organized and existing under the laws of the State of Georgia, with an office and place of business located at 67 Burnside Avenue, East Hartford, Connecticut 06108 (the "Contractor").

**ARTICLE 1 DESCRIPTION OF WORK**

The Contractor shall provide all labor, materials and equipment necessary or reasonably required to complete the following work ("Work"): (1) removal and replacement of synthetic turf; installation of improved anchor curbing, a northern Dzone, and jumping pits; and painting of existing fence posts and replacement of mesh and poles with black vinyl coated chain link fence at the West Haven High School track and field; and (2) installation of a synthetic turf field with new fencing, and a new netting tension backstop; removal and replacement of dugouts; and installation of one bullpen on the third base side and one bullpen within the batting cage on the first base side at the West Haven High School softball field (with both scopes of work described in clauses (1) and (2) herein referred to as the "Project"), as further described in Contractor's West Haven High School Athletic Fields Reconstruction Project Proposal (the "Project Proposal") attached hereto and made a part hereof as Exhibit A, (the "Work"). The Contractor shall perform the Work in a workmanlike and professional manner, in accordance with prudent industry practices.

**ARTICLE 2 CONTROL OF WORK**

The Project shall be administered on behalf of the City by Ken Carney, Chair of the City's ARPA Committee, or his designee (the "Director"). The Director shall serve as the City's representative for the Project, with the powers of oversight and inspection of the Work. The Contractor shall follow any and all instructions, reviews, advice, approvals and directives issued by the Director, provided that the Contractor shall be solely responsible for the means, methods, manner, techniques, sequences and procedures for the Work.

The City may retain an inspector for Work (the "Inspector"), to whom the Director may delegate any or all of the powers and functions described in the paragraph immediately above by written notice to the Contractor. Either the Director or the Inspector shall have the right to (1) make on-site inspections to check the quality or quantity of the Work, (2) review construction means, methods, techniques, sequences or procedures, (3) review copies of requisitions received from subcontractors and suppliers and other data requested by the City to substantiate the Contractor's right to payment, and (4) ascertain how or for what purpose the Contractor has used money previously paid on account of the Contract Amount (as defined in Article 10 below). The Contractor shall fully cooperate with Director and the Inspector, as applicable, regarding their respective performance of their respective functions specified herein.

### **ARTICLE 3 CONTRACT DOCUMENTS**

The Contract Documents shall consist of this Agreement (including all Exhibits hereto), and the plans, drawings and specifications for the Work. The Contract Documents are intended to supplement and complement each other and shall, where possible, be thus interpreted. If, however, any provision of a contract document irreconcilably conflicts with as provision of another, the Contractor shall immediately bring the conflict to the Director's attention. The Director will review the purported conflict and may confer with the Inspector (if an Inspector has been appointed by the Director) regarding the intent of the Contract Documents, but the Director's determination of the proper interpretation of the Contract Documents shall be final and binding upon the Contractor.

The Director also shall make the final determination as to the intent of the Contract Documents should the parties have any disagreements pertaining to same.

### **ARTICLE 4 SITE INVESTIGATION**

The Contractor hereby confirms and acknowledges that it has fully examined the location of the Work and the surrounding area (the "Site") and is fully aware of all existing conditions that may, in any way, affect the Work. The Contractor acknowledges and agrees that it shall have no claim for additional compensation arising out of any condition that could have been found during a thorough review and inspection of the Site.

### **ARTICLE 5 INFORMATION NOT GUARANTEED**

The City has provided the Contractor with information pertaining to the Project and will provide any and all additional information in the City's possession or control that may be necessary for the proper completion of the Work. In addition, upon the Contractor's reasonable request, the City will assist the Contractor in obtaining additional information pertaining to the Site and/or the Work. Notwithstanding the foregoing, the Contractor acknowledges that it has made or will make its own inquiry and investigation into the accuracy of any information provided or that will be provided by the City or obtained or that will be obtained with the City, and the Contractor agrees that it will make no claim against the City by reason of the Contractor's alleged reliance on any such information or that the City has provided incomplete information.

### **ARTICLE 6 COMPLIANCE WITH LAWS, REGULATIONS AND PERMITS**

The Contractor shall comply with all Federal, State, and local laws, rules and regulations and shall procure all necessary licenses, permits and approvals, pay all charges and fees, and give all notices necessary and incident to the due and lawful prosecution of the Work hereunder without any additional compensation. The Contractor also shall be responsible for and shall correct, at its sole cost and expense, any violation thereof resulting from or in connection with the performance or failure to perform the Work.

### **ARTICLE 7 INSURANCE**

The Contractor shall furnish and maintain the insurance coverages set forth in Exhibit B attached hereto and made a part hereof, in accordance with the requirements therein. If the Contractor fails to furnish and maintain the insurance required hereby, the City may purchase such insurance on behalf of the



Contractor, and the Contractor shall promptly pay the cost thereof to the City and supply any information needed to obtain such insurance upon demand.

#### **ARTICLE 8 PERFORMANCE AND PAYMENT BONDS**

The Contractor shall furnish the City with a payment bond guaranteeing payment to all those providing materials or furnishing labor or both to the Project, and the Contractor shall furnish the City with a performance bond guaranteeing the satisfactory completion of the Project. Both bonds (collectively the "Performance and Payment Bonds") shall list the Contractor as the principal and the City as the obligee, and both bonds shall be in a principal amount (penal sum) equal to One Hundred Percent (100%) of the Contract Amount, and shall be in form and substance satisfactory to the City from a surety company that is satisfactory to the City.

The Contractor's obligation to provide Performance and Payment Bonds in accordance with the paragraph immediately above shall be a condition precedent to the City's execution and delivery of this Agreement.

#### **ARTICLE 9 COMPLIANCE WITH FEDERAL FUNDING REQUIREMENTS**

This Project is being funded using federal funds. Without limiting the provisions of Article 6 above, this Agreement and the Contractor's obligations under this Agreement are subject to any and all applicable federal funding requirements, including all applicable requirements of the American Rescue Plan Act. Without limiting the generality of the foregoing, Exhibit C attached hereto and made a part hereof sets forth certain federal funding requirements for this Agreement and the Project.

#### **ARTICLE 10 CONTRACT AMOUNT**

The City will pay to the Contractor for the satisfactory completion of the Work and all of the Contractor's duties, obligations and responsibilities under this Agreement, subject to additions and deductions as herein provided, the total sum of Two Million Five Hundred Sixty Thousand Six Hundred Fifty Dollars (\$2,560,650.00) (the "Contract Amount"), which amount includes One Million Six Hundred Nine Thousand Five Hundred Dollars (\$1,609,500.00) for the track and field renovations, Nine Hundred Nineteen Thousand Five Hundred Dollars (\$919,500.00) for the softball field reconstruction, and Thirty-One Thousand Six Hundred Fifty Dollars (\$31,650.00) for the Performance and Payment Bonds.

#### **ARTICLE 11 PROGRESS PAYMENTS**

During the course of the Work, the Contractor shall be entitled to progress payments based upon the value of the Work completed to date as certified by the Director or the Inspector. The Contractor shall submit with its first application for payment a detailed schedule of values showing a breakdown of the Contract Amount. The schedule of values will be reviewed by the Director or Inspector, as applicable, and will either be accepted or returned to the Contractor with requested revisions. Once accepted, the Contractor's schedule of values shall provide a basis for reviewing the Contractor's applications for payment.

On or before the tenth (10) day of the month - but no more often than once per month - the

Contractor shall submit to the Director or Inspector (as instructed by the Director) an application for payment in a form acceptable to the City. The application for payment will indicate the total value of the Work completed in the immediately prior month, which will be determined by using the approved schedule of values.

The Director or Inspector, as applicable, will review the application for payment within ten (10) days of receipt. If the Director or Inspector, as applicable, agrees that the application for payment accurately reflects the value of the Work completed to date, then the Director or Inspector, as applicable, will certify to the City that the requested payment should be issued. If the Director or Inspector, as applicable, does not agree that the application reflects the actual value of the completed Work, then the Director or Inspector, as applicable, shall make adjustments to the application for payment and certify to the City the amount of the payment that he believes should be issued. The Director or Inspector, as applicable, shall give the Contractor notice of the amount of the certified payment and, if the Director or Inspector, as applicable, does not certify the application for payment for the full amount that the Contractor requested, then the notice shall state the reasons why the Contractor's application for payment was adjusted.

The Director or Inspector, as applicable, may adjust the Contractor's applications for payment for any reason that he believes to be in the best interests of the City. The reasons that the Director or Inspector, as applicable, may adjust the Contractor's application for payment include, but are not limited to, adjustments necessary to reflect the actual value of completed Work, adjustments necessary to cover the cost of any defective or incomplete Work and/or adjustments necessary to protect the City against any claims or potential claims that may be made against the City arising out of the Project or the Work.

Once the application for payment has been certified by the Director or Inspector, as applicable, payment shall be made to the Contractor within forty-five (45) days thereafter. No payment made under or in connection with this Agreement shall be construed as an acceptance of defective, faulty or improper work or materials; nor shall it release the Contractor from its obligations under this Agreement; nor shall entrance and use by the City constitute acceptance of the Work or any part thereof.

The Contractor shall make payment to all of its subcontractors for whose work it has received payment from the City within thirty (30) days of its receipt of payment from the City. The Contractor shall also include in all of its subcontracts a provision requiring its subcontractors to pay their sub-subcontractors within thirty (30) days of their receipt of payment from the Contractor.

## **ARTICLE 12 FINAL PAYMENT**

Final payment by the City to the Contractor shall become due and payable when: (1) the Work has been fully completed and accepted by the City; (2) the Contractor provides the City with evidence satisfactory to the City that there are no claims, obligations or liens outstanding or unsatisfied for labor, services, materials, equipment, taxes or other items performed, furnished, or incurred for or in connection with the Work; (3) the Contractor executes and delivers a general release running to

and in favor of the City, conditioned only upon final payment; (4) the Contractor provides all required manufacturers' certifications that all products and materials have been properly installed and/or incorporated into the Project and issuance of all applicable manufacturers' warranties for same; and (5) the Contractor provides all required Certified Payrolls acceptable to the State of Connecticut Department of Labor.

Final payment shall not be considered a waiver of any and all claims arising out of the Project or the Work that the City has, had or ever may have against the Contractor.

### **ARTICLE 13 TIME FOR COMPLETION**

On or about July 1, 2023, the Contractor shall commence the Work and shall diligently and continuously prosecute the Work until completion. The Contractor shall complete the Work by no later than December 15, 2023, time being of the essence.

Before commencing the Work, the Contractor shall submit a schedule indicating the timely completion of the Work. The schedule shall provide information pertaining to the times and sequence of operations required for the Work. The Contractor shall continuously monitor the Work schedule and shall submit periodic updates indicating the actual time that was required for individual operations (if different from the time originally scheduled) and indicating any adjustments to the schedule for the remaining Work necessary to be completed by the scheduled completion date for the Work.

If the prosecution of the Work is delayed, obstructed, hindered or interfered with by any cause beyond the control of the Contractor, including any act, omission, neglect, negligence or default of the City or anyone employed by City or by any extraordinary conditions arising out of war or government regulations, and not due to any fault, neglect, act or omission of the Contractor, its officers, agents, employees, subcontractors or suppliers, the Contractor shall be entitled to an extension of time for a period equivalent to the time lost by reason of any and all of the aforesaid causes. Notwithstanding the foregoing, the Contractor shall not be entitled to any such extension of time unless the Contractor (1) notifies the City, in writing, of the cause or causes of such delay, obstruction, hindrance or interference within seven (7) days of the commencement thereof, and (2) demonstrates that it could not have anticipated or avoided such delay, obstruction, hindrance or interference and has used all available means to minimize the consequences thereof. The Contractor acknowledges that the seven (7) day written notice requirement is a condition precedent to the Contractor's right to a time extension and the Contractor expressly waives all claims for a time extension if the aforesaid notice is not given.

### **ARTICLE 14 SHOP DRAWINGS**

The Contractor shall prepare and submit to the Director or Inspector, as applicable, such shop drawings as may be necessary to describe completely the details and construction of the Work. Approval of such shop drawings by the Director or Inspector, as applicable, shall not relieve the Contractor of its obligation to perform the Work in strict accordance with the Contract Documents.

The Contractor's submission of a shop drawing to the Director or Inspector, as applicable, shall constitute the Contractor's representation that the Contractor has reviewed the submission for

accuracy and compliance with all Contract Documents and that all required engineering has been performed by a qualified and licensed engineer. Furthermore, the review of the Shop Drawings by the Director or Inspector, as applicable, shall not constitute an undertaking by the Inspector to identify deficiencies in the submission, which is the Contractor's sole responsibility.

#### **ARTICLE 15 INSPECTION AND DEFECTIVE WORK**

The Contractor shall at all times provide sufficient, safe and proper facilities for the inspection of the Work by the Director or Inspector, as applicable. The Contractor shall, within twenty-four (24) hours after receiving written notice of defective work, proceed to take down all portions of the Work and remove from the premises all materials that the Director or Inspector, as applicable, shall condemn as unsound, defective or improper or as in any way failing to conform to the Contract Documents, and the Contractor, at its own cost and expense, shall replace the same with proper and satisfactory work and materials and make good all Work damaged or destroyed by or as a result of such unsound, defective, improper or nonconforming work or materials or by the taking down, removal or replacement thereof. Without limiting the generality of the foregoing, the existing Elayer located immediately under the synthetic turf will be reused, and any defects resulting from this reuse, and the costs to rectify any such defects, are the responsibility of and to be borne by the Contractor and not the City.

#### **ARTICLE 16 DAMAGE TO THE WORK**

The Contractor shall remain fully liable for the Site and the Work until the Work has been fully completed and accepted by the City. The City shall not be responsible for any damage to the Work prior to the Work being fully completed and accepted by the City, except to the extent such damage is caused by the City, its employees or agents. In addition, the City shall not be responsible for any loss or damage to materials, tools, equipment, appliances or other personal property owned, rented or used by the Contractor or any subcontractor in the performance of the Work.

The Contractor is responsible for protecting the Work from damage that may be caused by weather, Site conditions, traffic, or other contractors. Protection includes, but is not limited to, barricades and signage, coverage or insulation to protect from rain, dust, wind, snow and freezing temperatures and any other protection customarily required and provided. The Contractor also is responsible to protect areas adjacent to the Work from damage that could be caused by its operations.

#### **ARTICLE 17 CHANGES TO THE WORK**

The City reserves the right, without invalidating this Agreement, to make changes to the Work that may involve additions, deletions and/or modifications to the Contract Documents. Upon receipt of a proposed addition, deletion and/or modification to the Contract Documents, the Contractor shall notify the City of its proposed increase or deduction in the Contract Amount and/or increase or deduction to the schedule for the Work requested or offered as a result thereof. If the City accepts the Contractor's proposal, the Director or Inspector, as applicable, shall issue a written change order incorporating the proposed addition, deletion and/or modification into the Contract Documents.

If the City and the Contractor are unable to agree upon the value of the Work to be changed, added or omitted, or the impact, if any, to the schedule for the Work the Contractor shall proceed with the

Work promptly under a written order of the City from which order the stated value of the Work shall be omitted, and the determination of the value of the Work and the impact to the schedule for the Work, if any, shall be determined by the Director or Inspector, as the case may be. The Director's or Inspector's decision, as applicable, pertaining to the value of the Work shall be binding upon the parties hereto, subject to the right of the Contractor to engage in subsequent dispute negotiation pursuant to Article 19 below.

In the case of omitted Work, the City shall have the right to withhold payments due or to become due the Contractor an amount which, in the City's opinion, is equal to the value of such Work.

All changes, additions or omissions in the Work ordered in writing by the City shall be deemed to be a part of the Work hereunder and shall be performed and furnished in strict accordance with all of the terms and provisions of this Agreement and the other Contract Documents. The obligations of Contractor shall not be reduced, waived or adversely affected by the issuance of such change orders, except to the extent expressly stated in such change orders.

#### **ARTICLE 18 SAFETY**

The Contractor agrees that the prevention of accidents to workmen and property engaged upon or in the vicinity of the Site is the Contractor's responsibility. The Contractor agrees to comply with all Federal, State, Municipal and local laws, ordinances, rules, regulations, codes, standards, orders, notices and requirements concerning safety as shall be applicable to the Work, including, among others, the Federal Occupational Safety and Health Act of 1970, as amended, and all standards, rules, regulations and orders which have been or shall be adopted or issued thereunder, and with the safety standards established during the progress of the Work.

When so ordered, the Contractor shall stop any part of the Work that the Director or Inspector, as applicable, deems unsafe until corrective measures satisfactory to the Director or Inspector, as applicable, have been taken, and the Contractor agrees that it shall not have any claim for damages growing out of such stoppages. Should the Contractor neglect to take such corrective measures, the City may take corrective measures but is not required to do so. The cost of any such safety measures implemented by the City will be deducted from monies otherwise due the Contractor. The Contractor's failure to stop unsafe practices shall in no way relieve the Contractor of its responsibility for safety regardless of whether the City takes any action.

#### **ARTICLE 19 DISPUTE RESOLUTION**

If the Contractor encounters a situation for which it believes it is due additional compensation or additional time, the Contractor shall submit notice of its claim, in writing, to the City within thirty (30) days following the occurrence of an event giving rise to the claim or within thirty (30) days after the Contractor first acquires knowledge or information concerning the claim, whichever occurs later, to the extent that such knowledge or information could not have been reasonably obtained earlier. The written notice of claim shall describe, in reasonable detail, the nature of the claim, the events or circumstances that gave rise to the claim, and the amount thereof, to the best of the Contractor's ability based on the information available.

The Contractor's claim shall be submitted to the Director or Inspector, as applicable, for an initial decision. The Director's or Inspector's, as applicable, decision shall not necessarily be final and ultimately binding upon the parties hereto, but shall be binding for immediate purposes and shall

serve as the basis for discussion if the parties do not agree with the Director's or Inspector's, as applicable, initial decision.

The parties hereto recognize that claims are a part of the construction process and that disagreements may arise. The parties further recognize that it is preferable for them to reach an amicable resolution of same without the need to resort to formal dispute resolution procedures. In light of the foregoing, the City and the Contractor hereby agree that if they disagree with the Director's or Inspector's, as applicable, initial decision regarding a claim, then they will participate in good faith negotiations in an attempt to reach final agreement.

In the event that such disputes are not finally resolved by good faith negotiations, the matter may be submitted to non-binding mediation before a neutral third party mediator, if both parties agree to same and are willing to share the costs. Any disputes that are not resolved by negotiation and/or mediation shall be resolved in the Connecticut Superior Court for the Judicial District of New Haven at New Haven.

## **ARTICLE 20 TERMINATION/DEFAULT/SUSPENSION**

The City may at any time, and for any reason or for no reason, terminate this Agreement for convenience by written notice specifying the termination date, which date shall be not less than seven (7) days from the date such notice is given. In the event of such termination, services shall be paid for in such amount as shall compensate the Contractor for the portion of the services satisfactorily performed prior to termination, but such compensation shall not include unabsorbed home office overhead or lost profits. Such amount shall be fixed by the City after consultation with the Contractor.

In the event the City determines that there has been a material breach by the Contractor of any of the terms of the Contract Documents; the Contractor refuses or has failed to perform the Work or any part thereof in a timely, professional and diligent manner as will ensure its completion in accordance with the requirements hereof; the City determines that the Work hereunder is not being performed according to the Contract Documents; the Contractor at any time refuses or neglects to supply a sufficient number of skilled workers or materials of the proper quality and quantity; the Contractor fails in any respect to prosecute the Work with promptness and diligence; the Contractor causes by any act or omission the stoppage, delay, or damage to the Work of any other contractors or subcontractors on the Project; the Contractor fails in the performance of any of the terms and provisions of the Contract Documents; there is filed by or against the Contractor a petition in bankruptcy or for an arrangement or reorganization; or the Contractor becomes insolvent or is adjudicated bankrupt or goes into liquidation or dissolution, either voluntarily or involuntarily, or under a court order, or makes a general assignment for the benefit of creditors, or otherwise acknowledges insolvency, the City has the right, power and authority to terminate this Agreement for cause upon providing the Contractor three (3) days' written notice. Said notice is provided for the purposes of allowing the Contractor the opportunity to wind down its operations and is not intended to provide the Contractor with the opportunity to cure.

In the event of a termination for cause, the City may proceed with the Project in such manner and by such process as it determines to be in the best interest of the Project and the Contractor shall be obligated to pay the City the cost of completing the Work to the satisfaction of the City and of performing and furnishing all labor, services, materials, equipment, and other items required therefor, but also for all losses, damages, costs and expenses, (including legal fees and

disbursements incurred in connection with the re-procurement, in defending claims arising from such default, and in seeking recovery of all such costs and expenses from the Contractor and/or its surety company), and disbursements sustained, incurred or suffered by reason of or resulting from the Contractor's default. Upon a termination for cause, the City will have no further obligation to issue payments to the Contractor until the Work is complete.

If the costs and expenses and other charges associated with completing the Work exceed the amount otherwise due the Contractor, then such excess amounts shall be charged to and promptly paid by the Contractor to the City. In computing the amounts chargeable to the Contractor, the City shall not be held to a basis of the lowest prices for which the completion of the Project or any part thereof might have been accomplished, but the Contractor shall be liable for all sums actually paid or expenses actually incurred in affecting the prompt completion of the Project.

If the Agreement is terminated for cause and that termination ultimately is determined to have been wrongful, then the termination will be considered to have been a termination for convenience and the Contractor shall be compensated for its work in accordance with the first paragraph of this Article. The Contractor will not be entitled to any other compensation or damages, other than that specified in the event of a termination for convenience, as a result of the termination initially having been deemed a termination for cause that is ultimately deemed a termination for convenience.

The City also shall have the right to suspend the Contractor's performance under this Agreement at any time, for any reason or for no reason. Should the City reactivate the performance of the Project in whole or in part within one (1) year from the time of suspension, any fees paid to the Contractor pursuant to this Agreement shall be applied as payment on the fees as set forth in the Agreement at the time of reactivation, and payment for all remaining Work shall be made in accordance with the Contract Documents without adjustment. The schedule for the Work shall be adjusted to account for the delay to performance of the Work resulting from the suspension of the Work. Should reactivation occur after a period of suspension exceeding one (1) year but not sooner, the Contractor and the City may renegotiate the Contract Amount and the schedule for the Work based upon current conditions, or the Contractor or the City may unilaterally terminate this Agreement by written notice to the other party hereto.

Termination or suspension under this section shall not give rise to any claim against the City for damages or compensation in addition to that specifically provided herein.

## **ARTICLE 21 INDEMNIFICATION**

To the fullest extent allowed under applicable law, the Contractor expressly agrees to at all times indemnify, defend and hold harmless the City and its officers, agents and employees, on account of any and all demands, claims, damages, losses, litigation, financial costs and expenses, including counsel's fees, and compensation arising out of personal injuries (including death), any damage to property, real or personal, and any other losses or expenses of the City, directly or indirectly, arising out of, related to or connected with the Project, the Work or

Contractor's failure to perform any of its obligations under this Agreement. The Contractor shall and does hereby assume and agree to pay for the defense of all such claims, demands, suits, proceedings and litigation. The provisions of this paragraph shall survive the expiration or early termination of this Agreement, shall be separate and independent of any other provision or requirement of this Agreement, and shall not be limited by reason of any insurance coverage provided hereunder.

The City may withhold from any payment due or to become due the Contractor an amount sufficient in its judgment to protect and indemnify the City, its officers, agents, servants and employees from and against any and all such claims and liabilities described above.

Nothing in this provision, or elsewhere in this Agreement, shall be deemed to relieve the Contractor of its duty to defend the City, as specified in this Agreement, pending a determination of the respective liabilities of the Contractor and the City, by legal proceeding or agreement.

In furtherance of, but not in limitation of, the indemnity provisions in this Agreement, the Contractor hereby expressly and specifically agrees that its obligation to indemnify, defend and hold harmless as provided in this Agreement shall not in any way be affected or diminished by any statutory or constitutional immunity it enjoys from suits by its own employees or from limitations of liability or recovery under workers' compensation laws.

## **ARTICLE 22 SUBCONTRACTING/ASSIGNMENT**

The Contractor shall not subcontract any portion of the Work to be performed hereunder without the prior written consent of the Director, which consent may be given or withheld in the Director's sole discretion. The Director's approval shall be necessary as to both the Work to be subcontracted and the subcontractor to perform the same.

The Contractor shall not assign, sell, transfer, delegate or encumber any rights, duties or obligations arising under this Agreement including, but not limited to, any right to receive payments hereunder, without the prior written consent of the City, which consent may be given or withheld in its sole and exclusive discretion. The giving of any such consent to a particular assignment shall not dispense with the necessity of such consent to any further or other assignments. In the event the Contractor assigns, sells, encumbers or otherwise transfers its rights to any monies due or to become due under this Agreement as security for any loan, financing or other indebtedness (the "Assignment"), notification to the City of such Assignment must be sent by certified mail, return receipt requested, and the Assignment shall not be effective as against the City until the City provides its written consent to such Assignment, which consent may be given or withheld in its sole and exclusive discretion. The Contractor agrees that any such Assignment shall not relieve the Contractor of any of its duties, responsibilities or obligations under this Agreement and the other Contract Documents, and shall not create a contractual relationship or a third-party beneficiary relationship of any kind between the City and the assignee or transferee.

The Contractor further agrees that all of the City's defenses and claims arising out of this Agreement with respect to any Assignment are reserved unless expressly waived in writing by a duly authorized representative.

## **ARTICLE 23 WARRANTIES**



The Contractor shall expeditiously remove, replace and/or repair at its own expense, and at the convenience of the City, any faulty, defective or improper Work, materials or equipment existing or discovered within one (1) year from the date the Work has been fully completed and accepted by the City.

Without limiting the generality of the foregoing, the Contractor warrants to the City (1) that all materials and equipment furnished under this Agreement will be of first-class quality and new, unless otherwise required or permitted by the Contract Documents, (2) that the Work performed pursuant to this Agreement will be free from defects, (3) and that the Work will strictly conform with the requirements of the Contract Documents. Work not conforming to such requirements, including substitutions not properly approved and authorized, shall be considered defective. All warranties contained in this Agreement and in the Contract Documents shall be in addition to and not in limitation of all other warranties or remedies required and/or arising pursuant to applicable law. Failure of the Contractor to honor and satisfy the foregoing and any other warranties or guarantees required of the Contractor under the Contract Documents, shall constitute a default by the Contractor under this Agreement.

#### **ARTICLE 24 WAGE RATES**

Pursuant to Connecticut General Statutes Section 31-53, the following provision shall be incorporated into this Agreement and each subcontract hereunder:

The wages paid on an hourly basis to any mechanic, laborer or workman employed upon the work herein contracted to be done and the amount of payment or contribution paid or payable on behalf of each such employee to any employee welfare fund described in Section 31-53(i) of the Connecticut General Statutes, shall be at a rate equal to the rate customary or prevailing for the same work in the same trade or occupation in the City of West Haven. Any contractor who is not obligated by agreement to make a payment or contribution on behalf of such employees to any such employee welfare fund shall pay to each employee as part of his wages the amount of payment or contribution for his classification on each payday.

#### **ARTICLE 25 SEVERABILITY**

In the event that any provision of any part of a provision of this Agreement shall be determined to be superseded, invalid, illegal or otherwise unenforceable pursuant to applicable law by an authority having jurisdiction, such determination shall not impair or otherwise affect the validity, legality, or enforceability of the remaining provisions or parts of provisions of this Agreement, which shall remain in full force and effect as if the unenforceable provision or part were deleted.

#### **ARTICLE 26 ENTIRE AGREEMENT**

This Agreement constitutes the entire agreement between the parties hereto. No oral representations or other agreements have been made by the City except as stated in the Agreement. This Agreement may not be changed in any way except as herein provided, and no term or provision hereof may be waived by the City except in writing signed by its duly authorized officer or agent.

#### **ARTICLE 27 HEADINGS**

The article and section headings, captions, and titles contained herein are intended for convenience and reference only and are not intended to define, limit, or describe the scope or intent of any provision of this Agreement.

**ARTICLE 28 NOTICES**

All notices of any nature referred to in this Agreement shall be in writing and sent by registered or certified mail, postage prepaid, or by nationally recognized overnight carrier to the respective addresses set forth above or to such other addresses as the respective parties hereto may designate in writing.

**ARTICLE 29 PROVISIONS REQUIRED BY LAW**

Each and every provision and clause required by law to be inserted in or applicable to this Agreement shall be deemed to be inserted herein or applicable hereto and the Agreement shall be read and enforced as though such provisions and clauses were included herein.

**ARTICLE 30 CONTRACTOR'S REPRESENTATIONS AND WARRANTIES**

The Contractor represents and warrants to the City as follows:

That the Contractor is a legally existing business entity under the laws of its respective states of recording and has not previously filed, nor is presently contemplating filing, nor has received notice of a petition of, nor contemplates receiving notice of a petition of, bankruptcy, liquidation, receivership or any other action for the protection of creditors or debtors;

That the Contractor has the financial resources to complete the Project and the Work;

That the Contractor has, and has exercised the required power and authority and has complied with all applicable legal requirements necessary to adopt, execute and deliver this Agreement and to assume the responsibilities and obligations created hereunder; and

That this Agreement is duly executed and delivered by an authorized individual, in accordance with such individual's powers to bind the organization hereunder, and constitutes a valid and binding obligation enforceable in accordance with its terms, conditions and provisions.

**ARTICLE 31 GOVERNING LAW**

This Agreement shall be governed by the laws of the State of Connecticut without regard to its principles governing conflicts of laws.

**ARTICLE 32 INTERPRETATION**

As used in this Agreement:

a. words of any gender will include the corresponding words of the gender that the context requires;

b. the singular shall include the plural and vice versa as the context requires;

c. "including" means "including, but no limited to," and other forms of the verb "to include" are to be interpreted similarly; and

d. the words "will" and "shall" are used interchangeably and shall mean a mandatory obligation.

**IN WITNESS WHEREOF**, the City and the Contractor have duly executed this agreement on the day and year first above written.

Signed, Sealed and Delivered  
in the Presence of:

**CITY OF WEST HAVEN**

\_\_\_\_\_

By: \_\_\_\_\_  
Nancy R. Rossi  
Its Mayor  
Duly Authorized

\_\_\_\_\_

**FIELDTURF USA, INC.**

\_\_\_\_\_

By: \_\_\_\_\_  
Andrew Dyjak  
Its Regional Vice President, New England  
Duly Authorized

\_\_\_\_\_

(Affix corporate seal of Contractor if a  
corporation)

APPROVED AS TO FORM:

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Mark J. Malaspina  
Carmody Torrance Sandak & Hennessey LLP

**EXHIBIT A**  
**PROJECT PROPOSAL**  
**See Attached**

**EXHIBIT B**  
**INSURANCE**

Prior to the commencement of the work, and as a condition of site access, the Architect (referred to hereinafter as the “*Contractor*”) shall deliver to the City of West Haven (referred to hereinafter as the “*Owner*”) a valid and currently dated Certificate of Insurance (“COI”).

The insurance coverage carried by the Contractor must be placed with and written by an insurance company admitted to do business in the State of Connecticut, and with a rating of A- or better by A.M. Best.

The insurance coverages carried by the Contractor (specified below) shall apply regardless of whether the operations, actions, derelictions or failures to act, from which any claim arises, are attributable to the Contractor, a subcontractor, a sub-subcontractor, or any consultant, officer, agent, employee or anyone directly or indirectly employed by any of them, including anyone for whose acts any of the aforementioned may be liable by operation of statute, government regulation or applicable state law. Failure of Contractor to provide a COI shall in no way limit or relieve Contractor of its duties and responsibilities in this Agreement. All policies of insurance shall be written on an occurrence basis.

At a minimum, the COI shall indicate that the following coverages and limits are in place:

1. **Commercial General Liability--Minimum Limits Required:**

- \$2,000,000 General Aggregate
- \$2,000,000 Producers/Completed Operations Aggregate
- \$1,000,000 Each Occurrence
- \$1,000,000 Personal and Advertising Injury
- \$100,000 Fire Damage – Any One Fire
- \$5,000 Medical Expense – Any One Person
  
- The Owner (The City of West Haven and all of its elected or appointed directors, officers, officials, agents, employees and members of all of its boards and commissions) will be included as an **Additional Insured** onto the CGL policy carried by the Contractor. The Additional Insured coverage afforded to the Owner shall apply on a **primary and non- contributory basis** and include **completed operations** coverages.
  
- The CGL policy carried by the Contractor shall contain a **Waiver of Subrogation** clause and the Contractor hereby agrees to waive the Contractor’s right of recovery against the Owner (the City of West Haven (and all of its elected or appointed directors, officers, officials, agents, employees and members of all of its boards and commissions)).

2. **Business Auto/Commercial Auto Insurance – Minimum Limits required:**

- \$1,000,000 Liability
- The Owner (The City of West Haven and all of its elected or appointed directors, officers, officials, agents, employees and members of all of its boards and commissions) will be included as an **Additional Insured** onto the Commercial Auto/Business Auto policy carried by the Contractor.
  
- The Business Auto/Commercial Auto policy carried by the Contractor shall contain a Waiver of Subrogation clause and the Contractor hereby agrees to waive the Contractor’s right of recovery against the Owner (the City of West Haven, and all of its elected or appointed directors, officers, officials, agents, employees and members of all of its boards and commissions).

3. **Workers Compensation/Employers Liability Insurance:**

- Coverages and limits as required by law Connecticut State law
- Employers Liability Limits:
- \$500,000 each accident
- \$500,000 aggregate for injury by disease
- \$500,000 each employee for injury by disease
- The Workers' Compensation/Employers Liability policy carried by the Contractor shall contain a Waiver of Subrogation clause and the Contractor hereby agrees to waive the Contractor's right of recovery against the Owner (the City of West Haven and all of its elected or appointed directors, officers, officials, agents, employees and members of all of its boards and commissions).

4. **Professional Liability Insurance -- Minimum Limits required:**

- \$2,000,000 per occurrence
- \$3,000,000 aggregate

5. **Umbrella Liability/Excess Liability--Minimum Limits required:**

- \$5,000,000 Each Occurrence
- \$5,000,000 General Aggregate
- Policy will provide excess coverage over the CGL, Business Auto and Workers' Compensation/Employer Liability policies carried by the organization.
- The Umbrella/Excess Liability policy carried by the Contractor shall contain a Waiver of Subrogation clause and the Contractor hereby agrees to waive the Contractor's right of recovery against the Owner (the City of West Haven and all of its elected or appointed directors, officers, officials, agents, employees and members of all of its boards and commissions).

**No Limitation on Liability**

With regard to any/all claims made against the Additional Insured by any employee of the Contractor, any subcontractor or anyone directly or indirectly employed by the Contractor or any subcontractor, or anyone for whose acts the Contractor or any subcontractor might be liable, the indemnification obligation shall not be limited by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or any subcontractor under Workers' Compensation acts, disability benefits acts or other employee benefit acts.

**Cancellation, Renewal and Modification**

The Contractor shall maintain in effect all insurance coverages required under this Agreement at the Contractor's sole expense and with insurance companies acceptable to the Owner. The policies shall contain a provision that the coverage will not be cancelled or non-renewed until at least thirty (30) days' prior written notice has been given to the Owner.

## EXHIBIT C

### FEDERAL FUNDING REQUIREMENTS

For purposes of this Exhibit C, the term "contract" shall mean "Agreement", and the term "contractor" shall mean "Architect". For convenience, reference to any gender herein means the applicable gender.

During the performance of this contract, the contractor agrees as follows:

(1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

1. Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
2. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
3. The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.
4. The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
5. The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
6. The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

7. In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part, and the contractor may be declared ineligible for further government contracts or federally-assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions as may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by a rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
8. The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by the rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

**Provided**, however, that in the event the contractor becomes involved in or is threatened with litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

The contractor may not charge the City directly or indirectly for any "Covered Telecom," as defined below. The federal government's System for Award Management (SAM) (<https://www.sam.gov>) lists certain "Excluded Parties" (as defined therein) who are excluded from receiving federal awards for "covered telecommunications equipment or services" referenced therein ("Covered Telecom"). Any procurements and resulting contracts prepared by the contractor for the City shall prohibit vendors from directly or indirectly charging the City for Covered Telecom.

Any and all procurements for construction services, goods or materials shall comply with the federal government's "Build America, Buy American" requirements, if and to the extent applicable to the Project or any portion thereof.



## AUTHORIZING RESOLUTION OF THE

### *City of West Haven City Council*

WHEREAS the City is in receipt of certain Federal Corona Virus Stimulus Funds, hereinafter referred to as ARPA Funds;

WHEREAS Mayor Nancy R. Rossi ("Mayor") has submitted to the Council an outline plan for the expenditure of ARPA funds;

WHEREAS the City Council has fiscal responsibility for the appropriation of ARPA Funds under Section 4 of the City Charter entitled Supplemental Appropriation;

WHEREAS the Mayor, her administration, and empaneled citizen review committee ("ARPA Committee") have executive duties for administering ARPA funds, including but not limited to the purchasing requirements of Chapter 42 of the Code of the City of West Haven, attached hereto for reference;

WHEREAS, the Council is required to appropriate funds for projects the Council selects to fund;

WHEREAS, this Resolution is intended to supersede and replace previous resolutions made on the same subjects;

RESOLVED, that the City Council hereby appropriates funding for the following project:

**P-02 - WIHS Turf Field and Track (\$2,500,000.00)**

**Projects are approved based on and subject to descriptions provided on behalf of the ARPA Committee at the West Haven City Council Special Meeting of February 1, 2023.**

FURTHER RESOLVED, that Nancy R. Rossi, as Mayor of The City of West Haven, shall:

- a.) develop a program narrative and project budget for the ARPA-funded programs listed above;
- b.) report said narrative, budget, and resulting expense accounting reports to the City

- Council for oversight and monitoring no less than once monthly;
- e.) that monthly reports to the Council continue until all funds are expended and final reports are made to the U.S. Department of the Treasury for the ARPA-funded projects;
  - d.) that contingency funds shall remain un-appropriated until the City Council authorizes transfer to an approved expense account;
  - e.) that all project cost over-runs shall be approved by the City Council before costs are incurred; and
  - f.) that all project surplus be returned to the ARPA Contingency Fund for further action by the City Council.

FURTHER RESOLVED, Nancy R. Rossi, as Mayor of The City of West Haven, is authorized and directed to execute and deliver any and all documents related to this Resolution on behalf of the City of West Haven and to do and perform all acts and things which she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

**CERTIFICATION:**

I, Stacy Riccio, the Clerk of the City of West Haven City Council, a municipal corporation organized and existing under the laws of the State of Connecticut, with a place of business at 355 Main Street West Haven CT, do hereby certify that the following is a true and correct copy of a resolution adopted by The City of West Haven City Council at its duly called and held meeting on **February 1, 2023** at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

The undersigned further certifies that Nancy Rossi now holds the office of Mayor and that she has held that office since December 3<sup>rd</sup> of 2017, and that said term will continue December 2<sup>nd</sup> of 2023.

HEREOF: The undersigned has executed this certificate this 3<sup>rd</sup> day

*Stacy Riccio*

Stacy Riccio, Clerk of the Council



**FieldTurf \$2,465,000.**

**AstroTurf \$2,585,540**

**Does not include**

- Drainage work or reconstruction of sub base.
- Does not include new E Layer
- Removal of soil off site.
- Does not include prevailing wage
- Dug outs
- Bonds
- Permit costs
- Removal of track asphalt
- Re seeding of contractor staging areas

**Does not include**

- Fencing
- Dugouts
- Permit costs
- Blue track Proposed is Red
- Design or construction drawings
- Sand catcher

FieldTurf is at budget and includes fencing at the field and softball field but not the bleachers. The proposal has several holes in it that can result in huge change orders.

AstroTurf is to 266,965 over budget if all the new fencing is added in

**Recommendations**

1. Find 266,000 for AstroTurf or renegotiate the FieldTurf proposal to eliminate change orders
2. Identify the age of the E Layer. I think it may be 25 years old?

Price	\$2,585,540	\$2,465,000
Fencing	\$240,750	Included
New E-layer	Included	
Prevailing Wage	Included	
All new drainage & fill	Included	
Full demo of track	Included	
Removing debris from site	Included	
New curb	Included	
R&R 2" of new dynamic topstone	Included	
12" storm pipe	Included	

# PROJECT PROPOSAL



## WEST HAVEN HIGH SCHOOL ATHLETIC FIELDS RECONSTRUCTION

May 15, 2023

Prepared For: West Haven Public Schools

Prepared By: Andrew Dyjak – Regional Vice President, New England

Chris Hulk, PE – Director of Design and Construction, New England

Address: West Haven High School, Softball Field, Educational Way, West Haven

*FieldTurf USA, Inc. is pleased to present the following proposal. FieldTurf pricing is based on the Capital Region Education Council (CREC) program. CREC is a member of The Association of Educational Purchasing Agencies (AEPA) program. The AEPA is a purchasing co-op that provides member schools with pre-determined preferential pricing by approved vendors. Since the product has already been bid at the national level, individual schools do not have to duplicate the formal bid process. AEPA IFB #020.*

*Click on the following AEPA hyperlink for more information: [AEPA IFB #20](#)*

*All pricing includes prevailing wage rates.*

**Track and Field Renovations** **\$1,609,500.00**

- Synthetic turf to be removed and replaced
- Synthetic track surfacing to be removed and replace and new 1.5" pavement overlay installed. Color: Blue w/ Gray Exchange Zones
- Improved anchor curbing, northern Dzone and jumping pits *Extend*
- Existing fencing posts to remain and be painted. Mesh and poles to be replaced with black vinyl coated chain link fence.
- See breakdown in Attachment 'A'

**Softball Field Reconstruction** **\$919,500.00**

- Synthetic turf field with new fencing with new tension netting backstop
- Remove and replace dugouts
- One bullpen on third base side and one bullpen within batting cage on first base side
- See breakdown in Attachment 'B'

**Project Bonds** **\$31,650.00**

- Performance and payment bonds

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**Project Total:** **\$ 2,560,650.00**

# PROJECT PROPOSAL



## EXCLUSIONS:

- Any costs associated with necessary charges relating to the delineation of the field
- The supply of manholes or clean-outs or grates, or supply of the manhole covers outside of field area
- Any alteration or deviation from specifications involving extra costs, which alteration or deviation will be provided only upon executed change orders, and will become an extra charge over and above the offered price
- Soil stabilization or remediation of any type
- Rock excavation
- Offsite disposal of generated spoils
- Excavation or disposal of unsuitable or contaminated soils
- Site security
- Once subgrade has been established, a proof roll will be performed to ensure structural stability of the soils; in the event that unsuitable soils are encountered, a price to remedy these areas can be negotiated based on recommended methods per project Engineer
- Testing or Inspection Fees
- Site restoration, sodding, landscaping or grow-in beyond disturbed areas
- Repair or resurfacing existing asphalt parking lot if damaged by truck traffic
- Any work not listed in the inclusions
- Permits and Permit Fees

Please feel free to reach out to any member of our project team with questions about our offer:

**Andrew Dyjak**  
Regional Vice President  
(860) 333-7839  
[Andrew.Dyjak@Fieldturf.com](mailto:Andrew.Dyjak@Fieldturf.com)

**Christopher Hulk, PE**  
Director of Design and Construction  
(203) 676-4445  
[Christopher.Hulk@Fieldturf.com](mailto:Christopher.Hulk@Fieldturf.com)

# PROJECT PROPOSAL



ATTACHMENT 'A'

## WEST HAVEN HIGH SCHOOL TRACK AND FIELD IMPROVEMENTS

May 15, 2023



Existing Field



Proposed Layout

Prepared For: West Haven Public Schools

Prepared By: Andrew Dyjak – Regional Vice President, New England

Chris Hulk, PE – Director of Design and Construction, New England

Address: West Haven High School, Ken Strong Stadium, Educational Way, West Haven

This project proposal is based upon existing site conditions, review meetings of the site with the Town and School and Summer 23' construction. Below is a detailed breakdown of cost of each site item and the associated work included in the budget, list of exclusions and assumptions.

The existing synthetic turf will be removed and replaced with new synthetic turf. Additionally, the existing track surfacing will be fully removed and replaced with new BSS-100 track surfacing with existing asphalt to remain. The existing asphalt will be cleaned and tack coat applied. A new 1.5" pavement surface will then be installed on top of the existing asphalt. The existing drain and anchor curbing will be updated to safe and playable standards free of trip hazards. This will include removal of the existing track surfacing in the drain and installation of concrete and new nailer board. The north d-zone will have the steeple chase removed and will be converted to a full 'D' of track surfacing. This will allow the installation of a second long jump runway. Lastly, various site improvements will be made including ball netting, sand catcher and drainage improvements around the perimeter of the field. The existing e-layer will stay in place.

The project is anticipated to be constructed in approximately a 3 month timeframe pending field availability. It is assumed that an adequate staging area will be available in the proximity of the site.



# APPENDIX A



- **Remove and Replace Existing Turf**
  - Install track protection to access site during construction
  - Install inlet protection in all surrounding catch basins
  - Restore parking lot staging area to pre-construction condition
  - Topsoil and seed all disturbed areas as required
  - Remove and dispose of existing synthetic turf
  - Maintain existing e-layer and fine grade edges for planarity
  - 2.25" Synthetic Turf with SBR Rubber and Sand Infill
  - Center Field Logo and Endzone Lettering
  - Testing for GMax
  
- **Edge Curbing and Drainage Improvements**
  - Remove and dispose of track surfacing within ACO drain
  - Remove all glue and built up materials on existing concrete
  - Remove and stockpile existing stone dust and drainage stone for reuse as fill on softball field
  - Furnish and install new 2x8 composite nailer board along curb line
  - Furnish and install concrete within aco drain and install concrete lip
  - Furnish and install new drainage stone approximately 10" D x 10' W
  - Furnish and install new topping stone for planarity
  - Furnish and install new concrete turf anchor curb along north d-zone
  - Furnish and install new ACO drain along expanded track area of north d-zone
  
- **Track Surfacing Improvements**
  - Remove and dispose of existing synthetic track
  - Mechanical brush cleaning of existing pavement
  - Install tack coat on existing pavement
  - Furnish and install 1.5" pavement layer
  - Furnish and install new track surfacing and line striping
  - Install new 13mm Benyon BSS 100, Color: Blue with Gray Exchange Zones
  - Install new line track striping
  
- **Miscellaneous Field Improvements**
  - Furnish and install in ground sleeved ball safety netting system
    - 15' ht. ball netting along endzones
  - Remove and dispose of existing long jump pit
  - Furnish and install new sand catch long jump pit on south side
  - Furnish and install new long jump pit on north side
  - Furnish and install new football goal post pads
  
- **Fencing**
  - Remove and dispose of existing fence mesh, top and bottom rails
  - Furnish and install black vinyl sleeves over existing fence posts
  - Furnish and install new black vinyl chain link rails with new hardware
  - Furnish and install new 4' ht. black vinyl chain link mesh
  - Replace all gates

# APPENDIX A



## **EXCLUSIONS:**

- *Any costs associated with necessary charges relating to the delineation of the field*
- *The supply of manholes or clean-outs or grates, or supply of the manhole covers outside of field area*
- *Any alteration or deviation from specifications involving extra costs, which alteration or deviation will be provided only upon executed change orders, and will become an extra charge over and above the offered price*
- *Soil stabilization or remediation of any type*
- *Mass Excavation as required to achieve subgrade*
- *Rock excavation*
- *Offsite disposal of generated spoils*
- *Excavation or disposal of unsuitable or contaminated soils*
- *Site security*
- *Once subgrade has been established, a proof roll will be performed to ensure structural stability of the soils; in the event that unsuitable soils are encountered, a price to remedy these areas can be negotiated based on recommended methods per project Engineer*
- *Testing or Inspection Fees*
- *Site restoration, sodding, landscaping or grow-in beyond disturbed areas*
- *Repair or resurfacing existing asphalt parking lot if damaged by truck traffic*
- *Any work not listed in the inclusions*
- *Permits and Permit Fees*

Please feel free to reach out to any member of our project team with questions about our offer:

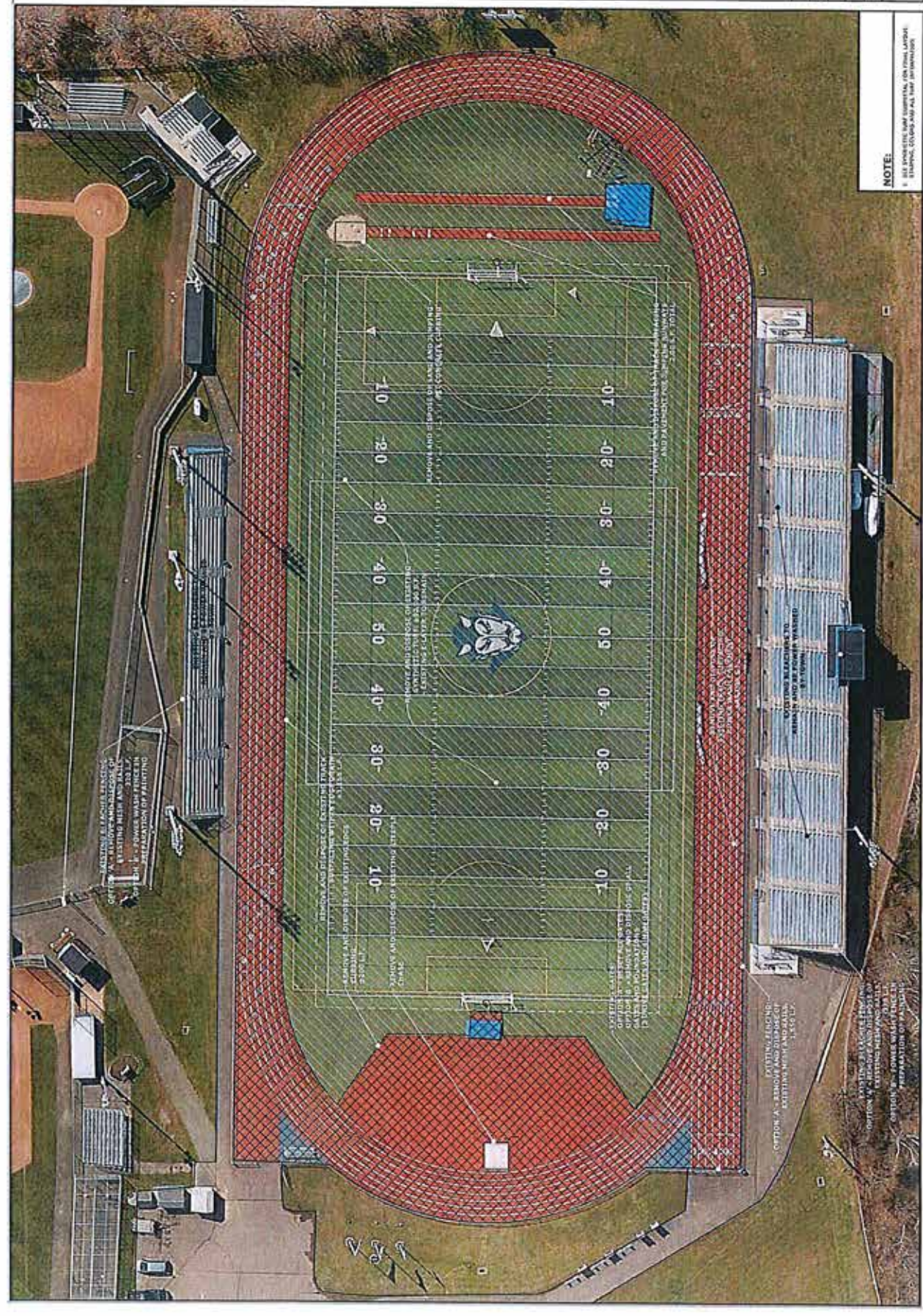
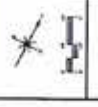
**Andrew Dyjak**  
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SITE PLAN - REMOVALS AND EXISTING CONDITIONS



NO.	DESCRIPTION	DATE	BY



NOTE:  
 1. ALL WORK SHALL BE IN ACCORDANCE WITH THE STATE OF CONNECTICUT REGULATIONS AND THE NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) 704 CODE.

EXISTING WATER STORAGE TANK  
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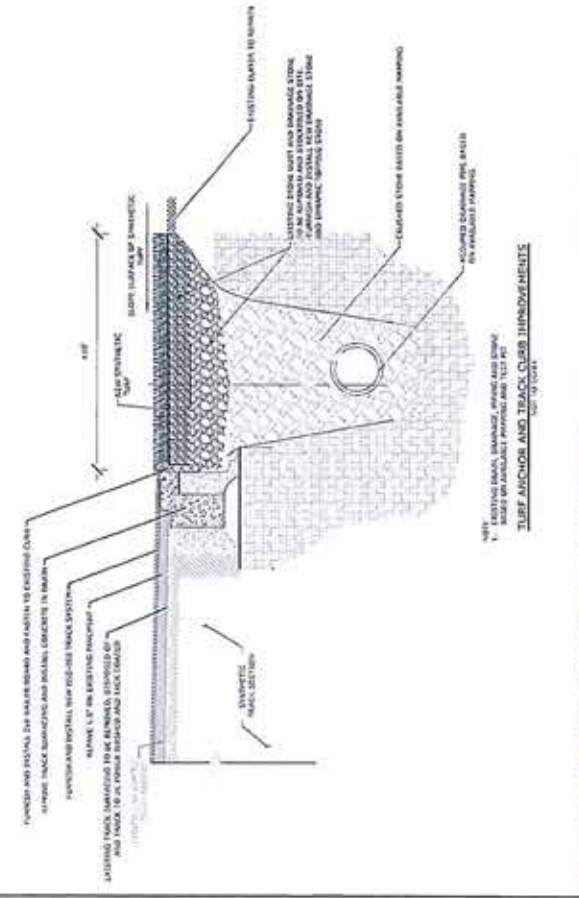
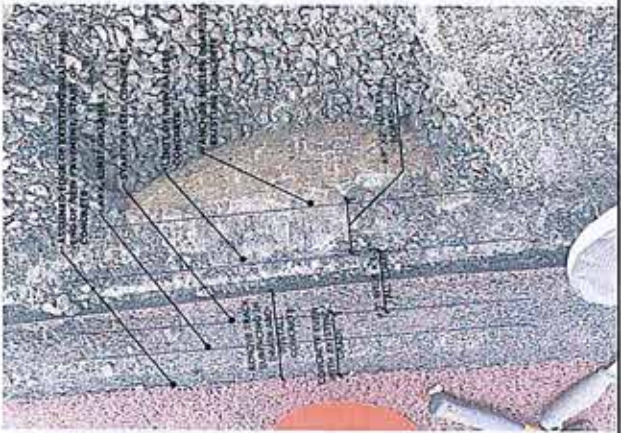
EXISTING WATER STORAGE TANK  
 1. ALL WORK SHALL BE IN ACCORDANCE WITH THE STATE OF CONNECTICUT REGULATIONS AND THE NATIONAL FIRE PROTECTION ASSOCIATION (NFPA) 704 CODE.



**NOTE:**  
 1. SEE SPECIFICATIONS FOR MATERIALS AND FINISHES.  
 2. ALL FINISHING SHALL BE TO BE SPECIFIED ON LITE PLAN  
 ASSET OR SUPPLEMENT SHEET.



NO.	DESCRIPTION	DATE	BY



# PROJECT PROPOSAL



ATTACHMENT 'B'

# APPENDIX B



## WEST HAVEN HIGH SCHOOL SOFTBALL FIELD RECONSTRUCTION

May 15, 2023



Existing Field



Proposed Layout

Prepared For: West Haven Public Schools

Prepared By: Andrew Dyjak – Regional Vice President, New England

Chris Hulk, PE – Director of Design and Construction, New England

Address: West Haven High School, Softball Field, Educational Way, West Haven

This project proposal is based upon existing site conditions, review meetings of the site with the Town and School and assumed Fall 23' construction. Below is a detailed breakdown of cost of each site item and the associated work included in the budget, list of exclusions and assumptions.

The existing grass fields will be fully reconstructed as a new all-weather synthetic turf field. All existing topsoil, fencing, batting cages, and clay will be removed and disposed of. As part of the base price the existing dugouts will be removed and replaced. The new synthetic turf field will also have two bullpens, new concrete turf anchor curbing, new 6' ht. black vinyl coated chain link fence and the existing backstop will be rebuilt with black vinyl tension netting and increased in size to meet the new dugout areas. It is assumed that all mounds will be synthetic turf. Additionally, new fence topper along outfield fence, foul poles and bases will be supplied. Lastly, a new single batting cage has been included with new synthetic turf with bullpen within on the first base side. No loose equipment is proposed. All existing equipment and padding will be salvaged for reuse.

The project is anticipated to be constructed in approximately a 3 month timeframe pending field availability. It is assumed that an adequate staging area will be available in the proximity of the site.

# APPENDIX B



- **Removals**
  - Remove and dispose of all topsoil and clay
    - Assumed 10" depth
  - Remove and dispose of irrigation system and cut/cap at appropriate location
  - Remove and dispose of all existing fencing and foul poles
  - Power wash and repaint existing dugout structures
  
- **Earthwork / Sediment and Erosion Controls**
  - Install sediment and erosion controls
  - Perform mass earthwork operations
  - Cuts and fills to meet proposed subgrade
  - Excavate for foundations and anchor curbs
  
- **Field Perimeter**
  - Install concrete turf anchor curb
  - Furnish and install black vinyl coated chain link fence
    - Core drill all fence posts
    - Gate posts and larger fencing to receive full foundations
  - All fencing mesh and gates to be installed upon completion of synthetic turf
  - Backfill curbing, install topsoil and seed to lawn within 3' of proposed curbing
  - Foul poles of 20' White integral to fence and curb
  
- **Tension Netting Backstop and New Dugouts**
  - Furnish and install new tension netting backstop. +/- 120 l.f.
  - Remove and replace existing dugouts at new location
  - Furnish and install Beacon Athletics 30'x10' dugout on concrete slab
  - Relocate existing drinking fountains
  - Relocate existing electrical supply, speakers and cameras to press box
  - Relocate existing bleachers
  
- **Single Batting Cage with Bullpen**
  - Furnish and install new single batting cage
  - Furnish and install timber edging for synthetic turf
  - Furnish and install synthetic turf with 4" drainage stone layer and turf
  - Furnish and install electrical supply to area
  
- **Main Field Area**
  - Furnish and install collector pipe and flat panel drains.
  - Install stone base and fine grade in preparation of synthetic turf
  - Install concrete turf anchor curbing around field perimeter
  - Install synthetic turf and all field markings
  - Perform post installation GMax testing
  - Approximate field area +/- 41,000 s.f. of 2.0" synthetic turf



# APPENDIX B



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- *Soil stabilization or remediation of any type*
- *Mass Excavation as required to achieve subgrade*
- *Rock excavation*
- *Offsite disposal of generated spoils*
- *Excavation or disposal of unsuitable or contaminated soils*
- *Site security*
- *Once subgrade has been established, a proof roll will be performed to ensure structural stability of the soils; in the event that unsuitable soils are encountered, a price to remedy these areas can be negotiated based on recommended methods per project Engineer*
- *Testing or Inspection Fees*
- *Site restoration, sodding, landscaping or grow-in beyond disturbed areas*
- *Repair or resurfacing existing asphalt parking lot if damaged by truck traffic*
- *Any work not listed in the inclusions*
- *Permits and Permit Fees*

Please feel free to reach out to any member of our project team with questions about our offer:

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**NOTE:**

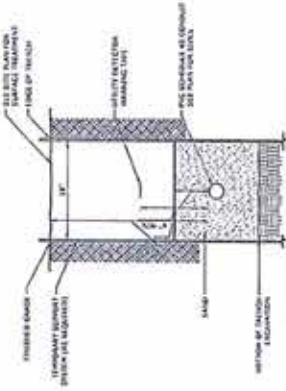
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2. CONTRACTOR TO VERIFY ALL MATERIALS AND METHODS TO BE USED AS PART OF THE BEST PRACTICE.
3. CONTRACTOR TO VERIFY ALL MATERIALS AND METHODS TO BE USED AS PART OF THE BEST PRACTICE.
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10. CONTRACTOR TO VERIFY ALL MATERIALS AND METHODS TO BE USED AS PART OF THE BEST PRACTICE.

 A Truist Sports Company	
SITE PLAN - EXISTING CONDITIONS AND RENOVALS WEST HAVEN HIGH SCHOOL SOFTBALL FIELD RECONSTRUCTION 45 LONG MEADOW HILL ROAD BRIDGEFIELD, CONNECTICUT	
SHEET NO. 101 DATE: 04/11/2023	PROJECT NO. 23001
DRAWN BY: [Name] CHECKED BY: [Name]	DATE: 04/11/2023
DESCRIPTION: [Blank] DATE: [Blank]	EX

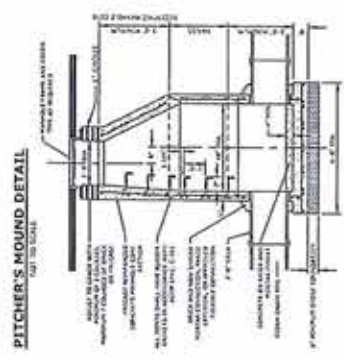




DESCRIPTION	DATE	BY

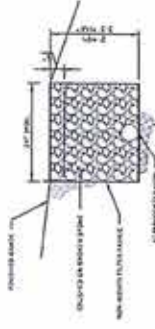


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NOT TO SCALE

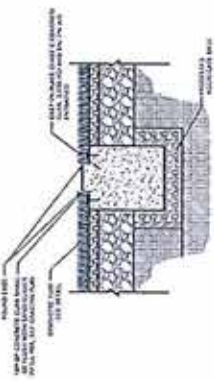


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NOT TO SCALE

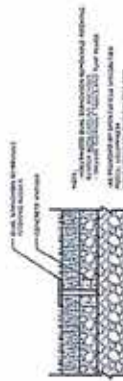
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NOT TO SCALE



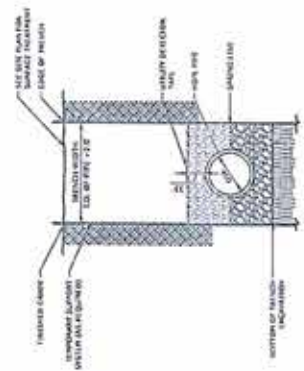
**STONE TRENCH**  
NOT TO SCALE



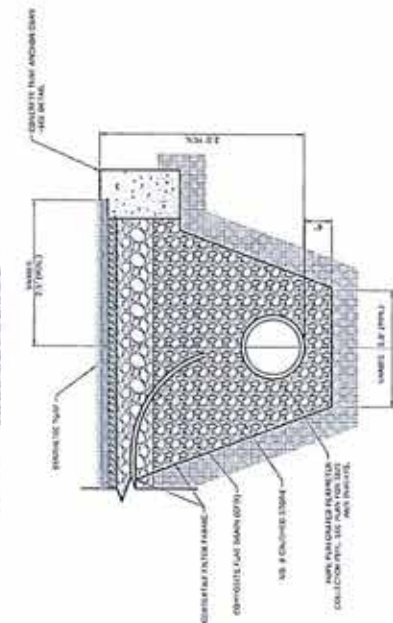
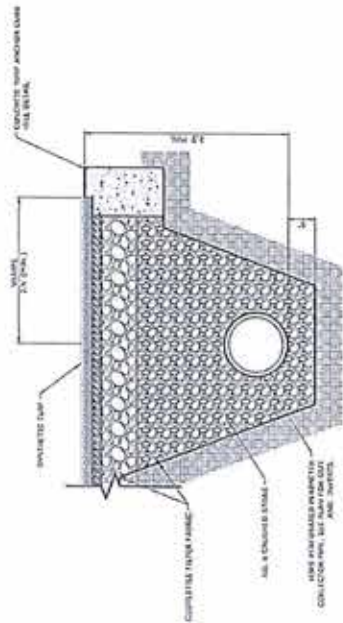
**REMOVABLE BULLPEN PITCHING RUBBER**  
NOT TO SCALE



**REMOVABLE BULLPEN PITCHING RUBBER**  
NOT TO SCALE



**TYPICAL STORM DRAINAGE TRENCH**  
NOT TO SCALE



**COLLECTOR PIPE SECTION**  
NOT TO SCALE

DATE	DESCRIPTION



A Tennant Sports Company

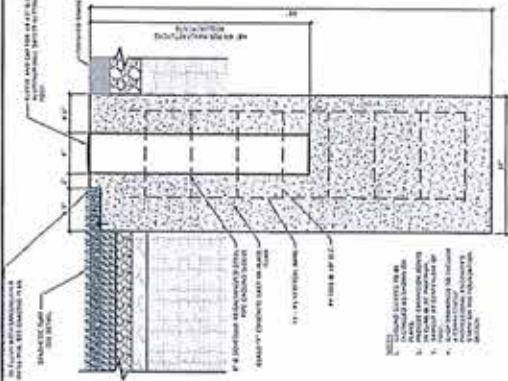
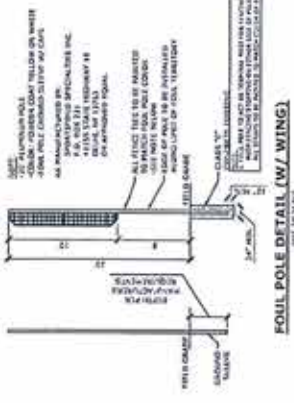
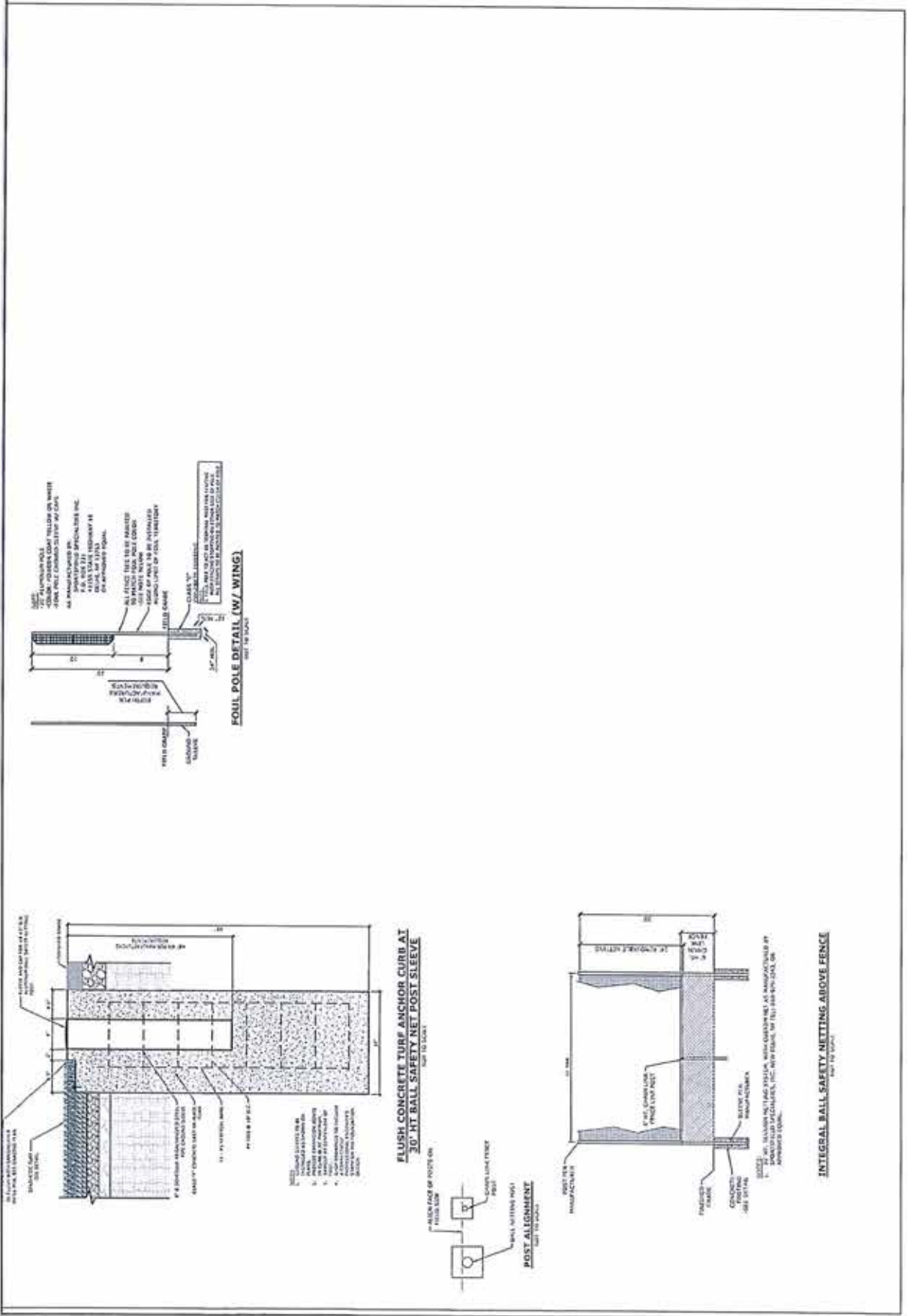
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SOFTBALL FIELD RECONSTRUCTION  
45 LONG WEAVER HILL ROAD  
BROOKFIELD, CONNECTICUT

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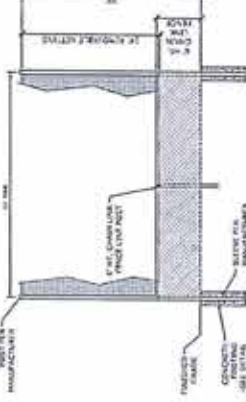
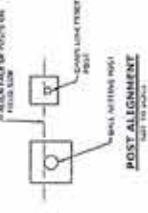
APRIL 24, 2013

SD-3

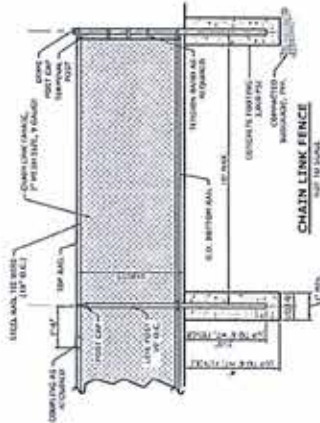
SITE DETAILS



**FLUSH CONCRETE TUBE ANCHOR CURB AT 30\"/>**



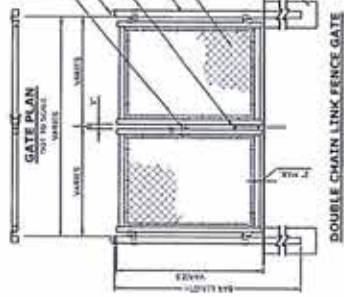
**INTEGRAL BALL SAFETY NETTING ABOVE FENCE**



**CHAIN LINK FENCE**  
NOT TO SCALE

CHAIN LINK FABRIC	15000
STEEL WALL	1/2\"/>
TOP RAIL	1/2\"/>
CONCRETE CURB	4\"/>
POST	4\"/>
SPACERS	2\"/>
CONCRETE	4\"/>
REINFORCEMENT	1\"/>
FINISH	1\"/>
FINISH	1\"/>
FINISH	1\"/>
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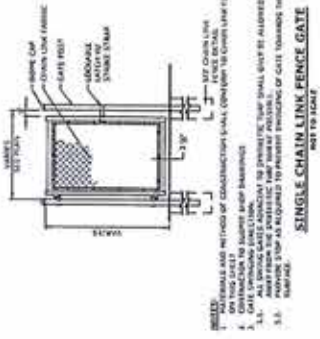
- NOTES:**
1. CHAIN LINK POSTS, WALLS, FINISH
  2. FINISH SHALL BE AS SHOWN
  3. CHAIN LINK FABRIC SHALL BE 15000
  4. CHAIN LINK FABRIC SHALL BE 15000
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  10. CHAIN LINK FABRIC SHALL BE 15000



**DOUBLE CHAIN LINK FENCE GATE**  
NOT TO SCALE

FRAMING	2\"/>
MESH	15000
HARDWARE	1\"/>
POST	4\"/>
SPACER	2\"/>
FINISH	1\"/>
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- NOTES:**
1. GATE PLAN SHALL BE AS SHOWN
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**SINGLE CHAIN LINK FENCE GATE**  
NOT TO SCALE

FRAMING	2\"/>
MESH	15000
HARDWARE	1\"/>
POST	4\"/>
SPACER	2\"/>
FINISH	1\"/>
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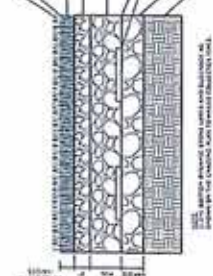
- NOTES:**
1. GATE PLAN SHALL BE AS SHOWN
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- FLUSH CONCRETE TURF ANCHOR CURB AT FENCE GATE POST**  
NOT TO SCALE
1. CONCRETE CURB SHALL BE AS SHOWN
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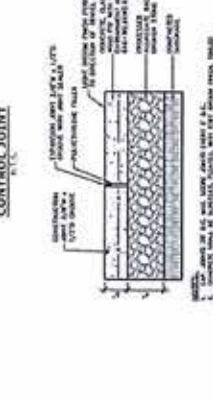
- SYNTHETIC INFILL TURF**  
NOT TO SCALE
1. SYNTHETIC INFILL TURF SHALL BE AS SHOWN
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- CONCRETE TURF ANCHOR CURB AT FENCE POST**  
NOT TO SCALE
1. CONCRETE CURB SHALL BE AS SHOWN
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- CONTROL JOINT**  
NOT TO SCALE
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  10. CONTROL JOINT SHALL BE AS SHOWN



- CONCRETE SIDEWALK**  
NOT TO SCALE
1. CONCRETE SIDEWALK SHALL BE AS SHOWN
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  4. CONCRETE SIDEWALK SHALL BE AS SHOWN
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  10. CONCRETE SIDEWALK SHALL BE AS SHOWN



- CONCRETE TURF ANCHOR CURB**  
NOT TO SCALE
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  10. CONCRETE CURB SHALL BE AS SHOWN

# NOBLE STREET CHILD DEVELOPMENT ROOF REPLACEMENT

- Replacement of roof at Child Development Center, Noble St, West Haven
  - Project sent out to bid May 8, 2023 BID #2023-20
    - Mandatory walk-through (sign in sheet attached) on May 16th
    - Bids due June 1, 2023
    - 7 bids received (Bid Tally Sheet attached)
    - Scope review was done with two lowest bidders. Bid awarded to low bidder, Imperial Company
    - Bid Price - \$469,000
    - Substantial completion by September 29, 2023
- Funded through ARPA
  - Previously approved by City Council









# DRAFT AIA® Document A104® - 2017

## Standard Abbreviated Form of Agreement Between Owner and Contractor

**AGREEMENT** made as of the « » day of July in the year 2023  
(In words, indicate day, month and year.)

**BETWEEN** the Owner:  
(Name, legal status, address and other information)

The City of West Haven  
355 Main Street, 3<sup>rd</sup> Floor  
West Haven, Connecticut 06516

and the Contractor:  
(Name, legal status, address and other information)

The Imperial Company Restoration Contractor Inc.  
261 Main Street  
Cromwell, Connecticut 06416

for the following Project:  
(Name, location and detailed description)  
Robert A. Johnson Community Center Roof Replacement  
201 Noble Street  
West Haven, Connecticut 06516

The Architect:  
(Name, legal status, address and other information)

Antinozzi Associates P.C.  
271 Fairfield Avenue  
Bridgeport, Connecticut 06604

This ARPA-funded project entails the replacement of the roof at the Johnson Community Center in West Haven, Connecticut and related scope of work as set forth in Exhibit A to Rider No. 1 to this Agreement (the "Rider").

The Owner and Contractor agree as follows:

**ADDITIONS AND DELETIONS:** The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.



{W3490441;2} **ELECTRONIC**  
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**ARTICLE 1 THE WORK OF THIS CONTRACT**

The Contractor shall execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

**ARTICLE 2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**

**§ 2.1** The date of commencement of the Work shall be:  
(Check one of the following boxes.)

The date of this Agreement.

September 4, 2023

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 2.2 The Contract Time shall be measured from the date of commencement.

§ 2.3 Substantial Completion

§ 2.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work: (Check the appropriate box and complete the necessary information.)

[ ] Not later than << >> ( << >> ) calendar days from the date of commencement of the Work.

[ X ] By the following date: September 29, 2023

§ 2.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date

ARTICLE 3 CONTRACT SUM

§ 3.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be one of the following: (Check the appropriate box.)

[ X ] Stipulated Sum, in accordance with Section 3.2 below

[ ] Cost of the Work plus the Contractor's Fee, in accordance with Section 3.3 below

[ ] Cost of the Work plus the Contractor's Fee with a Guaranteed Maximum Price, in accordance with Section 3.4 below

(Based on the selection above, complete Section 3.2, 3.3 or 3.4 below.)

§ 3.2 The Stipulated Sum shall be Four Hundred Sixty-Nine Thousand Dollars (\$469,000.00), subject to additions and deductions as provided in the Contract Documents.

§ 3.2.1 The Stipulated Sum is based upon the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner: (State the numbers or other identification of accepted alternates. If the bidding or proposal documents permit the Owner to accept other alternates subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when that amount expires.)

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§ 3.2.2 Unit prices, if any: (Identify the item and state the unit price and the quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)

§ 3.2.3 Allowances, if any, included in the stipulated sum: (Identify each allowance.)

Item	Price
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**§ 3.3 Cost of the Work Plus Contractor's Fee**

**§ 3.3.1** The Cost of the Work is as defined in Exhibit A, Determination of the Cost of the Work.

**§ 3.3.2** The Contractor's Fee:

*(State a lump sum, percentage of Cost of the Work or other provision for determining the Contractor's Fee and the method of adjustment to the Fee for changes in the Work.)*

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**§ 3.4 Cost of the Work Plus Contractor's Fee With a Guaranteed Maximum Price**

**§ 3.4.1** The Cost of the Work is as defined in Exhibit A, Determination of the Cost of the Work.

**§ 3.4.2** The Contractor's Fee:

*(State a lump sum, percentage of Cost of the Work or other provision for determining the Contractor's Fee and the method of adjustment to the Fee for changes in the Work.)*

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**§ 3.4.3 Guaranteed Maximum Price**

**§ 3.4.3.1** The sum of the Cost of the Work and the Contractor's Fee is guaranteed by the Contractor not to exceed << >> (\$ << >>), subject to additions and deductions by changes in the Work as provided in the Contract Documents. This maximum sum is referred to in the Contract Documents as the Guaranteed Maximum Price. Costs which would cause the Guaranteed Maximum Price to be exceeded shall be paid by the Contractor without reimbursement by the Owner. *(Insert specific provisions if the Contractor is to participate in any savings.)*

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**§ 3.4.3.2** The Guaranteed Maximum Price is based on the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner:

*(State the numbers or other identification of accepted alternates. If the bidding or proposal documents permit the Owner to accept other alternates subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when that amount expires.)*

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**§ 3.4.3.3** Unit Prices, if any:

*(Identify the item and state the unit price and the quantity limitations, if any, to which the unit price will be applicable.)*

Item	Units and Limitations	Price per Unit (\$0.00)
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**§ 3.4.3.4** Allowances, if any, included in the Guaranteed Maximum Price:

*(Identify each allowance.)*

Item	Price
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**§ 3.4.3.5** Assumptions, if any, on which the Guaranteed Maximum Price is based:

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**§ 3.4.3.6** To the extent that the Contract Documents are anticipated to require further development, the Guaranteed Maximum Price includes the costs attributable to such further development consistent with the Contract Documents

and reasonably inferable therefrom. Such further development does not include changes in scope, systems, kinds and quality of materials, finishes or equipment, all of which, if required, shall be incorporated by Change Order.

§ 3.4.3.7 The Owner shall authorize preparation of revisions to the Contract Documents that incorporate the agreed-upon assumptions contained in Section 3.4.3.5. The Owner shall promptly furnish such revised Contract Documents to the Contractor. The Contractor shall notify the Owner and Architect of any inconsistencies between the agreed-upon assumptions contained in Section 3.4.3.5 and the revised Contract Documents.

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## ARTICLE 4 PAYMENT

### § 4.1 Progress Payments

§ 4.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents, including the Owner's right to dispute all or any portion of any Applications for Payment as provided below.

§ 4.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month.

§ 4.1.3 Provided that an Application for Payment is received by the Architect not later than the 7th day of a month, the Owner shall make payment of the amount to the Contractor to which neither Architect nor Owner have reasonable objection not later than forty-five (45) days after Architect's receipt of the Application for Payment. If an Application for Payment is received by the Architect after the date fixed above, payment of amounts to which neither Architect nor Owner have reasonable objection shall be made by the Owner not later than sixty (60) days after the Architect receives the Application for Payment.

*(Federal, state or local laws may require payment within a certain period of time.)*

§ 4.1.4 [Intentionally Omitted].

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§ 4.1.5 Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located. *(Insert rate of interest agreed upon, if any.)*

1.00% per month

### § 4.2 Final Payment

§ 4.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Section 18.2, and to satisfy other requirements, if any, which extend beyond final payment;
- .2 the Contractor has submitted a final accounting for the Cost of the Work, where payment is on the basis of the Cost of the Work with or without a Guaranteed Maximum Price; and
- .3 a final Certificate for Payment has been issued by the Architect in accordance with Section 15.7.1.

§ 4.2.2 The Owner's final payment to the Contractor shall be made no later than thirty (30) days after the issuance of the Architect's final Certificate for Payment, or as follows:

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**ARTICLE 5 DISPUTE RESOLUTION**

**§ 5.1 Binding Dispute Resolution**

For any claim subject to, but not resolved by, mediation pursuant to Section 21.5, the method of binding dispute resolution shall be as follows:

*(Check the appropriate box.)*

Arbitration pursuant to Section 21.6 of this Agreement

Litigation in a court of competent jurisdiction

Other *(Specify)*

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, claims will be resolved in a court of competent jurisdiction.

**ARTICLE 6 ENUMERATION OF CONTRACT DOCUMENTS**

**§ 6.1** The Contract Documents are defined in Article 7 and, except for Modifications issued after execution of this Agreement, are enumerated in the sections below.

**§ 6.1.1** The Agreement is this executed AIA Document A104™–2017, Standard Abbreviated Form of Agreement Between Owner and Contractor.

**§ 6.1.2** AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:

*(Insert the date of the E203–2013 incorporated into this Agreement.)*

« »

**§ 6.1.3** The Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages

**§ 6.1.4** The Specifications:

*(Either list the Specifications here or refer to an exhibit attached to this Agreement.)*

« »

Section	Title	Date	Pages

**§ 6.1.5** The Drawings:

*(Either list the Drawings here or refer to an exhibit attached to this Agreement.)*

« »

Number	Title	Date

**§ 6.1.6** The Addenda, if any:

Number	Date	Pages

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are enumerated in this Article 6.

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§ 6.1.7 Additional documents, if any, forming part of the Contract Documents:

- .1 Other Exhibits:  
(Check all boxes that apply.)

Rider

AIA Document E204™ 2017, Sustainable Projects Exhibit, dated as indicated below:  
(Insert the date of the E204-2017 incorporated into this Agreement.)

The Sustainability Plan:

Title	Date	Pages

Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages

- .2 Other documents, if any, listed below:  
(List here any additional documents that are intended to form part of the Contract Documents.)

## ARTICLE 7 GENERAL PROVISIONS

### § 7.1 The Contract Documents

The Contract Documents are enumerated in Article 6 and consist of this Agreement (including, if applicable, Supplementary and other Conditions of the Contract), Drawings, Specifications, Addenda issued prior to the execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement. A Modification is (1) a written amendment to the Contract signed by both parties, (2) a Change Order, (3) a Construction Change Directive, or (4) a written order for a minor change in the Work issued by the Architect. The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all; performance by the Contractor shall be required to the extent consistent with the Contract Documents and reasonably inferable from them as being necessary to produce the indicated results.

### § 7.2 The Contract

The Contract Documents, including the Exhibits attached to the Rider, form the Contract for Construction. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. The Contract may be amended or modified only by a Modification. The Contract Documents shall not be construed to create a contractual relationship of any kind between any persons or entities other than the Owner and the Contractor.

### § 7.3 The Work

The term "Work" means the construction and services required by the Contract Documents, whether completed or partially completed, and includes all other labor, materials, equipment, and services provided or to be provided by the Contractor to fulfill the Contractor's obligations. The Work may constitute the whole or a part of the Project.

### § 7.4 Instruments of Service

Instruments of Service are representations, in any medium of expression now known or later developed, of the tangible and intangible creative work performed by the Architect and the Architect's consultants under their respective professional services agreements. Instruments of Service may include, without limitation, studies, surveys, models, sketches, drawings, specifications, and other similar materials.

## § 7.5 Ownership and use of Drawings, Specifications and Other Instruments of Service

§ 7.5.1 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and will retain all common law, statutory and other reserved rights in their Instruments of Service, including copyrights. The Contractor, Subcontractors, Sub-subcontractors, and suppliers shall not own or claim a copyright in the Instruments of Service. Submittal or distribution to meet official regulatory requirements or for other purposes in connection with the Project is not to be construed as publication in derogation of the Architect's or Architect's consultants' reserved rights.

§ 7.5.2 The Contractor, Subcontractors, Sub-subcontractors and suppliers are authorized to use and reproduce the Instruments of Service provided to them, subject to the protocols established pursuant to Sections 7.6 and 7.7, solely and exclusively for execution of the Work. All copies made under this authorization shall bear the copyright notice, if any, shown on the Instruments of Service. The Contractor, Subcontractors, Sub-subcontractors, and suppliers may not use the Instruments of Service on other projects or for additions to this Project outside the scope of the Work without the specific written consent of the Owner, Architect and the Architect's consultants.

## § 7.6 Digital Data Use and Transmission

The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form. The parties will use AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data.

## § 7.7 Building Information Models Use and Reliance

Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document G202™–2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

## § 7.8 Severability

The invalidity of any provision of the Contract Documents shall not invalidate the Contract or its remaining provisions. If it is determined that any provision of the Contract Documents violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Contract Documents shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Contract.

## § 7.9 Notice

§ 7.9.1 Except as otherwise provided in Section 7.9.2, where the Contract Documents require one party to notify or give notice to the other party, such notice shall be provided in writing to the designated representative of the party to whom the notice is addressed and shall be deemed to have been duly served if delivered in person, by mail, by courier, or by electronic transmission in accordance with AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, if completed, or as otherwise set forth below:

*(If other than in accordance with AIA Document E203–2013, insert requirements for delivering Notice in electronic format such as name, title and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)*

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§ 7.9.2 Notice of Claims shall be provided in writing and shall be deemed to have been duly served only if delivered to the designated representative of the party to whom the notice is addressed by certified or registered mail, or by courier providing proof of delivery.

## § 7.10 Relationship of the Parties

Where the Contract is based on the Cost of the Work plus the Contractor's Fee, with or without a Guaranteed Maximum Price, the Contractor accepts the relationship of trust and confidence established by this Agreement and covenants with the Owner to cooperate with the Architect and exercise the Contractor's skill and judgment in furthering the interests of the Owner; to furnish efficient business administration and supervision; to furnish at all

times an adequate supply of workers and materials; and to perform the Work in an expeditious and economical manner consistent with the Owner's interests. The Owner agrees to furnish and approve, in a timely manner, information required by the Contractor and to make payments to the Contractor in accordance with the requirements of the Contract Documents.

## **ARTICLE 8 OWNER**

### **§ 8.1 Information and Services Required of the Owner**

**§ 8.1.1** Prior to commencement of the Work, at the written request by the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract. The Contractor shall have no obligation to commence the Work until the Owner provides such evidence. If commencement of the Work is delayed under this Section 8.1.1, the Contract Time shall be extended appropriately.

**§ 8.1.2** The Owner shall furnish all necessary surveys and a legal description of the site.

**§ 8.1.3** The Contractor shall be entitled to rely on the accuracy of information furnished by the Owner but shall exercise proper precautions relating to the safe performance of the Work.

**§ 8.1.4** Except for permits and fees that are the responsibility of the Contractor under the Contract Documents, including those required under Section 9.6.1, the Owner shall secure and pay for other necessary approvals, easements, assessments, and charges required for the construction, use, or occupancy of permanent structures or for permanent changes in existing facilities.

### **§ 8.2 Owner's Right to Stop the Work**

If the Contractor fails to correct Work which is not in accordance with the requirements of the Contract Documents, or repeatedly fails to carry out the Work in accordance with the Contract Documents, the Owner may issue a written order to the Contractor to stop the Work, or any portion thereof, until the cause for such order is eliminated; however, the right of the Owner to stop the Work shall not give rise to a duty on the part of the Owner to exercise this right for the benefit of the Contractor or any other person or entity.

### **§ 8.3 Owner's Right to Carry Out the Work**

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents, and fails within a ten-day period after receipt of notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to any other remedies the Owner may have, correct such default or neglect. Such action by the Owner and amounts charged to the Contractor are both subject to prior approval of the Architect and the Architect may, pursuant to Section 15.4.3, withhold or nullify a Certificate for Payment in whole or in part, to the extent reasonably necessary to reimburse the Owner for the reasonable cost of correcting such deficiencies, including the Owner's expenses and compensation for the Architect's additional services made necessary by such default, neglect, or failure. If the Contractor disagrees with the actions of the Owner or the Architect, or the amounts claimed as costs to the Owner, the Contractor may file a Claim pursuant to Article 21.

## **ARTICLE 9 CONTRACTOR**

### **§ 9.1 Review of Contract Documents and Field Conditions by Contractor**

**§ 9.1.1** Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become generally familiar with local conditions under which the Work is to be performed and correlated personal observations with requirements of the Contract Documents.

**§ 9.1.2** Because the Contract Documents are complementary, the Contractor shall, before starting each portion of the Work, carefully study and compare the various Contract Documents relative to that portion of the Work, as well as the information furnished by the Owner pursuant to Section 8.1.2, shall take field measurements of any existing conditions related to that portion of the Work and shall observe any conditions at the site affecting it. These obligations are for the purpose of facilitating coordination and construction by the Contractor and are not for the purpose of discovering errors, omissions, or inconsistencies in the Contract Documents; however, the Contractor shall promptly report to the Architect any errors, inconsistencies, or omissions discovered by or made known to the Contractor as a request for information in such form as the Architect may require. It is recognized that the Contractor's review is made in the Contractor's capacity as a contractor and not as a licensed design professional unless otherwise specifically provided in the Contract Documents.

§ 9.1.3 The Contractor is not required to ascertain that the Contract Documents are in accordance with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, but the Contractor shall promptly report to the Architect any nonconformity discovered by or made known to the Contractor as a request for information in such form as the Architect may require.

## § 9.2 Supervision and Construction Procedures

§ 9.2.1 The Contractor shall supervise and direct the Work, using the Contractor's best skill and attention. The Contractor shall be solely responsible for and have control over construction means, methods, techniques, sequences, and procedures, and for coordinating all portions of the Work under the Contract, unless the Contract Documents give other specific instructions concerning these matters.

§ 9.2.2 The Contractor shall be responsible to the Owner for acts and omissions of the Contractor's employees, Subcontractors and their agents and employees, and other persons or entities performing portions of the Work for or on behalf of the Contractor or any of its Subcontractors.

## § 9.3 Labor and Materials

§ 9.3.1 Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work whether temporary or permanent and whether or not incorporated or to be incorporated in the Work.

§ 9.3.2 The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Work. The Contractor shall not permit employment of unfit persons or persons not skilled in tasks assigned to them.

§ 9.3.3 The Contractor may make a substitution only with the consent of the Owner, after evaluation by the Architect and in accordance with a Modification.

## § 9.4 Warranty

The Contractor warrants to the Owner and Architect that materials and equipment furnished under the Contract will be of good quality and new unless the Contract Documents require or permit otherwise. The Contractor further warrants that the Work will conform to the requirements of the Contract Documents and will be free from defects, except for those inherent in the quality of the Work the Contract Documents require or permit. Work, materials, or equipment not conforming to these requirements may be considered defective. The Contractor's warranty excludes remedy for damage or defect caused by abuse, alterations to the Work not executed by the Contractor, improper or insufficient maintenance, improper operation or normal wear and tear under normal usage. All other warranties required by the Contract Documents shall be issued in the name of the Owner, or shall be transferable to the Owner, and shall commence in accordance with Section 15.6.3.

## § 9.5 Taxes

The Contractor shall pay sales, consumer, use, and other similar taxes that are legally enacted when bids are received or negotiations concluded, whether or not yet effective or merely scheduled to go into effect.

## § 9.6 Permits, Fees, Notices, and Compliance with Laws

§ 9.6.1 Unless otherwise provided in the Contract Documents, the Contractor shall secure and pay for the building permit as well as other permits, fees, licenses, and inspections by government agencies necessary for proper execution and completion of the Work that are customarily secured after execution of the Contract and legally required at the time bids are received or negotiations concluded.

§ 9.6.2 The Contractor shall comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities applicable to performance of the Work. If the Contractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, the Contractor shall assume appropriate responsibility for such Work and shall bear the costs attributable to correction.

## **§ 9.7 Allowances**

The Contractor shall include in the Contract Sum all allowances stated in the Contract Documents. The Owner shall select materials and equipment under allowances with reasonable promptness. Allowance amounts shall include the costs to the Contractor of materials and equipment delivered at the site and all required taxes, less applicable trade discounts. Contractor's costs for unloading and handling at the site, labor, installation, overhead, profit, and other expenses contemplated for stated allowance amounts shall be included in the Contract Sum but not in the allowance.

## **§ 9.8 Contractor's Construction Schedules**

**§ 9.8.1** The Contractor, promptly after being awarded the Contract, shall submit for the Owner's and Architect's information a Contractor's construction schedule for the Work. The schedule shall not exceed time limits current under the Contract Documents, shall be revised at appropriate intervals as required by the conditions of the Work and Project, shall be related to the entire Project to the extent required by the Contract Documents, and shall provide for expeditious and practicable execution of the Work.

**§ 9.8.2** The Contractor shall perform the Work in general accordance with the most recent schedule submitted to the Owner and Architect.

## **§ 9.9 Submittals**

**§ 9.9.1** The Contractor shall review for compliance with the Contract Documents and submit to the Architect Shop Drawings, Product Data, Samples, and similar submittals required by the Contract Documents in coordination with the Contractor's construction schedule and in such sequence as to allow the Architect reasonable time for review. By submitting Shop Drawings, Product Data, Samples, and similar submittals, the Contractor represents to the Owner and Architect that the Contractor has (1) reviewed and approved them; (2) determined and verified materials, field measurements, and field construction criteria related thereto, or will do so; and (3) checked and coordinated the information contained within such submittals with the requirements of the Work and of the Contract Documents. The Work shall be in accordance with approved submittals.

**§ 9.9.2** Shop Drawings, Product Data, Samples and similar submittals are not Contract Documents.

**§ 9.9.3** The Contractor shall not be required to provide professional services that constitute the practice of architecture or engineering unless such services are specifically required by the Contract Documents or unless the Contractor needs to provide such services in order to carry out the Contractor's own responsibilities. If professional design services or certifications by a design professional are specifically required, the Owner and the Architect will specify the performance and design criteria that such services must satisfy. The Contractor shall cause such services or certifications to be provided by an appropriately licensed design professional. If no criteria are specified, the design shall comply with applicable codes and ordinances. Each Party shall be entitled to rely upon the information provided by the other Party. The Architect will review and approve or take other appropriate action on submittals for the limited purpose of checking for conformance with information provided and the design concept expressed in the Contract Documents. The Architect's review of Shop Drawings, Product Data, Samples, and similar submittals shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. In performing such review, the Architect will approve, or take other appropriate action upon, the Contractor's Shop Drawings, Product Data, Samples, and similar submittals.

## **§ 9.10 Use of Site**

The Contractor shall confine operations at the site to areas permitted by applicable laws, statutes, ordinances, codes, rules and regulations, lawful orders of public authorities, and the Contract Documents and shall not unreasonably encumber the site with materials or equipment.

## **§ 9.11 Cutting and Patching**

The Contractor shall be responsible for cutting, fitting, or patching required to complete the Work or to make its parts fit together properly.

## **§ 9.12 Cleaning Up**

The Contractor shall keep the premises and surrounding area free from accumulation of waste materials and rubbish caused by operations under the Contract. At completion of the Work, the Contractor shall remove waste materials, rubbish, the Contractor's tools, construction equipment, machinery, and surplus material from and about the Project.

### § 9.13 Access to Work

The Contractor shall provide the Owner and Architect with access to the Work in preparation and progress wherever located.

### § 9.14 Royalties, Patents and Copyrights

The Contractor shall pay all royalties and license fees. The Contractor shall defend suits or claims for infringement of copyrights and patent rights and shall hold the Owner and Architect harmless from loss on account thereof, but shall not be responsible for defense or loss when a particular design, process, or product of a particular manufacturer or manufacturers is required by the Contract Documents or where the copyright violations are contained in Drawings, Specifications or other documents prepared by the Owner or Architect. However, if an infringement of a copyright or patent is discovered by, or made known to, the Contractor, the Contractor shall be responsible for the loss unless the information is promptly furnished to the Architect.

### § 9.15 Indemnification

§ 9.15.1 To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, Architect, Architect's consultants, and agents and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a Subcontractor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss, or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this Section 9.15.1.

§ 9.15.2 In claims against any person or entity indemnified under this Section 9.15 by an employee of the Contractor, a Subcontractor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, the indemnification obligation under Section 9.15.1 shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the Contractor or Subcontractor under workers' compensation acts, disability benefit acts or other employee benefit acts.

## ARTICLE 10 ARCHITECT

§ 10.1 The Architect will provide administration of the Contract as described in the Contract Documents and will be an Owner's representative during construction, until the date the Architect issues the final Certificate for Payment. The Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents, unless otherwise modified in writing in accordance with other provisions of the Contract.

§ 10.2 Duties, responsibilities, and limitations of authority of the Architect as set forth in the Contract Documents shall not be restricted, modified, or extended without written consent of the Owner, Contractor, and Architect. Consent shall not be unreasonably withheld.

§ 10.3 The Architect will visit the site at intervals appropriate to the stage of the construction to become generally familiar with the progress and quality of the portion of the Work completed, and to determine in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. The Architect will not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs in connection with the Work, since these are solely the Contractor's rights and responsibilities under the Contract Documents.

§ 10.4 On the basis of the site visits, the Architect will keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work. The Architect will not be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect will not have control over or charge of and will not be responsible for acts or omissions of the Contractor, Subcontractors, or their agents or employees, or any other persons or entities performing portions of the Work.

§ 10.5 Based on the Architect's evaluations of the Work and of the Contractor's Applications for Payment, the Architect will review and recommend to Owner the amounts due the Contractor in Certificates for Payment.

§ 10.6 The Architect and Owner have authority to reject Work that does not conform to the Contract Documents and to require inspection or testing of the Work.

§ 10.7 The Architect will review and approve or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data, and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Contractor will respond to requests for submittals by the Architect within five (5) days after Architect's requests, The Contractor will provide mock-ups as directed by the Architect within five (5) days after Architect's requests.

§ 10.8 The Architect will interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect will make initial decisions on all claims, disputes, and other matters in question between the Owner and Contractor but will not be liable for results of any interpretations or decisions rendered in good faith.

§ 10.9 The Architect's decisions on matters relating to aesthetic effect will be final if consistent with the intent expressed in the Contract Documents.

#### **ARTICLE 11 SUBCONTRACTORS**

§ 11.1 A Subcontractor is a person or entity who has a direct contract with the Contractor to perform a portion of the Work at the site.

§ 11.2 Unless otherwise stated in the Contract Documents, the Contractor, as soon as practicable after award of the Contract, shall notify the Owner and Architect of the Subcontractors or suppliers proposed for each of the principal portions of the Work. The Contractor shall not contract with any Subcontractor or supplier to whom the Owner or Architect has made reasonable written objection within ten (10) days after receipt of the Contractor's list of Subcontractors and suppliers. If the proposed but rejected Subcontractor was reasonably capable of performing the Work, the Contract Sum and Contract Time shall be increased or decreased by the difference, if any, occasioned by such change, and an appropriate Change Order shall be issued before commencement of the substitute Subcontractor's Work. The Contractor shall not be required to contract with anyone to whom the Contractor has made reasonable objection.

§ 11.3 Contracts between the Contractor and Subcontractors shall (1) require each Subcontractor, to the extent of the Work to be performed by the Subcontractor, to be bound to the Contractor by the terms of the Contract Documents, and to assume toward the Contractor all the obligations and responsibilities, including the responsibility for safety of the Subcontractor's Work, which the Contractor, by the Contract Documents, assumes toward the Owner and Architect, and (2) allow the Subcontractor the benefit of all rights, remedies and redress against the Contractor that the Contractor, by these Contract Documents, has against the Owner.

#### **ARTICLE 12 CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS**

§ 12.1 The term "Separate Contractor(s)" shall mean other contractors retained by the Owner under separate agreements. The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces, and with Separate Contractors retained under Conditions of the Contract substantially similar to those of this Contract, including those provisions of the Conditions of the Contract related to insurance and waiver of subrogation.

§ 12.2 The Contractor shall afford the Owner and Separate Contractors reasonable opportunity for introduction and storage of their materials and equipment and performance of their activities, and shall connect and coordinate the Contractor's activities with theirs as required by the Contract Documents.

§ 12.3 The Owner shall be reimbursed by the Contractor for costs incurred by the Owner which are payable to a Separate Contractor because of delays, improperly timed activities, or defective construction of the Contractor. The Owner shall be responsible to the Contractor for costs incurred by the Contractor because of delays, improperly timed activities, damage to the Work, or defective construction of a Separate Contractor.

## **ARTICLE 13 CHANGES IN THE WORK**

§ 13.1 By appropriate Modification, changes in the Work may be accomplished after execution of the Contract. The Owner, without invalidating the Contract, may order changes in the Work within the general scope of the Contract consisting of additions, deletions, or other revisions, with the Contract Sum and Contract Time being adjusted accordingly. Such changes in the Work shall be authorized by written Change Order signed by the Owner, Contractor, and Architect, or by written Construction Change Directive signed by the Owner and Architect. Upon issuance of the Change Order or Construction Change Directive, the Contractor shall proceed promptly with such changes in the Work, unless otherwise provided in the Change Order or Construction Change Directive.

§ 13.2 Adjustments in the Contract Sum and Contract Time resulting from a change in the Work shall be determined by mutual agreement of the parties or, in the case of a Construction Change Directive signed only by the Owner and Architect, by the Contractor's cost of labor, material, equipment, and reasonable overhead and profit, unless the parties agree on another method for determining the cost or credit. Pending final determination of the total cost of a Construction Change Directive, the Contractor may request payment for Work completed pursuant to the Construction Change Directive. The Architect will make an interim determination of the amount of payment due for purposes of certifying the Contractor's monthly Application for Payment. When the Owner and Contractor agree on adjustments to the Contract Sum and Contract Time arising from a Construction Change Directive, the Architect will prepare a Change Order.

§ 13.3 The Architect will have authority to order minor changes in the Work not involving adjustment in the Contract Sum or extension of the Contract Time and not inconsistent with the intent of the Contract Documents. Such changes shall be effected by written order and shall be binding on the Owner and Contractor. The Contractor shall carry out such written orders promptly. If the Contractor believes that the proposed minor change in the Work will affect the Contract Sum or Contract Time, the Contractor shall notify the Architect and shall not proceed to implement the change in the Work.

§ 13.4 If concealed or unknown physical conditions are encountered at the site that differ materially from those indicated in the Contract Documents or from those conditions ordinarily found to exist, the Contract Sum and Contract Time shall be equitably adjusted as mutually agreed between the Owner and Contractor; provided that the Contractor provides notice to the Owner and Architect promptly and before conditions are disturbed.

## **ARTICLE 14 TIME**

§ 14.1 Time is of the essence for all time limits stated in the Contract Documents. By executing this Agreement the Contractor confirms that the Contract Time is a reasonable period for performing the Work.

§ 14.2 Unless otherwise provided, Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work.

§ 14.3 The term "day" as used in the Contract Documents shall mean calendar day unless otherwise specifically defined.

§ 14.4 The date of Substantial Completion is the date certified by the Architect in accordance with Section 15.6.3.

§ 14.5 If the Contractor is delayed at any time in the commencement or progress of the Work by (1) changes ordered in the Work; (2) by labor disputes, fire, unusual delay in deliveries, abnormal adverse weather conditions not reasonably anticipatable, unavoidable casualties, or any causes beyond the Contractor's control; or (3) by other causes that the Contractor asserts, and the Architect determines, justify delay, then the Contract Time shall be extended for such reasonable time as the Architect may determine, subject to the provisions of Article 21.

## **ARTICLE 15 PAYMENTS AND COMPLETION**

### **§ 15.1 Schedule of Values**

§ 15.1.1 Where the Contract is based on a Stipulated Sum or the Cost of the Work with a Guaranteed Maximum Price pursuant to Section 3.2 or 3.4, the Contractor shall submit a schedule of values to the Architect before the first Application for Payment, allocating the entire Stipulated Sum or Guaranteed Maximum Price to the various portions of the Work. The schedule of values shall be prepared in the form, and supported by the data to substantiate its accuracy required by the Architect. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.



§ 15.1.2 The allocation of the Stipulated Sum or Guaranteed Maximum Price under this Section 15.1 shall not constitute a separate stipulated sum or guaranteed maximum price for each individual line item in the schedule of values.

### § 15.2 Control Estimate

§ 15.2.1 Where the Contract Sum is the Cost of the Work, plus the Contractor's Fee without a Guaranteed Maximum Price pursuant to Section 3.3, the Contractor shall prepare and submit to the Owner a Control Estimate within fourteen (14) days of executing this Agreement. The Control Estimate shall include the estimated Cost of the Work plus the Contractor's Fee.

§ 15.2.2 The Control Estimate shall include:

- .1 the documents enumerated in Article 6, including all Modifications thereto;
- .2 a list of the assumptions made by the Contractor in the preparation of the Control Estimate to supplement the information provided by the Owner and contained in the Contract Documents;
- .3 a statement of the estimated Cost of the Work organized by trade categories or systems and the Contractor's Fee;
- .4 a project schedule upon which the Control Estimate is based, indicating proposed Subcontractors, activity sequences and durations, milestone dates for receipt and approval of pertinent information, schedule of shop drawings and samples, procurement and delivery of materials or equipment the Owner's occupancy requirements, and the date of Substantial Completion; and
- .5 a list of any contingency amounts included in the Control Estimate for further development of design and construction.

§ 15.2.3 When the Control Estimate is acceptable to the Owner and Architect, the Owner shall acknowledge it in writing. The Owner's acceptance of the Control Estimate does not imply that the Control Estimate constitutes a Guaranteed Maximum Price.

§ 15.2.4 The Contractor shall develop and implement a detailed system of cost control that will provide the Owner and Architect with timely information as to the anticipated total Cost of the Work. The cost control system shall compare the Control Estimate with the actual cost for activities in progress and estimates for uncompleted tasks and proposed changes. This information shall be reported to the Owner, in writing, no later than the Contractor's first Application for Payment and shall be revised and submitted with each Application for Payment.

§ 15.2.5 The Owner shall authorize preparation of revisions to the Contract Documents that incorporate the agreed-upon assumptions contained in the Control Estimate. The Owner shall promptly furnish such revised Contract Documents to the Contractor. The Contractor shall notify the Owner and Architect of any inconsistencies between the Control Estimate and the revised Contract Documents.

### § 15.3 Applications for Payment

§ 15.3.1 At least ten (10) days before the date established for each progress payment, the Contractor shall submit to the Architect an itemized Application for Payment prepared in accordance with the schedule of values, if required under Section 15.1, for completed portions of the Work. The application shall be notarized, if required; be supported by all data substantiating the Contractor's right to payment that the Owner or Architect require; shall reflect retainage if provided for in the Contract Documents; and include any revised cost control information required by Section 15.2.4. Applications for Payment shall not include requests for payment for portions of the Work for which the Contractor does not intend to pay a Subcontractor or supplier, unless such Work has been performed by others whom the Contractor intends to pay.

§ 15.3.2 With each Application for Payment where the Contract Sum is based upon the Cost of the Work, or the Cost of the Work with a Guaranteed Maximum Price, the Contractor shall submit payrolls, petty cash accounts, receipted invoices or invoices with check vouchers attached, and any other evidence required by the Owner to demonstrate that cash disbursements already made by the Contractor on account of the Cost of the Work equal or exceed progress payments already received by the Contractor plus payrolls for the period covered by the present Application for Payment, less that portion of the progress payments attributable to the Contractor's Fee.

§ 15.3.3 Payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment stored, and protected from damage, off the site at a location agreed upon in writing.

§ 15.3.4 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information and belief, be free and clear of liens, claims, security interests or other encumbrances adverse to the Owner's interests.

#### § 15.4 Certificates for Payment

§ 15.4.1 The Architect will, within seven (7) days after receipt of the Contractor's Application for Payment, either issue to the Owner a Certificate for Payment, with a copy to the Contractor, for such amount as the Architect believes is properly due, or notify the Contractor and Owner of the Architect's reasons for withholding certification in whole or in part as provided in Section 15.4.3.

§ 15.4.2 The issuance of a Certificate for Payment will constitute a representation by the Architect to the Owner, based on the Architect's evaluations of the Work and the data in the Application for Payment, that, to the best of the Architect's knowledge, information, and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment in the amount certified. The foregoing representations are subject to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, to results of subsequent tests and inspections, to correction of minor deviations from the Contract Documents prior to completion and to specific qualifications expressed by the Architect. However, the issuance of a Certificate for Payment will not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work; (2) reviewed construction means, methods, techniques, sequences, or procedures; (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment; or (4) made examination to ascertain how or for what purpose the Contractor has used money previously paid on account of the Contract Sum. Additionally, the issuance of a Certificate for Payment shall not preclude Owner from objecting to or withholding some or all amounts in any Application for Payment.

§ 15.4.3 The Architect may withhold a Certificate for Payment in whole or in part, to the extent reasonably necessary to protect the Owner, if in the Architect's opinion the representations to the Owner required by Section 15.4.2 cannot be made. If the Architect is unable to certify payment in the amount of the Application, the Architect will notify the Contractor and Owner as provided in Section 15.4.1. If the Contractor and the Architect cannot agree on a revised amount, the Architect will promptly issue a Certificate for Payment for the amount for which the Architect is able to make such representations to the Owner. The Architect may also withhold a Certificate for Payment or, because of subsequently discovered evidence, may nullify the whole or a part of a Certificate for Payment previously issued, to such extent as may be necessary in the Architect's opinion to protect the Owner from loss for which the Contractor is responsible, including loss resulting from acts and omissions described in Section 9.2.2, because of

- .1 defective Work not remedied;
- .2 third-party claims filed or reasonable evidence indicating probable filing of such claims unless security acceptable to the Owner is provided by the Contractor;
- .3 failure of the Contractor to make payments properly to Subcontractors or suppliers for labor, materials or equipment;
- .4 reasonable evidence that the Work cannot be completed for the unpaid balance of the Contract Sum;
- .5 damage to the Owner or a Separate Contractor;
- .6 reasonable evidence that the Work will not be completed within the Contract Time and that the unpaid balance would not be adequate to cover actual or liquidated damages for the anticipated delay; or
- .7 repeated failure to carry out the Work in accordance with the Contract Documents.

§ 15.4.4 When the Contractor disputes the Architect's or Owner's decision regarding an Application for Payment under Section 15.4.2 or Section 15.4.3, in whole or in part, the Contractor may submit a Claim in accordance with Article 21.

## **§ 15.5 Progress Payments**

**§ 15.5.1** The Contractor shall pay each Subcontractor, no later than seven (7) days after receipt of payment from the Owner, the amount to which the Subcontractor is entitled, reflecting percentages actually retained from payments to the Contractor on account of the Subcontractor's portion of the Work. The Contractor shall, by appropriate agreement with each Subcontractor, require each Subcontractor to make payments to sub-subcontractors in a similar manner.

**§ 15.5.2** Neither the Owner nor Architect shall have an obligation to pay or see to the payment of money to a Subcontractor or supplier except as may otherwise be required by law.

**§ 15.5.3** A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the Contract Documents.

**§ 15.5.4** Provided the Owner has fulfilled its payment obligations under the Contract Documents, the Contractor shall defend and indemnify the Owner from all loss, liability, damage or expense, including reasonable attorney's fees and litigation expenses, arising out of any lien claim or other claim for payment by any Subcontractor or supplier of any tier. Upon receipt of notice of a lien claim or other claim for payment, the Owner shall notify the Contractor. If approved by the applicable court, when required, the Contractor may substitute a surety bond for the property against which the lien or other claim for payment has been asserted.

## **§ 15.6 Substantial Completion**

**§ 15.6.1** Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use.

**§ 15.6.2** When the Contractor considers that the Work, or a portion thereof which the Owner agrees to accept separately, is substantially complete, the Contractor shall prepare and submit to the Architect a comprehensive list of items to be completed or corrected prior to final payment. Failure to include an item on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

**§ 15.6.3** Upon receipt of the Contractor's list, the Architect will make an inspection to determine whether the Work or designated portion thereof is substantially complete. When the Architect determines that the Work or designated portion thereof is substantially complete, the Architect will issue a Certificate of Substantial Completion which shall establish the date of Substantial Completion; establish responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance; and fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

**§ 15.6.4** The Certificate of Substantial Completion shall be submitted to the Owner and Contractor for their written acceptance of responsibilities assigned to them in the Certificate. Upon such acceptance and consent of surety, if any, the Owner shall make payment of retainage applying to the Work or designated portion thereof. Such payment shall be adjusted for Work that is incomplete or not in accordance with the requirements of the Contract Documents.

## **§ 15.7 Final Completion and Final Payment**

**§ 15.7.1** Upon receipt of the Contractor's notice that the Work is ready for final inspection and acceptance and upon receipt of a final Application for Payment, the Architect will promptly make such inspection and, when the Architect finds the Work acceptable under the Contract Documents and the Contract fully performed, the Architect will promptly issue a final Certificate for Payment stating that to the best of the Architect's knowledge, information and belief, and on the basis of the Architect's on-site visits and inspections, the Work has been completed in accordance with the Contract Documents and that the entire balance found to be due the Contractor and noted in the final Certificate is due and payable. The Architect's final Certificate for Payment will constitute a further representation of the Architect's belief that conditions stated in Section 15.7.2 as precedent to the Contractor's being entitled to final payment have been fulfilled.

**§ 15.7.2** Final payment shall not become due until the Contractor has delivered to the Owner a complete release of all liens arising out of this Contract or receipts in full covering all labor, materials and equipment for which a lien could be filed, or a bond satisfactory to the Owner to indemnify the Owner against such lien. If such lien remains unsatisfied

after payments are made, the Contractor shall refund to the Owner all money that the Owner may be compelled to pay in discharging such lien, including costs and reasonable attorneys' fees.

§ 15.7.3 The making of final payment shall constitute a waiver of claims by the Owner except those arising from

- .1 liens, claims, security interests or encumbrances arising out of the Contract and unsettled;
- .2 failure of the Work to comply with the requirements of the Contract Documents;
- .3 terms of special warranties required by the Contract Documents; or
- .4 audits performed by the Owner, if permitted by the Contract Documents, after final payment.

§ 15.7.4 Acceptance of final payment by the Contractor, a Subcontractor or supplier shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of the final Application for Payment.

## ARTICLE 16 PROTECTION OF PERSONS AND PROPERTY

### § 16.1 Safety Precautions and Programs

The Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the Contract. The Contractor shall take reasonable precautions for safety of, and shall provide reasonable protection to prevent damage, injury, or loss to

- .1 employees on the Work and other persons who may be affected thereby;
- .2 the Work and materials and equipment to be incorporated therein, whether in storage on or off the site, under care, custody, or control of the Contractor, a Subcontractor, or a Sub-subcontractor; and
- .3 other property at the site or adjacent thereto, such as trees, shrubs, lawns, walks, pavements, roadways, structures and utilities not designated for removal, relocation, or replacement in the course of construction.

The Contractor shall comply with, and give notices required by, applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities bearing on safety of persons and property and their protection from damage, injury, or loss. The Contractor shall promptly remedy damage and loss to property caused in whole or in part by the Contractor, a Subcontractor, a sub-subcontractor, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Contractor is responsible under Sections 16.1.2 and 16.1.3. The Contractor may make a claim for the cost to remedy the damage or loss to the extent such damage or loss is attributable to acts or omissions of the Owner or Architect or by anyone for whose acts either of them may be liable, and not attributable to the fault or negligence of the Contractor. The foregoing obligations of the Contractor are in addition to the Contractor's obligations under Section 9.15.

### § 16.2 Hazardous Materials and Substances

§ 16.2.1 The Contractor is responsible for compliance with the requirements of the Contract Documents regarding hazardous materials or substances. If the Contractor encounters a hazardous material or substance not addressed in the Contract Documents, and if reasonable precautions will be inadequate to prevent foreseeable bodily injury or death to persons resulting from a material or substance, including but not limited to asbestos or polychlorinated biphenyl (PCB), encountered on the site by the Contractor, the Contractor shall, upon recognizing the condition, immediately stop Work in the affected area and notify the Owner and Architect of the condition. When the material or substance has been rendered harmless, Work in the affected area shall resume upon written agreement of the Owner and Contractor. By Change Order, the Contract Time shall be extended appropriately and the Contract Sum shall be increased in the amount of the Contractor's reasonable additional costs of shutdown, delay, and start-up.

§ 16.2.2 To the fullest extent permitted by law, the Owner shall indemnify and hold harmless the Contractor, Subcontractors, Architect, Architect's consultants, and agents and employees of any of them from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work in the affected area, if in fact, the material or substance presents the risk of bodily injury or death as described in Section 16.2.1 and has not been rendered harmless, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), except to the extent that such damage, loss, or expense is due to the fault or negligence of the party seeking indemnity.

§ 16.2.3 If, without negligence on the part of the Contractor, the Contractor is held liable by a government agency for the cost of remediation of a hazardous material or substance solely by reason of performing Work as required by the Contract Documents, the Owner shall indemnify the Contractor for all cost and expense thereby incurred.

## ARTICLE 17 INSURANCE AND BONDS

### § 17.1 Contractor's Insurance

§ 17.1.1 See Exhibit D to the Rider.

§ 17.1.2 The Contractor shall provide certificates of insurance acceptable to the Owner evidencing compliance with the requirements in this Section 17.1 at the following times: (1) prior to commencement of the Work; (2) upon renewal or replacement of each required policy of insurance; and (3) upon the Owner's written request. An additional certificate evidencing continuation of liability coverage, including coverage for completed operations, shall be submitted with the final Application for Payment and thereafter upon renewal or replacement of such coverage until the expiration of the period required by Section 17.1.1. The certificates will show the Owner as an additional insured on the Contractor's Commercial General Liability and excess or umbrella liability policy.

§ 17.1.3 The Contractor shall disclose to the Owner any deductible or self-insured retentions applicable to any insurance required to be provided by the Contractor.

### § 17.2 Owner's Insurance

The Owner shall be responsible for purchasing and maintaining the Owner's usual liability and property insurances.

### § 17.3 Performance Bond and Payment Bond

§ 17.3.1 The Owner shall have the right to require the Contractor to furnish bonds covering faithful performance of the Contract and payment of obligations arising thereunder as stipulated in the Contract Documents on the date of execution of the Contract.

§ 17.3.2 Upon the request of any person or entity appearing to be a potential beneficiary of bonds covering payment of obligations arising under the Contract, the Contractor shall promptly furnish a copy of the bonds or shall authorize a copy to be furnished.

## ARTICLE 18 CORRECTION OF WORK

§ 18.1 The Contractor shall promptly correct Work rejected by the Architect or failing to conform to the requirements of the Contract Documents, whether discovered before or after Substantial Completion and whether or not fabricated, installed, or completed. Costs of correcting such rejected Work, including additional testing and inspections, the cost of uncovering and replacement, and compensation for the Architect's services and expenses made necessary thereby, shall be at the Contractor's expense, unless compensable under Section A.1.7.3 in Exhibit A, Determination of the Cost of the Work.

§ 18.2 In addition to the Contractor's obligations under Section 9.4, if, within one (1) year after the date of Substantial Completion of the Work or designated portion thereof or after the date for commencement of warranties established under Section 15.6.3, or by terms of an applicable special warranty required by the Contract Documents, any of the Work is found to be not in accordance with the requirements of the Contract Documents, the Contractor shall correct it promptly after receipt of notice from the Owner to do so unless the Owner has previously given the Contractor a written acceptance of such condition. The Owner shall give such notice promptly after discovery of the condition. During the one-year period for correction of Work, if the Owner fails to notify the Contractor and give the Contractor an opportunity to make the correction, the Owner waives the rights to require correction by the Contractor and to make a claim for breach of warranty.

§ 18.3 If the Contractor fails to correct nonconforming Work within a reasonable time, the Owner may correct it in accordance with Section 8.3.

§ 18.4 The one-year period for correction of Work shall be extended with respect to portions of Work first performed after Substantial Completion by the period of time between Substantial Completion and the actual completion of that portion of the Work.

§ 18.5 The one-year period for correction of Work shall not be extended by corrective Work performed by the Contractor pursuant to this Article 18.

## ARTICLE 19 MISCELLANEOUS PROVISIONS

### § 19.1 Assignment of Contract

Neither party to the Contract shall assign the Contract without written consent of the other, except that the Owner may, without consent of the Contractor, assign the Contract to a lender providing construction financing for the Project if the lender assumes the Owner's rights and obligations under the Contract Documents. The Contractor shall execute all consents reasonably required to facilitate such assignment.

### § 19.2 Governing Law

The Contract shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 21.6.

### § 19.3 Tests and Inspections

Tests, inspections, and approvals of portions of the Work required by the Contract Documents or by applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities shall be made at an appropriate time. Unless otherwise provided, the Contractor shall make arrangements for such tests, inspections, and approvals with an independent testing laboratory or entity acceptable to the Owner, or with the appropriate public authority, and shall bear all related costs of tests, inspections, and approvals. The Contractor shall give the Architect timely notice of when and where tests and inspections are to be made so that the Architect may be present for such procedures. The Owner shall bear costs of tests, inspections, or approvals that do not become requirements until after bids are received or negotiations concluded. The Owner shall directly arrange and pay for tests, inspections, or approvals where building codes or applicable laws or regulations so require.

### § 19.4 The Owner's representative:

*(Name, address, email address and other information)*

Ken Carney, Chair  
City of West Haven ARPA Committee  
355 Main Street  
West Haven, CT 06516

### § 19.5 The Contractor's representative:

*(Name, address, email address and other information)*

Bruce M. Raulukaitis  
The Imperial Company Restoration Contractor Inc.  
261 Main Street  
Cromwell, CT 06416

§ 19.6 Neither the Owner's nor the Contractor's representative shall be changed without ten (10) days' prior notice to the other party.

## ARTICLE 20 TERMINATION OF THE CONTRACT

### § 20.1 Termination by the Contractor

If the Architect fails to certify payment as provided in Section 15.4.1 for a period of thirty (30) days through no fault of the Contractor, or if the Owner fails to make payment as provided in Section 4.1.3 for a period of thirty (30) days, the Contractor may, upon seven (7) additional days' notice to the Owner and the Architect, terminate the Contract and recover from the Owner payment for Work executed, including reasonable overhead and profit, costs incurred by reason of such termination, and damages.

### § 20.2 Termination by the Owner for Cause

#### § 20.2.1 The Owner may terminate the Contract if the Contractor

- .1 repeatedly refuses or fails to supply enough properly skilled workers or proper materials;
- .2 fails to make payment to Subcontractors for materials or labor in accordance with the respective agreements between the Contractor and the Subcontractors;

- .3 repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority; or
- .4 otherwise is guilty of substantial breach of a provision of the Contract Documents.

§ 20.2.2 When any of the reasons described in Section 20.2.1 exists, the Owner, upon certification by the Architect that sufficient cause exists to justify such action, may, without prejudice to any other remedy the Owner may have and after giving the Contractor seven (7) days' notice, terminate the Contract and take possession of the site and of all materials, equipment, tools, and construction equipment and machinery thereon owned by the Contractor and may finish the Work by whatever reasonable method the Owner may deem expedient. Upon request of the Contractor, the Owner shall furnish to the Contractor a detailed accounting of the costs incurred by the Owner in finishing the Work.

§ 20.2.3 When the Owner terminates the Contract for one of the reasons stated in Section 20.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished.

§ 20.2.4 If the unpaid balance of the Contract Sum exceeds costs of finishing the Work, including compensation for the Architect's services and expenses made necessary thereby, and other damages incurred by the Owner and not expressly waived, such excess shall be paid to the Contractor. If such costs and damages exceed the unpaid balance, the Contractor shall pay the difference to the Owner. The amount to be paid to the Contractor or Owner, as the case may be, shall be certified by the Architect, upon application, and this obligation for payment shall survive termination of the Contract.

### § 20.3 Termination by the Owner for Convenience

The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause. The Owner shall pay the Contractor for Work executed; and costs incurred by reason of such termination, including costs attributable to termination of Subcontracts; and a termination fee, if any, as follows:

*(Insert the amount of or method for determining the fee payable to the Contractor by the Owner following a termination for the Owner's convenience, if any.)*

<< >>

## ARTICLE 21 CLAIMS AND DISPUTES

§ 21.1 Claims, disputes, and other matters in question arising out of or relating to this Contract, including those alleging an error or omission by the Architect but excluding those arising under Section 16.2, shall be referred initially to the Architect for decision. Such matters, except those waived as provided for in Section 21.11 and Sections 15.7.3 and 15.7.4, shall, after initial decision by the Architect or thirty (30) days after submission of the matter to the Architect, be subject to mediation as a condition precedent to binding dispute resolution.

### § 21.2 Notice of Claims

§ 21.2.1 Claims by either the Owner or Contractor, where the condition giving rise to the Claim is first discovered prior to expiration of the period for correction of the Work set forth in Section 18.2, shall be initiated by notice to the Architect within twenty-one (21) days after occurrence of the event giving rise to such Claim or within twenty-one (21) days after the claimant first recognizes the condition giving rise to the Claim, whichever is later.

§ 21.2.2 Claims by either the Owner or Contractor, where the condition giving rise to the Claim is first discovered after expiration of the period for correction of the Work set forth in Section 18.2, shall be initiated by notice to the other party.

### § 21.3 Time Limits on Claims

The Owner and Contractor shall commence all claims and causes of action against the other and arising out of or related to the Contract in accordance with the requirements of the final dispute resolution method selected in this Agreement whether in contract, tort, breach of warranty, or otherwise, within the period specified by applicable law, but in any case, not more than ten (10) years after the date of Substantial Completion of the Work. The Owner and Contractor waive all claims and causes of action not commenced in accordance with this Section 21.3.

§ 21.4 If a claim, dispute or other matter in question relates to or is the subject of a mechanic's lien, the party asserting such matter may proceed in accordance with applicable law to comply with the lien notice or filing deadlines.

§ 21.5 The parties shall endeavor to resolve their disputes by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with their Construction Industry Mediation Procedures in effect on the date of this Agreement. A request for mediation shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of sixty (60) days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration is stayed pursuant to this Section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

**§ 21.10 Continuing Contract Performance**

Pending final resolution of a Claim, except as otherwise agreed in writing, the Contractor shall proceed diligently with performance of the Contract and the Owner shall continue to make payments in accordance with the Contract Documents.

**§ 21.11 Waiver of Claims for Consequential Damages**

The Contractor and Owner waive claims against each other for consequential damages arising out of or relating to this Contract. This mutual waiver includes

- .1 damages incurred by the Owner for rental expenses, for losses of use, income, profit, financing, business and reputation, and for loss of management or employee productivity or of the services of such persons; and
- .2 damages incurred by the Contractor for principal office expenses including the compensation of personnel stationed there, for losses of financing, business and reputation, and for loss of profit except anticipated profit arising directly from the Work.

This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with Article 20. Nothing contained in this Section 21.11 shall be deemed to preclude an award of liquidated damages, when applicable, in accordance with the requirements of the Contract Documents.

This Agreement entered into as of the day and year first written above.

City of West Haven

The Imperial Company Restoration Contractor, Inc.

By: \_\_\_\_\_  
Nancy R. Rossi  
Mayor

By: \_\_\_\_\_  
Bruce Raulukaitis  
Its \_\_\_\_\_  
Duly Authorized

Approved as to form.

\_\_\_\_\_  
Mark J. Malaspina  
Carmody Torrance Sandak & Hennessey LLP



**RIDER NO. 1 TO AGREEMENT (the “A104”) BETWEEN the CITY of WEST HAVEN  
 (“OWNER”) AND THE IMPERIAL COMPANY RESTORATION CONTRACTOR INC.  
 (“CONTRACTOR”) (AIA DOCUMENT A104-2017) DATED JULY \_\_, 2023 (this “RIDER”)**

This Rider is attached to and made a part of the above-referenced Agreement. The following Exhibits are attached to and made a part of this Rider:

- **Exhibit A**, Scope of Services;
- **Exhibit B**, Listing of Contractor's Employees Assigned to Project;
- **Exhibit C**, Contractor’s Schedule for Performance;
- **Exhibit D**, Insurance Requirements; and
- **Exhibit E**, Federal Funding Requirements

Capitalized terms used but not defined in this Rider shall have the meaning given in the Agreement to which this Rider is attached and made a part of. References in this Rider to this Agreement mean such Agreement as amended by this Rider.

**1. General/Document Hierarchy/Cross-References in A104.** If any of the provisions of this Rider, including the Exhibits attached hereto and made a part hereof, conflict with or are otherwise inconsistent with the A104 to which this Rider is attached, the Specifications, and other Contract Documents, the more restrictive requirement and the higher standard, for the benefit of the Owner, as the case may be, shall prevail and be binding upon the Contractor. To the extent the A104 cross-references other AIA documents, such cross-referenced AIA documents shall be deemed to be to any agreement(s) that may be entered into between the Owner and any Contractor or Construction Manager for this Project, whether such agreements are AIA forms or otherwise. If any provisions of the Exhibits attached to and made a part of this Rider conflict with or are otherwise inconsistent with the provisions of the body of this Rider or with each other, the more restrictive requirement and the higher standard, for the benefit of the Owner, as the case may be, shall prevail and be binding upon the Contractor. If any of the provisions of the Contract Documents are inconsistent but there is no applicable stricter standard among them, the following priority of Contract Documents shall apply: First, this Rider; second, the Exhibits to this Rider; third, the A104; fourth, the Drawings; fifth, the Specifications; and sixth, the other Contract Documents.

**2. Professional Services to be Rendered:**

**(a) The Work of This Contract.** The following new § 1.1 is hereby added to the A104:

(i) New § 1.1: “**Contractor’s Responsibilities.** It is the intention of this Agreement that the Contractor shall provide for all necessary and appropriate construction services required for the construction and completion of the Project, in accordance with the Scope of Services, **Exhibit A** hereto, through and including Project closeout, whether specifically identified in this Agreement, and Construction Documents or the requirements reasonably implied or inferred therefrom.”

(ii) New §1.2: “**Standard of Care.** The Contractor shall perform its services consistent with the professional skill and care ordinarily provided by Contractors practicing in the same or

similar locality under the same or similar circumstances (the “Standard of Care”). The Contractor shall perform its services as expeditiously as is consistent with such professional skill and care, the orderly progress of the Project and the Standard of Care.”

### **3. Claims and Disputes.**

(a) §21.11 of the A104 is hereby amended to include the following as the last sentence of the last paragraph thereof: “Notwithstanding the foregoing, no such waiver shall be applicable to indemnification requirements under § 5 of the Rider, or in the event of claims covered by insurance, to the extent such coverage is responsive and available.”

### **4. Dispute Resolution.**

(a) § 5.1 of the A104 is hereby deleted in its entirety and replaced with the following new §5.1:

“Mediation shall be required and shall be before JAMS or like organization as may be agreed to by the parties. If mediation fails to resolve the parties’ dispute, either party may litigate the matter in any state or federal court located in the City of New Haven.

Contractor agrees that, to the extent necessary for, or in connection with, the resolution of any other claims involving Owner or the Project, Contractor, Contractor’s Consultants and any claims by or against either of them, may be joined in any separate arbitration or legal proceeding, upon Owner’s written request.”

**5. Indemnification.** § 9.15.1 of the A104 is hereby deleted in its entirety and replaced with the following new §9.15.1: “To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, and all of its elected or appointed directors, officers, officials, agents, employees and members of all of its boards and commissions, the Architect, Architect’s consultants, and agents and employees from and against any/all claims, actions, damages, losses and expenses, including but not limited to attorney’s fees, for any actual or alleged injury to any person or persons, including death, or any damage to or destruction of property, arising out of or in connection with the Work.”

### **6. Termination of the Contract.**

(a) Modifying A104 §20.1: If the Architect fails to certify payment as provided in Section 15.4.1 for a period of thirty (30) days through no fault of the Contractor, or if the Owner fails to make payment as provided in Section 4.1.3 for a period of thirty (30) days, the Contractor shall provide Owner with a written notice to cure. If the Owner fails to make payment of such sums properly due to the Contractor within fifteen (15) days of such written notice, the Contractor may, upon seven (7) additional days’ written notice to the Owner and the Architect, terminate the Contract and recover from the Owner payment for Work executed, including reasonable overhead and profit, costs incurred by reason of such termination, and damages.

(b) The following new § 20.4 is hereby added to the A104: “Termination, suspension or abandonment by the Owner shall not give rise to any cause of action or claim against the Owner for any damages of any nature whatsoever, or for extra compensation or loss of anticipated profits. The

Contractor shall be entitled only to amounts due to it in accordance with this Article 20. Termination of this Agreement for any reason shall not release the Contractor from any of its obligations under this Agreement existing at the time of termination.”

**7. Progress Payments.** The following new § 21.1.1 is hereby added to the A104: “If a dispute arises between the Owner and the Contractor with respect to the Contractor's compensation or any term of this Agreement, notwithstanding any provision of the A104, the Contractor shall continue to fully perform under this Agreement if the Owner makes timely payment of fees and reimbursements in accordance with the payment provisions of this Agreement. If the dispute relates to fees, the Contractor shall be obligated to continue to perform provided that the Owner pays those particular fees are not subject of the dispute.”

**8. Additional Provisions Regarding Compensation.** A104 Article 3 is hereby modified, as follows:

**(a) Compensation for Supplemental and Additional Services.** The following new § 3.4.4 is hereby added to the A104: “A condition of compensation for such services is that the Contractor has advised the Owner in writing before such services are performed that they are beyond the scope of this Agreement, and such services have been specifically authorized by the Owner in writing to the Contractor in advance of their performance. The Contractor shall keep detailed records of all time spent by the Contractor’s employees in performance of such services; provided that, notwithstanding anything to the contrary in the Agreement, and without limiting the Owner’s other available rights and remedies at law or in equity, Contractor shall not be compensated for any services, including without limitation for Supplemental Services or Additional Services, arising out of Contractor’s negligence or breach of any of its obligations under this Agreement.”

**(b) Payment/Contractor's Records.** The following new § 4.1.3 is hereby added to the A104:

“(i) The Contractor shall submit monthly invoices to the Owner or upon some other time basis mutually agreed upon in writing. Each invoice shall include a detailed statement of services for which compensation is sought and expenses for which reimbursement is sought, together with such other substantiation as the Owner shall require. Each invoice shall include all items of services sought by the Contractor for compensation and for expenditures incurred through the date of the application. The Contractor shall submit its final invoice statement no later than thirty (30) calendar days after final completion of the construction of the Project.

(ii) The Contractor shall maintain, and shall require its consultants to maintain, accurate records, on an accounting basis acceptable to the Owner, of costs and expenses incurred by it and the exact hours worked by its personnel. On reasonable notice from the Owner, when applicable to services provided on an hourly basis or reimbursable expenses approved by the Owner, these records shall be available at the Contractor’s office during business hours for audit and copying by the Owner. The Contractor shall retain these records for six (6) years after its receipt of final payment.

(iii) Each invoice by the Contractor shall include a certification that the information contained in Contractor’s Disclosure and Certification Affidavit executed in connection with entering into this Agreement remains true and correct in all material respects.”

**9. Personnel Assigned to Project.** The following new § 19.7 is hereby added to the A104: “To the fullest extent reasonably necessary to achieve the timely and proper performance of the Contractor’s obligations under this Agreement, the individuals listed in **Exhibit B** shall devote their full time and effort to the Project while employed by the Contractor, and they may not be removed from the Project or replaced by the Contractor to the extent they continue to be in the employ of the Contractor, without the Owner's prior written consent, which consent shall not be unreasonably withheld. The Owner reserves the right to require the removal of any personnel of the Contractor involved with the Project if, in the reasonable judgment of the Owner in consultation with the Contractor, such individual's performance is unsatisfactory. The Contractor shall investigate such request and shall submit to Owner, for Owner’s consent, which consent shall not be unreasonably withheld, the name of an individual Contractor suggests as a replacement.”

**10. Rules of Interpretation.** As used in the Contract Documents, the terms “include”, “including”, and words of similar meaning shall mean without limitation. As used in the Contract Documents, the singular shall include the plural and vice versa, and reference to any gender shall mean the applicable gender.

**11. Insurance.** The Contractor shall furnish and maintain the insurance coverages set forth in **Exhibit D** to this Rider in accordance with the requirements therein. If the Contractor fails to furnish and maintain the insurance required herein, the Owner may purchase such insurance on behalf of the Contractor, and the Contractor shall promptly pay the cost thereof to the Owner and supply any information needed to obtain such insurance upon demand.

**12. Compliance with Federal Funding Requirements.** This Project is being funded using federal funds. This Agreement and the Contractor’s obligations under this Agreement are subject to any and all applicable federal funding requirements. Without limiting the generality of the foregoing, **Exhibit E** hereto sets forth certain federal funding requirements for this Agreement and the Project.

**13. Wage Rates.** Pursuant to Connecticut General Statutes Section 31-53, the following provision shall be incorporated into this Agreement and each subcontract hereunder:

The wages paid on an hourly basis to any mechanic, laborer or workman employed upon the work herein contracted to be done and the amount of payment or contribution paid or payable on behalf of each such employee to any employee welfare fund described in Section 31-53(i) of the Connecticut General Statutes, shall be at a rate equal to the rate customary or prevailing for the same work in the same trade or occupation in the City of West Haven. Any contractor who is not obligated by agreement to make a payment or contribution on behalf of such employees to any such employee welfare fund shall pay to each employee as part of his wages the amount of payment or contribution for his classification on each payday.

**14. Other Provisions**

(a) **Notices.** The following new §7.9.3 is hereby added to the A104: “All notices shall be in writing and shall be delivered personally, by recognized overnight courier service, or by registered or certified mail, return receipt requested at the respective address for notice for each party as set forth below. Notice shall be effective on the date of delivery, or if delivery is refused, on the

date of attempted delivery. Either party may change its address for notices by notifying the other party in accordance with this Section. Addresses for notice:

Owner:  
City of West Haven  
355 Main Street  
West Haven, CT 06516  
Attn: Ken Carney, Chair, ARPA Committee

Contractor:  
The Imperial Company Restoration Company Inc.  
261 Main Street  
Cromwell, CT 06416  
Attn: Bruce M. Raulukaitis

**(b) No Waiver.** The following new §19.10 is hereby added to the A104: “No waiver of default hereunder shall be construed as a waiver of any subsequent default.”

**(c) Counterparts.** The following new §19.11 is hereby added to the A104: “This Agreement, including the Rider attached hereto, may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument. Signed copies of this Agreement may be faxed and e-mailed with the same force and effect as if the originally executed Agreement had been delivered.”

**(d) Compliance with Laws.** In addition to complying with the provisions of § 12 of this Rider, the Contractor shall comply with all laws, rules, regulations, codes and ordinances applicable to its obligations under this Agreement.

**THE TERMS AND CONDITIONS OF THIS RIDER NO. 1 ARE HEREBY AGREED TO AND ACCEPTED AS OF THE DATE FIRST WRITTEN ABOVE.**

**OWNER:**  
**City of West Haven**

**CONTRACTOR:**  
**The Imperial Company Restoration Contractor Inc.**

By: \_\_\_\_\_  
Nancy R. Rossi  
Mayor

By: \_\_\_\_\_  
Bruce M. Raulukaitis  
Its \_\_\_\_\_  
Duly Authorized

Approved as to form.

\_\_\_\_\_  
Mark J. Malaspina  
Carmody Torrance Sandak & Hennessey LLP

## **EXHIBIT A**

### **SCOPE OF SERVICES**

The Contractor's Scope of Services shall include:

1. The equipment, materials, and services stated in Owners' Invitation to Bid, dated March 6, 2023, for the Johnson Community Center Roof Replacement Project, as amended and supplemented by Addendum #1 thereto, dated May 19, 2023, and Addendum #2 thereto, dated May 26, 2023 as well as all other documents and materials issued thereunder, including:

- a. Specifications dated March 6, 2023, and all Addenda thereto, if any; and
- b. Drawings dated March 6, 2023, and all Addenda thereto, if any; and

2. Removal of asbestos identified in the May 13, 2022 letter from Richard Dunn of Dunn Environmental Inspections, Inc. to Ken Carney, which the Contractor acknowledges it has reviewed.

**EXHIBIT B**

**THE CONTRACTOR'S PERSONNEL ASSIGNED TO THE PROJECT**

Superintendent, who shall be present on-site during performance of all of Work at the site: \_\_\_\_\_

[Others?]



**EXHIBIT C**

**SCHEDULE OF THE CONTRACTOR'S PERFORMANCE**

<u>Start Date</u>	<u>Task</u>	<u>Duration</u>
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**EXHIBIT D**  
**INSURANCE**

Prior to the commencement of the work, and as a condition of site access, the Contractor (referred to hereinafter as the “*Contractor*”) shall deliver to the City of West Haven (referred to hereinafter as the “*Owner*”) a valid and currently dated Certificate of Insurance (“COI”).

The insurance coverage carried by the Contractor must be placed with and written by an insurance company admitted to do business in the State of Connecticut, and with a rating of A- or better by A.M. Best.

The insurance coverages carried by the Contractor (shown below) shall apply regardless of whether the operations, actions, derelictions or failures to act, from which any claim arises, are attributable to the Contractor, a subcontractor, a sub-subcontractor, or any consultant, officer, agent, employee or anyone directly or indirectly employed by any of them, including anyone for whose acts any of the aforementioned may be liable by operation of statute, government regulation or applicable state law. Failure of Contractor to provide a COI shall in no way limit or relieve Contractor of its duties and responsibilities in this Agreement. All policies of insurance shall be written on an occurrence basis.

At a minimum, the COI shall indicate that the following coverages and limits are in place:

1. **Commercial General Liability (“CGL”) -- Minimum Limits Required:**

- \$2,000,000 General Aggregate
- \$2,000,000 Producers/Completed Operations Aggregate
- \$1,000,000 Each Occurrence
- \$1,000,000 Personal and Advertising Injury
- \$100,000 Fire Damage – Any One Fire
- \$5,000 Medical Expense – Any One Person
  
- The Owner (The City of West Haven and all of its elected or appointed directors, officers, officials, agents, employees and members of all of its boards and commissions) will be included as an **Additional Insured** onto the CGL policy carried by the Contractor. The Additional Insured coverage afforded to the Owner shall apply on a **primary and non-contributory basis** and include **completed operations** coverages.
- The CGL policy carried by the Contractor shall contain a **Waiver of Subrogation** clause and the Contractor hereby agrees to waive the Contractor’s right of recovery against the Owner (the City of West Haven (and all of its elected or appointed directors, officers, officials, agents, employees and members of all of its boards and commissions)).

**1. Business Auto/Commercial Auto Insurance – Minimum Limits required:**

- \$1,000,000 Liability
- The Owner (the City of West Haven (and all of its elected or appointed directors, officers, officials, agents, employees and members of all of its boards and commissions) will be included as an **Additional Insured** on the Commercial Auto/Business Auto policy carried by the Contractor.
- The Business Auto/Commercial Auto policy carried by the Contractor shall contain a Waiver of Subrogation clause and the Contractor hereby agrees to waive the Contractor's right of recovery against the Owner (the City of West Haven and all of its elected or appointed directors, officers, officials, agents, employees and members of all of its boards and commissions).

**2. Workers Compensation/Employers Liability Insurance:**

- Coverages and limits as required by Connecticut State law
- Employer's Liability Limits:
- \$500,000 each accident
- \$500,000 aggregate for injury by disease
- \$500,000 each employee for injury by disease
- The Workers Compensation/Employers Liability policy carried by the Contractor shall contain a Waiver of Subrogation clause and the Contractor hereby agrees to waive the Contractor's right of recovery against the Owner (the City of West Haven and all of its elected or appointed directors, officers, officials, agents, employees and members of all of its boards and commissions).

**3. Professional Liability Insurance-- Minimum Limits required:**

- \$1,000,000 per occurrence
- \$1,000,000 aggregate

**4. Umbrella Liability/Excess Liability-- Minimum Limits required:**

- \$5,000,000 Each Occurrence
- \$5,000,000 General Aggregate
- Policy will provide excess coverage over the Commercial General Liability, Business Auto and Workers' Compensation/Employer Liability policies carried by the organization
- The Umbrella/Excess Liability policy carried by the Contractor shall contain a Waiver of Subrogation clause and the Contractor hereby agrees to waive the Contractor's right of recovery against the Owner (the City of West Haven and all of its elected or appointed directors, officers, officials, agents, employees and members of all of its boards and commissions).

**No Limitation on Liability**

With regard to any/all claims made against the Additional Insured by any employee of the Contractor, any subcontractor, or anyone directly or indirectly employed by the Contractor or any subcontractor, or anyone for whose acts the Contractor or any subcontractor might be liable, the indemnification obligation shall not be limited by any limitation on the amount or type of damages, compensation or benefits payable by or for the Contractor or any subcontractor under Workers' Compensation acts, disability benefits acts or other employee benefit acts.

**Cancellation, Renewal and Modification**

The Contractor shall maintain in effect all insurance coverages required under this agreement at the Contractor's sole expense and with insurance companies acceptable to the Owner. The policies shall contain a provision that the coverage will not be cancelled or non-renewed until at least thirty (30) days prior written notice has been given to the Owner.

## **EXHIBIT E**

### **FEDERAL FUNDING REQUIREMENTS**

For purposes of this Exhibit E, the term “contract” shall mean “Agreement”, and the term “contractor” shall mean “Contractor”. For convenience, reference to any gender herein means the applicable gender.

During the performance of this contract, the contractor agrees as follows:

(1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to, the following:

1. Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
2. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
3. The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.
4. The contractor will send to each labor union or representative of workers, with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

5. The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and the rules, regulations, and relevant orders of the Secretary of Labor.
6. The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
7. In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part, and the contractor may be declared ineligible for further government contracts or federally-assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions as may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by a rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
8. The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by the rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

**Provided**, however, that in the event the contractor becomes involved in or is threatened with litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

The contractor may not charge the City directly or indirectly for any "Covered Telecom," as defined below. The federal government's System for Award Management (SAM) (<https://www.sam.gov>) lists certain "Excluded Parties" (as defined therein) who are excluded from receiving federal awards for "covered telecommunications equipment or services" referenced therein ("Covered Telecom"). Any procurements and resulting contracts prepared by the contractor for the City shall prohibit vendors from directly or indirectly charging the City for Covered Telecom.

Any and all procurements for construction services, goods or materials shall comply with the federal government's "Build America, Buy America" and "Buy American" requirements, if and to the extent applicable to the Project or any portion thereof.

## GASOLINE AND DIESEL PRICING

- Contract will serve to lock in the City at a contracted rate from July 2023-June 2024
- Contract value between City, BOE and Fire Department approximately \$812,000
- State Contract # 15PSX0035, East River Energy





# East River Energy

· Premium Quality Fuel Oils · Natural Gas · Electricity · Bio Fuels · HVAC

June 29, 2023

Mr. Rick Spreyer  
Procurement Director  
City of West Haven & West Haven Board of Education  
355 Main Street  
West Haven, CT 06516

**Submitted via Electronic Mail**

Dear Mr. Spreyer:

East River Energy is pleased to confirm the following agreement which has already been processed, as per the electronic mail exchanged between Charles Guadagnino of East River Energy and Rick Spreyer of the City of West Haven.

East River Energy shall supply and the City of West Haven and its Board of Education shall purchase the following as listed below.

Product	Contract Gallons	Contract Period	Fixed Price Per Gallon Excluding Taxes	Fixed Price Per Gallon Including Taxes
Regular Unleaded Gasoline (City)	100,000	7/1/2023-06/30/2024	\$2.9032	\$3.1656
Regular Unleaded Gasoline (BOE)	16,000	7/1/2023-06/30/2024	\$2.9032	\$3.1656
Ultra-Low Sulfur Diesel (City)	38,000	7/1/2023-6/30/2024	\$3.0357	\$3.0429
Ultra-Low Sulfur Diesel (BOE)	100,000	7/1/2023-6/30/2024	\$3.0357	\$3.0429
Midgrade Unleaded Gasoline (Fire Dept.)	7,500	7/1/2023-6/30/2024	\$3.0432	\$3.3179

Please note that Dyed Ultra Low-Sulfur Diesel is subject to L.U.S.T. of \$0.0010 per gallon, the Federal Spill Fund Recovery Tax of \$0.002142 per gallon and Superfund Tax of \$0.0039 per gallon. Gasoline is subject to GRT, L.U.S.T of \$0.0010 per gallon, the Federal Spill Fund Recovery Tax of \$0.001927 per gallon and the Superfund Tax of \$0.00351 per gallon.

East River Energy's payment terms are Net 25 Days.

**Please sign below where indicated, along with Attachment A and return to my attention via email or facsimile immediately.**

Any unauthorized use, disclosure, distribution, copying or altering of any part of this document is prohibited. Any information included in this document is that of East River Energy, Inc. and intended solely for the recipient.

Thank you for your valued business. I look forward to continuing our mutually rewarding relationship.

Your Energy Partner

401 Soundview Road · P.O. Box 388 · Guilford, CT 06437-0388

203.453.1200 · 800.336.3762 · FAX: 203.453.3899

[www.eastriverenergy.com](http://www.eastriverenergy.com)

Est. 1984





# East River Energy

· Premium Quality Fuel Oils · Natural Gas · Electricity · Bio Fuels · HVAC

Sincerely,

Acknowledged by:

Electronically signed by  
*Charles Guadagnino*  
Commercial Fuels/Energy Management

\_\_\_\_\_  
Mr. Rick Spreyer  
Procurement Director  
Dated: \_\_\_\_\_

CAG:kgl

Your Energy Partner

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## Attachment A

The price contained and offered in this contract is based upon the sale of the quantity of contract gallons as stated in the specifications. In the event that the customer exceeds 100% of the contract gallons during the contract period, East River Energy reserves the right to (1) extend the contract under the same terms and conditions, or (2) change the contract price to the OPIS New Haven daily rack average, plus \$0.10 per gallon. In the event that the customer purchases less than 100% of the contract gallons during the contract period, East River Energy reserves the right to (1) extend the contract under the same terms and conditions, (2) have the customer purchase at the contract price the difference between the contract gallons and the actual delivered gallons; East River Energy shall have no obligation to deliver remaining gallons, or (3) terminate the contract. Storage fees or liquidation charges may apply and customer will be responsible for payment of any storage fees or liquidation charges. East River Energy will monitor consumption on a monthly basis. East River Energy reserves the right to allocate committed gallons on a pro-rata basis over the term of this contract. Should customer request a #1 Diesel (Kerosene) blend, the #1 Diesel Fuel gallons delivered will be invoiced based on the prevailing market rate. East River Energy reserves the right to utilize OPIS postings at its discretion. Should customer request a Performance Bond, cost is \$15.00 per thousand with a minimum charge of \$100.00.

Customer agrees to the terms of sale as set forth in this contract. If customer fails to pay within the terms of contract, customer agrees that East River Energy has the right to charge, and customer agrees to pay, a finance charge of 1.5% per month on any unpaid balance. If East River Energy hires an attorney or collection agency to collect the amounts the customer owes, customer agrees to pay any costs and expenses, including reasonable attorneys' fees and/or collection agency fees, incurred in the collection of the account or in enforcing the contract. In addition, any credit balance remaining on an account will be applied to the following year's purchases. Please note that any change in State or Federal taxes/fees over the course of the contract period will be passed down to the customer and customer will be responsible for payment on such new tax/fee rate.

East River Energy reserves the right to refuse to deliver to any tank, which, in its sole discretion, is deemed unsafe. Deliveries will resume once the problem is corrected. In the event a "run-out" occurs at a "will-call" tank, East River Energy reserves the right to levy a surcharge commensurate to the cost of providing immediate delivery, if one is requested. In the event a driver is re-routed due to a will call customer not taking the full load as ordered, East River Energy reserves the right to levy a delivery charge. Customer acknowledges that all tanks and piping are in good condition and meet all State and Federal regulations and specifications. Product samples, when requested, must come directly off of the truck before delivery is made. East River Energy is not obligated to deliver to any tanks or locations other than what is stated in the contract and/or bid specifications. In addition, East River Energy reserves the right to levy a fuel surcharge. East River Energy does not provide assurances for fuel which the customer stores in their tanks, or the condition of their tank, leakage or environmental contamination. This is including but not limited to spillage and inaccuracy of fuel ordering. Customer is responsible to notify East River Energy if any tank is replaced, eliminated, or if there is construction work around a tank location. These changes could affect scheduled delivery times, hose lengths, and fittings required to make the delivery. Please have your maintenance personnel keep driveways, pathways and fills clear of ice and snow. This ensures ability of timely delivery and personal safety of our drivers. Demurrage will be assessed if a delivery is delayed at your location by circumstances beyond our control, and/or if our driver finds it necessary to clear ice or snow in order to deliver fuel to your tank(s). Customer is responsible to pay any demurrage, delivery or fuel surcharges assessed during the contract period.

Any unauthorized use, disclosure, distribution, copying or altering of any part of this document is prohibited. Any information included in this document is that of East River Energy, Inc. and intended solely for the recipient.

Publication: OPIS publications including the Oil Price Daily are copyrighted documents and therefore are not to be transmitted by East River Energy to the Customer by law. These publications change daily and it is the customer's responsibility to validate posted prices. The posting utilized will be most closely reflective of the product actually being delivered.

Force Majeure: East River Energy shall not be liable to the customer for any losses or damages to that customer in the event East River Energy is unable to fulfill its obligations under this agreement due to acts of God, fire, flood, war or any other causes beyond its control.

Signed by: \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_  
Printed Name

Your Energy Partner

401 Soundview Road · P.O. Box 388 · Guilford, CT 06437-0388

203.453.1200 · 800.336.3762 · FAX: 203.453.3899

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## Appendix C

### Cost Proposal

	<u>Year Ended June 30th</u>				
	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
<b>Basic Reports to Be Issued</b>					
City audit, including AFR and Report of Internal Controls	\$ 139,800	\$ 144,000	\$ 148,300	\$ 152,700	\$ 157,300
State Single Audit Report	4,000	4,100	4,200	4,300	4,400
Federal Single Audit Report	10,100	10,400	10,700	11,000	11,300
Additional Federal and State Compliance Testing *	<u>9,500</u>	<u>9,800</u>	<u>10,100</u>	<u>10,400</u>	<u>10,700</u>
<b>Total</b>	<u>\$ 163,400</u>	<u>\$ 168,300</u>	<u>\$ 173,300</u>	<u>\$ 178,400</u>	<u>\$ 183,700</u>

\* Based upon current public information and related risk, additional testing is expected to be necessary for 2021 and 2022. The need for this testing in future years will be evaluated on an annual basis.

I hereby certify that the undersigned is authorized to represent the firm stated above, and empowered to submit this bid, and if selected authorized to sign a contract with the City, for the services identified in the Request for Proposals.

Firm Name: PKF O'Connor Davies, LLP

Signature: \_\_\_\_\_

Printed Name: Joseph Centofanti

Title: Partner

Date: May 13, 2022

## CDM Smith Task Orders #38 & 39

- Task Orders #38 & #39 from Master Agreement with CDM Smith for Environmental Services originally entered into on March 5, 2015
- Previous Task Orders 31-37 have all been previously approved by the full MARB panel.
- Scope of services is outlined in each Task Order
- Services are rendered for Fiscal Year 2024 (July 1, 2023-June 30, 2024)
- Each contract is valued at \$250,000 for a total spend of \$500,000
- Both items are in the approved WPCA budget



**TASK ORDER NO. 38 TO  
MASTER ENVIRONMENTAL SERVICES AGREEMENT  
BETWEEN  
OWNER AND ENGINEER**

This is Task Order No. 38 attached to and made part of the Agreement dated March 5, 2015, between CDM Smith Inc. (ENGINEER) and City of West Haven, Connecticut (OWNER).

This Task Order describes the Scope of Services, Time Schedule, Charges, and Payment Conditions for the Task Order known as: CMOM Consent Decree Compliance, Fiscal Year 2024 (the "Project").

1. Scope of Services

ENGINEER shall provide for OWNER the following specific Services:

**TASK 1 – CCTV DEFECT CODING AND RECOMMENDATIONS**

OWNER is currently utilizing National Association of Sewer System Companies (NASSCO) Pipeline Assessment and Certification Program (PACP) standards to code observed defects. ENGINEER will review CCTV footage provided by the City every month. While observing each video, ENGINEER will review and update (if applicable) the City's NASSCO PACP coding and then ENGINEER will create an inspection log. ENGINEER will also document corresponding recommendations while reviewing videos. Coded defects will be compiled in a database for future reference. ENGINEER has budget for coding video, reviewing, and providing recommendations (if any) for up to 130,000 linear feet of pipe (it is estimated that 70,000 linear feet will be counted towards calendar year 2023 requirement, 60,000 linear feet will be counted towards calendar year 2024 requirement).

**TASK 2 – FATS, OILS, AND GREASE (FOG) INSPECTIONS**

ENGINEER will provide assistance with the City's ongoing FOG program. This may include tracking Food Preparation Establishments (FPEs) that are out of compliance with the City's FOG Ordinance, creating and sending letters to FPEs that are out of compliance, and follow-up inspections and communications with the FPE owner. All work will be performed as directed by the OWNER. ENGINEER shall provide up to 40 hours of assistance.

**TASK 3 – CONSENT DECREE (CD) REPORTS ON COMPLIANCE**

ENGINEER will assist OWNER by preparing reports on compliance for the two semi-annual reports as required in the CD, which are due on January 30, 2024 and July 30, 2024.

Reports will include a written notice of compliance for actions required by the CD, including both sanitary sewer CMOM activities and stormwater MS4 compliance activities. Stormwater MS4 compliance activities will be included under the same compliance reports, but the cost will be included in a separate Task Order. The reports will contain a summary of the status and progress of all remedial measures required by the CD including:

- a. A graphical and tabular listing of all bypasses that occurred in the previous six months.
- b. A description of activities undertaken during the reporting period directed at achieving compliance including FOG-related, cleaning, CCTV, and inspection activities.
- c. MS4 stormwater permit compliance activities (reporting will be included under same report but cost will be included under a separate Task Order).
- d. A summary of all plans, reports and other deliverables required by the CD that were completed and submitted.

- e. A description of expected activities to be undertaken during the next reporting period.

#### **TASK 4 – PROGRESS MEETINGS AND PROJECT MANAGEMENT**

ENGINEER shall conduct four progress meetings with OWNER to review compliance activities conducted during the previous three months, plan activities for the next three months, and exchange data if applicable. Prior to the next meeting, ENGINEER will PACP code the CCTV footage and map all activities in GIS. ENGINEER assumed two attendees for four meetings.

#### **TASK 5 – GIS UPDATES AND ADDITIONAL SERVICES**

ENGINEER will assist OWNER with the following tasks related to GIS:

##### *Task 5.1 – Field Verifications*

ENGINEER shall provide up to 32 hours total (16 hours each for two people) to assist with field verification of manholes throughout the City. ENGINEER shall work with OWNER to determine these locations and will add or modify the corresponding manholes and pipes as necessary.

##### *Task 5.2 – Additional GIS Services*

ENGINEER shall assist OWNER with purchasing an additional year of the ArcGIS Online Subscription Plan. The cost for a year of service for up to five users for Creator licenses is also included in this task. Additional ArcGIS service after this year will need to be provided in a future Task Order or purchased separately by OWNER. ENGINEER shall update and maintain previously set up mapping and electronic forms for cleaning and CCTV inspections on two iPads that have been previously purchased by OWNER. ENGINEER will coordinate annually with New England GeoSystems to provide current sanitary sewer system GIS layers.

#### **TASK 6 – SMOKE TESTING**

ENGINEER and outside subcontractor Martinez Couch & Associates, LLC (MCA) will perform smoke testing with the intent to identify inflow sources directly connected to the sewer system. MCA will assist ENGINEER with the development of public notification notices and conduct smoke testing along designated pipe segments, utilizing plot maps and an ESRI geodatabase provided by the ENGINEER. Smoke testing will occur in areas identified by the OWNER with high inflow that have the potential to impact the Front Avenue Pump Station. The areas include sewer pipes totaling approximately 117,000 LF. Smoke testing will be performed during periods of low groundwater. Confirmed inflow sources that smoke will be documented, including photos of the sources. Suspect inflow sources, which may be expected to be connected to the sanitary sewer shall be recorded for future follow-up actions.

## 2. Time Schedule

The time periods for the performance of ENGINEER's Services are as follows:

ENGINEER will conduct the services described herein between July 1, 2023 and June 30, 2024.

3. Compensation and Invoicing

Compensation for Services of ENGINEER described in this Task Order will be on the following basis:

The ENGINEER agrees to perform Basic Services as described above in this Task Order as follows for the Lump Sum fee of \$250,000.

4. Terms and Conditions

The terms and conditions of the Agreement referred to above shall apply to this Task Order except to the extent expressly modified herein. In the event of any such modification, the modification shall be set forth below and the Article of the Agreement to be modified shall be specifically referenced. Modifications included in this Task Order are:

None.

5. Terms or Provisions in Conflict

If the provisions set forth in the Agreement are in conflict with the provisions set forth in this Task Order, the provisions of this Task Order shall govern.

None.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment to be effective as of the date first above written.

OWNER

ENGINEER

\_\_\_\_\_  
Nancy R. Rossi  
Mayor

\_\_\_\_\_  
Joseph L. Laliberte, P.E.  
Vice President

Address for giving notices:

Address for giving notices:

City of West Haven  
355 Main Street  
West Haven, Connecticut 06516

CDM Smith Inc.  
77 Hartland Street, Suite 201  
East Hartford, Connecticut 06108

Funds are available for the services herein.

Account No. \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
Director of Finance

This contract is approved as to correctness of form.

Date \_\_\_\_\_

\_\_\_\_\_  
Corporation Counsel



**TASK ORDER NO. 39  
TO  
MASTER ENVIRONMENTAL SERVICES AGREEMENT  
BETWEEN  
OWNER AND ENGINEER**

This is Task Order No. 39 attached to and made part of the Agreement dated March 5, 2015, between CDM Smith Inc. (ENGINEER) and City of West Haven, Connecticut (OWNER).

This Task Order describes the Scope of Services, Time Schedule, Charges, and Payment Conditions for the Task Order known as: MS4 Permit Compliance Assistance, for the Fiscal Year 2024, from July 2023 through July 2024 (the "Project").

1. Scope of Services

ENGINEER shall provide for OWNER the following specific services:

**TASK 1 IDDE PLAN IMPLEMENTATION (BMP 3-1)**

As part of the Connecticut Department of Energy and Environmental Protection (CT DEEP) General Permit for Discharge of Stormwater from Small Municipal Separated Storm Sewer Systems (MS4) requirements, the OWNER is required to implement the Illicit Discharge Detection and Elimination (IDDE) Plan and continue with IDDE investigations. The purpose of IDDE investigations is to identify and eliminate non-stormwater discharges, which may include animal wastes, fertilizers, illegal dumping in storm drains, sewage, leaves, or industrial and commercial waste. ENGINEER began IDDE investigations for OWNER in 2018 and has initiated investigations at 215 outfalls to date. ENGINEER has also performed mapping investigations, catch basin inspections, dry weather screening, and wet weather sampling for OWNER. ENGINEER will use the results from dry weather screening, wet weather sampling, and outfall/interconnection prioritization to identify outfalls/interconnections for IDDE investigations.

ENGINEER will perform field investigations to identify the sources of illicit connections to the stormwater system, primarily by water testing in the field using test kits. When dry weather flow is found, equipment and field test kits will be used to obtain a sample of the flow and analyze the flow for surfactants, ammonia, total residual chlorine, temperature, conductivity, and salinity. This scope assumes that 50% of the structures will have dry weather flow and 50% will not. Samples will only be collected from those structures with flow. (The CT DEEP MS4 Permit requires sampling of flow within structures, those structures with standing water will not be sampled). ENGINEER will alert the OWNER when potential illicit connections are identified. This task order includes up to \$2,500 to purchase test kits; up to \$4,500 for laboratory fees, including surfactant disposal and bacteria testing; as well as monthly data plans for iPad; mileage; and other field supplies.

Currently, there are 75 City-owned outfalls and interconnections pending inspection, of 290 known locations. However, the number is subject to change and could increase as the dry weather outfall and interconnection inspections, mapping efforts, interconnection identification, and wet weather sampling continues. There are 20 field days with two people included in the budget. We are estimating 25 outfalls/interconnections will be IDDE investigated under this task order. ENGINEER will need to confirm ownership and verify interconnection locations with the OWNER, CT DOT, or other municipality prior to these being dry weather inspected. This coordination will continue under Task 3.2 of this Task Order. ENGINEER may modify mapping during IDDE investigations to correspond to field observations. Additionally, there are some locations that may require police for traffic control and safety, and it is assumed that the City will pay those costs directly.

Other follow-up tasks for locations that are suspected to have illicit discharges will be recommended in the memorandum summarizing field investigation results. Follow-up activities will be conducted by the ENGINEER and may include manhole inspections, sand bagging, dye testing, smoke testing, building inspections, and CCTV inspections. ENGINEER will perform up to 10 days of follow-up activities with one person, assuming OWNER will be available for additional person or ENGINEER will join subcontractor while

performing CCTV inspections. ENGINEER will engage with subcontractor to assist with CCTV inspections. This task order includes up to \$20,000 for a subcontractor to perform CCTV inspections. ENGINEER will create subcontract, coordinate with subcontractor, and review CCTV inspections under this task order.

ENGINEER will monitor the weather and only complete IDDE investigations when there has been dry weather, less than 0.1 inches of rain, in the previous 24 hours. For outfalls and interconnections that are affected by tides, ENGINEER will also monitor tidal fluctuations so these areas can be investigated during low tide.

It is anticipated that the IDDE field work can take place over the course of the contract duration. For each outfall/interconnection, ENGINEER will start investigations at the outfall/interconnection and work upstream. If there is dry weather flow at a location, ENGINEER will test or sample for temperature, pH, conductivity, ammonia, chlorine and surfactants. The data collected in the field will be input electronically using an iPad. The information added to the iPad in the field will be reviewed in the office for data tracking and management, to note locations already visited and to plan locations to include in future field investigations in conjunction with dry weather screening, wet weather sampling, and outfall/interconnection prioritization.

Following completion of field investigations, additional time will be required in the office to compile results, review, update GIS, and create new IDDE mapping (in keeping with previous years). ENGINEER will prepare a technical memorandum following completion of IDDE investigations within this contract. The memorandum will include a map for each outfall/interconnection that was IDDE investigated. The map will include summary tables for previously completed outfall/interconnection dry weather inspections and wet weather inspections, including temperature, pH, conductivity, ammonia, chlorine, surfactants, and E. Coli or Enterococcus results. The map will also include a summary of IDDE dry weather inspection results and IDDE concern. The memorandum will summarize the field investigation program, recommendations for identification and removal of the potential illicit connections, a suggested implementation schedule, and the overall IDDE program status. A draft copy of the technical memorandum will be submitted to the OWNER for review. ENGINEER will incorporate comments received on the draft document and submit the final technical memorandum to the OWNER in electronic form. The memorandum will also be submitted to CT DEEP and EPA in the July 2024 CMOM Program Semi-Annual Report.

## **TASK 2 DRY WEATHER OUTFALL AND INTERCONNECTION INSPECTIONS (BMP 3-7)**

The MS4 permit requires 100% of the OWNER's outfalls to be dry weather screened by the end of Year 3 (June 2020). This has not been completed to date because of incomplete drainage mapping and additional outfalls being identified as part of the ongoing mapping effort. The GIS tracking system currently has eight outfalls that are City-owned that require an initial dry weather inspection. Some of these outfalls were not inspected by the ENGINEER previously due to access issues. Other outfalls were discovered during recent drainage mapping field investigations. There are currently 49 known interconnections; ENGINEER will need to confirm ownership and verify interconnection locations with the OWNER, CT DOT, or other municipality prior to these being dry weather inspected. This coordination will continue under Task 3.2 of this Task Order. ENGINEER will dry weather screen remaining accessible outfalls and interconnection locations that have been verified by the OWNER under Task 3.2. Some interconnections may not be included in this current year's plan if the locations are not verified by OWNER. ENGINEER will attempt to inspect outfalls and interconnections and coordinate with the OWNER for assistance with accessing and/or locating outfalls, as needed. This Task Order includes up to four days of field work. There are some locations that may require police for traffic control and safety, and it is assumed that the City will pay those costs directly.

If an outfall or interconnection is found to be flowing during dry weather, the flow will be tested for temperature, pH, conductivity, salinity, chlorine, ammonia, surfactants, and bacteria. Based on previous dry weather sampling, we have assumed that 50% of the outfalls or interconnections will have dry weather flow and require sampling and laboratory analysis of that flow.

It is anticipated that dry weather outfall or interconnection inspection field work can take place over the course of the contract duration, provided the criteria for dry weather is met. The data collected in the field will be input

electronically using an iPad. The information added to the iPad in the field will be reviewed in the office for data tracking and management, to note locations already visited and to plan locations to include in future field investigations.

ENGINEER will prepare a technical memorandum that summarizes the dry weather outfall inspections or interconnection and will include results of laboratory testing of collected samples. A draft copy of the technical memorandum will be submitted to the OWNER for review. ENGINEER will incorporate comments received on the draft document and submit the final technical memorandum to the OWNER in electronic form.

### **TASK 3 POLLUTION PREVENTION/GOOD HOUSEKEEPING**

#### **Task 3.1 Drainage Mapping (BMP 3-2)**

The MS4 Permit requires that the complete drainage system be mapped within three years of the effective permit date (June 2020). This has not been completed to date because the annual budgets have been allocated among many different tasks, working towards meeting multiple permit requirements. Mapping continues to be a priority to move closer towards the end goal and to make future planning efforts more efficient for all MS4 field tasks (IDDE, dry weather inspections, interconnection identifications, etc.).

ENGINEER has allocated up to 16 field days with two field engineers. Work will begin at the downstream location and proceed upstream, and focus on locating structures and identifying connectivity, aiming to complete a catchment area prior to moving on to the next catchment area. There are some locations that may require police for traffic control and safety, and it is assumed that the City will pay those costs directly. Data will be collected on an iPad in the field and will be reviewed in the office and mapping updated as needed.

#### **Task 3.2 Interconnection Mapping and Coordination (BMP 6-3)**

ENGINEER previously imported CT DOT mapping to OWNER's GIS and began conducting a desktop analysis to compare CT DOT's currently available mapping to OWNER's mapping, related to stormwater structures. ENGINEER will continue a desktop analysis to compare and merge the two sets of mapping. This task order also includes field work related to checking mapping and interconnections, which is under Task 3.1.

ENGINEER will also identify and contact owners of interconnected MS4s. ENGINEER will continue to coordinate with OWNER and various interconnection owners to determine and verify the location of interconnections. There are 115 hours allocated to this task (40 hours for GIS, 75 hours for engineer).

### **TASK 4 WET WEATHER OUTFALL AND INTERCONNECTION INSPECTIONS**

#### **Wet Weather Screening and Sampling (BMP S-1)**

The MS4 permit requires 100% of the OWNER's outfalls to be wet weather screened by the end of Year 5 (June 2022). This has not been completed to date because of incomplete drainage mapping and lack of qualifying wet weather events in past years. ENGINEER will perform wet weather screening for up to 60 MS4 outfalls/interconnections. ENGINEER will focus on wet weather screening of outfalls before beginning screening of interconnections. ENGINEER will continue to confirm ownership and verify interconnection locations with the OWNER, CT DOT, and adjacent municipalities prior to these being inspected under Task 3.2 of this task order. Wet weather screening will be performed in the spring of 2024, as per MS4 permit requirements. The current MS4 permit specifies that all wet weather sampling must be conducted annually between March 1 and June 30. However, ENGINEER clarified with UCONN Nonpoint Education for Municipal Offices (NEMO) that this restriction will be eliminated in the next version of the MS4 permit. NEMO says sampling is not restricted to March through June and recommends sampling is performed in the spring or other times when groundwater is high. ENGINEER will continue to monitor this and take it into consideration for wet weather sampling.

Prior to wet weather sampling field activities, there are several tasks that must be done in the office, including:

- Contracting with analytical laboratory/laboratories to prepare and deliver bottle orders, accept and test samples, then send test results to ENGINEER in a timely manner
- Reviewing historical data/ArcGIS to determine sampling locations (especially any priority outfalls)

- Creating maps of sampling locations in advance of each storm to be sampled to provide the field staff with directions
- Training staff on how to conduct the field work and notifying them of any special bottling requirements (wet weather kickoff meeting)
- Taking inventory of stock and pre-ordering required equipment
- Monitoring weather daily (rainfall, duration, and antecedent conditions in accordance with the MS4 permit requirements and the OWNER's IDDE Plan)
- Alerting staff in advance of potential sampling and coordinating schedules
- Coordinating staff sampling assignments, field equipment pickup, sampling, delivery of samples to lab, and cleaning and returning field equipment to storage

The wet weather screening will be done using two 2-person teams for each event. This task assumes two teams of two staff will be utilized for three storm events. Samples collected from each outfall or interconnection will be field tested and sent to the laboratory for analysis based on MS4 and TMDL requirements.

#### **Follow-up Investigations Tracking and Planning (BMP S-3)**

ENGINEER will review and evaluate the results of the wet weather sampling to assess the status of the sampling program. ENGINEER will enter analytical results into a tracking spreadsheet and summarize the wet weather sampling in a technical memorandum, after all sampling has been completed, with delivery anticipated to be within 4 weeks after receipt of final analytical results from lab, or by July 31, whichever is later. A draft technical memorandum will be submitted to the OWNER for review. ENGINEER will incorporate comments received on the draft document and submit the final technical memorandum to the OWNER in electronic form.

#### **Annual Monitoring of Priority Outfalls (BMP S-4)**

ENGINEER previously selected the top six highest pollutant contributing outfalls. ENGINEER will focus on performing wet weather inspections on outfalls or interconnections where wet weather inspections have not been completed. ENGINEER will not perform wet weather sampling on the top six highest pollutant contributing outfalls in the spring of 2024.

### **TASK 5 PROJECT MANAGEMENT AND MEETINGS**

ENGINEER will attend up to four meetings with the OWNER to review the status of the various tasks described above. ENGINEER will prepare an agenda, meeting documents/figures and draft meeting notes for each meeting with the OWNER. ENGINEER will finalize the meeting notes once comments are received from the OWNER.

This task also includes project management: start up, kickoff, scheduling, resource management (including subcontractors), budget management/financial oversight, scope management, general oversight, and coordination with the OWNER.

### **TASK 6 GIS DATA MANAGEMENT AND ASSISTANCE**

ENGINEER will provide OWNER's staff with applications to collect data related to the storm drainage system, and ENGINEER's edits of GIS "redlining" performed by OWNER's staff. This task may also be used for training of OWNER's staff and the incorporation of information collected by the OWNER into GIS. There are 60 hours budgeted for this task.

### **TASK 7 REPORTING**

#### **Task 7.1 CMOM Semi-Annual EPA Reporting**

ENGINEER will summarize MS4 stormwater compliance activities within two CMOM Program Implementation Semi-Annual Reports for submittal to EPA, with copies also going to CT DEEP. Each report will summarize the work performed by the OWNER within the prior 6 months with respect to compliance with both MS4 and Consent Decree. Additional compliance activities related to the sanitary sewer and the CMOM Program are not included in this task order and are covered under a separate CMOM task order. Draft reports

will be provided to the OWNER in January 2024, and again in July 2024, for OWNER review prior to submittal to EPA.

In addition, EPA correspondence is anticipated, and budget will include 40hours for ENGINEER to review and respond to questions.

**Task 7.2 MS4 Annual Report to CT DEEP**

This task includes assisting the OWNER with the development and submittal of their 2023 MS4 Annual Report for submittal to CT DEEP. The report will provide a summary of the activities undertaken by the OWNER during the reporting period (January 2023 – December 2023) directed at achieving compliance with the MS4 Permit. It will also provide a description of expected activities to be performed by the OWNER over the next reporting period. A draft report will be provided to OWNER in February 2024 for review, with the final report due to CT DEEP by April 1, 2024.

2. Compensation and Invoicing

Compensation for Services of ENGINEER described in this Task Order will be lump sum for \$250,000, to be invoiced monthly based on approximate percent complete of tasks.

3. Time Schedule

The time periods for the performance of ENGINEER’s Services are as follows:

ENGINEER will perform the tasks between July 1, 2023 and July 31, 2024. Tasks noted in the scope of work with specific MS4 permit requirement dates, will be completed by the requirement date as noted in the scope of work.

The following provides a schedule for each task described above based on the MS4 Permit schedule requirements and task dependencies:

Task	Description	Schedule
1	IDDE Plan Implementation (BMP 3-1)	July 2023 – June 2024
2	Dry Weather Outfall and Interconnection Inspections (BMP 3-7)	July 2023 – June 2024
3	Drainage Mapping (BMP 3-2)	July 2023 – June 2024
4	Wet Weather Outfall and Interconnection Sampling (BMP S-1, S-3, S-4)	March 2024 – July 2024
5	Project Management and Meetings	July 2023 – June 2024
6	GIS Data Management and Assistance	July 2023 – June 2024
7.1	CMOM Semi-Annual EPA Reporting	January 2024, July 2024
7.2	MS4 Annual Report	January 2024 – April 2024

4. Terms and Conditions

The terms and conditions of the Agreement referred to above shall apply to this Task Order except to the extent expressly modified herein. In the event of any such modification, the modification shall be set forth below and the Article of the Agreement to be modified shall be specifically referenced. Modifications included in this Task Order are:

None.

5. Terms or Provisions in Conflict

If the provisions set forth in the Agreement are in conflict with the provisions set forth in this Task Order, the

provisions of this Task Order shall govern.

None.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment to be effective as of the date first above written.

OWNER

ENGINEER

\_\_\_\_\_  
Nancy R. Rossi  
Mayor

\_\_\_\_\_  
Joseph L. Laliberte, P.E.  
Senior Vice President

Address for giving notices:

Address for giving notices:

City of West Haven  
355 Main Street  
West Haven, Connecticut 06516

CDM Smith Inc.

Funds are available for the services herein.

Account No. \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
Director of Finance

This contract is approved as to correctness of form.

Date \_\_\_\_\_

\_\_\_\_\_  
Corporation Counsel

# WEST HAVEN PUBLIC SCHOOLS STUDENT TRANSPORTATION

- Transportation to and from school, athletics, and special events for West Haven Public School students.
  - Project sent out to bid May 17, 2023 BID #2023-23
    - Bids due June 7, 2023
    - 1 bid received
    - Lone responsive bidder was Winkle Bus Company (WH Public School's current transportation company)
    - Bid form attached
- Funded through BOE operating budget
  - Previously approved by West Haven Board of Education, City Council, and MARB



BID FORMS  
**CONVENTIONAL STYLE BUS**  
**BID FORM**

ALL BIDS WILL BE ON BID FORMS AND SUBMITTED IN DUPLICATE

CONTRACTOR NAME: Winkle Bus Co. of West Haven, Inc.  
 STREET ADDRESS: 10 Industry Drive West Haven, CT 06516  
 TELEPHONE NUMBER: 203 - 934-2943 or 203-640-4447

The undersigned, having carefully examined the bid documents, and being familiar with the transportation conditions under which the work is to be performed, hereby offers, and agrees as follows:

To provide all labor, materials, equipment, and all else necessary to properly complete the work in accordance with the bid specifications for the furnishing of transportation of pupils of the City of West Haven.

**I. 4 TIER TRANSPORTATION SERVICE**

The bidder is required to state the cost of service on a daily cost-per-vehicle basis for all five years.

**A. Vehicles Operating for 5.5 Hours**

Vehicle	2023-24	2024-25	2025-26	2026-27	2027-28
Type I Bus	345.15	394.20	415.15	440.20	465.15
Type II Bus	365.15	394.20	415.15	440.20	465.15
Type I Bus (1 wheelchair station)	345.15	394.20	415.15	440.20	465.15
Type II Bus (4 wheelchair station)-13 passenger	345.15	394.20	415.15	440.20	465.15

**B. Vehicles Operating for 5 Hours**

Vehicle	2023-24	2024-25	2025-26	2026-27	2027-28
---------	---------	---------	---------	---------	---------



	23-24	24-25	25-26	26-27	27-28
Type I Bus	367.55	394.70	421.92	446.55	471.15
Type II Bus	367.55	394.70	421.92	446.55	471.15
Type I Bus (1 wheelchair station)	367.55	394.70	421.92	446.55	471.15
Type II Bus (4 wheelchair station)-13 passenger	367.55	394.70	421.92	446.55	471.15

C. Vehicles Operating for 4.5 Hours

Vehicle	2023-24	2024-25	2025-26	2026-27	2027-28
Type I Bus	353.05	358.13	363.31	368.15	383.14
Type II Bus	353.05	358.13	363.31	368.15	383.14
Type I Bus (1 wheelchair station)	353.05	358.13	363.31	368.15	383.14
Type II Bus (4 wheelchair station)-13 passenger	353.05	358.13	363.31	368.15	383.14

D. Vehicles Operating for 4 Hours

Vehicle	2023-24	2024-25	2025-26	2026-27	2027-28
Type I Bus	348.20	373.25	398.25	423.25	448.20
Type II Bus	348.20	373.25	398.25	423.25	448.20
Type I Bus (1 wheelchair station)	348.20	373.25	398.25	423.25	448.20
Type II Bus (4 wheelchair station)-13 passenger	348.20	373.25	398.25	423.25	448.20

E. Vehicles Operating for 3.5 Hours

Vehicle	2023-24	2024-25	2025-26	2026-27	2027-28
Type I Bus	343.95	348.75	393.95	420.85	445.95
Type II Bus	343.95	348.75	393.95	420.85	445.95

	23-24	24-25	25-26	26-27	27-28
Type I Bus (1 wheelchair station)	343.95	368.75	393.95	420.85	445.95
Type II Bus (4 wheelchair station)-13 passenger	343.95	368.75	393.95	420.85	445.95

F. Vehicles Operating for 3 Hours

Vehicle	2023-24	2024-25	2025-26	2026-27	2027-28
Type I Bus	338.90	363.95	388.90	423.89	448.95
Type II Bus	338.90	363.95	388.90	423.89	448.95
Type I Bus (1 wheelchair station)	338.90	363.95	388.90	423.89	448.95
Type II Bus (4 wheelchair station)-13 passenger	338.90	363.95	388.90	423.89	448.95

II. Other transportation services beyond the required basic transportation service hours due to school time schedules, special programs student transportation arrangements, kindergarten, and late buses.

The bidder is required to state the cost of service on a per-hour basis.

All Vehicles	2023-24	2024-25	2025-26	2026-27	2027-28
Bus Per Hour	95.00	120.75	145.80	171.00	195.85

III. For all other uses of buses for field, music, athletics, and other similar activity trips. The Bidder is required to state the cost of service as noted for all five years. Departure time of the bus will determine hourly billing rate. The rate remains constant for in-town and out-of-town trips.

A. During Home-To-School Hours (generally 6:30 a.m. to 9:30 a.m.) and (1 :30 p.m. to 4:30

All Vehicles	2023-24	2024-25	2025-26	2026-27	2027-28
Bus Per Hour	338.90	363.95	388.90	423.89	448.95
Minimum Number of Hours:	6				

B. Between Home-To-School Hours (leave by 9:30 a.m. and return by 1 p.m.)

All Vehicles	2023-24	2024-25	2025-26	2026-27	2027-28
Bus Per Hour	95.00	120.75	145.80	171.00	195.85

Bus Per Hour prices on other sheet  
Minimum Number of Hours: 4 hours

C. After School Hours (4:30 p.m.), including Saturdays, Sundays and Non-School Days

<u>All Vehicles</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>2027-28</u>
<u>Bus Per Hour</u>	<u>95.00</u>	<u>120.75</u>	<u>145.80</u>	<u>171.00</u>	<u>195.85</u>
<u>Minimum Number of Hours:</u>	<u>1 1/2 hour</u>				

## FLAT NOSE/TRANSIT STYLE BUS BID FORM

ALL BIDS WILL BE ON BID FORMS AND SUBMITTED IN DUPLICATE

CONTRACTOR NAME: Winkle Bus Co of West Haven, Inc.  
 STREET ADDRESS: 10 Industry Drive West Haven, CT 06516  
 TELEPHONE NUMBER: 203-934-2943 or 203-640-6447

The undersigned, having carefully examined the bid documents, and being familiar with the transportation conditions under which the work is to be performed, hereby offers, and agrees as follows:

To provide all labor, materials, equipment, and all else necessary to properly complete the work in accordance with the bid specifications for the furnishing of transportation of pupils of the City of West Haven.

I. 4 TIER TRANSPORTATION SERVICE

The bidder is required to state the cost of service on a daily cost-per-vehicle basis for all five years.

G. Vehicles Operating for 5.5 Hours

Vehicle	2023-24	2024-25	2025-26	2026-27	2027-28
<u>Type I Bus</u>					
<u>Type II Bus</u>					
<u>Type I Bus (1 wheelchair station)</u>					
<u>Type II Bus (4 wheelchair station)-13 passenger</u>					

H. Vehicles Operating for 5 Hours

Vehicle	2023-24	2024-25	2025-26	2026-27	2027-28
<u>Type I Bus</u>					

No bid

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Type II Bus

---

Type I Bus (1  
wheelchair station)

---

Type II Bus (4  
wheelchair station)-13  
passenger

---

I. Vehicles Operating for 4.5 Hours

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Vehicle	2023-24	2024-25	2025-26	2026-27	2027-28
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Type I Bus

---

Type II Bus

---

Type I Bus (1  
wheelchair station)

---

Type II Bus (4  
wheelchair station)-13  
passenger

---

J. Vehicles Operating for 4 Hours

---

Vehicle	2023-24	2024-25	2025-26	2026-27	2027-28
---------	---------	---------	---------	---------	---------

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Type I Bus

---

Type II Bus

---

Type I Bus (1  
wheelchair station)

---

Type II Bus (4  
wheelchair station)-13  
passenger

---

K. Vehicles Operating for 3.5 Hours

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Vehicle	2023-24	2024-25	2025-26	2026-27	2027-28
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Type I Bus

---

Type II Bus

---

Type I Bus (1  
wheelchair station)

---

no bid

Type II Bus (4  
wheelchair station)-13  
passenger

L. Vehicles Operating for 3 Hours

Vehicle	2023-24	2024-25	2025-26	2026-27	2027-28
---------	---------	---------	---------	---------	---------

Type I Bus

Type II Bus

Type I Bus (1  
wheelchair station)

Type II Bus (4  
wheelchair station)-13  
passenger

II. Other transportation services beyond the required basic transportation service hours due to school time schedules, special programs student transportation arrangements, kindergarten, and late buses.

The bidder is required to state the cost of service on a per-hour basis.

All Vehicles	2023-24	2024-25	2025-26	2026-27	2027-28
--------------	---------	---------	---------	---------	---------

Bus Per Hour

III. For all other uses of buses for field, music, athletics, and other similar activity trips. The Bidder is required to state the cost of service as noted for all five years. Departure time of the bus will determine hourly billing rate. The rate remains constant for in-town and out-of-town trips.

D. During Home-To-School Hours (generally 6:30 a.m. to 9:30 a.m.) and (1:30 p.m. to 4:30

All Vehicles	2023-24	2024-25	2025-26	2026-27	2027-28
--------------	---------	---------	---------	---------	---------

Bus Per Hour

Minimum Number of Hours: \_\_\_\_\_

E. Between Home-To-School Hours (leave by 9:30 a.m. and return by 1 p.m.)

All Vehicles	2023-24	2024-25	2025-26	2026-27	2027-28
--------------	---------	---------	---------	---------	---------

Bus Per Hour

Minimum Number of Hours: \_\_\_\_\_

no bid

F. After School Hours (4:30 p.m.), including Saturdays, Sundays and Non-School Days

<u>All Vehicles</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>2027-28</u>
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Bus Per Hour

Minimum Number of Hours: \_\_\_\_\_

no bid

5. Disclosure & Certification Affidavit



**CITY OF WEST HAVEN**  
**355 Main St**  
 West Haven, Connecticut 06516

**DISCLOSURE & CERTIFICATION AFFIDAVIT**

**EVERY SECTION MUST BE COMPLETED**

For help completing this form contact Purchasing Director at 203-937-3624

Contractor/Vendor Name:	<i>Winkle Bus Co. of West Haven, Inc.</i>
Address:	<i>10 Industry Drive West Haven, CT 06516</i>
Telephone and/or Fax #:	<i>203-934-2943 203-934-1878</i>
Email Address:	<i>winklebuswh@aol.com</i>
Contact Person:	<i>Craig T. Winkle</i>

**For the purposes of this Disclosure and Certification Affidavit, the following definitions apply:**

- (a) "Person" means one (1) or more individuals, partnerships, corporations, associations, or joint ventures.
- (b) "Contract" means any agreement or formal commitment entered into by the city to expend funds in return for work, labor, services, supplies, equipment, materials or any combination of the foregoing, or any lease, lease by way of concession, concession agreement, permit, or per agreement whereby the city leases, grants or demises property belonging to the city, or otherwise grants a right of privilege to occupy or to use said property of the city.
- (c) "City" means any official agency, board, authority, department office, or other subdivision of the City of West Haven.
- (d) "Affiliate Entity" means any entity listed in sections 9 or 10 below or any entity under common management with the Contractor.

State of	<i>Connecticut</i>	County of	<i>New Haven</i>
1.	<i>Craig J. Winkle</i> <small>(type or print your name above)</small>		being first duly sworn, hereby deposes and says that:
1.	I am over the age of 18 and understand the obligations of making statements under oath; I understand that the City of West Haven is relying on my representations herein.		
2a.	I am the corporate secretary or majority owner (including sole proprietorship) of	<i>Winkle Bus Co. of West Haven, Inc</i> <small>Insert Company Name above</small>	
2b.	Or I am an individual and my name is:	<i>Craig J. Winkle</i> <small>If an individual, insert your name above</small>	
3.	I am fully informed regarding the preparation and terms of the above referenced agreement (the "Agreement") and of all pertinent circumstances related thereto.		
4.	Please select the applicable representation(s) regarding taxes or, if none of the below are accurate, attach an explanation of the status of the relevant tax obligations to this Affidavit (mark an "X" in the appropriate box or "NA" if none apply).		
4a.	<input checked="" type="checkbox"/>	As required by Conn. Gen. Stat. §12-41, the Contractor (and each owner, partner, officer, authorized signatory or Affiliate Entity of the Contractor) has filed a list of taxable personal property with the City of West Haven for the most recent grand list and all taxes are	
4b.	<input type="checkbox"/>	The Contractor (including any owner, partner, officer or authorized signatory thereof) is not required to file a list of taxable personal property with the City of West Haven for the most recent grand list and does not owe any back taxes to the City of West Haven, either directly or through a lease or other agreement.	
4c.	<input type="checkbox"/>	The Contractor or an owner, partner, officer, representative, agent or Affiliate Entity of the Contractor either i) has a PILOT agreement with the City of West Haven or ii) owes back taxes and has executed an agreement with the City of West Haven to pay said back taxes in installment payments. Such agreement is attached and incorporated herein by reference and the payments under said agreement are not in default.	
5.	Other than as may be described in section 4 above, the Contractor (including any owner, partner, officer, other authorized signatory, or Affiliate Entity) does not have any outstanding monetary obligations to the City of West Haven.		
6.	Please select the applicable representation about the Contractor's business registration:		
6a.	<input checked="" type="checkbox"/>	Contractor is a Connecticut corporation, partnership, limited liability company or sole proprietorship and its Connecticut Secretary of the State Business ID #:	<i>0145865</i> <small>Insert State Registration # above</small>
6b.	<input type="checkbox"/>	Contractor is a foreign corporation, partnership, limited liability company or sole proprietorship but is registered to do business in the State of Connecticut. The Contractor's Connecticut Secretary of the State Business ID #:	<small>Insert State Registration # above</small>
6c.	<input type="checkbox"/>	Contractor is a foreign corporation, partnership, limited liability company or sole proprietorship and is not registered to do business in the State of Connecticut. The Contractor is registered in the State of:	<small>Please insert State name above</small>
Contractor has confirmed with the Connecticut Secretary of the State that the services it will provide pursuant to the Agreement do not constitute doing business in the State of Connecticut and no registration with the Connecticut Secretary of the State is required. Contractor does otherwise have the following State of Connecticut registrations, certificates or approvals relevant to the Agreement (if not applicable, state N/A).			



7. The following list is a list of the names of all persons affiliated with the business of the Contractor who are also affiliated with the City of West Haven. For purposes of this Affidavit, "affiliated with the business of the Contractor" includes any current or former employee (including officers) of the Contractor or any owner, board member or agent of the Contractor, or of any subsidiary or parent company of the Contractor, and "affiliated with the City of West Haven" means any employee, agent, public official, board member, commissioner or any other person serving in an official capacity for or on behalf of the City of West Haven. If none state none. Use additional sheet if necessary (must be on company letterhead and notarized):

	Name	City Affiliation Role & Time Frame	Contractor Affiliation Role & Time Frame	DOB
1	None			
2				

8. The following list is a list of all contracts in which either the Contractor, any person affiliated with the business of the Contractor or an Affiliate Entity of the Contractor provides, or has provided, services or materials to the City within one (1) year prior to the date of this disclosure. If none, state none. Use additional sheet if necessary (must be on company letterhead and notarized):

	Name of Contractor or Affiliate	Affiliation (if applicable)	Contract Number	DOB
1	Winkle Bus Co of West Haven, Inc	Corporation	263-934-2943	
2				

9. The Contractor possesses an ownership interest in the following business organizations. If none, state none. Use additional sheet if necessary (must be on company letterhead and notarized):

	Organization Name	Address	Type of Ownership
1	None		
2			

10. The following persons and/or entities possess an ownership interest in the Contractor. If the Contractor is a corporation, list the names of each stockholder whose shares exceed twenty-five (25) percent of the outstanding stock. If none, state none. Use additional sheet if necessary (must be on company letterhead and notarized):

	Name	Title	% of Ownership	DOB
1	Craig J. Winkle	President	34%	5/19/58
2	Chris E. Winkle	Vice President	33%	8/22/50
	Laurie J. Winkle	Secretary	33%	11/9/53

11. If the Contractor conducts business under a trade name, the following additional information is required: the place where such entity is incorporated or is registered to conduct such business; and the address of its principal place of business, if none, state none. Use additional sheet if necessary (must be on company letterhead and notarized):

	TRADE NAME	PLACE OF INCORPORATION/REGISTRY	PRINCIPAL PLACE OF BUSINESS
1	None		
2			

I hereby certify that I am duly authorized to sign this Affidavit and that the person who will sign the Agreement with the City on behalf of the Contractor will be duly authorized to execute the same. I hereby further certify that the statements set forth above are true and complete on the date hereof and that I, or another authorized individual of the Contractor, will promptly inform the City, in writing, if any of the information provided herein changes or is otherwise no longer accurate at any point during the execution of the above referenced Agreement. I understand that any incorrect information, omission of information or failure of the Contractor to update this information, as described in the foregoing sentence, may result in the immediate termination of any and all agreements the Contractor has with the City of West Haven and disqualification of the Contractor to further contract with the City.

Signature & Title of person completing this form:		Craig J. Winkle, President		Craig Winkle	
THIS FORM MUST BE NOTARIZED			NOTARY SEAL (if available)		
Signature of Notary:		Laurie Winkle			
Subscribed and sworn to, before me on this:		5 <sup>th</sup>	Day of	June	20 23
My Commission Expires:		12/23/24			

*This form should be mailed or emailed to the purchasing department or included with a specific solicitation.*

(This form shall be updated if the Agreement contemplated hereby is not executed within six months of the date hereof.)

6. Non Collusion Affidavit

PROPOSERS NON COLLUSION AFFIDAVIT FORM

The undersigned proposer, having fully informed himself/herself/itself regarding the accuracy of the statements made herein, certifies that:

- (1) The proposer developed the proposal independently and submitted it without collusion with, and without any agreement, understanding, communication or planned common course of action with, any other person or entity designed to limit independent competition;
- (2) The proposer, its employees and agents have not communicated the contents of the proposal to any person not an employee or agent of the proposer and will not communicate the proposal to any such person prior to the official opening of the proposal and award.
- (3) No elected or appointed official or other officer or employee of the City of West Haven is directly or indirectly interested in the proposer's proposal, or in the supplies, materials, equipment, work or labor to which it relates, or in any of the profits thereof.

The undersigned proposer further certifies that this affidavit is executed for the purpose of full disclosure to the City of West Haven to consider its proposal and make an award in accordance therewith.

Winkle Bros Co of West Haven, Inc. Craig Winkle  
Legal Name of Bidder (signature)

Bidder's Representative, Duly Authorized

Craig J. Winkle  
Name of Bidder's Authorized Representative

President  
Title of Bidder's Authorized Representative

Subscribed and sworn to before me this 5 day of June, ~~2022~~ 2023

Laura Winkler  
Notary Public  
My Commission Expires:

**WINKLE BUS CO. OF WEST HAVEN, INC.  
10 INDUSTRY DRIVE  
WEST HAVEN, CT 06516  
203-934-2943  
203-640-6447 (mobile)  
203-934-1076 (fax)**

June 7, 2023

Mr. Neil C. Cavallaro  
Superintendent of Schools  
Board of Education  
City of West Haven  
355 Main Street  
West Haven, CT 06516

**RE: Winkle Bus Co. of West Haven, Inc.**

Dear Mr. Cavallaro:

We are pleased to enclose our bid for transportation services. Winkle Bus Company of West Haven, Inc. has provided school bus services for the West Haven Board of Education since 1983. It is our desire to continue to service the West Haven students and community with open communication and transparency.

The goal of Winkle Bus Company of West Haven, Inc. is to provide safe, efficient and cost-effective transportation for all students. We think safety is a core value and not a priority because priorities change day-to-day, a core value never changes.

We believe in hard work and a good day's pay for a good day's work. We compensate our employees fairly. We have always been a fair and reasonable partner with the City of West Haven during tough economic times.

Our employees are the heart of our operation. Over 50% of our drivers are West Haven residents, many with children who attend (or in the case of our long-term drivers, graduated from) the West Haven schools. Some of our drivers have been with us for over 20+ years. They love their jobs, and we respect and reward their dedication and hard work.

It goes without saying that dispatching so many vehicles every school day is hard work. We have a major responsibility. West Haven's parents entrust us every day to transport their children to and from school safely. Winkle Bus takes this task to heart.

Our company is based in West Haven at 10 Industry Drive, and has been there since 1993. Our family purchased this property in West Haven and has invested in the City. We have always paid our taxes in full and on time. It would be our honor and privilege to continue our working relationship with the City of West Haven.

Our founder, Chris F. Winkle, III started Winkle Bus Company, Inc. in 1952. We are a family business and family owned and operated business. Craig J. Winkle is President of the Winkle Bus Co of West Haven, Inc. and Laurie J. Winkle is the General Manager of the Orange and Milford facilities. We now have the fourth generation working with us.

We recognize the Board's budget is constrained right now. To that end, we will provide additional proposals to assist the Board in receiving cost-effective and safe transportation.

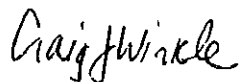
We will continue to provide aides for the Board of Education when needed due to an absence.

We will continue using computerized routing of school bus routes with a system accessible to the Board offices all at no charge to the Board and will reduce routes when available. We will continue to provide free local trips. We have provided over 157 free trips so far this current school year.

Environmental awareness: We keep our facilities scrupulously clean and abide by all applicable codes and regulations. As a further commitment to environmental stewardship and in conjunction with the EPA's clean diesel program, we have been retiring and scrapping older diesel buses,

Transportation coordinator: Winkle Bus Company, Inc. will continue to provide a designated employee to serve as a bus coordinator full-time.

Very Truly Yours,



Craig J. Winkle, President  
Winkle Bus Co. of West Haven, Inc.  
203-640-6447  
[winklebuswh@aol.com](mailto:winklebuswh@aol.com)  
[milfordwinklebus@aol.com](mailto:milfordwinklebus@aol.com)

## WEST HAVEN PUBLIC SCHOOLS SECURITY SERVICES

- RFP # 2023-26 Board of Education Security Services
- Put out for bid on June 9, 2023
- Mandatory walk through took place on June 22, 2023
- Sign in sheet for walk through is attached
  - 8 companies attended
  - Due date for bids is July 13, 2023
- \$1.2 million is budgeted for this project within the Board of Education approved budget.



West Haven Board of Education Security Guard Services  
 Walk Through  
 Sign-In Sheet  
 June 22, 2023  
 9:00 AM

Date	Name	Firm Name	Phone	Email
6/22/23	Joseph McCarthy	Westech Security	475 235 7774	jmcCarthy@westechinvestigationsinc.com
6/22/23	Sarah Lennon	Allied Universal	401-786-4450	sarah.lennon@aus.com
	Terri Vanaman	Arrow Security	516-662-8978	TVanaman@arrowSecurity.com
	JOHN BYRNE	SECURITAS	929-639-5330	JOHN.BYRNE@SECURITASINC.COM
	Kenneth Lee	Century Protective Service	(914) 262-1966	KL@CenturyProtective.com
6-22-2023	Walter Sparks	Sparks Security	860-597-8943	Curt@sparkssecurityllc.com
6/22/23	LANCE LUSTIGAN	USA Security	860-887-1971	LANCE@USAsecurityservices.com
06/22/2023	MICHAEL CASILANO	EMEK SECURITY	203-444-8949	EMEK.MC@EMEK.COM



**David R. Taylor**  
*Acting Finance Director*

# Department of Finance

City of West Haven  
355 Main Street  
West Haven, Connecticut 06516



City Hall  
1896-1968

July 7, 2023

Municipal Accountability Review Board  
450 Capitol Avenue  
Hartford, CT 06106

Honorable Members:

With 11 months passed, the city is 92% through the fiscal year.

**Revenue received year-to-date, \$168.2M, is 99.9% of budget.**

Current Property Taxes have been 98.5% received. Total Current Property Tax collections for FY 2023 will land at 99.3%, (\$752K). Collections of prior year, suspense, etc. will offset much of this shortage and reduce the total miss on Property Taxes to (\$234K), or 99.8% vs budget.

Funds received are being managed to maximize investment income with \$33.6M currently in the CT State pooled investment account. This has continued the trend in Investment Income which is now at \$1.5M vs. Budget of \$52K.

State and other funding is 101.3% to-date. There are a couple of grants yet to pay out completely. The overage is driven by Municipal Revenue Share.

By and large, lesser revenue streams are catching up with the budget.

**Expenditures for the city, \$64.1M, is 84.0% of budget.**

The city will spend within budget for the year.

There are certain areas, most notably Full time Salaries, Overtime, and Financial Services which will require us to consider budget transfers this year.

Additionally, the city is considering additional funding of Internal Service Funds, OPEB, as well as an increase to the General Fund with the expected surplus. Transfers will be prepared and provided for approval in the coming months.

**Telephone: 203-937-3627**

**E-Mail: [dtaylor@westhaven-ct.gov](mailto:dtaylor@westhaven-ct.gov)**

Sewer results are on target except for the costs to repair the sewer main break on Chestnut St. and additional issues caused by debris in the pipes that were swept toward our pumps in a recent storm. The invoices for these repairs are being processed now. The WPCA Commission have resolved to utilize unassigned Fund Balance of \$1.2M to pay for this emergent expenditure. This was approved by City Council on 6/12 and will be before you in the coming months for consideration.

AFD should finish the year on budget.

Sincerely,

David Taylor  
Acting Finance Director  
City of West Haven, Connecticut

Cc: Mayor Nancy R. Rossi



07/07/2023 14:43  
2066dtay

CITY OF WEST HAVEN LIVE  
YEAR TO DATE BUDGET REPORT

P 1  
glytdbud

FOR 2023 11

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
101 GENERAL FUND							
10112542 CITY CLERK LICENSES							
<a href="#">10112542 42150 ANIMAL LICENSES</a>	-9,389	-9,389	-3,531.00	-27.00	.00	-5,858.00	37.6%*
<a href="#">10112542 42160 MARRIAGE LICENSES</a>	-7,800	-7,800	-37,186.00	-3,068.00	.00	29,386.00	476.7%
<a href="#">10112542 42170 SPORTING LICENSES</a>	-250	-250	-233.00	139.00	.00	-17.00	93.2%*
TOTAL CITY CLERK LICENSES	-17,439	-17,439	-40,950.00	-2,956.00	.00	23,511.00	234.8%
10112546 CITY CLERK MISC CHARGES							
<a href="#">10112546 46940 RECORD LEGAL INSTRU</a>	-1,650,000	-1,650,000	-1,343,256.77	-101,880.50	.00	-306,743.23	81.4%*
TOTAL CITY CLERK MISC CHARGES	-1,650,000	-1,650,000	-1,343,256.77	-101,880.50	.00	-306,743.23	81.4%
10119042 PLANNING/DEVELOP LICENSES							
<a href="#">10119042 42210 BUILDING PERMITS</a>	-1,175,000	-1,175,000	-1,315,067.29	-204,910.00	.00	140,067.29	111.9%
<a href="#">10119042 42211 BLDG DEPT-FLOOD PL</a>	0	0	-5,439.15	.00	.00	5,439.15	100.0%
<a href="#">10119042 42220 ELECTRICAL PERMITS</a>	-176,254	-176,254	-296,292.28	-23,760.00	.00	120,038.28	168.1%
<a href="#">10119042 42230 EXCAVATION PERMITS</a>	-13,265	-13,265	-6,913.00	.00	.00	-6,352.00	52.1%*
<a href="#">10119042 42240 PLUMBING &amp; HEATING</a>	-96,548	-96,548	-71,249.50	-4,484.00	.00	-25,298.50	73.8%*
<a href="#">10119042 42250 ZONING PERMITS</a>	-135,000	-135,000	-66,868.00	-3,426.00	.00	-68,132.00	49.5%*
TOTAL PLANNING/DEVELOP LICENSES	-1,596,067	-1,596,067	-1,761,829.22	-236,580.00	.00	165,762.22	110.4%
10120044 TREASURERS INVESTMENT INCOME							
<a href="#">10120044 44100 INVESTMENT INCOME</a>	-52,000	-52,000	-1,549,534.32	-265,335.15	.00	1,497,534.32	2979.9%
<a href="#">10120044 44210 RENT FROM CITY FACI</a>	-28,611	-28,611	-19,000.00	-1,750.00	.00	-9,611.00	66.4%*
TOTAL TREASURERS INVESTMENT INCOM	-80,611	-80,611	-1,568,534.32	-267,085.15	.00	1,487,923.32	1945.8%
10120045 STATE GRANTS							
<a href="#">10120045 45200 09860 STATE GRANTS</a>	0	0	-10,671.38	.00	.00	10,671.38	100.0%

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<a href="#">10120045 45211 EDUCATIONAL COST SH</a>	-45,140,487	-45,140,487	-45,140,487.00	-3,061,399.00	.00	.00	100.0%
<a href="#">10120045 45219 HEALTH SERVICES</a>	-60,000	-60,000	-74,185.00	.00	.00	14,185.00	123.6%
<a href="#">10120045 45231 PILOT-COLLEGES &amp; HO</a>	-8,741,348	-8,741,348	-8,741,347.70	.00	.00	-.30	100.0%*
<a href="#">10120045 45233 MUNI REV SHR (MFG P</a>	-147,516	-147,516	-1,084,924.06	.00	.00	937,408.06	735.5%
<a href="#">10120045 45234 PROP TAX RELIEF-ELD</a>	-502,691	-502,691	-502,691.00	.00	.00	.00	100.0%
<a href="#">10120045 45235 MASHENTUCKET PEQUOT</a>	-807,097	-807,097	-538,064.66	.00	.00	-269,032.34	66.7%*
<a href="#">10120045 45236 PROP TAX RELIEF-TOT</a>	-5,000	-5,000	-4,018.30	.00	.00	-981.70	80.4%*
<a href="#">10120045 45238 PROPERTY TAX RELIEF</a>	-127,400	-127,400	-98,436.88	.00	.00	-28,963.12	77.3%*
<a href="#">10120045 45248 TOWN AID ROAD</a>	-618,370	-618,370	-621,029.03	.00	.00	2,659.03	100.4%
<a href="#">10120045 45290 STATE MISCELLANEOUS</a>	-122,000	-122,000	-248,398.77	.00	.00	126,398.77	203.6%
<a href="#">10120045 45310 TELEPHONE ACCESS GR</a>	-95,000	-95,000	-82,464.60	.00	.00	-12,535.40	86.8%*
<a href="#">10120045 45340 SCCRWA- PILOT GRANT</a>	-301,100	-301,100	-281,894.40	.00	.00	-19,205.60	93.6%*
<a href="#">10120045 52290 09860 ELECTION DAY E</a>	0	0	2,450.00	.00	.00	-2,450.00	100.0%*
TOTAL STATE GRANTS	-56,668,009	-56,668,009	-57,426,162.78	-3,061,399.00	.00	758,153.78	101.3%
10120046 MISCELLANEOUS CHARGES							
<a href="#">10120046 46950 MISCELLANEOUS PUBLI</a>	-37,900	-37,900	-205.00	.00	.00	-37,695.00	.5%*
<a href="#">10120046 46952 MISCELLANEOUS - GEN</a>	-56,000	-56,000	-38,682.81	-8,514.00	.00	-17,317.19	69.1%*
<a href="#">10120046 46956 MISC. - PARKS &amp; REC</a>	-220,000	-220,000	-247,708.68	-147,663.50	.00	27,708.68	112.6%
TOTAL MISCELLANEOUS CHARGES	-313,900	-313,900	-286,596.49	-156,177.50	.00	-27,303.51	91.3%
10120047 MISCELLANEOUS REVENUE							
<a href="#">10120047 43300 PARKING METER REVEN</a>	-62,000	-62,000	-63,870.00	.00	.00	1,870.00	103.0%
<a href="#">10120047 47200 PROP SALE(Bayview,e</a>	-14,500	-14,500	-317,430.81	.00	.00	302,930.81	2189.2%
<a href="#">10120047 47350 PILOT - HOUSING AUT</a>	-146,600	-146,600	-169,656.00	.00	.00	23,056.00	115.7%
<a href="#">10120047 47360 SEWER FEE COLLECTIO</a>	-55,200	-55,200	.00	.00	.00	-55,200.00	.0%*
<a href="#">10120047 47380 INSURANCE REIMBURSE</a>	-9,823	-9,823	.00	.00	.00	-9,823.00	.0%*
<a href="#">10120047 47800 yale contribution</a>	-466,715	-466,715	-505,014.56	.00	.00	38,299.56	108.2%
<a href="#">10120047 47900 MISCELLANEOUS</a>	-160,000	-160,000	-73,090.90	-85.69	.00	-86,909.10	45.7%*
<a href="#">10120047 47904 QUIGLEY/YALE PARKIN</a>	-43,603	-43,603	-39,969.38	-3,633.58	.00	-3,633.58	91.7%*
TOTAL MISCELLANEOUS REVENUE	-958,441	-958,441	-1,169,031.65	-3,719.27	.00	210,590.69	122.0%
10120048 OPERATING TRANSFERS IN							
<a href="#">10120048 48100 OPERATING TRANSFERS</a>	-110,000	-110,000	.00	.00	.00	-110,000.00	.0%*

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<a href="#">10120048 48300 RESIDUAL EQUITY TRA</a>	-200,000	-200,000	.00	.00	.00	-200,000.00	.0%*
<a href="#">10120048 48500 TRANSFER FROM SEWER</a>	-424,004	-424,004	.00	.00	.00	-424,004.00	.0%*
TOTAL OPERATING TRANSFERS IN	-734,004	-734,004	.00	.00	.00	-734,004.00	.0%
<hr/>							
10124041 PROPERTY TAXES							
<a href="#">10124041 41100 CURRENT PROPERTY TA</a>	-102,406,510	-102,406,510	-100,883,544.33	-954,995.50	.00	-1,522,965.17	98.5%*
<a href="#">10124041 41101 PA 76-338 MOTOR VEH</a>	-1,261,000	-1,261,000	-1,386,996.37	-74,291.31	.00	125,996.37	110.0%
<a href="#">10124041 41200 PRIOR YEARS TAX LEV</a>	-412,000	-412,000	-430,841.66	-31,733.03	.00	18,841.66	104.6%
<a href="#">10124041 41300 SUSPENSE TAXES</a>	-100,000	-100,000	-184,170.61	-11,001.48	.00	84,170.61	184.2%
<a href="#">10124041 41610 CURRENT PROPERTY TA</a>	-476,100	-476,100	-452,451.08	-114,011.46	.00	-23,648.92	95.0%*
<a href="#">10124041 41620 PRIOR YEARS TAX INT</a>	-256,452	-256,452	-216,331.28	-19,334.99	.00	-40,120.72	84.4%*
<a href="#">10124041 41630 SUSPENSE INTEREST</a>	-100,000	-100,000	-174,909.94	-11,650.14	.00	74,909.94	174.9%
TOTAL PROPERTY TAXES	-105,012,062	-105,012,062	-103,729,245.27	-1,217,017.91	.00	-1,282,816.23	98.8%
<hr/>							
10124043 FINES AND PENALTIES							
<a href="#">10124043 43200 FINES &amp; PENALTIES -</a>	-53,452	-53,452	-64,275.85	-8,138.22	.00	10,823.85	120.2%
<a href="#">10124043 43250 BLDG CODE VIOLATION</a>	-7,785	-7,785	-1,219.13	.00	.00	-6,565.87	15.7%*
TOTAL FINES AND PENALTIES	-61,237	-61,237	-65,494.98	-8,138.22	.00	4,257.98	107.0%
<hr/>							
10130047 MISC-OTHER AGENCIES							
<a href="#">10130047 47310 FIRE DEPT SHARE OF</a>	-916,427	-916,427	-573,463.47	.00	.00	-342,963.53	62.6%*
TOTAL MISC-OTHER AGENCIES	-916,427	-916,427	-573,463.47	.00	.00	-342,963.53	62.6%
<hr/>							
10131042 LICENSES							
<a href="#">10131042 42110 ALCOHOLIC BEVERAGE</a>	-700	-700	-1,180.00	-100.00	.00	480.00	168.6%
<a href="#">10131042 42130 POLICE&amp;PROTECT LIC/</a>	-25,701	-25,701	-21,150.00	-1,685.00	.00	-4,551.00	82.3%*
TOTAL LICENSES	-26,401	-26,401	-22,330.00	-1,785.00	.00	-4,071.00	84.6%
<hr/>							
10131043 PARKING TAGS							

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<u>10131043 43100 PARKING TAGS</u>	-200,254	-200,254	-35,143.71	-1,091.25	.00	-165,110.29	17.5%*
TOTAL PARKING TAGS	-200,254	-200,254	-35,143.71	-1,091.25	.00	-165,110.29	17.5%
<hr/> 10131046 POLICE SERVICE CHARGES <hr/>							
<u>10131046 46710 POLICE CHARGES</u>	-13,500	-13,500	-8,589.42	-1,264.00	.00	-4,910.58	63.6%*
TOTAL POLICE SERVICE CHARGES	-13,500	-13,500	-8,589.42	-1,264.00	.00	-4,910.58	63.6%
<hr/> 10132042 MISCELLANEOUS FEES <hr/>							
<u>10132042 42910 CITY CLERK FEES COL</u>	-6,300	-6,300	-5,071.00	-412.00	.00	-1,229.00	80.5%*
<u>10132042 42920 DOG POUND RELEASES</u>	-500	-500	-2,823.00	75.00	.00	2,323.00	564.6%
TOTAL MISCELLANEOUS FEES	-6,800	-6,800	-7,894.00	-337.00	.00	1,094.00	116.1%
<hr/> 10140046 MISCELLANEOUS CHARGES <hr/>							
<u>10140046 46953 ALL OTHER-PUBLIC WO</u>	-3,000	-3,000	-17,199.00	-2,030.00	.00	14,199.00	573.3%
TOTAL MISCELLANEOUS CHARGES	-3,000	-3,000	-17,199.00	-2,030.00	.00	14,199.00	573.3%
<hr/> 10145047 MISC-OTHER AGENCIES <hr/>							
<u>10145047 47340 ORGANIC RECYCLING C</u>	-10,600	-10,600	-6,051.00	-1,071.00	.00	-4,549.00	57.1%*
TOTAL MISC-OTHER AGENCIES	-10,600	-10,600	-6,051.00	-1,071.00	.00	-4,549.00	57.1%
<hr/> 10153042 LICENSES <hr/>							
<u>10153042 42120 HEALTH LICENSES</u>	-85,400	-85,400	-117,274.50	-1,675.00	.00	31,874.50	137.3%
TOTAL LICENSES	-85,400	-85,400	-117,274.50	-1,675.00	.00	31,874.50	137.3%

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	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL GENERAL FUND	-168,354,151	-168,354,151	-168,179,046.58	-5,064,206.80	.00	-175,104.88	99.9%
TOTAL REVENUES	-168,354,151	-168,354,151	-168,181,496.58	-5,064,206.80	.00	-172,654.88	
TOTAL EXPENSES	0	0	2,450.00	.00	.00	-2,450.00	
GRAND TOTAL	-168,354,151	-168,354,151	-168,179,046.58	-5,064,206.80	.00	-175,104.88	99.9%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
101 GENERAL FUND							
11000010 CITY COUNCIL							
<a href="#">11000010 51000 REGULAR WAGES</a>	40,989	40,989	37,862.00	3,416.60	.00	3,127.00	92.4%
<a href="#">11000010 51010 CLERK OF THE COUNCIL</a>	10,000	10,000	11,116.62	712.50	.00	-1,116.62	111.2%*
<a href="#">11000010 51350 PART TIME - ELECTED</a>	32,700	32,700	28,422.48	2,318.39	.00	4,277.52	86.9%
<a href="#">11000010 51500 OVERTIME</a>	0	0	20.70	88.44	.00	-20.70	100.0%*
<a href="#">11000010 52250 ADVERTISING</a>	3,000	3,000	2,190.02	.00	.00	809.98	73.0%
<a href="#">11000010 52430 LEGAL SERVICES</a>	25,000	0	.00	.00	.00	.00	.0%
<a href="#">11000010 52510 MAINTENANCE SERVICE</a>	4,000	4,000	.00	.00	.00	4,000.00	.0%
<a href="#">11000010 52770 OTHER CONTRACTUAL S</a>	2,500	27,500	17,340.00	1,950.00	1,225.00	8,935.00	67.5%
<a href="#">11000010 54331 MISC. EXP.</a>	300	300	.00	.00	.00	300.00	.0%
TOTAL CITY COUNCIL	118,489	118,489	96,951.82	8,485.93	1,225.00	20,312.18	82.9%
11050010 MAYOR							
<a href="#">11050010 51000 REGULAR WAGES</a>	243,274	243,274	201,866.67	19,046.65	.00	41,407.29	83.0%
<a href="#">11050010 51300 PART TIME WAGES</a>	20,000	20,000	12,588.54	.00	.00	7,411.46	62.9%
<a href="#">11050010 52220 OUTSIDE PRINTING SE</a>	1,000	1,000	.00	.00	.00	1,000.00	.0%
<a href="#">11050010 52320 SUBSCRIPTIONS &amp; PER</a>	275	275	.00	.00	.00	275.00	.0%
<a href="#">11050010 52330 TRAINING AND EDUCAT</a>	300	300	.00	.00	.00	300.00	.0%
<a href="#">11050010 52350 TRAVEL EXPENSES</a>	1,500	1,500	.00	.00	.00	1,500.00	.0%
<a href="#">11050010 52360 BUSINESS EXPENSE</a>	4,900	4,900	641.88	350.00	.00	4,258.12	13.1%
<a href="#">11050010 52370 COUNCIL OF GOVERNME</a>	19,500	19,500	18,900.00	.00	.00	600.00	96.9%
<a href="#">11050010 52390 CT CONFERENCE OF MU</a>	36,160	36,160	36,160.00	.00	.00	.00	100.0%
<a href="#">11050010 52397 U.S. CONFERENCE OF</a>	7,000	7,000	5,269.00	.00	.00	1,731.00	75.3%
<a href="#">11050010 53490 OTHER OPERATING SUP</a>	2,000	2,000	.00	.00	.00	2,000.00	.0%
TOTAL MAYOR	335,909	335,909	275,426.09	19,396.65	.00	60,482.87	82.0%
11100010 CORPORATION COUNSEL							
<a href="#">11100010 51000 REGULAR WAGES</a>	397,121	397,121	303,435.80	24,784.80	5,800.00	87,885.20	77.9%
<a href="#">11100010 51300 PART TIME WAGES</a>	10,000	10,000	.00	.00	.00	10,000.00	.0%
<a href="#">11100010 51500 OVERTIME</a>	0	0	3,816.37	.00	.00	-3,816.37	100.0%*

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<a href="#">11100010 52310 CONVENTIONS &amp; DUES</a>	1,000	1,000	571.85	.00	.00	428.15	57.2%
<a href="#">11100010 52430 LEGAL SERVICES</a>	250,000	250,000	146,860.32	13,416.20	97,216.13	5,923.55	97.6%
<a href="#">11100010 52480 OTHER PROFESSIONAL</a>	25,000	25,000	24,571.30	2,630.43	412.00	16.70	99.9%
<a href="#">11100010 52490 TAX FORECLOSURE EXP</a>	37,000	37,000	6,711.91	2,535.79	200.00	30,088.09	18.7%
<a href="#">11100010 53110 OFFICE SUPPLIES</a>	3,500	3,500	19.66	.00	1,667.79	1,812.55	48.2%
<a href="#">11100010 53140 LIBRARY SUPPLIES</a>	12,000	12,000	11,761.78	419.63	204.70	33.52	99.7%
<a href="#">11100010 55180 COMPUTER SOFTWARE</a>	2,500	2,500	927.30	.00	.00	1,572.70	37.1%
TOTAL CORPORATION COUNSEL	738,121	738,121	498,676.29	43,786.85	105,500.62	133,944.09	81.9%
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11150010 PERSONNEL DEPARTMENT							
<a href="#">11150010 51000 REGULAR WAGES</a>	416,083	416,083	213,929.28	25,407.89	.00	202,153.54	51.4%
<a href="#">11150010 51500 OVERTIME</a>	6,000	6,000	739.69	.00	.00	5,260.31	12.3%
<a href="#">11150010 52250 ADVERTISING</a>	3,000	3,000	300.00	.00	.00	2,700.00	10.0%
<a href="#">11150010 52260 OTHER PRINTING SERV</a>	500	500	.00	.00	.00	500.00	.0%
<a href="#">11150010 52310 CONVENTIONS &amp; DUES</a>	1,500	1,500	.00	.00	.00	1,500.00	.0%
<a href="#">11150010 52330 TRAINING AND EDUCAT</a>	3,000	3,000	.00	.00	.00	3,000.00	.0%
<a href="#">11150010 52830 OTHER EXAMINATIONS</a>	8,300	8,300	8,513.00	431.00	242.00	-455.00	105.5%*
TOTAL PERSONNEL DEPARTMENT	438,383	438,383	223,481.97	25,838.89	242.00	214,658.85	51.0%
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11209910 TELEPHONE ADMINISTRATION							
<a href="#">11209910 52150 TELEPHONE EXPENSE</a>	357,055	357,055	261,686.35	53,391.28	45,237.02	50,131.23	86.0%
TOTAL TELEPHONE ADMINISTRATION	357,055	357,055	261,686.35	53,391.28	45,237.02	50,131.23	86.0%
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11250010 CITY CLERK							
<a href="#">11250010 51000 REGULAR WAGES</a>	243,521	243,521	222,305.39	19,428.29	.00	21,215.61	91.3%
<a href="#">11250010 51500 OVERTIME</a>	2,000	2,000	3,854.61	572.51	.00	-1,854.61	192.7%*
<a href="#">11250010 52250 ADVERTISING</a>	1,500	1,500	62.50	62.50	.00	1,437.50	4.2%
<a href="#">11250010 52290 ELECTION DAY EXPENS</a>	20,000	20,000	17,745.77	.00	.00	2,254.23	88.7%
<a href="#">11250010 52310 CONVENTIONS &amp; DUES</a>	900	900	1,360.00	.00	.00	-460.00	151.1%*
<a href="#">11250010 52330 TRAINING AND EDUCAT</a>	500	500	144.00	144.00	.00	356.00	28.8%
<a href="#">11250010 52425 ARCHIVING SERVICES</a>	50,000	50,000	48,932.57	.00	.00	1,067.43	97.9%
<a href="#">11250010 52480 OTHER PROFESSIONAL</a>	20,000	20,000	10,032.62	400.00	480.00	9,487.38	52.6%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>11250010 52520 OFFICE EQUIPMENT RE</u>	3,900	3,900	210.97	.00	.00	3,689.03	5.4%
<u>11250010 52750 FEES AND CHARGES</u>	1,200	1,200	506.00	.00	.00	694.00	42.2%
<u>11250010 52770 OTHER CONTRACTUAL S</u>	76,000	76,000	45,388.85	12,992.15	.00	30,611.15	59.7%
<u>11250010 53590 DOG LICENSES</u>	100	100	85.00	85.00	.00	15.00	85.0%
TOTAL CITY CLERK	419,621	419,621	350,628.28	33,684.45	480.00	68,512.72	83.7%
<hr/>							
11300010 REGISTRAR OF VOTERS							
<u>11300010 51000 REGULAR WAGES</u>	51,396	51,396	46,888.43	3,608.90	.00	4,507.33	91.2%
<u>11300010 51020 DEPUTY REGISTRARS</u>	10,200	10,200	11,033.34	850.00	.00	-833.34	108.2%*
<u>11300010 51350 PART TIME - ELECTED</u>	33,000	33,000	32,583.34	2,750.00	.00	416.66	98.7%
<u>11300010 51400 TEMPORARY PAYROLL</u>	47,135	47,135	41,770.00	.00	.00	5,365.00	88.6%
<u>11300010 51500 OVERTIME</u>	4,444	4,444	.00	.00	.00	4,444.00	.0%
<u>11300010 52310 CONVENTIONS &amp; DUES</u>	3,010	3,010	1,055.00	.00	.00	1,955.00	35.0%
<u>11300010 52330 TRAINING AND EDUCAT</u>	1,200	1,200	466.11	120.00	.00	733.89	38.8%
<u>11300010 52580 EQUIPMENT MAINTENAN</u>	6,500	6,500	6,500.00	.00	.00	.00	100.0%
<u>11300010 53130 OTHER SUPPLIES</u>	702	702	430.23	.00	.00	271.77	61.3%
<u>11300010 55600 VOTING MACHINES</u>	6,765	6,765	2,643.00	.00	3,287.19	834.81	87.7%
TOTAL REGISTRAR OF VOTERS	164,352	164,352	143,369.45	7,328.90	3,287.19	17,695.12	89.2%
<hr/>							
11650010 PROBATE COURT							
<u>11650010 52640 RENTAL OF OFFICE EO</u>	3,700	3,700	2,719.67	158.12	.00	980.33	73.5%
<u>11650010 53110 OFFICE SUPPLIES</u>	3,700	3,700	1,278.91	.00	.00	2,421.09	34.6%
<u>11650010 55190 OTHER OFFICE EQUIPM</u>	2,258	2,258	1,382.48	.00	.00	876.00	61.2%
TOTAL PROBATE COURT	9,658	9,658	5,381.06	158.12	.00	4,277.42	55.7%
<hr/>							
11900010 PLANNING & DEVELOPMENT							
<u>11900010 51000 REGULAR WAGES</u>	308,133	306,450	201,486.69	15,875.40	.00	104,963.31	65.7%
<u>11900010 51500 OVERTIME</u>	2,500	2,500	2,771.00	748.71	.00	-271.00	110.8%*
<u>11900010 52210 PRINTING</u>	200	200	53.00	.00	.00	147.00	26.5%
<u>11900010 52250 ADVERTISING</u>	47,000	47,000	27,752.08	.00	18,593.76	654.16	98.6%
<u>11900010 52280 MAP PRINTING</u>	1,200	1,200	.00	.00	.00	1,200.00	.0%
<u>11900010 52310 CONVENTIONS &amp; DUES</u>	11,250	11,250	510.00	60.00	.00	10,740.00	4.5%



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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<a href="#">11900010 52382 ENG COST PLAN &amp; DEV</a>	20,000	20,000	1,100.00	.00	.00	18,900.00	5.5%
<a href="#">11900010 52385 ECONOMIC DEV'T CONS</a>	100,000	100,000	7,296.00	.00	.00	92,704.00	7.3%
<a href="#">11900010 52395 REGIONAL GROWTH PAR</a>	16,700	16,700	16,669.20	.00	.00	30.80	99.8%
<a href="#">11900010 52425 ARCHIVING SERVICES</a>	5,000	5,000	1,622.30	.00	3,244.61	133.09	97.3%
<a href="#">11900010 52475 PUBLIC HEARING SECR</a>	6,500	6,500	3,325.00	1,125.00	1,425.00	1,750.00	73.1%
<a href="#">11900010 52520 OFFICE EQUIPMENT RE</a>	250	250	.00	.00	25.99	224.01	10.4%
<a href="#">11900010 56400 PROPERTY MANG.</a>	16,000	16,000	27,484.00	.00	.00	-11,484.00	171.8%*
TOTAL PLANNING & DEVELOPMENT	534,733	533,050	290,069.27	17,809.11	23,289.36	219,691.37	58.8%
11900012 GRANTS ADMINISTRATION							
<a href="#">11900012 51000 REGULAR WAGES</a>	220,842	220,842	177,071.64	27,522.98	.00	43,770.36	80.2%
<a href="#">11900012 51500 OVERTIME</a>	5,000	5,000	4,544.57	107.12	.00	455.43	90.9%
<a href="#">11900012 53420 GRANT DEVELOPMENT C</a>	1,000	1,000	.00	.00	160.00	840.00	16.0%
<a href="#">11900012 55190 OTHER OFFICE EQUIPM</a>	0	1,683	.00	.00	.00	1,683.00	.0%
<a href="#">11900012 56210 CONSULTING SERVICES</a>	0	0	1,914.16	1,914.16	7,885.84	-9,800.00	100.0%*
TOTAL GRANTS ADMINISTRATION	226,842	228,525	183,530.37	29,544.26	8,045.84	36,948.79	83.8%
11900013 BUILDING DEPARTMENT							
<a href="#">11900013 51000 REGULAR WAGES</a>	583,374	583,374	336,019.71	28,695.80	.00	247,354.73	57.6%
<a href="#">11900013 51500 OVERTIME</a>	7,500	7,500	20,116.88	1,482.72	.00	-12,616.88	268.2%*
<a href="#">11900013 52310 CONVENTIONS &amp; DUES</a>	6,000	6,000	2,333.20	.00	.00	3,666.80	38.9%
<a href="#">11900013 52360 BUSINESS EXPENSE</a>	2,000	2,000	22.50	.00	.00	1,977.50	1.1%
<a href="#">11900013 52425 ARCHIVING SERVICES</a>	5,000	5,000	600.63	.00	2,924.72	1,474.65	70.5%
<a href="#">11900013 52440 ENGINEERING SERVICE</a>	900	900	.00	.00	.00	900.00	.0%
<a href="#">11900013 52520 OFFICE EQUIPMENT RE</a>	500	500	.00	.00	.00	500.00	.0%
<a href="#">11900013 52590 DEMOLITION OF BUILD</a>	9,000	9,000	4,795.71	.00	.00	4,204.29	53.3%
<a href="#">11900013 55190 OTHER OFFICE EQUIPM</a>	500	500	.00	.00	.00	500.00	.0%
TOTAL BUILDING DEPARTMENT	614,774	614,774	363,888.63	30,178.52	2,924.72	247,961.09	59.7%
12000010 TREASURER							
<a href="#">12000010 51350 PART TIME - ELECTED</a>	7,600	7,600	7,599.96	633.33	.00	.04	100.0%
TOTAL TREASURER	7,600	7,600	7,599.96	633.33	.00	.04	100.0%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>12100010 COMPTROLLER</u>							
<a href="#">12100010 51000 REGULAR WAGES</a>	712,658	712,658	689,716.43	112,777.89	.00	22,941.57	96.8%
<a href="#">12100010 51500 OVERTIME</a>	2,000	10,500	56,327.68	6,454.10	.00	-45,827.68	536.5%*
<a href="#">12100010 52310 CONVENTIONS &amp; DUES</a>	200	200	.00	.00	.00	200.00	.0%
<a href="#">12100010 52420 FINANCIAL SERVICES</a>	237,500	229,000	347,209.55	105,647.41	104,656.32	-222,865.87	197.3%*
<a href="#">12100010 52570 OTHER REPAIRS &amp; MAI</a>	21,600	21,600	.00	.00	.00	21,600.00	.0%
TOTAL COMPTROLLER	973,958	973,958	1,093,253.66	224,879.40	104,656.32	-223,951.98	123.0%
<u>12100020 PURCHASING DEPARTMENT</u>							
<a href="#">12100020 51000 REGULAR WAGES</a>	222,281	222,281	126,612.10	8,239.00	.00	95,668.90	57.0%
<a href="#">12100020 51500 OVERTIME</a>	0	0	645.22	.00	.00	-645.22	100.0%*
<a href="#">12100020 52250 ADVERTISING</a>	10,000	10,000	21,561.24	2,831.61	808.79	-12,370.03	223.7%*
<a href="#">12100020 53110 OFFICE SUPPLIES</a>	42,000	42,000	36,424.33	709.75	21,309.95	-15,734.28	137.5%*
<a href="#">12100020 53115 OFFICE SUPPLIES - P</a>	25,000	25,000	16,104.78	.00	8,477.06	418.16	98.3%
TOTAL PURCHASING DEPARTMENT	299,281	299,281	201,347.67	11,780.36	30,595.80	67,337.53	77.5%
<u>12200022 DATA PROCESSING DEPARTMENT</u>							
<a href="#">12200022 51000 REGULAR WAGES</a>	265,248	256,498	197,344.49	14,400.62	.00	59,153.51	76.9%
<a href="#">12200022 51500 OVERTIME</a>	0	8,750	10,755.53	2,319.80	.00	-2,005.53	122.9%*
<a href="#">12200022 52330 TRAINING AND EDUCAT</a>	10,000	10,000	1,158.00	1,158.00	.00	8,842.00	11.6%
<a href="#">12200022 52460 OUTSIDE DATA PROCES</a>	4,000	4,000	.00	.00	.00	4,000.00	.0%
<a href="#">12200022 52510 MAINTENANCE SERVICE</a>	323,929	323,929	88,291.26	23,627.80	212,296.79	23,340.95	92.8%
<a href="#">12200022 52570 OTHER REPAIRS &amp; MAI</a>	40,000	40,000	6,044.08	2,662.50	12,904.85	21,051.07	47.4%
<a href="#">12200022 52660 SOFTWARE LICENSES</a>	6,000	6,000	1,408.16	1,408.16	2,571.75	2,020.09	66.3%
<a href="#">12200022 53120 DATA PROCESSING SUP</a>	4,000	4,000	1,573.00	.00	.00	2,427.00	39.3%
<a href="#">12200022 55170 OTHER DATA PROCESSI</a>	10,000	10,000	105.00	.00	4,670.37	5,224.63	47.8%
TOTAL DATA PROCESSING DEPARTMENT	663,177	663,177	306,679.52	45,576.88	232,443.76	124,053.72	81.3%
<u>12200023 CENTRAL SERVICES</u>							
<a href="#">12200023 51500 OVERTIME</a>	80	80	.00	.00	.00	80.00	.0%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<u>12200023 52010 POSTAGE</u>	52,000	52,000	58,561.71	3,772.47	3,534.65	-10,096.36	119.4%*
<u>12200023 52570 OTHER REPAIRS &amp; MAI</u>	2,100	2,100	.00	.00	.00	2,100.00	.0%
<u>12200023 52670 COPIER RENTAL</u>	45,880	45,880	52,267.31	6,808.44	5,032.90	-11,420.21	124.9%*
<u>12200023 53490 OTHER OPERATING SUP</u>	10,000	10,000	2,095.65	.00	1,946.64	5,957.71	40.4%
<u>12200023 53495 COFFEE &amp; WATER</u>	4,400	4,400	2,462.02	.00	2,356.14	-418.16	109.5%*
<u>12200023 55190 OTHER OFFICE EQUIPM</u>	30,000	30,000	6,120.86	4,581.78	12,963.10	10,916.04	63.6%
<u>12200023 55640 SAFETY EQUIPMENT</u>	1,800	1,800	.00	.00	.00	1,800.00	.0%
TOTAL CENTRAL SERVICES	146,260	146,260	121,507.55	15,162.69	25,833.43	-1,080.98	100.7%
<u>12300010 ASSESSMENT</u>							
<u>12300010 51000 REGULAR WAGES</u>	442,286	442,286	394,658.58	34,021.43	.00	47,627.42	89.2%
<u>12300010 51500 OVERTIME</u>	2,500	2,500	1,712.41	146.77	.00	787.59	68.5%
<u>12300010 52210 PRINTING</u>	7,820	7,820	5,074.88	.00	.00	2,745.12	64.9%
<u>12300010 52250 ADVERTISING</u>	0	0	-200.00	.00	.00	200.00	100.0%
<u>12300010 52280 MAP PRINTING</u>	6,000	6,000	2,971.54	.00	.00	3,028.46	49.5%
<u>12300010 52310 CONVENTIONS &amp; DUES</u>	595	595	579.00	.00	.00	16.00	97.3%
<u>12300010 52330 TRAINING AND EDUCAT</u>	4,275	4,275	1,623.00	1,623.00	.00	2,652.00	38.0%
<u>12300010 52480 OTHER PROFESSIONAL</u>	7,650	7,650	708.84	54.00	150.00	6,791.16	11.2%
TOTAL ASSESSMENT	471,126	471,126	407,128.25	35,845.20	150.00	63,847.75	86.4%
<u>12300025 BOARD OF TAX APPEALS</u>							
<u>12300025 51500 OVERTIME</u>	600	600	380.50	.00	.00	219.50	63.4%
<u>12300025 52760 STIPENDS</u>	3,000	3,000	3,000.00	.00	.00	.00	100.0%
TOTAL BOARD OF TAX APPEALS	3,600	3,600	3,380.50	.00	.00	219.50	93.9%
<u>12400010 TAX COLLECTOR</u>							
<u>12400010 51000 REGULAR WAGES</u>	394,557	394,557	344,095.06	30,159.03	.00	50,462.34	87.2%
<u>12400010 51500 OVERTIME</u>	1,700	1,700	1,437.58	28.49	.00	262.42	84.6%
<u>12400010 52020 PROC &amp; MAIL TAX BIL</u>	40,406	39,406	38,515.40	16,450.00	.00	890.54	97.7%
<u>12400010 52210 PRINTING</u>	15,000	15,000	11,097.76	.00	.00	3,902.24	74.0%
<u>12400010 52250 ADVERTISING</u>	2,700	2,700	1,524.68	.00	.00	1,175.32	56.5%
<u>12400010 52310 CONVENTIONS &amp; DUES</u>	308	1,058	660.00	.00	.00	398.00	62.4%

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<u>12400010 52330 TRAINING AND EDUCAT</u>	350	600	600.00	.00	.00	.00	100.0%
<u>12400010 52520 OFFICE EQUIPMENT RE</u>	220	220	150.00	.00	.00	70.00	68.2%
<u>12400010 54260 OVER/UNDER BAD CHEC</u>	50	50	.00	.00	.00	50.00	.0%
TOTAL TAX COLLECTOR	455,291	455,291	398,080.48	46,637.52	.00	57,210.86	87.4%
13000010 EMERGENCY REPORT SYSTEM DEPT.							
<u>13000010 51000 REGULAR WAGES</u>	1,332,123	1,332,123	868,858.62	78,093.18	.00	463,264.38	65.2%
<u>13000010 51400 TEMPORARY PAYROLL</u>	5,850	5,850	13,267.43	.00	.00	-7,417.43	226.8%*
<u>13000010 51500 OVERTIME</u>	0	0	415,521.74	25,591.91	.00	-415,521.74	100.0%*
<u>13000010 51700 LONGEVITY PAY</u>	6,030	6,030	860.00	.00	.00	5,170.00	14.3%
<u>13000010 51800 SEPARATION PAY</u>	30,148	30,148	.00	.00	.00	30,148.00	.0%
<u>13000010 52150 TELEPHONE EXPENSE</u>	25,000	25,000	16,293.33	-2,425.11	4,762.83	3,943.84	84.2%
<u>13000010 52510 MAINTENANCE SERVICE</u>	255,437	255,437	202,744.74	6,250.14	8,307.23	44,385.12	82.6%
<u>13000010 53110 OFFICE SUPPLIES</u>	5,570	5,570	4,161.64	285.07	.00	1,408.36	74.7%
<u>13000010 54110 HEALTH INSURANCE PR</u>	282,362	282,362	.00	.00	.00	282,362.38	.0%
<u>13000010 54130 FICA-CITY'S SHARE</u>	101,193	101,193	97,981.54	7,827.69	.00	3,211.46	96.8%
<u>13000010 54140 PENSION - CITY'S SH</u>	88,290	88,290	87,192.38	6,472.52	.00	1,097.62	98.8%
<u>13000010 55180 COMPUTER SOFTWARE</u>	13,400	13,400	9,316.60	64.60	46.50	4,036.90	69.9%
<u>13000010 55190 OTHER OFFICE EQUIPM</u>	13,100	13,100	5,213.45	320.00	.00	7,886.55	39.8%
TOTAL EMERGENCY REPORT SYSTEM DEP	2,158,503	2,158,503	1,721,411.47	122,480.00	13,116.56	423,975.44	80.4%
13100010 POLICE DEPARTMENT ADMIN.							
<u>13100010 51000 REGULAR WAGES</u>	261,937	261,937	356,345.84	42,415.02	.00	-94,408.84	136.0%*
<u>13100010 51530 VACATION BUY BACK</u>	30,000	30,000	32,387.52	1,697.52	.00	-2,387.52	108.0%*
<u>13100010 51700 LONGEVITY PAY</u>	28,885	28,885	34,804.16	3,833.76	.00	-5,919.16	120.5%*
<u>13100010 52110 ELECTRICITY</u>	40,000	40,000	28,117.89	3,054.18	.00	11,882.11	70.3%
<u>13100010 52150 TELEPHONE EXPENSE</u>	175,000	175,000	136,940.98	15,695.40	55,672.15	-17,613.13	110.1%*
<u>13100010 52220 OUTSIDE PRINTING SE</u>	2,400	2,400	2,400.00	.00	166.31	-166.31	106.9%*
<u>13100010 52255 MINORITY RECRUITMEN</u>	8,000	8,000	7,999.95	.00	.00	.05	100.0%
<u>13100010 52260 OTHER PRINTING SERV</u>	500	500	500.00	.00	.00	.00	100.0%
<u>13100010 52310 CONVENTIONS &amp; DUES</u>	2,200	2,200	1,755.00	.00	.00	445.00	79.8%
<u>13100010 52450 MEDICAL SERVICES</u>	27,500	27,500	9,993.42	623.41	5,688.21	11,818.37	57.0%
<u>13100010 52630 RENTAL OF VEHICLES</u>	24,000	24,000	19,071.17	.00	.00	4,928.83	79.5%
<u>13100010 52640 RENTAL OF OFFICE EQ</u>	50,000	50,000	46,224.79	2,306.70	7,718.82	-3,943.61	107.9%*
<u>13100010 52650 OTHER RENTAL</u>	21,600	21,600	19,802.20	.00	1,197.80	600.00	97.2%
<u>13100010 52660 SOFTWARE LICENSES</u>	10,140	10,140	2,419.00	.00	.00	7,721.00	23.9%

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<u>13100010 52730 BOARDING PRISONERS</u>	3,000	3,000	2,935.36	235.04	.02	64.62	97.8%
<u>13100010 52750 FEES AND CHARGES</u>	15,000	15,000	.00	.00	.00	15,000.00	.0%
<u>13100010 52770 OTHER CONTRACTUAL S</u>	145,000	145,000	154,775.01	6,736.32	52,771.32	-62,546.33	143.1%*
<u>13100010 52780 UNIFORM ALLOWANCE -</u>	3,500	3,500	1,780.00	.00	.00	1,720.00	50.9%
<u>13100010 52820 PSYCHOLOGICAL TESTI</u>	12,000	12,000	6,021.40	1,387.00	1,285.00	4,693.60	60.9%
<u>13100010 52830 OTHER EXAMINATIONS</u>	7,000	7,000	7,000.00	.00	.00	.00	100.0%
<u>13100010 53130 OTHER SUPPLIES</u>	14,000	14,000	11,791.89	1,854.98	679.29	1,528.82	89.1%
<u>13100010 53210 AUTOMOTIVE FUEL &amp; F</u>	180,000	180,000	175,073.93	17,731.23	.00	4,926.07	97.3%
<u>13100010 54320 PAYMENTS TO OUTSIDE</u>	12,000	12,000	1,786.00	1,786.00	.00	10,214.00	14.9%
<u>13100010 55650 SWAT EQUIPMENT</u>	10,000	10,000	1,800.12	.00	1,388.00	6,811.88	31.9%
<u>13100010 56180 EDUCATIONAL REIMBUR</u>	23,300	23,300	14,049.98	2,349.00	.00	9,250.02	60.3%
TOTAL POLICE DEPARTMENT ADMIN.	1,106,962	1,106,962	1,075,775.61	101,705.56	126,566.92	-95,380.53	108.6%
<u>13100030 OPERATIONS</u>							
<u>13100030 51000 REGULAR WAGES</u>	8,860,982	8,860,982	7,394,917.85	629,918.90	.00	1,466,064.53	83.5%
<u>13100030 51500 OVERTIME</u>	300,000	300,000	629,754.12	58,159.01	.00	-329,754.12	209.9%*
<u>13100030 51520 POLICE MANPOWER OVE</u>	1,500,000	1,500,000	1,978,281.20	178,656.43	.00	-478,281.20	131.9%*
<u>13100030 51530 VACATION BUY BACK</u>	406,100	406,100	460,531.75	26,216.88	.00	-54,431.75	113.4%*
<u>13100030 51540 INTERCITY POLICE EX</u>	200,000	200,000	483,528.20	28,813.28	.00	-283,528.20	241.8%*
<u>13100030 51610 SHIFT DIFFERENTIAL</u>	115,000	115,000	60,314.07	5,921.64	.00	54,685.93	52.4%
<u>13100030 51700 LONGEVITY PAY</u>	520,000	520,000	341,343.22	85,425.92	.00	178,656.78	65.6%
<u>13100030 51800 SEPARATION PAY</u>	250,000	250,000	264,073.05	.00	.00	-14,073.05	105.6%*
<u>13100030 51801 WORKERS' COMP. PAY</u>	250,000	250,000	181,887.11	3,818.66	.00	68,112.89	72.8%
<u>13100030 52360 BUSINESS EXPENSE</u>	7,100	7,100	16,929.99	2,550.00	.00	-9,829.99	238.5%*
<u>13100030 52780 UNIFORM ALLOWANCE -</u>	180,000	180,000	36,499.37	2,014.21	2,900.77	140,599.86	21.9%
<u>13100030 53520 POLICE CONSUMABLES</u>	25,000	25,000	6,825.00	.00	19,912.00	-1,737.00	106.9%*
TOTAL OPERATIONS	12,614,182	12,614,182	11,854,884.93	1,021,494.93	22,812.77	736,484.68	94.2%
<u>13100031 POLICE DEPARTMENT SUPPORT</u>							
<u>13100031 51000 REGULAR WAGES</u>	585,445	585,445	393,766.43	32,533.88	.00	191,678.49	67.3%
<u>13100031 51300 PART TIME WAGES</u>	250,820	250,820	275,903.27	33,858.00	.00	-25,083.27	110.0%*
<u>13100031 51510 POLICE TRAINING OVE</u>	100,000	100,000	163,756.06	14,092.82	.00	-63,756.06	163.8%*
<u>13100031 51801 WORKERS' COMP. PAY</u>	0	0	309.11	80.10	.00	-309.11	100.0%*
<u>13100031 52330 TRAINING AND EDUCAT</u>	40,000	40,000	43,127.04	2,382.40	30,731.11	-33,858.15	184.6%*
<u>13100031 52350 TRAVEL EXPENSES</u>	6,000	6,000	4,101.13	.00	660.00	1,238.87	79.4%
<u>13100031 52480 OTHER PROFESSIONAL</u>	20,000	20,000	17,694.29	.00	6,678.89	-4,373.18	121.9%*

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<u>13100031 52540 MOTOR VEHICLE MAINT</u>	0	0	.00	.00	440.00	-440.00	100.0%*
<u>13100031 52570 OTHER REPAIRS &amp; MAI</u>	45,000	45,000	29,535.28	5,631.07	2,116.53	13,348.19	70.3%
<u>13100031 52790 UNIFORM ALLOWANCE -</u>	3,000	3,000	3,003.12	169.44	248.04	-251.16	108.4%*
<u>13100031 53260 TRAFFIC RELATED SUP</u>	15,000	15,000	14,482.85	937.30	116.00	401.15	97.3%
<u>13100031 53450 LABORATORY SUPPLIES</u>	4,500	4,500	6,836.28	.00	1,162.59	-3,498.87	177.8%*
<u>13100031 53510 FIREARM SUPPLIES</u>	25,000	25,000	29,737.65	8,373.25	1,980.85	-6,718.50	126.9%*
TOTAL POLICE DEPARTMENT SUPPORT	1,094,765	1,094,765	982,252.51	98,058.26	44,134.01	68,378.40	93.8%
13202010 ANIMAL CONTROL							
<u>13202010 51000 REGULAR WAGES</u>	188,128	188,128	152,867.15	13,919.82	.00	35,260.85	81.3%
<u>13202010 51300 PART TIME WAGES</u>	20,300	20,300	2,310.00	924.00	.00	17,990.00	11.4%
<u>13202010 51500 OVERTIME</u>	14,000	14,000	20,518.94	2,015.37	.00	-6,518.94	146.6%*
<u>13202010 51530 VACATION BUY BACK</u>	3,100	3,100	7,458.24	1,096.80	.00	-4,358.24	240.6%*
<u>13202010 51700 LONGEVITY PAY</u>	5,100	5,100	2,746.80	1,096.80	.00	2,353.20	53.9%
<u>13202010 51801 WORKERS' COMP. PAY</u>	2,500	2,500	219.36	.00	.00	2,280.64	8.8%
<u>13202010 52100 GAS HEAT NYMEX</u>	2,800	2,800	.00	.00	.00	2,800.00	.0%
<u>13202010 52110 ELECTRICITY</u>	14,000	14,000	10,915.39	1,170.67	.00	3,084.61	78.0%
<u>13202010 52250 ADVERTISING</u>	500	500	.00	.00	.00	500.00	.0%
<u>13202010 52455 VETERINARY SERVICES</u>	20,000	20,000	11,907.36	.00	816.30	7,276.34	63.6%
<u>13202010 52780 UNIFORM ALLOWANCE -</u>	6,200	6,200	190.69	.00	.00	6,009.31	3.1%
<u>13202010 53485 DOG FOOD</u>	2,000	2,000	1,686.75	17.75	70.49	242.76	87.9%
<u>13202010 55370 OTHER EQUIPMENT</u>	6,700	6,700	1,626.41	.00	.00	5,073.59	24.3%
TOTAL ANIMAL CONTROL	285,328	285,328	212,447.09	20,241.21	886.79	71,994.12	74.8%
13300010 CIVIL PREPAREDNESS							
<u>13300010 51300 PART TIME WAGES</u>	50,000	50,000	47,149.23	3,846.16	.00	2,850.77	94.3%
<u>13300010 52150 TELEPHONE EXPENSE</u>	750	750	.00	.00	.00	750.00	.0%
<u>13300010 53130 OTHER SUPPLIES</u>	1,000	1,000	110.00	.00	.00	890.00	11.0%
<u>13300010 54090 OTHER CHARGES</u>	500	500	535.25	.00	.00	-35.25	107.1%*
TOTAL CIVIL PREPAREDNESS	52,250	52,250	47,794.48	3,846.16	.00	4,455.52	91.5%
14000010 PUBLIC WORKS ADMINISTRATION							
<u>14000010 51000 REGULAR WAGES</u>	301,658	301,658	247,669.18	24,219.88	.00	53,988.82	82.1%

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<u>14000010 51300 PART TIME WAGES</u>	12,000	12,000	48,635.82	4,148.86	.00	-36,635.82	405.3%*
<u>14000010 51500 OVERTIME</u>	4,000	4,000	4,290.09	.00	.00	-290.09	107.3%*
<u>14000010 52680 TOWN AID ROAD</u>	275,000	275,000	175,253.63	18,743.79	2,592.99	97,153.38	64.7%
<u>14000010 53460 CLOTHING &amp; UNIFORMS</u>	12,000	12,000	.00	.00	.00	12,000.00	.0%
TOTAL PUBLIC WORKS ADMINISTRATION	604,658	604,658	475,848.72	47,112.53	2,592.99	126,216.29	79.1%
<u>14100010 ENGINEERING</u>							
<u>14100010 51000 REGULAR WAGES</u>	191,674	191,674	109,264.31	9,153.20	.00	82,410.01	57.0%
<u>14100010 52310 CONVENTIONS &amp; DUES</u>	2,000	2,000	71.88	.00	.00	1,928.12	3.6%
<u>14100010 52335 PROFESSIONAL LICENS</u>	1,000	1,000	802.50	180.00	.00	197.50	80.3%
<u>14100010 56110 DEP STIPULATED/SEWE</u>	250,000	250,000	206,065.00	80,000.00	45,000.00	-1,065.00	100.4%*
TOTAL ENGINEERING	444,674	444,674	316,203.69	89,333.20	45,000.00	83,470.63	81.2%
<u>14404072 VEHICLE MAINTENANCE</u>							
<u>14404072 51000 REGULAR WAGES</u>	444,221	444,221	372,702.28	34,238.41	.00	71,518.72	83.9%
<u>14404072 51500 OVERTIME</u>	49,000	49,000	70,671.24	4,245.04	.00	-21,671.24	144.2%*
<u>14404072 52100 GAS HEAT NYMEX</u>	45,000	45,000	24,141.67	2,224.76	.00	20,858.33	53.6%
<u>14404072 52110 ELECTRICITY</u>	25,200	25,200	13,296.84	1,538.67	.00	11,903.16	52.8%
<u>14404072 52130 WATER</u>	2,000	2,000	2,224.08	891.74	.00	-224.08	111.2%*
<u>14404072 52310 CONVENTIONS &amp; DUES</u>	600	600	.00	.00	179.98	420.02	30.0%
<u>14404072 52320 SUBSCRIPTIONS &amp; PER</u>	6,000	6,000	4,188.00	.00	.00	1,812.00	69.8%
<u>14404072 52540 MOTOR VEHICLE MAINT</u>	90,000	90,000	68,047.46	3,828.57	21,389.18	563.36	99.4%
<u>14404072 52545 SPECIAL EQUIPMENT R</u>	40,000	40,000	8,698.26	.00	4,266.80	27,034.94	32.4%
<u>14404072 52550 GROUNDS MAINTENANCE</u>	7,200	7,200	4,760.00	.00	2,659.43	-219.43	103.0%*
<u>14404072 52575 EMISSIONS TESTING</u>	1,000	1,000	.00	.00	.00	1,000.00	.0%
<u>14404072 52585 TIRE REPAIR &amp; SERVI</u>	11,000	11,000	2,558.49	401.46	3,337.75	5,103.76	53.6%
<u>14404072 52630 RENTAL OF VEHICLES</u>	2,000	2,000	.00	.00	.00	2,000.00	.0%
<u>14404072 52650 OTHER RENTAL</u>	2,700	2,700	.00	.00	.00	2,700.00	.0%
<u>14404072 52740 SECURITY SYSTEM</u>	2,700	2,700	.00	.00	.00	2,700.00	.0%
<u>14404072 52940 HAZARDOUS WASTE DIS</u>	6,000	6,000	1,714.85	.00	195.00	4,090.15	31.8%
<u>14404072 53210 AUTOMOTIVE FUEL &amp; F</u>	380,000	380,000	148,127.36	21,865.90	87,471.73	144,400.91	62.0%
<u>14404072 53220 MOTOR VEHICLE PARTS</u>	250,000	250,000	153,449.50	20,010.94	87,391.29	9,159.21	96.3%
<u>14404072 53240 TIRES, TUBES &amp; BATT</u>	60,000	60,000	35,870.99	2,049.58	11,368.52	12,760.49	78.7%
<u>14404072 53250 TOOLS &amp; MISCELLANEO</u>	12,000	12,000	10,589.22	1,224.73	1,013.76	397.02	96.7%
<u>14404072 53430 JANITORIAL SUPPLIES</u>	450	450	213.69	.00	186.31	50.00	88.9%
<u>14404072 53445 SAFETY SUPPLIES</u>	2,500	2,500	938.17	468.79	777.81	784.02	68.6%

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<u>14404072 53530 SNOW REMOVAL EQUIPM</u>	40,000	40,000	19,753.05	1,628.69	16,872.03	3,374.92	91.6%
<u>14404072 53560 BROOMS &amp; SWEEPERS</u>	20,000	20,000	13,987.06	2,249.96	4,987.71	1,025.23	94.9%
TOTAL VEHICLE MAINTENANCE	1,499,571	1,499,571	955,932.21	96,867.24	242,097.30	301,541.49	79.9%
<hr/> 14505071 COMPOST SITE							
<u>14505071 52740 SECURITY SYSTEM</u>	2,200	2,200	.00	.00	.00	2,200.00	.0%
<u>14505071 52930 COMPOST SITE</u>	8,000	8,000	4,203.64	.00	2,050.00	1,746.36	78.2%
<u>14505071 52940 HAZARDOUS WASTE PIC</u>	30,000	30,000	29,490.67	.00	.00	509.33	98.3%
TOTAL COMPOST SITE	40,200	40,200	33,694.31	.00	2,050.00	4,455.69	88.9%
<hr/> 14509971 SOLID WASTE							
<u>14509971 52900 SPECIAL TRASH PICKU</u>	298,300	298,300	243,892.79	24,575.75	24,609.63	29,797.58	90.0%
<u>14509971 52910 TRASH PICKUP</u>	1,446,200	1,446,200	1,200,151.82	120,516.67	123,277.74	122,770.44	91.5%
<u>14509971 52915 TRASH PICKUP-CITY B</u>	128,000	128,000	115,858.76	12,067.58	11,527.15	614.09	99.5%
<u>14509971 52920 TIPPING FEES</u>	1,450,000	1,450,000	911,515.53	85,504.24	287,317.85	251,166.62	82.7%
<u>14509971 52931 YARD WASTE BAG PICK</u>	180,000	180,000	110,775.00	4,000.00	14,000.00	55,225.00	69.3%
<u>14509971 52941 HAZARDOUS WASTE - C</u>	2,000	2,000	1,290.00	.00	.00	710.00	64.5%
<u>14509971 52950 RECYCLING PICKUP</u>	579,400	579,400	472,000.00	47,450.00	47,450.00	59,950.00	89.7%
<u>14509971 52955 PORTABLE RESTROOMS</u>	25,000	25,000	27,867.00	4,294.25	3,064.72	-5,931.72	123.7%*
TOTAL SOLID WASTE	4,108,900	4,108,900	3,083,350.90	298,408.49	511,247.09	514,302.01	87.5%
<hr/> 14606074 GROUNDS MAINTENANCE							
<u>14606074 52510 MAINTENANCE SERVICE</u>	3,500	3,500	2,872.74	467.74	576.00	51.26	98.5%
<u>14606074 52580 EQUIPMENT MAINTENAN</u>	2,000	2,000	1,175.19	.00	132.00	692.81	65.4%
<u>14606074 53265 STREET MARKING PAIN</u>	5,000	5,000	2,136.98	226.49	.00	2,863.02	42.7%
<u>14606074 53490 OTHER OPERATING SUP</u>	5,000	5,000	2,141.86	.00	910.41	1,947.73	61.0%
<u>14606074 53555 LIGHT POLES</u>	15,000	15,000	4,487.78	.00	.00	10,512.22	29.9%
TOTAL GROUNDS MAINTENANCE	30,500	30,500	12,814.55	694.23	1,618.41	16,067.04	47.3%
<hr/> 14606075 BUILDING MAINTENANCE							
<u>14606075 51000 REGULAR WAGES</u>	453,855	453,855	404,640.29	36,182.21	.00	49,214.71	89.2%



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<a href="#">14606075 51500 OVERTIME</a>	69,100	69,100	87,599.91	7,315.74	.00	-18,499.91	126.8%*
<a href="#">14606075 52100 GAS HEAT NYMEX</a>	100,000	100,000	83,983.70	6,513.00	.00	16,016.30	84.0%
<a href="#">14606075 52110 ELECTRICITY</a>	440,000	440,000	283,139.23	31,222.38	.00	156,860.77	64.3%
<a href="#">14606075 52130 WATER</a>	25,000	25,000	18,002.58	1,176.63	.00	6,997.42	72.0%
<a href="#">14606075 52500 HVAC MAINTENANCE</a>	105,000	105,000	67,519.49	4,087.62	11,177.39	26,303.12	74.9%
<a href="#">14606075 52510 MAINTENANCE SERVICE</a>	71,400	71,400	49,684.48	6,439.68	14,291.80	7,423.72	89.6%
<a href="#">14606075 52530 BUILDING MAINTENANC</a>	82,800	82,800	60,110.60	3,787.96	10,232.40	12,457.00	85.0%
<a href="#">14606075 52740 SECURITY SYSTEM</a>	15,500	15,500	12,695.18	1,923.03	1,696.25	1,108.57	92.8%
<a href="#">14606075 53430 JANITORIAL SUPPLIES</a>	20,000	20,000	10,749.85	-1,074.75	.00	9,250.15	53.7%
<a href="#">14606075 53445 SAFETY SUPPLIES</a>	5,000	5,000	992.17	.00	1,075.00	2,932.83	41.3%
<a href="#">14606075 53495 COFFEE &amp; WATER</a>	500	500	349.84	.00	.00	150.16	70.0%
TOTAL BUILDING MAINTENANCE	1,388,155	1,388,155	1,079,467.32	97,573.50	38,472.84	270,214.84	80.5%
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14704010 HIGHWAYS & PARKS ADMIN.							
<a href="#">14704010 51000 REGULAR WAGES</a>	2,550,834	2,550,834	1,890,117.27	170,942.10	.00	660,716.73	74.1%
<a href="#">14704010 51400 TEMPORARY PAYROLL</a>	110,000	110,000	102,521.53	5,644.19	.00	7,478.47	93.2%
<a href="#">14704010 51500 OVERTIME</a>	240,000	240,000	312,250.21	34,539.14	.00	-72,250.21	130.1%*
<a href="#">14704010 51550 SNOW REMOVAL</a>	80,000	80,000	17,000.00	.00	.00	63,000.00	21.3%
<a href="#">14704010 52160 STREET LIGHTING</a>	760,000	760,000	588,249.45	58,648.20	.00	171,750.55	77.4%
<a href="#">14704010 52550 GROUNDS MAINTENANCE</a>	41,800	41,800	20,864.42	1,098.99	10,235.63	10,699.95	74.4%
<a href="#">14704010 52610 RENTAL OF LAND</a>	850	850	846.00	250.00	.00	4.00	99.5%
<a href="#">14704010 53380 MISC. CONSTRUCTION</a>	74,380	74,380	28,353.31	5,945.50	5,147.89	40,878.80	45.0%
<a href="#">14704010 56990 SPECIAL PROJECTS</a>	55,000	55,000	45,651.24	.00	.00	9,348.76	83.0%
TOTAL HIGHWAYS & PARKS ADMIN.	3,912,864	3,912,864	3,005,853.43	277,068.12	15,383.52	891,627.05	77.2%
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14706010 HIGHWAYS & PARKS							
<a href="#">14706010 53445 SAFETY SUPPLIES</a>	5,000	5,000	3,760.42	39.25	120.15	1,119.43	77.6%
TOTAL HIGHWAYS & PARKS	5,000	5,000	3,760.42	39.25	120.15	1,119.43	77.6%
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14706076 PARKS MAINTENANCE							
<a href="#">14706076 52110 ELECTRICITY</a>	115,000	115,000	69,149.13	6,908.10	.00	45,850.87	60.1%
<a href="#">14706076 52130 WATER</a>	30,000	30,000	18,575.36	1,137.45	.00	11,424.64	61.9%

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<u>14706076 52530 BUILDING MAINTENANC</u>	16,000	16,000	7,489.73	.00	.00	8,510.27	46.8%
<u>14706076 52550 GROUNDS MAINTENANCE</u>	77,312	77,312	42,447.67	2,313.39	11,705.69	23,158.64	70.0%
<u>14706076 52740 SECURITY SYSTEM</u>	2,700	2,700	2,111.56	.00	581.24	7.20	99.7%
TOTAL PARKS MAINTENANCE	241,012	241,012	139,773.45	10,358.94	12,286.93	88,951.62	63.1%
14706077 OUTSIDE CONTRACTORS							
<u>14706077 52570 OTHER REPAIRS &amp; MAI</u>	20,000	20,000	7,387.52	.00	.00	12,612.48	36.9%
<u>14706077 53380 MISC. CONSTRUCTION</u>	35,000	35,000	9,730.07	622.73	1,256.88	24,013.05	31.4%
<u>14706077 54095 STORM/EMERGENCY LOS</u>	25,100	25,100	25,100.00	.00	.00	.00	100.0%
TOTAL OUTSIDE CONTRACTORS	80,100	80,100	42,217.59	622.73	1,256.88	36,625.53	54.3%
14706078 TREES							
<u>14706078 52555 TREE MAINTENANCE</u>	200,000	200,000	181,532.38	16,400.00	18,450.00	17.62	100.0%
<u>14706078 53490 OTHER OPERATING SUP</u>	1,000	1,000	.00	.00	.00	1,000.00	.0%
<u>14706078 53570 TREES &amp; SHRUBS</u>	2,500	2,500	.00	.00	.00	2,500.00	.0%
TOTAL TREES	203,500	203,500	181,532.38	16,400.00	18,450.00	3,517.62	98.3%
15000010 HUMAN RESOURCES							
<u>15000010 51000 REGULAR WAGES</u>	372,344	372,344	315,208.66	54,669.48	.00	57,135.34	84.7%
<u>15000010 51400 TEMPORARY PAYROLL</u>	13,000	13,000	5,137.50	.00	.00	7,862.50	39.5%
<u>15000010 51500 OVERTIME</u>	6,000	6,000	5,230.95	24.00	.00	769.05	87.2%
<u>15000010 52220 OUTSIDE PRINTING SE</u>	500	500	275.00	.00	.00	225.00	55.0%
<u>15000010 52230 BEACH STICKERS</u>	500	500	452.60	.00	.00	47.40	90.5%
<u>15000010 52425 ARCHIVING SERVICES</u>	26,000	26,000	18,492.56	.00	.00	7,507.44	71.1%
<u>15000010 52810 VETERANS MEMORIAL D</u>	4,000	4,000	1,300.00	1,300.00	800.00	1,900.00	52.5%
<u>15000010 52840 BAND CONCERTS</u>	6,000	6,000	2,150.00	.00	3,800.00	50.00	99.2%
<u>15000010 52850 HOLIDAY FESTIVITIES</u>	8,000	8,000	5,037.77	95.00	935.36	2,026.87	74.7%
<u>15000010 53570 TREES &amp; SHRUBS</u>	2,000	2,000	.00	.00	1,868.25	131.75	93.4%
<u>15000010 54470 CLIENT ASSISTANCE</u>	8,000	8,000	6,323.25	4,554.00	.00	1,676.75	79.0%
<u>15000010 56990 AT RISK YOUTH</u>	10,000	10,000	5,198.00	5,198.00	.00	4,802.00	52.0%
TOTAL HUMAN RESOURCES	456,344	456,344	364,806.29	65,840.48	7,403.61	84,134.10	81.6%

15100010 ELDERLY SERVICES

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<u>15100010 51000 REGULAR WAGES</u>	170,797	170,797	156,134.08	13,153.02	.00	14,663.10	91.4%
<u>15100010 51100 SR CNT P/T</u>	35,080	35,080	.00	.00	.00	35,080.00	.0%
<u>15100010 52310 CONVENTIONS &amp; DUES</u>	490	490	90.00	50.00	.00	400.00	18.4%
<u>15100010 52410 INSTRUCTORS</u>	5,500	5,500	5,145.00	645.00	200.00	155.00	97.2%
<u>15100010 52700 TRANSPORTATION CONT</u>	205,685	205,685	133,572.74	.00	30,633.30	41,478.96	79.8%
<u>15100010 52710 ELDERLY NUTRITION</u>	4,700	4,700	.00	.00	.00	4,700.00	.0%
<u>15100010 53490 OTHER OPERATING SUP</u>	3,000	3,000	349.94	.00	.00	2,650.06	11.7%
TOTAL ELDERLY SERVICES	425,252	425,252	295,291.76	13,848.02	30,833.30	99,127.12	76.7%
<u>15202050 RECREATIONAL SERVICES</u>							
<u>15202050 51000 REGULAR WAGES</u>	381,247	381,247	341,318.95	28,817.21	.00	39,928.05	89.5%
<u>15202050 51080 RECREATION AIDES</u>	46,200	46,200	38,140.77	461.50	374.00	7,685.23	83.4%
<u>15202050 51130 BEACH CONSTABLES</u>	62,916	62,916	51,546.53	490.00	.00	11,369.47	81.9%
<u>15202050 51160 SPECIAL ACTIVITY IN</u>	25,540	25,540	10,374.00	1,721.00	1,610.00	13,556.00	46.9%
<u>15202050 51170 SUPERVISORS &amp; INSTR</u>	83,974	83,974	42,241.72	656.00	2,640.00	39,092.28	53.4%
<u>15202050 51180 LIFE GUARDS</u>	73,390	73,390	72,384.46	408.00	.00	1,005.54	98.6%
<u>15202050 51500 OVERTIME</u>	8,700	8,700	5,680.15	524.80	.00	3,019.85	65.3%
<u>15202050 52230 BEACH STICKERS</u>	5,000	5,000	.00	.00	.00	5,000.00	.0%
<u>15202050 52310 CONVENTIONS &amp; DUES</u>	1,250	1,250	.00	.00	.00	1,250.00	.0%
<u>15202050 52530 BUILDING MAINTENANC</u>	12,096	12,096	4,885.21	.00	.00	7,210.79	40.4%
<u>15202050 52750 FEES AND CHARGES</u>	4,000	4,000	.00	.00	.00	4,000.00	.0%
<u>15202050 53250 TOOLS &amp; MISCELLANEO</u>	2,750	2,750	1,588.50	1,372.50	1,149.75	11.75	99.6%
<u>15202050 53440 MEDICAL SUPPLIES</u>	4,000	4,000	.00	.00	.00	4,000.00	.0%
<u>15202050 53540 RECREATION SUPPLIES</u>	15,300	15,300	3,559.20	1,030.00	6,974.37	4,766.43	68.8%
<u>15202050 54320 PAYMENTS TO OUTSIDE</u>	11,200	11,200	.00	.00	14,400.00	-3,200.00	128.6%*
<u>15202050 55520 OTHER RECREATION EQ</u>	4,800	4,800	2,260.40	.00	2,538.95	.65	100.0%
TOTAL RECREATIONAL SERVICES	742,363	742,363	573,979.89	35,481.01	29,687.07	138,696.04	81.3%
<u>15202051 DAY CAMP PROGRAM</u>							
<u>15202051 51080 RECREATION AIDES</u>	0	0	18,690.15	.00	.00	-18,690.15	100.0%*
<u>15202051 51400 TEMPORARY PAYROLL</u>	152,370	152,370	115,060.81	68.00	.00	37,309.19	75.5%
<u>15202051 52700 TRANSPORTATION CONT</u>	18,000	18,000	14,005.00	.00	.00	3,995.00	77.8%
<u>15202051 52750 FEES AND CHARGES</u>	6,000	6,000	5,289.00	.00	480.00	231.00	96.2%
TOTAL DAY CAMP PROGRAM	176,370	176,370	153,044.96	68.00	480.00	22,845.04	87.0%
<u>15202552 BENNETT RINK PROGRAMS</u>							

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<u>15202552 52620 RENTAL OF BUILDINGS</u>	25,000	25,000	25,000.00	.00	.00	.00	100.0%
TOTAL BENNETT RINK PROGRAMS	25,000	25,000	25,000.00	.00	.00	.00	100.0%
<u>15202553 AQUATIC PROGRAMS</u>							
<u>15202553 51040 AQUATIC PROGRAM INS</u>	20,640	20,640	5,634.52	740.00	.00	15,005.48	27.3%
<u>15202553 51070 SWIMMING POOL STAFF</u>	80,180	80,180	46,309.94	2,466.25	.00	33,870.06	57.8%
<u>15202553 51300 POOL CUSTODIANS</u>	17,500	17,500	13,607.13	1,186.00	527.30	3,365.57	80.8%
<u>15202553 52770 OTHER CONTRACTUAL S</u>	16,000	16,000	5,423.22	1,459.96	9,089.94	1,486.84	90.7%
<u>15202553 53540 RECREATION SUPPLIES</u>	2,100	2,100	1,183.00	.00	677.00	240.00	88.6%
<u>15202553 53545 SPECIAL ACTIVITY SU</u>	5,000	5,000	713.00	.00	8,574.00	-4,287.00	185.7%*
TOTAL AQUATIC PROGRAMS	141,420	141,420	72,870.81	5,852.21	18,868.24	49,680.95	64.9%
<u>15300010 HEALTH DEPARTMENT</u>							
<u>15300010 51000 REGULAR WAGES</u>	482,757	482,757	373,727.79	31,898.22	.00	109,029.21	77.4%
<u>15300010 51500 OVERTIME</u>	5,000	5,000	6,450.27	1,182.12	.00	-1,450.27	129.0%*
<u>15300010 52310 CONVENTIONS &amp; DUES</u>	1,000	1,000	715.90	.00	.00	284.10	71.6%
<u>15300010 52450 MEDICAL SERVICES</u>	1,000	1,000	951.72	.00	.00	48.28	95.2%
<u>15300010 52535 PEST CONTROL</u>	1,000	1,000	.00	.00	.00	1,000.00	.0%
<u>15300010 52780 UNIFORM ALLOWANCE -</u>	250	250	449.99	.00	.00	-199.99	180.0%*
<u>15300010 53440 MEDICAL SUPPLIES</u>	6,000	6,000	4,055.31	.00	633.23	1,311.46	78.1%
<u>15300010 53490 OTHER OPERATING SUP</u>	300	300	70.00	70.00	.00	230.00	23.3%
TOTAL HEALTH DEPARTMENT	497,307	497,307	386,420.98	33,150.34	633.23	110,252.79	77.8%
<u>16001060 MAIN LIBRARY</u>							
<u>16001060 51000 REGULAR WAGES</u>	1,575,374	1,575,374	1,444,092.76	.00	.00	131,281.24	91.7%
TOTAL MAIN LIBRARY	1,575,374	1,575,374	1,444,092.76	.00	.00	131,281.24	91.7%
<u>18009980 CITY INSURANCE - PREMIUMS</u>							
<u>18009980 54030 GEN'L LIABILITY INS</u>	485,977	485,977	532,621.00	-648.00	.00	-46,644.00	109.6%*

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL CITY INSURANCE - PREMIUMS	485,977	485,977	532,621.00	-648.00	.00	-46,644.00	109.6%
18009981 CITY INSURANCE - RETENTION							
<a href="#">18009981 54210 PHYSICAL AUTO DAMAG</a>	50,000	50,000	176,098.72	23,141.53	.00	-126,098.72	352.2%*
<a href="#">18009981 54230 GENERAL LIABILITY L</a>	225,000	225,000	350,340.84	4,527.25	.00	-125,340.84	155.7%*
<a href="#">18009981 54250 OTHER LOSSES</a>	40,000	40,000	36,027.00	9,372.00	510.35	3,462.65	91.3%
TOTAL CITY INSURANCE - RETENTION	315,000	315,000	562,466.56	37,040.78	510.35	-247,976.91	178.7%
18109982 CITY GRANTED BENEFITS							
<a href="#">18109982 51530 VACATION BUY BACK</a>	110,000	110,000	115,158.62	23,702.66	.00	-5,158.62	104.7%*
<a href="#">18109982 51700 LONGEVITY PAY</a>	80,000	80,000	55,880.00	2,020.00	.00	24,120.00	69.9%
<a href="#">18109982 51800 SEPARATION PAY</a>	90,000	90,000	.00	.00	.00	90,000.00	.0%
<a href="#">18109982 54110 HEALTH INSURANCE PR</a>	11,036,241	11,036,241	10,131,667.52	1,348,267.62	.00	904,573.48	91.8%
<a href="#">18109982 54120 LIFE INSURANCE PREM</a>	136,500	136,500	156,850.22	14,451.15	.00	-20,350.22	114.9%*
<a href="#">18109982 54130 FICA-CITY'S SHARE</a>	1,513,907	1,513,907	1,368,362.07	127,842.77	.00	145,544.93	90.4%
<a href="#">18109982 54140 PENSION - CITY'S SH</a>	1,257,710	1,257,710	1,003,377.87	97,778.98	.00	254,332.13	79.8%
<a href="#">18109982 54141 PENSION POLICE</a>	2,396,000	2,396,000	1,797,000.00	.00	.00	599,000.00	75.0%
<a href="#">18109982 54170 LONG TERM DISABILIT</a>	96,000	96,000	94,123.94	8,728.79	.00	1,876.06	98.0%
<a href="#">18109982 56180 EDUCATIONAL REIMBUR</a>	15,000	15,000	540.00	.00	.00	14,460.00	3.6%
TOTAL CITY GRANTED BENEFITS	16,731,358	16,731,358	14,722,960.24	1,622,791.97	.00	2,008,397.76	88.0%
18109983 STATE MANDATED BENEFITS							
<a href="#">18109983 54160 CT UNEMPLOYMENT COM</a>	75,000	75,000	.00	.00	.00	75,000.00	.0%
<a href="#">18109983 54180 HEART &amp; HYPERTENSIO</a>	400,000	400,000	57,955.05	5,734.62	30.00	342,014.95	14.5%
<a href="#">18109983 54190 WORKERS COMPENSATIO</a>	1,606,200	1,606,200	1,759,151.32	84,126.51	.00	-152,951.32	109.5%*
TOTAL STATE MANDATED BENEFITS	2,081,200	2,081,200	1,817,106.37	89,861.13	30.00	264,063.63	87.3%
18209984 DEBT SERVICE - PAYMENTS							
<a href="#">18209984 54510 GEN'L PURPOSE BONDS</a>	10,535,100	10,535,100	8,835,000.00	.00	.00	1,700,100.00	83.9%

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<a href="#">18209984 54520 GEN'L PURPOSE BONDS</a>	3,991,641	3,991,641	3,503,459.53	.00	.00	488,181.47	87.8%
<a href="#">18209984 54640 CLEAN WATER FUND PM</a>	101,954	101,954	104,974.39	.00	.00	-3,020.39	103.0%*
TOTAL DEBT SERVICE - PAYMENTS	14,628,695	14,628,695	12,443,433.92	.00	.00	2,185,261.08	85.1%
18309910 C-MED							
<a href="#">18309910 54320 PAYMENTS TO OUTSIDE</a>	42,179	42,179	38,593.28	.00	.00	3,585.72	91.5%
TOTAL C-MED	42,179	42,179	38,593.28	.00	.00	3,585.72	91.5%
19009990 UNALLOCATED EXPENSES							
<a href="#">19009990 52340 MILEAGE ALLOWANCE R</a>	500	500	357.77	.00	.00	142.23	71.6%
<a href="#">19009990 56000 UNIDENTIFIED SAVING</a>	160,000	160,000	117,236.28	10,357.61	.00	42,763.72	73.3%
<a href="#">19009990 56010 UNALLOCATED CONTING</a>	2,662,000	2,662,000	.00	.00	.00	2,662,000.00	.0%
<a href="#">19009990 56140 PRIMARY EXPENSE</a>	60,000	60,000	40,141.28	.00	.00	19,858.72	66.9%
<a href="#">19009990 56175 ADVANCE FUNDING OPE</a>	150,000	150,000	.00	.00	.00	150,000.00	.0%
<a href="#">19009990 56210 CONSULTING SERVICES</a>	100,000	100,000	8,564.20	8,564.20	.00	91,435.80	8.6%
<a href="#">19009990 56305 ELECTION EXPENSE</a>	35,000	35,000	6,923.77	.00	.00	28,076.23	19.8%
<a href="#">19009990 56320 COVID 19 EXP-STATE</a>	0	0	45,918.08	4,604.03	.00	-45,918.08	100.0%*
<a href="#">19009990 56360 BANK SERVICE FEES</a>	50,000	50,000	9,549.27	-397.45	.00	40,450.73	19.1%
<a href="#">19009990 56370 DOG FUND REPORT</a>	9,000	9,000	.00	.00	.00	9,000.00	.0%
<a href="#">19009990 56990 MISCELLANEOUS</a>	2,000	2,000	.00	.00	295.73	1,704.27	14.8%
TOTAL UNALLOCATED EXPENSES	3,228,500	3,228,500	228,690.65	23,128.39	295.73	2,999,513.62	7.1%
TOTAL GENERAL FUND	78,401,695	78,401,695	64,118,461.70	4,878,837.02	1,770,745.75	12,512,487.22	84.0%
TOTAL EXPENSES	78,401,695	78,401,695	64,118,461.70	4,878,837.02	1,770,745.75	12,512,487.22	
GRAND TOTAL	78,401,695	78,401,695	64,118,461.70	4,878,837.02	1,770,745.75	12,512,487.22	84.0%

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195 WH FIRE DEPT-ALLINGTOWN (FD3)							
19500010 ALLINGTOWN FD - ADMIN.							
<a href="#">19500010 51000 REGULAR WAGES</a>	282,273	282,273	308,444.20	21,302.20	.00	-26,171.20	109.3%*
<a href="#">19500010 52100 GAS HEATING</a>	15,000	15,000	10,653.24	988.77	2,359.15	1,987.61	86.7%
<a href="#">19500010 52110 ELECTRICITY</a>	16,000	16,000	12,502.19	2,459.99	.00	3,497.81	78.1%
<a href="#">19500010 52130 WATER</a>	195,000	195,000	94,792.41	32.05	138.58	100,069.01	48.7%
<a href="#">19500010 52150 TELEPHONE EXPENSE</a>	14,000	14,000	13,736.86	2,011.36	54.84	208.30	98.5%
<a href="#">19500010 52330 TRAINING AND EDUCAT</a>	34,000	34,000	7,604.88	155.00	.00	26,395.12	22.4%
<a href="#">19500010 52360 BUSINESS EXPENSE</a>	14,000	14,000	13,300.27	.00	526.15	173.58	98.8%
<a href="#">19500010 52420 FINANCIAL SERVICES</a>	20,000	20,000	4,700.00	.00	.00	15,300.00	23.5%
<a href="#">19500010 52530 BUILDING MAINTENANC</a>	20,000	20,000	17,209.44	110.00	2,017.00	773.56	96.1%
<a href="#">19500010 52580 EQUIPMENT MAINTENAN</a>	70,000	70,000	69,459.58	5,637.03	447.04	93.38	99.9%
<a href="#">19500010 52820 PSYCHOLOGICAL TESTI</a>	14,000	14,000	13,935.00	.00	.00	65.00	99.5%
<a href="#">19500010 53110 OFFICE SUPPLIES</a>	6,000	6,000	5,876.58	170.77	118.34	5.08	99.9%
<a href="#">19500010 53210 AUTOMOTIVE FUEL &amp; F</a>	18,000	18,000	17,400.43	1,396.53	1,152.97	-553.40	103.1%*
<a href="#">19500010 54032 GEN'L LIAB INSUR PR</a>	47,177	47,177	46,775.00	11,638.00	.00	402.00	99.1%
<a href="#">19500010 54110 HEALTH INSURANCE PR</a>	1,618,808	1,618,808	1,169,871.15	198,310.92	.00	448,936.85	72.3%
<a href="#">19500010 54120 LIFE INSURANCE PREM</a>	15,000	15,000	13,981.90	.00	.00	1,018.10	93.2%
<a href="#">19500010 54130 FICA-CITY'S SHARE</a>	7,621	7,621	16,211.99	993.21	.00	-8,590.99	212.7%*
<a href="#">19500010 54140 PENSION - CITY'S SH</a>	2,393,411	2,393,411	1,809,043.72	769.24	.00	584,367.28	75.6%
<a href="#">19500010 54180 HEART &amp; HYPERTENSIO</a>	35,000	35,000	.00	.00	.00	35,000.00	.0%
<a href="#">19500010 54192 WORKERS COMP PREM-A</a>	125,000	125,000	12,706.79	10,868.69	.00	112,293.21	10.2%
<a href="#">19500010 55160 PC'S/HARDWARE</a>	25,000	25,000	24,880.61	1,375.00	100.00	19.39	99.9%
<a href="#">19500010 55630 RADIO EQUIPMENT</a>	5,000	5,000	2,336.84	791.11	258.03	2,405.13	51.9%
<a href="#">19500010 55900 CAPITAL OUTLAY - OT</a>	680,000	680,000	74,560.00	.00	.00	605,440.00	11.0%
<a href="#">19500010 56010 UNALLOCATED CONTING</a>	175,000	175,000	31,705.71	3,550.13	12,643.85	130,650.44	25.3%
<a href="#">19500010 56175 ADVANCE FUNDING OPE</a>	50,000	50,000	.00	.00	.00	50,000.00	.0%
<a href="#">19500010 56990 MISCELLANEOUS</a>	16,000	16,000	32,814.60	.00	.00	-16,814.60	205.1%*
TOTAL ALLINGTOWN FD - ADMIN.	5,911,290	5,911,290	3,824,503.39	262,560.00	19,815.95	2,066,970.66	65.0%
19500030 ALLINGTOWN FIRE DEPT OPS							
<a href="#">19500030 51000 REGULAR WAGES</a>	1,596,383	1,596,383	1,408,857.07	108,707.99	.00	187,525.93	88.3%
<a href="#">19500030 51500 OVERTIME</a>	475,000	475,000	390,507.49	52,330.19	.00	84,492.51	82.2%
<a href="#">19500030 51800 SEPARATION PAY</a>	60,000	60,000	.00	.00	.00	60,000.00	.0%
<a href="#">19500030 51801 WORKERS' COMP. PAY</a>	0	0	3,269.23	1,768.57	.00	-3,269.23	100.0%*

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	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<a href="#">19500030 52150 TELEPHONE EXPENSE</a>	304,900	304,900	202,285.69	.00	416.88	102,197.43	66.5%
<a href="#">19500030 52780 UNIFORM ALLOWANCE -</a>	12,000	12,000	10,337.00	.00	484.00	1,179.00	90.2%
<a href="#">19500030 53250 TOOLS &amp; MISCELLANEO</a>	90,000	90,000	82,277.92	3,203.59	5,526.17	2,195.91	97.6%
<a href="#">19500030 53440 MEDICAL SUPPLIES</a>	35,000	35,000	33,490.94	49.27	445.83	1,063.23	97.0%
<a href="#">19500030 54130 FICA-CITY'S SHARE</a>	60,442	60,442	54,809.30	4,946.43	.00	5,632.70	90.7%
<a href="#">19500030 54140 PENSION - CITY'S SH</a>	66,073	66,073	50,999.81	4,957.39	.00	15,073.19	77.2%
<a href="#">19500030 55220 TRUCKS</a>	465,000	465,000	79,143.20	79,143.20	25,913.60	359,943.20	22.6%
<a href="#">19500030 56180 EDUCATIONAL REIMBUR</a>	107,225	107,225	14,400.00	.00	.00	92,825.00	13.4%
TOTAL ALLINGTOWN FIRE DEPT OPS	3,272,023	3,272,023	2,330,377.65	255,106.63	32,786.48	908,858.87	72.2%
<hr/>							
19520045 GRANTS-ALLINGTOWN FD3							
<a href="#">19520045 45231 PILOT-COLLEGES &amp; HO</a>	-770,501	-770,501	-686,806.00	.00	.00	-83,695.00	89.1%*
<a href="#">19520045 45249 MRSA - MOTOR VEHICL</a>	-960,525	-960,525	-831,796.00	.00	.00	-128,729.00	86.6%*
<a href="#">19520045 45290 STATE MISCELLANEOUS</a>	-21,515	-21,515	-23,775.02	.00	.00	2,260.02	110.5%*
<a href="#">19520045 45340 SCCRWA- PILOT GRANT</a>	-49,166	-49,166	-48,775.44	.00	.00	-390.56	99.2%*
TOTAL GRANTS-ALLINGTOWN FD3	-1,801,707	-1,801,707	-1,591,152.46	.00	.00	-210,554.54	88.3%
<hr/>							
19520047 MISCELLANEOUS REVENUE-ALL/FD3							
<a href="#">19520047 42900 MISCELLANEOUS FEES</a>	-60,000	-60,000	-90,357.50	-9,806.22	.00	30,357.50	150.6%
<a href="#">19520047 45130 FEDERAL EMERGENCY M</a>	-271,429	-271,429	-122,119.84	.00	.00	-149,309.16	45.0%*
<a href="#">19520047 46720 POLICE/FD EXTRA DUT</a>	-4,000	-4,000	-11,895.18	-852.40	.00	7,895.18	297.4%
<a href="#">19520047 47050 FD BUNDLE BILLING E</a>	-40,000	-40,000	-3,910.99	-626.30	.00	-36,089.01	9.8%*
<a href="#">19520047 47060 FD TRANSPORT INCOME</a>	0	0	-37,093.42	-4,832.35	.00	37,093.42	100.0%
<a href="#">19520047 47380 INSURANCE REIMBURSE</a>	0	0	-25,258.32	.00	.00	25,258.32	100.0%
<a href="#">19520047 47600 DONATIONS</a>	-100,000	-100,000	-100,000.00	-100,000.00	.00	.00	100.0%
<a href="#">19520047 47900 MISCELLANEOUS</a>	0	0	-17,759.83	-20.00	.00	17,759.83	100.0%
TOTAL MISCELLANEOUS REVENUE-ALL/F	-475,429	-475,429	-408,395.08	-116,137.27	.00	-67,033.92	85.9%
<hr/>							
19524041 PROPERTY TAXES - ALLINGTOWN FD							
<a href="#">19524041 41100 CURRENT PROPERTY TA</a>	-6,790,177	-6,790,177	-6,681,577.98	-81,146.06	.00	-108,599.02	98.4%*
<a href="#">19524041 41200 PRIOR YEARS TAX LEV</a>	-66,000	-66,000	-81,412.96	-4,065.71	.00	15,412.96	123.4%
<a href="#">19524041 41300 SUSPENSE TAXES</a>	-6,000	-6,000	-11,054.02	-499.71	.00	5,054.02	184.2%



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CITY OF WEST HAVEN LIVE  
YEAR TO DATE BUDGET REPORT

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FOR 2023 11

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<a href="#">19524041 41610</a> CURRENT PROPERTY TA	-22,000	-22,000	-30,361.97	-8,862.47	.00	8,361.97	138.0%
<a href="#">19524041 41620</a> PRIOR YEARS TAX INT	-15,000	-15,000	-23,846.49	-1,061.12	.00	8,846.49	159.0%
<a href="#">19524041 41630</a> SUSPENSE INTEREST	-7,000	-7,000	-10,957.97	-715.85	.00	3,957.97	156.5%
TOTAL PROPERTY TAXES - ALLINGTOWN	-6,906,177	-6,906,177	-6,839,211.39	-96,350.92	.00	-66,965.61	99.0%
TOTAL WH FIRE DEPT-ALLINGTOWN (FD	0	0	-2,683,877.89	305,178.44	52,602.43	2,631,275.46	100.0%
TOTAL REVENUES	-9,183,313	-9,183,313	-8,838,758.93	-212,488.19	.00	-344,554.07	
TOTAL EXPENSES	9,183,313	9,183,313	6,154,881.04	517,666.63	52,602.43	2,975,829.53	
GRAND TOTAL	0	0	-2,683,877.89	305,178.44	52,602.43	2,631,275.46	100.0%

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CITY OF WEST HAVEN LIVE  
YEAR TO DATE BUDGET REPORT

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FOR 2023 11

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
240 SEWER OPERATING FUND							
24048037 SEWER OPERATIONS ADMIN							
24048037 51000 REGULAR WAGES	121,950	121,950	.00	.00	.00	121,950.00	.0%
24048037 51050 SEWER BOARD CLERK	4,000	4,000	.00	.00	.00	4,000.00	.0%
24048037 51500 OVERTIME	8,000	8,000	.00	.00	.00	8,000.00	.0%
24048037 52360 BUSINESS EXPENSE	12,000	12,000	11,185.66	3,569.65	935.00	-120.66	101.0%*
24048037 52420 FINANCIAL SERVICES	55,156	55,156	.00	.00	.00	55,156.00	.0%
24048037 52440 ENGINEERING SERVICE	500,000	500,000	207,834.45	56,467.14	88,660.00	203,505.55	59.3%
24048037 52580 EQUIPMENT MAINTENAN	500,000	500,000	246,483.81	102,381.60	424,540.73	-171,024.54	134.2%*
24048037 52750 STATE PERMIT	7,000	7,000	-393.75	.00	3,005.00	4,388.75	37.3%
24048037 53200 HEATING OIL	15,000	15,000	.00	.00	.00	15,000.00	.0%
24048037 54100 FRINGE BENEFITS	9,330	9,330	.00	.00	.00	9,330.00	.0%
24048037 54130 FICA-CITY'S SHARE	9,000	9,000	.00	.00	.00	9,000.00	.0%
24048037 54140 PENSION - CITY'S SH	101,954	101,954	.00	.00	.00	101,954.00	.0%
24048037 54640 CLEAN WATER FUND PA	2,000	2,000	.00	.00	.00	2,000.00	.0%
24048037 55710 CAPITAL IMPROV.-SEW	600,000	600,000	325,718.17	11,489.14	373,691.73	-99,409.90	116.6%*
24048037 55720 CAPITAL IMP - COLLE	600,000	600,000	197,298.83	35,536.57	212,610.14	190,091.03	68.3%
24048037 55749 CLEAN WATER (NEW)	1,797,987	1,797,987	2,064,808.95	176,565.52	.00	-266,821.95	114.8%*
24048037 56010 UNALLOCATED CONTING	300,000	300,000	.00	.00	.00	300,000.00	.0%
24048037 56990 MISCELLANEOUS	535,000	535,000	-134,226.83	-145,826.83	.00	669,226.83	-25.1%
TOTAL SEWER OPERATIONS ADMIN	5,178,377	5,178,377	2,918,709.29	240,182.79	1,103,442.60	1,156,225.11	77.7%
24048040 IN-HOUSE SEWER OPERATIONS							
24048040 51000 REGULAR WAGES	1,906,913	1,906,913	1,430,492.80	124,666.24	.00	476,420.20	75.0%
24048040 51500 OVERTIME	660,000	660,000	798,917.32	62,278.20	.00	-138,917.32	121.0%*
24048040 51530 VACATION BUY BACK	17,000	17,000	853.60	.00	.00	16,146.40	5.0%
24048040 51800 SEPARATION PAY	50,000	50,000	.00	.00	.00	50,000.00	.0%
24048040 52100 GAS HEATING	70,000	70,000	41,061.17	3,708.56	18,938.83	10,000.00	85.7%
24048040 52105 GASES (PROPANE, ETC	5,000	5,000	3,360.76	246.01	51.39	1,587.85	68.2%
24048040 52110 ELECTRICITY	1,200,000	1,200,000	684,196.98	111,589.48	157,874.62	357,928.40	70.2%
24048040 52130 WATER	175,000	175,000	112,591.06	18,161.74	37,408.94	25,000.00	85.7%
24048040 52150 TELEPHONE EXPENSE	8,000	8,000	5,934.91	469.27	1,250.11	814.98	89.8%
24048040 52510 MAINTENANCE SERVICE	80,000	80,000	47,032.91	12,711.87	22,159.59	10,807.50	86.5%
24048040 52540 MOTOR VEHICLE MAINT	40,000	40,000	34,294.02	4,557.68	4,197.89	1,508.09	96.2%
24048040 52650 OTHER RENTAL	5,000	5,000	.00	.00	.00	5,000.00	.0%

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CITY OF WEST HAVEN LIVE  
YEAR TO DATE BUDGET REPORT

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FOR 2023 11

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<a href="#">24048040 52770 OTHER CONTRACTUAL S</a>	200,000	200,000	166,056.34	22,473.77	32,570.43	1,373.23	99.3%
<a href="#">24048040 52910 TRASH PICKUP</a>	16,000	16,000	7,877.99	1,544.04	2,070.49	6,051.52	62.2%
<a href="#">24048040 53000 SUPPLIES &amp; MATERIAL</a>	200,000	200,000	132,134.73	8,520.50	19,055.64	48,809.63	75.6%
<a href="#">24048040 53200 HEATING OIL</a>	1,000,000	1,000,000	949,282.73	71,808.05	50,717.27	.00	100.0%
<a href="#">24048040 53210 AUTOMOTIVE FUEL &amp; F</a>	25,000	25,000	45,712.20	2,496.87	.00	-20,712.20	182.8%*
<a href="#">24048040 53250 TOOLS &amp; MISCELLANEO</a>	50,000	50,000	45,704.50	6,647.74	4,001.01	294.49	99.4%
<a href="#">24048040 53430 JANITORIAL SUPPLIES</a>	16,000	16,000	8,923.94	915.22	1,938.92	5,137.14	67.9%
<a href="#">24048040 53435 CHEMICALS</a>	140,000	140,000	133,106.03	.00	6,893.97	.00	100.0%
<a href="#">24048040 53445 SAFETY SUPPLIES</a>	8,000	8,000	5,903.58	352.15	124.99	1,971.43	75.4%
<a href="#">24048040 53450 LABORATORY SUPPLIES</a>	68,000	68,000	56,452.25	2,523.00	11,523.75	24.00	100.0%
<a href="#">24048040 53460 CLOTHING &amp; UNIFORMS</a>	36,000	36,000	26,343.93	3,203.62	9,614.88	41.19	99.9%
<a href="#">24048040 54100 FRINGE BENEFITS</a>	460,000	460,000	405,564.76	64,403.00	.00	54,435.24	88.2%
<a href="#">24048040 54130 FICA-CITY'S SHARE</a>	183,932	183,932	164,484.08	14,163.78	.00	19,447.92	89.4%
<a href="#">24048040 54140 PENSION - CITY'S SH</a>	200,000	200,000	125,981.65	9,286.90	.00	74,018.35	63.0%
<a href="#">24048040 54232 GENERAL LIABILITY C</a>	250,000	250,000	34,822.76	.00	.00	215,177.24	13.9%
<a href="#">24048040 54735 SEWER CLAIMS-WORKER</a>	100,000	100,000	192,655.08	12,764.80	.00	-92,655.08	192.7%*
<a href="#">24048040 56215 OUTSIDE SERVICES</a>	150,000	150,000	131,932.04	26,526.90	16,330.96	1,737.00	98.8%
TOTAL IN-HOUSE SEWER OPERATIONS	7,319,845	7,319,845	5,791,674.12	586,019.39	396,723.68	1,131,447.20	84.5%
<b>24048046 SEWER CHARGES</b>							
<a href="#">24048046 46610 SEWER USE FEES-CURR</a>	-11,827,022	-11,827,022	-11,657,430.38	-109,308.49	.00	-169,591.62	98.6%*
<a href="#">24048046 46620 SEWER USE FEES - PR</a>	-30,000	-30,000	-550.59	1,278.00	.00	-29,449.41	1.8%*
<a href="#">24048046 46630 SEWER INTEREST &amp; LI</a>	-20,000	-20,000	-78,721.68	-17,738.23	.00	58,721.68	393.6%
<a href="#">24048046 46640 SEWER INTEREST &amp; LI</a>	-15,000	-15,000	-7,641.48	.00	.00	-7,358.52	50.9%*
<a href="#">24048046 46670 ORANGE SHARE SERVIC</a>	-380,000	-380,000	-398,124.41	.00	.00	18,124.41	104.8%
<a href="#">24048046 47675 ORANGE SHARE CWF DE</a>	-196,200	-196,200	-171,832.28	.00	.00	-24,367.72	87.6%*
<a href="#">24048046 47680 NITROGEN CREDIT</a>	-30,000	-30,000	-17,167.00	.00	.00	-12,833.00	57.2%*
TOTAL SEWER CHARGES	-12,498,222	-12,498,222	-12,331,467.82	-125,768.72	.00	-166,754.18	98.7%
TOTAL SEWER OPERATING FUND	0	0	-3,621,084.41	700,433.46	1,500,166.28	2,120,918.13	100.0%
TOTAL REVENUES	-12,498,222	-12,498,222	-12,331,467.82	-125,768.72	.00	-166,754.18	
TOTAL EXPENSES	12,498,222	12,498,222	8,710,383.41	826,202.18	1,500,166.28	2,287,672.31	
GRAND TOTAL	0	0	-3,621,084.41	700,433.46	1,500,166.28	2,120,918.13	100.0%

\*\* END OF REPORT - Generated by David Taylor \*\*



# WEST HAVEN PUBLIC SCHOOLS

*"Schools Committed to Excellence"*

West Haven Board of Education  
355 Main Street, West Haven, CT 06516

Telephone: (203) 937-4300 ext. 7122 Fax: (203) 931-4736

**Matthew Cavallaro**

Director of Finance

[matthew.cavallaro@whschools.org](mailto:matthew.cavallaro@whschools.org)

July 6, 2023

To: MARB Board Members *MC*

Re: May Financial

Enclosed within this document, please find the West Haven Board of Education financials through May 31, 2023. Included in this report is a projection spreadsheet, MUNIS data for period 11, and Year to Date reports for our two remaining COVID relief grants and the Alliance Grant.

Through period 11, our spending continues to be less year to date when compared to the previous fiscal year. Our projection is to be under budget by \$92,164. Our COVID grants will be spent in full within the allotted timeframe of the allowable period. The ESSER II grant will be spent in full by June 30, 2023, and the ARP/ESSER III will be fully expended by June 30, 2024.

Areas within the budget that we are monitoring are as follows:

- Special Education Tuition (A01) and Special Education Transportation (B12) – These line items are the most volatile line items within the budget as the numbers of students continue to fluctuate throughout the year. The final Excess Cost Grant payment (\$2,848,491) was received in May and will be credited to the A01 account bringing the projection more in line with budget. A smaller budget transfer than originally expected will still need to be made.
- Student Activity Advisors (C70) – The payroll information has been provided to the City's ARPA committee and the revenue will be provided to the Board shortly. Once received, this line item will no longer be overspent.
- Property and Liability Insurance (E12) – Communication between the City and BOE will continue to determine the possible explanation for the significant expense increase for FY23. If this line item continues to be over expended a budget transfer will be brought to the elected Board of Education as well as the MARB.
- Working with the program grant managers to see if there are any opportunities to shift appropriate expenses to the grants to insure grants are completely spent by year end and possibly increasing the Operating Budget surplus.
- Budget transfers will be submitted to the Board of Education and once approved to the MARB.

**CITY OF WEST HAVEN**  
**BOARD OF EDUCATION EXPENDITURE REPORT**  
**May-23**

Variances favorable/(unfavorable)

	ACTUAL				FORECAST				
	FY23	Budget	May YTD	May YTD	May YTD % Budget	FY22 YTD % Actual	FY23	May YTD	Δ to Budget
			Actual	FY22			Projected	% Fcst	
Superintendent / Principals / Asst.	2,455,093		1,802,018	1,600,614	73.4%	71.4%	2,443,393	73.8%	11,700
Teachers - Classroom	26,418,961		21,157,635	22,794,929	80.1%	83.3%	26,400,097	80.1%	18,864
Teachers - Special Education	5,528,607		4,242,262	4,583,897	76.7%	77.4%	5,430,177	78.1%	98,430
Teachers - Special Area	3,127,511		2,253,153	2,603,478	72.0%	76.4%	3,097,281	72.7%	30,230
Teachers - Substitutes/Interns	689,815		416,742	467,824	60.4%	67.0%	511,795	81.4%	178,020
Teacher Aides	3,131,743		3,373,828	3,377,502	107.7%	112.9%	3,229,293	104.5%	(97,550)
Pupil Services	1,454,761		1,068,984	1,223,052	73.5%	78.1%	1,444,024	74.0%	10,737
Clerical	1,756,551		1,444,956	1,286,050	82.3%	84.5%	1,756,580	82.3%	(29)
School Nurses	970,448		700,334	671,703	72.2%	65.5%	943,104	74.3%	27,344
Coordinators/Directors	1,334,374		1,074,100	858,880	80.5%	80.8%	1,265,357	84.9%	69,017
Custodial / Maintenance	2,941,725		2,305,387	2,377,543	78.4%	78.8%	2,847,815	81.0%	93,910
Lunch Aides	300,000		314,302	284,556	104.8%	94.9%	336,009	93.5%	(36,009)
Para Subs-Instructional Aides	105,000		114,669	135,803	109.2%	129.3%	120,469	95.2%	(15,469)
Homebound	125,000		47,445	60,908	38.0%	48.7%	52,500	90.4%	72,500
Detached Worker	98,261		117,075	62,824	119.1%	63.9%	127,947	91.5%	(29,686)
Athletic Coaches	175,000		147,857	58,949	84.5%	44.7%	147,857	100.0%	27,143
Adult Education	150,000		111,829	14,083	74.6%	9.4%	150,000	74.6%	-
Severance Pay	575,620		575,620	300,000	100.0%	74.0%	575,620	100.0%	-
Student Activity Advisors	100,000		119,708	19,941	119.7%	23.1%	119,708	100.0%	(19,708)
<b>Salaries</b>	<b>51,438,470</b>		<b>41,387,904</b>	<b>42,782,536</b>	<b>80.5%</b>	<b>81.9%</b>	<b>50,999,026</b>	<b>81.2%</b>	<b>439,444</b>
Health Insurance	14,105,092		13,680,354	14,809,714	97.0%	111.6%	14,208,348	96.3%	(103,256)
Medicare Only - Taxes	881,908		672,514	663,065	76.3%	82.5%	823,958	81.6%	57,950
Social Security	764,786		668,905	656,622	87.5%	95.2%	728,650	91.8%	36,136
Property & Liability Insurance	525,000		631,866	421,027	120.4%	83.8%	658,245	96.0%	(133,245)
Worker's Compensation	1,050,000		464,736	532,735	44.3%	96.4%	550,000	84.5%	500,000
Retirement Contributions	477,406		343,323	315,986	71.9%	97.5%	454,953	75.5%	22,453
Life Insurance	187,913		237,688	137,576	126.5%	64.7%	247,960	95.9%	(60,047)
Travel / Convention / Dues	77,200		22,054	32,639	28.6%	28.1%	29,091	75.8%	48,109
Other Benefits & Fixed Charges	146,500		14,790	17,194	10.1%	24.9%	17,600	84.0%	128,900
<b>Benefits &amp; Fixed Charges</b>	<b>18,215,805</b>		<b>16,736,230</b>	<b>17,586,558</b>	<b>91.9%</b>	<b>106.4%</b>	<b>17,718,805</b>	<b>94.5%</b>	<b>497,000</b>
<b>Tuition</b>	<b>8,487,214</b>		<b>9,373,384</b>	<b>7,440,971</b>	<b>110.4%</b>	<b>80.0%</b>	<b>8,669,986</b>	<b>108.1%</b>	<b>(182,772)</b>
Bus Service	3,388,909		2,718,161	2,379,923	80.2%	77.8%	3,336,730	81.5%	52,179
Transportation - Phys. Handicapped	1,577,605		2,027,382	1,508,630	128.5%	100.1%	2,053,824	98.7%	(476,219)
Transportation - Regional VOC	314,214		247,321	247,321	78.7%	97.3%	286,101	86.4%	28,113
Transportation - Student Activities	109,717		124,976	108,805	113.9%	99.7%	107,192	116.6%	2,525
<b>Student Transportation</b>	<b>5,390,445</b>		<b>5,117,840</b>	<b>4,244,679</b>	<b>94.9%</b>	<b>86.1%</b>	<b>5,783,847</b>	<b>88.5%</b>	<b>(393,402)</b>
Site Repairs & Improvements	725,000		652,077	1,802,195	89.9%	250.8%	724,373	90.0%	627
Electricity	1,108,733		1,002,817	1,083,612	90.4%	102.3%	1,100,850	91.1%	7,883
Heating	564,487		479,417	401,904	84.9%	76.7%	515,000	93.1%	49,487
Water	103,919		75,531	68,313	72.7%	50.9%	85,500	88.3%	18,419
Telephone & Communications	364,178		150,875	258,907	41.4%	80.2%	230,428	65.5%	133,750
Building Security	388,740		395,977	388,740	101.9%	100.6%	388,740	101.9%	-
Solid Waste / Recycling	220,833		301,665	244,290	136.6%	124.6%	335,800	89.8%	(114,967)
Supplies & Equipment	273,799		393,866	138,668	143.9%	37.7%	400,850	98.3%	(127,051)
Other Expenses	98,140		396,377	83,424	403.9%	166.1%	405,500	97.8%	(307,360)
<b>Operation of Plant</b>	<b>3,847,829</b>		<b>3,848,602</b>	<b>4,470,053</b>	<b>100.0%</b>	<b>118.9%</b>	<b>4,187,041</b>	<b>91.9%</b>	<b>(339,212)</b>
Photocopy Services	304,809		410,171	496,552	134.6%	184.0%	448,800	91.4%	(143,991)
Consultant Services	525,000		438,141	358,907	83.5%	138.0%	522,690	83.8%	2,310
Police And Fire	75,000		801	305	1.1%	0.4%	2,500	32.0%	72,500
Printing / Postage / Supplies	117,850		89,959	104,113	76.3%	143.2%	92,432	97.3%	25,418
Other Services	138,500		-	1,801	0.0%	0.4%	60,000	0.0%	78,500
<b>Purchased Services</b>	<b>1,161,159</b>		<b>939,072</b>	<b>961,678</b>	<b>80.9%</b>	<b>87.9%</b>	<b>1,126,422</b>	<b>83.4%</b>	<b>34,737</b>
<b>Instruction</b>	<b>1,419,500</b>		<b>1,243,084</b>	<b>1,675,842</b>	<b>87.6%</b>	<b>126.0%</b>	<b>1,383,131</b>	<b>89.9%</b>	<b>36,369</b>
<b>Board of Education</b>	<b>89,960,422</b>		<b>78,646,116</b>	<b>79,162,317</b>	<b>87.4%</b>	<b>88.8%</b>	<b>89,868,258</b>	<b>87.5%</b>	<b>92,164</b>

Note : YTD actuals exclude encumbrances

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CITY OF WEST HAVEN LIVE  
YEAR-TO-DATE BUDGET REPORT

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FOR 2023 11

ACCOUNTS FOR: 101	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A01	TUITION	8,487,214	0	8,487,214	9,373,383.56	1,372,929.27	-2,259,098.83	126.6%
B04	CONTRACTED BUS SERVICE/PUBLIC	3,110,372	0	3,110,372	2,500,213.25	424,197.32	185,961.43	94.0%
B06	BUS SERVICE: NON PUBLIC SCHOOL	278,537	0	278,537	217,947.28	27,243.41	33,346.31	88.0%
B08	TRANSPORTATION: REG VOC-TECH-	238,850	0	238,850	184,763.76	23,095.47	30,990.77	87.0%
B10	TRANSPORTATION: REG VOC-AG	75,364	0	75,364	62,557.68	7,819.71	4,986.61	93.4%
B12	TRANSPORT: PHYS. HANDICAPPED	1,577,605	0	1,577,605	2,027,381.50	168,813.74	-618,590.24	139.2%
B16	TRANSPORTATION: STDNT ACTIVITY	109,717	0	109,717	124,976.36	34,240.00	-49,499.36	145.1%
C04	SALARY - SUPERINTENDENT	190,759	0	190,759	204,491.47	.00	-13,732.47	107.2%
C06	SALARY - ASST. SUPERINTENDENT	160,000	0	160,000	123,077.00	.00	36,923.00	76.9%
C07	SALARY - CLERICAL: BLAKE ADMIN	928,590	0	928,590	773,058.56	.00	155,531.44	83.3%
C10	SALARY - PRINCIPALS	1,199,575	0	1,199,575	961,108.85	.00	238,466.15	80.1%
C12	SALARY - ASST. PRINCIPALS	904,759	0	904,759	513,340.59	.00	391,418.41	56.7%
C14	SALARY - COORD & DIRECTORS	1,334,374	0	1,334,374	1,074,099.79	.00	260,274.21	80.5%
C16	SALARY - CLASSROOM TEACHERS	26,518,934	-99,974	26,418,961	21,157,635.56	165.04	5,261,159.90	80.1%
C18	SALARY - SPECIAL ED TEACHERS	5,626,082	-97,475	5,528,607	4,242,262.36	.00	1,286,344.64	76.7%
C20	SALARY - ADULT EDUCATION	150,000	0	150,000	111,829.14	.00	38,170.86	74.6%
C22	SALARY - HOMEBOUND	125,000	0	125,000	47,445.00	1,400.00	76,155.00	39.1%
C24	SALARY - SPECIAL AREA TEACHERS	3,205,682	-78,171	3,127,511	2,253,153.19	.00	874,357.74	72.0%
C26	SALARY - PUPIL SERVICES	1,454,761	0	1,454,761	1,068,984.35	.00	385,776.65	73.5%
C28	SALARY - CLERICAL: SECOND. SCH	535,410	0	535,410	430,831.11	.00	104,578.89	80.5%
C30	SALARY - CLERICAL: ELEM. SCH.	262,551	0	262,551	237,038.83	.00	25,512.17	90.3%
C32	SALARY - SUBSTITUTE CLERKS	30,000	0	30,000	4,027.42	.00	25,972.58	13.4%
C34	SALARY - LUNCH AIDES	300,000	0	300,000	314,302.45	.00	-14,302.45	104.8%
C36	SALARY - TEACHER AIDES	3,131,743	0	3,131,743	3,373,828.39	.00	-242,085.39	107.7%
C38	SALARY - PARA SUBSTITUTES	105,000	0	105,000	114,668.63	.00	-9,668.63	109.2%
C40	SALARY - DETACHED WORKER	98,261	0	98,261	117,075.38	.00	-18,814.38	119.1%
C42	SALARY - SUBSTITUTE TEACHERS	689,815	0	689,815	416,741.80	.00	273,073.20	60.4%
C44	SALARY - SEVERANCE PAY	300,000	275,620	575,620	336,332.44	.00	239,287.13	58.4%
C46	SALARY - NURSES: PUBLIC	824,968	0	824,968	638,384.54	.00	186,583.46	77.4%
C48	SALARY - NURSES: NON-PUBLIC	145,480	0	145,480	61,949.68	.00	83,530.32	42.6%
C58	SALARY - CUSTODIANS	1,877,910	0	1,877,910	1,514,580.44	.00	363,329.56	80.7%
C60	SALARY - SUBSTITUTE CUSTODIANS	105,000	0	105,000	.00	.00	105,000.00	.0%
C62	SALARY - O/T CUSTODIANS	79,638	0	79,638	-4,708.28	.00	84,346.28	-5.9%
C64	SALARY - MAINTENANCE	802,378	0	802,378	795,515.48	.00	6,862.52	99.1%
C66	SALARY - O/T MAINTENANCE	60,799	0	60,799	.00	.00	60,799.00	.0%
C68	SALARY - STUDENT ACTIVITY ADV.	100,000	0	100,000	119,708.83	.00	-19,708.83	119.7%
C70	SALARY - ATHL COACHES: HS	175,000	0	175,000	147,857.66	.00	27,142.34	84.5%
C72	SALARY - CUST COMMUNITY SVCS	16,000	0	16,000	.00	.00	16,000.00	.0%
D04	ELECTRICITY	1,108,733	0	1,108,733	1,002,816.82	5,756.92	100,159.26	91.0%
D08	WATER	103,919	0	103,919	75,531.38	9,396.97	18,990.65	81.7%
D10	TELEPHONE & COMMUNICATIONS	364,178	0	364,178	150,875.07	21,653.45	191,649.48	47.4%
D12	RUBBISH REMOVAL	220,833	0	220,833	301,665.40	32,549.04	-113,381.44	151.3%
D14	CUSTODIAL SUPPLIES	163,049	0	163,049	303,596.70	76,171.01	-216,718.71	232.9%
D16	HEAT FOR BUILDINGS	564,487	0	564,487	479,417.08	21,850.39	63,219.53	88.8%

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CITY OF WEST HAVEN LIVE  
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FOR 2023 11

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
D18 EQUIPMENT - OPERATION OF PLANT	45,000	0	45,000	56,916.22	.00	-11,916.22	126.5%
D20 REPAIR TO BUILDINGS	625,000	0	625,000	550,613.58	76,864.93	-2,478.51	100.4%
D22 UPKEEP OF GROUNDS SUPPLIES	14,050	0	14,050	.00	.00	14,050.00	.0%
D24 BUILDING SECURITY	388,740	0	388,740	395,977.28	2,343.26	-9,580.54	102.5%
D26 GAS, OIL & GREASE	34,090	0	34,090	17,638.74	.00	16,451.26	51.7%
D28 REPAIR TO EQUIPMENT: MAINT.	33,250	0	33,250	20,132.63	2,023.37	11,094.00	66.6%
D30 OTHER EXPENSES: MAINTENANCE	50,000	0	50,000	378,738.31	146,918.66	-475,656.97	1051.3%
D32 EQUIPMENT - MAINT. OF PLANT	32,500	0	32,500	13,220.99	5,047.41	14,231.60	56.2%
D34 IMPROVEMENT TO SITES	100,000	0	100,000	101,463.23	411.00	-1,874.23	101.9%
E02 CENTRAL OFFICE - TRAVEL	800	0	800	.00	.00	800.00	.0%
E04 CENTRAL OFFICE - DUES & CONF.	7,000	0	7,000	2,050.00	1,250.00	3,700.00	47.1%
E06 TRAVEL CONV. & DUES: TCHRS/ADM	50,000	0	50,000	20,004.00	3,131.00	26,865.00	46.3%
E08 PROFESSIONAL CERT. REIMBURSMNT	46,500	0	46,500	14,790.00	.00	31,710.00	31.8%
E10 TRAVEL - MAINTENANCE	19,400	0	19,400	.00	.00	19,400.00	.0%
E12 PROPERTY & LIABILITY INSURANCE	525,000	0	525,000	631,866.29	.00	-106,866.29	120.4%
E14 HEALTH INSURANCE: CERTIFIED	9,487,344	0	9,487,344	8,836,577.79	1,358.25	649,407.96	93.2%
E16 LIFE INSURANCE: CERTIFIED	187,913	0	187,913	237,688.93	79,181.14	-128,957.07	168.6%
E18 SOCIAL SECURITY	764,786	0	764,786	668,905.12	.00	95,880.88	87.5%
E20 RETIREMENT CONTRIBUTIONS	477,406	0	477,406	343,323.06	.00	134,082.94	71.9%
E22 MEDICARE ONLY - TAXES	881,908	0	881,908	672,513.63	.00	209,394.37	76.3%
E24 UNEMPLOYMENT COMPENSATION	100,000	0	100,000	.00	.00	100,000.00	.0%
E26 HEALTH INSURANCE: NON-CERT	4,617,748	0	4,617,748	4,843,775.81	1,020.60	-227,048.41	104.9%
E30 WORKER'S COMPENSATION	1,050,000	0	1,050,000	464,736.21	.00	585,263.79	44.3%
F02 POSTAGE	60,000	0	60,000	19,106.00	.00	40,894.00	31.8%
F04 PRINTING & PUBLISHING	35,000	0	35,000	1,286.00	.00	33,714.00	3.7%
F06 PHOTOCOPY SERVICES	269,809	0	269,809	408,884.80	7,381.20	-146,457.00	154.3%
F08 BOE MISC. EXPENSE	1,350	0	1,350	496.43	680.22	173.35	87.2%
F10 DATA PROCESSING SERVICES	78,500	0	78,500	.00	.00	78,500.00	.0%
F12 CONSULTANT SERVICES	260,000	0	260,000	296,413.39	.00	-36,413.39	114.0%
F14 SERVICE CONTRACTS	265,000	0	265,000	141,727.37	.00	123,272.63	53.5%
F18 BOE - OFFICE SUPPLIES	1,800	0	1,800	105.45	232.72	1,461.83	18.8%
F20 CENTRAL OFFICE - SUPPLIES	22,500	0	22,500	53,547.00	5,776.72	-36,823.72	263.7%
F22 CENTRAL OFFICE - MISC. EXPENSE	3,500	0	3,500	1,141.50	.00	2,358.50	32.6%
F26 POLICE & FIRE	75,000	0	75,000	800.96	208.16	73,990.88	1.3%
F28 BOE - DUES & CONFERENCES	25,200	0	25,200	1,601.00	.00	23,599.00	6.4%
F30 SUBSCRIPTIONS	3,500	0	3,500	13,961.70	.00	-10,461.70	398.9%
F34 FITZGERALD COMPLEX	60,000	0	60,000	.00	.00	60,000.00	.0%
G02 ANSWERING SERVICE	10,850	0	10,850	25,764.60	.00	-14,914.60	237.5%
G04 REPAIR TO EQUIPMENT: INSTRUCT.	25,000	0	25,000	399.00	2,458.70	22,142.30	11.4%
G06 MISC. EXPENSES	20,000	0	20,000	18,638.66	10,342.95	-8,981.61	144.9%
G08 ELEM. READING DEVELOPMENT	12,000	0	12,000	66,107.82	13,047.79	-67,155.61	659.6%
G10 TEACHING SUPPLIES	314,400	0	314,400	235,747.94	91,061.37	-12,409.31	103.9%
G12 TEXTBOOKS	225,000	0	225,000	184,523.82	284.80	40,191.38	82.1%
G14 PERIODICALS	13,500	0	13,500	62,820.31	2,669.42	-51,989.73	485.1%

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CITY OF WEST HAVEN LIVE  
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ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
G16 EDUCATIONAL MEDIA SUPPLIES	120,000	0	120,000	75,494.69	59.84	44,445.47	63.0%
G18 STANDARDIZED TESTING PROGRAM	54,750	0	54,750	31,398.15	400.00	22,951.85	58.1%
G20 CURRICULUM IMPROVEMENT	45,000	0	45,000	94,407.76	4,620.75	-54,028.51	220.1%
G22 LIBRARY BOOKS	37,500	0	37,500	50,568.63	.00	-13,068.63	134.8%
G24 OTHER LIBRARY EXPENSE	5,000	0	5,000	4,622.77	.00	377.23	92.5%
G26 EQUIPMENT - NON INSTRUCTIONAL	20,000	0	20,000	39,781.07	459.35	-20,240.42	201.2%
G28 EQUIPMENT - INSTRUCTIONAL	50,000	0	50,000	33,340.66	.00	16,659.34	66.7%
G29 EQUIPMENT - TECHNOLOGY	320,000	0	320,000	79,259.47	50,878.20	189,862.33	40.7%
G30 PSYCHIATRIC SERVICES	0	0	0	53,387.95	4,589.67	-57,977.62	100.0%
G32 MEDICAL SERVICES - SUPPLIES	11,500	0	11,500	20,738.49	3,950.30	-13,188.79	214.7%
G34 MEDICAL SERVICES - MISC. EXP.	25,000	0	25,000	19,650.84	1,143.00	4,206.16	83.2%
G36 EQUIPMENT: MEDICAL SERVICES	10,000	0	10,000	.00	.00	10,000.00	.0%
G38 EQUIPMENT & SUPPLIES: ACTIV.	100,000	0	100,000	146,426.72	67,906.40	-114,333.12	214.3%
TOTAL GENERAL FUND	89,960,421	0	89,960,421	78,406,829.27	2,814,982.92	8,738,608.81	90.3%



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CITY OF WEST HAVEN LIVE  
YEAR-TO-DATE BUDGET REPORT

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	89,960,421	0	89,960,421	78,406,829.27	2,814,982.92	8,738,608.81	90.3%

\*\* END OF REPORT - Generated by Matthew Cavallaro BOE \*\*

REPORT OPTIONS

	Field #	Total	Page Break
Sequence 1	1	Y	Y
Sequence 2	4	Y	N
Sequence 3	0	N	N
Sequence 4	0	N	N

Report title:

YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: Y

Print Full or Short description: F

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Include requisition amount: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: N

From Yr/Per: 2022/ 1

To Yr/Per: 2022/13

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: D

Amounts/totals exceed 999 million dollars: N

Year/Period: 2023/11

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Find Criteria

Field Name            Field Value

Fund  
Function  
City Dept  
City #                A:H  
Bldg/Loc  
Dept/Activty  
Character Code  
Org  
Object  
Project  
Account type  
Account status  
Rollup Code

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REPORT OPTIONS

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CITY OF WEST HAVEN LIVE  
YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
459 TEACHERS REFORM ALLIANCE(ECS)							
<hr/>							
000 NULL							
<hr/>							
<u>45970145 45290 STATE MISCELLANE</u>	0	0	0	-6,184,923.00	.00	6,184,923.00	100.0%
TOTAL NULL	0	0	0	-6,184,923.00	.00	6,184,923.00	100.0%
<hr/>							
S60 TEACHERS REFORM ALLIANCE							
<hr/>							
<u>S60V25RC 61112 SALARY TEACHERS</u>	0	0	0	2,112,853.61	.00	-2,112,853.61	100.0%*
<u>S60V25RC 63220 INST. PROG. IMPR</u>	0	0	0	1,237,861.44	3,200.00	-1,241,061.44	100.0%*
<u>S60V25RC 63300 OTHER PROFESSION</u>	0	0	0	384,840.73	329,034.42	-713,875.15	100.0%*
<u>S60V25RC 66110 INSTRUCTIONAL SU</u>	0	0	0	127,889.82	900.00	-128,789.82	100.0%*
TOTAL TEACHERS REFORM ALLIANCE	0	0	0	3,863,445.60	333,134.42	-4,196,580.02	100.0%
TOTAL TEACHERS REFORM ALLIANCE(ECS)	0	0	0	-2,321,477.40	333,134.42	1,988,342.98	100.0%
TOTAL REVENUES	0	0	0	-6,184,923.00	.00	6,184,923.00	
TOTAL EXPENSES	0	0	0	3,863,445.60	333,134.42	-4,196,580.02	

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CITY OF WEST HAVEN LIVE  
YEAR-TO-DATE BUDGET REPORT

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FOR 2023 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	0	0	-2,321,477.40	333,134.42	1,988,342.98	100.0%

\*\* END OF REPORT - Generated by Matthew Cavallaro BOE \*\*

REPORT OPTIONS

	Field #	Total	Page Break
Sequence 1	1	Y	Y
Sequence 2	4	Y	N
Sequence 3	0	N	N
Sequence 4	0	N	N

Report title:

YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: N

Print Full or Short description: F

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Include requisition amount: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: N

From Yr/Per: 2022/ 1

To Yr/Per: 2022/13

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: D

Amounts/totals exceed 999 million dollars: N

Year/Period: 2023/11

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Find Criteria

Field Name            Field Value

Fund                    459

Function

City Dept

City #

Bldg/Loc

Dept/Activty

Character Code

Org

Object

Project

Account type

Account status

Rollup Code

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FOR 2023 11

ACCOUNTS FOR:  
461 ESSER II

ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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000 NULL

<u>46170045 45290 STATE MISCELLANE</u>	0	0	0	-5,875,379.50	.00	5,875,379.50	100.0%
TOTAL NULL	0	0	0	-5,875,379.50	.00	5,875,379.50	100.0%

S35 UNUSED

<u>S61V29SG 61112 SALARY TEACHERS</u>	7,500,000	0	7,500,000	5,803,966.33	.00	1,696,033.67	77.4%
<u>S61V29SG 63300 OTHER PROFESSION</u>	623,000	0	623,000	428,304.38	.00	194,695.62	68.7%
<u>S61V29SG 65100 STUDENT TRANSPOR</u>	396,305	0	396,305	248,110.57	.00	148,194.43	62.6%
<u>S61V29SG 66110 INSTRUCTIONAL SU</u>	203,227	296,773	500,000	250,000.00	.00	250,000.00	50.0%
TOTAL UNUSED	8,722,532	296,773	9,019,305	6,730,381.28	.00	2,288,923.72	74.6%
TOTAL ESSER II	8,722,532	296,773	9,019,305	855,001.78	.00	8,164,303.22	9.5%
TOTAL REVENUES	0	0	0	-5,875,379.50	.00	5,875,379.50	
TOTAL EXPENSES	8,722,532	296,773	9,019,305	6,730,381.28	.00	2,288,923.72	



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CITY OF WEST HAVEN LIVE  
YEAR-TO-DATE BUDGET REPORT

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FOR 2023 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	8,722,532	296,773	9,019,305	855,001.78	.00	8,164,303.22	9.5%

\*\* END OF REPORT - Generated by Matthew Cavallaro BOE \*\*

REPORT OPTIONS

Sequence	Field #	Total	Page Break
Sequence 1	1	Y	Y
Sequence 2	4	Y	N
Sequence 3	0	N	N
Sequence 4	0	N	N

Report title:

YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: N

Print Full or Short description: F

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Include requisition amount: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: N

From Yr/Per: 2022/ 1

To Yr/Per: 2022/13

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: D

Amounts/totals exceed 999 million dollars: N

Year/Period: 2023/11

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Find Criteria

Field Name Field Value

Fund 461

Function

City Dept

City #

Bldg/Loc

Dept/Activty

Character Code

Org

Object

Project

Account type

Account status

Rollup Code

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CITY OF WEST HAVEN LIVE  
YEAR-TO-DATE BUDGET REPORT

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REPORT OPTIONS

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CITY OF WEST HAVEN LIVE  
YEAR-TO-DATE BUDGET REPORT

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FOR 2023 11

ACCOUNTS FOR: 462 ARP/ESSER III	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>							
000 NULL							
<u>46270045 45290 STATE MISCELLANE</u>	0	0	0	-6,300,000.00	.00	6,300,000.00	100.0%
TOTAL NULL	0	0	0	-6,300,000.00	.00	6,300,000.00	100.0%
<hr/>							
S35 UNUSED							
<u>S62V29SG 61112 SALARY TEACHERS</u>	4,500,000	0	4,500,000	125,000.00	.00	4,375,000.00	2.8%
<u>S62V29SG 63300 OTHER PROFESSION</u>	1,500,000	9,781,456	11,281,456	5,125,066.01	.00	6,156,389.99	45.4%
<u>S62V29SG 66110 INSTRUCTIONAL SU</u>	1,100,000	2,595,000	3,695,000	1,627,925.86	5,138.25	2,061,935.89	44.2%
TOTAL UNUSED	7,100,000	12,376,456	19,476,456	6,877,991.87	5,138.25	12,593,325.88	35.3%
TOTAL ARP/ESSER III	7,100,000	12,376,456	19,476,456	577,991.87	5,138.25	18,893,325.88	3.0%
TOTAL REVENUES	0	0	0	-6,300,000.00	.00	6,300,000.00	
TOTAL EXPENSES	7,100,000	12,376,456	19,476,456	6,877,991.87	5,138.25	12,593,325.88	

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CITY OF WEST HAVEN LIVE  
YEAR-TO-DATE BUDGET REPORT

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FOR 2023 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	7,100,000	12,376,456	19,476,456	577,991.87	5,138.25	18,893,325.88	3.0%

\*\* END OF REPORT - Generated by Matthew Cavallaro BOE \*\*

REPORT OPTIONS

	Field #	Total	Page Break
Sequence 1	1	Y	Y
Sequence 2	4	Y	N
Sequence 3	0	N	N
Sequence 4	0	N	N

Report title:

YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: N

Print Full or Short description: F

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Include requisition amount: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: N

From Yr/Per: 2022/ 1

To Yr/Per: 2022/13

Include budget entries: Y

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Function

City Dept

City #

Bldg/Loc

Dept/Activty

Character Code

Org

Object

Project

Account type

Account status

Rollup Code

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CITY OF WEST HAVEN LIVE  
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REPORT OPTIONS

Open Item List  
To be Provided Separately