AGENDA
STATE OF CONNECTICUT
MUNICIPAL ACCOUNTABILITY REVIEW BOARD
REGULAR MEETING NOTICE AND AGENDA

Meeting Date and Time: Thursday, January 12, 2023, 10:00 AM –12:00 PM

Meeting Location: This will be a virtual meeting. Meeting materials can be found at https://portal.ct.gov/OPM/Marb/Full-Board-Meetings-and-Materials

Call-In Instructions: Telephone: 1 860-840-2075
Meeting ID: 547 937 849

Agenda

I. Call to Order & Opening Remarks by Secretary Jeff Beckham and Treasurer Erick Russell

II. Public Comment Period – *The Public Comment portion of the agenda will be announced by the Chair. Members of the public will be provided an opportunity to speak. Before making their comments, members of the public wishing to speak must be recognized by the Chair. Speakers may be asked to limit their comments due to time constraints of this meeting.*

III. Approval of Minutes:

a. December 1, 2022, Regular Meeting

IV. City of Hartford

a. Subcommittee Update

b. Review and Discussion: Monthly Financial Report: November 2022

c. Review and Discussion: Non-Labor Contracts:

i: COMPASS Peacebuilders

ii: Hartford Next, Inc.

V. City of West Haven

a. Subcommittee Update

b. Review and Discussion: Monthly Financial Report: November 2022

c. Review, Discussion and Possible Action: Non-Labor Contracts:

i: Diversified Technology Consultants, Inc.: Beach Street Roadway Improvements Contract Amendment #3

ii: Comcast Service Agreement with the City for Allington Fire Department

VI. Town of Sprague

a. Review and Discussion: Monthly Financial Report: November 2022

VII. Other Business

VIII. Adjourn

DRAFT

STATE OF CONNECTICUT
MUNICIPAL ACCOUNTABILITY REVIEW BOARD
REGULAR MEETING MINUTES

Meeting Date and Time: Thursday, December 1, 2022 10:00 AM –12:00 PM

Meeting Location: Legislative Office Building
Hearing Room 1D
300 Capitol Ave
Hartford, CT

Call-In Instructions: Telephone: 1 860-840-2075
Meeting ID: 763 305 015

Members in Attendance: Secretary Beckham, Matt Brokman, Patrick Egan, David Biller, Thomas Hamilton, Stephen Facigno, Robert White, Sal Luciano, Christine Shaw (State Treasurer designee),

Tier IV Members in Attendance: Nancy Rossi, Christine O'Connor

Municipal Officials in Attendance: Leigh Ann Ralls, Phillip Penn, Scott Jackson, David Taylor, Matthew Cavallaro, Chief Terenzio, Lee Tiernan

Staff in Attendance: Kimberly Kennison, Julian Freund, James Caley, Chris Collibee, Simon Jiang, Bill Plummer, Michael Reis

I. Call to Order & Opening Remarks by Secretary Jeff Beckham and Treasurer Shawn Wooden

The meeting was to called order at 10:05 AM.

II. Public Comment Period

There was no public comment

III. Approval of Minutes:

a. November 3, 2022 Regular Meeting

Mr. Hamilton made a motion to approve the minutes, with a second by Mr. Egan. The motion passed 8-0-1 with Mr. Falcigno abstaining.

IV. City of Hartford

a. Subcommittee Update

A written update was included in the meeting materials. Mr. Freund provided additional details regarding the Subcommittee's work.

b. Review, Discussion and Possible Action: Labor Contracts:

i. BOE Buildings and Grounds Supervisors, Local 818

An agreement has been reached for a successor contract with the term of July 1, 2022 through June 30th, 2026. The Hartford Subcommittee reviewed the agreement at its November 17th meeting and recommends its approval by the full board. Mr. Brokman made a motion to approve the contract, seconded by Mr. Egan. All in favor. Motion carries, contract approved.

c. Review and Discussion: Monthly Financial Report: October 2022

Ms. Ralls provided an overview of the City's projected October 2022 financials. She reported that the City is projecting a surplus of $2.8 million. Causes for this surplus include an additional $3.7 million payment from the State on the MRSA distribution and an increase in interest income.

Ms. Hamilton asked the City to elaborate on the projected unfavourability in utility costs the City and BOE foresee. Ms. Ralls attributed the projected overage in part to the increased cost of heating City Hall and the Library's main branch.

Mr. Penn spoke regarding their favorable Eversource contract which is locked in until December 2023. He noted that there is some exposure on natural gas and diesel costs but that is expected.

Mr. Brokman requested an update on police headcount. Ms. Ralls responded that overtime has remained steady. Attrition has been increasing. There is a training academy which is beginning in early 2023 and will have approximately 30 new officers.

d. Review, Discussion: Non-Labor Contracts:

i. No Freeze Shelter Contract FY2023

Mr. Egan made the motion to add to the agenda review of the No Freeze Shelter Contract between the City and South Park Inn. The motion was seconded by Mr. Biller and all voted in favor of adding the discussion item to the agenda. The board had no questions regarding the contract.

V. City of West Haven

a. Introduction: Whittlesey Consultant Team

Whittlesey has been engaged to perform an organizational assessment of the City's financial operations. Individuals in attendance from the firm included Edward Engberg, Edward Sullivan

and Stacey Curran. They first provided background on their Firm and then engagement for which they have been contracted to perform.

They noted that the focus will be on bringing in staff with expertise to address financial infrastructure deficiencies. These include auditors (specifically by performing walkthroughs and documenting policies & procedures), IT professionals and Tax professionals.

Mr. Hamilton requested further information surrounding work done on policies & procedures and specifically if process maps would be provided to the City. Mr. Engberg responded stating that policy recommendations will be made based on evaluations and unwritten policies will be address with walkthroughs as well. Additionally, Mr. Engberg stated that per the work order with the State, there will be some process flow charts provided after the evaluation.

Secretary Beckham stated that his understanding is the City/MARB has the responsibility in reviewing Whittlesey's evaluation and ultimately the implementation of any recommendations.

Mr. Brokman noted that he believes the IT portion of the assessment may fall outside of the scope of the MARB. Additionally, the first few parts of the assessment may be time intensive on the MARB's time. Secretary Beckham noted that he believes this type of work would still fall under the purview of the MARB. Ms. Kennison noted that it is important for IT work to be done as a new stress-test by Whittlesey could help ensure that the overall IT infrastructure is sound.

Ms. Shaw requested further information regarding any testing of breaches in protocol. Mr. Engberg noted that there will be regular discussions with MARB on significant issues which arise. Additionally, findings will be presented to MARB.

Mr. Facigno noted that significant information is available to Whittlesey which MARB has already accumulated. He recommended that Whittlesey's assessment should be focused primarily on fraud. Lastly, a strict timeline for West Haven to provide information is key to ensure timely deliverables. Secretary Beckham noted that there is a scope of work which Whittlesey will follow. Mr. White requested if there is a spokesperson identified by the City to work as the primary contact with Whittlesey. Mr. Scott Jackson noted that he and Mr. Taylor will be filling that role. Mr. Egan requested that Whittlesey ensure they obtain supporting documentation for walkthroughs to corroborate discussions with City officials/employees.

Mr. Biller asked the Board, how will the evaluation of Whittlesey's assessment will be incorporated. Secretary Beckham noted that the goal is to hire a financial manager who can be provided with the tools to manage the City. Ms. Kennison emphasized that the MARB has financial resources allotted to create policies/procedures.

b. Subcommittee Update

Mr. Freund provided an update on the subcommittee meeting. Emphasis of the meeting was to discuss the how the Subcommittee will follow up on certain findings in the April 2022 CohnReznick report. The Subcommittee will look to find a third party to help implement

changes related to the findings. Additionally, Mr. Freund noted that he suggested the City take advantage of resources from the State of CT's ethics office.

Mr. White noted that there appears to be a culture of dismissing recommendations made by the MARB. He suggested a third party be contracted to review these types of issues. Secretary Beckham responded that he expects the scope of Whittlesey's work to include review of the CohnReznick report and that it may not be necessary to contract yet another third party. Sal Luciano commented that he shares similar concerns as Mr. White. Mr. Egan commented that he is not for contracting another third party although he thinks that further action is needed. and that there exists a possibility the State can recoup funds should it be determined that State funding was used for unauthorized reasons.

c. Review and Discussion: Monthly Financial Report: October 2022

Secretary Beckham requested that in the future, the City provide explanatory narratives to accompany the Monthly Financial Report. Mr. Jackson agreed that the City can provide this information in the future.

Mr. Jackson proceeded to provide his update on the City's performance. He noted that overall, the year is proceeding well. General Fund revenues are at approximately 41% and Expenditures are approximately 1% greater than the PY. Tax collections are coming is as expected (approximately 52%). Furthermore, the City has positive cash flow which enables them to better handle fluctuations in State funding. Interest income has increased significantly. Utility costs are extremely volatile. Tip fees are an area which are being tracked closely as this is also volatile.

Mr. Hamilton commented that the City of Hartford was able to lock in electric rates far in advance. It appears the City did not do so and requested a forecast of future utility costs. Mr. Jackson noted that he will provide the MARB with this information. Mr. Hamilton added that the City should begin providing year-end projections as part of the financial reports.

Mr. Hamilton requested a status on the FY21 and FY22 audit reports. Their auditor has requested additional time to review the CohnReznick report prior to issuing the FY21 audit report. Ms. Kennison noted that the engagement with PKF had a deadline of 11/30/2022 for issuance of the FY21 audit report. Mr. Jackson noted that there has not been an extension of the deadline. Ms. Kennison, Mr. Egan and Mr. White noted that the CohnReznick report doesn't appear to be a requirement for issuance of the report. Concern was expressed that the FY22 audit report might be delayed due to the late issuance of the FY21 audit report. Mr. Falcigno expressed concern that the timeline of reporting by the City needs to get better as the MARB cannot make evaluations and decisions without this type of information.

Mr. Brokman requested further information regarding the parking contract. Mr. Jackson noted that there is a market for this type of contracting work and the intent is to have it completed by the summer season.

Ms. Kennison reminded the board and the City that a bond issuance is planned for early 2023 which will need to come before the MARB.

Matt Cavallaro provided an update on the Board of Education year to date budget. He noted that the submitted reports included all ESSER/ARPA grant funds.

d. Review, Discussion and Possible Action: Approval of Budget Transfers

Mr. Cavallaro provided a brief explanation of the need for the transfers. Mr. Egan made the motion to approve the transfers with a second by Mr. Falcigno. The transfer was approved by the board unanimously.

e. Review, Discussion and Possible Action: Labor Contracts

i. West Haven Professional Firefighters, IAFF Local 1198

Mr. White commented that he agrees with the updated contract language but wants to ensure that MARB can take action on a separate MOU. Secretary Beckham clarified that the MOU for the hazard pay stipend is a separate agreement.

Mr. Egan made motion to approve the Firefighter contract with a second by Mr. Biller. The motion carried unanimously.

f. Review, Discussion and Possible Action: Non-Labor Contracts

i. Sales Agreement – Blake Building

Mr. Egan requested clarification on the purchase price of the building as it does not appear they have the actual purchase agreement. Secretary Beckham asked if the other members were comfortable voting on the sale. Mr. Tiernan (corporate council) stated that he believed the quitclaim deed was sufficient for voting purposes. Mr. Hamilton noted that it doesn't appear a valuation/appraisal was done and that the purchase price of $105,000 appears to be extraordinarily low. The board took no action on this agreement.

ii. Grant Agreement – FEMA Hazard Mitigation Grant Program/Hazard Mitigation Assistance

Mr. Brokman made a motion to approve, with a second by Mr. Hamilton. Motion passed unanimously.

g. Tier IV Action Plan:

i. Update: Financial Organizational Assessment

The update was provided by the Whittlesey team earlier in the meeting.

ii. Update: Financial Manager Selection/RFP

Ms. Kennison updated the board on the status of the RFP for the Tier IV Financial Manager. A Draft RFP was reviewed by subcommittee and sent to OPM business office for their review.

VI. Town of Sprague

a. Review and Discussion: Monthly Financial Report: October 2022

The Town's monthly financials were distributed with the meeting materials. Secretary Beckham advised members that any questions could be directed to OPM staff.

VII. Other Business

a. Review, Discussion and Possible Action: MARB 2023 Meeting Calendar

Ms. Kennison corrected dates of Subcommittee meetings in June 2023. The corrected dates are June 27 for the West Haven Subcommittee and June 29 for the Hartford Subcommittee. Mr. Hamilton made the motion to approve the Calendar, with the referenced corrections. The motion was seconded by Mr. Egan. The motion passed unanimously.

b. Subcommittees Membership

Ms. Kennison requested for members to express their interest in subcommittee membership. Ms. Shaw stated that she would like to leave open the option for the Treasurer-elect to decide what committees he would like to be represented on.

VIII. Adjourn

Mr. Brokman made a motion to adjourn, with a second by Ms. Shaw. The meeting adjourned at 12.18 PM.

City of Hartford

FY2023
Monthly Financial Report to the Municipal Accountability Review Board

November 2022
(FY2023 P5)

Meeting date: January 12, 2023

City of Hartford
Budget and Financial Report
to the Municipal Accountability Review Board

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City of Hartford - FY2023 General Fund Financial Report & Projection

1/12/2023

Revenue Category	FY2022 UN-AUDITED ACTUAL	FY2023 ADOPTED BUDGET	FY2023 REVISED BUDGET	FY2022 ACTUAL (NOVEMBER)	FY2023 ACTUAL (NOVEMBER)	FY2023 PROJECTION	VARIANCE (FAV)/UNFAV
41 General Property Taxes[1]	(295,133,692)	(294,747,269)	(294,747,269)	(158,528,862)	(159,640,104)	(295,078,321)	(331,052)
42 Licenses & Permits[2]	(6,225,995)	(6,119,612)	(6,119,612)	(2,285,548)	(3,755,720)	(6,326,561)	(206,949)
43 Fines Forfeits & Penalties[3]	(192,966)	(154,100)	(154,100)	(89,328)	(44,234)	(154,100)	-
44 Revenue from Money & Property[4]	(1,647,085)	(1,171,054)	(1,171,054)	(414,334)	(3,177,861)	(3,726,566)	(2,555,512)
45 Intergovernmental Revenues[5]	(332,953,403)	(288,532,177)	(288,532,177)	(127,378,085)	(139,102,029)	(291,365,868)	(2,833,691)
46 Charges For Services[6,10]	(4,940,478)	(3,149,666)	(3,149,666)	(1,794,091)	(2,126,750)	(3,453,853)	(304,187)
47 Reimbursements[7]	(80,343)	(89,653)	(89,653)	(15,876)	(7,254)	(95,377)	(5,724)
48 Other Revenues[8]	(328,236)	(55,200)	(55,200)	(89,623)	(491,304)	(136,414)	(81,214)
53 Other Financing Sources[9]	(4,718,887)	(5,556,000)	(5,556,000)	(1,119,216)	(562,315)	(5,556,000)	-
Total Revenues[18]	**(646,221,086)**	**(599,574,731)**	**(599,574,731)**	**(291,714,963)**	**(308,907,571)**	**(605,893,060)**	**(6,318,329)**

Expenditure Category	FY2022 UN-AUDITED ACTUAL	FY2023 ADOPTED BUDGET	FY2023 REVISED BUDGET	FY2022 ACTUAL (NOVEMBER)	FY2023 ACTUAL (NOVEMBER)	FY2023 PROJECTION	VARIANCE FAV/(UNFAV)
Payroll[11]	116,456,657	124,048,205	124,281,665	45,751,757	46,204,560	124,074,203	207,462
Benefits[12]	68,811,634	98,049,066	95,299,066	40,616,598	35,886,109	95,682,222	(383,156)
Debt & Other Capital[13 15]	111,386,490	15,454,900	18,104,900	12,506,419	3,581,919	18,104,900	-
Library	0	8,663,336	8,663,336	3,525,246	3,609,723	8,663,336	-
Metro Hartford Innovation Services	2,151,273	4,392,973	4,392,973	1,746,122	1,830,405	4,392,973	-
Utilities[16]	28,290,066	30,256,463	30,256,463	12,226,769	13,161,240	31,094,394	(837,931)
Other Non-Personnel[17]	28,465,721	34,696,514	34,563,054	8,766,431	12,061,089	36,447,328	(1,884,274)
Education[14]	281,437,369	284,013,274	284,013,274	87,009,716	87,009,716	284,013,274	-
Total Expenditures [18]	**636,999,210**	**599,574,731**	**599,574,731**	**212,149,058**	**203,344,761**	**602,472,630**	**(2,897,899)**
Revenues and Expenditures incl. Committed and Assigned, Net	**(9,221,876)**	**-**	**-**	**(79,565,905)**	**(105,562,810)**	**(3,420,430)**	

REVENUE FOOTNOTES

[1] (1) Cumulative through November, current year tax levy revenue actuals are 2.95% or $4.45M higher than FY2022 Period 5 (November).
(2) Prior Year Levy collections actuals are tracking unfavorably by $3.12M compared to the FY2022 cumulative through November.
(3) Interest and liens collections actuals are lower by $0.24M through November compared to FY2022.
(4) Revenues from subsequent tax lien sales are typically recorded in the 4th quarter of the fiscal year.

[2] The Licenses and Permits revenue category is primarily comprised of building, electrical, mechanical, plumbing permits, and food and milk dealer licenses. This revenue category's actuals are tracking favorably by 64% or $1.47M compared to the FY2022 cumulative through November due to several significant permits sold for large projects during FY2023 that did not occur in FY2022.

[3] The Fines, Forfeits and Penalties revenue line item includes revenues from false alarms fines and is projected to be at the FY2023 budget.

[4] Revenue from Money and Property contains lease/rental and short-term investment income. FY2023 actuals are tracking 667% higher than November FY2022 due to higher interest revenue.

[5] Intergovernmental Revenues primarily reflect the receipts of Education Cost Sharing, Supplemental Car Tax and PILOT revenues from the State. November FY2023 actuals are 9.20% or $11.72M higher than November FY2022 actuals as revenues from the State for tax-exempt property are 67.5% or $20.87M higher through November in FY2023 than through November in FY2022; all of the revenues received for this category in FY2023 were received in November. A 65.4% or $7.42M higher reimbursement from the State was received in FY2023 for foregone tax revenue resulting from the motor vehicle property tax cap, as the motor vehicle mill rate cap declined from 45.00 to 32.46 mills, and a $3.72M MRSA distribution received in October FY2023 also contributed to the favorability in November FY2023 compared to FY2022. FY2023 revenues do not include the $11M received for distressed municipalities in FY2022.

[6] Charges for Services contains revenues associated with the conveyance tax, transcript/filing of records, and special events. This revenue line item varies each year with historical actuals ranging from $2.8M to $4.9M. Conveyance tax revenue continues to be strong in FY2023.

[7] ***Reimbursements*** (primarily Section 8) largely occur at fiscal year end.

[8] Other Revenues will vary year to year based on unanticipated items such as settlements. Projected revenues for this category were substantially reduced in FY2023 Period 4 (October) after correction of a $1.00M payment that was incorrectly assigned in FY2023 Period 3 (September).

[9] Other Financing Sources reflects revenues from Corporate Contribution (1), DoNo Stadium Fund (2), the Parking Authority Fund (3), Special Police Service Fund (4), and other (5).
(1) A Corporate Contribution of $10M was provided directly to the Hartford Public Library (HPL) for FY2022 to cover costs of library construction. Although a $3.33M contribution was received in September FY2022, this contribution was part of the $10M contribution and an adjustment was recorded in November FY2022 to transfer this contribution to HPL.
(2) Yard Goat Admission Tax is received monthly and is included in the year to date actuals.
(3) The revenue from Hartford Parking Authority is received quarterly.
(4) Revenues from Police Private Duty are posted quarterly.

[10] FY2023 Adopted Budget reported in FY2023 Adopted Budget Book shifted $600 in revenue for swimming pool inspections from Licenses and Permits to Charges for Services.

EXPENDITURE FOOTNOTES

[11] Payroll (FT, PT, OT and Holiday) is projected to be net favorable by $207K. The methodology of the full-time payroll projection (detailed in the appendix) reflects 18.2 weeks of actual payroll expenses with 34 weeks remaining. Vacancies are assumed to be refilled with 30 weeks remaining in the fiscal year. Vacancy and attrition savings of $4.34M and $57K of favorability in Holiday Pay is offset by a projected shortfall of $3.84M in OT and $347K in PT. Payroll will continue to be monitored throughout the fiscal year.

[12] Benefits and Insurances is projected to be net unfavorable due to centrally budgeted non-Public Safety attrition being realized in departments city-wide.

[13] The FY2023 Adopted Budget for Debt & Other Capital are comprised of $4.65M for Downtown North principal and interest, $122K for a Grant in Lieu of Taxes payment, $116K for Clean Water loan principal and interest, and $10.57M for Pay-As-You-Go CapEx. In addition, $2.65M was transferred from Benefits and Insurances for a grand total of $18.10M.

[14] Education YTD actuals reflect 5 month of the City's tax supported payment of $96M and one payment from the State of Connecticut. The $188M ECS will be recorded as the State allocation is received.

[15] Under the executed Contract Assistance agreement, $54.10M of General Obligation debt service payments are made on the City's behalf by the State of Connecticut in FY2023. Consistent with GAAP rules, the contract assistance payments are recorded as donated capital revenue. The debt service expenditures are recorded in the ledger in the Debt Service line item to properly reflect the retirement of debt. This unbudgeted debt expense is offset by contract assistance revenue, together of which nets to zero.

[16] Utilities are projected to be net unfavorable due to piped gas and fuel.

[17] Non-personnel is unfavorable due to software and legal services.

[18] The City's financial system (Munis) reflects revenues as negative values (credits) and expenditures as positive values. A negative variance for revenues is favorable. A positive variance for revenues is unfavorable.

Revenue Summary - Major Category

	FY2022 UN-AUDITED ACTUAL	FY2023 ADOPTED BUDGET	FY2023 REVISED BUDGET	FY2022 ACTUAL (NOVEMBER)	FY2023 ACTUAL (NOVEMBER)
41-TAXES	**(295,133,692)**	**(294,747,269)**	**(294,747,269)**	**(158,528,862)**	**(159,640,104)**
CURRENT YEAR TAX LEVY	(281,599,623)	(285,792,269)	(285,792,269)	(150,988,745)	(155,443,534)
INTEREST AND LIENS	(5,034,546)	(3,800,000)	(3,800,000)	(2,007,722)	(1,768,166)
PRIOR YEAR LEVIES	(7,930,767)	(5,130,000)	(5,130,000)	(5,210,555)	(2,092,479)
TAX LIEN SALES	(187,912)	-	-	(187,912)	(193,550)
OTHER	(380,844)	(25,000)	(25,000)	(133,928)	(142,374)
42-LICENSES AND PERMITS	**(6,225,995)**	**(6,119,612)**	**(6,119,612)**	**(2,285,548)**	**(3,755,720)**
BUILDING PERMITS	(3,132,956)	(3,614,100)	(3,614,100)	(1,205,213)	(1,958,632)
ELECTRICAL PERMITS	(932,294)	(797,665)	(797,665)	(316,800)	(595,062)
FOOD & MILK DEALER LICENSES	(288,674)	(140,000)	(140,000)	(139,759)	(211,700)
MECHANICAL PERMITS	(622,751)	(800,000)	(800,000)	(244,310)	(443,034)
PLUMBING PERMITS	(442,584)	(337,846)	(337,846)	(145,370)	(167,717)
OTHER	(806,737)	(430,001)	(430,001)	(234,095)	(379,575)
43-FINES FORFEITS AND PENALTIES	**(192,966)**	**(154,100)**	**(154,100)**	**(89,328)**	**(44,234)**
FALSE ALARM CITATIONS-POL&FIRE	(170,436)	(138,000)	(138,000)	(81,027)	(41,642)
LAPSED LICENSE/LATE FEE	(12,025)	(7,100)	(7,100)	(2,900)	-
OTHER	(10,505)	(9,000)	(9,000)	(5,401)	(2,592)
44-INTEREST AND RENTAL INCOME	**(1,647,085)**	**(1,171,054)**	**(1,171,054)**	**(414,334)**	**(3,177,861)**
BILLINGS FORGE	(22,646)	(20,428)	(20,428)	(10,670)	(10,555)
CT CENTER FOR PERFORM ART	(54,167)	(50,000)	(50,000)	(20,833)	(25,000)
INTEREST	(830,377)	(362,000)	(362,000)	(120,470)	(2,912,370)
RENT OF PROP-ALL OTHER	(87,625)	(101,329)	(101,329)	(41,846)	(37,929)
RENTAL OF PARK PROPERTY	(42,305)	(16,000)	(16,000)	(22,030)	(20,362)
RENTAL OF PARKING LOTS	(26,021)	-	-	-	-
RENTAL OF PROP-FLOOD COMM	(114,240)	(99,360)	(99,360)	(56,280)	(41,400)
RENTAL-525 MAIN STREET	(37,251)	-	-	(22,610)	(9,578)
RENTS FROM TENANTS	(165,517)	(161,400)	(161,400)	(68,167)	(68,740)
SHEPHERD PARK	(124,207)	(234,393)	(234,393)	-	-
THE RICHARDSON BUILDING	(106,586)	(90,000)	(90,000)	(33,355)	(33,853)
UNDERWOOD TOWER PILOT	(36,144)	(36,144)	(36,144)	(18,072)	(18,072)
45-INTERGOVERNMENTAL	**(332,953,403)**	**(288,532,177)**	**(288,532,177)**	**(127,378,085)**	**(139,102,029)**
MUNICIPAL AID	**(263,709,416)**	**(284,605,856)**	**(284,605,856)**	**(115,792,169)**	**(137,633,560)**
CAR TAX SUPPL MRSF REV SHARING	(11,344,984)	(20,321,339)	(20,321,339)	(11,344,984)	(18,768,858)
EDUCATION COST SHARING	(186,762,102)	(187,974,890)	(187,974,890)	(46,993,723)	(46,993,723)
HIGHWAY GRANT	(1,186,368)	(1,186,368)	(1,186,368)	(593,184)	(583,155)
MASHANTUCKET PEQUOT FUND	(6,136,523)	(6,136,523)	(6,136,523)	-	-
MRSA BONDED DISTRIBUTION GRANT	(1,419,161)	(1,419,161)	(1,419,161)	-	-
MRSF SELECT PILOT	(12,422,113)	(12,422,113)	(12,422,113)	(12,422,113)	(16,142,362)
MUNICIPAL STABILIZATION GRANT	(3,370,519)	(3,370,519)	(3,370,519)	(3,370,519)	(3,370,519)
PRIV TAX EXEMPT PROPERTY	(30,904,693)	(51,774,943)	(51,774,943)	(30,904,693)	(51,774,943)
STATE OWNED PROPERTY	(10,162,953)	-	-	(10,162,953)	-
OTHER MUNICIPAL AID	**(54,677,710)**	**-**	**-**	**-**	**-**
STATE CONTRACT ASSISTANCE	(54,677,710)	-	-	-	-
OTHER STATE REVENUES	**(11,208,076)**	**(24,516)**	**(24,516)**	**(11,114,995)**	**(40,831)**
DISTRESSED MUNICIPALITIES	(11,114,995)	-	-	(11,114,995)	-
JUDICIAL BRANCH REV DISTRIB.	(74,654)	-	-	-	(40,831)
VETERANS EXEMPTIONS	(18,427)	(24,516)	(24,516)	-	-
PILOTS, MIRA & OTHER INTERGOVERNMENTAL	**(3,355,901)**	**(3,898,505)**	**(3,898,505)**	**(470,521)**	**(1,424,287)**
DISABIL EXEMPT-SOC SEC	(7,148)	(6,417)	(6,417)	-	-
GR REC TAX-PARI MUTUEL	(175,135)	(165,714)	(165,714)	(78,315)	(55,968)
HEALTH&WELFARE-PRIV SCH	(56,245)	(54,629)	(54,629)	-	-
MATERIALS INNOVATION RECYCLING	(1,500,000)	(1,500,000)	(1,500,000)	-	-
PHONE ACCESS LN TAX SH	(532,756)	(562,817)	(562,817)	-	-
PILOT CHURCH HOMES INC	(126,512)	(126,872)	(126,872)	(63,256)	(63,066)
PILOT FOR CT CTR FOR PERF	(273,269)	(357,056)	(357,056)	-	-
PILOT FOR HARTFORD 21	(500,000)	(500,000)	(500,000)	(257,450)	(250,000)
PILOT HARTFORD HILTON	(46,501)	(350,000)	(350,000)	(46,501)	(975,040)
PILOT HARTFORD MARRIOTT	(113,335)	(250,000)	(250,000)	-	(80,213)
PILOT TRINITY COLLEGE	(25,000)	(25,000)	(25,000)	(25,000)	-
OTHER	**(2,300)**	**(3,300)**	**(3,300)**	**(400)**	**(3,351)**
STATE REIMBURSEMENTS	(2,300)	(3,300)	(3,300)	(400)	(3,351)
46-CHARGES FOR SERVICES	**(4,940,478)**	**(3,149,666)**	**(3,149,666)**	**(1,794,091)**	**(2,126,750)**
CONVEYANCE TAX	(2,637,614)	(1,300,000)	(1,300,000)	(953,820)	(1,249,595)
FILING RECORD-CERTIF FEES	(441,164)	(300,000)	(300,000)	(167,739)	(127,394)
TRANSCRIPT OF RECORDS	(847,597)	(805,266)	(805,266)	(355,729)	(264,885)
OTHER	(1,014,102)	(744,400)	(744,400)	(316,802)	(484,876)
47-REIMBURSEMENTS	**(80,343)**	**(89,653)**	**(89,653)**	**(15,876)**	**(7,254)**
ADVERTISING LOST DOGS	(598)	(453)	(453)	(218)	(80)
ATM REIMBURSEMENT	-	-	-	-	-
DOG ACCT-SALARY OF WARDEN	(2,158)	(2,105)	(2,105)	-	-
OTHER REIMBURSEMENTS	-	-	-	-	-
REIMB FOR MEDICAID SERVICES	-	-	-	-	(5,724)
SECTION 8 MONITORING	(76,688)	(83,890)	(83,890)	(15,658)	-
OTHER	(900)	(3,205)	(3,205)	-	(1,450)
48-OTHER REVENUES	**(328,236)**	**(55,200)**	**(55,200)**	**(89,623)**	**(491,304)**
MISCELLANEOUS REVENUE	(207,788)	(45,724)	(45,724)	(77,967)	(483,521)
OVER & SHORT ACCOUNT	(1,237)	-	-	(23)	(0)
SALE CITY SURPLUS EQUIP	-	-	-	-	-
SALE OF DOGS	(7,633)	(5,993)	(5,993)	(3,615)	(1,359)
SETTLEMENTS - OTHER	(3,002)	(3,000)	(3,000)	(3,002)	-
OTHER	(108,576)	(483)	(483)	(5,015)	(6,423)
53-OTHER FINANCING SOURCES	**(4,718,887)**	**(5,556,000)**	**(5,556,000)**	**(1,119,216)**	**(562,315)**
CORPORATE CONTRIBUTION	-	-	-	-	-
DOWNTOWN NORTH (DONO)	(940,185)	(795,000)	(795,000)	(85,684)	(62,315)
REVENUE FROM HTFD PKG AUTHY	(2,111,857)	(2,011,000)	(2,011,000)	(500,000)	(500,000)
SPECIAL POLICE SERVICES	(1,666,845)	(2,750,000)	(2,750,000)	(533,532)	-
Grand Total	**(646,221,086)**	**(599,574,731)**	**(599,574,731)**	**(291,714,963)**	**(308,907,571)**

CITY OF HARTFORD

PROPERTY TAX COLLECTIONS REPORT FOR FY22 AND FY23

PROPERTY TAX COLLECTION REPORT THROUGH NOVEMBER 30, 2022

Month	Current Year Taxes Actual FY 22	Current Year Taxes Actual FY 23	Prior Year Taxes Actual FY 22	Prior Year Taxes Actual FY 23	Interest Actual FY 22	Interest Actual FY 23	Liens Sales Actual FY 22	Liens Sales Actual FY 23	Total Collections FY 22	Total Collections FY 23
July	100,781,340	107,971,467 [1]	962,504	(298,163) [2]	292,231	343,138 [2]	-	187,912 [1]	102,036,074	108,204,354
August	43,818,629	41,837,343 [1]	1,660,552	835,535 [3]	406,382	588,188 [4]	-	5,637	45,885,563	43,266,703
September	2,354,099	2,173,272 [1]	1,234,241	743,324 [1,5]	660,811	343,968 [1,5]	-	-	4,249,151	3,260,564
October	1,620,537	1,843,488 [1]	786,197	422,659 [1,2]	358,588	279,932 [1,2]	-	-	2,765,323	2,546,079
November	2,414,141	1,617,965 [1]	567,061	389,123 [1]	289,710	212,941 [1]	187,912	- [1]	3,458,824	2,220,029
December	20,209,585		655,480		322,547		-	-	21,187,611	-
January	80,054,887		1,026,226		545,976		-	-	81,627,089	-
February	22,815,794		383,975		352,041		-	-	23,551,810	-
March	3,375,384		976,618		577,764		-	-	4,929,766	-
April	1,657,143		510,408		404,324		-	-	2,571,875	-
May	1,208,036		494,287		382,679		-	-	2,085,002	-
June	1,433,600		511,814		436,107		-	-	2,381,521	-
Total Collections	281,743,173	155,443,534	9,769,363	2,092,479	5,029,160	1,768,166	187,912	193,550	296,729,608	159,497,729
60 Day Collections			(1,976,671)		-		-		(1,976,671)	-
Reclass -- Year End entries	(143,550)		138,075		5,386		-		(89)	-
Adjusted Total Collections	**281,599,623**	**155,443,534**	**7,930,767**	**2,092,479**	**5,034,546**	**1,768,166**	**187,912**	**193,550**	**294,752,848**	**159,497,729**

	Current Year Taxes FY 22	Current Year Taxes FY 23	Prior Year Taxes FY 22	Prior Year Taxes FY 23	Interest FY 22	Interest FY 23	Liens Sales FY 22	Liens Sales FY 23	Total Collections FY 22	Total Collections FY 23
Total Budget	279,792,169	285,792,269	4,580,000	5,130,000	3,800,000	3,800,000	450,000	-	288,622,169	294,722,269
Total current levy (GL 2021) new bills	299,458,605	311,522,547	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Collections through NOVEMBER	150,988,745	155,443,534	5,210,555	2,092,479	2,007,722	1,768,166	187,912	193,550	158,394,935	159,497,729
Outstanding Receivable at 11/30	140,202,462	149,236,988	47,486,605	45,994,697	n/a	n/a	n/a	n/a	n/a	n/a
Timing Adjustment from bridging QDS to Munis		6,842,025								
% of Budget Collected	53.96%	54.39%	113.77%	40.79%	52.83%	46.53%	41.76%	-	54.88%	54.12%
% of Adjusted Levy Collected	50.42%	49.90%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Mill Rate Real Estate	74.29	68.95								
Mill Rate Personal Property	74.29	68.95								
Mill Rate Motor Vehicle	45	32.46								

[1] FY2023 P1- Current Year Tax collections exceed prior year due to timing and higher assessments due to the revaluation. Several tax payers paid in July this fiscal year (FY2023) but in August-December l
fiscal year (FY2022).

[2] The FY2023 Prior Year Tax collections is a result of $1.441M of credit adjustments from tax appeals (Hartford Steam Co, Marshall LLC, Asylum) net of $1.184M actually collected.

[3] A large payment of $854k of back taxes was paid by Comcast in August 2021 increasing FY22 collections.

[4] Increased interest collected due to delinquents from various taxpayers in FY23.

[5] Timing and back tax (included interest) of $800k collected from CIL Community & 194 Washington in September 2021 caused underun in YtY comparision.

Expenditure Summary - Departments

	FY2022 UN-AUDITED ACTUAL	FY2023 ADOPTED BUDGET	FY2023 REVISED BUDGET	FY2022 ACTUAL (NOVEMBER)	FY2023 ACTUAL (NOVEMBER)	FY2023 PROJECTION	VARIANCE FAV/(UNFAV)
00111 MAYOR'S OFFICE	628,268	791,907	791,907	238,739	266,996	760,792	31,115
00112 COURT OF COMMON COUNCIL	701,869	988,318	988,318	266,363	256,672	975,660	12,658
00113 TREASURER	453,347	553,375	553,375	126,816	159,856	553,353	22
00114 REGISTRARS OF VOTERS	498,310	507,196	814,220	241,701	397,538	813,140	1,080
00116 CORPORATION COUNSEL	1,255,450	1,501,798	1,501,798	478,523	464,709	1,397,043	104,755
00117 TOWN & CITY CLERK	669,392	832,927	832,927	253,292	304,248	828,249	4,678
00118 INTERNAL AUDIT[1]	508,345	523,219	523,219	190,217	197,329	524,517	(1,298)
00119 CHIEF OPERATING OFFICER	1,338,151	1,820,210	1,820,210	506,476	605,509	1,763,344	56,866
00122 METRO HARTFORD INNOVATION SERV	2,151,273	4,392,973	4,392,973	1,746,122	1,830,405	4,392,973	0
00123 FINANCE	3,171,055	3,900,809	3,900,809	1,148,026	1,194,453	3,607,544	293,265
00125 HUMAN RESOURCES	1,419,987	1,920,345	1,920,345	459,136	608,068	1,843,421	76,924
00128 OFFICE OF MANAGEMENT & BUDGET	1,059,956	1,288,894	1,288,894	401,532	332,493	1,128,828	160,066
00132 FAMILIES, CHILDREN, YOUTH & RECREATION[2]	3,646,734	3,663,453	3,663,453	1,959,837	1,998,700	3,761,492	(98,039)
00211 FIRE	39,166,624	40,371,325	40,371,325	15,059,544	14,933,072	40,106,476	264,849
00212 POLICE[3]	48,430,034	49,586,238	49,586,238	18,623,800	18,823,760	50,135,960	(549,722)
00213 EMERGENCY SERVICES & TELECOMM.[4]	3,514,557	4,405,552	4,405,552	1,498,148	1,698,518	4,831,435	(425,883)
00311 PUBLIC WORKS[5]	17,331,252	19,124,731	19,124,731	6,154,325	6,865,111	19,507,826	(383,095)
00420 DEVELOPMENT SERVICES	4,911,923	6,268,086	6,268,086	1,470,349	1,620,844	6,031,426	236,660
00520 HEALTH AND HUMAN SERVICES	4,100,308	5,467,402	5,567,402	1,356,785	1,512,802	5,144,841	422,561
00711 EDUCATION	281,437,369	284,013,274	284,013,274	87,009,716	87,009,716	284,013,274	0
00721 HARTFORD PUBLIC LIBRARY	0	8,663,336	8,663,336	3,525,246	3,609,723	8,663,336	0
00820 BENEFITS & INSURANCES[6]	68,811,634	98,049,066	95,299,066	40,616,598	35,886,109	95,682,222	(383,156)
00821 DEBT SERVICE	111,386,490	15,454,900	18,104,900	12,506,419	3,581,919	18,104,900	0
00822 NON OP DEPT EXPENDITURES[7]	40,406,883	45,485,397	45,178,373	16,311,348	19,186,214	47,900,578	(2,722,205)
Grand Total	**636,999,210**	**599,574,731**	**599,574,731**	**212,149,058**	**203,344,761**	**602,472,630**	**(2,897,899)**

[1] City-wide unclassified and non-union 2% increase realized in departmental budget; adjustments, if needed, will occur at year end.
[2] Families, Children, Youth and Recreation is projected to be unfavorable due to seasonal part-time.
[3] Police is projected to be unfavorable due to overtime.
[4] Emergency Services & Telecomm. is projected to be unfavorable due to overtime.
[5] DPW is projected to be unfavorable primarily due to overtime.
[6] Benefits and Insurances is projected to be net unfavorable due to centrally budgeted non-Public Safety attrition being realized in departments city-wide.
[7] Non Operating is projected to be net unfavorable due to utilities and legal services.

Expenditure Summary - Major Expenditure Category

	FY2022 UN-AUDITED ACTUAL	FY2023 ADOPTED BUDGET	FY2023 REVISED BUDGET	FY2022 ACTUAL (NOVEMBER)	FY2023 ACTUAL (NOVEMBER)	FY2023 PROJECTION	VARIANCE FAV/(UNFAV)
PAYROLL	**116,456,657**	**124,048,205**	**124,281,665**	**45,751,757**	**46,204,560**	**124,074,203**	**207,462**
FT[1]	91,134,646	104,054,712	103,994,712	35,212,648	36,185,146	99,655,467	4,339,245
HOL[1]	2,264,827	2,494,938	2,494,938	759,478	804,900	2,438,185	56,753
OT[1]	20,696,931	15,949,949	16,009,949	8,639,851	7,984,055	19,851,176	(3,841,227)
PT[1]	2,360,254	1,548,606	1,782,066	1,139,781	1,230,458	2,129,375	(347,309)
BENEFITS	**68,811,634**	**98,049,066**	**95,299,066**	**40,616,598**	**35,886,109**	**95,682,222**	**(383,156)**
HEALTH	8,629,036	35,836,618	33,086,618	12,972,340	7,701,919	33,086,618	0
MITIGATION[2]	0	(1,190,000)	(1,190,000)	0	0	0	(1,190,000)
PENSION	51,492,153	50,806,786	50,806,786	21,824,830	21,274,073	50,806,786	0
INSURANCE	3,863,774	4,878,123	4,878,123	3,152,705	3,572,790	4,878,123	0
FRINGE REIMBURSEMENTS	(3,234,950)	(3,236,631)	(3,236,631)	(680,035)	(683,471)	(3,236,631)	0
LIFE INSURANCE	221,655	231,987	231,987	96,560	96,302	231,987	0
OTHER BENEFITS	3,735,238	4,579,297	4,579,297	1,131,969	1,914,601	4,579,297	0
WAGE[3]	0	1,379,136	1,379,136	0	0	572,292	806,844
WORKERS COMP	4,104,729	4,763,750	4,763,750	2,118,228	2,009,896	4,763,750	0
DEBT	**111,386,490**	**15,454,900**	**18,104,900**	**12,506,419**	**3,581,919**	**18,104,900**	**0**
DEBT	111,386,490	15,454,900	18,104,900	12,506,419	3,581,919	18,104,900	0
LIBRARY	**0**	**8,663,336**	**8,663,336**	**3,525,246**	**3,609,723**	**8,663,336**	**0**
LIBRARY	0	8,663,336	8,663,336	3,525,246	3,609,723	8,663,336	0
MHIS	**2,151,273**	**4,392,973**	**4,392,973**	**1,746,122**	**1,830,405**	**4,392,973**	**0**
MHIS	2,151,273	4,392,973	4,392,973	1,746,122	1,830,405	4,392,973	0
UTILITY	**28,290,066**	**30,256,463**	**30,256,463**	**12,226,769**	**13,161,240**	**31,094,394**	**(837,931)**
UTILITY[4]	28,290,066	30,256,463	30,256,463	12,226,769	13,161,240	31,094,394	(837,931)
OTHER	**28,465,721**	**34,696,514**	**34,563,054**	**8,766,431**	**12,061,089**	**36,447,328**	**(1,884,274)**
COMMUNITY ACTIVITIES	2,471,114	2,740,799	2,840,799	1,321,251	1,273,534	2,840,799	0
CONTINGENCY	1,118,196	3,079,795	3,079,795	48,868	172,788	3,079,795	0
CONTRACTED SERVICES	5,216,018	6,540,258	6,598,428	971,437	1,869,355	6,598,428	0
ELECTIONS	0	307,024	0	0	0	0	0
GOVT AGENCY & OTHER	45,140	43,176	43,176	29,145	29,760	43,176	0
LEASES - OFFICES PARKING COPIER[5]	1,649,183	1,992,939	1,992,939	684,393	815,658	1,964,270	28,669
LEGAL EXPENSES & SETTLEMENTS[6]	2,845,480	2,404,557	2,404,557	712,632	3,282,506	4,229,500	(1,824,943)
OTHER	4,990,492	5,298,645	5,297,595	1,561,384	1,142,218	5,297,595	0
OUT AGENCY	100,000	100,000	100,000	0	0	100,000	0
POSTAGE	225,000	200,000	200,000	75,000	75,618	200,000	0
SUPPLY	3,887,990	4,533,777	4,601,483	1,226,800	1,372,145	4,601,483	0
TECH, PROF & COMM BASED SERVICES[7]	2,887,785	3,865,424	3,814,162	731,725	1,019,151	3,902,162	(88,000)
VEHICLE & EQUIP	3,029,324	3,590,120	3,590,120	1,403,796	1,008,356	3,590,120	0
EDUCATION	**281,437,369**	**284,013,274**	**284,013,274**	**87,009,716**	**87,009,716**	**284,013,274**	**0**
EDUCATION	281,437,369	284,013,274	284,013,274	87,009,716	87,009,716	284,013,274	0
Grand Total	**636,999,210**	**599,574,731**	**599,574,731**	**212,149,058**	**203,344,761**	**602,472,630**	**(2,897,899)**

[1] Payroll (FT, PT, OT and Holiday) is projected to be net favorable by $207K. The methodology of the full-time payroll projection (detailed in the appendix) reflects 18.2 weeks of actual payroll expenses with 34 weeks remaining. Vacancies are assumed to be refilled with 30 weeks remaining in the fiscal year. Vacancy and attrition savings of $4.34M and $57K of favorability in Holiday Pay is offset by a projected shortfall of $3.84M in OT and $347K in PT. Payroll will continue to be monitored throughout the fiscal year.

[2] Mitigation of $1.19M reflects non-Public Safety budgeted attrition and vacancy savings. The Police and Fire department respectively include $4.07M and $356K in budgeted attrition and vacancy savings. In total, $5.62M is budgeted for attrition city-wide.

[3] The FY2023 Adopted Budget includes centralized salary increases. Contractual increases for 1716 will be realized in full-time payroll.

[4] Utilities are projected to be net unfavorable due to piped gas and fuel.

[5] Leases is favorable due to lower office space rent.

[6] Legal is unfavorable due to the trend in legal service costs.

[7] Tech, Prof and Comm based services are unfavorable due to software and support expenditures.

Appendix

FY2023 Full-time Payroll Projection (through November)

DEPARTMENTS	BUDGETED HC	BUDGETED ANNUAL AMOUNT (REV)	YTD THRU CHECK ISSUE 11/11 (18.2 WEEKS)	PROJECTION (34 WEEKS)	YTD THRU 11/11 PLUS PROJECTION (34 WEEKS)	REMAINING ESTIMATED STEPS	PROJECTION	VARIANCE (BUDGETED ANNUAL AMOUNT - PROJECTION)
111-Mayor	8	755,659	222,929	501,615	724,544	0	724,544	31,115
112-CCC	9	450,000	116,926	265,416	382,342	0	382,342	67,658
113- Treas	9	408,140	139,882	264,200	404,082	4,037	408,118	22
114- ROV	7	371,827	113,153	249,338	362,491	952	363,443	8,384
116-Corp Counsel	15	1,443,618	399,924	938,939	1,338,863	0	1,338,863	104,755
117- Clerk	11	695,533	222,419	451,345	673,764	6,601	680,364	15,169
118-Audit	5	498,546	173,823	326,021	499,844	0	499,844	(1,298)
119-COO	17	1,327,481	385,419	845,084	1,230,503	0	1,230,503	96,978
123- FIN	46	3,590,121	958,262	2,284,231	3,242,494	27,206	3,269,700	320,421
125- HR	16	1,165,050	321,258	765,379	1,086,637	1,489	1,088,126	76,924
128-OMBG	13	1,180,814	257,684	758,986	1,016,670	1,769	1,018,439	162,375
132-FCYR	15	1,076,145	312,502	692,352	1,004,853	11,822	1,016,676	59,469
211- Fire	370	30,983,992	10,162,667	19,172,194	29,334,861	232,829	29,567,690	1,416,302
212- Police	515	42,298,652	12,278,577	23,798,115	36,076,692	382,485	36,459,177	5,839,475
213- EST	52	3,237,925	837,392	2,251,995	3,089,387	25,612	3,114,999	122,926
311- DPW	217	11,461,940	3,657,180	7,723,777	11,380,957	80,468	11,461,426	514
420- Devel Serv	63	4,758,947	1,315,779	3,046,092	4,361,871	52,134	4,414,005	344,942
520- HHS	37	2,606,702	552,267	1,599,769	2,152,036	32,105	2,184,141	422,561
Grand Total	**1,425**	**108,311,092**	**32,428,043**	**65,934,848**	**98,362,891**	**859,509**	**99,222,400**	**9,088,692**

FT- Fire Attrition	(355,941)
FT- Police Attrition	(4,071,069)
FT- Net other payroll	110,630
FT- Total Revised Budget	103,994,712

FT- Fire Attrition	(355,941)
FT- Police Attrition	(4,071,069)
FT- Net other payroll	(322,437)
FT- Subtotal Variance	4,339,245
Non-Sworn Attrition (in Bene	(1,190,000)
Total Variance	3,149,245

Assumptions

1) Analysis is based on year-to-date actuals from check date 11/11/22, which includes 18.2 pay periods, and projects filled positions for 34 future weeks.
2) Non-sworn vacancies are projected for 30 future weeks.
3) Adopted head count is 1443 with 18 MHIS positions funded in the MHIS internal service fund.
4) Internal Audit is projected unfavorable due to city-wide increases for non-union employees. Budget funding for this increase will be transferred, as needed, at year end.

HARTFORD
PUBLIC SCHOOLS

MEMO

From: Phillip J. Penn

To: Dr. Leslie Torres-Rodriguez

Date: January 5, 2023

Re: November Financial Results

Attached please find our year to date financial results through Period 5, the month ended November 30, 2022.

Expenditures across all funds increased to $114.6 million, up $28.9 million from the end of October. Encumbrances increased by $10.1 million in the past month, driven almost entirely by a change in encumbrances for our tuition costs. As I stated last month, the timing is consistent with normal seasonality as tuition costs are encumbered after official October 1 enrollments and tuition bills are submitted to us.

Two significant cost issues emerged in the last month that have implications for both 2022-23 and 2023-24. The first is tuition cost, specifically our tuition cost with CREC. This is the first year in a three-year series of tuition increases that CREC is passing along to sending districts of $900, $800 and $700 per student per year. The implication for Hartford Public Schools, with more than 3,600 Hartford residents attending CREC (up nearly 300 from 2021-22), is an incremental cost of roughly $4.7 million in 2022-23 and $8.4 million in 2023-24.

The second major cost development is a significant increase in our transportation costs, specifically our costs related to transporting Special Education students. We are currently projecting a cost increase of $7.0 million for those students; while we have offsets of $2.5 million elsewhere in our transportation budget lines, we are looking at a negative impact of $4.5 million in 2022-23 that we expect to continue into 2023-24. A deeper dive into the cost increase has indicated that door-to-door transportation is being written into the IEPs of a significantly higher number of students that attend Open Choice schools. Our Assistant Superintendent of Special Education and I recently met to discuss strategies to help contain that growth in these costs, while at the same time acknowledging that reversing the cost could be difficult given that the IEP is effectively a legally binding document. I will keep you posted as that work continues.

Overall, we are currently projecting a General Fund deficit of $12.7 million for 2022-23, which already includes a vacancy rate assumption of $8.6 and use of our $5.6 million non-lapsing account. We are currently developing a new vacancy forecast that reflects December's actual payroll and expect to be able to share that information in the next week.

Let me know if you have any questions on the information above or the attached Period 5 financial reports.

All Funds Budget

Financial Position Report as of 01/03/2023
For: 7/1/2022 to 11/30/2022 Period: 1 to 5

Description	Series	FY 2022-23 Adopted Budget	FY 2022-23 Adjusted Budget	Year To Date Expenditures	Year To Date Encumb/ Committed	Balance
Certified Salaries	100	148,621,779	152,157,581	43,882,362	-	108,275,219
Severance/Other	199	1,215,000	1,215,000	894,285	-	320,715
Certified Salaries Total		**149,836,779**	**153,372,581**	**44,776,647**	**-**	**108,595,934**
Non Cert Salaries	200	60,390,749	62,900,161	21,356,148	-	41,544,012
Severance/Other	299	383,498	383,498	340,014	-	43,484
Non Certified Salaries Total		**60,774,247**	**63,283,659**	**21,696,162**	**-**	**41,587,496**
Instructional Improvements	322	3,326,028	9,570,739	1,478,123	3,451,853	4,640,764
Professional Services	333	3,131,676	7,619,480	1,874,114	2,757,696	2,987,671
MHIS/IT Services	335	3,075,236	3,035,236	1,025,079	-	2,010,157
Professional Contracts & Svs		**9,532,940**	**20,225,455**	**4,377,315**	**6,209,548**	**9,638,592**
Maint Supplies & Services	442	384,500	385,429	95,991	289,410	28
Maintenance Contracts	443	3,237,089	3,270,909	1,424,706	1,715,325	130,878
Rental - Equip & Facilities	444	1,819,386	1,847,223	415,574	433,801	997,847
Building Improvements	445	642,900	3,629,549	174,214	390,899	3,064,436
Purchased Property Services		**6,083,876**	**9,133,109**	**2,110,485**	**2,829,434**	**4,193,189**
Transportation	551	21,707,931	23,596,369	8,234,700	12,704,017	2,657,653
Communications	553	2,380,739	4,167,741	2,668,251	523,968	975,522
Advertising	554	309,106	279,547	59,060	147,187	73,300
Printing & Binding	555	76,750	54,757	1,226	-	53,531
Tuition	556	100,998,020	100,615,570	4,360,342	20,998,108	75,257,121
Travel & Conferences	558	170,309	231,384	45,084	-	186,300
Misc Services	559	875,028	1,097,592	163,588	142,369	791,635
Systemwide Purchased Svs Total		**126,517,884**	**130,042,960**	**15,532,250**	**34,515,648**	**79,995,062**
Instructional & Other Supplies	610	5,870,232	14,631,443	1,906,744	1,154,963	11,569,736
Utilities	620	9,395,846	9,395,846	3,361,718	5,884,620	149,508
Text & Library Books	640	118,179	136,050	8,389	15,047	112,614
Misc Supplies	690	1,051,998	2,802,026	164,624	246,856	2,390,546
Supplies & Materials Total		**16,436,254**	**26,965,365**	**5,441,475**	**7,301,486**	**14,222,404**
Equipment	730	1,577,637	6,066,086	620,229	570,806	4,875,050
Outlay Total		**1,577,637**	**6,066,086**	**620,229**	**570,806**	**4,875,050**
Organization Dues	810	221,637	276,939	105,378	15,983	155,579
Legal Judgments	820	220,000	220,000	100	-	219,900
Other Operating Expenses	899	(4,950,422)	(4,632,400)	168,358	126,752	(4,927,510)
Other Misc Expend Total		**(4,508,785)**	**(4,135,461)**	**273,835**	**142,735**	**(4,552,032)**
Fringe Benefits/Insurances	990	56,459,539	57,235,765	19,816,015	110,839	37,308,911
Contingency	998	-	-	-	-	-
Indirect	999	25,350	25,350	-	-	25,350
Sundry Total		**56,484,889**	**57,261,115**	**19,816,015**	**110,839**	**37,334,261**
All Funds Budget Total		**422,735,721**	**462,214,868**	**114,644,415**	**51,680,497**	**295,889,956**

General Fund Budget

Financial Position Report as of 1/3/2023
For: 7/1/2022 to 11/30/2022 Period: 1 to 5

Description	Series	FY 2022-23 Adopted Budget	FY 2022-23 Adjusted Budget	Year To Date Expenditures	Year To Date Encumb/ Committed	Balance
Certified Salaries	100	82,586,376	80,615,937	24,388,910	-	56,227,027
Severance/Other	199	1,215,000	1,215,000	85,373	-	1,129,627
Certified Salaries Total		**83,801,376**	**81,830,937**	**24,474,283**	**-**	**57,356,654**
Non Cert Salaries	200	37,814,549	37,618,499	12,495,083	-	25,123,416
Severance/Other	299	383,498	383,498	144,301	-	239,197
Non Certified Salaries Total		**38,198,047**	**38,001,997**	**12,639,384**	**-**	**25,362,613**
Instructional Improvements	322	285,649	3,163,793	341,554	1,022,156	1,800,084
Professional Services	333	1,245,178	1,410,758	582,715	342,064	485,979
MHIS/IT Services	335	2,278,990	2,278,990	759,663	-	1,519,327
Professional Contracts & Svs		**3,809,817**	**6,853,542**	**1,683,932**	**1,364,220**	**3,805,390**
Maint Supplies & Services	442	382,000	382,000	94,100	287,900	-
Maintenance Contracts	443	3,124,853	3,115,468	1,380,838	1,615,636	139,227
Rental - Equip & Facilities	444	1,520,933	1,538,289	275,652	300,696	961,941
Building Improvements	445	612,900	831,550	174,214	54,600	602,736
Purchased Property Services		**5,640,686**	**5,867,307**	**1,924,804**	**2,258,832**	**1,703,904**
Transportation	551	21,054,178	21,019,128	6,679,007	12,679,458	1,660,664
Communications	553	485,955	464,487	393,196	18,821	52,469
Advertising	554	71,606	56,653	12,500	25,000	19,153
Printing & Binding	555	51,250	32,734	-	-	32,734
Tuition	556	92,715,120	91,915,120	2,891,112	16,046,601	72,977,408
Travel & Conferences	558	112,509	174,859	39,213	-	135,646
Misc Services	559	471,402	480,650	132,181	104,454	244,015
Systemwide Purchased Svs Total		**114,962,020**	**114,143,630**	**10,147,209**	**28,874,334**	**75,122,087**
Instructional & Other Supplies	610	1,840,449	1,809,123	727,624	537,450	544,049
Utilities	620	7,515,516	7,515,516	2,673,952	4,784,848	56,716
Text & Library Books	640	22,600	22,842	2,841	59	19,942
Misc Supplies	690	448,895	504,696	87,047	70,303	347,347
Supplies & Materials Total		**9,827,460**	**9,852,177**	**3,491,463**	**5,392,660**	**968,054**
Equipment	730	567,216	589,133	92,544	149,908	397,160
Outlay Total		**567,216**	**589,133**	**92,544**	**149,908**	**397,160**
Organization Dues	810	146,637	169,043	62,976	8,620	97,448
Legal Judgments	820	220,000	220,000	100	-	219,900
Other Operating Expenses	899	(5,342,206)	(5,166,001)	79,803	74,118	(5,319,922)
Other Misc Expend Total		**(4,975,569)**	**(4,776,958)**	**142,879**	**82,738**	**(5,002,574)**
Fringe Benefits/Insurances	990	33,637,633	33,106,921	15,676,623	110,839	17,319,459
Contingency	998	-	-	-	-	-
Indirect	999	(1,455,407)	(1,455,407)	-	-	(1,455,407)
Sundry Total		**32,182,226**	**31,651,515**	**15,676,623**	**110,839**	**15,864,052**
General Fund Budget Total		**284,013,279**	**284,013,279**	**70,273,121**	**38,233,531**	**175,506,627**

Special Fund Budget
Financial Position Report as of 01/03/2023
For: 7/1/2022 to 11/30/2022 Period: 1 to 5

HARTFORD PUBLIC SCHOOLS
Where the future is present

Grant Name	Grant Year	FY 2022-23 Adopted Budget	FY 2022-23 Adjusted Budget	Year To Date Expenditures	Year To Date Encumb/ Committed	Year To Date Revenue	Balance
Federal Grants:							
ADULT EDUCATION PIP	2023	40,000	40,000	-	-	0	40,000
AMERICAN RESCUE PLAN ARP-ESSER III	2021	-	22,227,932	7,996,931	4,416,868	9,457,664	9,814,133
ARP HCY II Homeless Children&Youth	2021	-	385,096	19,247	-	0	365,849
ARP IDEA PART B 611	2022	-	1,082,595	290,538	166,043	144,332	626,013
ARP IDEA PART B 619 PRESCHOOL	2022	-	-	6,989	1,207	4,000	(8,195)
ARP/ESSER HCYI Homeless Child&Youth	2022	-	64,800	-	-	0	64,800
CARL D. PERKINS	2023	591,485	591,485	47,523	-	0	543,962
CT CHILDREN MEDICAL CENTER-DWORKIN	2022	-	-	60,986	-	0	(60,986)
EDUC-HOMELESS CHILDREN-YOUTH McVEN	2022	-	32,400	-	-	0	32,400
ESSER (COVID-19) CARES ACT	2020	-	-	12,970	-	0	(12,970)
ESSER II SET-ASIDE (CRRSA ACT)	2021	-	612,500	-	-	10,000	612,500
ESSER II (CRRSA ACT) Covid-19	2021	-	7,808,541	3,593,157	388,645	6,801,325	3,826,739
ESSER II SPED Recovery Activities	2022	-	-	-	-	8,900	-
IDEA PART B SECTION 611	2021	-	-	13,610	-	0	(13,610)
IDEA PART B SECTION 611	2022	982,361	1,060,437	759,152	371	0	300,914
IDEA PART B SECTION 611	2023	6,549,072	6,549,072	1,190,803	1,370,312	349,071	3,987,957
IDEA PART B, SECTION 619 PRE-SCHOOL	2022	30,617	30,617	-	-	0	30,617
IDEA PART B, SECTION 619 PRE-SCHOOL	2023	204,114	204,114	45,376	-	23,336	158,738
OD ESSA SIG C02-BURNS	2022	-	92,771	34,283	7,954	14,200	50,534
OD ESSA SIG C02-BURNS	2023	405,300	405,300	2,027	2,794	0	400,479
OD ESSA SIG C02-MILNER	2022	-	193,041	60,961	4,897	53,087	127,183
OD ESSA SIG C02-MILNER	2023	425,324	425,324	47,646	-	0	377,678
OD ESSA SIG C02-MLKING	2022	-	192,877	15,336	-	0	177,540
OD ESSA SIG C02-MLKING	2023	425,000	425,000	38,236	-	0	386,764
OD ESSA SIG C02-SAND	2022	-	80,462	50,583	29,013	17,943	866
OD ESSA SIG C02-SAND	2023	390,000	390,000	43,178	-	0	346,822
OD ESSA SIG C02-SMSA	2022	-	202,777	33,924	29,400	27,000	139,453
OD ESSA SIG C02-SMSA	2023	500,000	500,000	80,126	-	0	419,874
OD ESSA SIG C02-WISH	2022	-	57,379	17,108	34,222	13,108	6,049
OD ESSA SIG C02-WISH	2023	390,000	390,000	3,713	-	0	386,287
OD ESSA SIG CO2-WHS	2022	-	292,982	49,145	36,000	64,000	207,837
OD ESSA SIG CO2-WHS	2023	500,000	500,000	84,468	-	0	415,532
SPECIAL EDUCATION STIPEND	2022	-	10,000	6,000	-	10,000	4,000
SPECIAL EDUCATION STIPEND PARAS	2022	-	5,000	5,000	-	5,000	-
TITLE 1 PART A 1003 SIG (BULKELEY)	2021	-	-	94	-	0	(94)
TITLE 1 PART A 1003 SIG (PARKVILLE)	2021	-	-	7,101	-	0	(7,101)
TITLE 1, PART D, NEG & DEL	2023	68,673	68,673	-	-	0	68,673
TITLE 2 PART A, TEACHERS	2022	170,400	288,490	112,207	16,000	0	160,284
TITLE 2 PART A, TEACHERS	2023	1,136,003	1,136,003	369,929	465	0	765,609
TITLE 3 PART A, ENGLISH LANGUAGE	2021	-	-	6,423	-	0	(6,423)
TITLE 3 PART A, ENGLISH LANGUAGE	2022	81,485	81,485	39,973	18,967	31,147	22,546
TITLE 3 PART A, ENGLISH LANGUAGE	2023	543,235	543,235	136,872	100,677	0	305,686
TITLE I IMPROVING BASIC PROGRAMS	2021	-	-	3,199	-	0	(3,199)
TITLE I IMPROVING BASIC PROGRAMS	2022	2,593,222	3,595,503	1,147,077	134,127	350,000	2,314,299
TITLE I IMPROVING BASIC PROGRAMS	2023	12,393,711	12,393,711	2,707,375	229,704	0	9,456,632
TITLE IV-A SOC SUPPT & ACAD ENRICH	2022	141,915	155,201	83,551	2,148	125,000	69,502
TITLE IV-A SOC SUPPT & ACAD ENRICH	2023	946,097	946,097	108,678	-	0	837,419
Total Federal Grants:		**29,508,014**	**64,060,901**	**19,331,495**	**6,989,814**	**17,509,112**	**37,739,592**

Special Fund Budget
Financial Position Report as of 01/03/2023
For: 7/1/2022 to 11/30/2022 Period: 1 to 5

HARTFORD PUBLIC SCHOOLS
Where the future is present

Grant Name	Grant Year	FY 2022-23 Adopted Budget	FY 2022-23 Adjusted Budget	Year To Date Expenditures	Year To Date Encumb/ Committed	Year To Date Revenue	Balance
State Grants:							
ADULT EDUCATION - PROVIDER (STATE)	2022	-	-	40,641	-	0	(40,641)
ADULT EDUCATION - PROVIDER (STATE)	2023	1,729,660	1,810,566	506,670	30,879	1,207,044	1,273,017
ADULT EDUCATION CEE - URBAN LEAGUE	2023	6,076	6,461	-	-	79,115	6,461
ADULT EDUCATION CEE-LITERACY VOLUNT	2023	110,228	112,211	-	-	0	112,211
ALLIANCE - GOVENORS TURNAROUND	2022	-	-	42,082	-	0	(42,082)
ALLIANCE - GOVENORS TURNAROUND	2023	27,740,159	29,575,756	7,686,781	542,419	5,574,347	21,346,556
CHILD HEALTH & DEVELOP INSTITUTE CT	2022	-	-	-	-	4,345	-
COMMISSIONER'S NETWORK	2022	-	-	3,053	-	0	(3,053)
COMMISSIONER'S NETWORK HPHS	2023	-	830,358	20,386	2,956	0	807,017
COMMISSIONER'S NETWORK-McDonough	2023	-	603,000	-	167,464	0	435,536
CT DEPT OF PUBLIC HEALTH	2023	875,000	875,000	265,035	-	0	609,965
DEPT OF AG - CT GROWN 4 CT KIDS	2022	-	18,971	1,623	3,538	0	13,810
EXTENDED SCHOOL HOUR	2023	325,000	325,000	-	-	0	325,000
FAMILY RESOURCE CENTER PROGRAM	2023	508,250	508,250	-	-	0	508,250
MAGNET DEVELOPMENT & PLANNING	2023	-	75,000	2,155	-	0	72,845
MAGNET SCHOOL JOINT MAGNET OFFICE	2022	-	-	-	-	44,819	-
MAGNET SCHOOL JOINT MAGNET OFFICE	2023	850,000	850,000	275,488	92,353	0	482,159
MAGNET SCHOOL OPERATING GRANT	2022	-	-	382,982	570	0	(383,552)
MAGNET SCHOOL OPERATING GRANT	2023	56,546,141	56,212,570	13,521,870	1,412,258	36,049,031	41,278,442
OPEN CHOICE SLOTS (RECEIVING DIST)	2023	150,000	150,000	10,381	1,615	0	138,003
PRIORITY SCHOOL DISTRICTS	2022	-	-	36,042	-	0	(36,042)
PRIORITY SCHOOL DISTRICTS	2023	4,399,999	4,415,953	1,207,701	1,000	732,008	3,207,252
PSD-SUMMER SCHOOL	2023	375,000	375,000	331,391	-	194,930	43,609
SBHC-MATERNAL HEALTH & CHILD BLOCK	2023	125,000	125,000	32,920	-	0	92,080
SCHOOL READINESS GRANT	2022	-	-	3,957	-	0	(3,957)
SCHOOL READINESS GRANT	2023	2,190,000	2,190,000	542,353	-	0	1,647,646
SCHOOL SECURITY GRANT	2022	-	-	-	-	0	-
STATE BILINGUAL EDUCATION	2023	216,080	393,539	81,971	-	0	311,568
SUPPT FOR PREGNANT/PARENTING TEENS	2023	-	400,000	14,929	-	0	385,071
Total State Grants:		**96,146,593**	**99,852,635**	**25,010,411**	**2,255,052**	**43,885,637**	**72,587,173**

Special Fund Budget
Financial Position Report as of 01/03/2023
For: 7/1/2022 to 11/30/2022 Period: 1 to 5

HARTFORD PUBLIC SCHOOLS
Where the future is present

Grant Name	Grant Year	FY 2022-23 Adopted Budget	FY 2022-23 Adjusted Budget	Year To Date Expenditures	Year To Date Encumb/ Committed	Year To Date Revenue	Balance
Private/Foundations/Fee Collections:							
BARR FOUNDATION G-II	2021	-	-	-	-	0	-
BARR FOUNDATION G-II	2022	-	203,288	6,026	104,035	0	93,228
BARR FOUNDATION G-II	2023	50,000	50,000	-	16,785	50,000	33,215
DALIO FOUNDATION	2022	-	23,121	10,249	1,802	0	11,069
DALIO FOUNDATION	2023			-	-	31,000	-
FEE COLLECTION - PRE-K	2022	-	-	-	-	-44	-
FEE COLLECTION - PRE-K	2023	12,000	12,000	4,625	-	6,560	7,375
Grants Accounting Sundry	2099	-	-	(3,902,772)	-	0	3,902,772
HARTFORD FOUNDATION PUBLIC GIVING	2022	-	31,685	-	-	0	31,685
HARTFORD FOUNDATION PUBLIC GIVING	2023	-	6,000	5,885	-	6,000	115
INSURANCE BILLING - MEDICAID(SBCH)	2022	-	-	(1,004)	-	0	1,004
INSURANCE BILLING - MEDICAID(SBCH)	2023	2,904,628	2,904,628	921,008	-	258,553	1,983,620
INSURANCE BILLING - MEDICAL REIMB	2022	-	-	36	-	0	(36)
INSURANCE BILLING - MEDICAL REIMB	2023	2,281,826	2,281,826	599,123	31,081	131,611	1,651,622
JENE FRANK SCHOLARSHIP FUND	2022	-	43,000	-	-	0	43,000
L.E.A.P.	2022	-	873,037	228,013	49,900	0	595,124
LAURA BUSH FOUNDATION / LIBRARIES	2022	-	-	-	5,000	5,000	(5,000)
MULTISOURCE - FOR SCHOOL	2023	-	1,690	-	-	1,690	1,690
PARTNERSHIP FUNDS (VARIOUS SOURCES)	2022	-	-	132	-	0	(132)
PRATT & WHITNEY	2022	-	5,000	-	-	5,000	5,000
QUALVOICE LLC	2022	-	12,500	-	-	0	12,500
SPECIAL EDUCATION EXCESS COST	2023	5,329,382	5,329,382	1,246,698	3,963,717	0	118,967
STOCKTON FARMER/MEGAN BRADLEY	2023	-	1,013	-	-	1,013	1,013
THE STATE EDUCATION RESOURCE CENTER	2023			-	-	2,500	-
TRAVELERS	2022	-	28,213	981	-	0	27,232
TUITION BILLING - SPECIAL EDUCATION	2022	1,490,000	33,050	62,362	-	-63,588	(29,312)
TUITION BILLING - SPECIAL EDUCATION	2023	1,000,000	2,435,488	788,181	28,225	0	1,619,082
WISE ISIDORE & SELMA TRAVEL FOUNDAT	2022	-	12,132	1,492	-	0	10,640
YOUTH COMMISSION MINI GRANT	2023	-	1,000	910	31	1,000	59
Total Private/Foundation Grants/Fee		**13,067,836**	**14,288,054**	**(28,055)**	**4,200,576**	**436,295**	**10,115,533**
Total All Grants:		**138,722,442**	**178,201,589**	**44,313,851**	**13,445,441**	**61,831,044**	**120,442,298**

HARTFORD
PUBLIC SCHOOLS

MEMO

From: Phillip J. Penn

To: Dr. Leslie Torres-Rodriguez

Date: January 5, 2023

Re: COVID-19 Relief Grant Spending

During the month of November, Hartford Public Schools expended or encumbered roughly $4.7 million of our Federal COVID relief grants, which roughly matches the pace we were on earlier in the fiscal year. The table that follows summarizes that spending by grant:

Grant	Spending Deadline	Total Grant Award	Total Spent or Encumbered	Change From 10/31/2022	Amount Remaining
ESSER I/CARES Act	9/30/2022	$10,314,679	$10,302,296	$0	$0
ESSER II	9/30/2023	$45,730,706	$26,281,904	$835,714	$19,448,802
ARP/ESSER III	9/30/2024	$98,589,663	$21,298,661	$3,837,796	$77,291,002
Total		$154,635,048	$57,882,861	$4,673,510	$96,739,804

As expected, during November we began to see the impact of the SEIG grant approvals on our ESSER spending. As of the date of this memo, all of the SEIG budgets have been approved, so we anticipate incremental gains in the spending rate going forward. With roughly 21 months left to spend down these grants, we need to maintain a spending pace of approximately $4.6 million per month to ensure all of the grant funds are expended by their respective ending dates.

A breakdown of the expenditures in each grant by object code follows on the next three pages.

ESSER I/CARES ACT

Expenditures through 9/30/22

OBJECT	ACCOUNT DESCRIPTION	2020-21 EXPENDED	2021-22 EXPENDED	2022-23 EXPENDED	ENCUMBRANCES	TOTAL
511360	TEACHER-REG	45,828.44	0.00	0.00	0.00	45,828.44
511361	TEACHER-PT	0.00	143,706.39	0.00	0.00	143,706.39
511400	SOC WKR-REG	0.00	855,653.87	0.00	0.00	855,653.87
511401	SOC WKR-PT	0.00	396.00	0.00	0.00	396.00
512280	SUPPORTIVE STAFF-REG	200,940.33	288,156.61	0.00	0.00	489,096.94
512281	SUPPORTIVE STAFF-PT	0.00	1,326.92	0.00	0.00	1,326.92
512282	SUPPORTIVE STAFF-OT	0.00	3,256.25	0.00	0.00	3,256.25
512461	NURSE-PT	0.00	10,082.71	0.00	0.00	10,082.71
512562	SPEC POLICE OFF-OT	0.00	7,365.74	0.00	0.00	7,365.74
512591	FOOD SERVICE WORKER PT	53,823.43	55,747.30	0.00	0.00	109,570.73
512680	CUSTODIAN-REG	232,682.74	373,408.59	0.00	0.00	606,091.33
512682	CUSTODIAN-OT	37,052.09	55,038.59	12,048.75	0.00	104,139.43
529997	FRINGE BENEFITS-CERT	11,773.33	183,488.11	0.00	0.00	195,261.44
529998	FRINGE BENEFITS-NON-CER	206,584.97	287,025.56	921.73	0.00	494,532.26
533220	INSTR PROG IMPROVE SVS	310,750.00	13,000.00	0.00	0.00	323,750.00
533305	OTHER PROF TECH SVS	288,142.47	357,029.37	0.00	0.00	645,171.84
544300	MAINT & CUSTODIAL SERV	0.00	28,612.00	0.00	0.00	28,612.00
555301	POSTAGE	0.00	20,000.00	0.00	0.00	20,000.00
555303	INTERNET COMMUNICATIONS	382,838.93	429,660.59	0.00	0.00	812,499.52
555900	MISC PURCHASED SVS	10,683.00	0.00	0.00	0.00	10,683.00
566110	INSTRUCTIONAL SUPPLIES	306,590.08	147,000.83	0.00	0.00	453,590.91
566504	TECHNOLOGY RELATED SUPP	46,310.40	28,227.30	0.00	0.00	74,537.70
566909	SUPPLIES AND MATERIALS	575,561.09	166,037.29	0.00	0.00	741,598.38
577340	EQUIPMENT	91,749.00	73,353.80	0.00	0.00	165,102.80
577348	COMPUTER/TECH RELATED H	3,871,861.93	4,810.11	0.00	0.00	3,876,672.04
599999	INDIRECT - OVERHEAD	47,424.11	36,345.36	0.00	0.00	83,769.47
	Expense Total	**6,720,596.34**	**3,568,729.29**	**12,970.48**	**0.00**	**10,302,296.11**

ESSER II

Expenditures through 11/30/22

OBJECT	ACCOUNT DESCRIPTION	2021-22 EXPENDED	2022-23 EXPENDED	ENCUMBRANCES	TOTAL
511020	ADMINISTRATOR-REG	168,269.23	0.00	0.00	168,269.23
511021	ADMINISTRATOR-PT	0.00	30,525.00	0.00	30,525.00
511040	DIRECTOR/ASST-REG	0.00	0.00	0.00	0.00
511240	PRIN/VP-REG	111,660.27	115,710.50	0.00	227,370.77
511241	PRIN/VP - PT	26,134.66	4,163.83	0.00	30,298.49
511360	TEACHER-REG	4,513,501.51	117,405.54	0.00	4,630,907.05
511361	TEACHER-PT	314,768.42	84,208.08	0.00	398,976.50
511363	TEACHER-SUBS	0.00	23,219.59	0.00	23,219.59
511365	TCHR-STIPENDS & ATHLETI	525,553.66	9,375.00	0.00	534,928.66
511400	SOC WKR-REG	282,118.16	0.00	0.00	282,118.16
511997	BONUS CERTIFIED	545,400.00	310,737.00	0.00	856,137.00
512040	DIRECTOR/ASST-REG	76,846.15	52,899.08	0.00	129,745.23
512280	SUPPORTIVE STAFF-REG	339,535.89	95,158.10	0.00	434,693.99
512281	SUPPORTIVE STAFF-PT	43,065.23	27,848.66	0.00	70,913.89
512282	SUPPORTIVE STAFF - OT	956.19	3,529.74	0.00	4,485.93
512322	CLERICAL - OT	0.00	730.49	0.00	730.49
512461	NURSE-PT	6,600.00	5,697.15	0.00	12,297.15
512462	NURSE - OT	8,052.24	0.00	0.00	8,052.24
512540	PARAPROFESSIONAL-REG	13,324.65	4,977.50	0.00	18,302.15
512541	PARAPROFESSIONAL-PT	48,269.50	3,351.07	0.00	51,620.57
512560	SPEC POLICE OFF-REG	12,652.22	0.00	0.00	12,652.22
512561	SPEC POLICE OFF-PT	17,238.00	0.00	0.00	17,238.00
512562	SPEC POLICE OFF-OT	41,841.04	7,860.66	0.00	49,701.70
512681	CUSTODIAL PART TIME	3,000.00	0.00	0.00	3,000.00
512682	CUSTODIAN-OT	19,278.46	1,995.98	0.00	21,274.44
512997	BONUS NON-CERTIFIED	250.00	141,572.00	0.00	141,822.00
529997	FRINGE BENEFITS-CERT	1,204,204.80	111,814.58	0.00	1,316,019.38
529998	FRINGE BENEFITS-NON-CER	199,551.34	66,337.97	0.00	265,889.31
533210	INSTR CONTRACT SVS	5,516,890.00	17,883.00	35,317.00	5,570,090.00
533220	INSTR PROG IMPROVE SVS	1,363,400.00	10,515.50	33,308.50	1,407,224.00
533230	PUPIL SVS: NON-PYRL SVS	1,516,110.00	0.00	0.00	1,516,110.00
533240	FIELD TRIPS	0.00	2,054.70	3,965.35	6,020.05
533303	STAFF DEVELOPMENT	0.00	0.00	4,939.00	4,939.00
533305	OTHER PROF TECH SVS	1,321,219.87	600,159.25	67,343.75	1,988,722.87
544300	MAINT & CUSTODIAL SERVICES	33,775.38	0.00	0.00	33,775.38
544410	RENTAL OF FACILITIES	48,000.00	510.00	0.00	48,510.00
555100	STUDENT TRANSP	993,731.30	1,545,821.89	0.00	2,539,553.19
555303	INTERNET COMMUNICATIONS	305,977.24	223,391.86	2,050.00	531,419.10
555400	ADVERTISEMENT	10,000.00	0.00	0.00	10,000.00
555900	MISC PURCHASED SVS	34,299.60	0.00	0.00	34,299.60
566110	INSTRUCTIONAL SUPPLIES	254,932.48	65,048.17	111,005.68	430,986.33
566113	TRAINING SUPPLIES	1,699.50	1,715.10	0.00	3,414.60
566130	MAINT & CUSTODIAL SUPPL	331,003.12	0.00	0.00	331,003.12
566504	TECHNOLOGY SUPPLIES	0.00	0.00	160.94	160.94
566904	AWARDS & INCENTIVES	48,067.12	36,355.36	76,748.59	161,171.07
566905	STUDENT UNIFORMS	0.00	408.40	3,329.28	3,737.68
566909	SUPPLIES AND MATERIALS	708,756.82	9,853.97	50,621.36	769,232.15
577340	EQUIPMENT	0.00	102,563.44	95,340.27	197,903.71
577341	FURNITURE/FIXTURES	0.00	3,680.60	23,475.25	27,155.85
577438	COMPUTER/TECH RELATED HARDWARE	13,848.00	360.98	6,668.00	20,876.98
588300	RELOCATION EXPENSE	13,838.99	26,379.30	0.00	40,218.29
588906	INCENTIVES FOR STAFF	16,932.10	46,285.81	14,370.52	77,588.43
599999	INDIRECT - OVERHEAD	786,602.20	0.00	0.00	786,602.20
	Expense Total	**21,841,155.34**	**3,912,104.85**	**528,643.49**	**26,281,903.68**

ARP/ESSER III

Expenditures through 11/30/22

OBJECT	ACCOUNT DESCRIPTION	2021-22 EXPENDED	2022-23 EXPENDED	ENCUMBRANCES	TOTAL
511020	ADMINISTRATOR-REG	187,500.08	198,692.20	0.00	386,192.28
511040	DIRECTOR/ASST-REG	321,492.39	246,339.77	0.00	567,832.16
511240	PRIN/VP-REG	127,578.09	265,565.98	0.00	393,144.07
511241	PRIN/VP-PT	0.00	19,063.96	0.00	19,063.96
511360	TEACHER-REG	0.00	2,284,389.99	0.00	2,284,389.99
511361	TEACHER-PT	49,087.50	53,471.90	0.00	102,559.40
511363	TEACHER-SUBS	11,750.00	10,500.00	0.00	22,250.00
511365	TEACHER STIPENDS/ATHLETIC	0.00	186,450.00	0.00	186,450.00
511380	GUIDANCE COUNSELOR	0.00	13,682.41	0.00	13,682.41
511400	SOCIAL WKR-REG	0.00	538,499.19	0.00	538,499.19
511997	BONUS CERTIFIED	0.00	511,300.00	0.00	511,300.00
512180	MANAGER-REG	0.00	110,069.82	0.00	110,069.82
512280	SUPPORTIVE STAFF-REG	54,979.58	956,690.60	0.00	1,011,670.18
512281	SUPPORTIVE STAFF-PT	2,383.51	424.16	0.00	2,807.67
512540	PARAPROFESSIONAL-REG	0.00	184,608.96	0.00	184,608.96
512560	SPEC POLICE OFF-REG	0.00	18,238.87	0.00	18,238.87
512562	SPEC POLICE OFF-OT	0.00	20,825.39	0.00	20,825.39
512680	CUSTODIAN-REG	28,241.70	222,033.75	0.00	250,275.45
512997	BONUS NONCERTIFIED	0.00	54,141.10	0.00	54,141.10
529997	FRINGE BENEFITS-CERT	136,563.61	712,695.43	0.00	849,259.04
529998	FRINGE BENEFITS-NON-CER	35,010.46	485,970.57	0.00	520,981.03
533220	INSTR PROG IMPROVE SVS	189,929.30	72,802.80	110,975.00	373,707.10
533230	PUPIL SVS: NON-PAYROLL SERVICES	0.00	668,400.00	1,002,600.00	1,671,000.00
533305	OTHER PROF TECH SVS	1,015,793.30	524,685.00	1,699,885.00	3,240,363.30
544300	MAINT & CUSTODIAL SERVICES	0.00	17,900.00	26,850.00	44,750.00
544500	BUILDING & GROUNDS IMPROVE	0.00	0.00	566,299.00	566,299.00
555303	INTERNET COMMUNICATIONS	706,125.41	695,191.96	63,450.00	1,464,767.37
555900	MISC PURCHASED SVS	0.00	40,250.00	0.00	40,250.00
566110	INSTRUCTIONAL SUPPLIES	761,865.64	468,512.53	95,541.75	1,325,919.92
566113	TRAINING SUPPLIES	485,266.87	0.00	0.00	485,266.87
566130	MAINT & CUSTODIAL SUPP	0.00	101,430.90	290,633.10	392,064.00
566504	TECHNOLOGY RELATED SUPP	42,326.55	5,200.00	50,048.00	97,574.55
566904	AWARDS & INCENTIVES	0.00	383.40	0.00	383.40
566909	SUPPLIES & MATERIALS	28,761.70	4,340.52	0.00	33,102.22
577340	EQUIPMENT	0.00	114,173.48	207,000.00	321,173.48
577348	COMPUTER/TECH RELATED H	2,535,282.74	471,599.80	25,968.00	3,032,850.54
599999	INDIRECT - OVERHEAD	160,948.30	0.00	0.00	160,948.30
	Expense Total	**6,880,886.73**	**10,278,524.44**	**4,139,249.85**	**21,298,661.02**

CITY OF HARTFORD: COMPASS Contract for FY23

- **Compass Youth Collaborative (CYC)** will serve 80 Hartford high-risk, high-needs, youth in the Peacebuilders program.
  - The sole source contract for FY2023 is $300,000 for services from July 1, 2022 through June 30, 2023.
  - CYC is the only organization that specifically serves disconnected and vulnerable youth in that age group, who demonstrate risk for perpetrating, or becoming victims of violence.
  - CYC works with several key players including Hartford Police Department, local hospitals, Hartford Public Schools, and City of Hartford. They continue to support City of Hartford special events to ensure safety within the community.
  - CYC staff are dedicated to reach out to youth in Hartford neighborhoods to communicate with existing gang and posse leaders, interrupt violence and intervene in potentially violent situations, and negotiate peaceful exit strategies for youth choosing to leave gangs. They are the only organization who has staff on call 24/7, 365 days a year
  - **The program goals are as follows:**
  - Serve 80 high-risk, youth between the ages of 16-24 who; are drivers of violence, judicially involved, gang/group affiliated, have possessed a weapon intended for harm
  - Link youth immersed in a lifestyle of violence to the resources and support necessary to lead them to a more productive outcome
  - Create a culture change in Hartford, altering the way youth, community members, and organizations perceive and respond to incidents of violence
  - Reduce the incidences of individual and group violence on the streets of Hartford.

CITY OF HARTFORD

COMPASS Youth Collaborative- Peacebuilders Program FY2022 Results

OUTCOME 1: Serve 80 high-risk, youth between the ages of 16-24 who; are drivers of violence, judicially involved, gang/group affiliated, have possessed a weapon intended for harm	OUTCOME 2: Link youth immersed in a lifestyle of violence to the resources and support necessary to lead them to a more productive outcome	OUTCOME 3: Create a culture change in Hartford, altering the way youth, community members, and organizations perceive and respond to incidents of violence	OUTCOME 3: Reduce the incidences of individual and group violence on the streets of Hartford
• 213 Youth were served and 180 enrolled in the Peacebuilders program during the 2022 Fiscal Year. • All 180 youth enrolled (100%) were considered Tier III- High Risk Youth	• Peacebuilders held 291 group meetings, engaging 94 (53%) of enrolled youth in social and life skills instruction. • 180 (100%) of all youth enrolled were assessed for behavioral/ mental health needs • Peacebuilders had 9,146 intentional 1:1 interactions with enrolled youth	• Peacebuilders provided crisis response and mediation 130 times throughout the 2022 fiscal year. • Peacebuilders conducted 471 school visits, 103 court visits, 1600 home visits, and 62 field trips for enrolled youth, advocating, engaging and providing case management and outreach.	• Peacebuilders engaged in 9,800 interactions using Cognitive Behavioral Theory with enrolled youth to promote self awareness, critical thinking skills, and behavioral change.

CITY OF HARTFORD

ROUTING TABLE #1

Updated 11/08/21

PROFESSIONAL SERVICES (AGREEMENT) ☑ (AMENDMENT) ☐
CONSTRUCTION SERVICES (AGREEMENT) ☐ (AMENDMENT) ☐
LESS THAN 25K AGREEMENT ☐

Date:	12/22/2022	
Initiating Department:	DFCYR	
Contact Person & Telephone #:	Sabria Hardy 8607579898	
Project Title:	Peacebuilders	
Project #:	M2313	Extension #
Term of Contract (start & end date):	07/01/2022 06/30/2023	
Total Cost of Project:	$300,000.00	
General Fund $ / MUNIS Account Coding:	$ $170,710.00	132002-590051
Grant Fund $ / MUNIS Account Coding:	$ $129,290.00	25613202-590051-M2313
Vendor Name / Vendor #:	Compass Youth Collaborative	
Council Resolution Date:		

	TITLE	SIGNATURE	DATE
1. **Initiating Department**	Department Head	Kristina Baldwin (Dec 22, 2022 09:08 EST)	12/22/2022
2. **Procurement Services Unit** *(Communications & Revisions)*	Procurement Specialist	Susan Sheppard (Dec 23, 2022 07:14 EST)	12/23/2022
3. **Procurement Services Unit**	Procurement Manager	Michelle Harrison	12/23/2022
4. **Management & Budget**	Director of M&B		
MARB Approval Required ☐ Initials: _____	MARB Approval Rec'd Yes ☐ No ☐		
5. **Corporation Counsel** *(Form & Legality)*	Corporation Counsel		
6. **Mayor's Office**	Chief Operating Officer		

JP
JP

City of Hartford

Sole Source Justification Form

(Please refer to Sole Source Procurement Policy for further Explanation)

Date: 04/08/2022

Requestor: Kim Oliver

Department: DFCYR

Sole Source Vendor: COMPASS Youth

Amount of Request: $300,000.00

Part I – Detailed Explanation of Product or Services

Youth violence mitigation and re-engagement program. COMPASS Peacebuilders mediate individual & group conflicts, and connect youth at risk of perpetrating or becoming a victim of violence & supports that will lead them to a more positive lifestyle.

They serve disconnected and vulnerable youth, who demonstrate risk for perpetrating, or becoming victims of violence. Their practice has proven effective not only in violence prevention, but also in positive youth development.

Part II – Sole Source Justification Criteria

Please select the most appropriate justification: ***(Uniqueness, Legitimacy, Compatibility, Compliance.)***

Uniqueness

Part III – Business Rationale

Be specific in answering all questions and attach additional pages if necessary.

1. Why is the requested vendor the only one that can satisfy the requirements and what are the unique properties that are unavailable with any other vendor? Give specific characteristics, compatibilities, capabilities and requirements.

   Focuses on youth between 13-21 with an enrollment cut off of 18. They are the only organization that serves disconnected and vulnerable youth in that age group, who demonstrate risk for perpetrating, or becoming victims of, violence.

   They work with several key players including HPD Police Dept, local hospitals, HPS Public Schools, City of Hfd. They continue to support City of Hartford sped events to restore safety within the community. This consists of formalized meetings with the city and the Hartford Police department

2. What alternative sources were reviewed & evaluated to support this claim? Please summarize findings.

   Some of the COMPASS staff are previously justice involved and are well equipped and capable to bring forth their expertise to work towards desired change. There is no other organization that would bring the specific competencies, abilities and years of experience to administer the program effectively to achieve the intended goals.

3. Will this purchase obligate the City for future purchases, such as maintenance? If yes, please describe.

   No

4. What efforts were made to get the best possible price and why is it considered to be fair and reasonable?

   Provider will serve Hartford community and will provide in-person services and they are uniquely positioned and capable to perform the said task. Their budget has detailed expenses outlined which are reasonable.

5. Any other information that supports the need for the sole source request.

   COMPASS staff are dedicated to reach out to youth in Hartford neighborhoods to communicate with existing gang and posse leaders, interrupt violence and intervene in potentially violent situations, and negotiate peaceful exit strategies for youth choosing to leave gangs. They are the only organization who has staff on call 24/7, 365 days a year.

Part IV – Approvals

Kimberly Oliver	04/11/2022	Susan Sheppard Susan Sheppard (Apr 15, 2022 16:14 EDT)	04/11/2022
Department Head	Date	Purchasing Agent	Date
Michelle Harrison	04/12/2022		
Procurement Manager	Date		

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 05/25/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Ahrens, Fuller, St. John & Vincent Inc.
1699 King St. Suite 209
Enfield CT 06082

CONTACT NAME: Jaclyn Dombrowski
PHONE (A/C, No, Ext): (860) 668-3960 FAX (A/C, No): (860) 668-4496
E-MAIL ADDRESS: jdombrowski@afsvinsurance.com

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	Philadelphia Indemnity Ins Co	18058
INSURER B:	Philadelphia Insurance Co	23850
INSURER C:	American Zurich Insurance Co	16535
INSURER D:	Selective	12572
INSURER E:		
INSURER F:		

INSURED
Compass Youth Collaborative Inc
55 Airport Rd
Hartford CT 06114

COVERAGES CERTIFICATE NUMBER: 2021-2022 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC OTHER:	Y		PHPK2336493	10/13/2021	10/13/2022	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
							Hire/ Non Owned Auto	$ 1,000,000
A	AUTOMOBILE LIABILITY [X] ANY AUTO OWNED AUTOS ONLY [ ] SCHEDULED AUTOS HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY	Y		PHPK2336493	10/13/2021	10/13/2022	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
B	[X] UMBRELLA LIAB [X] OCCUR EXCESS LIAB [ ] CLAIMS-MADE DED [X] RETENTION $ 10,000	Y		PHUB788882	10/13/2021	10/13/2022	EACH OCCURRENCE	$ 2,000,000
							AGGREGATE	$ 2,000,000
								$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [N] If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		6ZZUB0K996140-20	10/13/2021	10/13/2022	[X] PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
A	Abuse or Molestation			PHPK2336493	10/13/2021	10/13/2022	Each Abusive Conduct	$1,000,000
							Aggregate Limit	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

D: Selective Insurance, Cyber Liability, Policy# S 2515236, Term 5/24/2022-5/24/2023, Coverage Aggregate Limit $1,000,000, Information Security and Privacy Liability Limit $1,000,000, and Website Media and Content Liability Limit $1,000,000

The City of Hartford AIIMA is included as Additional Insured on a primary, non-contributory basis except Workers Compensation when required by written contract or agreement. A Waiver of Subrogation applies in favor of the City of Hartford under Policies PHPK2336493, PHUB788882, and 6ZZUB0K99614-21 when required by written contract or agreement. 30 days Notice of Cancellation will be afforded the certificate holder.

CERTIFICATE HOLDER

City of Hartford, Dept of Families, Children, Youth and Recreation
550 Main Street, Room 305
Hartford CT 06103

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

PROFESSIONAL SERVICES CONTRACT

by and between

CITY OF HARTFORD

and

COMPASS Youth Collaborative, Inc.

for

COMPASS Peacebuilders

This Professional Services Contract (the "Agreement") is made as of the 1st day of July 2022, (the "Effective Date") by and between the **CITY OF HARTFORD,** with an office and place of business at 550 Main Street, Hartford, Connecticut 06103 (hereinafter referred to as the "City") and COMPASS Youth Collaborative, Inc., a Connecticut corporation, with an office and place of business at 55 Airport Road Suite 201 Hartford CT 06114 (hereinafter referred to as the "Provider").

WITNESSETH:

WHEREAS, the City is engaged in strategic efforts to promote positive youth development and equip youth to take ownership of their lives; and

WHEREAS, the City has determined that in order to accomplish these objectives, it requires the assistance of Provider to perform certain youth support services pursuant to and in accordance with the terms of this Agreement.

NOW THEREFORE:

In consideration of the mutual promises herein contained, the parties hereto hereby agree as follows:

1. ENGAGEMENT; SCOPE OF SERVICES

City hereby hires Provider to provide, and Provider hereby agrees that it shall perform, all the services and functions as set forth on **Exhibit A** attached hereto and made a part hereof (collectively, the "Services" or the "Project"), subject to and in accordance with the terms and conditions of this Agreement.

2. PROJECT TIMETABLE

Provider shall perform the Services required of it hereunder for the period commencing on the Effective Date and ending on June 30, 2023 (the "Completion Date").

3. COMPENSATION

The total amount of compensation to be paid to Provider by City for Services provided by Provider in accordance with this Agreement shall not exceed Three Hundred Thousand and 00/100 Dollars ($300,000) (the "Contract Price"), which Contract Price shall be payable in four (4) installments, subject to the terms of this Agreement.

Any compensation or other payments due to Provider hereunder shall only be payable upon Provider's submission of appropriate documentation therefor and as otherwise provided in this Section. To this end, Provider shall prepare and submit reports documenting the Services which have been provided in accordance with the scope of services, budget and timeline set forth in **Exhibits A, B and C** attached hereto and made a part hereof. All such reports shall be in such form and accompanied by such supporting documentation as is required by City.

City's obligation to make any payments for any Services rendered hereunder is expressly contingent upon Provider having satisfactorily performed the same. In the event that City reasonably determines that Provider's work is not satisfactory, or if City reasonably believes Provider otherwise has breached any of its obligations under this Agreement, City may take responsive action, including, but not limited to, the following:

(i) Delay of payment;

(ii) Adjustment of payment; and/or

(iii) Suspension or termination of this Agreement.

Payment will be made by City for any Services provided hereunder within thirty (30) days of its receipt of Provider's invoice therefor in accordance with this Section.

4. MANAGEMENT

This Agreement will be managed for City by Kristina Baldwin, Interim Director of the City's Department of Families, Children, Youth and Recreation ("DFCYR") or her authorized designee ("City's Representative"). Provider shall work closely with City's Representative in all aspects of this Project, and Provider shall follow the directives of City's Representative in connection therewith. City's Representative will conduct a site visit that will include: participant feedback about the Project and written observations of the activities conducted during the site visit.

5. RELATIONSHIP OF THE PARTIES

This Agreement is a contract for services and not a contract of employment. Accordingly, neither Provider nor any of its directors, officers, partners, members, agents or employees shall be, or deemed to be, an officer, official, agent or employee of City or be entitled to any employment benefits of City such as, but not limited to, vacation pay, sick leave, health or life insurance, workers' compensation, and/or pension or retirement benefits. All personnel matters affecting Provider's contract staff will be the responsibility of Provider.

6. INDEMNIFICATION & HOLD HARMLESS AGREEMENT

Provider shall indemnify, defend and hold harmless City and its agents, officials, employees, successors and assigns (collectively, the "Indemnitees") from and against any and all loss and liability (statutory or otherwise), claims, demands, actions, causes of action, suits, judgments, costs, executions, interest and expense whatsoever (hereinafter, individually and collectively, a "Claim" or "Claims"), in law or in equity, which arise from or in connection with Provider's performance or failure to perform hereunder and/or any other act, error or omission which occurs or fails to occur on the part of Provider or any of its directors, officers, partners, members, agents or employees under or in connection with this Agreement or the Project during the term hereof. Provider's obligations to indemnify and hold harmless the Indemnitees as aforesaid shall include, but not be limited to, protecting the Indemnitees from all Claims for or arising from (i) any failure by Provider to pay for any goods or services obtained by it hereunder, (ii) any negligent act, error or omission on the part of Provider or any of its directors, officers, partners, members, agents or employees in the acquisition or provision of any goods or services hereunder, (iii) any injury (including death) to persons, or damage to real or personal property (including the loss of use thereof and environmental contamination), which results from any act, error or omission on the part of Provider or any of its directors, officers, partners, members, agents or employees under or in connection with this Agreement, and (iv) any automobile use in connection with the performance of any Services or the transportation of children or Provider's agents or employees. In case any action or proceeding is brought against any of the Indemnitees by reason of any matter which is the subject of the foregoing indemnity, Provider shall pay all costs of investigation and defense (including, but not limited to, all court costs, reasonable attorneys' fees, and out-of-pocket expenses), and all losses and liabilities which result therefrom. The provisions of this Section shall survive the expiration or earlier termination of this Agreement.

7. INSURANCE

7.1 Provider shall furnish the following types and amounts of insurance coverage at its sole cost and expense for the duration of the Agreement including any and all extensions or renewals thereof:

(i) **Commercial general liability insurance** with a broad form endorsement (including coverage for property damage) as well as endorsements for contractual liability, independent contractors, premises operations, products and completed operations, abuse and molestation, personal injury and corporal punishment coverages insuring against damages to persons and property (including, but not limited to, loss of life) with a minimum combined single limit coverage of not less than one million and 00/100 ($1,000,000.00) dollars on a per occurrence and project specific basis. If Provider cannot procure such insurance on a project specific basis, the minimum combined aggregate limit for such insurance shall be two million and 00/100 ($2,000,000.00) dollars on a per occurrence basis.

(ii) **Abuse or molestation liability insurance** with an aggregate limit of not less than one million and 00/100 ($1,000,000.00) dollars, and a limit of five hundred thousand and 00/100 ($500,000.00) dollars for each abuse or molestation offense, on a per occurrence basis (this insurance can be combined with commercial general liability insurance or included by endorsement thereto).

(iii) **Automobile liability insurance** covering all owned, non-owned or hired vehicles with a minimum combined single limit coverage of not less than one million and 00/100 ($1,000,000.00) dollars on a per occurrence basis.

(iv) **Workers' compensation insurance** in such amounts as required by Connecticut law , including employers' liability insurance with limits of one hundred thousand and 00/100 ($100,000.00) dollars for each accident, five hundred thousand and 00/100 ($500,000.00) dollars for each disease/policy limit, and one hundred thousand and 00/100 ($100,000.00) dollars for disease of each employee.

(v) **Umbrella liability insurance** with a minimum combined single limit coverage (over the coverages for the above commercial general, abuse or molestation, automobile, and employers' liability insurances) of not less than two million and 00/100 ($2,000,000.00) dollars.

7.2 All insurance will be effected under standard form policies by insurers of recognized responsibility which are licensed to do business in the State of Connecticut and which are rated as A- (VIII) or better by the latest edition of Best's Rating Guide or other recognized replacement therefor. Except as otherwise provided to the contrary in this Section, any insurance required by this Agreement may be obtained by means of any combination of primary and umbrella coverages and by endorsement and/or rider to a separate or blanket policy and/or under a blanket policy in lieu of a separate policy or policies, provided that Provider shall deliver a certificate of insurance of any said separate or blanket policies and/or endorsements and/or riders evidencing to the City that the same complies in all respects with the provisions of this Agreement, and that the coverages thereunder and the protection afforded the City as an additional insured thereunder are at least equal to the coverages and protection which would be provided under a separate policy or policies procured solely under and by reason of this Agreement.

7.3 All policies for each insurance required hereunder shall: (i) provide for not less than thirty (30) days' prior written notice to City by registered or certified mail of any cancellation, restrictive amendment, non-renewal or change in coverage; (ii) include a standard severability of interest clause; (iii) contain a waiver of subrogation holding City free and harmless from all subrogation rights of the insurer; and (iv) provide that such required insurance is the primary insurance and that any other similar insurance that City may have shall be deemed in excess of such primary insurance.

7.4 Unless otherwise requested by the City, Provider and its insurers shall not assert or use governmental immunity in the adjustment of any claims, or in the defense of any suit, brought against the City. Provider shall assume and pay all costs and billings for the premiums and audit charges earned and payable for or with respect to any required insurance hereunder.

7.5 In the event of any interruption of any required insurance coverage hereunder for any reason, Provider shall immediately notify City of such interruption and cease the performance of any Services or other work hereunder until such coverage has been restored and Provider notifies City of such restoration.

7.6 Except as otherwise indicated, the insurances required in this Section shall be carried on an "occurrence" basis only.

7.7 All references in this Section to a "deductible" shall be deemed to mean a deductible and/or a self-insured retention. No policy required to be procured by Provider pursuant to this Agreement shall be subject to a deductible or other provision limiting or reducing coverage. If any person is owed, pursuant to any policy required hereunder, any sum which is subject to a deductible, Provider shall pay such deductible. Provider agrees that it will not carry or be the beneficiary of any insurance insuring Provider or any other person or entity against the risks for which insurance is required to be maintained pursuant to this Section unless the insurance and insurance carriers otherwise comply with the terms of this Section.

7.8 The City shall be included as an additional insured for all insurance policies required hereunder, other than for workers' compensation insurance. ACCORDINGLY, THE FOLLOWING UNDERLINED WORDING MUST BE SHOWN IN THE SPACE PROVIDED FOR "COMMENTS" ON THE ACORD INSURANCE CERTIFICATE: **The City of Hartford is included as an Additional Insured, AIIMA.** Each certificate of insurance shall provide not less than a thirty (30) day notice to the City of any cancellation, reduction or other material change in the coverage to be provided under any of the insurance required hereby. The certificates of the policy or policies evidencing such coverages, **together with copies of the declaration and endorsement pages for such policies on which pages the City shall be included and listed as an additional insured,** shall be delivered to City upon the execution hereof, and at least thirty (30) days prior to the expiration date of each required insurance set forth above evidencing that such insurance has been renewed and remains in full force and effect.

7.9 All insurance policies referred to in this Section shall provide that any losses thereunder shall be adjusted with City, and that any loss thereunder shall be payable to City as its interests may appear. Neither party shall unreasonably withhold or delay its endorsement to any insurance check payable hereunder.

7.10 It is agreed between the parties hereunto that the amounts of insurance in this Agreement do not, in any way, limit the liability of Provider to the Indemnitees by virtue of its promise to indemnify and hold harmless the Indemnitees so that in the event that any Claim results in a settlement or judgment in an amount in excess of the amount of insurance coverage carried by Provider, Provider shall be liable to the Indemnitees for the difference, plus all fees and expenses incurred in collecting the same, all at Provider's sole cost and expense.

7.11 Insurance requirements and coverages may be reviewed from time to time during the term of this Agreement and all extensions and renewals hereof. Provider agrees to comply with any and all reasonable insurance requirements or modifications made by the City's Risk Manager.

7.12 Cancellation or other termination of insurance policies required by this Agreement without immediate replacement thereof may be considered a default under this Agreement. Provider agrees that such default may be cured by procurement of insurance on behalf of Provider, at Provider's expense, and that the cost of such insurance shall be deducted from any amounts otherwise due to Provider under this Agreement or any other contract with City, at City's option.

8. CONFLICT OF INTEREST

Provider hereby represents and warrants to City as follows:

(i) Provider has not employed or retained any company or person, other than a bona fide employee working solely for Provider, to solicit or secure this Agreement, and Provider has not paid or agreed to pay any company or person, other than bona fide employees working solely for Provider, any fee, gift or any other consideration contingent upon or resulting from the awarding or making of this Agreement;

(ii) the services to be provided hereunder do not in any way conflict with the interests of any individual, group, business, or governmental organization with which Provider is employed or with which Provider has an agreement or is associated, and, in the event such a conflict arises during the term hereof, Provider will immediately notify City in writing; and

(iii) no member of the governing body of City, or its designees, employees or agents, and no other public official, either paid or unpaid, who exercises any functions or responsibilities with respect to this Agreement shall, during his or her tenure or thereafter, have any personal or financial interest, direct or indirect, in any contract or subcontract, or the proceeds thereof for work and/or services to be performed in connection with this Agreement. Provider shall cause to be incorporated, in all subcontracts a provision prohibiting such interest pursuant to the provisions of this paragraph.

In the event any of the foregoing representations are untrue, or if any fact or circumstance occurs during the term hereof that cause any of the same to be untrue, then City, in addition to such other rights or remedies which may then be available to it, all of which are expressly reserved hereby, shall have the option of terminating this Agreement in accordance with Subsection 12.1.

9. PERFORMANCE OF SERVICES

All Services shall be performed by Provider in a timely manner with professional skill and competence in accordance with generally accepted practices of, and pursuant to a standard of care exercised by, youth support professionals providing similar services under like circumstances.

10. CONFIDENTIALITY

Provider shall not, at any time during, or after the expiration of, the term of this Agreement, divulge to any person, or use for its or any other person's benefit, any information or fact relating to the conduct, management, or business of City, which shall have come to the knowledge of Provider in the course of providing the Services hereunder. Provider further agrees to treat as confidential, and to use only for the advancement of the interest of City, all data and other information submitted to or obtained by it in connection with the Project during the term of this Agreement. Except as may otherwise be agreed by City, all originals and copies of any such materials shall be returned to City upon completion of the Project or at such earlier time as is requested by the City.

11. EVENTS OF DEFAULT AND REMEDIES

11.1 Events of Default

Any of the following occurrences or acts shall constitute an Event of Default under this Agreement:

(i) Whenever Provider shall do, or permit anything to be done, whether by action or inaction, contrary to any of the covenants, agreements, terms or provisions contained in this Agreement which on the part or behalf of Provider are to be kept or performed, and Provider fails to correct any such breach within ten (10) days after Provider's receipt of written notice of such breach from City; or

(ii) If any determination shall have been made by competent authority such as, but not limited to, any federal, state or local government official, or a certified public accountant, that Provider's management or any accounting for its funding, from whatever source, is improper, inadequate or illegal, as such management or accounting may relate to Provider's performance of this Agreement; or

(iii) whenever an involuntary petition shall be filed against Provider under any bankruptcy or insolvency law or under the reorganization provisions of any law of like import, or a receiver of Provider or of or for the property of Provider shall be appointed without the acquiescence of Provider, or whenever this Agreement or the unexpired balance of the term would, by operation of law or otherwise, except for this provision, devolve upon or pass to any person, firm or corporation other than Provider or a corporation in which Provider may be duly merged, converted or consolidated under statutory procedure, and such circumstance under this subparagraph shall continue and shall remain undischarged or unstayed for an aggregate period of sixty (60) days (whether or not consecutive) or shall not be remedied by Provider within sixty (60) days; or

(iv) whenever Provider shall make an assignment of the property of Provider for the benefit of creditors or shall file a voluntary petition under any bankruptcy or insolvency law, or whenever any court of competent jurisdiction shall approve a petition filed by Provider under the reorganization provisions of the United States Bankruptcy Code or under the provisions of any law of like import, or whenever a petition shall be filed by Provider under the arrangement provisions of the United States Bankruptcy Code or under the provisions of any law of like import, or whenever Provider shall desert or abandon the Project; or

(v) If any competent authority shall have determined that Provider is in default of any federal, state or local tax obligation; or

(vi) Pursuant to Resolutions passed by the Court of Common Council on March 4, 1996 and January 13, 1997, if Provider or any of its principals are in default of any tax or other financial obligations which are owed to City. Default shall be considered to have occurred under this subsection when any payment required to be made to City is more than thirty (30) days past due.

11.2 Election of Remedies

If any Event of Default hereunder shall have occurred and be continuing, City may elect to pursue any one or more of the following remedies, in any combination or sequence:

(i) Take such action as it deems necessary, including, without limitation, the temporary withholding or reduction of payment;

(ii) Suspend Project operation;

(iii) Require Provider to correct or cure such default to the satisfaction of City; and/or

(iv) Terminate this Agreement for cause in accordance with Section 12 hereof.

The selection of any remedy shall not prevent or stop City from pursuing any other remedy and shall not constitute a waiver by City of any other right or remedy.

12. TERMINATION OF AGREEMENT

12.1 Termination for Cause

Upon the occurrence of any Event of Default, as set forth in Section 11.1 hereof, City may terminate this Agreement by providing five (5) days' written notice thereof to Provider.

12.2 Termination for Non-availability of Funds

In the event City shall not have funds available for the Project, City may terminate this Agreement following written notice thereof to Provider.

12.3 Termination at Will

City or Provider may terminate this Agreement at any time by providing thirty (30) days' prior written notice thereof to the other party.

12.4 Payment upon Termination

In the event this Agreement is terminated pursuant to any of Sections 12.2 through 12.3 above, City shall make full payment to Provider for all Services performed in accordance with this Agreement up to and including the date of termination within sixty (60) days of such date of termination and presentation of Provider's reports therefor in accordance with Section 3 above.

13. ESTABLISHMENT AND MAINTENANCE OF RECORDS; AUDITS

13.1 Provider agrees to establish and maintain fiscal control and accounting procedures that assure proper accounting for all funds paid by City to Provider under this Agreement. Without limiting the generality of the foregoing, Provider agrees that it will maintain accurate and complete records of (i) all charges and any other claims or demands for compensation from City, or any other person or entity, in connection with the Project (including, without limitation, any claims for or arising out of any alleged breach of this Agreement), (ii) the basis (including but not limited to, supporting documentation) therefor, and (iii) the amount and source of any and all payments or other consideration ultimately recovered in respect thereof.

13.2 Any and all records shall be generated by Provider in a manner which is consistent with City's requirements and shall be maintained for a period of not less than six (6) years from the date of termination of this Agreement pursuant to Section 12, or final audit caused by Provider as set forth in attached Exhibit A. Provider further shall permit (and require its subcontractors to permit) City and/or its duly authorized representatives to examine, review, and audit any records, books, or other documents of Provider or any and all of Provider's subcontractors relative to the above, and furnish copies thereof, when requested.

14. SUBCONTRACTORS

Portions of the Services may be subcontracted, provided that:

(i) City shall have given prior approval to such subcontract in writing, which approval may be withheld in its sole and absolute discretion;

(ii) All of the terms, covenants, conditions and provisions of this Agreement shall have been incorporated in such subcontract(s) and the subcontractor(s) shall have agreed in writing to assume, perform and be bound by this Agreement and all the terms, covenants, conditions and provisions hereof and shall have further acknowledged and agreed that City is and will be a third party beneficiary of all of said undertakings; and

(iii) City shall not be liable for payment of any wages, materials, or other expenses of any subcontractors.

15. COMPLIANCE WITH LAWS

Provider shall perform all Services hereunder in accordance with and subject to all applicable federal, state and local laws, statutes, regulations, ordinances, orders and permits.

16. ANTI-DISCRIMINATION AND AFFIRMATIVE ACTION

Provider agrees to abide by the provisions of Section 2-692 *et seq.* of the City of Hartford Municipal Code (as applicable), Executive Orders Numbers 3 and 17 of the State of Connecticut; and Presidential Executive Orders Numbers 11246, 11375 and 11063. In carrying out the Project, Provider shall not discriminate against any employee or applicant for employment because of race, color, religion, age, sex, national origin, mental disability, physical handicap, or sexual preference.

Provider shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment without regard to their race, color, religion, age, sex, national origin, mental disability, physical handicap, or sexual preference. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training; including apprenticeship. Provider shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the federal government, setting forth the provisions of the non-discrimination clause.

Provider shall state that all qualified applicants shall receive consideration for employment without regard to race, color, religion, age, sex, national origin, mental disability, physical handicap, or sexual preference. Provider shall incorporate, or cause to be incorporated, this provision in any and all subcontracts entered into pursuant to this Agreement. Provider agrees to abide by the terms and conditions contained in the City of Hartford's *Contractor's EEO Report.*

17. AMERICANS WITH DISABILITIES ACT (ADA) OF 1990

Provider agrees to abide by the provisions of the Americans with Disabilities Act (the "Act") of 1990; Public Law 101-336, as applicable.

In compliance with this law, Provider shall not discriminate against a qualified individual with a disability because of the disability of such individual in regard to job application procedures, the hiring, advancement, or discharge of employees, employee compensation, job training, and other terms, conditions, and privileges of employment. No qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of services, programs, or activities of Provider, or be subjected to discrimination by Provider. No individual shall be discriminated against on the basis of disability in the full and equal enjoyment of the goods, services, facilities, privileges, advantages or accommodations provided by Provider.

Any television public service announcement that is produced or funded in whole or in part under this Agreement shall include closed captioning of the verbal content of such announcement. Provider shall not discriminate against any individual because such individual has opposed any act or practice made unlawful by the Act or because such individual made a charge, testified, assisted, or participated in any manner in an investigation, proceeding, or hearing under the Act.

Provider shall not permit coercion, intimidation or threatening of, or interference with, any individual in the exercise or enjoyment of, or on account of his or her having exercised or enjoyed, or on account of his or her having aided or encouraged any other individual in the exercise or enjoyment of, any right granted or protected by the Act.

18. TAXPAYER IDENTIFICATION NUMBER

The Internal Revenue Service Form W-9, *Request for Taxpayer Identification Number and Certification* as submitted by Provider, is hereby made a part of this Agreement and is incorporated herein by reference. Provider understands and agrees that City shall use the number as listed on the IRS Form W-9 to report any and all compensation paid to Provider under this Agreement. Provider further understands and agrees that City shall not be liable for inaccurate information contained on said IRS Form W-9.

19. DELINQUENCY IN OBLIGATIONS

Provider hereby agrees that throughout the period of this Agreement, all taxes, contractual obligations and audit responsibilities owed to City shall be and remain current.

20. NON-WAIVER

Any failure by City or Provider to insist upon the strict performance by the other of any of the terms and provisions hereof shall not constitute a waiver of that or any other of said other party's obligations hereunder, and each party hereto, notwithstanding any such failure, shall have the right thereafter to insist upon the strict performance by the other, of any and all of the terms and provisions of this Agreement.

21. AMENDMENTS

This Agreement may be amended by written instrument executed by the parties hereto, acting therein by their duly authorized representatives.

City and Provider may require changes in the Scope of Services (**Exhibit A**) to be performed hereunder. Such changes which are mutually agreed upon by and between City and Provider shall be incorporated in written amendments to this Agreement.

22. DISCLAIMER OF AGENCY OR THIRD PARTY BENEFICIARY RIGHTS

City and Provider are the only parties to this Agreement and are the only parties entitled to enforce its terms. Nothing in this Agreement gives, is intended to give, or shall be construed to give or provide, any right or benefit, whether directly or indirectly or otherwise, to third persons.

23. NON-ASSIGNABILITY BY PROVIDER

This Agreement shall not be transferable or assignable by Provider, by operation of law or otherwise, without prior written consent of City, which consent may be withheld in its sole and absolute discretion.

24. SEVERABILITY

If any provision of this Agreement is held invalid, the remainder of this Agreement shall not be affected thereby if such remainder would then continue to conform to the terms and requirements of applicable law.

25. CUMULATIVE REMEDIES

All rights and remedies exercisable by City hereunder shall be cumulative and the exercise or beginning of the exercise by City of any of its rights or remedies hereunder shall not preclude City from exercising any other right or remedy granted hereunder or permitted by law.

26. ARBITRATION

All claims and controversies arising out of this Agreement shall be settled and decided in binding arbitration before the American Arbitration Association ("AAA") in accordance with the Commercial Arbitration Rules of AAA except as otherwise modified as follows. In the event either party elects to arbitrate any claim or controversy hereunder, such party shall provide written notice of such election ("Notice") to the other party and the Regional Director of the AAA having jurisdiction in Hartford, Connecticut (the "Regional Director"). Within ten (10) days of such other party's receipt of such Notice, both parties shall each select one (1) individual to serve as arbitrators on the panel for the hearing, and shall notify the other party in writing of such selection. Such notice shall identify the arbitrator selected and include a copy of his or her resume. Within twenty (20) days following the other party's receipt of the Notice, these arbitrators shall mutually agree upon and select a third and neutral arbitrator for such panel, and provide written notice of such selection to the parties and the Regional Director, which notice shall identify such arbitrator and include a copy of his or her resume. In the event that the party-selected arbitrators fail to select the third and neutral arbitrator within the above requisite time period for such selection, the AAA shall appoint such arbitrator. The neutral arbitrator shall be the chairperson of the panel. All arbitration proceedings shall be held in Hartford, Connecticut. While the arbitration panel shall select the remedy for all breaches of either party's obligations under this Agreement, such panel shall not modify the remedies specifically set forth in this Agreement for City and Provider. Each party shall bear its own costs and attorneys' fees. The determination of the arbitration panel shall be final and binding upon the parties. The determination shall be in the form of a written award, with written findings of fact, and may be specifically enforced by any court of appropriate jurisdiction. All legal issues arising in connection with any such arbitration proceedings shall be governed by the laws of the State of Connecticut, subject to Section 27 hereof.

27. GOVERNING LAW

This Agreement shall be governed by and construed, interpreted and enforced in accordance with the laws of the State of Connecticut and the ordinances of the City of Hartford without regard or resort to conflict of laws principles.

28. GENDER/NUMBER/TITLE

Words of any gender used in this Agreement shall be held and construed to include any other gender, and words in the singular shall be held and construed to include the plural, unless the Agreement requires otherwise. In the event of any discrepancy or conflict between the name and title of any person referred to in this Agreement, the title shall prevail.

29. NOTICES

All notices, approvals, demands, requests, or other documents required or permitted under this Agreement, other than routine communications necessary for the day-to-day operation of this Agreement, shall be deemed properly given if hand delivered or sent by express courier mail service or United States registered or certified mail, return receipt requested, postage prepaid, to the following addresses:

As to the City:
City of Hartford
550 Main Street
Hartford, CT 06103
Attn: Kristina Baldwin

As to Provider:
Jacquelyn Santiago Nazario
President and CEO
COMPASS Youth Collaborative Inc.
55 Airport Road Suite 201
Hartford, CT 06114

With a Copy to:
Corporation Counsel
City of Hartford
550 Main Street
Hartford, CT 06103

Notices provided in accordance with the foregoing shall be deemed received as of the earlier of the date of delivery or the second business day following the date of their being posted with U.S. Postal Service.

30. SUCCESSORS AND ASSIGNS

Subject to the other provisions of this Agreement, this Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

31. MERGER/ENTIRE AGREEMENT

This Agreement and its exhibits referenced herein and attached hereto, contain the entire understanding between the parties hereto and supersede any and all prior understandings, negotiations, and agreements whether written or oral, between them respecting the written subject matter hereof.

IN WITNESS WHEREOF, City and Provider have executed this Agreement in duplicate (with each of said duplicates being deemed to be an original) as of the Effective Date.

WITNESSES:

_____

_____

CITY OF HARTFORD

_____

Luke A. Bronin
Its Mayor

COMPASS Youth Collaborative, Inc.

_____

Jacquelyn Santiago
Its President and CEO

Approved as to form and legality:

_____

Howard Rifkin
Corporation Counsel

Reviewed and Approved By:

_____

Kristina Baldwin (Dec 22, 2022 09:08 EST)

Kristina Baldwin
Interim Director
Department of Families,
Children, Youth and Recreation

EXHIBIT A
SCOPE OF SERVICES

The City has selected **COMPASS Youth Collaborative, Inc.** as one of its main community-based organization partners to provide COMPASS Peacebuilders services to Hartford Youth.

The Scope of Services for July 1, 2022 – June 30, 2023 (FY 2023) project activities is hereby established to be the following:

a) Personnel

Provider will employ personnel in order to administer the program; and shall provide broad program oversight, ensuring high-quality services, access to gender- and culturally-appropriate programs, and positive outcomes for youth.

b) Services

Delivery Area and Slot Capacity. The City of Hartford is the proposed service delivery area. Provider will have a slot capacity of 80. The program anticipates serving approximately 80 youth per year.

Site. Staff will be sited at Provider's 365 Ledyard Street campus, in (Hartford). During the duration of the COVID pandemic, services may be provided virtually.

c) Data and Measures

i. Participant Measures

Provider will be responsible for the initial collection of data. Provider staff will enter client information, results of assessment instruments into secure web-based software agreed-upon by the City and Provider.

ii. Program Measures

Provider will maintain such electronic and hardcopy files as may be necessary to document program performance under, and compliance with, the Agreement. Such data shall include program metrics and additional performance measures as may be developed by the City in consultation with Provider.

iii. Additional Measures

- Number of youth connected with Peacebuilder-Mentors
- Number of youth that were dismissed successfully
- Percentage of Active Participants (youth that received target program dosage)
- % decreased their risk level
- % reduced their engagement in violence
- % made gains toward educational attainment
- % made gains toward sustained employment
- % increased their pro-social relationships

d) Reporting

Provider will maintain such electronic and hardcopy files as may be necessary to document participant and program performance under the Agreement.

Provider will provide to City quarterly (or otherwise regular, as agreed upon) reports containing such aggregate data and analysis as necessary to address such items as:

i. *Clients*. In terms of factors including, but not necessarily limited to race, ethnicity, gender, age, grade level, municipality of arrest, and offense, youth who become participants;

ii. *Impact*. In terms of factors including, but not necessarily limited to race, ethnicity, gender, age, grade level, etc.

Provider will be responsible for complete, timely, and accurate filing and data entry to ensure the ability of the City to report to the State of Connecticut Department of Children and Families and other stakeholders.

e) Privacy and Confidentiality

Confidentiality of youth and their families is necessary for legal compliance and to build and maintain trust among the youth, family, and Provider. All information shared during the reporting process will be kept confidential. Only legal disclosure of information will occur, and only to further the purposes of The City.

f) Program Description

I.
Name of Agency: COMPASS Youth Collaborative
Address: 55 Airport Road, Suite 201;
City: Hartford **State:** CT **Zip Code:** 06114
Telephone Number: 860-296-2855 **Facsimile Number:** 860-296-2842

II.
Primary Contact(s): Julia Corrigan
Telephone Number(s): 860.367.7189
E-mail Address: juliacorrigan@compassyc.org
Contract Term: October 2022- September 2023

COMPASS Youth Collaborative helps youth Navigate opportunities and Build Peace.
Our Mission is to connect with high-risk youth wherever they are in the City of Hartford. We engage them in relationships to provide supports and opportunities that help them become ready, willing, and able to succeed in education, employment, and life.

COMPASS Peacebuilders operates within COMPASS as a youth violence mitigation and re-engagement program. COMPASS Peacebuilders mediate individual and group conflicts and connect youth trapped in a cycle of violence to supports and opportunities that will lead them to a more positive lifestyle.

COMPASS Peacebuilders Vision Statement
COMPASS envisions a community where our youth feel safe, live peacefully, and have the opportunities to reach their full potential.

COMPASS Peacebuilders Program Goals:

- To reduce the incidences of individual and group violence on the streets.
- To link youth immersed in a lifestyle of violence to the resources and support necessary to lead them to a more productive outcome.
- To create a culture change in Hartford that alters the way that youth, community members, and organizations perceive and respond to incidents of violence.

COMPASS Peacebuilders History:
When the Hartford Office of Youth Services (HOYS), currently the Department of Families, Children, Youth, and Recreation, was established in the fall of 2006, one of its immediate actions was to commission an analysis of youth violence in the City of Hartford that would include recommendations based on a local and national survey of violence intervention strategies.

In response to this work, a request for proposals was issued by HOYS in the summer of 2007. That fall COMPASS was selected to implement the Peacebuilders Initiative in partnership with HOYS in the South end of Hartford. After 3 years of successful outcomes, COMPASS was awarded a contract by the City of Hartford to work with this disconnected population of youth throughout the entire City of Hartford. Since this time, COMPASS has used its positive track record to attract other funders. The awards of additional funding are used to compliment the City of Hartford's investment in COMPASS. COMPASS Peacebuilders has doubled the amount of staff to support the Peacebuilding efforts throughout the City of Hartford.

Client Profile: COMPASS Peacebuilders serves youths between the ages of 16 and 20 living in Hartford. Eligible young people also have at least one of the following factors:

- Possession of a weapon intended for harm
- Gang association or affiliation
- Criminal/juvenile involvement
- Driver or victim of violence/ Victim of violence "for cause."

Program Impact: Our practices have proven effective in violence prevention and positive youth development. To date, COMPASS Peacebuilders has engaged over 3,000 disconnected youth.

Community Impact: It's impossible to stop all crimes, but COMPASS Peacebuilders has formally mitigated over 700 crisis incidents over the course of its history – a number that does not capture any informal mediations. And since 2006, Hartford has experienced a dramatic decrease in youth homicides, thanks to the coordinated efforts of several key players, including the Hartford Police Department, local hospitals, Hartford Public Schools, and COMPASS Peacebuilders. COMPASS staff continues to support the City of Hartford Special Events

department to ensure safety within the community. This consists of formalized meetings with the City and the Hartford Police department to safeguard against violence and show true partnership during special events where young people will be present.

Crisis Response: During crises, COMPASS Peacebuilders work in partnership with the Hartford Police Department, Trinity Health, Hartford Hospital and Connecticut Children's Medical Center. The partnership allows law enforcement and medical staff to focus on saving lives, while COMPASS Peacebuilders can lend support to grieving families and diffuse possible retaliations. To do this work, the hospitals have deputized COMPASS Peacebuilders and provided proper training and vaccinations.

Data Collection & Evaluation: COMPASS collects data on all youth enrolled in the Peacebuilders program from referral through completion using the Navigator Case Management System. Peacebuilders staff have a custom mobile application to help them manage their weekly interactions with youth on their caseloads. Staff submit contact notes on day-to-day interactions, conduct readiness assessments, and evaluate participant safety. All data is sent back to a central database where each youth's risk factors and progress can be carefully reviewed and managed.

Additional Measures Collected:

- Number of youth connected with Peacebuilder-Mentors
- Number of youth that were dismissed successfully
- Percentage of Active Participants (youth that received target program dosage)
- % decreased their risk level
- % reduced their engagement in violence
- % made gains toward educational attainment
- % made gains toward sustained employment
- % increased their pro-social relationships

Youth Violence Prevention/Intervention Rapid Response: COMPASS Peacebuilders Crisis Response Team will collaborate with the City of Hartford Intervention Rapid Response Team as the first responding organization to incidents when a young person is involved in gun violence. The aim of the group is to develop an ***immediate*** and ***coordinated*** response that addresses the unmet needs of a young person when they are involved in gun violence and to reduce repeat offenses/ retaliation.

Supporting Youth in School: Participants that enrolled in school are supported by Education Coordinators to ensure youth are on track to move to the next level and/or graduate. COMPASS staff attend school meetings, look at historic school data, and create individual education plans for all program participants needing additional academic support.

Cognitive Behavioral Theory: COMPASS Peacebuilders integrate Cognitive Behavior Theory (CBT) into all of our interactions with participants. All COMPASS staff are trained in Rewire, a formalized Cognitive Behavior Theory program explicitly designed for high-risk youth. Peacebuilders deliver CBTs life-saving skills to youth wherever they are, on the streets of Hartford, in their homes, or at the COMPASS Peacebuilders site.

Program Staff: The majority of COMPASS Peacebuilders staff are from Hartford. They have experienced the effects of poverty, gangs, crime and violence. And they work tirelessly to provide our youth with positive

relationships and choices. Staff are trained in crisis response, violence mitigation, and case management – and are on-call 24/7.

III. Scope of Services

COMPASS Peacebuilders focuses on youth between the ages of 16-24 with an enrollment cut-off of 20 years old; youth that fall outside of the target population will be evaluated on a case-by-case basis as the need arises. We serve over 200 young people annually; the program operates out of our new site at 365 Ledyard Street in Hartford.

COMPASS Peacebuilders will work with 80 youth who are Hartford residents and meet our target population. In addition, COMPASS Youth Collaborative will capture all data relevant to the 80 youth in our Navigator Case Management System. Peacebuilders case manage youth in our program, increase resilience reconnect youth to education, prepare them for employment and provide mental health services. COMPASS will also refer to other Youth Development Programs based on the needs of the youth. Peacebuilders mediate violent situations, promote peace, and conduct community patrols in an effort to decrease violence and risky behavior.

Outcome 1. The incidence of individual and group violence in Hartford will be reduced through a variety of prevention and intervention activities.

Activities:

a) Reach out to youth in all Hartford neighborhoods to: communicate with existing gang and posse[1] leaders, interrupt violence and intervene in potentially violent situations, and negotiate peaceful exit strategies for youth choosing to leave gangs.

b) Ensure that crisis staff are on call 24/7, 365 days a year.

c) Collaborate with Hartford Police Department promoting communication that can assist in solving violent crime and diverting youth to the applicant's program. The applicant will assist partner with neighborhood safety plans in the City. In addition, this partner and the applicant will continue to share intelligence, as they have in the past, about community issues related to preventing youth violence.

d) With Trinity Health, Hartford Hospital, and Connecticut Children's Medical Center intervene and mediate with victims of violence and their families and friends in a clinic setting.

e) COMPASS Peacebuilders Crisis Response Team will work in collaboration with City of Hartford Intervention Rapid Response Team as first responder to incidents when a young person is a victim of violence.

f) Ensure when new program staff is hired, recruitment focuses on candidates who are culturally similar to youth and have the competencies needed to deliver services.

g) COMPASS Peacebuilders Crisis Response Team will work in collaboration with the City of Hartford Department of Families, Children, Youth and Recreation, the Hartford Police Department, and other Youth Development Organizations to support special events involving opportunity youth within the communities.

[1] Loosely structured groups of youth who may not be part of a formal gang

Outcome 2. 80 eligible youth are enrolled ages 16-24

Activities:

a) Identify and recruit youth ages 16-24 through: street-level reconnaissance, intelligence gathering, participation in crisis response teams, and referrals from families, schools, courts, and community organizations.

b) Participant must present the following risk facts for eligibility (***see Eligibility Assessment***):

- Possession of a weapon
- Gang association or affiliation
- Criminal/juvenile justice involvement
- Perpetrator of violence /Victim of violence "for a cause."

c) Begin relationship building with youth on day one of participation; undertake more formal program activities (e.g., assessment, referrals as needed for mental health or other agencies as needed) when trust is beginning to form, within 60 days after referral

d) Ensure youth are obtaining COMPASS' Program Components:

- Group Facilitation (i.e. CBT, Life Skills, Conflict Resolution, Gender Specific Groups)
- One on One Case Management (Action Plans, Goal Setting, Mentorship)
- Home Visits
- Crisis Response
- Mediations
- Connection to Education
- Workforce Readiness
- Mental Health Services

d) COMPASS will follow COVID-19 protocol as recommended through the CDC, State, and City protocols:

- Facemasks and gloves if needed
- Hand sanitizer and access to water and soap
- Wipes to clean working spaces
- Signage to ensure social distancing and protocols
- If the youth refuses to wear a mask or does not want to social distance then the meeting with the young person should be canceled or rescheduled.

Outcome 3. Youth at risk of perpetrating or becoming the victims of violence participate and/or are linked to positive supports for sufficient time to ensure outcomes are successfully achieved.
Activities:

a) Engage youth in appropriate activities in a 4-year program, based on intake and assessment process and individualized action plan completed with youth (***see Readiness Assessment***).

b) Provide in-depth assessment of youth whose plan indicates the need for behavioral/mental health services.

c) Provide a range of services to meet the needs of each youth based on their plan.

d) Refer youth and families, as appropriate, to community services, including mental health services.

e) Provide ongoing life skills and violence prevention education using evidence-based curricula that include contextualized learning (experiential exercises, reflections, and civic engagement) for all enrolled youth.

f) Teach youth how to pause between their thoughts, emotions, and behaviors (CBT)

g) Provide support and contextualized learning to teach employability skills.

h) Engage youth in community activities, providing opportunities for community service and internships.

i) Reduce truancy through work with Hartford Public Schools who identifies students with high rates of absence; increase the frequency of home visits to these youth/families and ensure follow-up.

j) Provide academic support, tutoring, and individualized academic plan with COMPASS Education Specialist.

k) Conduct visits to courts and schools to support participation of enrolled youth and ensure that they successfully complete activities.

l) Host field trips and events for youth including trips to college campuses, science fairs, movies, sporting events, etc. to enable youth to experience healthy activities and have fun!

m) Provide family services including: home visits (100% of families, multiple visits), access l to mental health and other services; in collaboration with the applicant's community schools, families may have access to other special services. These services will be available whether or not youth in the program is currently enrolled in school.

n) Ensure that there is a transition plan for each youth exiting the program.

Outcome 4. A culture of change in Hartford is created, influencing the way youth, community, and professionals view and respond to incidents of violence.
Activities:

a) Host community trainings related to youth violence prevention and related topics as requested.

b) Partner and collaborate with other youth development organizations to increase positive youth involvement.

c) Continue to improve data collection and methodology for assessing the program and ensuring that youth are meeting our long term outcomes.

- Engaged in school
- Healthy relationships outside COMPASS
- Living Violence Free (no new criminal justice involvement and no use of physical violence)
- Employment

d) COMPASS Peacebuilders Crisis Response Team will work in collaboration with City of Hartford Intervention Rapid Response Team as first responder to incidents when a young person is involved in gun violence or other forms of violence. We will identify if the youth meet our criteria and if they do not refer them to other Youth Development programs that meet their needs.

AGENCY OVERVIEW

Community-Based Peacebuilders

COMPASS' Community-Based Peacebuilders work as case managers to program participants within the Hartford Community. Youth are referred to the program through the Hartford Police Department, Hartford Public Schools, Juvenile Probation, other Community-Based Agencies, and our street outreach efforts. Our center, located at 365 Ledyard Street in Hartford, serves as a drop-in center and a safe place for young people to come and participate in groups and activities with COMPASS staff.

The program teaches youth life skills to prevent involvement with the juvenile justice system and builds a positive, neighborhood-based coalition of youth. Once youth are enrolled in the Peacebuilders program, they are assigned a case manager, which we call Peacebuilders. The Peacebuilders, many of who themselves are former at-risk youth, mediate conflicts and prevent youth violence through training and relationship building by promoting nonviolent solutions to problems.

Our Peacebuilders' initial focus is building a trusting relationship between youth and with other youth. A more in-depth assessment of youth experiences is conducted once trust is established between the participant and their Peacebuilder, typically after a month in the program. The in-depth assessment is used to evaluate whether initial program goals set for each youth need to be adjusted. The Peacebuilder and youth develop individualized action plans intended to help youth avoid risky behaviors.

The action plan is detailed and allows the youth and their case manager to discuss all aspects of the youth's life, focusing on the following domains: Positive Environments and Relationships, Positive Choices and Learning, Positive Identity and Purpose, and Positive Consciousness and Actions. Peacebuilders provide one-on-one case management, small group programming as it relates to youth's goals, home, school, and court visits, conflict mediation, street outreach and crisis response in collaboration with our Street Outreach Team and School-Based Peacebuilders. Referrals are made to outside agencies for other services as needed

Peacebuilders participants typically remain in the program for up to four years or until individual goals have been reached.

Crisis Peacebuilders-Street Outreach Team

Our Peacebuilders Street Outreach Team are violence interrupters who work directly within the Hartford Community to help mitigate violence, deescalate conflict, and build relationships with the hardest to reach youth through relationships and partnerships within the community and with the other COMPASS Teams.

Components of the program include targeted street outreach: having a presence at public events and parties with potentially high risk for violent incidents, and establish a presence in hot spots, to prevent violence from bubbling up, response to a crisis involving youth, and targeted youth outreach, specifically for youth involved in violence and at risk for retaliation.

The Street Outreach Team also works in collaboration with the Hartford Police Department, City of Hartford, and other community partners to keep the community safe, and reduce risk to young people and the community at large. When responding to a crisis, the Team helps to secure the scene (hospital and community) by engaging in activities to diffuse conflict. This may include separating, distracting, or transporting people in conflict at risk to perpetrate or receive retaliation, engaging in conversation with all parties to de-escalate, gather intelligence, and communicate with hospital/police to deepen understanding of conflict, support family members and refer/connect them to resources.

In this process, eligible youth receive an invitation from Peacebuilders to engage in de-escalating conflict and in mediation. The Team removes youth from immediate crisis, engages them in pro-social relationships and positive activities they enjoy, and brings them to safety. At this stage, many of the hardest to reach youth are not ready to be fully engaged in the Peacebuilders program. Our teams prepare youth to be assigned to a caseload through relentless outreach and relationship building. The goal is to prepare youth to participate and successfully complete the Peacebuilders program, and to not participate in violence as a victim or perpetrator.

COMPASS Participant Readiness Assessment: The Readiness Assessment is designed to determine readiness the youth across outcome areas to ensure that the youth is receiving the proper services and dosage of programming. The Peacebuilder can then observe and determine whether the participant is actively engaged in the program at the proper dosage level, and if s/he is eligible to change Readiness Level. Each Peacebuilder should use their judgement and experience with the young person while completing this process. It is strongly encouraged that the staff complete the assessment with the youth. The youth should not be answering the questions by him/her/themselves. Staff complete the Participant Readiness Assessment electronically into the NAVI Database for each youth once monthly.

Program Time Line

PROGRAM ACTION	TIMELINE	WHO
Referred to Program	Ongoing	
Home Visit/Initial Peacebuilders Introduction -Explanation of Program -Sign off on permissions	Within 72 hours of referral.	Team Leads Peacebuilder
Respond to Referring Party	Within 72 hours of referral.	
Assigned to Case Manager by Program Supervisor	Upon referral acceptance.	Team Lead Program Director
Case Management Begins	3x weekly contact once enrolled.	Peacebuilder
Basic Needs Assessment	Within 1 week of assigned to case manager.	Peacebuilder
Safety Assessment	Within 30 days of referral to program.	Peacebuilder
Readiness Assessment	Within 60 days of enrollment.	Peacebuilder
Full Intake	Within 60 days of enrollment.	Peacebuilder
Education Intro	Within 60 days of enrollment.	Education Coordinators
Social Work Screening	Within 60 days of enrollment.	Social Workers

COMPASS Youth Collaborative Key Assessment Fields

Intake Information

Participant Information

Participant Name		Nickname	
Primary Peacebuilder	Christopher Brechlin	Phone	
Date of Birth	MM/DD/YYYY	Secondary Phone	
Link to Agreement		Gender	-None-
		Are they ready to start the program?	-None-

Address Information

Street Address		Apartment/Unit	
City		State	
Zip Code		Country	
Their Neighborhood	-None-		

Demographic Info

Ethnicity	-None-	Race	-None-
What is their primary language?	-None-	Other Language	
Are they a parent?	-None-		

Education Info

Are they currently attending school?	-None-	What is the last grade level they attended?	-None-
What was their most recent school type?	-None-	Other School Type	
Name of the Last School They Attended?		Have they graduated?	-None-
Parents Highest Level of Education	-None-		

Employment History

Are they currently employed?	-None-	Describe the type of training and dates	
Do they have previous career training?	-None-		

Criminal Justice Involvement

Do they have currently pending court cases	-None-	Currently on Adult Probation?	-None-
Currently on Adult Parole?	-None-	Currently on Juvenile Probation	-None-
Probation/Parole Officer			

Current Living Situation

Where do they currently reside?	-None-	Other living situation	
How long have they lived at the current location?	-None-		

Participant Health Info

Insurance Name		Insurance Policy/Group Number	
Who is their parent/legal guardian?		Do they have any health conditions or allergies?	-None-
List any health conditions or allergies			

Emergency Contact(s)

Primary Emergency Contact		Secondary Emergency Contact	

Services

group attendance		Basic Needs Requests	

Readiness Assessment

Readiness Assessment Information

Readiness Assessment Name		Readiness Assessment Owner	Christopher Brechlin
Participant Name		Assessment Date	MM/DD/YYYY
		Active Period	

Making Healthier Choices and Self Regulating

Engagement	-None-	Self-Regulation	-None-

Reduced Violence/No New Criminal Activity

Resilience	-None-	Non-violence	-None-

Education/Work

Attendance	-None-	Gains in Education	-None-

Safety Assessment

Gang or Crew Affiliation

Are they affiliated with a crew or gang?	-None-	Do they have family members in a crew or gang?	-None-
Gang or Crew		Family member crew or gang info	
Other street crew or gang			

Shooting Info

Have they been a shooting victim?	-None-	Where were they shot?	
When were they most recently shot?	MM/DD/YYYY	How many times have they been shot?	

Loss of Family or Friends

Have they lost family or friends to violence?	-None-	Relationship to Most Recent Victim	-None-
Date of most recent loss	MM/DD/YYYY	How many friends or family have they lost?	
		Description of Loss or List of Other Close Losses	

Weapons Charges

Do they have any current or past weapons charges?	-None-	Most Recent Weapons Charge Name	
Date of most recent weapons charge	MM/DD/YYYY	Description of Weapons Charge(s)	

Travel Restrictions

Do they have any travel restrictions?	-None-	Type(s) of travel restrictions	None

Active Conflicts

Description of Conflicts with COMPASS Participants		Description of existing protective orders	
Describe of Conflicts with People not with COMPASS		Level of Programming at which they can engage	None
Peacebuilders that they have connection with			

EXHIBIT B
BUDGET

UNITY 2022 Grant: Budget Workbook

BUDGET WORKSHEET | BUDGET DEFINITIONS | BUDGET NARRATIVE

Instructions: *Please complete the highlighted cells for* ***Name*** *and* ***Costs****, and fill out the* ***Budget Narrative*** *on the next sheet. The* ***Total*** *amounts will*
Any costs not funded by this Youth Justice Initiative should be included in ***Other Funding Sources****, broken down by category.*

Organization and/or Program Name:			
Category	Budget Categories	Amount	Other Funding Sources
Direct Program Costs	A. Personnel	$ 234,000.00	
	B. Fringe Benefits		
	C. Travel	$ 3,000.00	
	D. Equipment		
	E. Supplies	$ 2,500.00	
	F. Stipends	$ -	
	G. Consultant Fees	$ 7,500.00	
	H. Other/Misc. Youth Support	$ 29,200.00	
	Total	*$ 276,200.00*	
Indirect Costs	Administrative Costs	$ 23,800.00	
	Total	*$ 23,800.00*	
Totals	Other Funding Sources	$ -	
	Total Direct Costs	$ 276,200.00	
	Total Indirect Costs	$ 23,800.00	
	Total Costs	$ 300,000.00	

Applicant Program Total:	$ 300,000.00	
Applicant Indirect Total:	$ 23,800.00	
Total Indirect %:	7.93%	*Indirect % cannot exceed 10% of Total Costs*

UNITY 2022 Grant: Budget Workbook

BUDGET NARRATIVE | BUDGET DEFINITIONS | BUDGET WORKSHEET

Instructions: *Please include a complete description and breakdown of costs in the* ***Budget Narrative*** *below. The amounts and categories must match those on the* ***Budget Worksheet****.*

Please list any Other Funding Sources and amounts. If none, please indicate that.

In order to type below, you must first download the Budget Workbook to your device. Please be sure to save changes before uploading to the online application. The text fields below can be expanded, reduced or moved as needed.

UNITY Grant

A. Personnel - (Total $234,000)
-FTE Annual salaries for four (4) Peacebuilders (PB); Total salaries $200,000, PB's work directly with youth in program providing case management and intervention services.
-FTE Pro Rata for Program Director $34,000 who coordinates all programs and supervises for Peacebuilders (case management and street outreach).

B. Fringe Benefits -None

C. Travel - $3,000 - Monthly stipend of $300 per month per FTE to offset travel expense to perform case management and street outreach

D. Equipment - None

E. Supplies - (Total $2,500) Program Supplies $1,500 (Purchase various program supplies) and Office Supplies $1,000 (Purchase various office supplies)

F. Stipends - None

G. Consultant Fees - $7,500 - Contracting of external vendors to provide program support

H. Other/Miscellaneous Youth Support - (Total $29,200)
Food - $8,200 (Includes snacks and meals for Field Trips and in house programming)
Rent - $12,500 (Rental expense for the facility located at 365 Ledyard Street, Hartford)
Field Trips - $2,000 (Field trips to engage youth)
Cellphones $4,500 (Cellphone cost for PB's to communicate with youth on their individual case load)
Uniforms - $2,000 (Uniforms for staff to conduct job duties)

Direct Administration $20,000 (Salary offset for oversight of the Peacebuilder's Director)
Direct Administration Fringe $3,800 (Includes FICA, Social Security, Medicare, Unemployment and Health)

Other Funding Sources (if applicable)

A. Personnel
(Program Director Salary of $77,250) Only $34E is covered (PB City should cover 50%) = $4625
B. Fringe Benefits
(4 PB's @ $50,000 Annually)+(PB Director $77,250/2) * 20% = $47,725
C. Travel

D. Equipment

E. Supplies

F. Stipends

G. Consultant Fees

H. Other/Miscellaneous Youth Support
(Rent Budget = $12,500, Rent Actual = $18,000) = $5,500

Administrative Cost - $26,200 = (VP of Programs Salary $100,000/2= 50,000) - $23,800

TIMELINE

FY 2023 Grant Administration Timeline
COMPASS Youth Collaborative, Inc. – City of Hartford

By agreement, July 1, 2023

The Department of Families, Children, Youth and Recreation is committed to partnering with community-based organizations to achieve increasingly positive, sustainable outcomes for Hartford's youth and families. This timeline supports the City's partnership with COMPASS Youth Collaborative Inc's, COMPASS Peacebuilder program by showing grant *administration* deliverables. Nothing in this document overrides any contract provision in force.

Contact. Please direct questions to Kristina Baldwin, Assistant Director for Youth Services, at kristina.baldwin@hartford.gov

Date	Activity**
July 1, 2022	Contract Effective Date; program period begins
(Upon execution)	Invoice #1
Approximately thirty (30) days later	**Disbursement 1 of 4**
October 15, 2022	**Quarterly Report Deadline.** • Narrative Report - July 1, 2022 to September 30, 2022 • Financial Report - July 1, 2022 to September 30, 2022
About October 31, 2022	Invoice #2
About November 30, 2022	**Disbursement 2 of 4**
January 15, 2023	**Quarterly Report Deadline.** • Narrative Report - July 1, 2022 to December 31, 2022 • Financial Report o Quarterly expenditures (October 1, 2022 to December 31, 2022) o Fiscal Year to Date (July 1, 2022 to December 31, 2022)
About January 31, 2023	Invoice #3
About February 28, 2023	**Disbursement 3 of 4**
February to March, 2023	Site Visit – Scheduled*
April 15, 2023	**Quarterly Report Deadline.** • Narrative Report - July 1, 2022 to March 31, 2023 • Financial Report o Quarterly expenditures (January 1, 2023 to March 31, 2023) o Fiscal Year to Date (July 1, 2022 to March 31, 2023)
About April 30, 2023	Invoice #4
About May 31, 2023	**Disbursement 4 of 4**
July 15, 2023	**Quarterly Report Deadline.** • Narrative Report - July 1, 2022 to June 30, 2023 • Financial Report o Quarterly expenditures (April 1, 2023 to June 30, 2023) o Fiscal Year to Date (July 1, 2022 to June 30, 2023)
July to August 2023	City report review/follow-up/acceptance period

*An unscheduled Site Visit may also be conducted during the contract period.

**Program participants and/or staff shall be expected to participate in additional DFCYR trainings and opportunities during the grant period.

Hartford Data Collaborative
Data Sharing Agreement

1. Preamble

This Data Sharing Agreement ("Agreement"), is by and between ("Provider") COMPASS Youth Collaborative, and the Hartford Board of Education/Hartford Public Schools acting by and through its Metro Hartford Innovation Services,("MHIS"), with offices at 260 Constitution Plaza # 5, Hartford, CT 06103, and is effective as of the last date of signature shown below (the "Effective Date").

WHEREAS, MHIS will act as the linking hub of the Hartford Data Collaborative (HDC), with certain MHIS employees serving as HDC Data Integration Staff.

WHEREAS, Provider wishes to share data with MHIS in accordance with the terms and conditions of this Agreement and approved under the terms and conditions of the HDC Enterprise Memorandum of Understanding (EMOU), a copy of which is attached and incorporated herein.

NOW, THEREFORE, the parties, in consideration of mutual promises and obligations set forth herein, the sufficiency of which is hereby acknowledged, and intending to be legally bound, agree as follows:

2. Transfer of Data from Provider to MHIS

Provider will submit to MHIS, or otherwise permit MHIS's HDC Data Integration Staff to electronically access the data associated with approved HDC Projects in accordance with the HDC EMOU. If Provider is transmitting the Confidential Data to MHIS (as opposed to providing access for downloading) Provider will transmit the Confidential Data electronically only via encrypted files and in accordance with MHIS's data security standards and MHIS' cybersecurity policies.

3. MHIS's Rights to Share/Redistribute the Data

Except as expressly provided in this Agreement and the HDC EMOU, any data submitted to HDC by the Provider will not be further distributed without Provider's written approval.

Data Access, Security, Use, and Deletion.

MHIS will comply with the following access and security requirements:

a. Limited Access. MHIS will limit access to the Confidential Data to HDC Data Integration Staff who have signed the Confidentiality Agreement in Attachment B and are working on a specific HDC Project with the Provider under the terms of the HDC EMOU. Only Anonymized Data will be provided to HDC Data Recipients of approved HDC Projects as defined in the accompanying HDC EMOU.

b. Secure Storage. MHIS agrees to proceed according to requirements, contained in (FISM) NIST SP800-39, Managing Information Risk. Furthermore, MHIS shall be responsible for maintaining a secure environment compliant with State policies, standards and guidelines, and other Applicable Law that supports the transmission of data in compliance with the Specifications. MHIS shall follow the specifics contained in (FISM) NIST SP800-47, Security Guide for Interconnecting Information Technology Systems and shall use appropriate safeguards to prevent use or disclosure of Data other than as permitted by the HDC EMOU, the (FISM) NIST SP800-47, and Applicable Law, including appropriate administrative, physical, and technical safeguards that protect the confidentiality, integrity, and availability of that Data. Appropriate safeguards shall be those required by Applicable Law related to Data security, specifically contained in (FISM) NIST SP800-53, Security and Privacy Controls for Federal Information Systems and Organizations.

c. Use. MHIS shall use the Confidential Data solely for purposes approved through the HDC EMOU ("Purpose"). MHIS shall only disclose the Confidential Data to HDC Data Integration Staff who have the authority to handle the data in furtherance of the Purpose. MHIS will only provide

approved HDC Project Data to HDC Data Recipients who have signed the HDC Data Use License in Attachment C. Any and all work carried out by MHIS in connection with HDC relative to any and all Data activities whatsoever shall be done solely by MHIS staff who are employed by the Hartford Board of Education/Hartford Public Schools, and any and all fees-for-use that are charged by MHIS to any and all HDC Data Recipients in connection with the HDC shall be collected for and deposited in the appropriate Hartford Board of Education/Hartford Public Schools account(s).

d. Data Deletion. MHIS shall retain the Provider's Confidential Data for HDC projects for a period of twelve-months after providing the Anonymized Data to the HDC Data Recipient, unless otherwise agreed to by the Provider and MHIS. After this twelve-month period, all Confidential Data and Anonymized Data will be deleted by MHIS.

4. Anonymization of HDC Project Data

a. Criteria for Anonymized Data. Only Anonymized Data may be released to HDC Data Recipients for approved HDC Projects. The Provider has determined that Anonymized Data shall remove all personal identifiers which can be used to distinguish or trace an individual's identity. Personal identifiers shall include those consistent with a HIPAA Limited Data Set (§ 164.514(b)(2). These include name, social security number, residential address smaller than town or city, telephone and fax numbers, email address, Data Provider unique identifiers, vehicle or device identification numbers, web universal resource locators, internet protocol address numbers, and biometric records.

b. Cell Suppression Policy. MHIS agrees that HDC Projects including data from the Provider in the creation of any dissemination materials (manuscript, table, chart, study, report, presentation, etc.) must adhere to the cell size suppression policy as follows. This policy stipulates that no cell (e.g., grouping of individuals, patients, clients) with less than 15 observations may be displayed. Also, no use of percentages or other mathematical formulas may be used if they result in a cell displaying less than 15 observations. Individual level records may not be published in any form, electronic or printed. Reports and analytics must use complementary cell suppression techniques to ensure that cells with fewer than 15 observations cannot be identified by manipulating data in adjacent rows, columns or other manipulations of any combination of dissemination materials generated through HDC Projects. Examples of such data elements include, but are not limited to, geography, age groupings, sex, or birth or death dates.

5. Provider Responsibilities for Meeting Legal Requirements

Provider has collected the Confidential Data from individuals. Accordingly, Provider is solely responsible for ensuring that all legal requirements have been met to collect data on individuals whose Confidential Data are being provided to MHIS, serving as HDC Data Integration Staff.

6. Mutual Indemnification

MHIS and Data Provider shall not be liable to each other or to any other party for any demand or claim, regardless of form of action, for any damages of any kind, including special, indirect, consequential or incidental damages, arising out of the use of the Data Provider's data pursuant to and consistent with the terms of this Data Sharing Agreement or arising from causes beyond the control and without the fault or negligence of a Data Partner.

7. Confidentiality and Breach Notification

a. Confidentiality. All HDC Data Integration Staff shall be informed of the confidentiality obligations imposed by this Agreement and must agree to be bound by such obligations prior to any disclosure of Confidential Data to such HDC Data Integration Staff, as evidenced by their signature on the Confidentiality Agreement in Attachment A. MHIS shall protect the Confidential

Data by using the same degree of care as MHIS uses to protect its own confidential information, and no less than a reasonable degree of care.

b. Breach Notification. MHIS is responsible and liable for any breach of this Agreement by any of its HDC Data Integration Staff. MHIS shall report to the Provider all breaches that threaten the security of the State's databases resulting in exposure of Confidential Data protected by federal or state laws, or other incidents compromising the security of the State's information technology systems. Such reports shall be made to the Provider within 24 hours from when MHIS discovered or should have discovered the occurrence. MHIS shall also comply with any Applicable Law regarding data breaches.

8. Modification; Assignment; Entire Agreement

This Agreement may not be modified except by written agreement of the Provider and MHIS. This Agreement may not be assigned or transferred without the Provider and MHIS's prior written consent. Subject to the foregoing, this Agreement will be binding upon and inure to the benefit of, and be enforceable by, the Provider and MHIS and its successors and assigns. Notwithstanding anything to the contrary, each party has the right to disclose the terms and conditions of this Agreement to the extent necessary to establish rights or enforce obligations under this Agreement. This Agreement supersedes all previous HDC Data Sharing Agreements, whether oral or in writing.

9. No Further Obligations

The Provider and MHIS do not intend that any agency or partnership relationship be created by this Agreement. No party has any obligation to provide any services using or incorporating the Confidential Data unless the Provider agrees and approves of this obligation under the terms of the HDC EMOU. Nothing in this Agreement obligates the Provider to enter into any further agreement or arrangements, or furnish any Confidential Data, other information, or materials.

10. Compliance with Law, Applicable Law

The Provider and MHIS agree to comply with all Applicable Laws and regulations in connection with this Agreement. The Provider and MHIS agree that this Agreement shall be governed by the laws of the State of Connecticut, without application of conflicts of laws principles.

11. Term of Agreement

The parties may terminate this Agreement upon sixty (60) days' written notice to the other party. The terms of this Agreement that by their nature are intended to survive termination will survive any such termination as to Confidential Data provided, and performance of this Agreement, prior to the date of termination, including Sections 2, 3, 4, 5, 6, 7, 8, 9, and 10.

Notwithstanding the foregoing in this Section 12, and irrespective of any provision in this Agreement that may be to the contrary, in the event that the fees referenced in Section 4(c) exceed $50,000, the Board of Education will be required to provide additional approval of the Agreement.

12. Use of Name

Neither the Provider nor MHIS will use the name of the other party or its employees in any advertisement or press release without the prior written consent of the other party.

13. Definitions

a. Anonymized Data: Data where appropriate personal identifiers have been removed for an HDC Data Recipient such that the likelihood of being able to re-identify individuals is extremely low. The criteria for Anonymized Data are outlined in section 5a.

b. Applicable Law: Including, but not limited to, FERPA (34 CFR, Part 99), HIPAA (42 U.S.C.§ 1320-d6), 42 CFR Part 2, 26 U.S. C § 6103, 42 U.S.C. § 67, 42 U.S.C. § 503, 26 U.S.C. § 3304, subpart B of

20 C.F.R. Part 603, Connecticut Student Data Privacy Act, Conn. Gen. Stat. § 10-234aa et seq., Conn. Gen. Stat. § 17a-101k(a), and Conn. Gen. Stat. § 46b-124.

c. Confidential Data: Data submitted by the Provider to MHIS that have not been Anonymized.
d. HDC Data Integration Staff: The individuals who will have the approved responsibility of handling and securing relevant Confidential Data from Parties for approved HDC Projects. The HDC Data Integration Staff will consult with Party staff, clean Confidential Data, link Confidential Data, and prepare Anonymized Data for HDC Projects.
e. HDC Data Recipient: The individual or organization that has received approval for an HDC Project to use integrated Anonymized Data for analysis, research, or evaluation purposes. The HDC Data Recipient may be an employee from an HDC Data Provider or an external researcher.
f. HDC Project: A project approved under the terms of the HDC EMOU. An HDC Project must be analytic, research, or evaluative in nature. An HDC Project must require Confidential Data from two or more Data Providers and must be achievable by HDC Data Recipients with Anonymized Data.

14. Party Representatives

The Parties' contacts for purposes of this Agreement are:

Provider: COMPASS Youth Collaborative, Ir

Metro Hartford Innovation Systems: Dr. Leslie Torres-Rodriguez

Hartford Data Collaborative: Michelle Riordan-Nold

The signature page for this Agreement is on the following page.

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the Effective Date.

Connecticut Data Collaborative

Print Name: _____ Title: _____

Signature: _____ Date: _____

Provider Name

Print Name: ~~Jacqueline~~ JACQUELYN Santiago Nazario Title: ~~Executive Director~~ Chief Executive Officer

Signature: Jacqueline Santiago Nazario Date: 10/5/22

Hartford Board of Education/Hartford Public Schools, acting by and through its Metro Hartford Innovation Systems (MHIS)

Print Name: Dr. Leslie Torres-Rodriguez Title: Superintendent

Signature : _____ Date: _____

Form and Legality Approval

_____

Corporation Counsel

Attachment A:
Hartford Data Collaborative
EMOU

Hartford Data Collaborative

Enterprise Memorandum of Understanding

1. Preamble

Shared data infrastructure supports data sharing across human service agencies, allowing for a more holistic view of individuals, families, and households, often served by multiple government and nonprofit agencies. The development of shared data infrastructure with clear governance and privacy restrictions supports access and use of agency held administrative data to improve the lives of community members.

The Hartford Data Collaborative (HDC) sees data as a shared asset that can be used to improve service delivery, identify and remediate service gaps, improve public policy, identify cost savings, and most importantly—to improve the lives of Hartford residents.

We have a vision that Hartford will become a community where real-time, integrated, client-level data is accessible for regular analysis in support of improved services, operations, policies, and outcomes.

Local government and nonprofit agencies are committed to developing a shared data infrastructure that facilitates data sharing, integration and analysis to optimize services and outcomes for Hartford residents.

The Hartford Data Collaborative is not a legal entity, and is staffed by employees of the CT Data Collaborative and employees of Metro Hartford Innovation Services. The CT Data Collaborative will administer and lead Hartford Data Collaborative activities, including maintaining foundational agreements, policies, and procedures; coordination of the governance structure, including the Executive Board and the Data Oversight Committee; and supporting other tasks necessary to maintain the shared data infrastructure such as executing contracts and grants. Metro Hartford Innovation Services will serve as HDC Data Integration staff, and will oversee all aspects of data management including security protocols, data transfer, and storage; conduct data integration; and support the function and use of the shared data infrastructure.

This Enterprise Memorandum of Understanding (EMOU) has been developed for the Hartford Data Collaborative (HDC) to facilitate data-driven cross system collaboration that shields against disclosure of protected data according to the provisions of all federal and state laws and regulations, including, but not limited to, FERPA (34 CFR, Part 99), HIPAA (42 U.S.C.§ 1320-d6), 42 CFR Part 2, 26 U.S. C § 6103, 42 U.S.C. § 67, 42 U.S.C. § 503, 26 U.S.C. § 3304, subpart B of 20 C.F.R. Part 603, Connecticut Student Data Privacy Act, Conn. Gen. Stat. § 10-234aa et seq., Conn. Gen. Stat. § 17a-101k(a), and Conn. Gen. Stat. § 46b-124.

2. Parties

This HDC EMOU is entered into by the undersigned entities, hereafter collectively referred to as the "Parties." In order for any entity to be added as a Party to the EMOU, a joinder in the form of Exhibit A shall be executed. Such joinder does not constitute an amendment to the MOU. Its sole effect is to add an additional entity as a Party and bind such entity to the terms of the EMOU in their entirety.

3. Definitions

a. Anonymized Data: Data that has been de-identified or anonymized by a method defined in an applicable Data Sharing Agreement.

b. Confidential Data: Data submitted by the Data Provider to MHIS that is not anonymized.

c. Data Provider: An entity in the Party organization that has direct responsibility for a source of Confidential Data that can be contributed to approved HDC Projects.

d. Data Sharing Agreement (DSA): An agreement between each Party and Metro Hartford Innovation Services (MHIS), the technical partner for the HDC, that documents the specific terms and conditions for sharing Confidential Data for any approved HDC Projects. The DSA will include how Confidential Data is transferred and secured for the HDC Data Use License and will refer to this EMOU as needed. A Business Associate Agreement (BAA) is a type of DSA. The Party contributing Confidential Data will determine whether a BAA is the preferred type of DSA.

e. Data Use License (DUL): Agreement between MHIS and the HDC Data Recipient that outlines the role and responsibilities of the HDC Data Recipient. The DUL shall be executed after a Data License Request is approved by the Data Oversight Committee prior to receiving data. The Data Use License shall include the HDC Project objectives, methodology, data description, data security plan, completion date, reporting requirements, dissemination plan, data privacy requirements, and terms for data destruction. A standard DUL with terms will be approved by the Executive Board and updated as necessary.

f. HDC Data Integration Staff: The individuals who will have the approved responsibility of handling and securing relevant Confidential Data from Parties for approved HDC Projects. The HDC Data Integration Staff, who are employees of Metro Hartford Innovation Services, will consult with Party staff, clean Confidential Data, link Confidential Data, and prepare Anonymized Data for HDC Projects.

g. HDC Data Requestor: The individual or organization that makes a request to the HDC for data, analysis, research, or evaluation purposes. The HDC Data Requestor may be an employee from an HDC Party or an external researcher.

h. HDC Data Recipient: The individual or organization that receives data for an approved Data License Request and has executed a Data Use License with HDC.

i. HDC Coordinator: The individual who is responsible for facilitating HDC committees, developing and managing partnerships with Party organizations, supporting HDC staff, consulting with HDC Data Recipients, monitoring HDC Projects, and managing the inventory of documents associated with HDC operations and HDC Projects.
j. HDC Executive Board: The committee comprised of at least one representative from each Party that shall be responsible for establishing, reviewing, and implementing this EMOU and any applicable DSA, BAA, or DUL. This committee will also be responsible for appointing members of the HDC Data Oversight Committee, setting priorities for HDC Projects, and reviewing/approving the fee structure used for HDC Projects, if applicable.
k. HDC Project: A project approved by the HDC Data Oversight Committee through a Data License Request. An HDC Project must be analytic, research, or evaluative in nature. An HDC Project must require Confidential Data from two or more Data Providers and must be achievable by HDC Data Recipients with Anonymized Data, unless informed consent is in place for all individuals included in the analysis.
l. HDC Data Oversight Committee: The committee composed of representatives from each Data Provider within the Party with program, policy, and/or data expertise. At least one of these designated representatives must have decision-making authority over the use of their Confidential Data by reviewing HDC Data License Requests. The HDC Coordinator will facilitate the HDC Data Oversight Committee but will not be a voting member.
m. HDC Data Integration Infrastructure: The HDC Data Integration Infrastructure will reside within Metro Hartford Innovation Services. As applicable, Parties will transfer HDC Project Data to MHIS for linkage, cleaning, and anonymization as stipulated in any applicable DSA(s). MHIS will be responsible for transferring the Anonymized Data for any HDC Project to the approved HDC Data Recipient, under the terms of an applicable DUL.

4. Justification for the Hartford Data Collaborative (HDC)

The HDC includes participation of the Parties in the governance framework described in this EMOU, as well as usage of shared data integration infrastructure within MHIS for HDC Projects.

HDC will use a federated approach to data sharing, where each Party maintains their own Confidential Data and Confidential Data are transferred to MHIS for approved HDC Projects based on Data License Requests. The HDC will not serve as an ongoing Data warehouse, unless that is specifically agreed upon in the DSA between the Party and HDC.

This EMOU does not obligate Parties to use HDC in all cases if a different pathway for project approval and data linkage is preferred by Parties whose data are requested.

The Parties have concluded that HDC makes improved data sharing possible by:

- Establishing consistent data sharing and linking processes that adhere to all applicable state and federal laws, rules, and authoritative policies and guidelines
- Limiting the transfer of Confidential Data (as MHIS manages the data of several Parties), and only when necessary, transferring data to one centralized data infrastructure that employs staff with the required expertise and authorization to handle such Confidential Data
- Reducing the burden on Parties' legal counsel and data management teams
- Taking a person-, household, and/or family-centered approach to data use as opposed to an exclusively institution-centered approach.
- Building capacity for routine cross system data-driven collaboration
- Increasing the efficiency of data sharing for cross system analytic needs

5. Purpose of the EMOU

The Parties jointly enter the EMOU. The purpose of the EMOU is to establish the governance framework necessary to operate the HDC, including processes for establishing HDC priorities, requesting data, reviewing and determining approval for HDC requests, monitoring HDC Projects, and disseminating HDC Project information to appropriate HDC committees. The governance framework of this EMOU is accompanied by a DSA between each Party and MHIS, as well as a DUL between the HDC and the Data Recipient.

6. Financial Understanding

The services of the HDC will be supported through a fee-for-use model to support procedural support and technical support. The HDC fee will only be charged to HDC Data Recipients. Parties to this EMOU will not be charged to participate in the HDC unless they are HDC Data Recipients. This fee may include the costs incurred by Parties to this agreement for their efforts to provide data. The fee structure will be developed by the HDC Coordinator and will be approved by the HDC Executive Board before implementation.

7. HDC Governance Framework

A. HDC Project Priorities

There are two ways that priorities will be established for HDC. The first is for each Party organization to establish criteria for a request of their data to be considered (e.g., federal requirements established for end uses, priority data uses of the Party organization; restrictions based on project funding sources). The second is for the Executive Board to establish cross-system analytic, research, and evaluation topic areas that would benefit from using the shared data infrastructure of the HDC. These priorities will be made publicly available in order to filter HDC requests to those that have the greatest potential for actionable information among the HDC Parties.

B. HDC Project Request Process

The request process is intended to be transparent, efficient, and provide the HDC Data Oversight Committee with the information needed to review a HDC Data License Request, a

request to conduct an HDC Project utilizing the shared data infrastructure of the HDC. The process is structured to increase the value of HDC Project proposals to multiple stakeholders using the expertise of the HDC Data Oversight Committee to support the Mission and Vision of the HDC. The request process will consist of two steps (1) consultation with the HDC Coordinator and (2) submission of a Data License Request.

1. Consultation with the HDC Coordinator. Requestors shall complete an initial screening form and schedule a phone or in-person consultation with the HDC Coordinator to discuss their proposed HDC Project. The initial consultation will screen out projects that are not appropriate for the HDC, including those requests that do not benefit residents of Hartford, cannot be answered through available data, those that can be fulfilled by a single Data Provider and do not require cross-system integration, or those that do not fit within a HDC priority area. This consultation will also provide guidance on the appropriate Data License Request, whether for Research, Data Use, or Aggregate requests. The HDC Coordinator will provide the requestor with an estimated fee for the HDC Project before the Data License Request is submitted to the HDC Data Oversight Committee.

2. HDC Coordinator initial review. The purpose of the initial review is to ensure that only responsive HDC Project submissions are forwarded to the HDC Data Oversight Committee. The initial review will be limited to the following:

    a. Confirming that the request form is complete (i.e., no blank fields)
    b. Ensuring the request benefits Hartford residents and targets at least one established HDC priority
    c. Contacting the identified Party sponsor to verify commitment to the HDC Project
    d. Confirming the data security plan meets requirements.

    Non-responsive requests will be returned with feedback to the requestor. Responsive requests will be forwarded to the HDC Data Oversight Committee.

3. Submission of a Data License Request. The Data License Request form is intended to capture the information the HDC Data Oversight Committee needs to make a decision around appropriate HDC access and use. The HDC Data License Request is reviewed and approved by the HDC Data Oversight Committee. At minimum, the HDC Data License Request will include:
    a. Purpose (general data analysis, research, or evaluation)
    b. Objectives (primary questions being answered)
    c. Party sponsor (name and contact information)
    d. Benefit to primary organization(s)
    e. Population of study (e.g., age, demographics, geography, years)
    f. Data sources (program or organization directly associated with Data Provider)

g. Data elements
h. Design and analytic method
i. Project start and end date (anticipated release of findings to partners)
j. Funding source(s) and estimated fee for HDC Project
k. Key personnel and their credentials
l. If applicable, IRB approval (or submission date)
m. Data security plan that meets minimum requirements for Anonymized Data

c. HDC Data License Request Review and Decision Process

The review process is intended to simultaneously review and strengthen HDC Project proposals. The HDC Coordinator will perform an initial review of all proposals as described below, and the HDC Data Oversight Committee will make the decision on the HDC Data License Request (i.e., reject, revise, approve) according to the following guidelines.

1. HDC Data Oversight Committee review and decision. This committee will convene monthly (or as needed), in person or virtually, with the agenda and meeting dates publicly available. An ad-hoc Data License Request Review Committee will be called to review Individual Data License Requests (DLR). The review committee shall include a member of the agency whose data is requested, as well as other members, typically selected for content or methodological expertise. Review committee membership may change based upon the type of Data License Request. Any other member (in addition to the data providers, who are required) can volunteer to participate in the DLR Review Committee.

2. Each Data Provider will nominate at least one representative to the HDC Data Oversight Committee who will be responsible for reviewing HDC Data License Requests for ethical (e.g., benefits versus risk of the HDC Project focus area) and methodological considerations (e.g., appropriate data elements and analytic approach).

   Data Providers have veto power over the use of their own data only. When invoking veto power, they must provide a clear rationale for why their data cannot be used for the request or may provide alternative data options to meet needs of the Data License Request. HDC Data Oversight Committee members will be given the opportunity to offer solutions to address the reason for the veto during the DLR Review Committee process. If there is no solution that addresses the reason for the veto to the satisfaction of the Data Provider, the veto will stand.

   HDC Coordinator and support staff shall communicate HDC Data Oversight Committee schedules and require the requestor to be available to answer questions during the meeting, either virtually or in person. The specific review procedures shall be approved by the HDC Data Oversight Committee and allow reasonable flexibility for virtual

participation, proxy membership, and email voting, as permissible. Key steps in the process include:

a. Prior to the HDC Data Oversight Committee meeting, members of the ad hoc Data License Request Review Committee shall complete a standard HDC Data License Request review rubric and will make an initial recommendation of reject, revise, or approve. The expectation is that DLR Review Committee members will have consulted, as needed, within their organization prior to the meetings or bring to the meeting representatives so that a decision can be made.

b. The HDC Coordinator and support staff shall synthesize the initial review information from the HDC Review Committee members prior to the meeting and facilitate the discussion during the meeting. During the discussion, HDC staff shall synthesize reviewer comments on the proposals and will contribute to the conversation as it relates to the staff's role in HDC Projects.

c. Each HDC Party that has data being requested for an HDC Project proposal will have one vote. Voting decisions include:

   Approve: Does not require substantive changes or clarification to the proposal. The HDC Data Oversight Committee may require minor changes or offer suggestions to strengthen the HDC Project proposal. The proposal does not need to return to the full committee, and the HDC Coordinator can oversee the required changes and update the HDC Data Oversight Committee.

   Revise: Requires changes or clarification to the proposal that necessitate further HDC Data Oversight Committee consideration. The HDC Data Oversight Committee will typically consider revised proposals at the next meeting. Expedited reviews of revised proposals can occur at the HDC Data Oversight Committee's discretion.

   Reject: The potential benefits to the HDC Project proposal do not outweigh identified concerns or flaws. There is no appeal process, decisions are final.

d. Approval must be given by all Data Providers involved in the HDC Data License Request (unanimous approval). Should one or more Data Providers reject a request, the HDC Data License Request can be revised to remove the data that was not approved and be resubmitted.

e. The HDC Coordinator shall send HDC Data Oversight Committee and Executive Board members a summary of HDC Project decisions. The HDC Coordinator will consult as needed with the Executive Board to prioritize HDC Project timelines.

f. The HDC Coordinator shall send a letter to the requestor conveying the decision, synthesizing reviewer comments, and outlining next steps (if applicable). A

timeline and final cost estimate shall also be provided for approved HDC Projects.

D. Data Management Process

The Data Management Process applies only to approved HDC Data License Requests. All aspects of the Data Management Process are initiated by HDC Staff, with specific roles referenced below when applicable.

1. MHIS, serving as HDC Data Integration Staff, shall execute a DUL with the HDC Data Recipient. The DUL will specify data security requirements, the cell suppression policy for public dissemination (e.g., reports, presentations, publications), and will conform to any and all Party-specific requirements.

2. The HDC Data Integration Staff shall follow the terms of the DSA(s) with Parties whose Confidential Data are included in the HDC Data License Request. The process for electronically retrieving or transferring approved Confidential Data to MHIS may vary by Data Provider and is detailed in the DSA(s). The expectation is that if data is not already held within MHIS, approved Confidential Data will be provided to MHIS within 45 days of HDC Data License Request approval. Parties shall alert the HDC Coordinator during the HDC Data Oversight Committee meeting if the 45-day timeline is not feasible.

3. The HDC Data Integration Staff shall adhere to all applicable state and federal laws, rules, and authoritative policies and guidelines for training and authorization to handle the Confidential Data from participating Parties. The HDC Data Integration Staff will be responsible for securely receiving and storing Confidential Data from each Party as outlined in the DSA(s).

4. The HDC Data Integration Staff shall use standardized and replicable identity resolution strategies to integrate the Confidential Data for HDC Data License Requests. Parties may consult with the HDC Data Integration Staff about preferred approaches. HDC Data Integration Staff shall report the identity resolution match rates and the accuracy of matches using a standard reporting form to both the Data Providers and the HDC Data Recipients for each HDC Data License Request.

5. Anonymization processes will be developed by HDC Data Integration Staff and reviewed by the HDC Data Oversight Committee for each Data License Request. The HDC Coordinator shall confirm that the anonymization approach is consistent with the HDC Data Oversight Committee's approved anonymization approach for HDC Projects as well as relevant DSAs. In all cases, HDC Projects will use the minimum required Confidential Data to achieve the approved goals.

6. HDC Data Integration Staff will securely transfer the Anonymized Data to the HDC Data Recipients under the agreed upon terms of the DUL.

7. After completion of the Data License Request, Anonymized Data are provided to the HDC Data Recipient. After completion of the HDC Project (following the end of the dissemination plan), HDC Data Integration Staff will store, return, or destroy Confidential Data and Anonymized Data from each Party according to the DSA(s).

8. Any and all data that are protected under federal and state privacy regulations will not be shared through Freedom of Information Act requests. HDC Staff will always comply with federal and state laws and will default to sharing Anonymized Data only with the approved HDC Data Recipient.

E. **Oversight of HDC Projects**

Oversight processes for the HDC Projects are intended to facilitate transparency and mutualism. Transparency ensures that all stakeholder have information about compliance with legal and ethical requirements as well as the outcome of projects. Mutualism refers to all Parties, HDC Staff and HDC Data Recipients having consistent and timely communication so the projects can benefit their organizations and the lives of Hartford residents.

Should an HDC Data Recipient use the HDC Project Anonymized Data for purposes that were not approved, a HDC Data Provider will immediately terminate access to their data by the HDC Data Recipient. It is the responsibility of the HDC Coordinator to communicate and confirm this terminated access and communicate these actions to all HDC Staff, Executive Board, and Data Oversight Committee members.

The HDC Coordinator shall monitor timely completion of the following documents: (1) Regular HDC Project Reports, (2) Key Findings and Interpretations Release Requests and (3) Term Limit and Data Destruction Forms. HDC Data Recipients shall initiate on an as needed basis (4) Change Reports and (5) HDC Project Updates and Announcements.

1. Regular HDC Project Reports (REQUIRED): HDC Data Recipients must submit HDC Project reports to the HDC Data Oversight Committee, annually or at the midterm point of the project cycle, whichever comes first. The report shall be a standard form automatically distributed by the HDC Coordinator or HDC staff and shall require:
    - If applicable, IRB approval documentation
    - Summary of progress to date
        - How HDC Project is informing service provision, policy or practice
        - Description of unanticipated findings
        - Description of challenges encountered and how they are being resolved
    - Products and key findings publicly released to date
    - HDC Project funding source (if applicable)

2. Change Requests (AS NEEDED): HDC Data Recipients will initiate, when necessary, an HDC Project change request. Minor Change Requests (e.g., change in key personnel, a first-time extension of up to six months) will be reviewed by the HDC Coordinator.

Major Change Requests (e.g., additional research questions; change in organization conducting analyses) will be reviewed by the HDC Data Oversight Committee.

3. Key Findings and Interpretations Release Request (REQUIRED): HDC Data Recipients are required to share HDC Project findings to the HDC Data Oversight Committee prior to any public release. HDC Data Recipients shall submit key findings and interpretations in a standard format provided by the HDC Coordinator or support staff. HDC Data Oversight Committee members who represent Data Partners shall confirm in writing, via a standard form, that key findings have been reviewed and are ready for release. The HDC Data Oversight Committee members can request product specific reviews (e.g., presentations, publications).

4. HDC Project Updates and Announcements (OPTIONAL): HDC Data Recipients may initiate at any time an HDC Project update or opportunity. These reports are a way to share newly released products, media coverage, or announcements for interested parties to attend a dissemination event or be updated on policy or practice informed by the HDC Project.

5. Certification of HDC Project Completion & Destruction of Data (REQUIRED): This is a standard form automatically distributed by the HDC Coordinator or support staff and shall require confirmation of data destruction consistent with the DUL.

F. **HDC Communications**

1. The HDC Data Oversight Committee shall receive prior to each meeting (a) Regular HDC Project Updates as appropriate for each HDC Project timeline, (b) Major Change Requests, and (c) summary of Minor Change Requests and Destruction of Data Reports to get necessary feedback.

2. The HDC Executive Board shall receive after each quarterly meeting an update on HDC's use, review results, key findings from existing HDC Projects, opportunities to learn more about HDC Projects that are in the dissemination phase, and abstracts of new HDC Projects.

3. The Public shall have access to the communications around activities of both the HDC Data Oversight Committee and the Executive Board, specifically policies and procedures, meeting agendas and minutes.

4. The HDC Data Oversight Committee and Executive Board members shall alert the HDC Coordinator about any concerns regarding fulfillment of HDC projects and any of the governance processes outlined in this EMOU. The HDC Coordinator will be responsible for working with the HDC Parties to resolve any concerns. The HDC Parties can decide to suspend HDC involvement until the concerns are resolved.

8. Counterparts.

This EMOU may be executed in one or more counterparts, each of which shall be considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Furthermore, duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Form (PDF) document shall be deemed original for all purposes.

9. EMOU Effective Date and Terms.

The effective date of the EMOU shall be the latest date of signature below. The EMOU will remain in effect until the HDC Executive Board terminates the EMOU. An individual Party to the EMOU can end its involvement upon a termination request by their appointed Executive Board member. Termination halts all future HDC requests for that Party's data, but HDC Projects approved prior to termination will be completed, as determined by the Executive Board.

Notwithstanding the foregoing in this Section 9, and irrespective of any provision in this Agreement that may be to the contrary, the initial term of this Agreement shall be for one (1) year from the effective date of this Agreement (the "Initial Term"), and the City of Hartford has the option, in its sole and absolute discretion, to extend this Agreement for a maximum of three (3) additional one (1) year terms (each being a "Renewal Term"). Upon the expiration of the Initial Term or any Renewal Term, this Agreement shall automatically renew unless notice is given by the City of Hartford of its intent to terminate this Agreement, at least sixty (60) days prior to the scheduled expiration date.

The signature page for this Agreement is on the following page.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives.

CT Data Collaborative

Name: Michelle Riordan-Nold Title: Executive Director

Signature: Michelle Riordan-Nold Michelle Riordan-Nold (Aug 3, 2020 11:43 EDT) Dated: Aug 3, 2020

City of Hartford

Name: Luke A. Bronin Title: Mayor

Signature: Dated: 7/31/20

Form and Legality Approval

Deputy
Corporation Counsel

HDC EMoU Joinder Agreement

Pursuant to, and in accordance with the Hartford Data Collaborative Enterprise Memorandum of Understanding (EMOU), effective ___July 01_____, 2022___, as may be amended from time to time, the entity signing this Joinder Agreement (the "New Party") hereby acknowledges that it has received and reviewed a complete copy of the EMOU. The New Party agrees that upon execution of this Joinder, it shall become a Party, as defined in the EMOU, to the EMOU and shall be fully bound by and subject to all of the terms and conditions of the EMOU. In witness thereof, the New Party has caused its duly authorized representative to execute this Joinder Agreement, as follows:

COMPASS Youth Collaborative, Inc.

By: Jacqueline Santiago Nazario

Jacqueline Santiago Nazario , ~~Executive Director~~ Chief Executive Officer

Date: 10/5/22

Attachment B:
Hartford Data Collaborative

CONFIDENTIALITY AGREEMENT

I, Jacqueline Santiago Nazario, hereby acknowledge that, with regard to a request for information through the Hartford Data Collaborative (HDC) and the associated Data Sharing Agreement ("Agreement") between the Metro Hartford Innovation Services (MHIS) and COMPASS Youth Collaborative, Inc. (Provider), I may acquire or have access to confidential information or personally identifiable information associated with Hartford residents.

I agree to comply with all the terms of the Agreement regarding the access, use, and disclosure of any information submitted by Provider to MHIS.

At all times I will maintain the confidentiality of the information. I will not inspect or "browse" the information for any purpose not identified in the Agreement. I will not access, or attempt to access, my own information, or information relating to an individual or entity with which I have a personal or financial interest, for any reason not necessary to the performance of the work assigned to me under the Agreement. This includes, but is not limited to, information relating to family members, neighbors, relatives, friends, ex-spouses, their employers, and/or anyone not necessary for the work assigned.

At no time will I either directly or indirectly, disclose, or otherwise make the information available to any unauthorized person.

I agree to comply with all applicable state and federal laws and regulations with regard to confidentiality and security of the information, including but not limited to, the following.

FERPA (34 CFR, Part 99), HIPAA (42 U.S.C.§ 1320-d6), 42 CFR Part 2, 26 U.S. C § 6103, 42 U.S.C. § 67, 42 U.S.C. § 503, 26 U.S.C. § 3304, subpart B of 20 C.F.R. Part 603, Connecticut Student Data Privacy Act, Conn. Gen. Stat. § 10-234aa et seq., Conn. Gen. Stat. § 17a-101k(a), and Conn. Gen. Stat. § 46b-124.

Civil and criminal penalties for willful misuse of information can be found in the aforementioned citations.

Executed:

Organization Name: COMPASS Youth Collaborative

Signature: Jacqueline Santiago Nazario JACQUELYN

Date: 10/5/22

Printed Name: ~~Jacqueline~~ Santiago Nazario

Telephone: 860-833-2885

Email: SANTIAGO.JACLIE@COMPASSYC.ORG

Attachment C:
HDC DATA USE LICENSE

Hartford Data Collaborative

Data Sharing Agreement for Non-Governmental Agencies

1. Preamble

This Data Sharing Agreement ("Agreement"), is by and between COMPASS Youth Collaborative, In ("Provider") and the and CT Data Collaborative, 10 Constitution Plaza, Hartford, CT, 06103, and is effective as of the last date of signature shown below (the "Effective Date").

WHEREAS, CT Data Collaborative will act as the linking hub of the Hartford Data Collaborative (HDC), and CT Data Collaborative will support data processing, and CT Data Collaborative employees serving as HDC Data Integration Staff.

WHEREAS, Provider wishes to share data with Hartford Data Collaborative in accordance with the terms and conditions of this Agreement and approved under the terms and conditions of the HDC Enterprise Memorandum of Understanding (EMoU), a copy of which is attached and incorporated herein.

NOW, THEREFORE, the parties, in consideration of mutual promises and obligations set forth herein, the sufficiency of which is hereby acknowledged, and intending to be legally bound, agree as follows:

2. Transfer of Data from Provider to HDC

Provider will submit to CT Data Collaborative and, or otherwise permit HDC Data Integration Staff to electronically access the data associated with approved HDC Projects in accordance with the HDC EMOU. If Provider is transmitting the Confidential Data to HDC (as opposed to providing access for downloading) Provider will transmit the Confidential Data electronically only via encrypted files and in accordance with CT Data Collaborative's data security standards and cybersecurity policies.

3. HDC's Rights to Share/Redistribute the Data

Except as expressly provided in this Agreement and the HDC EMOU, any data submitted to HDC by the Provider will not be further distributed without Provider's written approval.

4. Data Access, Security, Use, and Deletion.

HDC Data Integration staff will comply with the following access and security requirements:

a. Limited Access. CT Data Collaborative will limit access to the Confidential Data to HDC Data Integration Staff who have signed the Confidentiality Agreement in Attachment B and are working on a specific HDC Project with the Provider under the terms of the HDC EMOU. Only Anonymized Data will be provided to HDC Data Recipients of approved HDC Projects as defined in the accompanying HDC EMOU.

b. Secure Storage. HDC data integration staff agree to proceed according to requirements, contained in (FISM) NIST SP800-39, Managing Information Risk. Furthermore, HDC shall be responsible for maintaining a secure environment compliant with State policies, standards and guidelines, and other Applicable Law that supports the transmission of data in compliance with the Specifications. HDC shall follow the specifics contained in (FISM) NIST SP800-47, Security Guide for Interconnecting Information Technology Systems and shall use appropriate safeguards to prevent use or disclosure of Data other than as permitted by the HDC EMOU, the (FISM) NIST SP800-47, and Applicable Law, including appropriate administrative, physical, and technical safeguards that protect the confidentiality, integrity, and availability of that Data. Appropriate safeguards shall be those required by Applicable Law related to Data security, specifically contained in (FISM) NIST SP800-53, Security and Privacy Controls for Federal Information Systems and Organizations.

c. Use. CT Data Collaborative shall use the Confidential Data solely for purposes approved through the HDC EMOU ("Purpose"). CT Data Collaborative shall only disclose the Confidential Data to HDC Data Integration Staff who have the authority to handle the data in furtherance of the Purpose. HDC Data Integration Staff will only provide approved HDC Project Data to HDC Data Recipients who have signed the HDC Data Use License in Attachment C.

d. Data Deletion. CT Data Collaborative shall retain the Provider's Confidential Data for HDC projects for a period of twelve-months after providing the Anonymized Data to the HDC Data Recipient, unless otherwise agreed to by the Provider. After this twelve-month period, all Confidential Data and Anonymized Data will be deleted by CT Data Collaborative.

5. Anonymization of HDC Project Data

a. Criteria for Anonymized Data. Only Anonymized Data may be released to HDC Data Recipients for approved HDC Projects. The Provider has determined that Anonymized Data shall remove all personal identifiers which can be used to distinguish or trace an individual's identity. Personal identifiers shall include those consistent with a HIPAA Limited Data Set (§ 164.514(b)(2). These include name, social security number, residential address smaller than town or city, telephone and fax numbers, email address, Data Provider unique identifiers, vehicle or device identification numbers, web universal resource locators, internet protocol address numbers, and biometric records.

b. Cell Suppression Policy. CT Data Collaborative agree that HDC Projects including data from the Provider in the creation of any dissemination materials (manuscript, table, chart, study, report, presentation, etc.) must adhere to the cell size suppression policy as follows. This policy stipulates that no cell (e.g., grouping of individuals, patients, clients) with less than 15 observations may be displayed. Also, no use of percentages or

other mathematical formulas may be used if they result in a cell displaying less than 15 observations. Individual level records may not be published in any form, electronic or printed. Reports and analytics must use complementary cell suppression techniques to ensure that cells with fewer than 15 observations cannot be identified by manipulating data in adjacent rows, columns or other manipulations of any combination of dissemination materials generated through HDC Projects. Examples of such data elements include, but are not limited to, geography, age groupings, sex, or birth or death dates.

6. Provider Responsibilities for Meeting Legal Requirements

Provider has collected the Confidential Data from individuals. Accordingly, Provider is solely responsible for ensuring that all legal requirements have been met to collect data on individuals whose Confidential Data are being provided to CT Data Collaborative, serving as HDC Data Integration Staff.

7. Mutual Indemnification

CT Data Collaborative and Data Provider shall not be liable to each other or to any other party for any demand or claim, regardless of form of action, for any damages of any kind, including special, indirect, consequential or incidental damages, arising out of the use of the Data Provider's data pursuant to and consistent with the terms of this Data Sharing Agreement or arising from causes beyond the control and without the fault or negligence of a Data Partner.

8. Confidentiality and Breach Notification

a. Confidentiality. All HDC Data Integration Staff shall be informed of the confidentiality obligations imposed by this Agreement and must agree to be bound by such obligations prior to any disclosure of Confidential Data to such HDC Data Integration Staff, as evidenced by their signature on the Confidentiality Agreement in Attachment A. CT Data Collaborative shall protect the Confidential Data by using the same degree of care as CT Data Collaborative uses to protect its own confidential information, and no less than a reasonable degree of care.
b. Breach Notification. CT Data Collaborative are responsible and liable for any breach of this Agreement by any of its HDC Data Integration Staff. CT Data Collaborative shall report to the Provider all breaches that threaten the security of the databases resulting in exposure of Confidential Data protected by federal or state laws, or other incidents compromising the security of the agency's information technology systems. Such reports shall be made to the Provider within 24 hours from when discovered or should have discovered the occurrence. CT Data Collaborative shall also comply with any Applicable Law regarding data breaches.

9. Modification; Assignment; Entire Agreement

This Agreement may not be modified except by written agreement of the Provider, and CT Data Collaborative. This Agreement may not be assigned or transferred without the Provider and CT Data Collaborative's prior written consent. Subject to the foregoing, this Agreement will be binding upon and inure to the benefit of, and be enforceable by, the Provider, and CT Data Collaborative and its successors and assigns. Notwithstanding anything to the contrary, each party has the right to disclose the terms and conditions of this Agreement to the extent necessary to establish rights or enforce obligations under this Agreement. This Agreement supersedes all previous HDC Data Sharing Agreements, whether oral or in writing.

10. No Further Obligations

The Provider, and CT Data Collaborative do not intend that any agency or partnership relationship be created by this Agreement. No party has any obligation to provide any services using or incorporating the Confidential Data unless the Provider agrees and approves of this obligation under the terms of the HDC EMoU. Nothing in this Agreement obligates the Provider to enter into any further agreement or arrangements, or furnish any Confidential Data, other information, or materials.

11. Compliance with Law, Applicable Law

The Provider, and CT Data Collaborative agree to comply with all Applicable Laws and regulations in connection with this Agreement. The Provider, and CT Data Collaborative agree that this Agreement shall be governed by the laws of the State of Connecticut, without application of conflicts of laws principles.

12. Term of Agreement

The parties may terminate this Agreement at any time.

13. Use of Name

Neither the Provider, nor CT Data Collaborative will use the name of the other party or its employees in any advertisement or press release without the prior written consent of the other party.

14. Definitions

a. Anonymized Data: Data where appropriate personal identifiers have been removed for an HDC Data Recipient such that the likelihood of being able to re-identify individuals is extremely low. The criteria for Anonymized Data are outlined in section 5a.
b. Applicable Law: Including, but not limited to, FERPA (34 CFR, Part 99), HIPAA (42 U.S.C.§ 1320-d6), 42 CFR Part 2, 26 U.S. C § 6103, 42 U.S.C. § 67, 42 U.S.C. § 503, 26 U.S.C. §

3304, subpart B of 20 C.F.R. Part 603, Connecticut Student Data Privacy Act, Conn. Gen. Stat. § 10-234aa et seq., Conn. Gen. Stat. § 17a-101k(a), and Conn. Gen. Stat. § 46b-124.

c. Confidential Data: Data submitted by the Provider to CT Data Collaborative that have not been Anonymized.

d. HDC Data Integration Staff: The individuals who will have the approved responsibility of handling and securing relevant Confidential Data from Parties for approved HDC Projects. The HDC Data Integration Staff will consult with Party staff, clean Confidential Data, link Confidential Data, and prepare Anonymized Data for HDC Projects.

e. HDC Data Recipient: The individual or organization that has received approval for an HDC Project to use integrated Anonymized Data for analysis, research, or evaluation purposes. The HDC Data Recipient may be an employee from an HDC Data Provider or an external researcher.

f. HDC Project: A project approved under the terms of the HDC EMOU. An HDC Project must be analytic, research, or evaluative in nature. An HDC Project must require Confidential Data from two or more Data Providers and must be achievable by HDC Data Recipients with Anonymized Data.

15. Annual Provider Data License Request

In order to ensure that data access is bi-directional, Provider will have the opportunity to submit a Data License Request annually, with support from HDC staff to complete request, coordinate fulfillment of request, and support analytics and reporting as mutually agreed upon.

16. Data Dissemination/Reporting

Data Reports of the data match for any request that includes Provider data will be shared with the Provider for review before any public dissemination and reporting. Partner may utilize these data reports for internal and external use, where allowable.

17. Party Representatives

The Parties' contacts for purposes of this Agreement are

COMPASS Youth Collaborative : ~~Jacqueline~~ Santiago Nazario

Hartford Data Collaborative: _____

The signature page for this Agreement is on the following page.

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the Effective Date.

Connecticut Data Collaborative

Print Name: _____ Title: _____

Signature: _____ Date: _____

COMPASS Youth Collaborative, Ir

Print Name: ~~Jacqueline~~ Santiago Nazario Title: ~~Executive Director~~ Chief Executive Officer

Signature: _____ Date: _____

Attachment A:

HARTFORD DATA COLLABORATIVE

EMOU

Attachment B:
HARTFORD DATA COLLABORATIVE
CONFIDENTIALITY AGREEMENT

I, [illegible] hereby acknowledge that, with regard to a request for information through the Hartford Data Collaborative (HDC) and the associated Data Sharing Agreement ("Agreement") CT Data Collaborative and COMPASS Youth Collabor (Provider), I may acquire or have access to confidential information or personally identifiable information associated with Hartford residents.

I agree to comply with all the terms of the Agreement regarding the access, use, and disclosure of any information submitted by Provider to CT Data Collaborative.

At all times I will maintain the confidentiality of the information. I will not inspect or "browse" the information for any purpose not identified in the Agreement. I will not access, or attempt to access, my own information, or information relating to an individual or entity with which I have a personal or financial interest, for any reason not necessary to the performance of the work assigned to me under the Agreement. This includes, but is not limited to, information relating to family members, neighbors, relatives, friends, ex-spouses, their employers, and/or anyone not necessary for the work assigned.

At no time will I either directly or indirectly, disclose, or otherwise make the information available to any unauthorized person.

I agree to comply with all applicable state and federal laws and regulations with regard to confidentiality and security of the information, including but not limited to, the following.

> FERPA (34 CFR, Part 99), HIPAA (42 U.S.C.§ 1320-d6), 42 CFR Part 2, 26 U.S. C § 6103, 42 U.S.C. § 67, 42 U.S.C. § 503, 26 U.S.C. § 3304, subpart B of 20 C.F.R. Part 603, Connecticut Student Data Privacy Act, Conn. Gen. Stat. § 10-234aa et seq., Conn. Gen. Stat. § 17a-101k(a), and Conn. Gen. Stat. § 46b-124.

Civil and criminal penalties for willful misuse of information can be found in the aforementioned citations.

Executed:

Organization Name: CT Data Collaborative

Signature: _____ Date:

Printed Name: Jason Cheung-Data Analyst

Telephone: 860.500.1983 ext. 105 Email: jc@ctdata.org

Attachment C:

HDC DATA USE LICENSE

Appendix A.

Data Fields List

Appendix A:

Data Fields List

Memorandum of Understanding
By and Between City of Hartford
and
COMPASS Youth Collaborative, Inc.
Concerning Certain Data

This Memorandum of Understanding ("MOU"), dated June 1, 2022, is by and between the City of Hartford, with offices at 550 Main Street, Hartford, CT 06103 ("City"), and COMPASS Youth Collaborative, Inc. with offices at _55 Airport rd, Hartford CT 06114 ; and concerns certain Data of program participants. The City and COMPASS Youth Collaborative, Inc. hereby agree as follows:

1. Both parties to this MOU are duly authorized and empowered to enter into and deliver this MOU.
2. The State Department of Children and Families is dedicated to promoting the well-being of Connecticut's children, youth, and families (the "Mission").
3. The City of Hartford's Department of Families, Children, Youth & Recreation serves as the Youth Service Bureau for the City of Hartford.
4. In furtherance of the Mission, COMPASS Youth Collaborative shall provide to City Data (the "Data") to include, but not limited to: demographics, school information, family constellation, services provided, referrals and special issues, as may be the subject of City's request, which request may be made by City in the form of an Excel file listing the required data fields.
5. The City shall use appropriate safeguards to protect the Data from misuse and unauthorized access or disclosure, including maintaining adequate physical controls and password protections for any server or system on which the Data is stored, ensuring that Data is not stored on any mobile device (for example, a laptop or smartphone), exercising at least the same degree of care as it uses with its own data and Confidential Information, but in no event less than reasonable care, and taking any other measures reasonably necessary to prevent any use or disclosure of the Data other than as allowed under this agreement.
6. The City may share the Data with the State Department of Children and Families only to the extent necessary to comply with State Department of Children and Families' YSB reporting requirements.
7. The City and COMPASS Youth Collaborative, Inc. shall, at all relevant times hereunder, comply with any and all applicable Federal, State and local laws, including, but not limited to, those that pertain in any way to data privacy.
8. This MOU may be executed in more than one counterpart, each of which shall be deemed an original, but which together shall constitute one and the same instrument.

9. Provided that there is a mutual agreement of the parties hereto, any amendment to this MOU must be done in writing and executed and delivered by the duly authorized representatives of the parties hereto.

10. All notices between the parties hereto relative to this MOU shall be sufficient if delivered by personal delivery, email or inter-office mail to City at Department of Families, Children, Youth and Recreation, City of Hartford, 550 Main Street, Room 305, Hartford, CT 06103, Attention: Kristina Baldwin, Interim Director, and to COMPASS Youth Collaborative, Inc., 55 Airport Rd, Hartford CT 06114, Attention: Jacqueline Santiago Nazario

The foregoing information concerning the recipients of notices and addresses may be changed by either party hereto in accordance with the provisions of this Section 9.

The parties hereto, as of the date first above written, have executed and delivered two (2) counterparts of this MOU concerning certain Data sharing.

City

Kristina Baldwin (Dec 22, 2022 09:08 EST)

Kristina Baldwin
Interim Director, Department of Families, Children, Youth, and Recreation

[Organization Name]
COMPASS Youth Collaborative, Inc.

Jacqueline Santiago Nazario

[Name] Jacqueline Santiago Nazario
[Title] ~~Executive Director~~ Chief Executive Officer
[Org] COMPASS Youth Collaborative, Inc.

Signature: Jacquelyn Pesquira
Jacquelyn Pesquira (Dec 23, 2022 13:13 EST)

Email: pesqj001@hartford.gov

CITY OF HARTFORD

LUKE A. BRONIN
Mayor

DEPARTMENT OF FINANCE
550 Main Street
Hartford, Connecticut 06103
Telephone: (860) 757-9616
FAX: (860) 722-6607
www.hartfordct.gov

June 15, 2022

COMPASS Youth Collaborative, Inc.
55 Airport Road
Suite 201
Hartford, Connecticut 06114

Contract No. N/A Amendment No. One (1) – Extension N/A
COMPASS Peacebuilders

In accordance with Paragraph 21, the City of Hartford and the Provider hereby amend the above referenced Contract for an adjustment in the term of the grant to July 1, 2021 through and including June 30, 2022, and a subsequent amendment to the compensation amount to $225,000, as reflective of the adjusted term of the grant, for the provision of services as required for the above-named Program during the above-mentioned term. The Scope for the renewal period shall remain the same as identified in section 1 of the existing Contract attached hereto as Exhibit A, respectively.

Total Compensation for this Contract is amended to $225,000. Provider shall prepare and submit invoices documenting services provided as required by the City's Managing Authority. All invoices for payment shall be accompanied by documentation as required by the Managing Authority.

All other terms and conditions of the original contract, not affected by this, or previous Letters of Amendment, shall remain intact and binding and are incorporated herein by reference. In addition, the following documents are required from you to fully execute your contract with the City:

1). Please provide a current Certificate of Insurance per the attached insurance requirements for the City of Hartford. The following wording must appear in the space provided for "comments" on the Accord Insurance Certificate Form: ***The City of Hartford is included as an Additional Insured, ATIMA.*** The City of Hartford insists that parties contracting with it get the language from their insurance companies that written notice will be given as per the agreement.

2). Equal Employment Opportunity (EEO) Application. You can download the application at: ***http://www.hartford.gov/purchasing/EEO_Repo_files/EEO_Report.pdf*** or complete the enclosed application

For: COMPASS YOUTH COLLABORATIVE, INC.

By _____
Jacquelyn Santiago Nazario
President and CEO

For: CITY OF HARTFORD
Office of the Mayor

By Luke Bronin (Jun 29, 2022 17:02 EDT)
Luke A. Bronin
Its Mayor

By _____
Kimberly D. Oliver
Its Director

Approved as to Form and Legality:

By obo HGRifkin (Jun 29, 2022 13:50 EDT)
Howard G. Rifkin Date
Corporation Counsel

CITY OF HARTFORD

- Hartford NEXT, Inc.
  - **$50,000.00 Administration Support** – To be used by Hartford NEXT, Inc. to provide Administrative support to Hartford's 14 NRZs and Hartford NEXT, Inc.

    Administrative Grant funds are available to provide administrative services including, but not limited to:
    - Administrative support: assist with community outreach and communications, coordinate community and neighborhood events;
    - Secretarial services: document meetings, prepare and distribute agendas, maintain distribution lists and membership lists, submit required reports to the Town Clerk;
    - Communication Services: create flyers, maintain social media (Website, Facebook, etc.), newsletter/emails for community outreach, issue meeting reminders.

  - **$55,000.00 Community Engagement Funds -** The NRZs will have $3,846.15 for activities to engage and encourage residents to participate in NRZ and neighborhood activities.

    Community Engagement Grant funds must be used to increase community participation in committee efforts and activities which can include any of the following:
    - Sharing meeting notifications;
    - Establishing or updating websites or social media presence;
    - Securing adequate meeting space to meet the needs of the community;
    - Securing meeting tools such as zoom or other appropriate tools ;
    - Creation/distribution of informational/marketing materials;
    - Food and Childcare services for meeting attendees.

Department of Finance

City of West Haven
355 Main Street
West Haven, Connecticut 06516

Scott D. Jackson
Finance Director

January 5, 2023
Municipal Accountability Review Board
450 Capitol Avenue
Hartford, CT 06106

Honorable Members:

Attached please find General Fund Expense and Revenue projections prepared by the Finance Department of the City of West Haven. As always, we enjoy your participation and look forward to your input.

The City is projecting the collection of 101.1% of budgeted revenue ($170.3M) and expending 100.4% of budgeted expenditures ($169.1M). This yields a projected total revenue over expenditures of $1.14M, obviously subject to change based upon exogenous circumstances, continued inflation on goods, etc.

Items of specific note are as follows:

REVENUE

1) TAX COLLECTION continues to proceed similar to the same pace as prior pandemic-era cycles. In comparing this year's rate to prior years, the City is anticipating collecting 100.1% percent of budget ($105.1M)
2) LICENSES/PERMITS are slightly below a straight-line forecast for the end of Period 5, but the City anticipates four large projects seeking permits in Spring 2023, per the Building Official and preliminary estimates. The City has maintained a conservative posture, but has projected the advancement of three of those four projects in this estimate without accounting for potential inflationary impacts on the cost of construction.
3) INTEREST INCOME continues to be a significant driver of unanticipated revenue given 1) interest rate hikes and 2) the City maintaining a larger corpus of cash funds available for short-term investment than it has in many years. While a material proportion of this corpus is related to ARPA distributions to the City, the City maintains a conservative posture by 1) not calculating in likely future increases to the Fed's benchmark rate, and 2) projecting an aggressive drawdown of these funds for ARPA projects, thereby diminishing the potential size of the cash balance available for investment
4) FEDERAL AND STATE GRANT projections continue to be held at the amounts identified in the relevant State and Federal budgets.

Telephone: 203-937-3626 • Facsimile: 203-937-3621
E-Mail: sjackson@westhaven-ct.gov

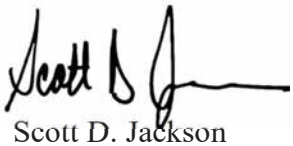
5) For the purposes of conservative projections, all other revenue silos are holding at 100% or less of budgeted projections.

EXPENSES

1) PERONNEL SERVICES are projected at 94.8% of budget due to vacancies. The projection is derived from 1) expenses from July 1 forward to current day, 2) no projected retirements, and 3) full and immediate hiring of all vacant positions at the maximum budgeted salary. The Finance Department believes this to be a fair but conservative representation of total exposure in this arena.
2) CONTRACTUAL SERVICES are projected based upon prior years as well as an inflation-based increase, yielding a projection of 101.8% of budget.
3) FIXED CHARGES are projected at 108% of budget due to a continued focus on Workers' Compensation activity and inflation in the potential cost of services related to self-insured claims.
4) OTHER CONTINGENCY anticipated expenses have been reduced by $500,000 budgeted for potential COVID-related clawbacks based on favorable determinations in federal court as well as OPM assistance in allowing for the reallocation of prior submitted expenditures flagged in December 2022 by CohnReznick, as well as $150,000 for the police retention program now fully funded through ARPA. $912,000 remains in the contingency account, and is incorporated in the $1.14M revenue over expenditures estimate.
5) The City is projecting that the Board of Education will expend its entire allocation of $89.9M.

I hope this information is helpful, and I am available for any requests for a different structure or format.

Sincerely,



Scott D. Jackson
Finance Director
City of West Haven, Connecticut

Cc: Mayor Nancy Rossi
Asst. Finance Director David Taylor

Telephone: 203-937-3626 • Facsimile: 203-937-3621
E-Mail: sjackson@westhaven-ct.gov

01/06/2023 11:43 |CITY OF WEST HAVEN LIVE |P 1
2066sjac |NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS |bgnyrpts
PROJECTION: 23100 FY23 - CITY G/F FOR PERIOD 13

ACCOUNTS FOR:			2021	2022	2022	2022	2023	**2023 Per 5**	2023 Projection	2023 Projection %
PROPERTY TAXES			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	ADOPTED			
10124041	41100	CURRENT PROPERTY TAX LEVY	$ 99,720,194	$ 101,896,440	$ 101,896,440	$ 101,710,305	$ 102,406,510			
10124041	41101	PA 76-338 MOTOR VEHICLE SUPPLM	$ 1,273,818	$ 1,261,000	$ 1,261,000	$ 1,804,178	$ 1,261,000			
10124041	41200	PRIOR YEARS TAX LEVY	$ 1,029,717	$ 412,000	$ 412,000	$ 613,726	$ 412,000			
10124041	41300	SUSPENSE TAXES	$ 173,467	$ 100,000	$ 100,000	$ 180,991	$ 100,000			
10124041	41610	CURRENT PROPERTY TAX INTEREST	$ 470,125	$ 476,100	$ 476,100	$ 545,833	$ 476,100			
10124041	41620	PRIOR YEARS TAX INTEREST	$ 308,443	$ 220,500	$ 220,500	$ 318,818	$ 256,452			
10124041	41630	SUSPENSE INTEREST	$ 157,656	$ 128,000	$ 128,000	$ 163,850	$ 100,000			
TOTAL	**PROPERTY TAXES**		**$ 103,133,419**	**$ 104,494,040**	**$ 104,494,040**	**$ 105,337,700**	**$ 105,012,062**	**$ 55,443,082.00**	**$ 105,113,787**	**100.1%**
ACCOUNTS FOR:			$ 2,021	$ 2,022	$ 2,022	$ 2,022	$ 2,023			
LICENSES, PERMITS			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	ADOPTED			
10112542	42150	ANIMAL LICENSES	$ 11,904	$ 15,400	$ 15,400	$ 7,881	$ 9,389			
10112542	42160	MARRIAGE LICENSES	$ 7,147	$ 3,800	$ 3,800	$ 20,119	$ 7,800			
10112542	42170	SPORTING LICENSES	$ 531	$ 250	$ 250	$ (358)	$ 250			
10119042	42210	BUILDING PERMITS	$ 1,162,180	$ 1,210,017	$ 1,210,017	$ 825,998	$ 1,175,000			
10119042	42220	ELECTRICAL PERMITS	$ 95,180	$ 189,324	$ 189,324	$ 264,832	$ 176,254			
10119042	42230	EXCAVATION PERMITS	$ 2,100	$ 10,496	$ 10,496	$ 21,401	$ 13,265			
10119042	42240	PLUMBING & HEATING PERMITS	$ 51,358	$ 95,168	$ 95,168	$ 73,562	$ 96,548			
10119042	42250	ZONING PERMITS	$ 103,260	$ 126,641	$ 126,641	$ 120,163	$ 135,000			
10131042	42110	ALCOHOLIC BEVERAGE LICENSE	$ 860	$ 600	$ 600	$ 1,080	$ 700			
10131042	42130	POLICE&PROTECT LIC/TOW PERMIT	$ 51,844	$ 22,900	$ 22,900	$ 28,205	$ 25,701			
10132042	42910	CITY CLERK FEES COLLECTED	$ 5,731	$ 6,200	$ 6,200	$ 6,595	$ 6,300			
10132042	42920	DOG POUND RELEASES	$ 1,022	$ 300	$ 300	$ 2,369	$ 500			
10153042	42120	HEALTH LICENSES	$ 92,557	$ 80,300	$ 80,300	$ 101,491	$ 85,400			
TOTAL	**LICENSES, PERMITS**		**$ 1,585,674**	**$ 1,761,396**	**$ 1,761,396**	**$ 1,473,339**	**$ 1,732,107**	**$ 670,119.00**	**$ 1,683,286**	**97.2%**
ACCOUNTS FOR:			$ 2,021	$ 2,022	$ 2,022	$ 2,022	$ 2,023			
FINES, FORFEITS&PENL			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	ADOPTED			
10124043	43200	FINES & PENALTIES - TAX	$ 88,292	$ 42,315	$ 42,315	$ 74,936	$ 53,452			
10124043	43250	BLDG CODE VIOLATIONS	$ 3,401	$ 13,600	$ 13,600	$ -	$ 7,785			
10131043	43100	PARKING TAGS	$ 288,149	$ 220,932	$ 220,932	$ 169,087	$ 200,254			
TOTAL	**FINES, FORFEITS&PENL**		**$ 379,842**	**$ 276,847**	**$ 276,847**	**$ 244,022**	**$ 261,491**	**$ 21,904.00**	**$ 194,257**	**74.3%**
ACCOUNTS FOR:			$ 2,021	$ 2,022	$ 2,022	$ 2,022	$ 2,023			
REV FROM USE OF MONY			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	ADOPTED			
10120044	44100	INVESTMENT INCOME	$ 44,064	$ 50,000	$ 50,000	$ 120,555	$ 52,000			
10120044	44210	RENT FROM CITY FACILITIES	$ 94,520	$ 17,700	$ 17,700	$ 33,250	$ 28,611			
TOTAL	**REV FROM USE OF MONY**		**$ 138,584**	**$ 67,700**	**$ 67,700**	**$ 153,805**	**$ 80,611**	**$ 343,626.00**	**$ 973,626**	**1207.8%**
ACCOUNTS FOR:			$ 2,021	$ 2,022	$ 2,022	$ 2,022	$ 2,023			
FED'L & STATE GRANTS			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	ADOPTED			
10119045	45190	FEDERAL MISCELLANEOUS GRANTS	$ -	$ 1,575,000	$ 1,575,000	$ -	$ -			
10120045	45211	EDUCATIONAL COST SHARING	$ 45,085,506	$ 45,140,487	$ 45,140,487	$ 45,207,234	$ 45,140,487			
10120045	45219	HEALTH SERVICES	$ 73,068	$ 60,000	$ 60,000	$ 73,776	$ 60,000			

ACCOUNTS FOR:			2021	2022	2022	2022	2023	**2023 Per 5**	2023 Projection	2023 Projection %
10120045	45231	PILOT-COLLEGES & HOSPITALS	$ 5,527,988	$ 5,527,988	$ 5,527,988	$ 8,693,468	$ 8,741,348			
10120045	45233	MUNI REV SHR (MFG PR TAX RELI)	$ 147,516	$ 147,516	$ 147,516	$ 147,516	$ 147,516			
10120045	45234	PROP TAX RELIEF-ELDERLY&DISABL	$ -	$ -	$ -	$ -	$ 502,691			
10120045	45235	MASHENTUCKET PEQUOT GRANT	$ 807,097	$ 807,097	$ 807,097	$ 807,097	$ 807,097			
10120045	45236	PROP TAX RELIEF-TOTALLY DISABL	$ 4,508	$ 5,000	$ 5,000	$ 4,031	$ 5,000			
10120045	45237	PILOT-STATE OWNED PROPERTY	$ 181,198	$ 181,198	$ 181,198	$ -	$ -			
10120045	45238	PROPERTY TAX RELIEF-VETERANS	$ 138,561	$ 127,400	$ 127,400	$ 114,482	$ 127,400			
10120045	45242	MARB	$ 100,000	$ -	$ -	$ -	$ -			
10120045	45248	TOWN AID ROAD	$ 619,574	$ 617,268	$ 617,268	$ 618,370	$ 618,370			
10120045	45290	STATE MISCELLANEOUS GRANTS	$ 183,795	$ 122,000	$ 122,000	$ 172,566	$ 122,000			
10120045	45310	TELEPHONE ACCESS GRANT	$ 79,279	$ 95,000	$ 95,000	$ 69,871	$ 95,000			
10120045	45340	SCCRWA- PILOT GRANT	$ 312,233	$ 301,100	$ 301,100	$ 284,757	$ 301,100			
TOTAL	**FED'L & STATE GRANTS**		**$ 53,260,323**	**$ 54,707,054**	**$ 54,707,054**	**$ 56,193,168**	**$ 56,668,009**	**$ 21,265,121.00**	**$ 56,668,009**	**100.0%**
ACCOUNTS FOR:			$ 2,021	$ 2,022	$ 2,022	$ 2,022	$ 2,023			
CHARGES FOR SERVICES			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	ADOPTED			
10112546	46940	RECORD LEGAL INSTRUMENT FEES	$ 1,052,536	$ 1,150,000	$ 1,150,000	$ 1,790,737	$ 1,650,000			
10120046	46950	MISCELLANEOUS PUBLIC WORKS	$ 40	$ 37,900	$ 37,900	$ 2,125	$ 37,900			
10120046	46952	MISCELLANEOUS - GENERAL GOV'T	$ 48,300	$ 56,000	$ 56,000	$ 103,142	$ 56,000			
10120046	46956	MISC. - PARKS & RECREATION	$ 27,180	$ 340,000	$ 340,000	$ 276,669	$ 220,000			
10131046	46710	POLICE CHARGES	$ 9,774	$ 13,500	$ 13,500	$ 12,968	$ 13,500			
10140046	46953	ALL OTHER-PUBLIC WORKS	$ 23,856	$ 3,000	$ 3,000	$ 7,193	$ 3,000			
TOTAL	**CHARGES FOR SERVICES**		**$ 1,161,687**	**$ 1,600,400**	**$ 1,600,400**	**$ 2,192,833**	**$ 1,980,400**	**$ 769,466.00**	**$ 1,708,215**	**86.3%**
ACCOUNTS FOR:			$ 2,021	$ 2,022	$ 2,022	$ 2,022	$ 2,023			
OTHER REVENUES			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	ADOPTED			
10120047	43300	PARKING METER REVENUE	$ 64,753	$ 62,000	$ 62,000	$ 91,987	$ 62,000			
10120047	47200	PROP SALE(Bayview,etc.)	$ 309,608	$ -	$ -	$ 550,800	$ 14,500			
10120047	47350	PILOT - HOUSING AUTHORITY	$ 147,965	$ 146,600	$ 146,600	$ 135,688	$ 146,600			
10120047	47360	SEWER FEE COLLECTION EXPENSES	$ 55,166	$ 55,200	$ 55,200	$ 55,166	$ 55,200			
10120047	47380	INSURANCE REIMBURSEMENT	$ 36,394	$ 26,400	$ 26,400	$ 4,728	$ 9,823			
10120047	47800	yale contribution	$ 444,796	$ 445,000	$ 445,000	$ 466,715	$ 466,715			
10120047	47900	MISCELLANEOUS	$ 59,801	$ 195,300	$ 195,300	$ 148,418	$ 160,000			
10120047	47904	QUIGLEY/YALE PARKING	$ 39,969	$ 43,603	$ 43,603	$ 43,603	$ 43,603			
10130047	47310	FIRE DEPT SHARE OF ERS	$ 831,387	$ 901,774	$ 901,774	$ 806,164	$ 916,427			
10145047	47340	ORGANIC RECYCLING COMPOST	$ 8,647	$ 10,600	$ 10,600	$ 6,770	$ 10,600			
TOTAL	**OTHER REVENUES**		**$ 1,998,485**	**$ 1,886,477**	**$ 1,886,477**	**$ 2,310,038**	**$ 1,885,468**	**$ 147,066.11**	**$ 1,529,034**	**81.1%**
ACCOUNTS FOR:			$ 2,021	$ 2,022	$ 2,022	$ 2,022	$ 2,023			
OTHER FIN SOURCES			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	ADOPTED			
10120048	48100	OPERATING TRANSFERS IN	$ 19,001	$ -	$ -	$ -	$ 110,000			
10120048	48300	RESIDUAL EQUITY TRANSFERS IN	$ -	$ 200,000	$ 200,000	$ -	$ 200,000			
10120048	48500	TRANSFER FROM SEWER OPER FUND	$ 713,643	$ 548,785	$ 548,785	$ 548,785	$ 424,004			
TOTAL	**OTHER FIN SOURCES**		**$ 732,644**	**$ 748,785**	**$ 748,785**	**$ 548,785**	**$ 734,004**	**$ -**	**$ 734,004**	**100.0%**
		TOTAL REVENUE	$ 162,390,659	$ 165,542,699	$ 165,542,699	$ 168,453,691	$ 168,354,151			
		TOTAL EXPENSE	$ -	$ -	$ -	$ -	$ -			

ACCOUNTS FOR:	2021	2022	2022	2022	2023	**2023 Per 5**	2023 Projection	2023 Projection %
GRAND TOTAL	**$ 162,390,659**	**$ 165,542,699**	**$ 165,542,699**	**$ 168,453,691**	**$ 168,354,151**	**$ 79,330,503.11**	**$ 170,287,503.08**	**101.1%**

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PROJECTION: 23100 FY23 - CITY G/F FOR PERIOD 13

ACCOUNTS FOR:			2021	2022	2022	2022	2023	**2023 Per 5**	**2023 Projection**	**2023 Projection %**
PERSONNEL SERVICES			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	ADOPTED			
11000010	51000	REGULAR WAGES	$ 56,575	$ 40,992	$ 40,992	$ 43,333	$ 40,989			
11000010	51010	CLERK OF THE COUNCIL	$ 3,500	$ 5,000	$ 5,000	$ 7,625	$ 10,000			
11000010	51350	PART TIME - ELECTED	$ 32,635	$ 32,700	$ 32,700	$ 28,801	$ 32,700			
11000010	51500	OVERTIME	$ 94	$ -	$ -	$ 1,996	$ -			
11050010	51000	REGULAR WAGES	$ 230,756	$ 240,220	$ 240,220	$ 217,209	$ 243,274			
11050010	51300	PART TIME WAGES	$ 11,212	$ 20,000	$ 20,000	$ 18,503	$ 20,000			
11100010	51000	REGULAR WAGES	$ 355,866	$ 409,869	$ 409,869	$ 379,064	$ 397,121			
11100010	51300	PART TIME WAGES	$ 3,163	$ 10,000	$ 10,000	$ 16,581	$ 10,000			
11100010	51500	OVERTIME	$ 47	$ -	$ -	$ 952	$ -			
11150010	51000	REGULAR WAGES	$ 238,188	$ 272,587	$ 272,587	$ 237,611	$ 416,083			
11150010	51500	OVERTIME	$ 13,276	$ 4,000	$ 4,000	$ 6,781	$ 6,000			
11250010	51000	REGULAR WAGES	$ 214,331	$ 214,102	$ 214,102	$ 220,955	$ 243,521			
11250010	51500	OVERTIME	$ 2,204	$ 1,000	$ 1,000	$ 1,475	$ 2,000			
11300010	51000	REGULAR WAGES	$ 48,692	$ 50,388	$ 50,388	$ 50,165	$ 51,396			
11300010	51020	DEPUTY REGISTRARS	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,200			
11300010	51350	PART TIME - ELECTED	$ 28,000	$ 28,000	$ 28,000	$ 28,000	$ 33,000			
11300010	51400	TEMPORARY PAYROLL	$ 43,000	$ 43,000	$ 43,000	$ 26,631	$ 47,135			
11300010	51500	OVERTIME	$ 2,094	$ 2,500	$ 2,500	$ -	$ 4,444			
11900010	51000	REGULAR WAGES	$ 207,937	$ 302,091	$ 302,091	$ 275,618	$ 308,133			
11900010	51500	OVERTIME	$ 2,652	$ 2,500	$ 2,500	$ 1,837	$ 2,500			
11900012	51000	REGULAR WAGES	$ 79,399	$ 75,826	$ 75,826	$ 92,389	$ 220,842			
11900012	51500	OVERTIME	$ 620	$ -	$ -	$ 7,149	$ 5,000			
11900013	51000	REGULAR WAGES	$ 359,271	$ 571,936	$ 571,936	$ 397,833	$ 583,374			
11900013	51500	OVERTIME	$ 7,996	$ 4,500	$ 4,500	$ 16,857	$ 7,500			
12000010	51350	PART TIME - ELECTED	$ 7,600	$ 7,600	$ 7,600	$ 7,600	$ 7,600			
12100010	51000	REGULAR WAGES	$ 624,826	$ 618,084	$ 618,084	$ 648,441	$ 712,658			
12100010	51500	OVERTIME	$ 24,224	$ 2,000	$ 2,000	$ 5,849	$ 2,000			
12100020	51000	REGULAR WAGES	$ 12,589	$ 68,680	$ 68,680	$ 38,298	$ 222,281			
12100020	51500	OVERTIME	$ 73	$ -	$ -	$ 83,075	$ -			
12200022	51000	REGULAR WAGES	$ 109,628	$ 177,220	$ 177,220	$ 177,783	$ 265,248			
12200022	51500	OVERTIME	$ 7,381	$ -	$ -	$ 8,002	$ -			
12200023	51000	REGULAR WAGES	$ 59,349	$ 57,389	$ 57,389	$ 2,202	$ -			
12200023	51500	OVERTIME	$ 297	$ 80	$ 80	$ -	$ 80			
12300010	51000	REGULAR WAGES	$ 421,653	$ 433,593	$ 433,593	$ 434,232	$ 442,286			
12300010	51500	OVERTIME	$ 5,101	$ 2,500	$ 2,500	$ 1,222	$ 2,500			
12300025	51500	OVERTIME	$ 3,111	$ 600	$ 600	$ 506	$ 600			
12400010	51000	REGULAR WAGES	$ 356,774	$ 385,408	$ 385,408	$ 363,321	$ 394,557			
12400010	51500	OVERTIME	$ 1,773	$ 2,575	$ 2,575	$ 1,513	$ 1,700			

ACCOUNTS FOR:			2021	2022	2022	2022	2023	2023 Per 5	2023 Projection	2023 Projection %
13000010	51000	REGULAR WAGES	$ 1,203,476	$ 1,298,523	$ 1,298,523	$ 1,035,902	$ 1,332,123			
13000010	51400	TEMPORARY PAYROLL	$ -	$ 5,850	$ 5,850	$ 2,085	$ 5,850			
13000010	51500	OVERTIME	$ 94,040	$ -	$ -	$ 320,627	$ -			
13000010	51700	LONGEVITY PAY	$ 6,030	$ 6,030	$ 6,030	$ 6,130	$ 6,030			
13000010	51800	SEPARATION PAY	$ -	$ 29,557	$ 29,557	$ -	$ 30,148			
13100010	51000	REGULAR WAGES	$ 252,594	$ 255,539	$ 255,539	$ 265,045	$ 261,937			
13100010	51530	VACATION BUY BACK	$ 24,509	$ 27,200	$ 27,200	$ 29,486	$ 30,000			
13100010	51700	LONGEVITY PAY	$ 26,910	$ 30,500	$ 30,500	$ 26,057	$ 28,885			
13100030	51000	REGULAR WAGES	$ 8,313,191	$ 8,623,529	$ 8,623,529	$ 8,800,508	$ 8,860,982			
13100030	51270	EXTRA EARNINGS	$ 23	$ -	$ -	$ -	$ -			
13100030	51500	OVERTIME	$ 381,714	$ 285,000	$ 285,000	$ 518,223	$ 300,000			
13100030	51520	POLICE MANPOWER OVERTIME	$ 1,108,064	$ 1,100,000	$ 1,100,000	$ 1,497,509	$ 1,500,000			
13100030	51530	VACATION BUY BACK	$ 415,605	$ 406,100	$ 406,100	$ 340,375	$ 406,100			
13100030	51540	INTERCITY POLICE EXTRA DUTY	$ 264,551	$ 200,000	$ 200,000	$ 255,990	$ 200,000			
13100030	51610	SHIFT DIFFERENTIAL - UNIFORM	$ 103,044	$ 115,000	$ 115,000	$ 61,448	$ 115,000			
13100030	51700	LONGEVITY PAY	$ 598,897	$ 520,000	$ 520,000	$ 467,467	$ 520,000			
13100030	51800	SEPARATION PAY	$ 111,223	$ 250,000	$ 250,000	$ 2,524	$ 250,000			
13100030	51801	WORKERS' COMP. PAY	$ 224,306	$ 250,000	$ 250,000	$ 296,348	$ 250,000			
13100031	51000	REGULAR WAGES	$ 483,847	$ 521,068	$ 521,068	$ 481,412	$ 585,445			
13100031	51300	PART TIME WAGES	$ 224,439	$ 230,300	$ 230,300	$ 251,742	$ 250,820			
13100031	51510	POLICE TRAINING OVERTIME	$ 66,823	$ 85,000	$ 85,000	$ 112,565	$ 100,000			
13100031	51801	WORKERS' COMP. PAY	$ 99	$ -	$ -	$ 1,337	$ -			
13202010	51000	REGULAR WAGES	$ 161,339	$ 183,508	$ 183,508	$ 173,759	$ 188,128			
13202010	51300	PART TIME WAGES	$ 19,873	$ 22,000	$ 22,000	$ 6,069	$ 20,300			
13202010	51500	OVERTIME	$ 13,629	$ 14,000	$ 14,000	$ 29,974	$ 14,000			
13202010	51530	VACATION BUY BACK	$ 848	$ 3,400	$ 3,400	$ -	$ 3,100			
13202010	51700	LONGEVITY PAY	$ 4,794	$ 6,300	$ 6,300	$ 6,062	$ 5,100			
13202010	51801	WORKERS' COMP. PAY	$ 7,553	$ -	$ -	$ 19,942	$ 2,500			
13300010	51300	PART TIME WAGES	$ 11,948	$ 11,948	$ 11,948	$ 11,948	$ 50,000			
14000010	51000	REGULAR WAGES	$ 273,731	$ 279,682	$ 279,682	$ 266,409	$ 301,658			
14000010	51300	PART TIME WAGES	$ 9,999	$ 12,000	$ 12,000	$ 9,999	$ 12,000			
14000010	51500	OVERTIME	$ 16,622	$ 4,000	$ 4,000	$ 16,564	$ 4,000			
14100010	51000	REGULAR WAGES	$ 115,208	$ 187,916	$ 187,916	$ 117,311	$ 191,674			
14404072	51000	REGULAR WAGES	$ 393,243	$ 430,685	$ 430,685	$ 430,998	$ 444,221			
14404072	51500	OVERTIME	$ 127,249	$ 45,000	$ 45,000	$ 87,804	$ 49,000			
14606075	51000	REGULAR WAGES	$ 423,287	$ 445,014	$ 445,014	$ 440,285	$ 453,855			
14606075	51500	OVERTIME	$ 98,176	$ 55,000	$ 55,000	$ 124,989	$ 69,100			
14704010	51000	REGULAR WAGES	$ 2,340,336	$ 2,500,197	$ 2,500,197	$ 2,155,207	$ 2,550,834			
14704010	51400	TEMPORARY PAYROLL	$ 42,681	$ 110,000	$ 110,000	$ 96,903	$ 110,000			
14704010	51500	OVERTIME	$ 426,733	$ 235,000	$ 235,000	$ 380,589	$ 240,000			
14704010	51550	SNOW REMOVAL	$ 218	$ 75,000	$ 75,000	$ -	$ 80,000			
15000010	51000	REGULAR WAGES	$ 177,474	$ 307,003	$ 307,003	$ 311,076	$ 372,344			
15000010	51400	TEMPORARY PAYROLL	$ 11,775	$ 13,000	$ 13,000	$ 4,538	$ 13,000			

ACCOUNTS FOR:			2021	2022	2022	2022	2023	2023 Per 5	2023 Projection	2023 Projection %
15000010	51500	OVERTIME	$ 12,244	$ 2,400	$ 2,400	$ 17,591	$ 6,000			
15100010	51000	REGULAR WAGES	$ 164,562	$ 167,461	$ 167,461	$ 160,886	$ 170,797			
15100010	51100	SR CNT P/T	$ -	$ -	$ -	$ -	$ 35,080			
15100010	51500	OVERTIME	$ 1,812	$ -	$ -	$ -	$ -			
15202050	51000	REGULAR WAGES	$ 284,802	$ 326,207	$ 326,207	$ 328,464	$ 381,247			
15202050	51080	RECREATION AIDES	$ 16,300	$ 42,000	$ 42,000	$ 63,001	$ 46,200			
15202050	51130	BEACH CONSTABLES	$ 77,535	$ 41,520	$ 41,520	$ 42,064	$ 62,916			
15202050	51160	SPECIAL ACTIVITY INSTRUCTORS	$ -	$ 25,540	$ 25,540	$ 7,797	$ 25,540			
15202050	51170	SUPERVISORS & INSTRUCTORS	$ 36,055	$ 73,833	$ 68,833	$ 35,637	$ 83,974			
15202050	51180	LIFE GUARDS	$ 67,168	$ 71,260	$ 71,260	$ 72,729	$ 73,390			
15202050	51500	OVERTIME	$ 7,069	$ 7,395	$ 7,395	$ 10,326	$ 8,700			
15202051	51080	RECREATION AIDES	$ 2,553	$ -	$ -	$ 31,329	$ -			
15202051	51400	TEMPORARY PAYROLL	$ 63,984	$ 139,745	$ 139,745	$ 98,396	$ 152,370			
15202553	51040	AQUATIC PROGRAM INSTRUCTOR	$ 54	$ 18,816	$ 13,816	$ 5,253	$ 20,640			
15202553	51070	SWIMMING POOL STAFF	$ 6,290	$ 74,176	$ 74,176	$ 25,032	$ 80,180			
15202553	51140	SWIM TEAM COACH	$ 4,112	$ 31,705	$ -	$ 31,705	$ -			
15202553	51300	POOL CUSTODIANS	$ 403	$ 17,400	$ 17,400	$ 32,060	$ 17,500			
15300010	51000	REGULAR WAGES	$ 350,240	$ 354,828	$ 354,828	$ 363,717	$ 482,757			
15300010	51500	OVERTIME	$ 553	$ 10,000	$ 10,000	$ 7,094	$ 5,000			
16001060	51000	REGULAR WAGES	$ 1,321,000	$ 1,421,000	$ 1,421,000	$ 1,421,004	$ 1,575,374			
18109982	51530	VACATION BUY BACK	$ 114,366	$ 103,900	$ 103,900	$ 91,789	$ 110,000			
18109982	51700	LONGEVITY PAY	$ 62,450	$ 76,000	$ 76,000	$ 53,860	$ 80,000			
18109982	51800	SEPARATION PAY	$ 69,000	$ 90,000	$ 90,000	$ 101,212	$ 90,000			
TOTAL	**PERSONNEL SERVICES**		**$ 24,828,534**	**$ 26,371,975**	**$ 26,330,270**	**$ 26,323,562**	**$ 28,462,522**	**$ 11,241,607**	**$ 26,979,857**	**94.8%**
ACCOUNTS FOR:			2021	2022	2022	2022	2023			
CONTRACTUAL SERVICES			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	ADOPTED			
11000010	52250	ADVERTISING	$ 11,205	$ 3,000	$ 3,000	$ 9,735	$ 3,000			
11000010	52430	LEGAL SERVICES	$ -	$ -	$ -	$ -	$ 25,000			
11000010	52510	MAINTENANCE SERVICE AGREEMI	$ 995	$ 4,000	$ 4,000	$ -	$ 4,000			
11000010	52770	OTHER CONTRACTUAL SERVICES	$ 2,175	$ 2,500	$ 2,500	$ 10,367	$ 2,500			
11050010	52220	OUTSIDE PRINTING SERVICES	$ 1,075	$ 630	$ 630	$ 146	$ 1,000			
11050010	52320	SUBSCRIPTIONS & PERIODICALS	$ -	$ 200	$ 200	$ -	$ 275			
11050010	52330	TRAINING AND EDUCATION	$ 50	$ 300	$ 300	$ 179	$ 300			
11050010	52350	TRAVEL EXPENSES	$ -	$ 1,500	$ 1,500	$ 40	$ 1,500			
11050010	52360	BUSINESS EXPENSE	$ 1,979	$ 4,900	$ 4,900	$ 3,754	$ 4,900			
11050010	52370	COUNCIL OF GOVERNMENTS	$ 18,700	$ 18,900	$ 18,900	$ 18,600	$ 19,500			
11050010	52390	CT CONFERENCE OF MUNICIPALIT	$ 18,080	$ 36,160	$ 36,160	$ 36,160	$ 36,160			
11050010	52397	U.S. CONFERENCE OF MAYORS	$ 5,269	$ 7,000	$ 7,000	$ 5,269	$ 7,000			
11100010	52310	CONVENTIONS & DUES	$ 898	$ 1,000	$ 1,000	$ 985	$ 1,000			
11100010	52430	LEGAL SERVICES	$ 185,304	$ 200,000	$ 200,000	$ 199,091	$ 250,000			
11100010	52480	OTHER PROFESSIONAL SERVICES	$ 24,894	$ 20,000	$ 20,000	$ 19,231	$ 25,000			
11100010	52490	TAX FORECLOSURE EXPENSE	$ 32,916	$ 37,000	$ 37,000	$ 35,345	$ 37,000			

ACCOUNTS FOR:			2021	2022	2022	2022	2023	2023 Per 5	2023 Projection	2023 Projection %
11150010	52250	ADVERTISING	$ 2,405	$ 1,000	$ 1,000	$ 1,635	$ 3,000			
11150010	52260	OTHER PRINTING SERVICES	$ -	$ 500	$ 500	$ -	$ 500			
11150010	52310	CONVENTIONS & DUES	$ 483	$ -	$ -	$ -	$ 1,500			
11150010	52330	TRAINING AND EDUCATION	$ -	$ 1,000	$ 1,000	$ -	$ 3,000			
11150010	52830	OTHER EXAMINATIONS	$ 7,975	$ 8,300	$ 8,300	$ 8,090	$ 8,300			
11250010	52250	ADVERTISING	$ -	$ 1,500	$ 1,500	$ 998	$ 1,500			
11250010	52290	ELECTION DAY EXPENSE	$ 15,000	$ 7,000	$ 7,000	$ 15,437	$ 20,000			
11250010	52310	CONVENTIONS & DUES	$ -	$ 900	$ 900	$ 1,010	$ 900			
11250010	52330	TRAINING AND EDUCATION	$ 695	$ 500	$ 500	$ 180	$ 500			
11250010	52425	ARCHIVING SERVICES	$ -	$ -	$ -	$ -	$ 50,000			
11250010	52480	OTHER PROFESSIONAL SERVICES	$ 11,474	$ 20,000	$ 20,000	$ 12,825	$ 20,000			
11250010	52520	OFFICE EQUIPMENT REPAIRS	$ 196	$ 400	$ 400	$ 207	$ 3,900			
11250010	52750	FEES AND CHARGES	$ 327	$ 1,200	$ 1,200	$ 442	$ 1,200			
11250010	52770	OTHER CONTRACTUAL SERVICES	$ 80,544	$ 72,000	$ 72,000	$ 87,586	$ 76,000			
11300010	52310	CONVENTIONS & DUES	$ -	$ 1,200	$ 1,200	$ 581	$ 3,010			
11300010	52330	TRAINING AND EDUCATION	$ 1,550	$ 2,000	$ 2,000	$ 375	$ 1,200			
11300010	52580	EQUIPMENT MAINTENANCE/REPA	$ -	$ 5,850	$ 5,850	$ 5,850	$ 6,500			
11650010	52640	RENTAL OF OFFICE EQUIPMENT	$ 3,165	$ 3,500	$ 3,500	$ 3,345	$ 3,700			
11900010	52210	PRINTING	$ 45	$ 1,000	$ 1,000	$ 696	$ 200			
11900010	52250	ADVERTISING	$ 47,723	$ 45,000	$ 45,000	$ 42,578	$ 47,000			
11900010	52280	MAP PRINTING	$ -	$ 300	$ 300	$ -	$ 1,200			
11900010	52310	CONVENTIONS & DUES	$ 266	$ 1,200	$ 1,200	$ 1,599	$ 11,250			
11900010	52382	ENG COST PLAN & DEV'T	$ -	$ 15,000	$ 15,000	$ -	$ 20,000			
11900010	52385	ECONOMIC DEV'T CONSULTANT	$ -	$ 50,000	$ 50,000	$ 27,158	$ 100,000			
11900010	52395	REGIONAL GROWTH PARTNERSHI	$ 16,669	$ 3,000	$ 3,000	$ -	$ 16,700			
11900010	52425	ARCHIVING SERVICES	$ -	$ 5,000	$ 5,000	$ 4,663	$ 5,000			
11900010	52475	PUBLIC HEARING SECRETARY	$ 3,325	$ 6,300	$ 6,300	$ 4,300	$ 6,500			
11900010	52520	OFFICE EQUIPMENT REPAIRS	$ 84	$ 450	$ 450	$ 145	$ 250			
11900013	52310	CONVENTIONS & DUES	$ 1,840	$ 4,000	$ 4,000	$ 6,989	$ 6,000			
11900013	52360	BUSINESS EXPENSE	$ 1,574	$ 2,000	$ 2,000	$ 22	$ 2,000			
11900013	52425	ARCHIVING SERVICES	$ 5,931	$ 5,000	$ 5,000	$ 773	$ 5,000			
11900013	52440	ENGINEERING SERVICES	$ -	$ 900	$ 900	$ -	$ 900			
11900013	52520	OFFICE EQUIPMENT REPAIRS	$ -	$ 500	$ 500	$ 12	$ 500			
11900013	52590	DEMOLITION OF BUILDINGS	$ 5,419	$ 9,000	$ 9,000	$ 2,554	$ 9,000			
12100010	52310	CONVENTIONS & DUES	$ -	$ 200	$ 200	$ 65	$ 200			
12100010	52420	FINANCIAL SERVICES	$ 186,333	$ 232,500	$ 232,500	$ 221,411	$ 237,500			
12100010	52570	OTHER REPAIRS & MAINT/UPGRD	$ -	$ 21,600	$ 21,600	$ -	$ 21,600			
12100010	52970	EVICTION SERVICES	$ 1,125	$ -	$ -	$ -	$ -			
12100020	52250	ADVERTISING	$ 9,051	$ 10,000	$ 10,000	$ 19,005	$ 10,000			
12200022	52330	TRAINING AND EDUCATION	$ -	$ 1,000	$ 1,000	$ 1,000	$ 10,000			
12200022	52460	OUTSIDE DATA PROCESSING	$ 121,469	$ 10,000	$ 10,000	$ 19,073	$ 4,000			
12200022	52510	MAINTENANCE SERVICE AGREEMI	$ 291,256	$ 273,312	$ 273,312	$ 456,561	$ 323,929			
12200022	52570	OTHER REPAIRS & MAINT/UPGRD	$ 47,008	$ 49,000	$ 49,000	$ 60,058	$ 40,000			

ACCOUNTS FOR:			2021	2022	2022	2022	2023	2023 Per 5	2023 Projection	2023 Projection %
12200022	52660	SOFTWARE LICENSES	$ 1,791	$ 6,000	$ 6,000	$ 5,973	$ 6,000			
12200023	52010	POSTAGE	$ 52,352	$ 52,000	$ 52,000	$ 39,134	$ 52,000			
12200023	52570	OTHER REPAIRS & MAINT/UPGRD	$ 1,050	$ 2,100	$ 2,100	$ -	$ 2,100			
12200023	52670	COPIER RENTAL	$ 51,443	$ 45,880	$ 45,880	$ 56,329	$ 45,880			
12300010	52210	PRINTING	$ 5,429	$ 5,429	$ 5,429	$ 5,428	$ 7,820			
12300010	52250	ADVERTISING	$ 775	$ 775	$ 775	$ 310	$ -			
12300010	52280	MAP PRINTING	$ 4,071	$ 5,000	$ 5,000	$ 4,951	$ 6,000			
12300010	52310	CONVENTIONS & DUES	$ 551	$ 565	$ 565	$ 560	$ 595			
12300010	52330	TRAINING AND EDUCATION	$ 2,764	$ 4,000	$ 4,000	$ 2,358	$ 4,275			
12300010	52480	OTHER PROFESSIONAL SERVICES	$ 502	$ 650	$ 650	$ 627	$ 7,650			
12300025	52760	STIPENDS	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 3,000			
12400010	52020	PROC & MAIL TAX BILLS	$ 5,890	$ 40,406	$ 40,406	$ 40,406	$ 40,406			
12400010	52210	PRINTING	$ 30,906	$ 13,816	$ 13,816	$ 11,670	$ 15,000			
12400010	52250	ADVERTISING	$ 3,935	$ 2,600	$ 2,600	$ 4,436	$ 2,700			
12400010	52310	CONVENTIONS & DUES	$ 350	$ 308	$ 308	$ 275	$ 308			
12400010	52330	TRAINING AND EDUCATION	$ -	$ 350	$ 350	$ 275	$ 350			
12400010	52520	OFFICE EQUIPMENT REPAIRS	$ 400	$ 220	$ 220	$ -	$ 220			
13000010	52510	MAINTENANCE SERVICE AGREEMI	$ 234,743	$ 248,301	$ 248,301	$ 204,135	$ 255,437			
13100010	52110	ELECTRICITY	$ 43,323	$ 40,000	$ 40,000	$ 35,940	$ 40,000			
13100010	52220	OUTSIDE PRINTING SERVICES	$ 1,723	$ 2,200	$ 2,200	$ 3,438	$ 2,400			
13100010	52255	MINORITY RECRUITMENT	$ 2,724	$ 8,000	$ 8,000	$ 7,037	$ 8,000			
13100010	52260	OTHER PRINTING SERVICES	$ -	$ 300	$ 300	$ 1,102	$ 500			
13100010	52310	CONVENTIONS & DUES	$ 1,393	$ 1,900	$ 1,900	$ 1,675	$ 2,200			
13100010	52450	MEDICAL SERVICES	$ 27,037	$ 15,400	$ 15,400	$ 30,017	$ 27,500			
13100010	52630	RENTAL OF VEHICLES	$ 22,805	$ 12,000	$ 12,000	$ 22,860	$ 24,000			
13100010	52640	RENTAL OF OFFICE EQUIPMENT	$ 50,417	$ 45,000	$ 45,000	$ 61,590	$ 50,000			
13100010	52650	OTHER RENTAL	$ 22,902	$ 16,500	$ 16,500	$ 20,745	$ 21,600			
13100010	52660	SOFTWARE LICENSES	$ 10,742	$ 10,140	$ 10,140	$ 13,281	$ 10,140			
13100010	52730	BOARDING PRISONERS	$ 3,427	$ 2,600	$ 2,600	$ 3,915	$ 3,000			
13100010	52750	FEES AND CHARGES	$ -	$ -	$ -	$ -	$ 15,000			
13100010	52770	OTHER CONTRACTUAL SERVICES	$ 100,955	$ 125,000	$ 125,000	$ 130,447	$ 145,000			
13100010	52780	UNIFORM ALLOWANCE - FULL TIM	$ 3,233	$ 3,500	$ 3,500	$ 6,112	$ 3,500			
13100010	52820	PSYCHOLOGICAL TESTING	$ 2,525	$ 6,000	$ 6,000	$ 8,385	$ 12,000			
13100010	52830	OTHER EXAMINATIONS	$ 12,568	$ 7,000	$ 7,000	$ 1,005	$ 7,000			
13100030	52360	BUSINESS EXPENSE	$ 20,801	$ 7,100	$ 7,100	$ 25,843	$ 7,100			
13100030	52780	UNIFORM ALLOWANCE - FULL TIM	$ 177,550	$ 180,000	$ 180,000	$ 302,967	$ 180,000			
13100031	52330	TRAINING AND EDUCATION	$ 53,653	$ 35,000	$ 35,000	$ 72,659	$ 40,000			
13100031	52350	TRAVEL EXPENSES	$ 601	$ 6,000	$ 6,000	$ 4,695	$ 6,000			
13100031	52480	OTHER PROFESSIONAL SERVICES	$ 20,349	$ 15,000	$ 15,000	$ 21,004	$ 20,000			
13100031	52570	OTHER REPAIRS & MAINT/UPGRD	$ 80,294	$ 30,000	$ 30,000	$ 138,101	$ 45,000			
13100031	52790	UNIFORM ALLOWANCE - PART TIM	$ 230	$ 3,000	$ 3,000	$ 2,999	$ 3,000			
13202010	52110	ELECTRICITY	$ 14,258	$ 14,000	$ 14,000	$ 12,973	$ 14,000			
13202010	52250	ADVERTISING	$ -	$ 1,500	$ 1,500	$ 100	$ 500			

ACCOUNTS FOR:			2021	2022	2022	2022	2023	2023 Per 5	2023 Projection	2023 Projection %
13202010	52310	CONVENTIONS & DUES	$ 100	$ 560	$ 560	$ 80	$ -			
13202010	52455	VETERINARY SERVICES	$ 15,729	$ 22,000	$ 22,000	$ 13,055	$ 20,000			
13202010	52780	UNIFORM ALLOWANCE - FULL TIM	$ 5,996	$ 10,182	$ 10,182	$ 8,659	$ 6,200			
14000010	52680	TOWN AID ROAD	$ 251,682	$ 249,000	$ 249,000	$ 202,122	$ 275,000			
14100010	52310	CONVENTIONS & DUES	$ 383	$ 1,500	$ 1,500	$ 465	$ 2,000			
14100010	52335	PROFESSIONAL LICENSE FEES	$ -	$ 1,050	$ 1,050	$ -	$ 1,000			
14404072	52110	ELECTRICITY	$ -	$ 24,200	$ 24,200	$ 18,509	$ 25,200			
14404072	52130	WATER	$ 1,504	$ 3,900	$ 3,900	$ 2,314	$ 2,000			
14404072	52310	CONVENTIONS & DUES	$ 499	$ 500	$ 500	$ 499	$ 600			
14404072	52320	SUBSCRIPTIONS & PERIODICALS	$ 6,978	$ 3,700	$ 3,700	$ 6,998	$ 6,000			
14404072	52540	MOTOR VEHICLE MAINT/REPAIR	$ 70,505	$ 70,000	$ 70,000	$ 63,105	$ 90,000			
14404072	52545	SPECIAL EQUIPMENT REPAIR	$ 22,850	$ 30,000	$ 30,000	$ 26,477	$ 40,000			
14404072	52550	GROUNDS MAINTENANCE	$ 6,687	$ 7,000	$ 7,000	$ 3,832	$ 7,200			
14404072	52575	EMISSIONS TESTING	$ -	$ 800	$ 800	$ -	$ 1,000			
14404072	52585	TIRE REPAIR & SERVICE	$ 6,473	$ 10,000	$ 10,000	$ 3,761	$ 11,000			
14404072	52630	RENTAL OF VEHICLES	$ -	$ 2,000	$ 2,000	$ 1,141	$ 2,000			
14404072	52650	OTHER RENTAL	$ 1,380	$ 2,500	$ 2,500	$ 600	$ 2,700			
14404072	52740	SECURITY SYSTEM	$ -	$ 2,500	$ 2,500	$ -	$ 2,700			
14404072	52940	HAZARDOUS WASTE DISPOSAL	$ 4,018	$ 2,000	$ 2,000	$ 3,924	$ 6,000			
14505071	52740	SECURITY SYSTEM	$ 1,865	$ 2,200	$ 2,200	$ -	$ 2,200			
14505071	52930	COMPOST SITE	$ 7,425	$ 8,000	$ 8,000	$ 1,230	$ 8,000			
14505071	52940	HAZARDOUS WASTE PICKUP	$ 37,149	$ 30,000	$ 30,000	$ 34,920	$ 30,000			
14509971	52900	SPECIAL TRASH PICKUP	$ 203,855	$ 257,252	$ 257,252	$ 318,397	$ 298,300			
14509971	52910	TRASH PICKUP	$ 1,376,965	$ 1,410,010	$ 1,410,010	$ 1,609,756	$ 1,446,200			
14509971	52915	TRASH PICKUP-CITY BUILDINGS	$ 99,891	$ 101,500	$ 101,500	$ 120,107	$ 128,000			
14509971	52920	TIPPING FEES	$ 1,347,272	$ 1,210,862	$ 1,210,862	$ 1,389,631	$ 1,450,000			
14509971	52931	YARD WASTE BAG PICKUP	$ -	$ -	$ -	$ -	$ 180,000			
14509971	52941	HAZARDOUS WASTE - CITY	$ 436	$ 2,500	$ 2,500	$ 266	$ 2,000			
14509971	52950	RECYCLING PICKUP	$ 539,000	$ 533,600	$ 533,600	$ 561,871	$ 579,400			
14509971	52955	PORTABLE RESTROOMS	$ 23,266	$ 20,000	$ 20,000	$ 32,700	$ 25,000			
14606074	52510	MAINTENANCE SERVICE AGREEMI	$ 384	$ 3,500	$ 3,500	$ 1,995	$ 3,500			
14606074	52580	EQUIPMENT MAINTENANCE/REPA	$ -	$ 1,500	$ 1,500	$ 844	$ 2,000			
14606075	52110	ELECTRICITY	$ 414,741	$ 440,000	$ 440,000	$ 381,325	$ 440,000			
14606075	52130	WATER	$ 4,609	$ 25,000	$ 25,000	$ 15,469	$ 25,000			
14606075	52500	HVAC MAINTENANCE	$ 100,800	$ 70,000	$ 70,000	$ 444,005	$ 105,000			
14606075	52510	MAINTENANCE SERVICE AGREEMI	$ 52,162	$ 57,000	$ 57,000	$ 43,102	$ 71,400			
14606075	52530	BUILDING MAINTENANCE/REPAIR	$ 34,239	$ 45,000	$ 45,000	$ 105,751	$ 82,800			
14606075	52740	SECURITY SYSTEM	$ 12,332	$ 10,800	$ 10,800	$ 13,888	$ 15,500			
14704010	52160	STREET LIGHTING	$ 638,519	$ 760,000	$ 760,000	$ 590,413	$ 760,000			
14704010	52550	GROUNDS MAINTENANCE	$ 34,015	$ 25,000	$ 25,000	$ 22,294	$ 41,800			
14704010	52610	RENTAL OF LAND	$ 500	$ 550	$ 550	$ 442	$ 850			
14706010	52210	PRINTING	$ -	$ 234	$ 234	$ 149	$ -			
14706076	52110	ELECTRICITY	$ 108,536	$ 100,136	$ 100,136	$ 89,716	$ 115,000			

ACCOUNTS FOR:			2021	2022	2022	2022	2023	2023 Per 5	2023 Projection	2023 Projection %
14706076	52130	WATER	$ 19,259	$ 25,000	$ 25,000	$ 24,044	$ 30,000			
14706076	52530	BUILDING MAINTENANCE/REPAIR	$ 4,546	$ 6,500	$ 6,500	$ 7,304	$ 16,000			
14706076	52550	GROUNDS MAINTENANCE	$ 83,988	$ 63,000	$ 63,000	$ 88,342	$ 77,312			
14706076	52740	SECURITY SYSTEM	$ 1,197	$ 2,700	$ 2,700	$ 1,553	$ 2,700			
14706077	52570	OTHER REPAIRS & MAINT/UPGRD	$ 80,507	$ 25,000	$ 25,000	$ 13,445	$ 20,000			
14706078	52555	TREE MAINTENANCE	$ 233,377	$ 184,000	$ 184,000	$ 232,271	$ 200,000			
15000010	52220	OUTSIDE PRINTING SERVICES	$ -	$ 500	$ 500	$ -	$ 500			
15000010	52230	BEACH STICKERS	$ 4,000	$ 16,000	$ 16,000	$ 15,777	$ 500			
15000010	52425	ARCHIVING SERVICES	$ 24,355	$ 26,000	$ 26,000	$ 24,355	$ 26,000			
15000010	52810	VETERANS MEMORIAL DAY SERVI(	$ 2,792	$ 4,000	$ 4,000	$ 3,900	$ 4,000			
15000010	52840	BAND CONCERTS	$ 5,700	$ 6,000	$ 6,000	$ 5,500	$ 6,000			
15000010	52850	HOLIDAY FESTIVITIES	$ 16,184	$ 54,000	$ 54,000	$ 57,952	$ 8,000			
15100010	52310	CONVENTIONS & DUES	$ -	$ 490	$ 490	$ -	$ 490			
15100010	52410	INSTRUCTORS	$ -	$ 5,480	$ 5,480	$ 3,190	$ 5,500			
15100010	52630	RENTAL OF VEHICLES	$ -	$ 196	$ 196	$ -	$ -			
15100010	52700	TRANSPORTATION CONTRACT	$ 13,885	$ 280,107	$ 280,107	$ 198,038	$ 205,685			
15100010	52710	ELDERLY NUTRITION	$ -	$ 4,655	$ 4,655	$ -	$ 4,700			
15202050	52230	BEACH STICKERS	$ 9,402	$ 4,000	$ 4,000	$ 1,037	$ 5,000			
15202050	52310	CONVENTIONS & DUES	$ 365	$ 1,250	$ 1,250	$ 455	$ 1,250			
15202050	52530	BUILDING MAINTENANCE/REPAIR	$ 8,916	$ 11,232	$ 11,232	$ 9,391	$ 12,096			
15202050	52750	FEES AND CHARGES	$ -	$ 4,000	$ 4,000	$ -	$ 4,000			
15202051	52700	TRANSPORTATION CONTRACT	$ 3,850	$ 14,660	$ 14,660	$ 12,710	$ 18,000			
15202051	52750	FEES AND CHARGES	$ 5,992	$ 6,000	$ 6,000	$ 4,494	$ 6,000			
15202552	52620	RENTAL OF BUILDINGS	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000			
15202553	52770	OTHER CONTRACTUAL SERVICES	$ 13,995	$ -	$ -	$ -	$ 16,000			
15300010	52310	CONVENTIONS & DUES	$ -	$ 600	$ 600	$ -	$ 1,000			
15300010	52450	MEDICAL SERVICES	$ 110	$ 3,000	$ 3,000	$ 1,754	$ 1,000			
15300010	52480	OTHER PROFESSIONAL SERVICES	$ 381	$ -	$ -	$ -	$ -			
15300010	52535	PEST CONTROL	$ -	$ 3,000	$ 3,000	$ -	$ 1,000			
15300010	52780	UNIFORM ALLOWANCE - FULL TIM	$ -	$ 250	$ 250	$ -	$ 250			
16001060	52620	RENTAL OF BUILDINGS	$ -	$ 50,544	$ 50,544	$ -	$ -			
19009990	52340	MILEAGE ALLOWANCE REIMBURS	$ 2,000	$ 500	$ 500	$ 2	$ 500			
TOTAL	CONTRACTUAL SERVICES		$ 8,232,474	$ 8,614,441	$ 8,614,441	$ 9,519,208	$ 9,649,788	**$ 2,841,735**	**$ 9,819,788**	**101.8%**
ACCOUNTS FOR:			2021	2022	2022	2022	2023			
SUPPLIES & MATERIALS			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	ADOPTED			
11050010	53490	OTHER OPERATING SUPPLIES	$ 598	$ 2,000	$ 2,000	$ 1,000	$ 2,000			
11100010	53110	OFFICE SUPPLIES	$ 1,047	$ 3,500	$ 3,500	$ 1,841	$ 3,500			
11100010	53140	LIBRARY SUPPLIES	$ 9,379	$ 12,000	$ 12,000	$ 11,920	$ 12,000			
11250010	53590	DOG LICENSES	$ -	$ 100	$ 100	$ 84	$ 100			
11300010	53130	OTHER SUPPLIES	$ 517	$ 702	$ 702	$ 393	$ 702			
11650010	53110	OFFICE SUPPLIES	$ 3,105	$ 3,300	$ 3,300	$ 2,660	$ 3,700			
11900012	53420	GRANT DEVELOPMENT COSTS	$ -	$ 450	$ 450	$ -	$ 1,000			

ACCOUNTS FOR:			2021	2022	2022	2022	2023	2023 Per 5	2023 Projection	2023 Projection %
12100020	53110	OFFICE SUPPLIES	$ 50,782	$ 39,000	$ 39,000	$ 56,286	$ 42,000			
12100020	53115	OFFICE SUPPLIES - POLICE	$ 25,373	$ 22,000	$ 22,000	$ 18,192	$ 25,000			
12200022	53120	DATA PROCESSING SUPPLIES	$ 1,729	$ 4,700	$ 4,700	$ 2,268	$ 4,000			
12200023	53490	OTHER OPERATING SUPPLIES	$ 9,915	$ 10,000	$ 10,000	$ -	$ 10,000			
12200023	53495	COFFEE & WATER	$ 4,783	$ 4,400	$ 4,400	$ 4,124	$ 4,400			
13000010	53110	OFFICE SUPPLIES	$ 2,532	$ 6,070	$ 6,070	$ 2,797	$ 5,570			
13100010	53120	DATA PROCESSING SUPPLIES	$ 154	$ -	$ -	$ -	$ -			
13100010	53130	OTHER SUPPLIES	$ 19,983	$ 13,000	$ 13,000	$ 14,537	$ 14,000			
13100030	53520	POLICE CONSUMABLES	$ 15,705	$ 25,000	$ 25,000	$ 23,647	$ 25,000			
13100031	53260	TRAFFIC RELATED SUPPLIES	$ 13,183	$ 12,000	$ 12,000	$ 15,945	$ 15,000			
13100031	53450	LABORATORY SUPPLIES	$ 5,721	$ 4,500	$ 4,500	$ 5,544	$ 4,500			
13100031	53510	FIREARM SUPPLIES	$ 28,136	$ 25,000	$ 25,000	$ 29,518	$ 25,000			
13100031	53650	AUDIO VISUAL MATERIAL	$ -	$ -	$ -	$ 624	$ -			
13202010	53485	DOG FOOD	$ 1,532	$ 2,000	$ 2,000	$ 1,802	$ 2,000			
13300010	53130	OTHER SUPPLIES	$ -	$ 1,000	$ 1,000	$ 2,039	$ 1,000			
14000010	53460	CLOTHING & UNIFORMS	$ 10,403	$ 10,500	$ 10,500	$ 10,024	$ 12,000			
14404072	53220	MOTOR VEHICLE PARTS	$ 206,626	$ 207,000	$ 207,000	$ 237,641	$ 250,000			
14404072	53240	TIRES, TUBES & BATTERIES	$ 41,279	$ 50,000	$ 50,000	$ 46,481	$ 60,000			
14404072	53250	TOOLS & MISCELLANEOUS EQUIPI	$ 14,409	$ 8,500	$ 8,500	$ 11,021	$ 12,000			
14404072	53430	JANITORIAL SUPPLIES	$ -	$ 350	$ 350	$ 1,694	$ 450			
14404072	53445	SAFETY SUPPLIES	$ 1,019	$ 1,500	$ 1,500	$ 858	$ 2,500			
14404072	53530	SNOW REMOVAL EQUIPMENT	$ 33,092	$ 22,000	$ 22,000	$ 19,317	$ 40,000			
14404072	53560	BROOMS & SWEEPERS	$ 15,766	$ 8,500	$ 8,500	$ 11,032	$ 20,000			
14606074	53265	STREET MARKING PAINT	$ 1,781	$ 5,000	$ 5,000	$ 69	$ 5,000			
14606074	53490	OTHER OPERATING SUPPLIES	$ 1,466	$ 5,000	$ 5,000	$ 3,820	$ 5,000			
14606074	53555	LIGHT POLES	$ 12,638	$ 15,000	$ 15,000	$ 13,476	$ 15,000			
14606075	53430	JANITORIAL SUPPLIES	$ 19,981	$ 22,000	$ 22,000	$ 25,904	$ 20,000			
14606075	53445	SAFETY SUPPLIES	$ 834	$ 1,000	$ 1,000	$ 3,386	$ 5,000			
14606075	53490	OTHER OPERATING SUPPLIES	$ 257	$ 800	$ 800	$ 2,263	$ -			
14606075	53495	COFFEE & WATER	$ 620	$ 1,200	$ 1,200	$ 1,164	$ 500			
14704010	53380	MISC. CONSTRUCTION SUPPLIES	$ 71,054	$ 57,000	$ 57,000	$ 251,397	$ 74,380			
14706010	53445	SAFETY SUPPLIES	$ 2,000	$ 3,624	$ 3,624	$ 1,805	$ 5,000			
14706077	53380	MISC. CONSTRUCTION SUPPLIES	$ 7,065	$ 15,000	$ 15,000	$ 7,738	$ 35,000			
14706078	53490	OTHER OPERATING SUPPLIES	$ -	$ 1,000	$ 1,000	$ 247	$ 1,000			
14706078	53570	TREES & SHRUBS	$ -	$ 2,500	$ 2,500	$ -	$ 2,500			
15000010	53570	TREES & SHRUBS	$ 2,443	$ 7,319	$ 7,319	$ 2,478	$ 2,000			
15100010	53490	OTHER OPERATING SUPPLIES	$ 2,814	$ 2,600	$ 2,600	$ 3,129	$ 3,000			
15202050	53250	TOOLS & MISCELLANEOUS EQUIPI	$ 2,487	$ 2,750	$ 2,750	$ 2,588	$ 2,750			
15202050	53440	MEDICAL SUPPLIES	$ 3,147	$ 4,000	$ 4,000	$ 4,000	$ 4,000			
15202050	53540	RECREATION SUPPLIES	$ 10,332	$ 15,300	$ 15,300	$ 15,661	$ 15,300			
15202553	53540	RECREATION SUPPLIES	$ 1,767	$ 2,100	$ 2,100	$ 2,100	$ 2,100			
15202553	53545	SPECIAL ACTIVITY SUPPLIES	$ 4,795	$ 5,000	$ 5,000	$ 4,700	$ 5,000			
15300010	53440	MEDICAL SUPPLIES	$ 5,121	$ 3,000	$ 3,000	$ 2,462	$ 6,000			

ACCOUNTS FOR:			2021	2022	2022	2022	2023	2023 Per 5	2023 Projection	2023 Projection %
15300010	53490	OTHER OPERATING SUPPLIES	$ -	$ -	$ -	$ -	$ 300			
TOTAL	SUPPLIES & MATERIALS		$ 667,370	$ 670,265	$ 670,265	$ 881,677	$ 806,252	**$ 193,598**	**$ 893,220**	**110.8%**
ACCOUNTS FOR:			2021	2022	2022	2022	2023			
FIXED CHARGES			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	ADOPTED			
10121054	54390	OPERATING TRANSFER OUT	$ 404,281	$ -	$ -	$ 388,450	$ -			
12400010	54260	OVER/UNDER BAD CHECKS	$ -	$ 50	$ 50	$ -	$ 50			
13000010	54110	HEALTH INSURANCE PREMIUMS	$ 226,749	$ 299,150	$ 299,150	$ -	$ 282,362			
13000010	54130	FICA-CITY'S SHARE	$ 100,751	$ 99,029	$ 99,029	$ 102,332	$ 101,193			
13000010	54140	PENSION - CITY'S SHARE	$ 80,678	$ 83,533	$ 83,533	$ 91,126	$ 88,290			
13100010	54320	PAYMENTS TO OUTSIDE AGENCIES	$ 12,000	$ 12,000	$ 12,000	$ 12,000	$ 12,000			
13300010	54090	OTHER CHARGES	$ 229	$ 500	$ 500	$ 10,474	$ 500			
14706077	54095	STORM/EMERGENCY LOSSES	$ 66,683	$ 15,000	$ 15,000	$ 14,760	$ 25,100			
15000010	54470	CLIENT ASSISTANCE	$ 539	$ 8,000	$ 8,000	$ 1,750	$ 8,000			
15202050	54320	PAYMENTS TO OUTSIDE AGENCIES	$ 7,313	$ 11,200	$ 52,905	$ 11,200	$ 11,200			
18009980	54030	GEN'L LIABILITY INS PREMIUM	$ 432,339	$ 485,977	$ 485,977	$ 497,861	$ 485,977			
18009981	54210	PHYSICAL AUTO DAMAGE	$ 179,143	$ 50,000	$ 50,000	$ 262,969	$ 50,000			
18009981	54230	GENERAL LIABILITY LOSSES	$ 167,431	$ 225,000	$ 225,000	$ 454,706	$ 225,000			
18009981	54250	OTHER LOSSES	$ 66,568	$ 40,000	$ 40,000	$ 108,615	$ 40,000			
18109982	54110	HEALTH INSURANCE PREMIUMS	$ 9,328,588	$ 10,281,509	$ 10,281,509	$ 9,233,019	$ 11,036,241			
18109982	54120	LIFE INSURANCE PREMIUMS	$ 184,044	$ 136,500	$ 136,500	$ 137,333	$ 136,500			
18109982	54130	FICA-CITY'S SHARE	$ 1,425,390	$ 1,400,071	$ 1,400,071	$ 1,394,732	$ 1,513,907			
18109982	54140	PENSION - CITY'S SHARE	$ 1,030,188	$ 1,165,767	$ 1,165,767	$ 1,040,366	$ 1,257,710			
18109982	54141	PENSION POLICE	$ 2,412,000	$ 2,430,000	$ 2,430,000	$ 2,430,000	$ 2,396,000			
18109982	54170	LONG TERM DISABILITY PREMIUM	$ 109,676	$ 96,000	$ 96,000	$ 82,425	$ 96,000			
18109982	54180	HEART & HYPERTENSION	$ 588	$ -	$ -	$ -	$ -			
18109983	54160	CT UNEMPLOYMENT COMPENSAT	$ 71,679	$ 70,000	$ 70,000	$ 6,230	$ 75,000			
18109983	54180	HEART & HYPERTENSION	$ 134,548	$ 400,000	$ 400,000	$ 112,686	$ 400,000			
18109983	54190	WORKERS COMPENSATION PREM	$ 1,537,922	$ 1,606,200	$ 1,606,200	$ 2,422,372	$ 1,606,200			
18209984	54510	GEN'L PURPOSE BONDS-PRINCIPA	$ 14,618,000	$ 14,760,000	$ 14,760,000	$ 14,760,000	$ 10,535,100			
18209984	54520	GEN'L PURPOSE BONDS - INTERES	$ 3,153,805	$ 2,935,899	$ 2,935,899	$ 2,935,899	$ 3,991,641			
18209984	54640	CLEAN WATER FUND PMTS(P&I)	$ 361,127	$ 204,680	$ 204,680	$ 204,680	$ 101,954			
18309910	54320	PAYMENTS TO OUTSIDE AGENCIES	$ 38,593	$ 42,179	$ 42,179	$ -	$ 42,179			
TOTAL	FIXED CHARGES		$ 36,150,850	$ 36,858,244	$ 36,899,949	$ 36,715,986	$ 34,518,104	**$ 17,431,637**	**$ 37,270,000**	**108.0%**
ACCOUNTS FOR:			2021	2022	2022	2022	2023			
CAPITAL OUTLAY			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	ADOPTED			
11100010	55180	COMPUTER SOFTWARE	$ -	$ 2,500	$ 2,500	$ -	$ 2,500			
11300010	55600	VOTING MACHINES	$ 2,208	$ 4,000	$ 4,000	$ 3,629	$ 6,765			
11650010	55190	OTHER OFFICE EQUIPMENT	$ 1,459	$ 2,000	$ 2,000	$ 1,992	$ 2,258			
11900013	55190	OTHER OFFICE EQUIPMENT	$ -	$ 500	$ 500	$ 106	$ 500			
12200022	55170	OTHER DATA PROCESSING EQUIPM	$ 12,219	$ 18,000	$ 18,000	$ 14,736	$ 10,000			
12200023	55190	OTHER OFFICE EQUIPMENT	$ 36,106	$ 28,000	$ 28,000	$ 9,128	$ 30,000			

ACCOUNTS FOR:			2021	2022	2022	2022	2023	2023 Per 5	2023 Projection	2023 Projection %
12200023	55640	SAFETY EQUIPMENT	$ 1,860	$ 1,800	$ 1,800	$ 1,422	$ 1,800			
12400010	55190	OTHER OFFICE EQUIPMENT	$ 115	$ -	$ -	$ -	$ -			
13000010	55180	COMPUTER SOFTWARE	$ 7,000	$ 13,400	$ 13,400	$ 9,601	$ 13,400			
13000010	55190	OTHER OFFICE EQUIPMENT	$ 12,884	$ 13,100	$ 13,100	$ 12,225	$ 13,100			
13100010	55650	SWAT EQUIPMENT	$ 5,640	$ 7,500	$ 7,500	$ 11,243	$ 10,000			
13202010	55370	OTHER EQUIPMENT	$ 11,820	$ 5,000	$ 5,000	$ 2,032	$ 6,700			
15202050	55520	OTHER RECREATION EQUIPMENT	$ 4,296	$ 4,800	$ 4,800	$ 4,800	$ 4,800			
TOTAL	CAPITAL OUTLAY		$ 95,607	$ 100,600	$ 100,600	$ 70,913	$ 101,823	**$ 12,679**	**$ 72,500**	**71.2%**
ACCOUNTS FOR:			2021	2022	2022	2022	2023			
OTHER/CONTINGENCY			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	ADOPTED			
11000010	54331	MISC. EXP.	$ -	$ 300	$ 300	$ 242	$ 300			
11000010	56250	CHARTER REVISION EXPENSE	$ 10,037	$ -	$ -	$ -	$ -			
11000010	56325	SAFER HOUSING INITIATIVE	$ -	$ 15,000	$ 15,000	$ -	$ -			
11900010	56400	PROPERTY MANG.	$ 535	$ 20,500	$ 20,500	$ 22,740	$ 16,000			
12100010	56210	CONSULTING SERVICES/MARB	$ 15,000	$ -	$ -	$ 31,000	$ -			
13100010	56180	EDUCATIONAL REIMBURSEMENT	$ 10,662	$ 23,300	$ 23,300	$ 11,076	$ 23,300			
14100010	56110	DEP STIPULATED/SEWERS/MS4	$ 248,988	$ 250,000	$ 250,000	$ 294,008	$ 250,000			
14704010	56990	SPECIAL PROJECTS	$ -	$ -	$ -	$ -	$ 55,000			
15000010	56990	AT RISK YOUTH	$ -	$ -	$ -	$ -	$ 10,000			
16001060	56320	COVID19 EXP-STATE SUBSIDIZED	$ -	$ 50,000	$ 50,000	$ 14,688	$ -			
18109982	56180	EDUCATIONAL REIMBURSEMENT	$ 3,659	$ 15,000	$ 15,000	$ 13,738	$ 15,000			
19009990	56000	UNIDENTIFIED SAVINGS(PER MAR	$ 43,641	$ 160,000	$ 160,000	$ 165,041	$ 160,000			
19009990	56010	UNALLOCATED CONTINGENCY	$ -	$ 600,000	$ 600,000	$ -	$ 2,662,000			
19009990	56140	PRIMARY EXPENSE	$ 58,902	$ 60,000	$ 60,000	$ 44,312	$ 60,000			
19009990	56175	ADVANCE FUNDING OPEB TRUST	$ 125,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000			
19009990	56210	CONSULTING SERVICES/MARB	$ 100,000	$ 100,000	$ 100,000	$ -	$ 100,000			
19009990	56220	ACTUARIAL VALUATION	$ 11,900	$ -	$ -	$ 11,100	$ -			
19009990	56305	ELECTION EXPENSE	$ 34,309	$ 35,000	$ 35,000	$ 55,075	$ 35,000			
19009990	56320	COVID 19 EXP-STATE SUBSIDIZED	$ -	$ -	$ -	$ 51,261	$ -			
19009990	56352	FEMA PA PW-COVID19 EXPENSE	$ 905,517	$ -	$ -	$ 352,634	$ -			
19009990	56353	FEMA-STORM ISAIAS	$ 103,372	$ -	$ -	$ 11,278	$ -			
19009990	56360	BANK SERVICE FEES	$ 51,934	$ 50,000	$ 50,000	$ 53,151	$ 50,000			
19009990	56370	DOG FUND REPORT	$ 5,395	$ 9,000	$ 9,000	$ 11,390	$ 9,000			
19009990	56990	MISCELLANEOUS	$ 6,580	$ 2,000	$ 2,000	$ -	$ 2,000			
19009990	56997	SEIZED ASSETS DEFICIT	$ 40,000	$ 21,867	$ 21,867	$ 21,867	$ -			
TOTAL	OTHER/CONTINGENCY		$ 1,775,430	$ 1,561,967	$ 1,561,967	$ 1,314,599	$ 3,597,600	**$ 221,057**	**$ 2,947,600**	**81.9%**
ACCOUNTS FOR:			2021	2022	2022	2022	2023			
FUEL			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	ADOPTED			
13100010	53210	AUTOMOTIVE FUEL & FLUIDS	$ 167,213	$ 130,000	$ 130,000	$ 200,730	$ 180,000			
14404072	53210	AUTOMOTIVE FUEL & FLUIDS	$ 198,111	$ 325,000	$ 325,000	$ 258,291	$ 380,000			

ACCOUNTS FOR:			2021	2022	2022	2022	2023	**2023 Per 5**	**2023 Projection**	**2023 Projection %**
TOTAL FUEL			$ 365,324	$ 455,000	$ 455,000	$ 459,021	$ 560,000	**$ 192,113**	**$ 495,652**	**88.5%**
ACCOUNTS FOR:			2021	2022	2022	2022	2023			
TELEPHONE			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	ADOPTED			
11209910	52150	TELEPHONE EXPENSE	$ 293,272	$ 336,336	$ 336,336	$ 225,507	$ 357,055			
13000010	52150	TELEPHONE EXPENSE	$ 23,415	$ 23,400	$ 23,400	$ 19,710	$ 25,000			
13100010	52150	TELEPHONE EXPENSE	$ 177,144	$ 160,000	$ 160,000	$ 239,247	$ 175,000			
13300010	52150	TELEPHONE EXPENSE	$ 705	$ 750	$ 750	$ -	$ 750			
TOTAL TELEPHONE			$ 494,536	$ 520,486	$ 520,486	$ 484,464	$ 557,805	**$ 247,462**	**$ 593,909**	**106.5%**
ACCOUNTS FOR:			2021	2022	2022	2022	2023			
OTHER UTILITIES			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	ADOPTED			
13202010	52100	GAS HEAT NYMEX	$ -	$ -	$ -	$ -	$ 2,800			
14404072	52100	GAS HEAT NYMEX	$ 56,046	$ 29,300	$ 29,300	$ 27,359	$ 45,000			
14606075	52100	GAS HEAT NYMEX	$ 123,782	$ 100,000	$ 100,000	$ 83,722	$ 100,000			
TOTAL OTHER UTILITIES			$ 179,828	$ 129,300	$ 129,300	$ 111,082	$ 147,800	**$ 35,907**	**$ 118,302**	**80.0%**
ACCOUNTS FOR:			2021	2022	2022	2022	2023			
SERIES			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	ADOPTED			
19009990	56999	RESERVE DEFICIT REDUCTION	$ -	$ 300,000	$ 300,000	$ -	$ -	**$ -**	**$ -**	
TOTAL SERIES			$ -	$ 300,000	$ 300,000	$ -	$ -			
		TOTAL REVENUE	$ -	$ -	$ -	$ -	$ -			
		TOTAL EXPENSE	$ 72,789,953	$ 75,582,278	$ 75,582,278	$ 75,880,512	$ 78,401,695	**$ 32,417,795**	**$ 79,190,827**	**101.0%**
GRAND TOTAL			$ 72,789,953	$ 75,582,278	$ 75,582,278	$ 75,880,512	$ 78,401,695			

FOR 2023 05

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10112542 CITY CLERK LICENSES							
10112542 42150 ANIMAL LICENSES	-9,389	-9,389	-2,870.00	-208.00	.00	-6,519.00	30.6%
10112542 42160 MARRIAGE LICENSES	-7,800	-7,800	-14,076.00	-5,500.00	.00	6,276.00	180.5%
10112542 42170 SPORTING LICENSES	-250	-250	-204.00	-164.00	.00	-46.00	81.6%
TOTAL CITY CLERK LICENSES	-17,439	-17,439	-17,150.00	-5,872.00	.00	-289.00	98.3%
10112546 CITY CLERK MISC CHARGES							
10112546 46940 RECORD LEGAL INSTRU	-1,650,000	-1,650,000	-695,349.65	-140,892.00	.00	-954,650.35	42.1%
TOTAL CITY CLERK MISC CHARGES	-1,650,000	-1,650,000	-695,349.65	-140,892.00	.00	-954,650.35	42.1%
10119042 PLANNING/DEVELOP LICENSES							
10119042 42210 BUILDING PERMITS	-1,175,000	-1,175,000	-376,519.19	-88,356.00	.00	-798,480.81	32.0%
10119042 42211 BLDG DEPT-FLOOD PL	0	0	-355.70	.00	.00	355.70	100.0%
10119042 42220 ELECTRICAL PERMITS	-176,254	-176,254	-107,772.90	-23,828.00	.00	-68,481.10	61.1%
10119042 42230 EXCAVATION PERMITS	-13,265	-13,265	-675.00	.00	.00	-12,590.00	5.1%
10119042 42240 PLUMBING & HEATING	-96,548	-96,548	-28,530.50	-5,560.00	.00	-68,017.50	29.6%
10119042 42250 ZONING PERMITS	-135,000	-135,000	-33,242.00	-6,100.00	.00	-101,758.00	24.6%
TOTAL PLANNING/DEVELOP LICENSES	-1,596,067	-1,596,067	-547,095.29	-123,844.00	.00	-1,048,971.71	34.3%
10120044 TREASURERS INVESTMENT INCOME							
10120044 44100 INVESTMENT INCOME	-52,000	-52,000	-335,125.95	-130,387.22	.00	283,125.95	644.5%
10120044 44210 RENT FROM CITY FACI	-28,611	-28,611	-8,500.00	.00	.00	-20,111.00	29.7%
TOTAL TREASURERS INVESTMENT INCOM	-80,611	-80,611	-343,625.95	-130,387.22	.00	263,014.95	426.3%
10120045 STATE GRANTS							
10120045 45200 09860 STATE GRANTS	0	0	-10,671.38	.00	.00	10,671.38	100.0%

FOR 2023 05

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10120045 45211 EDUCATIONAL COST SH	-45,140,487	-45,140,487	-10,349,826.00	.00	.00	-34,790,661.00	22.9%
10120045 45219 HEALTH SERVICES	-60,000	-60,000	.00	.00	.00	-60,000.00	.0%
10120045 45231 PILOT-COLLEGES & HO	-8,741,348	-8,741,348	-8,741,347.70	-8,741,347.70	.00	-.30	100.0%
10120045 45233 MUNI REV SHR (MFG P	-147,516	-147,516	-1,084,924.06	.00	.00	937,408.06	735.5%
10120045 45234 PROP TAX RELIEF-ELD	-502,691	-502,691	-502,691.00	.00	.00	.00	100.0%
10120045 45235 MASHENTUCKET PEQUOT	-807,097	-807,097	.00	.00	.00	-807,097.00	.0%
10120045 45236 PROP TAX RELIEF-TOT	-5,000	-5,000	.00	.00	.00	-5,000.00	.0%
10120045 45238 PROPERTY TAX RELIEF	-127,400	-127,400	.00	.00	.00	-127,400.00	.0%
10120045 45248 TOWN AID ROAD	-618,370	-618,370	-310,514.52	.00	.00	-307,855.48	50.2%
10120045 45290 STATE MISCELLANEOUS	-122,000	-122,000	-124,199.38	.00	.00	2,199.38	101.8%
10120045 45310 TELEPHONE ACCESS GR	-95,000	-95,000	.00	.00	.00	-95,000.00	.0%
10120045 45340 SCCRWA- PILOT GRANT	-301,100	-301,100	-140,947.20	.00	.00	-160,152.80	46.8%
10120045 52290 09860 ELECTION DAY E	0	0	2,450.00	1,035.00	.00	-2,450.00	100.0%
TOTAL STATE GRANTS	-56,668,009	-56,668,009	-21,262,671.24	-8,740,312.70	.00	-35,405,337.76	37.5%
10120046 MISCELLANEOUS CHARGES							
10120046 46950 MISCELLANEOUS PUBLI	-37,900	-37,900	-205.00	.00	.00	-37,695.00	.5%
10120046 46952 MISCELLANEOUS - GEN	-56,000	-56,000	-15,377.51	-2,699.75	.00	-40,622.49	27.5%
10120046 46956 MISC. - PARKS & REC	-220,000	-220,000	-41,203.30	-3,650.00	.00	-178,796.70	18.7%
TOTAL MISCELLANEOUS CHARGES	-313,900	-313,900	-56,785.81	-6,349.75	.00	-257,114.19	18.1%
10120047 MISCELLANEOUS REVENUE							
10120047 43300 PARKING METER REVEN	-62,000	-62,000	-63,870.00	.00	.00	1,870.00	103.0%
10120047 47200 PROP SALE(Bayview,e	-14,500	-14,500	-242,930.81	-142,930.81	.00	228,430.81	1675.4%
10120047 47350 PILOT - HOUSING AUT	-146,600	-146,600	.00	.00	.00	-146,600.00	.0%
10120047 47360 SEWER FEE COLLECTIO	-55,200	-55,200	.00	.00	.00	-55,200.00	.0%
10120047 47380 INSURANCE REIMBURSE	-9,823	-9,823	.00	.00	.00	-9,823.00	.0%
10120047 47800 yale contribution	-466,715	-466,715	.00	.00	.00	-466,715.00	.0%
10120047 47900 MISCELLANEOUS	-160,000	-160,000	-48,059.72	-421.72	.00	-111,940.28	30.0%
10120047 47904 QUIGLEY/YALE PARKIN	-43,603	-43,603	-18,167.90	-3,633.58	.00	-25,435.06	41.7%
TOTAL MISCELLANEOUS REVENUE	-958,441	-958,441	-373,028.43	-146,986.11	.00	-585,412.53	38.9%
10120048 OPERATING TRANSFERS IN							
10120048 48100 OPERATING TRANSFERS	-110,000	-110,000	.00	.00	.00	-110,000.00	.0%

FOR 2023 05

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10120048 48300 RESIDUAL EQUITY TRA	-200,000	-200,000	.00	.00	.00	-200,000.00	.0%
10120048 48500 TRANSFER FROM SEWER	-424,004	-424,004	.00	.00	.00	-424,004.00	.0%
TOTAL OPERATING TRANSFERS IN	-734,004	-734,004	.00	.00	.00	-734,004.00	.0%
10124041 PROPERTY TAXES							
10124041 41100 CURRENT PROPERTY TA	-102,406,510	-102,406,510	-54,818,017.90	-544,270.13	.00	-47,588,491.60	53.5%
10124041 41101 PA 76-338 MOTOR VEH	-1,261,000	-1,261,000	-64,881.40	191.26	.00	-1,196,118.60	5.1%
10124041 41200 PRIOR YEARS TAX LEV	-412,000	-412,000	-167,472.95	-31,063.45	.00	-244,527.05	40.6%
10124041 41300 SUSPENSE TAXES	-100,000	-100,000	-95,528.84	-13,249.74	.00	-4,471.16	95.5%
10124041 41610 CURRENT PROPERTY TA	-476,100	-476,100	-123,178.30	-11,914.02	.00	-352,921.70	25.9%
10124041 41620 PRIOR YEARS TAX INT	-256,452	-256,452	-82,354.41	-9,177.67	.00	-174,097.59	32.1%
10124041 41630 SUSPENSE INTEREST	-100,000	-100,000	-91,648.61	-9,839.52	.00	-8,351.39	91.6%
TOTAL PROPERTY TAXES	-105,012,062	-105,012,062	-55,443,082.41	-619,323.27	.00	-49,568,979.09	52.8%
10124043 FINES AND PENALTIES							
10124043 43200 FINES & PENALTIES -	-53,452	-53,452	-13,113.27	-3,016.62	.00	-40,338.73	24.5%
10124043 43250 BLDG CODE VIOLATION	-7,785	-7,785	.00	.00	.00	-7,785.00	.0%
TOTAL FINES AND PENALTIES	-61,237	-61,237	-13,113.27	-3,016.62	.00	-48,123.73	21.4%
10130047 MISC-OTHER AGENCIES							
10130047 47310 FIRE DEPT SHARE OF	-916,427	-916,427	-210,952.61	-209,179.96	.00	-705,474.39	23.0%
TOTAL MISC-OTHER AGENCIES	-916,427	-916,427	-210,952.61	-209,179.96	.00	-705,474.39	23.0%
10131042 LICENSES							
10131042 42110 ALCOHOLIC BEVERAGE	-700	-700	-480.00	-140.00	.00	-220.00	68.6%
10131042 42130 POLICE&PROTECT LIC/	-25,701	-25,701	-7,410.00	-1,460.00	.00	-18,291.00	28.8%
TOTAL LICENSES	-26,401	-26,401	-7,890.00	-1,600.00	.00	-18,511.00	29.9%
10131043 PARKING TAGS							

FOR 2023 05

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10131043 43100 PARKING TAGS	-200,254	-200,254	-8,790.48	-3,571.46	.00	-191,463.52	4.4%
TOTAL PARKING TAGS	-200,254	-200,254	-8,790.48	-3,571.46	.00	-191,463.52	4.4%
10131046 POLICE SERVICE CHARGES							
10131046 46710 POLICE CHARGES	-13,500	-13,500	-4,986.25	-728.50	.00	-8,513.75	36.9%
TOTAL POLICE SERVICE CHARGES	-13,500	-13,500	-4,986.25	-728.50	.00	-8,513.75	36.9%
10132042 MISCELLANEOUS FEES							
10132042 42910 CITY CLERK FEES COL	-6,300	-6,300	-2,492.00	-525.00	.00	-3,808.00	39.6%
10132042 42920 DOG POUND RELEASES	-500	-500	-1,418.00	-548.00	.00	918.00	283.6%
TOTAL MISCELLANEOUS FEES	-6,800	-6,800	-3,910.00	-1,073.00	.00	-2,890.00	57.5%
10140046 MISCELLANEOUS CHARGES							
10140046 46953 ALL OTHER-PUBLIC WO	-3,000	-3,000	-12,344.00	.00	.00	9,344.00	411.5%
TOTAL MISCELLANEOUS CHARGES	-3,000	-3,000	-12,344.00	.00	.00	9,344.00	411.5%
10145047 MISC-OTHER AGENCIES							
10145047 47340 ORGANIC RECYCLING C	-10,600	-10,600	-80.00	.00	.00	-10,520.00	.8%
TOTAL MISC-OTHER AGENCIES	-10,600	-10,600	-80.00	.00	.00	-10,520.00	.8%
10153042 LICENSES							
10153042 42120 HEALTH LICENSES	-85,400	-85,400	-94,074.00	-18,776.75	.00	8,674.00	110.2%
TOTAL LICENSES	-85,400	-85,400	-94,074.00	-18,776.75	.00	8,674.00	110.2%
TOTAL REVENUES	-168,354,151	-168,354,151	-79,097,379.39	-10,152,948.34	.00	-89,256,772.07	
TOTAL EXPENSES	0	0	2,450.00	1,035.00	.00	-2,450.00	

FOR 2023 05

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	-168,354,151	-168,354,151	-79,094,929.39	-10,151,913.34	.00	-89,259,222.07	47.0%

** END OF REPORT - Generated by David Taylor **

FOR 2023 05

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11000010 CITY COUNCIL							
11000010 51000 REGULAR WAGES	40,989	40,989	16,926.10	-3,044.83	.00	24,062.90	41.3%
11000010 51010 CLERK OF THE COUNCI	10,000	10,000	5,887.49	712.50	.00	4,112.51	58.9%
11000010 51350 PART TIME - ELECTED	32,700	32,700	11,591.95	2,318.39	.00	21,108.05	35.4%
11000010 51500 OVERTIME	0	0	-83.82	-512.04	.00	83.82	100.0%
11000010 52250 ADVERTISING	3,000	3,000	887.28	.00	.00	2,112.72	29.6%
11000010 52430 LEGAL SERVICES	25,000	0	.00	.00	.00	.00	.0%
11000010 52510 MAINTENANCE SERVICE	4,000	4,000	.00	.00	.00	4,000.00	.0%
11000010 52770 OTHER CONTRACTUAL S	2,500	27,500	4,995.00	1,445.00	750.00	21,755.00	20.9%
11000010 54331 MISC. EXP.	300	300	.00	.00	.00	300.00	.0%
TOTAL CITY COUNCIL	118,489	118,489	40,204.00	919.02	750.00	77,535.00	34.6%
11050010 MAYOR							
11050010 51000 REGULAR WAGES	243,274	243,274	89,045.36	16,009.01	.00	154,228.60	36.6%
11050010 51300 PART TIME WAGES	20,000	20,000	6,815.54	1,178.50	.00	13,184.46	34.1%
11050010 52220 OUTSIDE PRINTING SE	1,000	1,000	.00	.00	.00	1,000.00	.0%
11050010 52320 SUBSCRIPTIONS & PER	275	275	.00	.00	.00	275.00	.0%
11050010 52330 TRAINING AND EDUCAT	300	300	.00	.00	.00	300.00	.0%
11050010 52350 TRAVEL EXPENSES	1,500	1,500	.00	.00	.00	1,500.00	.0%
11050010 52360 BUSINESS EXPENSE	4,900	4,900	91.88	59.99	.00	4,808.12	1.9%
11050010 52370 COUNCIL OF GOVERNME	19,500	19,500	18,900.00	.00	.00	600.00	96.9%
11050010 52390 CT CONFERENCE OF MU	36,160	36,160	36,160.00	.00	.00	.00	100.0%
11050010 52397 U.S. CONFERENCE OF	7,000	7,000	.00	.00	.00	7,000.00	.0%
11050010 53490 OTHER OPERATING SUP	2,000	2,000	.00	.00	.00	2,000.00	.0%
TOTAL MAYOR	335,909	335,909	151,012.78	17,247.50	.00	184,896.18	45.0%
11100010 CORPORATION COUNSEL							
11100010 51000 REGULAR WAGES	397,121	397,121	132,833.87	24,303.60	7,500.00	256,787.13	35.3%
11100010 51300 PART TIME WAGES	10,000	10,000	.00	.00	.00	10,000.00	.0%
11100010 51500 OVERTIME	0	0	2,620.45	360.67	.00	-2,620.45	100.0%
11100010 52310 CONVENTIONS & DUES	1,000	1,000	340.00	.00	231.85	428.15	57.2%
11100010 52430 LEGAL SERVICES	250,000	250,000	22,101.30	.00	40,173.70	187,725.00	24.9%
11100010 52480 OTHER PROFESSIONAL	25,000	25,000	12,127.00	2,800.00	3,459.54	9,413.46	62.3%

FOR 2023 05

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11100010 52490 TAX FORECLOSURE EXP	37,000	37,000	-4,328.88	.00	.00	41,328.88	-11.7%
11100010 53110 OFFICE SUPPLIES	3,500	3,500	.00	.00	.00	3,500.00	.0%
11100010 53140 LIBRARY SUPPLIES	12,000	12,000	8,304.76	2,092.70	2,832.69	862.55	92.8%
11100010 55180 COMPUTER SOFTWARE	2,500	2,500	.00	.00	927.30	1,572.70	37.1%
TOTAL CORPORATION COUNSEL	738,121	738,121	173,998.50	29,556.97	55,125.08	508,997.42	31.0%
11150010 PERSONNEL DEPARTMENT							
11150010 51000 REGULAR WAGES	416,083	416,083	99,131.31	16,125.02	.00	316,951.51	23.8%
11150010 51500 OVERTIME	6,000	6,000	686.99	5.72	.00	5,313.01	11.4%
11150010 52250 ADVERTISING	3,000	3,000	.00	.00	.00	3,000.00	.0%
11150010 52260 OTHER PRINTING SERV	500	500	.00	.00	.00	500.00	.0%
11150010 52310 CONVENTIONS & DUES	1,500	1,500	.00	.00	.00	1,500.00	.0%
11150010 52330 TRAINING AND EDUCAT	3,000	3,000	.00	.00	.00	3,000.00	.0%
11150010 52830 OTHER EXAMINATIONS	8,300	8,300	2,585.00	775.00	872.00	4,843.00	41.7%
TOTAL PERSONNEL DEPARTMENT	438,383	438,383	102,403.30	16,905.74	872.00	335,107.52	23.6%
11209910 TELEPHONE ADMINISTRATION							
11209910 52150 TELEPHONE EXPENSE	357,055	357,055	112,463.82	26,856.64	.00	244,590.78	31.5%
TOTAL TELEPHONE ADMINISTRATION	357,055	357,055	112,463.82	26,856.64	.00	244,590.78	31.5%
11250010 CITY CLERK							
11250010 51000 REGULAR WAGES	243,521	243,521	96,391.62	18,430.17	.00	147,129.38	39.6%
11250010 51500 OVERTIME	2,000	2,000	384.28	384.28	.00	1,615.72	19.2%
11250010 52250 ADVERTISING	1,500	1,500	.00	.00	.00	1,500.00	.0%
11250010 52290 ELECTION DAY EXPENS	20,000	20,000	8,124.27	6,125.00	9,621.50	2,254.23	88.7%
11250010 52310 CONVENTIONS & DUES	900	900	275.00	.00	.00	625.00	30.6%
11250010 52330 TRAINING AND EDUCAT	500	500	.00	.00	.00	500.00	.0%
11250010 52425 ARCHIVING SERVICES	50,000	50,000	19,900.25	.00	15,134.68	14,965.07	70.1%
11250010 52480 OTHER PROFESSIONAL	20,000	20,000	1,971.15	285.00	584.99	17,443.86	12.8%
11250010 52520 OFFICE EQUIPMENT RE	3,900	3,900	210.97	.00	.00	3,689.03	5.4%
11250010 52750 FEES AND CHARGES	1,200	1,200	404.00	.00	.00	796.00	33.7%
11250010 52770 OTHER CONTRACTUAL S	76,000	76,000	15,012.71	7,465.55	3,462.10	57,525.19	24.3%

FOR 2023 05

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11250010 53590 DOG LICENSES	100	100	.00	.00	.00	100.00	.0%
TOTAL CITY CLERK	419,621	419,621	142,674.25	32,690.00	28,803.27	248,143.48	40.9%
11300010 REGISTRAR OF VOTERS							
11300010 51000 REGULAR WAGES	51,396	51,396	22,081.35	5,377.58	.00	29,314.41	43.0%
11300010 51020 DEPUTY REGISTRARS	10,200	10,200	5,083.34	1,700.00	.00	5,116.66	49.8%
11300010 51350 PART TIME - ELECTED	33,000	33,000	13,333.34	2,750.00	.00	19,666.66	40.4%
11300010 51400 TEMPORARY PAYROLL	47,135	47,135	35,170.00	35,170.00	.00	11,965.00	74.6%
11300010 51500 OVERTIME	4,444	4,444	.00	.00	.00	4,444.00	.0%
11300010 52310 CONVENTIONS & DUES	3,010	3,010	620.00	.00	.00	2,390.00	20.6%
11300010 52330 TRAINING AND EDUCAT	1,200	1,200	127.44	.00	.00	1,072.56	10.6%
11300010 52580 EQUIPMENT MAINTENAN	6,500	6,500	6,500.00	.00	.00	.00	100.0%
11300010 53130 OTHER SUPPLIES	702	702	41.28	22.48	.00	660.72	5.9%
11300010 55600 VOTING MACHINES	6,765	6,765	4,356.61	1,713.61	.00	2,408.39	64.4%
TOTAL REGISTRAR OF VOTERS	164,352	164,352	87,313.36	46,733.67	.00	77,038.40	53.1%
11650010 PROBATE COURT							
11650010 52640 RENTAL OF OFFICE EQ	3,700	3,700	1,180.74	556.02	.00	2,519.26	31.9%
11650010 53110 OFFICE SUPPLIES	3,700	3,700	653.16	653.16	.00	3,046.84	17.7%
11650010 55190 OTHER OFFICE EQUIPM	2,258	2,258	.00	.00	.00	2,258.48	.0%
TOTAL PROBATE COURT	9,658	9,658	1,833.90	1,209.18	.00	7,824.58	19.0%
11900010 PLANNING & DEVELOPMENT							
11900010 51000 REGULAR WAGES	308,133	306,450	128,275.42	24,558.30	10,533.00	167,641.58	45.3%
11900010 51500 OVERTIME	2,500	2,500	1,302.03	760.75	.00	1,197.97	52.1%
11900010 52210 PRINTING	200	200	.00	.00	.00	200.00	.0%
11900010 52250 ADVERTISING	47,000	47,000	15,993.71	5,909.20	10,689.24	20,317.05	56.8%
11900010 52280 MAP PRINTING	1,200	1,200	.00	.00	.00	1,200.00	.0%
11900010 52310 CONVENTIONS & DUES	11,250	11,250	300.00	.00	.00	10,950.00	2.7%
11900010 52382 ENG COST PLAN & DEV	20,000	20,000	1,100.00	.00	.00	18,900.00	5.5%
11900010 52385 ECONOMIC DEV'T CONS	100,000	100,000	7,296.00	.00	.00	92,704.00	7.3%
11900010 52395 REGIONAL GROWTH PAR	16,700	16,700	.00	.00	16,669.20	30.80	99.8%

FOR 2023 05

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11900010 52425 ARCHIVING SERVICES	5,000	5,000	.00	.00	1,622.30	3,377.70	32.4%
11900010 52475 PUBLIC HEARING SECR	6,500	6,500	1,425.00	1,025.00	200.00	4,875.00	25.0%
11900010 52520 OFFICE EQUIPMENT RE	250	250	.00	.00	.00	250.00	.0%
11900010 56400 PROPERTY MANG.	16,000	16,000	14,325.00	.00	.00	1,675.00	89.5%
TOTAL PLANNING & DEVELOPMENT	534,733	533,050	170,017.16	32,253.25	39,713.74	323,319.10	39.3%
11900012 GRANTS ADMINISTRATION							
11900012 51000 REGULAR WAGES	220,842	220,842	37,033.28	7,252.80	.00	183,808.72	16.8%
11900012 51500 OVERTIME	5,000	5,000	2,730.37	424.96	.00	2,269.63	54.6%
11900012 53420 GRANT DEVELOPMENT C	1,000	1,000	.00	.00	160.00	840.00	16.0%
11900012 55190 OTHER OFFICE EQUIPM	0	1,683	.00	.00	.00	1,683.00	.0%
TOTAL GRANTS ADMINISTRATION	226,842	228,525	39,763.65	7,677.76	160.00	188,601.35	17.5%
11900013 BUILDING DEPARTMENT							
11900013 51000 REGULAR WAGES	583,374	583,374	144,942.29	28,376.61	.00	438,432.15	24.8%
11900013 51500 OVERTIME	7,500	7,500	6,658.79	459.71	.00	841.21	88.8%
11900013 52310 CONVENTIONS & DUES	6,000	6,000	1,520.50	.00	.00	4,479.50	25.3%
11900013 52360 BUSINESS EXPENSE	2,000	2,000	.00	.00	.00	2,000.00	.0%
11900013 52425 ARCHIVING SERVICES	5,000	5,000	.00	.00	.00	5,000.00	.0%
11900013 52440 ENGINEERING SERVICE	900	900	.00	.00	.00	900.00	.0%
11900013 52520 OFFICE EQUIPMENT RE	500	500	.00	.00	.00	500.00	.0%
11900013 52590 DEMOLITION OF BUILD	9,000	9,000	4,795.71	.00	.00	4,204.29	53.3%
11900013 55190 OTHER OFFICE EQUIPM	500	500	.00	.00	.00	500.00	.0%
TOTAL BUILDING DEPARTMENT	614,774	614,774	157,917.29	28,836.32	.00	456,857.15	25.7%
12000010 TREASURER							
12000010 51350 PART TIME - ELECTED	7,600	7,600	3,166.65	633.33	.00	4,433.35	41.7%
TOTAL TREASURER	7,600	7,600	3,166.65	633.33	.00	4,433.35	41.7%
12100010 COMPTROLLER							
12100010 51000 REGULAR WAGES	712,658	712,658	305,997.72	59,182.40	.00	406,660.28	42.9%

FOR 2023 05

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12100010 51500 OVERTIME	2,000	10,500	15,477.83	13,748.43	.00	-4,977.83	147.4%
12100010 52310 CONVENTIONS & DUES	200	200	.00	.00	.00	200.00	.0%
12100010 52420 FINANCIAL SERVICES	237,500	229,000	126,291.93	.00	39,620.00	63,088.07	72.5%
12100010 52570 OTHER REPAIRS & MAI	21,600	21,600	.00	.00	.00	21,600.00	.0%
TOTAL COMPTROLLER	973,958	973,958	447,767.48	72,930.83	39,620.00	486,570.52	50.0%
12100020 PURCHASING DEPARTMENT							
12100020 51000 REGULAR WAGES	222,281	222,281	55,418.60	13,279.00	.00	166,862.40	24.9%
12100020 51500 OVERTIME	0	0	510.22	67.07	.00	-510.22	100.0%
12100020 52250 ADVERTISING	10,000	10,000	9,140.30	1,140.39	651.60	208.10	97.9%
12100020 53110 OFFICE SUPPLIES	42,000	42,000	22,336.53	9,921.23	.00	19,663.47	53.2%
12100020 53115 OFFICE SUPPLIES - P	25,000	25,000	9,810.64	3,240.45	.00	15,189.36	39.2%
TOTAL PURCHASING DEPARTMENT	299,281	299,281	97,216.29	27,648.14	651.60	201,413.11	32.7%
12200022 DATA PROCESSING DEPARTMENT							
12200022 51000 REGULAR WAGES	265,248	265,248	72,368.42	14,173.60	.00	192,879.58	27.3%
12200022 51500 OVERTIME	0	0	3,972.40	248.38	.00	-3,972.40	100.0%
12200022 52330 TRAINING AND EDUCAT	10,000	10,000	.00	.00	.00	10,000.00	.0%
12200022 52460 OUTSIDE DATA PROCES	4,000	4,000	.00	.00	.00	4,000.00	.0%
12200022 52510 MAINTENANCE SERVICE	323,929	323,929	47,333.61	8,859.59	176.50	276,418.89	14.7%
12200022 52570 OTHER REPAIRS & MAI	40,000	40,000	130.52	130.52	445.00	39,424.48	1.4%
12200022 52660 SOFTWARE LICENSES	6,000	6,000	.00	.00	.00	6,000.00	.0%
12200022 53120 DATA PROCESSING SUP	4,000	4,000	766.50	.00	806.50	2,427.00	39.3%
12200022 55170 OTHER DATA PROCESSI	10,000	10,000	.00	.00	.00	10,000.00	.0%
TOTAL DATA PROCESSING DEPARTMENT	663,177	663,177	124,571.45	23,412.09	1,428.00	537,177.55	19.0%
12200023 CENTRAL SERVICES							
12200023 51500 OVERTIME	80	80	.00	.00	.00	80.00	.0%
12200023 52010 POSTAGE	52,000	52,000	27,500.15	690.50	4,510.46	19,989.39	61.6%
12200023 52570 OTHER REPAIRS & MAI	2,100	2,100	.00	.00	.00	2,100.00	.0%
12200023 52670 COPIER RENTAL	45,880	45,880	24,815.69	7,348.16	1,244.25	19,820.06	56.8%
12200023 53490 OTHER OPERATING SUP	10,000	10,000	739.47	.00	130.00	9,130.53	8.7%

FOR 2023 05

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12200023 53495 COFFEE & WATER	4,400	4,400	617.21	617.21	.00	3,782.79	14.0%
12200023 55190 OTHER OFFICE EQUIPM	30,000	30,000	1,313.36	1,163.36	225.72	28,460.92	5.1%
12200023 55640 SAFETY EQUIPMENT	1,800	1,800	.00	.00	.00	1,800.00	.0%
TOTAL CENTRAL SERVICES	146,260	146,260	54,985.88	9,819.23	6,110.43	85,163.69	41.8%
12300010 ASSESSMENT							
12300010 51000 REGULAR WAGES	442,286	442,286	174,091.59	34,021.42	.00	268,194.41	39.4%
12300010 51500 OVERTIME	2,500	2,500	749.26	104.52	.00	1,750.74	30.0%
12300010 52210 PRINTING	7,820	7,820	4,759.88	2,902.37	.00	3,060.12	60.9%
12300010 52250 ADVERTISING	0	0	-200.00	125.00	.00	200.00	100.0%
12300010 52280 MAP PRINTING	6,000	6,000	.00	.00	.00	6,000.00	.0%
12300010 52310 CONVENTIONS & DUES	595	595	467.00	149.00	.00	128.00	78.5%
12300010 52330 TRAINING AND EDUCAT	4,275	4,275	.00	.00	.00	4,275.00	.0%
12300010 52480 OTHER PROFESSIONAL	7,650	7,650	.00	.00	.00	7,650.00	.0%
TOTAL ASSESSMENT	471,126	471,126	179,867.73	37,302.31	.00	291,258.27	38.2%
12300025 BOARD OF TAX APPEALS							
12300025 51500 OVERTIME	600	600	118.30	.00	.00	481.70	19.7%
12300025 52760 STIPENDS	3,000	3,000	.00	.00	.00	3,000.00	.0%
TOTAL BOARD OF TAX APPEALS	3,600	3,600	118.30	.00	.00	3,481.70	3.3%
12400010 TAX COLLECTOR							
12400010 51000 REGULAR WAGES	394,557	394,557	152,154.63	29,288.00	.00	242,402.77	38.6%
12400010 51500 OVERTIME	1,700	1,700	1,270.76	.00	.00	429.24	74.8%
12400010 52020 PROC & MAIL TAX BIL	40,406	40,406	10,267.89	.00	.00	30,138.05	25.4%
12400010 52210 PRINTING	15,000	15,000	7,573.92	.00	.00	7,426.08	50.5%
12400010 52250 ADVERTISING	2,700	2,700	552.02	.00	.00	2,147.98	20.4%
12400010 52310 CONVENTIONS & DUES	308	308	235.00	150.00	.00	73.00	76.3%
12400010 52330 TRAINING AND EDUCAT	350	350	300.00	.00	.00	50.00	85.7%
12400010 52520 OFFICE EQUIPMENT RE	220	220	.00	.00	.00	220.00	.0%
12400010 54260 OVER/UNDER BAD CHEC	50	50	.00	.00	.00	50.00	.0%
TOTAL TAX COLLECTOR	455,291	455,291	172,354.22	29,438.00	.00	282,937.12	37.9%

FOR 2023 05

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13000010 EMERGENCY REPORT SYSTEM DEPT.							
13000010 51000 REGULAR WAGES	1,332,123	1,332,123	374,687.21	73,353.42	.00	957,435.79	28.1%
13000010 51400 TEMPORARY PAYROLL	5,850	5,850	4,907.43	.00	.00	942.57	83.9%
13000010 51500 OVERTIME	0	0	158,146.00	35,865.29	.00	-158,146.00	100.0%
13000010 51700 LONGEVITY PAY	6,030	6,030	860.00	.00	.00	5,170.00	14.3%
13000010 51800 SEPARATION PAY	30,148	30,148	.00	.00	.00	30,148.00	.0%
13000010 52150 TELEPHONE EXPENSE	25,000	25,000	7,165.99	1,166.71	2,950.07	14,883.94	40.5%
13000010 52510 MAINTENANCE SERVICE	255,437	255,437	187,299.60	.00	.00	68,137.49	73.3%
13000010 53110 OFFICE SUPPLIES	5,570	5,570	3,186.55	2,353.08	100.00	2,283.45	59.0%
13000010 54110 HEALTH INSURANCE PR	282,362	282,362	.00	.00	.00	282,362.38	.0%
13000010 54130 FICA-CITY'S SHARE	101,193	101,193	40,725.15	8,160.35	.00	60,467.85	40.2%
13000010 54140 PENSION - CITY'S SH	88,290	88,290	37,161.95	7,710.91	.00	51,128.05	42.1%
13000010 55180 COMPUTER SOFTWARE	13,400	13,400	1,455.00	138.00	55.00	11,890.00	11.3%
13000010 55190 OTHER OFFICE EQUIPM	13,100	13,100	2,460.21	377.34	286.50	10,353.29	21.0%
TOTAL EMERGENCY REPORT SYSTEM DEP	2,158,503	2,158,503	818,055.09	129,125.10	3,391.57	1,337,056.81	38.1%
13100010 POLICE DEPARTMENT ADMIN.							
13100010 51000 REGULAR WAGES	261,937	261,937	100,797.85	18,609.88	.00	161,139.15	38.5%
13100010 51530 VACATION BUY BACK	30,000	30,000	29,558.32	2,263.36	.00	441.68	98.5%
13100010 51700 LONGEVITY PAY	28,885	28,885	4,687.12	.00	.00	24,197.88	16.2%
13100010 52110 ELECTRICITY	40,000	40,000	11,032.13	2,660.41	.00	28,967.87	27.6%
13100010 52150 TELEPHONE EXPENSE	175,000	175,000	72,273.46	19,042.95	45,648.04	57,078.50	67.4%
13100010 52220 OUTSIDE PRINTING SE	2,400	2,400	909.02	60.78	.00	1,490.98	37.9%
13100010 52255 MINORITY RECRUITMEN	8,000	8,000	4,577.35	.00	896.00	2,526.65	68.4%
13100010 52260 OTHER PRINTING SERV	500	500	142.21	61.25	.00	357.79	28.4%
13100010 52310 CONVENTIONS & DUES	2,200	2,200	1,675.00	.00	.00	525.00	76.1%
13100010 52450 MEDICAL SERVICES	27,500	27,500	1,237.41	618.72	2,498.00	23,764.59	13.6%
13100010 52630 RENTAL OF VEHICLES	24,000	24,000	7,620.00	.00	3,831.17	12,548.83	47.7%
13100010 52640 RENTAL OF OFFICE EQ	50,000	50,000	31,193.43	8,108.50	8,303.42	10,503.15	79.0%
13100010 52650 OTHER RENTAL	21,600	21,600	9,901.10	1,980.22	11,098.90	600.00	97.2%
13100010 52660 SOFTWARE LICENSES	10,140	10,140	.00	.00	.00	10,140.00	.0%
13100010 52730 BOARDING PRISONERS	3,000	3,000	822.86	586.69	574.54	1,602.60	46.6%
13100010 52750 FEES AND CHARGES	15,000	15,000	.00	.00	.00	15,000.00	.0%
13100010 52770 OTHER CONTRACTUAL S	145,000	145,000	116,306.22	2,410.74	28,431.69	262.09	99.8%
13100010 52780 UNIFORM ALLOWANCE -	3,500	3,500	.00	.00	.00	3,500.00	.0%
13100010 52820 PSYCHOLOGICAL TESTI	12,000	12,000	1,507.00	.00	1,800.00	8,693.00	27.6%
13100010 52830 OTHER EXAMINATIONS	7,000	7,000	2,250.00	.00	.00	4,750.00	32.1%

FOR 2023 05

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13100010 53130 OTHER SUPPLIES	14,000	14,000	4,429.35	2,276.09	1,240.60	8,330.05	40.5%
13100010 53210 AUTOMOTIVE FUEL & F	180,000	180,000	50,489.04	.00	.00	129,510.96	28.0%
13100010 54320 PAYMENTS TO OUTSIDE	12,000	12,000	.00	.00	.00	12,000.00	.0%
13100010 55650 SWAT EQUIPMENT	10,000	10,000	1,800.12	.00	1,388.00	6,811.88	31.9%
13100010 56180 EDUCATIONAL REIMBUR	23,300	23,300	8,109.10	2,500.00	.00	15,190.90	34.8%
TOTAL POLICE DEPARTMENT ADMIN.	1,106,962	1,106,962	461,318.09	61,179.59	105,710.36	539,933.55	51.2%
13100030 OPERATIONS							
13100030 51000 REGULAR WAGES	8,860,982	8,860,982	3,353,784.69	646,461.95	.00	5,507,197.69	37.8%
13100030 51500 OVERTIME	300,000	300,000	217,938.20	45,460.39	.00	82,061.80	72.6%
13100030 51520 POLICE MANPOWER OVE	1,500,000	1,500,000	934,652.44	159,382.68	.00	565,347.56	62.3%
13100030 51530 VACATION BUY BACK	406,100	406,100	263,031.35	42,110.08	.00	143,068.65	64.8%
13100030 51540 INTERCITY POLICE EX	200,000	200,000	147,648.53	25,808.67	.00	52,351.47	73.8%
13100030 51610 SHIFT DIFFERENTIAL	115,000	115,000	27,580.67	5,175.88	.00	87,419.33	24.0%
13100030 51700 LONGEVITY PAY	520,000	520,000	149,349.14	9,765.52	.00	370,650.86	28.7%
13100030 51800 SEPARATION PAY	250,000	250,000	4,271.49	.00	.00	245,728.51	1.7%
13100030 51801 WORKERS' COMP. PAY	250,000	250,000	112,475.64	16,432.67	.00	137,524.36	45.0%
13100030 52360 BUSINESS EXPENSE	7,100	7,100	100.00	.00	83.99	6,916.01	2.6%
13100030 52780 UNIFORM ALLOWANCE -	180,000	180,000	9,820.99	2,407.00	2,868.50	167,310.51	7.0%
13100030 53520 POLICE CONSUMABLES	25,000	25,000	.00	.00	.00	25,000.00	.0%
TOTAL OPERATIONS	12,614,182	12,614,182	5,220,653.14	953,004.84	2,952.49	7,390,576.75	41.4%
13100031 POLICE DEPARTMENT SUPPORT							
13100031 51000 REGULAR WAGES	585,445	585,445	182,996.93	37,276.18	.00	402,447.99	31.3%
13100031 51300 PART TIME WAGES	250,820	250,820	90,407.81	29,536.91	.00	160,412.19	36.0%
13100031 51510 POLICE TRAINING OVE	100,000	100,000	66,563.07	13,057.50	.00	33,436.93	66.6%
13100031 51801 WORKERS' COMP. PAY	0	0	202.99	.00	.00	-202.99	100.0%
13100031 52330 TRAINING AND EDUCAT	40,000	40,000	32,090.24	15,808.65	12,893.95	-4,984.19	112.5%
13100031 52350 TRAVEL EXPENSES	6,000	6,000	3,493.73	2,775.94	1,507.40	998.87	83.4%
13100031 52480 OTHER PROFESSIONAL	20,000	20,000	7,203.26	3,147.34	5,039.15	7,757.59	61.2%
13100031 52570 OTHER REPAIRS & MAI	45,000	45,000	15,729.46	937.50	5,333.28	23,937.26	46.8%
13100031 52790 UNIFORM ALLOWANCE -	3,000	3,000	608.72	242.80	229.04	2,162.24	27.9%
13100031 53260 TRAFFIC RELATED SUP	15,000	15,000	2,182.00	693.00	3,962.30	8,855.70	41.0%
13100031 53450 LABORATORY SUPPLIES	4,500	4,500	6,084.00	4,995.00	.00	-1,584.00	135.2%
13100031 53510 FIREARM SUPPLIES	25,000	25,000	18,037.42	-4,598.00	14,680.85	-7,718.27	130.9%
TOTAL POLICE DEPARTMENT SUPPORT	1,094,765	1,094,765	425,599.63	103,872.82	43,645.97	625,519.32	42.9%

FOR 2023 05

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13202010 ANIMAL CONTROL							
13202010 51000 REGULAR WAGES	188,128	188,128	83,441.14	17,667.84	.00	104,686.86	44.4%
13202010 51300 PART TIME WAGES	20,300	20,300	.00	.00	.00	20,300.00	.0%
13202010 51500 OVERTIME	14,000	14,000	12,315.71	2,409.65	.00	1,684.29	88.0%
13202010 51530 VACATION BUY BACK	3,100	3,100	3,290.40	.00	.00	-190.40	106.1%
13202010 51700 LONGEVITY PAY	5,100	5,100	1,650.00	.00	.00	3,450.00	32.4%
13202010 51801 WORKERS' COMP. PAY	2,500	2,500	.00	.00	.00	2,500.00	.0%
13202010 52100 GAS HEAT NYMEX	2,800	2,800	.00	.00	.00	2,800.00	.0%
13202010 52110 ELECTRICITY	14,000	14,000	4,644.44	915.90	.00	9,355.56	33.2%
13202010 52250 ADVERTISING	500	500	.00	.00	.00	500.00	.0%
13202010 52455 VETERINARY SERVICES	20,000	20,000	9,638.32	5,459.22	.00	10,361.68	48.2%
13202010 52780 UNIFORM ALLOWANCE -	6,200	6,200	150.40	.00	.00	6,049.60	2.4%
13202010 53485 DOG FOOD	2,000	2,000	125.55	18.40	52.74	1,821.71	8.9%
13202010 55370 OTHER EQUIPMENT	6,700	6,700	1,294.17	644.87	.00	5,405.83	19.3%
TOTAL ANIMAL CONTROL	285,328	285,328	116,550.13	27,115.88	52.74	168,725.13	40.9%
13300010 CIVIL PREPAREDNESS							
13300010 51300 PART TIME WAGES	50,000	50,000	4,978.35	995.67	.00	45,021.65	10.0%
13300010 52150 TELEPHONE EXPENSE	750	750	.00	.00	.00	750.00	.0%
13300010 53130 OTHER SUPPLIES	1,000	1,000	.00	.00	.00	1,000.00	.0%
13300010 54090 OTHER CHARGES	500	500	535.25	.00	.00	-35.25	107.1%
TOTAL CIVIL PREPAREDNESS	52,250	52,250	5,513.60	995.67	.00	46,736.40	10.6%
14000010 PUBLIC WORKS ADMINISTRATION							
14000010 51000 REGULAR WAGES	301,658	301,658	109,482.52	11,365.51	.00	192,175.48	36.3%
14000010 51300 PART TIME WAGES	12,000	12,000	17,241.00	7,131.99	.00	-5,241.00	143.7%
14000010 51500 OVERTIME	4,000	4,000	11,346.69	-7,364.73	.00	-7,346.69	283.7%
14000010 52680 TOWN AID ROAD	275,000	275,000	9,678.35	.00	8,623.32	256,698.33	6.7%
14000010 53460 CLOTHING & UNIFORMS	12,000	12,000	.00	.00	.00	12,000.00	.0%
TOTAL PUBLIC WORKS ADMINISTRATION	604,658	604,658	147,748.56	11,132.77	8,623.32	448,286.12	25.9%
14100010 ENGINEERING							
14100010 51000 REGULAR WAGES	191,674	191,674	47,153.30	9,153.20	.00	144,521.02	24.6%

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ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14100010 52310 CONVENTIONS & DUES	2,000	2,000	71.88	.00	.00	1,928.12	3.6%
14100010 52335 PROFESSIONAL LICENS	1,000	1,000	.00	.00	.00	1,000.00	.0%
14100010 56110 DEP STIPULATED/SEWE	250,000	250,000	33,565.00	.00	.00	216,435.00	13.4%
TOTAL ENGINEERING	444,674	444,674	80,790.18	9,153.20	.00	363,884.14	18.2%
14404072 VEHICLE MAINTENANCE							
14404072 51000 REGULAR WAGES	444,221	444,221	150,739.74	29,475.20	.00	293,481.26	33.9%
14404072 51500 OVERTIME	49,000	49,000	27,272.43	5,644.19	.00	21,727.57	55.7%
14404072 52100 GAS HEAT NYMEX	45,000	45,000	3,865.56	1,689.02	.00	41,134.44	8.6%
14404072 52110 ELECTRICITY	25,200	25,200	4,297.95	872.07	.00	20,902.05	17.1%
14404072 52130 WATER	2,000	2,000	797.92	110.27	.00	1,202.08	39.9%
14404072 52310 CONVENTIONS & DUES	600	600	.00	.00	.00	600.00	.0%
14404072 52320 SUBSCRIPTIONS & PER	6,000	6,000	2,928.00	1,428.00	.00	3,072.00	48.8%
14404072 52540 MOTOR VEHICLE MAINT	90,000	90,000	27,635.28	5,090.72	24,148.50	38,216.22	57.5%
14404072 52545 SPECIAL EQUIPMENT R	40,000	40,000	.00	.00	.00	40,000.00	.0%
14404072 52550 GROUNDS MAINTENANCE	7,200	7,200	3,522.50	.00	.00	3,677.50	48.9%
14404072 52575 EMISSIONS TESTING	1,000	1,000	.00	.00	.00	1,000.00	.0%
14404072 52585 TIRE REPAIR & SERVI	11,000	11,000	738.78	433.98	1,961.00	8,300.22	24.5%
14404072 52630 RENTAL OF VEHICLES	2,000	2,000	.00	.00	.00	2,000.00	.0%
14404072 52650 OTHER RENTAL	2,700	2,700	.00	.00	.00	2,700.00	.0%
14404072 52740 SECURITY SYSTEM	2,700	2,700	.00	.00	.00	2,700.00	.0%
14404072 52940 HAZARDOUS WASTE DIS	6,000	6,000	1,129.60	1,129.60	.00	4,870.40	18.8%
14404072 53210 AUTOMOTIVE FUEL & F	380,000	380,000	119,711.52	43,483.66	115,143.40	145,145.08	61.8%
14404072 53220 MOTOR VEHICLE PARTS	250,000	250,000	60,530.27	9,423.71	70,861.34	118,608.39	52.6%
14404072 53240 TIRES, TUBES & BATT	60,000	60,000	10,129.16	3,892.29	20,142.85	29,727.99	50.5%
14404072 53250 TOOLS & MISCELLANEO	12,000	12,000	4,535.23	1,082.45	3,656.30	3,808.47	68.3%
14404072 53430 JANITORIAL SUPPLIES	450	450	213.69	.00	186.31	50.00	88.9%
14404072 53445 SAFETY SUPPLIES	2,500	2,500	469.38	188.60	746.60	1,284.02	48.6%
14404072 53530 SNOW REMOVAL EQUIPM	40,000	40,000	4,146.00	.00	24,104.00	11,750.00	70.6%
14404072 53560 BROOMS & SWEEPERS	20,000	20,000	3,004.25	999.36	8,866.11	8,129.64	59.4%
TOTAL VEHICLE MAINTENANCE	1,499,571	1,499,571	425,667.26	104,943.12	269,816.41	804,087.33	46.4%
14505071 COMPOST SITE							
14505071 52740 SECURITY SYSTEM	2,200	2,200	.00	.00	.00	2,200.00	.0%
14505071 52930 COMPOST SITE	8,000	8,000	.00	.00	.00	8,000.00	.0%
14505071 52940 HAZARDOUS WASTE PIC	30,000	30,000	11,490.67	.00	.00	18,509.33	38.3%

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ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL COMPOST SITE	40,200	40,200	11,490.67	.00	.00	28,709.33	28.6%
14509971 SOLID WASTE							
14509971 52900 SPECIAL TRASH PICKU	298,300	298,300	71,475.93	.00	49,149.50	177,674.57	40.4%
14509971 52910 TRASH PICKUP	1,446,200	1,446,200	473,733.34	120,516.67	120,516.67	851,949.99	41.1%
14509971 52915 TRASH PICKUP-CITY B	128,000	128,000	39,242.94	4,865.48	21,008.57	67,748.49	47.1%
14509971 52920 TIPPING FEES	1,450,000	1,450,000	316,163.69	90,849.16	216,151.50	917,684.81	36.7%
14509971 52931 YARD WASTE BAG PICK	180,000	180,000	67,625.00	.00	35,750.00	76,625.00	57.4%
14509971 52941 HAZARDOUS WASTE - C	2,000	2,000	920.00	.00	370.00	710.00	64.5%
14509971 52950 RECYCLING PICKUP	579,400	579,400	187,300.00	47,450.00	47,450.00	344,650.00	40.5%
14509971 52955 PORTABLE RESTROOMS	25,000	25,000	10,109.52	.00	4,962.03	9,928.45	60.3%
TOTAL SOLID WASTE	4,108,900	4,108,900	1,166,570.42	263,681.31	495,358.27	2,446,971.31	40.4%
14606074 GROUNDS MAINTENANCE							
14606074 52510 MAINTENANCE SERVICE	3,500	3,500	2,405.00	.00	.00	1,095.00	68.7%
14606074 52580 EQUIPMENT MAINTENAN	2,000	2,000	355.70	355.70	.00	1,644.30	17.8%
14606074 53265 STREET MARKING PAIN	5,000	5,000	1,910.49	.00	.00	3,089.51	38.2%
14606074 53490 OTHER OPERATING SUP	5,000	5,000	.00	.00	.00	5,000.00	.0%
14606074 53555 LIGHT POLES	15,000	15,000	.00	.00	.00	15,000.00	.0%
TOTAL GROUNDS MAINTENANCE	30,500	30,500	4,671.19	355.70	.00	25,828.81	15.3%
14606075 BUILDING MAINTENANCE							
14606075 51000 REGULAR WAGES	453,855	453,855	173,774.74	34,094.38	.00	280,080.26	38.3%
14606075 51500 OVERTIME	69,100	69,100	43,141.74	8,792.95	.00	25,958.26	62.4%
14606075 52100 GAS HEAT NYMEX	100,000	100,000	19,468.15	6,840.38	.00	80,531.85	19.5%
14606075 52110 ELECTRICITY	440,000	440,000	128,323.71	25,832.21	.00	311,676.29	29.2%
14606075 52130 WATER	25,000	25,000	9,707.20	1,625.92	.00	15,292.80	38.8%
14606075 52500 HVAC MAINTENANCE	105,000	105,000	19,118.03	4,112.04	1,260.00	84,621.97	19.4%
14606075 52510 MAINTENANCE SERVICE	71,400	71,400	19,044.50	2,615.00	3,967.00	48,388.50	32.2%
14606075 52530 BUILDING MAINTENANC	82,800	82,800	33,951.01	17,551.49	6,063.01	42,785.98	48.3%
14606075 52740 SECURITY SYSTEM	15,500	15,500	2,989.59	252.00	2,250.09	10,260.32	33.8%
14606075 53430 JANITORIAL SUPPLIES	20,000	20,000	8,998.81	178.95	.00	11,001.19	45.0%

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ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14606075 53445 SAFETY SUPPLIES	5,000	5,000	288.67	188.67	100.00	4,611.33	7.8%
14606075 53495 COFFEE & WATER	500	500	313.65	.00	.00	186.35	62.7%
TOTAL BUILDING MAINTENANCE	1,388,155	1,388,155	459,119.80	102,083.99	13,640.10	915,395.10	34.1%
14704010 HIGHWAYS & PARKS ADMIN.							
14704010 51000 REGULAR WAGES	2,550,834	2,550,834	822,108.32	151,952.40	.00	1,728,725.68	32.2%
14704010 51400 TEMPORARY PAYROLL	110,000	110,000	66,961.39	5,187.60	.00	43,038.61	60.9%
14704010 51500 OVERTIME	240,000	240,000	180,507.15	26,931.13	.00	59,492.85	75.2%
14704010 51550 SNOW REMOVAL	80,000	80,000	.00	.00	.00	80,000.00	.0%
14704010 52160 STREET LIGHTING	760,000	760,000	243,433.44	50,112.10	.00	516,566.56	32.0%
14704010 52550 GROUNDS MAINTENANCE	41,800	41,800	8,196.72	.00	.00	33,603.28	19.6%
14704010 52610 RENTAL OF LAND	850	850	350.00	.00	.00	500.00	41.2%
14704010 53380 MISC. CONSTRUCTION	74,380	74,380	5,548.74	2,379.00	3,108.93	65,722.33	11.6%
14704010 56990 SPECIAL PROJECTS	55,000	55,000	32,101.83	.00	590.00	22,308.17	59.4%
TOTAL HIGHWAYS & PARKS ADMIN.	3,912,864	3,912,864	1,359,207.59	236,562.23	3,698.93	2,549,957.48	34.8%
14706010 HIGHWAYS & PARKS							
14706010 53445 SAFETY SUPPLIES	5,000	5,000	3,157.92	792.94	.00	1,842.08	63.2%
TOTAL HIGHWAYS & PARKS	5,000	5,000	3,157.92	792.94	.00	1,842.08	63.2%
14706076 PARKS MAINTENANCE							
14706076 52110 ELECTRICITY	115,000	115,000	27,118.98	6,095.04	.00	87,881.02	23.6%
14706076 52130 WATER	30,000	30,000	13,913.90	1,810.88	.00	16,086.10	46.4%
14706076 52530 BUILDING MAINTENANC	16,000	16,000	391.44	.00	.00	15,608.56	2.4%
14706076 52550 GROUNDS MAINTENANCE	77,312	77,312	27,391.15	4,917.85	155.00	49,765.85	35.6%
14706076 52740 SECURITY SYSTEM	2,700	2,700	715.59	104.97	670.50	1,313.91	51.3%
TOTAL PARKS MAINTENANCE	241,012	241,012	69,531.06	12,928.74	825.50	170,655.44	29.2%
14706077 OUTSIDE CONTRACTORS							
14706077 52570 OTHER REPAIRS & MAI	20,000	20,000	7,387.52	1,925.00	.00	12,612.48	36.9%

FOR 2023 05

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14706077 53380 MISC. CONSTRUCTION	35,000	35,000	7,389.44	122.42	108.26	27,502.30	21.4%
14706077 54095 STORM/EMERGENCY LOS	25,100	25,100	.00	.00	.00	25,100.00	.0%
TOTAL OUTSIDE CONTRACTORS	80,100	80,100	14,776.96	2,047.42	108.26	65,214.78	18.6%
14706078 TREES							
14706078 52555 TREE MAINTENANCE	200,000	200,000	84,618.63	20,889.25	20,884.37	94,497.00	52.8%
14706078 53490 OTHER OPERATING SUP	1,000	1,000	.00	.00	.00	1,000.00	.0%
14706078 53570 TREES & SHRUBS	2,500	2,500	.00	.00	.00	2,500.00	.0%
TOTAL TREES	203,500	203,500	84,618.63	20,889.25	20,884.37	97,997.00	51.8%
15000010 HUMAN RESOURCES							
15000010 51000 REGULAR WAGES	372,344	372,344	125,492.16	24,452.60	.00	246,851.84	33.7%
15000010 51400 TEMPORARY PAYROLL	13,000	13,000	5,137.50	.00	.00	7,862.50	39.5%
15000010 51500 OVERTIME	6,000	6,000	3,956.96	733.80	.00	2,043.04	65.9%
15000010 52220 OUTSIDE PRINTING SE	500	500	275.00	275.00	.00	225.00	55.0%
15000010 52230 BEACH STICKERS	500	500	.00	.00	452.60	47.40	90.5%
15000010 52425 ARCHIVING SERVICES	26,000	26,000	.00	.00	6,088.69	19,911.31	23.4%
15000010 52810 VETERANS MEMORIAL D	4,000	4,000	.00	.00	.00	4,000.00	.0%
15000010 52840 BAND CONCERTS	6,000	6,000	2,150.00	.00	.00	3,850.00	35.8%
15000010 52850 HOLIDAY FESTIVITIES	8,000	8,000	4,270.25	1,101.00	150.00	3,579.75	55.3%
15000010 53570 TREES & SHRUBS	2,000	2,000	.00	.00	.00	2,000.00	.0%
15000010 54470 CLIENT ASSISTANCE	8,000	8,000	.00	.00	.00	8,000.00	.0%
15000010 56990 AT RISK YOUTH	10,000	10,000	.00	.00	.00	10,000.00	.0%
TOTAL HUMAN RESOURCES	456,344	456,344	141,281.87	26,562.40	6,691.29	308,370.84	32.4%
15100010 ELDERLY SERVICES							
15100010 51000 REGULAR WAGES	170,797	170,797	64,902.48	12,713.41	.00	105,894.70	38.0%
15100010 51100 SR CNT P/T	35,080	35,080	.00	.00	.00	35,080.00	.0%
15100010 52310 CONVENTIONS & DUES	490	490	40.00	.00	.00	450.00	8.2%
15100010 52410 INSTRUCTORS	5,500	5,500	2,400.00	575.00	270.00	2,830.00	48.5%
15100010 52700 TRANSPORTATION CONT	205,685	205,685	46,332.30	.00	14,177.46	145,175.24	29.4%
15100010 52710 ELDERLY NUTRITION	4,700	4,700	.00	.00	.00	4,700.00	.0%

FOR 2023 05

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15100010 53490 OTHER OPERATING SUP	3,000	3,000	109.94	109.94	.00	2,890.06	3.7%
TOTAL ELDERLY SERVICES	425,252	425,252	113,784.72	13,398.35	14,447.46	297,020.00	30.2%
15202050 RECREATIONAL SERVICES							
15202050 51000 REGULAR WAGES	381,247	381,247	169,739.95	23,842.48	.00	211,507.05	44.5%
15202050 51080 RECREATION AIDES	46,200	46,200	36,868.07	195.00	.00	9,331.93	79.8%
15202050 51130 BEACH CONSTABLES	62,916	62,916	49,142.03	413.00	.00	13,773.97	78.1%
15202050 51160 SPECIAL ACTIVITY IN	25,540	25,540	4,735.00	727.50	887.00	19,918.00	22.0%
15202050 51170 SUPERVISORS & INSTR	83,974	83,974	40,047.02	863.00	.00	43,926.98	47.7%
15202050 51180 LIFE GUARDS	73,390	73,390	71,757.71	.00	.00	1,632.29	97.8%
15202050 51500 OVERTIME	8,700	8,700	4,455.52	435.21	.00	4,244.48	51.2%
15202050 52230 BEACH STICKERS	5,000	5,000	.00	.00	.00	5,000.00	.0%
15202050 52310 CONVENTIONS & DUES	1,250	1,250	.00	.00	.00	1,250.00	.0%
15202050 52530 BUILDING MAINTENANC	12,096	12,096	4,885.21	.00	.00	7,210.79	40.4%
15202050 52750 FEES AND CHARGES	4,000	4,000	.00	.00	.00	4,000.00	.0%
15202050 53250 TOOLS & MISCELLANEO	2,750	2,750	216.00	.00	.00	2,534.00	7.9%
15202050 53440 MEDICAL SUPPLIES	4,000	4,000	.00	.00	.00	4,000.00	.0%
15202050 53540 RECREATION SUPPLIES	15,300	15,300	2,149.20	1,090.63	144.00	13,006.80	15.0%
15202050 54320 PAYMENTS TO OUTSIDE	11,200	11,200	.00	.00	.00	11,200.00	.0%
15202050 55520 OTHER RECREATION EQ	4,800	4,800	.00	.00	.00	4,800.00	.0%
TOTAL RECREATIONAL SERVICES	742,363	742,363	383,995.71	27,566.82	1,031.00	357,336.29	51.9%
15202051 DAY CAMP PROGRAM							
15202051 51080 RECREATION AIDES	0	0	18,970.15	.00	.00	-18,970.15	100.0%
15202051 51400 TEMPORARY PAYROLL	152,370	152,370	114,992.81	.00	.00	37,377.19	75.5%
15202051 52700 TRANSPORTATION CONT	18,000	18,000	14,005.00	.00	.00	3,995.00	77.8%
15202051 52750 FEES AND CHARGES	6,000	6,000	5,289.00	275.00	.00	711.00	88.2%
TOTAL DAY CAMP PROGRAM	176,370	176,370	153,256.96	275.00	.00	23,113.04	86.9%
15202552 BENNETT RINK PROGRAMS							
15202552 52620 RENTAL OF BUILDINGS	25,000	25,000	.00	.00	.00	25,000.00	.0%
TOTAL BENNETT RINK PROGRAMS	25,000	25,000	.00	.00	.00	25,000.00	.0%

FOR 2023 05

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15202553 AQUATIC PROGRAMS							
15202553 51040 AQUATIC PROGRAM INS	20,640	20,640	2,321.50	330.00	.00	18,318.50	11.2%
15202553 51070 SWIMMING POOL STAFF	80,180	80,180	27,378.67	2,548.50	.00	52,801.33	34.1%
15202553 51300 POOL CUSTODIANS	17,500	17,500	9,648.75	181.00	.00	7,851.25	55.1%
15202553 52770 OTHER CONTRACTUAL S	16,000	16,000	.00	.00	.00	16,000.00	.0%
15202553 53540 RECREATION SUPPLIES	2,100	2,100	1,183.00	.00	.00	917.00	56.3%
15202553 53545 SPECIAL ACTIVITY SU	5,000	5,000	.00	.00	.00	5,000.00	.0%
TOTAL AQUATIC PROGRAMS	141,420	141,420	40,531.92	3,059.50	.00	100,888.08	28.7%
15300010 HEALTH DEPARTMENT							
15300010 51000 REGULAR WAGES	482,757	482,757	165,709.89	32,807.72	.00	317,047.11	34.3%
15300010 51500 OVERTIME	5,000	5,000	585.73	17.99	.00	4,414.27	11.7%
15300010 52310 CONVENTIONS & DUES	1,000	1,000	675.90	.00	40.00	284.10	71.6%
15300010 52450 MEDICAL SERVICES	1,000	1,000	951.72	213.88	.00	48.28	95.2%
15300010 52535 PEST CONTROL	1,000	1,000	.00	.00	.00	1,000.00	.0%
15300010 52780 UNIFORM ALLOWANCE -	250	250	.00	.00	250.00	.00	100.0%
15300010 53440 MEDICAL SUPPLIES	6,000	6,000	1,990.01	.00	.00	4,009.99	33.2%
15300010 53490 OTHER OPERATING SUP	300	300	.00	.00	.00	300.00	.0%
TOTAL HEALTH DEPARTMENT	497,307	497,307	169,913.25	33,039.59	290.00	327,103.75	34.2%
16001060 MAIN LIBRARY							
16001060 51000 REGULAR WAGES	1,575,374	1,575,374	656,405.80	.00	.00	918,968.20	41.7%
TOTAL MAIN LIBRARY	1,575,374	1,575,374	656,405.80	.00	.00	918,968.20	41.7%
18009980 CITY INSURANCE - PREMIUMS							
18009980 54030 GEN'L LIABILITY INS	485,977	485,977	531,325.00	.00	.00	-45,348.00	109.3%
TOTAL CITY INSURANCE - PREMIUMS	485,977	485,977	531,325.00	.00	.00	-45,348.00	109.3%
18009981 CITY INSURANCE - RETENTION							
18009981 54210 PHYSICAL AUTO DAMAG	50,000	50,000	77,078.53	.00	.00	-27,078.53	154.2%

FOR 2023 05

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
18009981 54230 GENERAL LIABILITY L	225,000	225,000	97,171.97	34,452.36	.00	127,828.03	43.2%
18009981 54250 OTHER LOSSES	40,000	40,000	21,760.00	5,330.00	.00	18,240.00	54.4%
TOTAL CITY INSURANCE - RETENTION	315,000	315,000	196,010.50	39,782.36	.00	118,989.50	62.2%
18109982 CITY GRANTED BENEFITS							
18109982 51530 VACATION BUY BACK	110,000	110,000	34,510.01	14,499.96	.00	75,489.99	31.4%
18109982 51700 LONGEVITY PAY	80,000	80,000	10,760.00	.00	.00	69,240.00	13.5%
18109982 51800 SEPARATION PAY	90,000	90,000	.00	.00	.00	90,000.00	.0%
18109982 54110 HEALTH INSURANCE PR	11,036,241	11,036,241	4,279,177.24	669,460.56	.00	6,757,063.76	38.8%
18109982 54120 LIFE INSURANCE PREM	136,500	136,500	69,911.26	14,287.33	.00	66,588.74	51.2%
18109982 54130 FICA-CITY'S SHARE	1,513,907	1,513,907	612,456.67	106,296.74	.00	901,450.33	40.5%
18109982 54140 PENSION - CITY'S SH	1,257,710	1,257,710	430,743.40	82,770.47	.00	826,966.60	34.2%
18109982 54141 PENSION POLICE	2,396,000	2,396,000	1,198,000.00	.00	.00	1,198,000.00	50.0%
18109982 54170 LONG TERM DISABILIT	96,000	96,000	41,608.29	8,605.72	.00	54,391.71	43.3%
18109982 56180 EDUCATIONAL REIMBUR	15,000	15,000	540.00	540.00	.00	14,460.00	3.6%
TOTAL CITY GRANTED BENEFITS	16,731,358	16,731,358	6,677,706.87	896,460.78	.00	10,053,651.13	39.9%
18109983 STATE MANDATED BENEFITS							
18109983 54160 CT UNEMPLOYMENT COM	75,000	75,000	.00	.00	.00	75,000.00	.0%
18109983 54180 HEART & HYPERTENSIO	400,000	400,000	18,187.43	6,295.56	.00	381,812.57	4.5%
18109983 54190 WORKERS COMPENSATIO	1,606,200	1,606,200	909,982.79	96,449.25	.00	696,217.21	56.7%
TOTAL STATE MANDATED BENEFITS	2,081,200	2,081,200	928,170.22	102,744.81	.00	1,153,029.78	44.6%
18209984 DEBT SERVICE - PAYMENTS							
18209984 54510 GEN'L PURPOSE BONDS	10,382,100	10,382,100	6,955,000.00	.00	.00	3,427,100.00	67.0%
18209984 54520 GEN'L PURPOSE BONDS	3,968,677	3,968,677	2,022,812.25	.00	.00	1,945,864.75	51.0%
18209984 54640 CLEAN WATER FUND PM	101,954	101,954	87,999.83	16,981.69	.00	13,954.17	86.3%
TOTAL DEBT SERVICE - PAYMENTS	14,452,731	14,452,731	9,065,812.08	16,981.69	.00	5,386,918.92	62.7%
18309910 C-MED							
18309910 54320 PAYMENTS TO OUTSIDE	42,179	42,179	.00	.00	.00	42,179.00	.0%

FOR 2023 05

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL C-MED	42,179	42,179	.00	.00	.00	42,179.00	.0%
19009990 UNALLOCATED EXPENSES							
19009990 52340 MILEAGE ALLOWANCE R	500	500	.00	.00	112.00	388.00	22.4%
19009990 56000 UNIDENTIFIED SAVING	160,000	160,000	64,433.36	14,459.14	.00	95,566.64	40.3%
19009990 56010 UNALLOCATED CONTING	2,830,000	2,830,000	.00	.00	.00	2,830,000.00	.0%
19009990 56140 PRIMARY EXPENSE	60,000	60,000	37,723.00	.00	.00	22,277.00	62.9%
19009990 56175 ADVANCE FUNDING OPE	150,000	150,000	.00	.00	.00	150,000.00	.0%
19009990 56210 CONSULTING SERVICES	100,000	100,000	.00	.00	.00	100,000.00	.0%
19009990 56305 ELECTION EXPENSE	35,000	35,000	5,210.16	623.31	.00	29,789.84	14.9%
19009990 56320 COVID 19 EXP-STATE	0	0	18,640.50	4,230.96	.00	-18,640.50	100.0%
19009990 56360 BANK SERVICE FEES	50,000	50,000	6,408.83	425.24	.00	43,591.17	12.8%
19009990 56370 DOG FUND REPORT	9,000	9,000	.00	.00	.00	9,000.00	.0%
19009990 56990 MISCELLANEOUS	2,000	2,000	.00	.00	.00	2,000.00	.0%
TOTAL UNALLOCATED EXPENSES	3,396,500	3,396,500	132,415.85	19,738.65	112.00	3,263,972.15	3.9%
TOTAL EXPENSES	78,393,731	78,393,731	32,325,300.68	3,661,544.50	1,164,514.16	44,903,915.83	

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	78,393,731	78,393,731	32,325,300.68	3,661,544.50	1,164,514.16	44,903,915.83	42.7%

** END OF REPORT - Generated by David Taylor **

FOR 2023 05

ACCOUNTS FOR: 195 WH FIRE DEPT-ALLINGTOWN (FD3)	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
19500010 ALLINGTOWN FD - ADMIN.							
19500010 51000 REGULAR WAGES	282,273	282,273	126,080.20	25,738.58	.00	156,192.80	44.7%
19500010 52100 GAS HEATING	15,000	15,000	1,586.41	804.50	.00	13,413.59	10.6%
19500010 52110 ELECTRICITY	16,000	16,000	5,222.44	.00	.00	10,777.56	32.6%
19500010 52130 WATER	195,000	195,000	489.49	115.24	71.10	194,439.41	.3%
19500010 52150 TELEPHONE EXPENSE	14,000	14,000	5,589.50	325.21	2,132.12	6,278.38	55.2%
19500010 52330 TRAINING AND EDUCAT	34,000	34,000	2,740.14	438.00	2,624.83	28,635.03	15.8%
19500010 52360 BUSINESS EXPENSE	14,000	14,000	5,942.65	2,333.58	1,711.83	6,345.52	54.7%
19500010 52420 FINANCIAL SERVICES	20,000	20,000	4,700.00	4,700.00	.00	15,300.00	23.5%
19500010 52530 BUILDING MAINTENANC	20,000	20,000	5,886.36	175.89	3,748.56	10,365.08	48.2%
19500010 52580 EQUIPMENT MAINTENAN	70,000	70,000	23,978.34	1,359.33	2,481.64	43,540.02	37.8%
19500010 52820 PSYCHOLOGICAL TESTI	14,000	14,000	1,935.00	.00	.00	12,065.00	13.8%
19500010 53110 OFFICE SUPPLIES	6,000	6,000	2,545.67	1,011.10	779.10	2,675.23	55.4%
19500010 53210 AUTOMOTIVE FUEL & F	18,000	18,000	5,702.76	7.02	740.55	11,556.69	35.8%
19500010 54032 GEN'L LIAB INSUR PR	47,177	47,177	21,775.00	.00	.00	25,402.00	46.2%
19500010 54110 HEALTH INSURANCE PR	1,618,808	1,618,808	514,225.34	58,637.38	.00	1,104,582.66	31.8%
19500010 54120 LIFE INSURANCE PREM	15,000	15,000	4,075.48	904.70	1,684.31	9,240.21	38.4%
19500010 54130 FICA-CITY'S SHARE	7,621	7,621	6,326.17	1,330.83	.00	1,294.83	83.0%
19500010 54140 PENSION - CITY'S SH	2,393,411	2,393,411	1,204,956.15	430.76	.00	1,188,454.85	50.3%
19500010 54180 HEART & HYPERTENSIO	35,000	35,000	.00	.00	.00	35,000.00	.0%
19500010 54192 WORKERS COMP PREM-A	125,000	125,000	742.50	412.50	.00	124,257.50	.6%
19500010 55160 PC'S/HARDWARE	25,000	25,000	22,130.61	.00	.00	2,869.39	88.5%
19500010 55630 RADIO EQUIPMENT	5,000	5,000	.00	.00	1,041.13	3,958.87	20.8%
19500010 55900 CAPITAL OUTLAY - OT	680,000	680,000	.00	.00	.00	680,000.00	.0%
19500010 56010 UNALLOCATED CONTING	175,000	175,000	.00	.00	20,939.22	154,060.78	12.0%
19500010 56175 ADVANCE FUNDING OPE	50,000	50,000	.00	.00	.00	50,000.00	.0%
19500010 56990 MISCELLANEOUS	16,000	16,000	8,764.84	968.28	2,101.31	5,133.85	67.9%
TOTAL ALLINGTOWN FD - ADMIN.	5,911,290	5,911,290	1,975,395.05	99,692.90	40,055.70	3,895,839.25	34.1%
19500030 ALLINGTOWN FIRE DEPT OPS							
19500030 51000 REGULAR WAGES	1,596,383	1,596,383	593,008.76	107,212.74	.00	1,003,374.24	37.1%
19500030 51500 OVERTIME	475,000	475,000	191,736.91	20,903.19	.00	283,263.09	40.4%
19500030 51800 SEPARATION PAY	60,000	60,000	.00	.00	.00	60,000.00	.0%
19500030 52150 TELEPHONE EXPENSE	304,900	304,900	46,129.50	.00	.00	258,770.50	15.1%
19500030 52780 UNIFORM ALLOWANCE -	12,000	12,000	8,571.00	102.00	.00	3,429.00	71.4%
19500030 53250 TOOLS & MISCELLANEO	90,000	90,000	7,134.05	.00	490.38	82,375.57	8.5%
19500030 53440 MEDICAL SUPPLIES	35,000	35,000	12,130.76	1,727.52	15,192.81	7,676.43	78.1%

FOR 2023 05

ACCOUNTS FOR: 195 WH FIRE DEPT-ALLINGTOWN (FD3)	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
19500030 54130 FICA-CITY'S SHARE	60,442	60,442	23,870.03	3,935.97	.00	36,571.97	39.5%
19500030 54140 PENSION - CITY'S SH	66,073	66,073	22,982.74	3,500.37	.00	43,090.26	34.8%
19500030 55220 TRUCKS	465,000	465,000	.00	.00	.00	465,000.00	.0%
19500030 56180 EDUCATIONAL REIMBUR	107,225	107,225	.00	.00	.00	107,225.00	.0%
TOTAL ALLINGTOWN FIRE DEPT OPS	3,272,023	3,272,023	905,563.75	137,381.79	15,683.19	2,350,776.06	28.2%
19520045 GRANTS-ALLINGTOWN FD3							
19520045 45231 PILOT-COLLEGES & HO	-770,501	-770,501	-686,806.00	-686,806.00	.00	-83,695.00	89.1%
19520045 45249 MRSA - MOTOR VEHICL	-960,525	-960,525	-831,796.00	.00	.00	-128,729.00	86.6%
19520045 45290 STATE MISCELLANEOUS	-21,515	-21,515	-490.77	-490.77	.00	-21,024.23	2.3%
19520045 45340 SCCRWA- PILOT GRANT	-49,166	-49,166	-24,387.72	.00	.00	-24,778.28	49.6%
TOTAL GRANTS-ALLINGTOWN FD3	-1,801,707	-1,801,707	-1,543,480.49	-687,296.77	.00	-258,226.51	85.7%
19520047 MISCELLANEOUS REVENUE-ALL/FD3							
19520047 42900 MISCELLANEOUS FEES	-60,000	-60,000	-44,310.00	-33,780.00	.00	-15,690.00	73.9%
19520047 45130 FEDERAL EMERGENCY M	-271,429	-271,429	-100,000.00	.00	.00	-171,429.00	36.8%
19520047 46720 POLICE/FD EXTRA DUT	-4,000	-4,000	-4,922.00	-1,240.00	.00	922.00	123.1%
19520047 47050 FD BUNDLE BILLING E	-40,000	-40,000	-794.18	-369.16	.00	-39,205.82	2.0%
19520047 47600 DONATIONS	-100,000	-100,000	.00	.00	.00	-100,000.00	.0%
19520047 47900 MISCELLANEOUS	0	0	-13,286.89	-1,600.00	.00	13,286.89	100.0%
TOTAL MISCELLANEOUS REVENUE-ALL/F	-475,429	-475,429	-163,313.07	-36,989.16	.00	-312,115.93	34.4%
19524041 PROPERTY TAXES - ALLINGTOWN FD							
19524041 41100 CURRENT PROPERTY TA	-6,790,177	-6,790,177	-3,649,509.50	-35,675.47	.00	-3,140,667.50	53.7%
19524041 41200 PRIOR YEARS TAX LEV	-66,000	-66,000	-25,117.36	-2,568.80	.00	-40,882.64	38.1%
19524041 41300 SUSPENSE TAXES	-6,000	-6,000	-4,801.74	-169.71	.00	-1,198.26	80.0%
19524041 41610 CURRENT PROPERTY TA	-22,000	-22,000	-7,848.11	-956.30	.00	-14,151.89	35.7%
19524041 41620 PRIOR YEARS TAX INT	-15,000	-15,000	-9,535.97	-614.71	.00	-5,464.03	63.6%
19524041 41630 SUSPENSE INTEREST	-7,000	-7,000	-5,595.71	-268.79	.00	-1,404.29	79.9%
TOTAL PROPERTY TAXES - ALLINGTOWN	-6,906,177	-6,906,177	-3,702,408.39	-40,253.78	.00	-3,203,768.61	53.6%
TOTAL REVENUES	-9,183,313	-9,183,313	-5,409,201.95	-764,539.71	.00	-3,774,111.05	
TOTAL EXPENSES	9,183,313	9,183,313	2,880,958.80	237,074.69	55,738.89	6,246,615.31	

FOR 2023 05

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	0	-2,528,243.15	-527,465.02	55,738.89	2,472,504.26	100.0%

** END OF REPORT - Generated by David Taylor **

FOR 2023 05

ACCOUNTS FOR: 240 SEWER OPERATING FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
24048037 SEWER OPERATIONS ADMIN							
24048037 51000 REGULAR WAGES	121,950	121,950	.00	.00	.00	121,950.00	.0%
24048037 51050 SEWER BOARD CLERK	4,000	4,000	.00	.00	.00	4,000.00	.0%
24048037 51500 OVERTIME	8,000	8,000	.00	.00	.00	8,000.00	.0%
24048037 52360 BUSINESS EXPENSE	12,000	12,000	705.00	500.00	7,360.24	3,934.76	67.2%
24048037 52420 FINANCIAL SERVICES	55,156	55,156	.00	.00	.00	55,156.00	.0%
24048037 52440 ENGINEERING SERVICE	500,000	500,000	19,384.24	10,240.00	52,233.12	428,382.64	14.3%
24048037 52580 EQUIPMENT MAINTENAN	500,000	500,000	19,158.00	.00	2,375.00	478,467.00	4.3%
24048037 52750 STATE PERMIT	7,000	7,000	.00	.00	.00	7,000.00	.0%
24048037 53200 HEATING OIL	15,000	15,000	.00	.00	.00	15,000.00	.0%
24048037 54100 FRINGE BENEFITS	9,330	9,330	.00	.00	.00	9,330.00	.0%
24048037 54130 FICA-CITY'S SHARE	9,000	9,000	.00	.00	.00	9,000.00	.0%
24048037 54140 PENSION - CITY'S SH	101,954	101,954	.00	.00	.00	101,954.00	.0%
24048037 54640 CLEAN WATER FUND PA	2,000	2,000	.00	.00	.00	2,000.00	.0%
24048037 55710 CAPITAL IMPROV.-SEW	600,000	600,000	160,388.95	10,679.50	433,992.31	5,618.74	99.1%
24048037 55720 CAPITAL IMP - COLLE	600,000	600,000	43,511.11	25,549.72	68,148.88	488,340.01	18.6%
24048037 55749 CLEAN WATER (NEW)	1,797,987	1,797,987	1,009,453.08	172,528.16	.00	788,533.92	56.1%
24048037 56010 UNALLOCATED CONTING	300,000	300,000	.00	.00	.00	300,000.00	.0%
24048037 56990 MISCELLANEOUS	535,000	535,000	.00	.00	.00	535,000.00	.0%
TOTAL SEWER OPERATIONS ADMIN	5,178,377	5,178,377	1,252,600.38	219,497.38	564,109.55	3,361,667.07	35.1%
24048040 IN-HOUSE SEWER OPERATIONS							
24048040 51000 REGULAR WAGES	1,906,913	1,906,913	626,249.36	127,798.60	.00	1,280,663.64	32.8%
24048040 51500 OVERTIME	660,000	660,000	294,218.49	47,872.58	.00	365,781.51	44.6%
24048040 51530 VACATION BUY BACK	17,000	17,000	853.60	.00	.00	16,146.40	5.0%
24048040 51800 SEPARATION PAY	50,000	50,000	.00	.00	.00	50,000.00	.0%
24048040 52100 GAS HEATING	70,000	70,000	6,040.20	1,937.57	53,959.80	10,000.00	85.7%
24048040 52105 GASES (PROPANE, ETC	5,000	5,000	580.36	45.39	895.66	3,523.98	29.5%
24048040 52110 ELECTRICITY	1,200,000	1,200,000	290,369.45	80,920.20	395,000.46	514,630.09	57.1%
24048040 52130 WATER	175,000	175,000	56,061.12	11,491.39	93,938.88	25,000.00	85.7%
24048040 52150 TELEPHONE EXPENSE	8,000	8,000	2,393.66	559.16	3,465.18	2,141.16	73.2%
24048040 52510 MAINTENANCE SERVICE	80,000	80,000	20,731.83	1,410.00	6,183.02	53,085.15	33.6%
24048040 52540 MOTOR VEHICLE MAINT	40,000	40,000	10,744.69	1,664.00	11,537.28	17,718.03	55.7%
24048040 52650 OTHER RENTAL	5,000	5,000	.00	.00	.00	5,000.00	.0%
24048040 52770 OTHER CONTRACTUAL S	200,000	200,000	49,688.13	10,078.45	9,302.25	141,009.62	29.5%
24048040 52910 TRASH PICKUP	16,000	16,000	3,773.37	1,594.20	493.04	11,733.59	26.7%
24048040 53000 SUPPLIES & MATERIAL	200,000	200,000	63,296.37	9,161.57	28,102.38	108,601.25	45.7%

FOR 2023 05

ACCOUNTS FOR: 240 SEWER OPERATING FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
24048040 53200 HEATING OIL	1,000,000	1,000,000	381,809.83	83,157.44	89,700.60	528,489.57	47.2%
24048040 53210 AUTOMOTIVE FUEL & F	25,000	25,000	8,113.35	.00	.00	16,886.65	32.5%
24048040 53250 TOOLS & MISCELLANEO	50,000	50,000	32,725.24	12,339.15	307.86	16,966.90	66.1%
24048040 53430 JANITORIAL SUPPLIES	16,000	16,000	4,171.60	554.53	1,045.82	10,782.58	32.6%
24048040 53435 CHEMICALS	140,000	140,000	99,307.32	38,989.37	12,145.19	28,547.49	79.6%
24048040 53445 SAFETY SUPPLIES	8,000	8,000	1,919.36	.00	300.08	5,780.56	27.7%
24048040 53450 LABORATORY SUPPLIES	68,000	68,000	23,814.75	7,799.25	7,041.25	37,144.00	45.4%
24048040 53460 CLOTHING & UNIFORMS	36,000	36,000	9,931.91	2,403.30	26,026.90	41.19	99.9%
24048040 54100 FRINGE BENEFITS	460,000	460,000	171,896.77	31,855.97	.00	288,103.23	37.4%
24048040 54130 FICA-CITY'S SHARE	183,932	183,932	67,525.19	11,806.99	.00	116,406.81	36.7%
24048040 54140 PENSION - CITY'S SH	200,000	200,000	54,291.11	9,262.71	.00	145,708.89	27.1%
24048040 54232 GENERAL LIABILITY C	250,000	250,000	4,698.67	.00	.00	245,301.33	1.9%
24048040 54735 SEWER CLAIMS-WORKER	100,000	100,000	108,178.32	12,339.73	.00	-8,178.32	108.2%
24048040 56215 OUTSIDE SERVICES	150,000	150,000	42,697.14	25,148.64	22,936.72	84,366.14	43.8%
TOTAL IN-HOUSE SEWER OPERATIONS	7,319,845	7,319,845	2,436,081.19	530,190.19	762,382.37	4,121,381.44	43.7%
24048046 SEWER CHARGES							
24048046 46610 SEWER USE FEES-CURR	-11,827,022	-11,827,022	-6,162,727.72	-63,564.24	.00	-5,664,294.28	52.1%
24048046 46620 SEWER USE FEES - PR	-30,000	-30,000	1,744.45	1,390.00	.00	-31,744.45	-5.8%
24048046 46630 SEWER INTEREST & LI	-20,000	-20,000	-16,196.18	-2,090.09	.00	-3,803.82	81.0%
24048046 46640 SEWER INTEREST & LI	-15,000	-15,000	-2,257.63	-120.35	.00	-12,742.37	15.1%
24048046 46670 ORANGE SHARE SERVIC	-380,000	-380,000	-150,000.00	.00	.00	-230,000.00	39.5%
24048046 47675 ORANGE SHARE CWF DE	-196,200	-196,200	-39,106.23	.00	.00	-157,093.77	19.9%
24048046 47680 NITROGEN CREDIT	-30,000	-30,000	-17,167.00	.00	.00	-12,833.00	57.2%
TOTAL SEWER CHARGES	-12,498,222	-12,498,222	-6,385,710.31	-64,384.68	.00	-6,112,511.69	51.1%
TOTAL REVENUES	-12,498,222	-12,498,222	-6,385,710.31	-64,384.68	.00	-6,112,511.69	
TOTAL EXPENSES	12,498,222	12,498,222	3,688,681.57	749,687.57	1,326,491.92	7,483,048.51	

FOR 2023 05

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	0	-2,697,028.74	685,302.89	1,326,491.92	1,370,536.82	100.0%

** END OF REPORT - Generated by David Taylor **

WEST HAVEN PUBLIC SCHOOLS

"Schools Committed to Excellence"

West Haven Board of Education
355 Main Street, West Haven, CT 06516

Telephone: (203) 937-4300 ext. 7122 Fax: (203) 931-4736

Matthew Cavallaro MC
Director of Finance
matthew.cavallaro@whschools.org

January 5, 2023

To: MARB Board Members
Re: November Financials

Enclosed within this document, please find the West Haven Board of Education financials through November 30, 2022. Included in this report is a projection spreadsheet, MUNIS data for period 5, and Year to Date reports for our two remaining COVID relief grants.

Through period 5, our spending is in line with historical data, and we are currently projecting to finish the year with a balanced budget. Our COVID grants will be spent in full within the allotted timeframe of the allowable period. The ESSER II grant will be spent in full by June 30, 2023 and the ARP/ESSER III will be fully expended by June 30, 2024.

Areas within the budget that we are monitoring are as follows:

- Special Education Tuition (A01) and Special Education Transportation (B12) – These line items are the most volatile line items within the budget as the numbers of students continue to fluctuate through out the year. As our number of students placed in specialized facilities continue to decrease, costs continue to rise due to continued rate increases.
- Student Activity Advisors (C70) – This line item is temporarily overspent as the BOE awaits a reimbursement from the City's ARPA funds.
- Building Security (D24) and Photocopy Services (F06) – These expenses are co-funded between the local operating budget and other funding sources. Expenses accrued in future months will be charged to the other funding sources to ensure these areas stay within budget.
- Property and Liability Insurance (E12) – Communication between the City and BOE will continue to determine the possible explanation for the significant expense increase for FY23. If this line item continues to be over expended a budget transfer will be brought to the elected Board of Education as well as the MARB.
- Encumbrances for the Instructional Supports line items continue to be elevated due to the outstanding orders still being unfilled by outside companies.

CITY OF WEST HAVEN
BOARD OF EDUCATION EXPENDITURE REPORT
Nov-22

Variances favorable/(unfavorable)

	ACTUAL					FORECAST		
	FY23 Budget	Nov YTD Actual	Nov YTD FY22	Nov YTD % Budget	FY22 YTD % Actual	FY23 Projected	July YTD % Fcst	Δ to Budget
Superintendent / Principals / Asst.	2,455,093	684,805	607,682	27.9%	27.1%	2,455,093	27.9%	-
Teachers - Classroom	26,418,961	8,158,831	8,769,064	30.9%	32.1%	26,418,961	30.9%	-
Teachers - Special Education	5,528,607	1,498,269	1,627,235	27.1%	27.5%	5,528,607	27.1%	-
Teachers - Special Area	3,127,511	809,022	1,627,235	25.9%	47.8%	3,127,511	25.9%	-
Teachers - Substitutes/Interns	689,815	92,022	130,699	13.3%	18.7%	689,815	13.3%	-
Teacher Aides	3,131,743	1,143,426	974,111	36.5%	32.5%	3,131,743	36.5%	-
Pupil Services	1,454,761	377,050	440,766	25.9%	28.1%	1,454,761	25.9%	-
Clerical	1,756,551	575,789	585,994	32.8%	38.5%	1,756,551	32.8%	-
School Nurses	970,448	238,092	248,841	24.5%	24.3%	970,448	24.5%	-
Coordinators/Directors	1,334,374	402,875	315,936	30.2%	29.7%	1,334,374	30.2%	-
Custodial / Maintenance	2,941,725	995,900	1,154,970	33.9%	38.3%	2,941,725	33.9%	-
Lunch Aides	300,000	106,267	102,051	35.4%	34.0%	300,000	35.4%	-
Para Subs-Instructional Aides	105,000	53,182	134,785	50.6%	128.4%	105,000	50.6%	-
Homebound	125,000	9,075	7,230	7.3%	5.8%	125,000	7.3%	-
Detached Worker	98,261	38,683	20,860	39.4%	21.2%	98,261	39.4%	-
Athletic Coaches	175,000	9,036	9,543	5.2%	7.2%	175,000	5.2%	-
Adult Education	150,000	30,194	4,834	20.1%	3.2%	150,000	20.1%	-
Severance Pay	575,620	575,620	-	100.0%	0.0%	575,620	100.0%	-
Student Activity Advisors	100,000	131,501	3,965	131.5%	4.6%	100,000	131.5%	-
Salaries	51,438,470	15,929,639	16,765,801	31.0%	32.1%	51,438,470	31.0%	-
Health Insurance	14,105,092	6,567,426	6,243,575	46.6%	47.1%	14,105,092	46.6%	-
Medicare Only - Taxes	881,908	242,148	238,205	27.5%	29.7%	881,908	27.5%	-
Social Security	764,786	256,639	244,295	33.6%	35.4%	764,786	33.6%	-
Property & Liability Insurance	525,000	576,613	344,055	109.8%	68.5%	576,613	100.0%	(51,613)
Worker's Compensation	1,050,000	162,647	313,425	15.5%	56.7%	1,000,000	16.3%	50,000
Retirement Contributions	477,406	146,143	133,680	30.6%	41.2%	477,406	30.6%	-
Life Insurance	187,913	101,647	2,250	54.1%	1.1%	203,294	50.0%	(15,381)
Travel / Convention / Dues	77,200	21,118	22,198	27.4%	19.1%	77,200	27.4%	-
Other Benefits & Fixed Charges	146,500	7,500	3,600	5.1%	5.2%	129,506	5.8%	16,994
Benefits & Fixed Charges	18,215,805	8,081,881	7,545,283	44.4%	45.6%	18,215,805	44.4%	-
Tuition	8,487,214	4,042,466	2,127,620	47.6%	22.9%	8,487,214	47.6%	-
Bus Service	3,388,909	594,705	220,432	17.5%	7.2%	3,388,909	17.5%	-
Transportation - Phys. Handicapped	1,577,605	534,508	275,059	33.9%	18.2%	1,577,605	33.9%	-
Transportation - Regional VOC	314,214	61,830	30,914	19.7%	12.2%	314,214	19.7%	-
Transportation - Student Activities	109,717	45,123	27,985	41.1%	25.6%	109,717	41.1%	-
Student Transportation	5,390,445	1,236,166	554,390	22.9%	11.2%	5,390,445	22.9%	-
Site Repairs & Improvements	725,000	386,081	1,979,330	53.3%	275.4%	725,000	53.3%	-
Electricity	1,108,733	368,240	346,584	33.2%	32.7%	1,108,733	33.2%	-
Heating	564,487	64,551	22,676	11.4%	4.3%	564,487	11.4%	-
Water	103,919	27,528	21,322	26.5%	15.9%	103,919	26.5%	-
Telephone & Communications	364,178	66,575	59,482	18.3%	18.4%	364,178	18.3%	-
Building Security	388,740	362,630	213,230	93.3%	55.2%	388,740	93.3%	-
Solid Waste / Recycling	220,833	136,104	89,576	61.6%	45.7%	220,833	61.6%	-
Supplies & Equipment	273,799	148,279	654	54.2%	0.2%	273,799	54.2%	-
Other Expenses	98,140	41,526	6,735	42.3%	13.4%	98,140	42.3%	-
Operation of Plant	3,847,829	1,601,514	2,739,589	41.6%	72.9%	3,847,829	41.6%	-
Photocopy Services	304,809	266,573	183,406	87.5%	68.0%	304,809	87.5%	-
Consultant Services	525,000	159,684	286,946	30.4%	110.4%	525,000	30.4%	-
Police And Fire	75,000	395	304	0.5%	0.4%	75,000	0.5%	-
Printing / Postage / Supplies	117,850	36,544	47,417	31.0%	65.2%	117,850	31.0%	-
Other Services	138,500	2,718	16,624	2.0%	4.0%	138,500	2.0%	-
Purchased Services	1,161,159	465,914	534,697	40.1%	48.9%	1,161,159	40.1%	-
Instruction	1,419,500	431,875	1,693,391	30.4%	127.3%	1,419,500	30.4%	-
Board of Education	**89,960,422**	**31,789,455**	**31,960,771**	**35.3%**	**35.8%**	**89,960,422**	**35.3%**	**-**

Note : YTD actuals exclude encumbrances

CITY OF WEST HAVEN LIVE

YEAR-TO-DATE BUDGET REPORT

FOR 2023 05

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A01 TUITION	8,487,214	0	8,487,214	4,042,466.08	304,555.05	4,140,192.87	51.2%
B04 CONTRACTED BUS SERVICE/PUBLIC	3,110,372	0	3,110,372	540,218.23	333,314.14	2,236,839.63	28.1%
B06 BUS SERVICE: NON PUBLIC SCHOOL	278,537	0	278,537	54,486.82	27,243.41	196,806.77	29.3%
B08 TRANSPORTATION: REG VOC-TECH-	238,850	0	238,850	46,190.94	23,095.47	169,563.59	29.0%
B10 TRANSPORTATION: REG VOC-AG	75,364	0	75,364	15,639.42	7,819.71	51,904.87	31.1%
B12 TRANSPORT: PHYS. HANDICAPPED	1,577,605	0	1,577,605	534,507.50	4,845.00	1,038,252.50	34.2%
B16 TRANSPORTATION: STDNT ACTIVITY	109,717	0	109,717	45,123.00	9,518.00	55,076.00	49.8%
C04 SALARY - SUPERINTENDENT	190,759	0	190,759	101,412.03	.00	89,346.97	53.2%
C06 SALARY - ASST. SUPERINTENDENT	160,000	0	160,000	43,076.95	.00	116,923.05	26.9%
C07 SALARY - CLERICAL: BLAKE ADMIN	928,590	0	928,590	308,482.62	.00	620,107.38	33.2%
C10 SALARY - PRINCIPALS	1,199,575	0	1,199,575	359,996.49	.00	839,578.51	30.0%
C12 SALARY - ASST. PRINCIPALS	904,759	0	904,759	180,320.16	.00	724,438.84	19.9%
C14 SALARY - COORD & DIRECTORS	1,334,374	0	1,334,374	402,874.53	.00	931,499.47	30.2%
C16 SALARY - CLASSROOM TEACHERS	26,518,934	-99,974	26,418,961	8,158,830.86	165.04	18,259,964.60	30.9%
C18 SALARY - SPECIAL ED TEACHERS	5,626,082	-97,475	5,528,607	1,498,268.52	.00	4,030,338.48	27.1%
C20 SALARY - ADULT EDUCATION	150,000	0	150,000	30,194.15	.00	119,805.85	20.1%
C22 SALARY - HOMEBOUND	125,000	0	125,000	9,075.00	.00	115,925.00	7.3%
C24 SALARY - SPECIAL AREA TEACHERS	3,205,682	-78,171	3,127,511	809,021.67	.00	2,318,489.26	25.9%
C26 SALARY - PUPIL SERVICES	1,454,761	0	1,454,761	377,049.93	.00	1,077,711.07	25.9%
C28 SALARY - CLERICAL: SECOND. SCH	535,410	0	535,410	168,572.89	.00	366,837.11	31.5%
C30 SALARY - CLERICAL: ELEM. SCH.	262,551	0	262,551	98,732.92	.00	163,818.08	37.6%
C32 SALARY - SUBSTITUTE CLERKS	30,000	0	30,000	3,368.42	.00	26,631.58	11.2%
C34 SALARY - LUNCH AIDES	300,000	0	300,000	106,267.40	.00	193,732.60	35.4%
C36 SALARY - TEACHER AIDES	3,131,743	0	3,131,743	1,143,426.10	.00	1,988,316.90	36.5%
C38 SALARY - PARA SUBSTITUTES	105,000	0	105,000	53,181.69	.00	51,818.31	50.6%
C40 SALARY - DETACHED WORKER	98,261	0	98,261	38,683.39	.00	59,577.61	39.4%
C42 SALARY - SUBSTITUTE TEACHERS	689,815	0	689,815	92,022.17	.00	597,792.83	13.3%
C44 SALARY - SEVERANCE PAY	300,000	275,620	575,620	575,619.57	.00	.00	100.0%
C46 SALARY - NURSES: PUBLIC	824,968	0	824,968	223,500.66	.00	601,467.34	27.1%
C48 SALARY - NURSES: NON-PUBLIC	145,480	0	145,480	14,590.28	.00	130,889.72	10.0%
C58 SALARY - CUSTODIANS	1,877,910	0	1,877,910	664,070.61	.00	1,213,839.39	35.4%
C60 SALARY - SUBSTITUTE CUSTODIANS	105,000	0	105,000	.00	.00	105,000.00	.0%
C62 SALARY - O/T CUSTODIANS	79,638	0	79,638	-1,900.00	.00	81,538.00	-2.4%
C64 SALARY - MAINTENANCE	802,378	0	802,378	331,828.83	.00	470,549.17	41.4%
C66 SALARY - O/T MAINTENANCE	60,799	0	60,799	.00	.00	60,799.00	.0%
C68 SALARY - STUDENT ACTIVITY ADV.	100,000	0	100,000	131,500.61	.00	-31,500.61	131.5%
C70 SALARY - ATHL COACHES: HS	175,000	0	175,000	9,036.16	.00	165,963.84	5.2%
C72 SALARY - CUST COMMUNITY SVCS	16,000	0	16,000	.00	.00	16,000.00	.0%
D04 ELECTRICITY	1,108,733	0	1,108,733	368,240.46	81,166.03	659,326.51	40.5%
D08 WATER	103,919	0	103,919	27,528.26	7,621.69	68,769.05	33.8%
D10 TELEPHONE & COMMUNICATIONS	364,178	0	364,178	66,575.35	16,424.77	281,177.88	22.8%
D12 RUBBISH REMOVAL	220,833	0	220,833	136,103.55	28,188.55	56,540.90	74.4%
D14 CUSTODIAL SUPPLIES	163,049	0	163,049	104,129.38	30,644.79	28,274.83	82.7%
D16 HEAT FOR BUILDINGS	564,487	0	564,487	64,551.16	44,745.70	455,190.14	19.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2023 05

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
D18 EQUIPMENT - OPERATION OF PLANT	45,000	0	45,000	29,812.47	5,789.38	9,398.15	79.1%
D20 REPAIR TO BUILDINGS	625,000	0	625,000	317,068.10	89,175.92	218,755.98	65.0%
D22 UPKEEP OF GROUNDS SUPPLIES	14,050	0	14,050	.00	.00	14,050.00	.0%
D24 BUILDING SECURITY	388,740	0	388,740	362,630.41	141,226.28	-115,116.69	129.6%
D26 GAS, OIL & GREASE	34,090	0	34,090	5,302.56	.00	28,787.44	15.6%
D28 REPAIR TO EQUIPMENT: MAINT.	33,250	0	33,250	5,691.20	4,046.74	23,512.06	29.3%
D30 OTHER EXPENSES: MAINTENANCE	50,000	0	50,000	44,149.70	9,358.45	-3,508.15	107.0%
D32 EQUIPMENT - MAINT. OF PLANT	32,500	0	32,500	720.00	1,715.04	30,064.96	7.5%
D34 IMPROVEMENT TO SITES	100,000	0	100,000	69,013.06	.00	30,986.94	69.0%
E02 CENTRAL OFFICE - TRAVEL	800	0	800	.00	.00	800.00	.0%
E04 CENTRAL OFFICE - DUES & CONF.	7,000	0	7,000	2,050.00	1,250.00	3,700.00	47.1%
E06 TRAVEL CONV. & DUES: TCHRS/ADM	50,000	0	50,000	19,068.00	.00	30,932.00	38.1%
E08 PROFESSIONAL CERT. REIMBURSMNT	46,500	0	46,500	7,500.00	3,000.00	36,000.00	22.6%
E10 TRAVEL - MAINTENANCE	19,400	0	19,400	.00	.00	19,400.00	.0%
E12 PROPERTY & LIABILITY INSURANCE	525,000	0	525,000	576,613.16	.00	-51,613.16	109.8%
E14 HEALTH INSURANCE: CERTIFIED	9,487,344	0	9,487,344	4,175,490.12	31,214.70	5,280,639.18	44.3%
E16 LIFE INSURANCE: CERTIFIED	187,913	0	187,913	101,647.23	40,673.19	45,592.58	75.7%
E18 SOCIAL SECURITY	764,786	0	764,786	256,639.36	.00	508,146.64	33.6%
E20 RETIREMENT CONTRIBUTIONS	477,406	0	477,406	146,142.96	.00	331,263.04	30.6%
E22 MEDICARE ONLY - TAXES	881,908	0	881,908	242,148.39	.00	639,759.61	27.5%
E24 UNEMPLOYMENT COMPENSATION	100,000	0	100,000	.00	.00	100,000.00	.0%
E26 HEALTH INSURANCE: NON-CERT	4,617,748	0	4,617,748	2,391,936.27	66,188.70	2,159,623.03	53.2%
E30 WORKER'S COMPENSATION	1,050,000	0	1,050,000	162,647.16	.00	887,352.84	15.5%
F02 POSTAGE	60,000	0	60,000	6,891.00	6,215.00	46,894.00	21.8%
F04 PRINTING & PUBLISHING	35,000	0	35,000	936.00	175.00	33,889.00	3.2%
F06 PHOTOCOPY SERVICES	269,809	0	269,809	265,637.08	64,568.99	-60,397.07	122.4%
F08 BOE MISC. EXPENSE	1,350	0	1,350	330.43	846.22	173.35	87.2%
F10 DATA PROCESSING SERVICES	78,500	0	78,500	.00	.00	78,500.00	.0%
F12 CONSULTANT SERVICES	260,000	0	260,000	111,446.19	42,700.00	105,853.81	59.3%
F14 SERVICE CONTRACTS	265,000	0	265,000	48,239.79	.00	216,760.21	18.2%
F18 BOE - OFFICE SUPPLIES	1,800	0	1,800	.00	.00	1,800.00	.0%
F20 CENTRAL OFFICE - SUPPLIES	22,500	0	22,500	29,323.44	2,023.33	-8,846.77	139.3%
F22 CENTRAL OFFICE - MISC. EXPENSE	3,500	0	3,500	1,141.50	.00	2,358.50	32.6%
F26 POLICE & FIRE	75,000	0	75,000	395.20	197.60	74,407.20	.8%
F28 BOE - DUES & CONFERENCES	25,200	0	25,200	1,576.00	.00	23,624.00	6.3%
F30 SUBSCRIPTIONS	3,500	0	3,500	.00	11,963.70	-8,463.70	341.8%
F34 FITZGERALD COMPLEX	60,000	0	60,000	.00	.00	60,000.00	.0%
G02 ANSWERING SERVICE	10,850	0	10,850	23,964.00	.00	-13,114.00	220.9%
G04 REPAIR TO EQUIPMENT: INSTRUCT.	25,000	0	25,000	.00	399.00	24,601.00	1.6%
G06 MISC. EXPENSES	20,000	0	20,000	2,419.80	62.72	17,517.48	12.4%
G08 ELEM. READING DEVELOPMENT	12,000	0	12,000	33,017.97	27,960.78	-48,978.75	508.2%
G10 TEACHING SUPPLIES	314,400	0	314,400	97,486.10	320,563.36	-103,649.46	133.0%
G12 TEXTBOOKS	225,000	0	225,000	40,578.02	34,257.18	150,164.80	33.3%
G14 PERIODICALS	13,500	0	13,500	30,661.38	36,062.61	-53,223.99	494.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2023 05

ACCOUNTS FOR: 101 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
G16 EDUCATIONAL MEDIA SUPPLIES	120,000	0	120,000	5,335.00	20,196.71	94,468.29	21.3%
G18 STANDARDIZED TESTING PROGRAM	54,750	0	54,750	350.00	400.00	54,000.00	1.4%
G20 CURRICULUM IMPROVEMENT	45,000	0	45,000	7,646.71	12,599.98	24,753.31	45.0%
G22 LIBRARY BOOKS	37,500	0	37,500	28,817.09	17,061.29	-8,378.38	122.3%
G24 OTHER LIBRARY EXPENSE	5,000	0	5,000	4,622.77	.00	377.23	92.5%
G26 EQUIPMENT - NON INSTRUCTIONAL	20,000	0	20,000	3,753.56	5,874.19	10,372.25	48.1%
G28 EQUIPMENT - INSTRUCTIONAL	50,000	0	50,000	23,804.06	8,566.88	17,629.06	64.7%
G29 EQUIPMENT - TECHNOLOGY	320,000	0	320,000	64,356.41	10,446.13	245,197.46	23.4%
G30 PSYCHIATRIC SERVICES	0	0	0	9,502.76	4,589.67	-14,092.43	100.0%
G32 MEDICAL SERVICES - SUPPLIES	11,500	0	11,500	3,668.22	16,080.49	-8,248.71	171.7%
G34 MEDICAL SERVICES - MISC. EXP.	25,000	0	25,000	9,343.84	2,363.00	13,293.16	46.8%
G36 EQUIPMENT: MEDICAL SERVICES	10,000	0	10,000	.00	.00	10,000.00	.0%
G38 EQUIPMENT & SUPPLIES: ACTIV.	100,000	0	100,000	41,075.44	53,061.58	5,862.98	94.1%
TOTAL GENERAL FUND	89,960,421	0	89,960,421	31,789,454.67	2,012,221.16	56,158,745.17	37.6%

CITY OF WEST HAVEN LIVE

YEAR-TO-DATE BUDGET REPORT

FOR 2023 05

ACCOUNTS FOR: 461 ESSER II	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
000 NULL							
46170045 45290 STATE MISCELLANE	0	0	0	-5,187,500.00	.00	5,187,500.00	100.0%
TOTAL NULL	0	0	0	-5,187,500.00	.00	5,187,500.00	100.0%
S35 UNUSED							
S61v29SG 61112 SALARY TEACHERS	7,500,000	0	7,500,000	3,896,225.29	.00	3,603,774.71	51.9%
S61v29SG 63300 OTHER PROFESSION	623,000	0	623,000	311,500.00	.00	311,500.00	50.0%
S61v29SG 65100 STUDENT TRANSPOR	396,305	0	396,305	248,110.57	.00	148,194.43	62.6%
S61v29SG 66110 INSTRUCTIONAL SU	203,227	296,773	500,000	250,000.00	.00	250,000.00	50.0%
TOTAL UNUSED	8,722,532	296,773	9,019,305	4,705,835.86	.00	4,313,469.14	52.2%
TOTAL ESSER II	8,722,532	296,773	9,019,305	-481,664.14	.00	9,500,969.14	-5.3%
TOTAL REVENUES	0	0	0	-5,187,500.00	.00	5,187,500.00	
TOTAL EXPENSES	8,722,532	296,773	9,019,305	4,705,835.86	.00	4,313,469.14	

CITY OF WEST HAVEN LIVE

YEAR-TO-DATE BUDGET REPORT

FOR 2023 05

ACCOUNTS FOR: 462 ARP/ESSER III	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
000 NULL							
46270045 45290 STATE MISCELLANE	0	0	0	-6,300,000.00	.00	6,300,000.00	100.0%
TOTAL NULL	0	0	0	-6,300,000.00	.00	6,300,000.00	100.0%
S35 UNUSED							
S62V29SG 61112 SALARY TEACHERS	4,500,000	0	4,500,000	125,000.00	.00	4,375,000.00	2.8%
S62V29SG 63300 OTHER PROFESSION	1,500,000	9,781,456	11,281,456	4,164,609.78	146,127.00	6,970,719.22	38.2%
S62V29SG 66110 INSTRUCTIONAL SU	1,100,000	2,595,000	3,695,000	1,617,047.30	16,016.81	2,061,935.89	44.2%
TOTAL UNUSED	7,100,000	12,376,456	19,476,456	5,906,657.08	162,143.81	13,407,655.11	31.2%
TOTAL ARP/ESSER III	7,100,000	12,376,456	19,476,456	-393,342.92	162,143.81	19,707,655.11	-1.2%
TOTAL REVENUES	0	0	0	-6,300,000.00	.00	6,300,000.00	
TOTAL EXPENSES	7,100,000	12,376,456	19,476,456	5,906,657.08	162,143.81	13,407,655.11	

BEACH STREET ROADWAY IMPROVEMENTS
CONTRACT AMENDMENT #3

- Construction Engineering and Additional Design Services for Beach St Roadway Improvements ongoing project
  - Original contract entered into in May 2015 and amended in April 2017 and May 2020
- Contract Amendment Amount – not to exceed $287,782
- Amendment No. 3 included as attachment outlines services, timelines, and fee proposals

CONTRACT AMENDMENT No. 3

The contract entered into by the City of West Haven and Diversified Technology Consultants, Inc. (DTC) in May 2015 and amended in April 2017 and May 2020 is hereby amended to cover the additional design services and construction support services for phase 2 of the Beach Street Reconstruction Project as described in the attached letter dated December 16 revised on December 30, 2022 for additional fee of $287,782. Time of completion detailed in Article 7 of the Agreement and amended in amendment 1 & 2 is extended to March 30, 2024. All other terms and conditions of the prior agreement remain in force.

For DTC

Shay Atluru

President & CEO

DTC

Date

For City of West Haven

Nancy R. Rossi

Mayor

Date

ENGINEER
CONSULT
MANAGE

AMENDMENT #3

DELIVERING YOUR PROJECTS WITH INNOVATION & INTEGRITY

December 16, 2022
Rev December 30, 2022

Mr. Abdul Quadir, PE
City Engineer, City of West Haven
355 Main Street
West Haven CT 06516

RE: **Proposal - Additional Services During Design Phase and Construction Engineering and Inspection**
Beach Street Roadway Improvements - Phase 2
DTC Proposal No. 14-462-000

Dear Mr. Quadir:

DTC is pleased to submit our proposal for Additional Services During Design and Construction Engineering and Inspection Services to be provided to the City for the above referenced project.

Additional Services During Design Phase

After the completion of Phase 1 (Second Avenue to Monahan Place) the public became very interested in Phase 2 (First Avenue to Morse Avenue). This increased interest required addition time and effort unanticipated in our original scope of work, such as:

- Multiple Public Info Meetings (On-site and City Hall)
- Several Analyses of 100-year Flooding at different roadway elevations
- Additional survey to stake the different roadway elevations (PK nails in utility poles)
- Services of a Landscape Architect
    - Photosims at the Park
    - Photsims along Phase 2 roadway
    - Planting Plans / Planter Details for the Sanctuary Parking Lot
- Plan Revision / Details for Architectural Crosswalks (due to public comment)
- Plan Revision / Details for Stairs / ADA Ramp at Municipal Parking Lot (public comment)
- Quantity Computations and Construction Cost Estimate
- Construction Documents
- Submit to DECD and Address Comments
- Request Wage Rates and Advertise for Bidding
- Prepare and Attend Pre-Bid Meeting
- Address Bidder's RFI's and Issue Addendum
- Attend Bid Opening
- Tabulate and Review Bids & Recommend for Award

The estimated budget to complete the project to construction is estimated to be **$57,207.**

Construction Engineering and Inspection Services

DTC will provide construction administration and full-time inspection services to ensure that the project is constructed in accordance with the plans and specifications and that the City's overall objectives are met. Services will include, but are not limited to:

- Construction oversight to ensure construction in accordance with the plans and specifications on a daily basis including preparation and submission of Inspection Daily Reports in accordance with City / State requirements
- Coordinate Geotechnical Inspection
- Prepare correspondence related to the project
- Address RFI's (Request for Information) during construction
- Arrange for material testing and review material test results
- Measure and calculate quantities of acceptable work performed
- Preparation of all Change Orders
- Conduct regularly scheduled Job Progress Meetings including recording and distributing minutes
- Representing the City as liaison between the State, federal, and the private sector for specific activities related to the project
- Review and approval of the Contractor's Applications for Payment
- Final Inspection and Punch List

Our project team will include Joseph Whitley, EIT as Chief Inspector and Brian M Skonieczny, PE as Project Manager for construction administration. Both individuals worked on Phase 1 design, inspection and construction administration and are therefore familiar with the project and City requirements. Resumes are available upon request.

The estimated budget to complete the project to construction is estimated to be **$230,575.**

Work will be billed at cost plus fixed fee basis not to exceed **$287,782** without prior written consent from the City of West Haven. The attached man-hour/fee spreadsheet details the anticipated level of effort and the associated fee based on our discussions. We look forward to negotiating this work and continuing to work with you and the City of West Haven on this important roadway project.

Should you have any questions, please feel free to contact us accordingly.

Sincerely,

Shay Atluru
President & CEO
Diversified Technology Consultants, Inc. (DTC)

Attachments – Manhour Spreadsheets

Beach St Roadway Improvements Phase 2
West Haven, Connecticut

Construction Administration and Inspection
PROPOSAL

CONSTRUCTION ADMINISTRATION AND INSPECTION

DIVERSIFIED TECHNOLOGY CONSULTANTS

SCOPE No.	BEACH STREET ROADWAY IMPROVEMENTS PH 2 8	PROJ MGR	Sr ENGR	CHIEF INSPECTOR	INSPECTOR	SECRETARY	TOTAL HOURS
1	CONSTRUCTION ADMINISTRATION						
1 a	ATTEND PRECONSTRUCTION MEETING	8					8
1 b	ATTEND BI-WEEKLY PROGRESS MEETINGS	64				12	76
1 c	RESPOND TO CONTRACTOR'S RFI'S	20	20			10	50
1 d	REVIEW MATERIALS TESTS	12	8				20
1 e	REVIEW SHOP DRAWINGS	24	8			10	42
1 f	PREPARE CHANGE ORDERS	32	24			8	64
	TOTAL HOURS	160	60	0	0	40	260
	HOURLY RATES	$70.00	$60.00			$30.00	
	TOTAL DIRECT TECHNICAL LABOR (DTL)	$11,200	$3,600	$0	$0	$1,200	**$16,000**
	BURDEN, FRINGE, OVERHEAD	*1.5326*					$24,522
	PROFIT	*10%*					$4,052
	TOTAL FEE CONSTRUCTION ADMINISTRATION						**$44,574**

Reimbursable Expenses

Mileage	40 trips at	24 miles r/t	at $ 0.625 per mile	960 miles	$ 600	
Miscellaneous					$ 526	
					$ 1,126	**TOTAL $45,700**

SCOPE No.	BEACH STREET ROADWAY IMPROVEMENTS PH 2 8	PROJ MGR	Sr ENGR	CHIEF INSPECTOR	INSPECTOR	SECRETARY	TOTAL HOURS
2	CONSTRUCTION INSPECTION SERVICES						
2 a	PROVIDE FT/PT INSPECTION PERSONNEL	20		1120	160		1,300
2 b	PROJECT START-UP	8		8			16
2 c	PROJECT CLOSE-OUT and AS-BUILTS	12	8	40			60
	TOTAL HOURS	40	8	1,168	160	0	1,376
	HOURLY RATES	$70.00	$60.00	$45.00	$40.00		
	TOTAL DIRECT TECHNICAL LABOR (DTL)	$2,800	$480	$52,560	$6,400	$0	**$62,240**
	BURDEN, FRINGE, OVERHEAD AND PROFIT	*1.1654*					$72,534
	PROFIT	*10%*					$13,477
	TOTAL FEE INSPECTION						**$148,251**

Reimbursable Expenses

Mileage	160 days at	12 miles	at $ 0.625 per mile	1920 miles	$ 1,200		
Testing				Estimate	$ 20,000		
Survey				Estimate	$ 5,000		
Geotechnical				Estimate	$ 10,000		
Miscellaneous					$ 424		
					$ 36,624	**TOTAL $184,875**	

Basis for Chief Inspector Hours
8 mo Construction Period
6 mo Full Time (160 hrs)
2 mo Part Time (80 hrs)

GRAND TOTAL CONSTRUCTION ADMINISTRATION AND INSPECTION $ 230,575

ORIGINAL RFQ

REQUEST FOR QUALIFICATION (RFQ)

BY

THE CITY OF WEST HAVEN

BEACH STREET RECONSTRUCTION ENGINEERING SERVICES

The City of West Haven (hereinafter "City") is requesting qualifications from engineering firms to provide Engineering Services associated with preparing contract plans and documents:

A Background and intent

The City is planning to reconstruct Beach Street from Monahan Place to Second Avenue, a distance of ± 1900 ft. This section of road experiences frequent flooding from high tides and storms preventing access to Water Pollution Control Plant located in this section. The City also intends to provide sidewalks on east side of road as well as bike lanes.

The City has received state funding from the Department of Housing under Community Development Block grant Disaster Recovery (CDBG-DR) for Public Facilities Infrastructure and Planning in the amount of $1.2 million.

B. Qualifications

Eligible respondents will be those engineering firms that have the following qualifications:

1. **Demonstrated experience in providing topographic boundary, Surveys, preparing easement, maps and property boundary surveys**
2. **Demonstrated experience in preparing contract drawings and Documents for highways, sidewalks and bike lanes.**
3. **Knowledge of state and federal government regulations as they pertains to highways, sidewalks and bike lanes.**
4. **Ability to work with municipal, state and federal agencies.**
5. **Assigned staff must have the necessary experience, organization, technical and professional qualifications, skills and facilities to successfully perform the required services herein under.**

C. Scope of Services

While it is anticipated that the exact scope of services pertaining to this RFQ will be developed in conjunction with the selected responsible respondent, it is anticipated that at a minimum, the City is in need of the following engineering srvices:

1. Performing topographical survey of 1900 ft of roadway and 20 ft beyond the roadway right of way.
2. Performing roadway right of way boundaries.
3. Performing easement mapping where existing right of way is inadequate
4. Performing utilities locations

5. Preparing design plans and documents for .reconstructing roadway delineating travel lanes and bike lanes, installing sidewalk with ADA compliant ramps where necessary and cost estimates
6. Submission to the city and state HUD documents at 50% and 90% completion
7. Preparing final bid documents
8. Preparing Inland Wetland permit applications for local and state DEEP permits
9. Preparing Planning and Zoning site plan applications
10. Preparing Flood Plain Management certification
11. Preparing statutory checklist (58-35 (a) activities for categorical exclusion and environmental assessments)
12. Providing bidding assistance.

D. Schedule

The City has established six (6) months to perform this work.

E. Hourly rates and expense schedule for the proposed team members

F. Other Information

I. General Requirements

The! original (clearly identified as such) and five (5) paper copies of the response must be received at the following address no later than 11:00 am on January 6, 2015:

Comptroller 's Office
Beach Street Reconstruction
City of West Haven
355 Main Street
West Haven, CT 06516

The name and address of the bidder should appear in the upper left-hand corner of the envelope

Vendors are cautioned that it is the responsibility of each individual to assure that his/her RFQ is in the possession of the responsible official (City of West Haven, Comptroller's Office) prior to the stated time and place of the RFQ opening. The City of West Haven is not responsible for any RFQ delayed by mail or delivery services of any nature.

2. Respondent Information

Please provide the following information:

a. Firm Name
b. Permanent main office address
c. Date firm organized
d. Legal Form of ownership. If corporation, indicate where incorporated
How many years have you been engaged in services you provide

3. Experience, Expertise and Capabilities

A Summary of Relevant Experience. A listing of projects completed within the last five (5) years of a similar nature to those included in the Scope of Services in this RFQ. The following information shall be provided for each organization/project listed under this subsection:

- Organization and the name, title, address and telephone number of a responsible person
- Nature of services provided and dates services started and actually completed.

B Personnel Listing. A complete listing of the staff identified in the work plan by job classification.

C Conflict of Interest. Disclose any current (within the last 3 years) Business, financial, personal or other types of relationships which may pose a conflict of interest.

4. Questions

All questions and communications about this Request for Qualifications and Submission requirements must be directed in writing to Abdul Quadir, City Engineer, 355 Main Street, West Haven, CT 0656 and must be received at the above address or fax (FAX number 203-937-3514) by 12:00 PM on 12/22/14.

Prospective respondents must limit their contact regarding this RFQ to Abdul Quadir or such other person otherwise designated by Abdul Quadir. Written responses to questions submitted in writing by the above date or identified at any information session to be held to this RFQ as well as any changes to amendments to this RFQ will be faxed no later than 4:00 PM 12/29/14 to all those who have submitted questions or who attended any such information session. If you have any procedural questions in this regard, please call Abdul Quadir at 203-937-3577.

5. Evaluation Criteria

The following criteria area expected to be among those utilized in the evaluation process. They are presented as a guide for the respondent in understanding the City's requirements and expectations for this project and are not necessarily all-inclusive or presented in order of importance.

- Proposed scope of services
- Qualifications and experience of personnel to be assigned in the project team
- Ability to provide the services within proposed project schedule time constraints
- Firms' awareness of project's issues, opportunities and constraints
- Project teams composition and experience on similar projects
- Quality and performance of past services
- Hourly fees and expense schedule
- References feed back record.

6. Selection Process

Any contract to purchase order resulting from this RFQ will be based on a multi step process. The first step will be to review and evaluate the qualifications of engineering firms submitted in response to this RFQ. The City of West Haven may elect to have the responses evaluated by a committee as part of making a selection. Next, the City will request fee proposal for complete services based on the Scope of Services and arrange for interviews. Final selection will be made based on the fee proposals and interviews.

CITY OF WEST HAVEN, CONNECTICUT
DEPARTMENT OF FINANCE

203 937-3620 PHONE

DATE: 5/19/15

TO: Abdul Quadir – City Engineer

FROM: DEPARTMENT OF FINANCE

We are sending you Herewith:____X_____ Under separate cover_____

No. of Copies:	Item
1	Signed contract re: RFQ Professional Services For Design of Beach ST Roadway Improvements for Diversified Technology

REMARKS: for your records

Transmitted by:_____
Darlene Petersen
Secretary

ORIGINAL CONTRACT

AGREEMENT
BY AND BETWEEN THE
CITY OF WEST HAVEN
AND
DIVERSIFIED TECHNOLOGY CONSULTANTS, INC.
FOR PROFESSIONAL ENGINEERING SERVICES

This Agreement, made this 19TH day of May, 2015 by and between the City of West Haven, a municipal corporation organized and existing under the laws of the State of Connecticut, with offices located at City Hall, 355 Main Street, West Haven, Connecticut 06516 (hereinafter referred to as the "City") and Diversified Technology Consultants, Inc., a corporation organized and existing under the laws of the State of Connecticut and an engineering firm licensed to practice professional engineering in Connecticut under the provisions of Section 20-306a of the General Statutes of the State of Connecticut, and having a business address of 2321 Whitney Avenue, Suite 301, Hamden, CT 06518 (hereinafter referred to as the "Engineer").

ARTICLE 1 CONTROL OF WORK

The work required hereunder shall be administered on behalf of the City by Abdul Quadir, hereinafter referred to as the "Director." The Engineer shall follow any and all instructions, reviews, advice, approvals or directives issued by the Director.

ARTICLE 2 DESCRIPTION OF WORK

The City hereby engages the Engineer and the Engineer hereby agrees to perform the services outlined in the Engineer's proposal attached hereto and incorporated herein as **Exhibit A**. The Engineer covenants and agrees that it will perform its services under this Agreement in accordance with the highest standard of care of its profession. The Engineer shall assume full and complete responsibility for the accuracy of all products of its services and that of any subconsultants utilized under this Agreement. The Connecticut Professional Engineer's Seal of each Engineer used to perform services under the terms of this Agreement affixed on the title sheet(s) of all plans and/or documents.

In performing the services required under this Agreement, plans, designs and other documents submitted by the Engineer shall conform to all applicable provisions of Federal, State and local laws and regulations, especially those requirements necessary to obtain funding reimbursements and/or approval of the design documents from governing bodies having authority over the subject project.

In providing the services required under this Agreement, the Engineer shall meet with staff representatives of the City as often as reasonably necessary and shall also be available upon request to meet and consult with members and staff of the various departments of the City, and with other persons or entities, including Federal or State officials.

All plans, drawings and documents prepared by the Engineer pursuant to this Agreement shall be submitted to the City for review and approval. The City shall review materials submitted by the

Engineer within thirty (30) calendar days. In the event the City disapproves of any of the submitted materials, or any portion thereof, or requires additional, modified or substituted material in order to properly review the submission, the Engineer shall revise such disapproved work and submit the revised, additional, modified or substituted materials to the City for its review and approval, which approval shall not be unreasonably withheld. Such revisions shall be performed by the Engineer at its sole cost if the submitted materials are disapproved due to the negligence of the Engineer; or the failure of the Engineer's work to conform to the highest standards within the profession; or the failure of the Engineer's work to conform to the applicable provisions of federal, state and local laws; or the failure of the Engineer's work to conform to the scope of services described in Exhibit A.

All of the materials prepared by the Engineer under this Agreement, including any partially completed documents, shall be the sole and exclusive property of the City. The Engineer shall label all drawings and documents accordingly.

ARTICLE 3 SITE INVESTIGATION/INFORMATION NOT GUARANTEED

The City shall provide the Engineer with all information in its possession regarding requirements for the subject project and shall use its best efforts to obtain such other information as is needed by the Engineer in order to perform the services required under this Agreement. If necessary, the City shall assist the Engineer in obtaining any other additional information that the Engineer requries. However, the City shall not be responsible for and shall not warrant the accuracy or content of any of the information or data set forth in the documents that it provides or assists the Engineer in obtaining. The Engineer expressly agrees that it shall make no claim against the City for any alleged damages arising out of the information or data provided or obtained by the City. The Engineer shall be responsible at its own expense to make all necessary field inspections and to perform such other tasks needed to verify all information provided or obtained by the City.

The City shall provide the Engineer with reasonable access to all areas within the subject project.

ARTICLE 4 CONTRACT AMOUNT

The City shall compensate the Engineer for the satisfactory performance of the professional services set forth in Article 2 and Exhibit A in a total amount not to exceed **One hundred fifty eight thousand two hundred Dollars ($158,200.00).** Reimbursable costs directly related to the Engineer's services shall not be reimbursed by the City without specific prior written approval of the Director.

ARTICLE 5 PROGRESS PAYMENTS

For engineering services performed under this Agreement, the City shall make payments to the Engineer on the basis of itemized invoices, certified by a principal of the Engineer, setting forth the services performed and the percentage completion of the subject project that has been accomplished by the services covered by the invoice. The City may, prior to making any

payment under this Article, require the Engineer to submit such additional information as is reasonably necessary to substantiate the requested payment.

When the City shall have reasonable grounds for believing that:

(1) The Engineer will be unable to perform the services required under this Agreement fully, professionally, and satisfactorily within the time fixed for performance; or

(2) A meritorious claim exists or may exist against the Engineer or the City arising out of the negligent acts, willful misconduct, wanton acts, or errors or omissions of the Engineer, its agents, servants or employees, or the Engineer's breach of any provision of this Agreement;

then the City may withhold payment of any amount otherwise due and payable to the Engineer hereunder. Any amount so withheld may be retained by the City for such period as it may deem advisable to protect the City against any loss and may, after written notice to the Engineer, be applied in satisfaction of any claim herein described. This provision is intended solely for the benefit of the City, and no person shall have any right against the City or claim against the City by reason of the City's failure or refusal to withhold monies. No interest shall be payable by the City on any amounts withheld under this provision. This provision is not intended to limit or in any way prejudice any other right of the City.

ARTICLE 6 FINAL PAYMENT

After completion of all components of the subject project, the Engineer shall submit an invoice for one hundred percent (100%) completion of the engineering services under this Agreement. Compensation previously paid shall be adjusted to reflect additions or deductions based upon final accounting of all invoices for work performed in accordance with this Agreement. Acceptance by the Engineer of final payment for the services performed under this Agreement shall constitute the Engineer's full and complete release of the City, its officers and agents, of all claims, demands and liabilities related to this Agreement.

ARTICLE 7 TIME FOR COMPLETION

The Engineer shall not commence performance of any services, nor shall it incur any charges in connection therewith, until such time as it receives written authorization from the Director to do so. Upon receipt of such notice to proceed, the Engineer shall immediately commence work and diligently perform same. This Agreement shall remain in full force and effect, unless earlier terminated, until the documents prepared under this Agreement have been accepted by the City, which acceptance shall not be unreasonably withheld.

The Engineer shall complete the services to be performed under Article 2 and Exhibit A in 9 calendar months from the date of this Agreement first written above. The City may, by a signed written statement, extend the time for performance of the services hereunder when the work has been delayed for reasons beyond the control of the Engineer.

ARTICLE 8 LIQUIDATED DAMAGES

Time is of the essence. The Engineer hereby acknowledges and agrees that timely completion of the Project is necessary if the City is to avoid damages, additional costs and inconveniences that would be impossible or extremely difficult to accurately quantify. In light of the foregoing, if the Engineer fails to complete the Work within the time specified in Article 7, then the sum of One hundred Dollars ($100.00) per calendar day shall be deducted from any monies due or that otherwise may become due the Engineer.

This sum shall not be imposed as a penalty but as liquidated damages due the City because of the damages, inconveniences and additional costs resulting from the Engineer's delay in completing the Work.

ARTICLE 9 CHANGES TO THE WORK

The City may, from time to time, request changes in the scope of services to be performed by the Engineer hereunder. Any such change, including any increase or decrease in the services to be performed and the corresponding amount of compensation to be paid therefor shall be mutually agreed upon by and between the City and the Engineer, and shall be incorporated in a written amendment to this Agreement signed by both parties.

Additional services beyond the scope of this Agreement shall be performed by the Engineer only with the prior written authorization of the Director. In the event the Engineer does not obtain permission of the Director for any additional service, the City shall not be liable to the Engineer for the cost of any such service.

The Engineer agrees that, should the scope of the services under this Agreement be reduced, such reduction will be reflected in a commensurate reduction of the compensation paid to the Engineer hereunder.

ARTICLE 10 DOCUMENT RETENTION

The Engineer agrees that it shall preserve all of its records and accounts concerning the performance and implementation of this Agreement for a period of eight (8) years after final payment is made under this Agreement. If any litigation, claim or audit, directly or indirectly pertaining to the subject project or the Engineer's services in connection therewith, is started before the expiration of the eight (8) year period, the records shall be retained until all litigations, claims or audit findings involving the records have been finally resolved.

ARTICLE 11 DISPUTE RESOLUTION

If the Engineer encounters a situation for which it believes it is due additional compensation, the Engineer shall submit notice of its claim, in writing, to the City within thirty (30) days following the occurrence of an event giving rise to the claim or within thirty (30) days after the Engineer first acquires knowledge or information concerning the claim, whichever occurs later to the extent that such knowledge or information could not have been reasonably obtained earlier. The written notice of claim shall describe the nature of the claim, the events or circumstances that

gave rise to the claim with reasonable detail, and the amount thereof to the best of the Engineer's information.

The Claim shall be submitted to the Director for an initial decision. The Director's decision shall not be final and binding upon the parties but shall serve as the basis for discussion if the parties do not agree with the Director's initial decision.

The parties recognize that claims are a part of the construction process and that disagreements may arise. The parties further recognize that it is preferable for them to reach an amicable resolution of same without the need to resort to formal dispute resolution procedures. In light of the foregoing, the City and the Engineer hereby agree that if they disagree with the Director's initial decision regarding a claim, then they will participate in good faith negotiations in an attempt to reach an agreement.

In the event that such disputes are not resolved by good faith negotiations, the matter may be submitted to non-binding mediation before a third party neutral if both parties agree to same and are willing to share the costs. Any disputes that are not resolved by negotiation and/or mediation shall be resolved in the Connecticut Superior Court for the Judicial District of New Haven at New Haven.

ARTICLE 12 TERMINATION OR SUSPENSION

The City may at any time, and for any reason, direct the discontinuance of the services contemplated under this Agreement for a period of time. Such direction shall be in writing and shall specify the period during which the services shall be discontinued. The services shall be resumed on the dates specified in such direction, or upon such other date as the City may thereafter specify in writing.

The period during which such services shall have been discontinued shall be deemed added to the time for performance. In the event that the City directs the discontinuance of the services hereunder for a period of time in excess of one (1) year, through no fault of the Engineer, the parties may negotiate an adjustment in the fees payable hereunder due to a rise in the cost of performance. Discontinuance of services under this Article shall not give rise to any claim against the City.

The City may at any time and for any reason terminate this Agreement for convenience by written notice specifying the termination date, which shall be not less than seven (7) days from the date such notice is given. In the event of such termination, services shall be paid for in such amount as shall compensate the Engineer for the portion of the services satisfactorily performed prior to termination. Such amount shall be fixed by the City after consultation with the Engineer. Termination under this section shall not give rise to any claim against the City for damages or for compensation in addition to that provided hereunder.

In the event that the City determines that there has been a material breach by the Engineer of any of the terms of this Agreement, or that the Engineer refuses or has failed to perform the required services or any part thereof in a timely, professional and diligent manner as will insure its

completion in accordance with the requirements hereof, the City has the right, power and authority to terminate this Agreement for cause upon providing the Engineer three (3) days written notice. By the terms of this Agreement, the City may, but is not obligated to, provide the Engineer with the opportunity to cure the breach before the termination becomes effective. In the event the City terminates the Agreement for cause, the Engineer shall be obligated to pay the City for any losses, damages, costs and expenses, including attorneys' fees, sustained or incurred thereby.

For the purpose of completing the subject project, the City may take possession of and use or cause to be used any and all documents, plans and specifications or other items that may have been used or drawn up in connection with the performance of this Agreement. This right is in addition to any other right or remedy the City may otherwise have.

In the event of a termination for cause, all costs, expenses, losses, damages, attorneys' fees, and any and all other charges incurred by the City under this Agreement shall be charged to the Engineer and deducted and/or paid by the City out of any monies due or payable or to become due or payable under this Agreement to the Engineer. If any such costs shall exceed the sum due or to become due to the Engineer, the Engineer shall pay the excess amount to the City. In computing the amounts chargeable to the Engineer, the City shall not be held to a basis of the lowest prices for which the completion of the services or any part thereof, but it shall charge to the Engineer, and the Engineer shall be liable for all sums actually paid or expenses actually incurred in affecting prompt completion of the subject project hereunder. The City's rights described herein are in addition to any other rights and remedies provided by law.

Termination under this section shall not give rise to any claim against the City for damages or compensation in addition to that provided hereunder.

ARTICLE 13 INDEMNIFICATION

The Engineer shall indemnify, defend and hold harmless the City, its officers, agents, servants and employees, from and against any and all claims, demands, suits, proceedings, liabilities, judgments, losses, costs or damages, including reasonable attorneys' fees that may be related to or due in any way to the acts or omissions of the Engineer, its employees, representatives, agents, or subconsultants, in connection with the performance of or the failure to perform the services under this Agreement including any amendments and supplements hereto regardless of whether the Engineer was negligent. The provisions of this paragraph shall survive the expiration or early termination of this Agreement; shall be separate and independent of any other term or provision of this Agreement; and shall not be limited by reason of any insurance coverage.

The failure of the plans, designs or documents to conform to applicable laws, regulations and professional standards shall be considered negligence on the part of and a breach by the Engineer for purposes of this Agreement.

ARTICLE 14 INSURANCE

Prior to commencing any services hereunder, the Engineer shall secure at its own cost and expense, insurance coverage in the amounts and of the types listed below. Such insurance coverage shall be maintained continuously as is commercially available until the completion of the Engineer's services hereunder, except in the case of Errors and Omissions coverage which shall be maintained for eight (8) years after final completion.

Liability Insurance. The Engineer shall, with respect to the operations the Engineer performs under the terms of this Agreement and also those performed for it by subconsultants, carry for the duration of this Agreement and any supplements thereto, with the City being named as an additional insured party, the following minimum liability insurance coverage. Said coverage is to be provided by an insurance company or companies satisfactory to the City. Each insurance policy shall state that the insuring company shall agree to investigate and defend the insured against all claims for damages, even if groundless.

Liability insurance providing for a total limit of One Million Dollars ($1,000,000.00) for all damages arising out of bodily injuries to or death of all persons in any one accident or occurrence, and for all damages arising out of injury to or destruction of property in any one accident or occurrence.

The operation of all motor vehicles, including those hired or borrowed, used in connection with this Agreement shall be covered by Automobile Liability Insurance in the following amounts: Insurance providing for a total limit of One Million Dollars ($1,000,000.00) for all damages arising out of bodily injuries to or death of all persons in any one accident or occurrence, and for all damages arising out of injury to or destruction of property in any one accident or occurrence.

Valuable Papers Insurance. The Engineer shall secure and maintain until the complete design has been accepted by the City, and until all original tracings, design computations, survey data, and other documents or data have been returned by the City, a Valuable Papers insurance policy to assure the City that all records, papers, maps, statistics, survey notes, all tracings, design and other data or documents related to the subject project will be reestablished, recreated or restored if made unavailable by fire, theft, or any other cause. When survey data is furnished by the City, the Engineer shall retain in its possession duplications of all survey plans and field notes.

The Engineer shall retain in its possession duplications of all products of its services under this Agreement if and when it is necessary for the originals to be removed from its possession during the time that this policy is in force. This policy shall provide coverage in the amount of Seventy-five Thousand Dollars ($75,000.00) when the insured items are in the Engineer's possession and in the amount of Twenty Thousand Dollars ($20,000.00) regardless of the physical location of the insured items.

Errors and Omissions. The Engineer shall carry Errors and Omissions Insurance (Professional Liability Insurance) protecting against liability for work performed during the course of this Agreement in the minimum sum of Five Hundred Thousand Dollars ($500,000.00). Said policy shall remain in full force and effect from the date of this Agreement for a period of eight (8) years after the work has been accepted by the City or, if this Agreement is amended to include

additional work to be performed by the Engineer, for eight (8) years following the acceptance of the completed design or any other work called for by such Amendment, subject to the continued commercial availability of such insurance. It is understood that the amount of coverage and period of coverage for this Project under such insurance policy may not be changed, except upon the prior written approval of the City.

Umbrella Excess Liability: If the contract amount is in excess of $100,000, then umbrella excess liability insurance in the amount of $5,000,000 each occurrence also is required.

All insurance shall be taken out and maintained at no cost or expense to the City and the Engineer shall be responsible for the full amount of any deductible.

It is understood that the above insurance may not include standard liability coverage for pollution and/or environmental impairment. However, the Engineer agrees to acquire and maintain pollution and environmental impairment coverage as part of this Professional Liability Insurance if such insurance is applicable to the services to be performed by the Engineer under this Agreement, as soon as such coverage is available.

Failure of the Engineer to maintain insurance coverage in accordance with the terms of the Agreement shall not relieve the Engineer of its obligation to defend and indemnify the City from any and all claims arising out of the any act or omission of the Engineer.

ARTICLE 15 SUBCONTRACTING

The Engineer shall not subcontract any of the services to be performed by it under this Agreement without the express prior written approval of the Director, which approval shall not be unreasonably withheld.

In the event that the City approves of the hiring of subconsultants, the Engineer shall be as fully responsible to the City for the acts and omissions of the subconsultants as it is for the acts and omissions of its direct employees and shall require any subconsultants approved by the City to agree in its contract to observe and be bound by all obligations and conditions of this Agreement to which the Engineer is bound.

ARTICLE 16 SERVERABILITY

In the event that any provision of any part of a provision of this Agreement shall be determined to be superseded, invalid, illegal or otherwise unenforceable pursuant to applicable law by an authority having jurisdiction, such determination shall not impair or otherwise affect the validity, legality, or enforceability of the remaining provisions or parts of provisions of this Agreement, which shall remain in full force and effect as if the unenforceable provision or part were deleted.

ARTICLE 17 ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the parties hereto. No oral representations or other agreements have been made by the City except as stated in the Agreement. This Agreement may not be changed in any way except as herein provided, and no term or provision hereof may be waived by the City except in writing signed by its duly authorized officer or agent.

ARTICLE 18 NOTICES

All notices of any nature referred to in this Agreement shall be in writing and sent by registered or certified mail, postage prepaid, to the respective addresses set forth above or to such other addresses as the respective parties hereto may designate in writing.

ARTICLE 19 PROVISIONS REQUIRED BY LAW

Each and every provision and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and the Agreement shall be read and enforced as though such provisions and clauses were included herein. If, through mistake or otherwise, any such provision is not inserted or is not correctly inserted, then upon the written consent of the parties, this Agreement shall forthwith be physically amended to make such insertion.

ARTICLE 20 CORPORATE RESOLUTION

The Engineer represents to the City as follows:

That the Engineer is a legally existing business entity under the laws of its respective states of recording and has not previously filed, nor is presently contemplating filing, nor has received notice of a petition of, nor contemplates receiving notice of a petition of, bankruptcy, liquidation, receivership or any other action for the protection of creditors or debtors;

That the Engineer has the financial resources to complete the work required by this Agreement;

That the Engineer has, and has exercised, the required power and authority and has complied with all applicable legal requirements necessary to adopt, execute and deliver this Agreement and to assume the responsibilities and obligations created hereunder; and

That this Agreement is duly executed and delivered by an authorized individual, in accordance with such individual's powers to bind the organization hereunder, and constitutes a valid and binding obligation enforceable in accordance with its terms, conditions and provisions.

IN WITNESS WHEREOF, the City and the Engineer have duly executed this agreement on the day and year first above written.

Signed, Sealed and Delivered
in the Presence of:

CITY OF WEST HAVEN

By: _____
Edward M. O'Brien
Its Mayor
Duly Authorized

DIVERSIFIED TECHNOLOGY CONSULTANTS, INC

By: _____
A. Graham Curtis
Its Chief Operating Officer
Duly Authorized

(Affix corporate seal of Engineer if a corporation)

APPROVED AS TO AVAILABILITY OF FUNDS:

By: _____ Date: 5/12/15
Comptroller

APPROVED AS TO FORM:

By: _____ Date: 5-6-15
Corporation Counsel

Rev. 8/4/2008

ENGINEERED

SOLUTIONS

dtc

LAND

STRUCTURES

WATER

February 19, 2015
Revised April 29, 2015

EXHIBIT A

Mr. Abdul Quadir, PE
City Engineer
City of West Haven
355 Main Street
West Haven CT 06516

RE: DTC Proposal for Professional Services
Design of Beach Street Roadway Improvements
DTC No.: 14-462-000

Dear Mr. Quadir:

Diversified Technology Consultants (DTC) is pleased to submit the following proposal for consulting services regarding the proposed improvements to Beach Street for the City of West Haven, CT.

The proposal details DTC's scope and fee for the design, as we understand it from our review of the information provided and our discussions. We hope that you will provide us with your comments so that any modifications can be discussed and made immediately.

Details of our proposal are as follows:

Background

This project involves raising the elevation of Beach Street between Monahan Place and Morse Avenue, a distance of approximately 3,800 feet. The Project involves elevating Beach Street above the latest published FEMA 100 year flood elevation, as well as transitions for side streets, parking areas, and driveways. Topographic and Right of Way survey, Geotechnical investigation and reporting, and regulatory permitting are also included in this scope of work. All work will be done in AutoCAD using English Units and Microsoft Word and Excel.

Scope of Work

The scope of DTC's proposal includes the following tasks:

1. **SURVEY**
   a) Topographic Mapping:

   Perform field survey to establish Class A-2 baseline with ties. Level loop and benchmarks will be established per Class V-2 standard. Topography will be in accordance with Class T-2 standards. Conduct location survey to establish existing pavement; curbing; sidewalk; other pertinent surface features,

2321 WHITNEY AVENUE SUITE 301 HAMDEN CT 06518

203 239 4200 PH 203 234 7376 FAX

www.teamdtc.com

utilities; drainage facilities with elevations of top of frames; inverts, guiderail; walls; fencing. Survey limits will extend a minimum of 20 feet beyond the existing Beach Street right-of-way on each side of the road. Limits will also include intersections, side roads, and immediately adjacent properties as necessary to cover the needs of the design.

Vertical data will be based on NAVD (1988) and horizontal data will be based on Connecticut grid system if control is within one-half mile of the project. Cross sections will be surveyed at side streets and driveways as necessary for design of transition sections. Survey work will consist of:

1) Setting horizontal control
2) Setting vertical control
3) Researching records, deeds
4) Field delineation and survey location of State and Federal inland wetland limits
5) Topographic survey and field edit
6) Field location of monuments and iron pins/pipes when found
7) Research information for public utilities and field locate visible and accessible utility features such as utility poles, manholes, catch basins, utility valves, CBYD markings, etc.
8) Prepare a map showing horizontal and vertical control and ties
9) Perform field and office edit
10) Prepare topographic base map
11) Coordination and meetings
12) Four copies of the survey mapping will be provided as part of this task

b. Boundary Survey:

Street lines and abutting property lines will be compiled from available records and evidence found in the field. Property owners' names shall be obtained from City records.

c. Easement & Taking Maps

In support of the Final Design effort, prepare draft easement/taking maps for properties affected by the proposed design. After review by the City and coordination with City Attorney, prepare final easement/taking maps for use by the City in the City's coordination and negotiations with effected property owners. This task assumes a maximum of five (5) easement or taking maps certified to Class D standards.

2321 WHITNEY AVENUE SUITE 301 HAMDEN CT 06518

203 239 4200 Ph 203 234 7376 Fax

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2. FIELD INVESTIGATIONS

a) Perform subsurface investigation consisting of borings and preparation of a report discussing findings of the field investigations as well as recommendations for design of the proposed roadway embankment and pavement section. This proposal is based on nine (9) soil borings performed throughout the two project phases with a total boring depth of approximately 150 vertical feet over two days of drilling.

b) Perform TV inspection of three existing cross culverts and based on field observations make recommendations as to existing conditions, and any required repairs or reinforcement needed to support the additional loads introduced by the elevated roadway section.

3. PRELIMINARY DESIGN (30%)

The preliminary design effort will include the following:

a) Review a maximum of four options for typical roadway cross sections covering the proposed roadway, snow shelf, sidewalks, bike lanes, and embankment slopes for discussion with the City. It is recognized that depending on surroundings more than one typical section may be needed along the length of the project limits. After initial discussions on section options, a conceptual plan will be developed detailing the application of these sections to the overall project limits. The final 30% design plans will be developed based on City approval of this conceptual plan

b) Research available FEMA studies, reports, and back-up data to help define the limits and methods of computation for the FEMA established Limit of Moderate Wave Action line shown on their mapping. Based on this research, reevaluate the existing FEMA Transect (17) computations to determine the potential effects of the project activities on the limits of the Moderate Wave Action line. The goal is to understand how the proposed elevated roadway will potentially effect the delineation of this Moderate Wave Action line, and the flood elevations associated with it. If relocation of this line waterward is possible, it might allow lowering of the roadway elevation saving money and reducing access impacts to surrounding properties. The results of this research and computations will be summarized on a letter report for discussions with the City, CT DEEP, and CT DOH.

c) Prepare Typical Cross Sections.

d) Prepare draft horizontal alignment.

e) Prepare draft vertical alignment.

f) Prepare drainage computations and show drainage design features on the plans covering roadway and offsite drainage flow collection and conveyance.

g) Prepare title sheet; index plan; preliminary roadway plans and profiles showing ROW lines, abutting property lines, existing pavement, drainage, utilities, guiderail, sidewalk, curbing, walls, fencing, face of buildings, steps to buildings, and doorways to buildings, pavement marking and signing plans.

h) Prepare critical cross sections.

i) Prepare conceptual Maintenance and Protection of Traffic plans and draft Maintenance and Protection of Traffic special provision.

j) Compute preliminary quantities and develop conceptual level construction cost estimate. One estimate will be prepared for each of the two project phases

k) Coordinate with utility companies and attend utility meeting. Supply plans to utility companies for their review.

l) Coordinate the project and attend meetings with the City (2 anticipated).

m) Submit Preliminary Design to City. Four (4) sets of the 30% submission are assumed as part of this task

4. REGULATORY APPROVALS

a) Assist the City with preparation of applications for City of West Haven Planning and Zoning (Coastal Area Management and 824 Referral), and Inland Wetlands Commission Approval. DTC will attend one meeting per Commission to present the project and answer any questions.

b) Prepare CT DOH standard NEPA/CEPA screening report with detailed back-up information.

c) Assist the City with preparation of applications under CT DOH/DEEP Flood Management Certification (FMC) and FMC Exemption programs. Coordination with DOH/DEEP will be provided during the review process. If required, coordination, preparation, and attendance at any required public hearings associated with this process will be performed for an additional fee on an hourly basis.

d) Perform a CT DOT Standard Task 110 Corridor Land Use Evaluation Study to cover the limits of both phases of the project.

5. FINAL DESIGN (100%)

Prepare design drawings for the roadway improvements including:

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a) Incorporate Preliminary Design comments received from the City.

b) Finalize horizontal and vertical geometry.

c) Prepare/update design drawings for the proposed improvements including

1) Title Sheet
2) Detailed Estimate Sheet(s)
3) Index Plan
4) Plan Sheets including sedimentation control and drainage facilities
5) Profile Sheets
6) Typical Sections
7) Intersection Grading Plans
8) Miscellaneous Detail Sheets
9) Maintenance and Protection of Traffic Plans
10) Signing and Pavement Marking Plans and details
11) Baseline and Tie Sheets
12) Boring Location Sheets

d) Coordinate with Utilities

e) Update quantity and cost estimates

f) Prepare Specifications. Two bid forms will be provided in the final specification set to cover each of the two construction phases.

g) Submit Final Plans, Specifications and Estimate. Fifteen (15) sets of the Final submission are assumed as part of this task for bidding purposes.

h) Coordinate the project and attend meetings with the City (2 anticipated).

6. BIDDING SERVICES

a) Provide assistance to the City in public bidding to include attendance at a pre-bid meeting, answering contractor Requests for Information (RFI), preparing necessary addenda, reviewing bids received, and making a recommendation of award.

7. CONSTRUCTION SERVICES

a) Provide assistance to the City on general construction administration services including:

1) Attendance at pre-construction meeting

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2) Review of Contractor shop drawings
3) Attendance at periodic construction progress meeting (number of meetings to be determined)
4) Performing periodic site inspections (number of inspections to be determined)
5) Addressing Contractor Requests for Information (RFI)
6) Preparing any necessary change orders
7) Reviewing Contractor requisitions for payment

b) Providing full time construction inspection/resident engineering services

8. SCOPE LIMITATIONS

The following scope limitations apply to the above Scope of Work:

a) Construction will be bid and executed under a single GC type contract.

b) Except as noted, provisions for environmental investigation, management, handling or disposal of controlled, contaminated, or hazardous soils or groundwater is not included in this proposal but can be provided if necessary for an additional fee.

c) All permit application fees and other related fees will be paid by others

d) The services of a biologist, ecologist, soil scientist/wetland specialist, or other environmental specialist in performing any required environmental investigations, studies, or assessments of the existing site or potential development impacts unless otherwise indicated in the Scope of Work is not included, but can be provided for an additional fee.

e) Pedestrian lighting and traffic signalization is not required. Roadway lighting will be provided via utility pole mounted mast arms with cobra head fixtures to replicate existing street lighting.

f) Performing test pits of existing utility lines as well as field location of underground utilities via ground penetrating radar, line tracing, or other methods is not included in this Scope of Work, but can be provided for an additional fee.

g) Analysis of potential impacts to existing utility lines cannot be accurately determined at this time. As such, unless otherwise noted analysis and design of any required existing utility support, reinforcement, replacement, or redesign is not included in this scope of work, but can be provided for an additional negotiated fee.

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h) Application to FEMA under a CLOMR or LOMR to formally change the regulatory flooding limits as a result of the proposed improvements is not included, but can be provided for an additional agreed upon fee.

i) Traffic study and traffic impact assessment is not included in this Scope of Work, but can be provided for an additional negotiated fee.

j) It is assumed that no structures will need to be demolished as part of this road widening effort. As such, no provisions are assumed to be necessary in this design to detail any such structure demolition or relocation.

Schedule

DTC will complete the proposed Scope of Work in accordance with the following schedule:

Task	Task Duration
Survey	6 weeks from NTP
30% Design Plans	8 weeks from completion of Survey
100% Design Plans	12 weeks from City Review of 30% Design

DTC Proposed Project Staff

DTC's efforts will be led by J. Andrew Bevilacqua, P.E. Mr. Bevilacqua has nearly 28 years of experience in design of a wide range of Civil Engineering projects with a focus on Municipal roadway and drainage projects throughout Connecticut. He is currently working with the City on the Cove River Channel Repair project, and has managed or contributed to numerous other projects in West Haven. A graduate of the University of New Haven, and a nearby Milford resident, Mr. Bevilacqua has most recently managed DTC's efforts on the CDBG-DR Sandy project, under contract with the State Department of Housing. Under this program, DTC has performed assessments and designed and overseen construction of repairs to over 30 Sandy damaged properties in the New Haven region.

Mr. Bevilacqua will be supported by an experienced team of DTC Professionals hand selected for this project including the following:

- Michael Errickson, P.E.
- Sean Laudati, P.E.
- Eric Zawatski, EIT
- John Treichel
- Glen Martin, ASLA
- Ethan Stewart, Certified Soil Scientist

DTC's team will be supported by the following subconsultants:

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- ***Alta Planning + Design*** will provide support in streetscape, ADA, pedestrian and bicycle access
- ***B&B Engineers/Accurate Land Surveying*** will provide topographic and boundary survey, and easement/taking maps
- ***Welti Associates, PC*** will perform soil borings and prepare the Geotechnical Report

DTC Fee Proposal

DTC will perform the above described Scope of Work for the fees detailed below:

Task No.	Task Name	Basis	Fee
1	Survey	Lump Sum	$ 13,600
2	Field Investigations	Lump Sum	$ 12,600
3	30% Design	Lump Sum	$ 38,000
4	Regulatory	Lump Sum	$ 39,000
5	100% Design	Lump Sum	$ 51,800
6	Bidding Services	Lump Sum	$ 3,200
7	Construction Services	TBD	$ TBD
			$158,200

Any work required beyond the above described Scope of Work will be considered Extra Work, and will be performed at an agreed upon additional fee. No Extra Work will be performed without prior written approval by the City of West Haven

We appreciate the opportunity to present you with the above proposal, and look forward to the opportunity to work together with you again on this important project for the City of New Haven. If you have any questions on this proposal, or would like to meet to discuss our project approach, please contact the undersigned.

Sincerely,

A. Graham Curtis, P.E., LEED AP
Chief Operating Officer
Diversified Technology Consultants, Inc.

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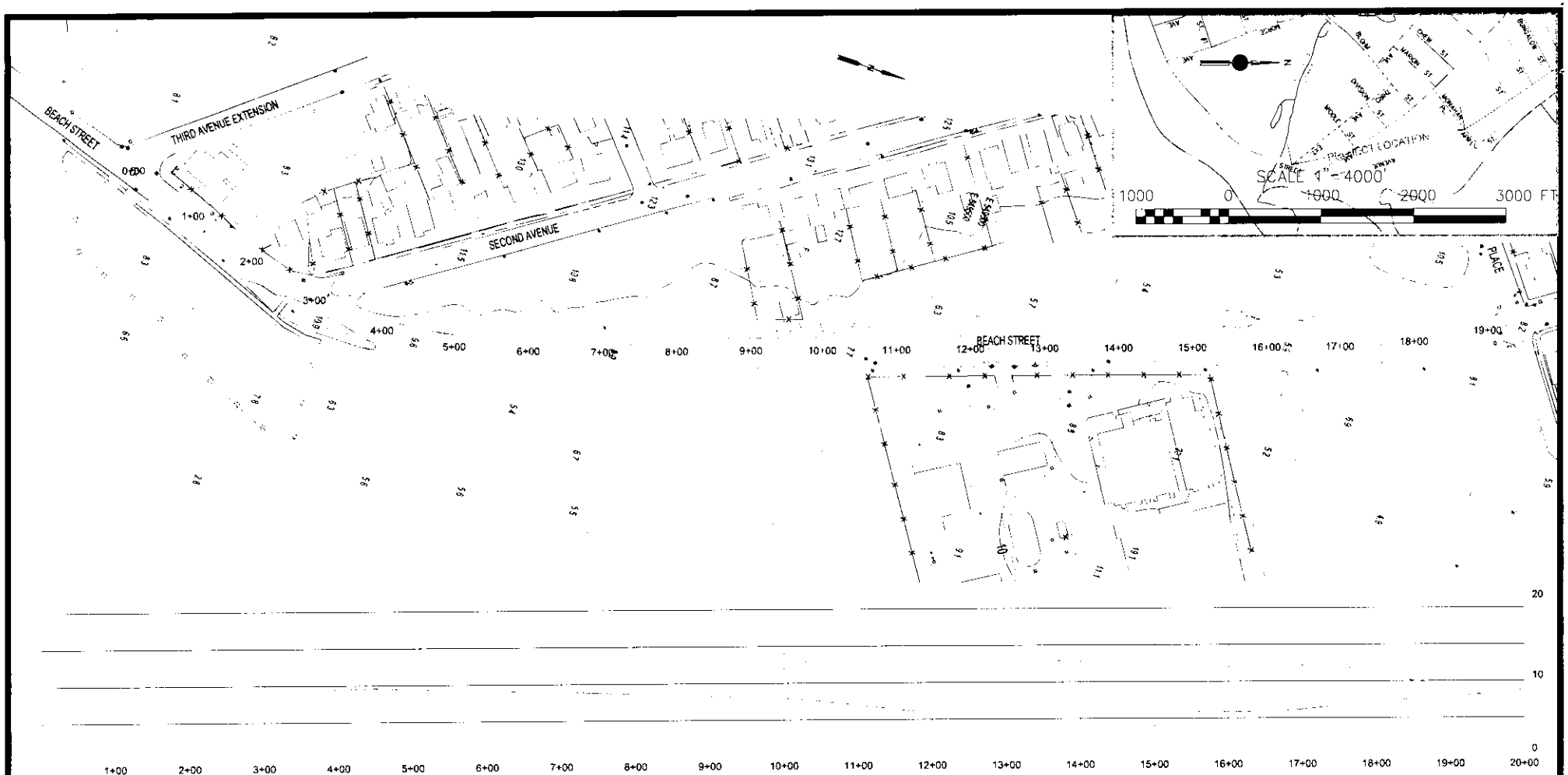

NOTES:

1. THIS MAP HAS BEEN COMPILED FROM MAPS PROVIDED BY THE CITY OF WEST HAVEN, REFER TO DRAWING [illegible] MAPS DATED [illegible] AS PROVIDED BY THE CITY OF WEST HAVEN IN A PDF FORMAT MAPS DATED [illegible]
2. CONTOURS DERIVED FROM BASE [illegible] DATUM
3. TOPOGRAPHY HAS NOT BEEN FIELD REVISED
4. THIS PLAN IS NOT TO BE USED FOR TITLE PURPOSES
5. EXCEPTIONS: THE PARCEL ARE LOCATED IN A ZONE AE FLOOD ZONE WITH A BASE FLOOD ELEVATION OF [illegible] AS SHOWN ON THE FIRM MAP NUMBER [illegible] DATED [illegible] FEMA EFFECTIVE DATE BASED UPON NAVD 1988 DATUM
6. THE ESTIMATED AREA OF PAVED ROADWAY TO BE REMOVED AND REPLACED IS [illegible] SF
7. THE ESTIMATED AREA OF WATER [illegible] SF
8. THE ESTIMATED SETTLEMENT REQUIRED FOR THE ROADWAY CONSTRUCTION IS [illegible]
9. ADDITIONAL FILL MATERIAL WILL BE REQUIRED FOR BACKFILL AND TRANSITIONS
10. SOME FORM OF RETAINING WALL WILL LIKELY BE REQUIRED IN THE VICINITY OF THE [illegible] ALONG THE WESTERN [illegible] FROM APPROX. [illegible] TO THE APPROXIMATE NORTH OF STATION [illegible]

PLAN/PROFILE
OF PROPOSED REGRADING
OF A PORTION OF
BEACH STREET and
FIRST AVENUE
WEST HAVEN, CT.
21 APRIL 2014

I HEREBY CERTIFY THAT THIS MAP, BASED UPON A PLAN OF SURVEY, IS SUBSTANTIALLY CORRECT

GREGORY T. PIDELSKI
P.L.S. [illegible]

SCALE 1" = 60' (Hor.)
1"=6' (Vert)

100 0 100 200 300
GRAPHIC SCALE FEET

NO.	DATE	DESCRIPTION	BY

CITY OF WEST HAVEN ENGINEERING DEPARTMENT
WEST HAVEN, CONNECTICUT 203-937-3592
DRAWN BY
CHECKED BY
JOB NO.

ENGINEERED

SOLUTIONS

dtc

LAND

STRUCTURES

WATER

AMENDMENT #1

May 26, 2016
Revised: March 15, 2017

Mr. Abdul Quadir, PE
City Engineer
City of West Haven
355 Main Street
West Haven CT 06516

RE: DTC Proposal for Professional Services
Proposed Contract Amendment
Beach Street Roadway Improvements
DTC No.: 14-462-000

Dear Mr. Quadir:

As you are aware, several issues have prevented DTC from proceeding with the 100% design submission including:

- Resolution of City concerns over survey datum
- Resolution of project budget concerns and direction from the City on how to move the project forward.
- Receipt of comprehensive City comments on DTC's 30% design submission

It appears that resolution has been reached on the first two issues, and the City is ready for DTC to proceed with completing the project.

As you know, the scope of this project has changed since the submission of our original proposal, resulting in additional work for DTC. Details of these unanticipated scope items has already, and will continue to effect DTC's design budget allocations. In order to reach a fair and equitable resolution of these issues, DTC is providing the following proposed contract amendment for your consideration.

Scope of Work

1. **Additional Survey, Design, and Coordination**
   a) On multiple occasions during the 30% design process, the City had expressed concerns over the vertical datum utilized by DTC's survey subconsultant. Based on data contained in the City aerial mapping, and other survey and mapping information in the City's possession, the City felt that DTC's survey datum was too low. This perception resulted in DTC's design reflecting considerably deeper fill sections than originally anticipated by the City, as well as considerably greater associated construction costs. In order

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to properly address these concerns, DTC provided the following additional services:

- DTC's original survey consultant ALS rechecked their survey calculations, and performed additional field reconnaissance including field verification of existing bench marks, additional field spot checks of survey control and topographic points, and coordination with outside GPS experts as well as the original aerial survey firm responsible for preparation of existing City aerial mapping. Results of this investigation did not indicate any ALS survey discrepancies, but did expose potential accuracy issues with the City aerial mapping in this area.
- Subsequent to this verification effort, the City continued to express concerns over the survey accuracy. In an attempt to finally settle the matter, DTC contracted with an independent surveyor who also performed confirmation field checks of the original survey work.

The results of this process indicated no significant discrepancies between the original survey work and the verification survey effort. As an additional check, the Assistant City Engineer at the time also performed an independent review utilizing City survey level and GPS equipment. Results of this effort were consistent with the original results.

b) Due to a number of factors, the overall projected construction cost of the project greatly exceeded the City's $3,500,000 budget. In an attempt to lower construction costs, DTC was requested by the City to evaluate numerous value engineering changes that departed from our original understanding of the project's goals and objectives. In evaluating these changes and their cost impacts, DTC had make significant revisions to our 30% design. Changes that were evaluated including lowering the roadway top elevation below the agreed upon FEMA flood level, increasing potential public and private property impacts by eliminating costly retaining walls, and modifying the layout and configuration of proposed sidewalks and bicycle paths. As a result of several rounds of this VE process, DTC was able to reduce our projected construction costs of the project by several million dollars. However, these reductions were not sufficient to reduce construction costs to a level consistent with the City's project budget

c) Due to the above survey and budget concerns, the project schedule has been extended by nearly six months over the schedule presented in DTC's original design proposal. During the course of this extended schedule, DTC continued to incur costs associated with overall project management, and continued coordination with the City.

2. Expansion of Project Scope of Work

a) DTC's original design proposal was based in part on a City provided project construction budget in the range of $3,500,000. In order to meet the City's

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design objectives, DTC's 30% design and associated construction cost estimate exceeded $10,000,000. Although the overall project limits were not significantly changed, the design assumptions made in preparation of DTC's original design proposal anticipated a much smaller and simpler project than what was presented in our 30% design submission. Complications realized in the 30% design effort included

- Significantly more required fill material to reach the design objectives
- The need for extensive retaining wall structures to limit the impacts of this increased fill on neighboring public and private properties and environmentally sensitive areas
- The need for specialized treatment for fill over excessively poor subsoil material
- More extensive drainage issues associated with a higher roadway section.

b) DTC's original proposal had assumed that the project would be bid and built in a single construction phase. Although the City has always divided the project into two distinct phases, our understanding was that this division was to more easily differentiate costs for funding considerations. Dividing the project into two distinct bidding packages will require DTC to produce two full and independent sets of complete design plans and specifications, and participate in two distinct bidding processes.

3. **Special Studies for State Identified Threatened and Endangered Species**

a) DTC's original design proposal excluded any special studies requiring the services of a Biologist or Ecologist. As a result of CT DEEP's evaluation of the Natural Diversity Data Base (NDDB) in the vicinity of the project, two species of concern have been identified. DEEP has requested that a field assessment be performed to identify the limits of *Sporobolus cryptandrus* (or Sand Dropseed), and that an Incidental Take Report (ITR) be prepared outlining the project impacts and details proposed mitigation measures. This task item is included in this contract amendment to cover DTC's additional costs in preparing the above assessments and reports, including the costs of securing the services of a Biologist/Ecologist to assist in this effort. Any monitoring or on-going field assessments during or after construction are excluded at this time.

Schedule

Based on our current design status, DTC will complete the 100% design submission as detailed in our original proposal of 12 weeks from receipt of final City comments on our 30% design submission. To facilitate this process, DTC requests a formal design review meeting with the City to go over the

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City's current design objectives. City perspectives on DTC's proposed management of mitigation to impacts on City and private properties, precise dividing points for the two project phases, and treatment and configuration of pedestrian and bicycle elements of the project all must be fully addressed.

DTC Fee Proposal

With due consideration of the items above, DTC requests additional funds to complete that project as follows:

Task No.	Task Name	Basis	Fee
1	Additional Survey, Design & Coord.	Lump Sum	$ 18,800
2	Expansion of Project Scope	Lump Sum	$ 77,500
3	Special TES Studies & Reports	Cost Plus NTE	$ 19,500
			$115,800

If you have any questions, or would like to meet to discuss this proposed Contract Amendment, please contact the undersigned. If you are in agreement with this Contract Amendment, please sign on the following page and return ons fully executed copy of the Amendment for our records.

Sincerely,

J. Andrew Bevilacqua, P.E.
Associate & Manager of Civil Engineering
Diversified Technology Consultants, Inc.

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CONTRACT AMENDMENT

DTC's original contract dated May 2015 is hereby amended to cover the additional Scope of Work and Fees listed above. In addition, the Time for Completion detailed in Article 7 of the current Agreement is hereby extended until December 31, 2017. All other terms and conditions of the prior agreement remain in force.

For DTC

A. Graham Curtis, P.E., LEEP AP
Chief Operating Officer

3-15-17
Date:

For City of West Haven

Edward M. O'Brien
Mayor

4/5/17
Date

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CONTRACT AMENDMENT NO. 2

The contract entered into by the City of West Haven and DTC in May, 2015 and amended in April 2017 is hereby amended to cover the construction services as described in the attached letter dated April 22,2020 for additional fees of $ 213,748. Time of completion detailed in Article 7 of the Agreement and extended in the Amendment dated April 2017 is extended to February 28, 2021. All other terms and conditions of the prior agreement remain in force.

For DTC

5-12-2020

A. Graham Curtis, P.E.,LEEP AP
Chief Operating Officer

Date

For City of West Haven

5/6/2020

Nancy R. Rossi
Mayor

Date

ENGINEER
CONSULT
MANAGE

AMENDMENT #2

DELIVERING YOUR PROJECTS WITH INNOVATION & INTEGRITY

April 22, 2020
Mr. Abdul Quadir, PE,
City Engineer
City Hall,
West Haven, Connecticut 06516

Subject: Construction Engineering and Inspection Proposal
Beach Street Reconstruction
DTC Project No. 14-462-000

Dear Mr. Quadir:

DTC is pleased to submit our proposal for Construction Engineering and Inspection Services to be provided to the City for the above referenced project.

Scope of Services

DTC is proposing to provide construction administration and full-time inspection services to ensure that the project is constructed in accordance with the plans and specifications and that the City's overall objectives are met. Services will include, but are not limited to:

- ◊ Construction oversight to ensure construction in accordance with the plans and specifications on a daily basis including preparation and submission of Inspection Daily Reports in accordance with City requirements
- ◊ Prepare correspondence related to the project
- ◊ Address RFI's (Request for Information) during construction
- ◊ Arrange for material testing anf review material test results
- ◊ Measure and calculate quantities of acceptable work performed
- ◊ Preparation of all Change Orders
- ◊ Conduct regularly scheduled Job Progress Meetings including recording and distributing minutes
- ◊ Representing the City as liaison between the various entities for specific activities related to the project

- ◊ Review and approval of the Contractor's Applications for Payment
- ◊ Final Inspection and Punch List

The attached man-hour/fee spreadsheet details the anticipated level of effort and the associated fee based on our discussions. We look forward to negotiating this work and continuing to work with you and the City of West Haven on this important Roadway project.

Should you have any questions, please feel free to contact us accordingly.

Respectfully,

A. Graham Curtis, PE
Diversified Technology Consultants, Inc.

Encl: Man Hour Estimate

CONSTRUCTION ADMINISTRATION AND INSPECTION

DIVERSIFIED TECHNOLOGY CONSULTANTS

SCOPE No.	BEACH ST. / FIRST AVE. PHASE I 13	PROJ MGR	Sr ENGR / L-ARCH	CHIEF INSPECTOR	INSPECTOR	SECRETARY	TOTAL HOURS
1	**CONSTRUCTION ADMINISTRATION**						
1 a	ATTEND PRECONSTRUCTION MEETING	4				1	5
1 b	ATTEND BI-WEEKLY PROGRESS MEETINGS	32				12	44
1 c	RESPOND TO CONTRACTOR'S RFIS	20	20			10	50
1 d	REVIEW MATERIALS TESTS	8	12				20
1 e	REVIEW SHOP DRAWINGS	8	20			10	38
1 f	PREPARE CHANGE ORDERS	32	24			8	64
	TOTAL HOURS	104	76	0	0	41	221
	HOURLY RATES	$55.00	$45.00	$40.00	$35.00	$25.00	
	TOTAL DIRECT TECHNICAL LABOR (DTL)	$5,720	$3,420	$0	$0	$1,025	**$10,165**
	BURDEN, FRINGE, OVERHEAD	*1.7354*					$17,640.34
	PROFIT	*10%*					$2,780.53
	TOTAL FEE CONSTRUCTION ADMINISTRATION						**$30,586**

Reimbursable Expenses

Mileage	80 trips at	24 miles r/t	1920 miles			
		at $ 0.585 per mile		$ 1,123		
Miscellaneous				$ 500		**TOTAL**
				$ 1,623		**$32,209**

SCOPE No.	BEACH ST. / FIRST AVE. PHASE I 13	PROJ MGR	Sr ENGR / L-ARCH	CHIEF INSPECTOR	INSPECTOR	SECRETARY	TOTAL HOURS
2	**CONSTRUCTION INSPECTION SERVICES**						
2 a	PROVIDE FT/PT INSPECTION PERSONNEL	20		880	300		1,200
2 b	PROJECT START-UP	8		8			16
2 c	PROJECT CLOSE-OUT and AS-BUILTS	12	8	16			36
	TOTAL HOURS	40	8	904	300	0	1,252
	HOURLY RATES	$55.00	$45.00	$40.00	$35.00	$25.00	
	TOTAL DIRECT TECHNICAL LABOR (DTL)	$2,200	$360	$36,160	$10,500	$0	**$49,220**
	BURDEN, FRINGE, OVERHEAD AND PROFIT	*1.4781*					$72,752
	PROFIT	*10%*					$12,197
	TOTAL FEE INSPECTION						**$134,169**

Reimbursable Expenses

Mileage	240 days at	24 miles	5760 miles			
		at $ 0.585 per mile		$ 3,370		
Testing				$ 24,000		
Survey				$ -		
Welti Geotechnical, P.C.				$ 20,000		
Miscellaneous				$ -		**TOTAL**
				$ 47,370		**$181,539**

GRAND TOTAL CONSTRUCTION ADMINISTRATION AND INSPECTION $ 213,748

COMCAST INTERNET SERVICES

- Upgrade of current Internet service speed
- Current Monthly charge - $14,523.63
- Proposed New Monthly Charge at upgraded speed -- $13,020 over 36 month term

  Full contract included in attachment.

  This project is time sensitive, as the Fire Dept radios have been failing, and this upgrade in speed will alleviate this issue.

COMCAST BUSINESS

Account Name	MSA ID	Date Generated
City of West Haven	CT-233358-bmull	12/14/2022

COMCAST ENTERPRISE SERVICES MASTER SERVICES AGREEMENT (MSA)

MSA Term:

CUSTOMER INFORMATION

Primary Contact: Jermaine Samuels	**Primary Contact Address Information**
Title: Information Technology Manager	**Address 1: 355 Main St**
Phone:203-937-3538	**Address 2:**
Cell:	**City: West Haven**
Fax:	**State: CT**
Email: jsamuels@westhaven-ct.gov	**Zip Code: 06516**

This Comcast Enterprise Services Master Services Agreement ("Agreement" or "MSA") sets forth the terms and conditions under which Comcast Cable Communications Management, LLC and its operating affiliates ("Comcast") will provide communications and other services ("Services") to the above customer ("Customer") and is effective as of the date of Customer's signature below (the "Effective Date"). The Agreement consists of this Master Service Agreement Cover Page executed by Customer (this "Cover Page"), the Comcast Enterprise Services General Terms and Conditions ("General Terms and Conditions"), any written amendments to the Agreement executed by both parties ("Amendments"), each Product-Specific Attachment for the applicable Services ("PSA(s)") and each Sales Order accepted by Comcast hereunder ("Sales Orders"). In the event of any inconsistency among these documents, the order of precedence will be as follows: (1) Amendments (if any), (2) this Cover Page, (3) PSA(s), (4) General Terms and Conditions and (5) Sales Orders. This Agreement shall be legally binding when signed by Customer and shall continue in effect until the expiration date of any Service Term specified in a Sales Order referencing the Agreement, unless terminated earlier in accordance with the Agreement.

Customer may submit Sales Orders to Comcast during the term of this Agreement ("MSA Term"). After the expiration of the initial MSA Term, Comcast may continue to accept Sales Orders from Customer under the Agreement, or require the parties to execute a new MSA.

The Agreement shall terminate in accordance with the General Terms and Conditions. The General Terms and Conditions and PSAs are located at https://business.comcast.com/terms-conditions-ent. Use of the Services is also subject to the then-current Acceptable Use Policy for High-Speed Internet Services (the "AUP") located at https://business.comcast.com/customer-notifications/acceptable-use-policy (or any successor URL), and the then-current Privacy Statement (the "Privacy Policy") located at https://business.comcast.com/privacy-statement_new (or any successor URL). Comcast may update the General Terms and Conditions, PSAs, AUP and Privacy Policy from time to time upon posting to the Comcast website.

Services are only available to commercial customers in serviceable areas. Services may not be transferred without the prior written consent of Comcast as set forth in more details in the General Terms and Conditions. Minimum Service Terms are required for most Services and early termination fees may apply. Service Terms are identified in each Sales Orders, and early termination fees are identified in the applicable PSAs.

BY SIGNING BELOW, CUSTOMER AGREES TO THE TERMS AND CONDITIONS OF THIS AGREEMENT.

CUSTOMER (by authorized representative)

Signature:	Nancy R Rossi
Name:	Nancy R Rossi
Title:	Mayor
Date:	12/15/2022

This contract is approved as to correctness of form.

Corporation Counsel

12/14/22

COMCAST BUSINESS

COMCAST ENTERPRISE SERVICES SALES ORDER FORM

MSA ID#: CT-233358-bmull

SO ID#: CT-233358-bmull-19271467

Account Name: City of West Haven

CUSTOMER INFORMATION (for notices)

Primary Contact: Jumaine Samuels
Title: Information Technology Manager
Address 1: 355 Main St
Address 2:
City: West Haven
State: CT
Zip: 06517
Phone: 203-937-3538
Cell:
Fax:
Email: jsamuels@westhaven-ct.gov

Billing Account Name: City of West Haven
Billing Name (3rd Party Accounts):
Billing Contact: Jumaine Samuels
Title: Information Technology Manager
Phone: 203-937-3538
Cell:
Fax:
Email: jsamuels@westhaven-ct.gov

INVOICE ADDRESS
Address 1: 355 Main St
Address 2:
City: West Haven
State: CT
Zip Code: 06516
Tax Exempt: Yes
* If Yes, please provide and attach all applicable tax exemption certificates

SUMMARY OF CHARGES (Details on following pages)

Service Term (Months): 36

SUMMARY OF SERVICE CHARGES*

Current Monthly Recurring Charges:	$14,523.63
Current Trunk Services Monthly Recurring Charges:	$0.00
Total Current Monthly Recurring Charges (all Services):	**$14,523.63**
Change Monthly Recurring Charges:	-$1,503.63
Change Trunk Services Monthly Recurring Charges:	$0.00
Change Monthly Recurring Charges (all Services):	**-$1,503.63**
Total Monthly Recurring Charges:	$13,020.00
Total Trunk Services Monthly Recurring Charges:	$0.00
Total Monthly Recurring Charges (all Services):	**$13,020.00**

SUMMARY OF STANDARD INSTALLATION FEES*

Total Standard Installation Fees:	$0.00
Total Trunk Services Standard Installation Fees:	$0.00
Total Standard Installation Fees (all Services):	**$0.00**

SUMMARY OF CUSTOM INSTALLATION FEES*

Total Custom Installation Fee:	**$0.00**

SUMMARY OF MONTHLY EQUIPMENT FEES*

Current Services Equipment Fee Monthly Recurring Charges:	$0.00
Current Trunk Services Equipment Fee Monthly Recurring Charges:	$0.00
Current Equipment Fee Monthly Recurring Charges (All Services):	**$0.00**
Change Services Equipment Fee Monthly Recurring Charges:	$0.00
Change Trunk Services Equipment Fee Monthly Recurring Charges:	$0.00
Change Equipment Fee Monthly Recurring Charges (All Services):	**$0.00**
Total Service Equipment Fee Monthly Recurring Charges	**$0.00**
Total Trunk Service Equipment Fee Monthly Recurring Charges	**$0.00**
Total Equipment Fee Monthly Recurring Charges (All Services)	**$0.00**

*Note: Charges identified in the Sales Order are exclusive of maintenance and repair charges, and applicable federal, state, and local taxes, fees, surcharges and recoupments (however designated). Please refer to your Comcast Enterprise Services Master Services Agreement (MSA) for specific detail regarding such charges. Customer shall pay Comcast one hundred percent (100%) of the non-amortized Custom Installation Fees prior to the installation of Service. The existence of Hazardous Materials at the Service Location or a change in installation due to an Engineering Review may result in changes to the Custom and/or Standard Installation Fees payable by Customer.

GENERAL COMMENTS

AGREEMENT

This Comcast Enterprise Services Sales Order Form ("Sales Order") shall be effective upon acceptance by Comcast. This Sales Order is made a part of the Comcast Enterprise Services Master Services Agreement, entered between Comcast and the undersigned and is subject to the Product Specific Attachment for the Service(s) ordered herein, located at http://business.comcast.com/terms-conditions-ent, (the "Agreement") . Unless otherwise indicated herein, capitalized words shall have the same meaning as in the Agreement.

By purchasing Comcast voice services, you are giving Comcast Business permission to request a copy of the Customer Service Record(s) from your existing carrier(s). Customer Service Records include the telephone numbers listed on the account(s) and may also include information related to services provided by such carrier(s).

COMPANY ACKNOWLEDGES RECEIPT AND UNDERSTANDING OF THIS 911 NOTICE:
The Comcast Voice Services may have the 911 limitations specified below:

- In order for 911 calls to be properly directed to emergency services using the Voice Services, Comcast must have the correct service address and, where applicable, location details ("Registered Service Location"). Registered Service Location may include, subject to any character limitations, location details such as a floor and/or office number, in addition to street address, for each telephone number and extension used by the Customer. If the Voice Services or any Voice Services device is moved to a different location without Customer providing updated Registered Service Location information, 911 calls may be directed to the wrong emergency authority, may transmit the wrong address, emergency responders may be unable to locate the emergency on the premises and/or the Voice Services (including 911) may fail altogether. Customer's use of a telephone number not associated with its geographic location, or a failure to allot sufficient time for a Registered Service Location change to be processed may also increase these risks.

- Customer is solely responsible for informing Comcast of initial Registered Service Locations for each telephone number and extension and of all changes to Registered Service Locations for the Voice Services, including subsequent moves, additions or deletions of stations. Customer is also responsible for programming its PBX system to reflect these Registered Service Locations. Customer will inform Comcast of changes to any Registered Service Location for each telephone number and extension by calling Comcast at 1-855-368-0600 or by opening a trouble ticket in the Comcast Care Center Portal. The contact number or method for making such updates are subject to change from time to time.

- The Voice Services use electrical power in the Customer's premises, as well as the Customer's underlying broadband service. If there is an electrical power outage or underlying broadband service outage, 911 calling may be interrupted. Similarly, calls using the Voice Services, including calls to 911, may not be completed if there is a problem with network facilities, including network congestion, network/equipment failure, or another technical problem.

- If the Registered Service Location provided in conjunction with the use of Comcast Equipment is deemed to be in an area that is not supported for 911 calls, Customer will not have direct access to either basic 911 or E911. In this case, Customer 911 calls will be sent to an emergency call center. A trained agent at the emergency call center will ask for the caller's name, telephone number and location, and then will contact the local emergency authority for that area in order to send help.

BY SIGNING BELOW, I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE 911 LIMITATIONS OF THE VOICE SERVICES

By signing below, Customer acknowledges, agrees to and accepts the terms and conditions of this Sales Order.

CUSTOMER USE ONLY (by authorized representative)		COMCAST USE ONLY (by authorized representative)			
Signature:	Nancy R Ross	Signature:		Sales Rep:	Tim Connors
Name:	Nancy R Ross,	Name:		Sales Rep E-Mail:	timothy_connors@comcast.com
Title:	Mayor	Title:		Region:	Western New England
Date:	12/15/2022	Date:		Division:	Northeast

This contract is approved as to correctness of form.

Corporation Counsel

12/14/22

COMCAST BUSINESS

COMCAST ENTERPRISE SERVICES SALES ORDER FORM

SERVICES AND PRICING

Account Name: City of West Haven **Date:** 12/13/2022

MSA ID#: CT-233358-bmull **SO ID#:** CT-233358-bmull-19271467

Short Description of Service: Renewal / upgrade of ENS/EDI network. Removing 3 sites at 1 Forest Rd, 1 McDonough Plaza and 5 Rock St.

Service Term: 36 MONTHS

Line	Request	Action	Service(s)	Description	Service Location A*	Service Location Z*	Tax Jurisdiction	Qty	Solution Charges Monthly	Solution Charges One-Time
001	Change	Remove	EDI - Network Interface - 10 / 100	Port	Town Hall / 355 Main St	-	Interstate	1	$0.00	$0.00
002	Change	Remove	EDI - Bandwidth	40 Mbps	Town Hall / 355 Main St	-	Interstate	1	($1,517.73)	$0.00
003	Renew	Add	EDI - Network Interface - Gig E	Port	Town Hall / 355 Main St	-	Interstate	1	$0.00	$0.00
004	Renew	Add	EDI - Bandwidth	1000 Mbps	Town Hall / 355 Main St	-	Interstate	1	$1,250.00	$0.00
005	Change	Remove	Ethernet Network Interface - 10 / 100	Port	Police Department / 200 Saw Mill	-	Interstate	1	($163.39)	$0.00
006	Change	Remove	ENS - Basic Network Bandwidth	30 Mbps	Police Department / 200 Saw Mill	-	Interstate	1	($555.63)	$0.00
007	Change	Remove	ENS - Premium Network Bandwidth - Regiona	1 Mbps	Police Department / 200 Saw Mill	-	Interstate	1	($20.79)	$0.00
008	Renew	Add	Ethernet Network Interface - 10 Gig	Port	Police Department / 200 Saw Mill	-	Interstate	1	$300.00	$0.00
009	Renew	Add	ENS - Basic Network Bandwidth	10000 Mbps	Police Department / 200 Saw Mill	-	Interstate	1	$2,085.00	$0.00
010	Change	Remove	Ethernet Network Interface - 10 / 100	Port	Center Fire Station / 99 Meloy Roa	-	Interstate	1	($163.39)	$0.00
011	Change	Remove	ENS - Basic Network Bandwidth	10 Mbps	Center Fire Station / 99 Meloy Roa	-	Interstate	1	($431.24)	$0.00
012	Change	Remove	ENS - Premium Network Bandwidth	1 Mbps	Center Fire Station / 99 Meloy Roa	-	Interstate	1	($20.79)	$0.00
013	Renew	Add	Ethernet Network Interface - Gig E	Port	Center Fire Station / 99 Meloy Roa	-	Interstate	1	$122.20	$0.00
014	Renew	Add	ENS - Basic Network Bandwidth	1000 Mbps	Center Fire Station / 99 Meloy Roa	-	Interstate	1	$377.80	$0.00
015	Change	Remove	Ethernet Network Interface - 10 / 100	Port	Library / 260 Benham Hill Road	-	Interstate	1	($163.39)	$0.00
016	Change	Remove	ENS - Basic Network Bandwidth	10 Mbps	Library / 260 Benham Hill Road	-	Interstate	1	($431.24)	$0.00
017	Change	Remove	ENS - Premium Network Bandwidth	1 Mbps	Library / 260 Benham Hill Road	-	Interstate	1	($20.79)	$0.00
018	Renew	Add	Ethernet Network Interface - Gig E	Port	Library / 260 Benham Hill Road	-	Interstate	1	$122.20	$0.00
019	Renew	Add	ENS - Basic Network Bandwidth	1000 Mbps	Library / 260 Benham Hill Road	-	Interstate	1	$377.80	$0.00
020	Change	Remove	Ethernet Network Interface - 10 / 100	Port	West Shore Fire / 250 Benham Hi	-	Interstate	1	($163.38)	$0.00
021	Change	Remove	ENS - Basic Network Bandwidth	10 Mbps	West Shore Fire / 250 Benham Hi	-	Interstate	1	($431.24)	$0.00
022	Change	Remove	ENS - Premium Network Bandwidth	1 Mbps	West Shore Fire / 250 Benham Hi	-	Interstate	1	($20.79)	$0.00
023	Renew	Add	Ethernet Network Interface - Gig E	Port	West Shore Fire / 250 Benham Hi	-	Interstate	1	$122.20	$0.00
024	Renew	Add	ENS - Basic Network Bandwidth	1000 Mbps	West Shore Fire / 250 Benham Hi	-	Interstate	1	$377.80	$0.00
025	Change	Remove	Ethernet Network Interface - 10 / 100	Port	Library / 300 Elm St	-	Interstate	1	($163.39)	$0.00
026	Change	Remove	ENS - Basic Network Bandwidth	10 Mbps	Library / 300 Elm St	-	Interstate	1	($431.24)	$0.00
027	Change	Remove	ENS - Premium Network Bandwidth	1 Mbps	Library / 300 Elm St	-	Interstate	1	($20.79)	$0.00
028	Renew	Add	Ethernet Network Interface - Gig E	Port	Library / 300 Elm St	-	Interstate	1	$122.20	$0.00
029	Renew	Add	ENS - Basic Network Bandwidth	1000 Mbps	Library / 300 Elm St	-	Interstate	1	$377.80	$0.00
030	Change	Remove	Ethernet Network Interface - 10 / 100	Port	Allington Fire Station / 20 Admiral	-	Interstate	1	($163.39)	$0.00
031	Change	Remove	ENS - Basic Network Bandwidth	10 Mbps	Allington Fire Station / 20 Admiral	-	Interstate	1	($431.24)	$0.00
032	Change	Remove	ENS - Premium Network Bandwidth	1 Mbps	Allington Fire Station / 20 Admiral	-	Interstate	1	($20.79)	$0.00
033	Renew	Add	Ethernet Network Interface - Gig E	Port	Allington Fire Station / 20 Admiral	-	Interstate	1	$122.20	$0.00
034	Renew	Add	ENS - Basic Network Bandwidth	1000 Mbps	Allington Fire Station / 20 Admiral	-	Interstate	1	$377.80	$0.00
035	Change	Remove	Ethernet Network Interface - 10 / 100	Port	Public Works / 5 Collins St	-	Interstate	1	($163.39)	$0.00
036	Change	Remove	ENS - Basic Network Bandwidth	10 Mbps	Public Works / 5 Collins St	-	Interstate	1	($431.24)	$0.00
037	Change	Remove	ENS - Premium Network Bandwidth	1 Mbps	Public Works / 5 Collins St	-	Interstate	1	($20.79)	$0.00
038	Renew	Add	Ethernet Network Interface - Gig E	Port	Public Works / 5 Collins St	-	Interstate	1	$122.20	$0.00
039	Renew	Add	ENS - Basic Network Bandwidth	1000 Mbps	Public Works / 5 Collins St	-	Interstate	1	$377.80	$0.00
040	Change	Remove	Ethernet Network Interface - 10 / 100	Port	West Shore Fire / 860 Ocean Ave	-	Interstate	1	($163.39)	$0.00
041	Change	Remove	ENS - Basic Network Bandwidth	10 Mbps	West Shore Fire / 860 Ocean Ave	-	Interstate	1	($431.24)	$0.00
042	Change	Remove	ENS - Premium Network Bandwidth	1 Mbps	West Shore Fire / 860 Ocean Ave	-	Interstate	1	($20.79)	$0.00
043	Renew	Add	Ethernet Network Interface - Gig E	Port	West Shore Fire / 860 Ocean Ave	-	Interstate	1	$122.20	$0.00
044	Renew	Add	ENS - Basic Network Bandwidth	1000 Mbps	West Shore Fire / 860 Ocean Ave	-	Interstate	1	$377.80	$0.00
045	Change	Remove	Ethernet Network Interface - 10 / 100	Port	Center Fire Station / 366 Elm St	-	Interstate	1	($163.39)	$0.00
046	Change	Remove	ENS - Basic Network Bandwidth	10 Mbps	Center Fire Station / 366 Elm St	-	Interstate	1	($431.24)	$0.00
047	Change	Remove	ENS - Premium Network Bandwidth	1 Mbps	Center Fire Station / 366 Elm St	-	Interstate	1	($20.79)	$0.00
048	Renew	Add	Ethernet Network Interface - Gig E	Port	Center Fire Station / 366 Elm St	-	Interstate	1	$122.20	$0.00
049	Renew	Add	ENS - Basic Network Bandwidth	1000 Mbps	Center Fire Station / 366 Elm St	-	Interstate	1	$377.80	$0.00
050	Change	Remove	Ethernet Network Interface - 10 / 100	Port	Park and Recreation / 190 Kelsey	-	Interstate	1	($163.39)	$0.00
								PAGE 2 SUBTOTAL:	$290.72	$0.00

* Services Location Details attached Charges are Exclusive of Equipment Fees

COMCAST BUSINESS

COMCAST ENTERPRISE SERVICES SALES ORDER FORM

SERVICES AND PRICING

Account Name: City of West Haven | **Date:** 12/13/2022

MSA ID#: CT-233358-bmull | **SO ID#:** CT-233358-bmull-19271467

Line	Request	Action	Service(s)	Description	Service Location A*	Service Location Z*	Tax Jurisdiction	Qty	Solution Charges Monthly	Solution Charges One-Time
051	Change	Remove	ENS - Basic Network Bandwidth	10 Mbps	Park and Recreation / 190 Kelsey A	-	Interstate	1	($431.24)	$0.00
052	Change	Remove	ENS - Premium Network Bandwidth	1 Mbps	Park and Recreation / 190 Kelsey A	-	Interstate	1	($20.79)	$0.00
053	Renew	Add	Ethernet Network Interface - Gig E	Port	Park and Recreation / 190 Kelsey A	-	Interstate	1	$122.20	$0.00
054	Renew	Add	ENS - Basic Network Bandwidth	1000 Mbps	Park and Recreation / 190 Kelsey A	-	Interstate	1	$377.80	$0.00
055	Change	Remove	Ethernet Network Interface - 10 / 100	Port	Water Treatment / 2 Beach St	-	Interstate	1	($163.39)	$0.00
056	Change	Remove	ENS - Basic Network Bandwidth	10 Mbps	Water Treatment / 2 Beach St	-	Interstate	1	($431.24)	$0.00
057	Change	Remove	ENS - Premium Network Bandwidth	1 Mbps	Water Treatment / 2 Beach St	-	Interstate	1	($20.79)	$0.00
058	Renew	Add	Ethernet Network Interface - Gig E	Port	Water Treatment / 2 Beach St	-	Interstate	1	$122.20	$0.00
059	Renew	Add	ENS - Basic Network Bandwidth	1000 Mbps	Water Treatment / 2 Beach St	-	Interstate	1	$377.80	$0.00
060	Change	Remove	Ethernet Network Interface - 10 / 100	Port	Animal Shelter / 7 Collis St	-	Interstate	1	($163.39)	$0.00
061	Change	Remove	ENS - Basic Network Bandwidth	10 Mbps	Animal Shelter / 7 Collis St	-	Interstate	1	($431.24)	$0.00
062	Change	Remove	ENS - Premium Network Bandwidth	1 Mbps	Animal Shelter / 7 Collis St	-	Interstate	1	($20.79)	$0.00
063	Renew	Add	Ethernet Network Interface - Gig E	Port	Animal Shelter / 7 Collis St	-	Interstate	1	$122.20	$0.00
064	Renew	Add	ENS - Basic Network Bandwidth	1000 Mbps	Animal Shelter / 7 Collis St	-	Interstate	1	$377.80	$0.00
065	Change	Remove	Ethernet Network Interface - 10 / 100	Port	Allington Fire / 318 Fairfax St	-	Interstate	1	($163.39)	$0.00
066	Change	Remove	ENS - Basic Network Bandwidth	10 Mbps	Allington Fire / 318 Fairfax St	-	Interstate	1	($431.24)	$0.00
067	Change	Remove	ENS - Premium Network Bandwidth	1 Mbps	Allington Fire / 318 Fairfax St	-	Interstate	1	($20.79)	$0.00
068	Renew	Add	Ethernet Network Interface - Gig E	Port	Allington Fire / 318 Fairfax St	-	Interstate	1	$122.20	$0.00
069	Renew	Add	ENS - Basic Network Bandwidth	1000 Mbps	Allington Fire / 318 Fairfax St	-	Interstate	1	$377.80	$0.00
070	Change	Remove	Ethernet Network Interface - 10 / 100	Port	Senior Center / 201 Noble St	-	Interstate	1	($163.39)	$0.00
071	Change	Remove	ENS - Basic Network Bandwidth	10 Mbps	Senior Center / 201 Noble St	-	Interstate	1	($431.24)	$0.00
072	Change	Remove	ENS - Premium Network Bandwidth	1 Mbps	Senior Center / 201 Noble St	-	Interstate	1	($20.79)	$0.00
073	Renew	Add	Ethernet Network Interface - Gig E	Port	Senior Center / 201 Noble St	-	Interstate	1	$122.20	$0.00
074	Renew	Add	ENS - Basic Network Bandwidth	1000 Mbps	Senior Center / 201 Noble St	-	Interstate	1	$377.80	$0.00
075	Change	Remove	Ethernet Network Interface - 10 / 100	Port	West Shore FS / 300 Burwell	-	Interstate	1	($135.00)	$0.00
076	Change	Remove	ENS - Basic Network Bandwidth	20 Mbps	West Shore FS / 300 Burwell	-	Interstate	1	($540.00)	$0.00
077	-	-			-	-			$0.00	$0.00
078	Renew	Add	Ethernet Network Interface - Gig E	Port	West Shore FS / 300 Burwell	-	Interstate	1	$122.20	$0.00
079	Renew	Add	ENS - Basic Network Bandwidth	1000 Mbps	West Shore FS / 300 Burwell	-	Interstate	1	$377.80	$0.00
080	Change	Remove	Ethernet Network Interface - Gig E	Port	Town Hall / 355 Main St	-	Interstate	1	($578.04)	$0.00
081	Change	Remove	ENS - Basic Network Bandwidth	100 Mbps	Town Hall / 355 Main St	-	Interstate	1	($995.16)	$0.00
082	Change	Remove	ENS - Premium Network Bandwidth	2 Mbps	Town Hall / 355 Main St	-	Interstate	1	($33.79)	$0.00
083	Renew	Add	Ethernet Network Interface - 10 Gig	Port	Town Hall / 355 Main St	-	Interstate	1	$300.00	$0.00
084	Renew	Add	ENS - Basic Network Bandwidth	10000 Mbps	Town Hall / 355 Main St	-	Interstate	1	$2,085.00	$0.00
085	-	-			-	-			$0.00	$0.00
086	Change	Remove	Ethernet Network Interface - 10 / 100	Port	Allington Senior Center / 1 Forest F	-	Interstate	1	($163.39)	$0.00
087	Change	Remove	ENS - Basic Network Bandwidth	10 Mbps	Allington Senior Center / 1 Forest F	-	Interstate	1	($431.24)	$0.00
088	Change	Remove	ENS - Premium Network Bandwidth	1 Mbps	Allington Senior Center / 1 Forest F	-	Interstate	1	($20.79)	$0.00
089	Change	Remove	Ethernet Network Interface - 10 / 100	Port	Conference Center / 5 Rock St	-	Interstate	1	($163.39)	$0.00
090	Change	Remove	ENS - Basic Network Bandwidth	10 Mbps	Conference Center / 5 Rock St	-	Interstate	1	($431.24)	$0.00
091	Change	Remove	ENS - Premium Network Bandwidth	1 Mbps	Conference Center / 5 Rock St	-	Interstate	1	($20.79)	$0.00
092	Change	Remove	Ethernet Network Interface - 10 / 100	Port	West Haven HS / 1 McDonough Pl	-	Interstate	1	($163.39)	$0.00
093	Change	Remove	ENS - Basic Network Bandwidth	30 Mbps	West Haven HS / 1 McDonough Pl	-	Interstate	1	($555.63)	$0.00
094	Change	Remove	ENS - Premium Network Bandwidth	2 Mbps	West Haven HS / 1 McDonough Pl	-	Interstate	1	($33.79)	$0.00
095	-	-			-	-			$0.00	$0.00
096	-	-			-	-			$0.00	$0.00
097	-	-			-	-			$0.00	$0.00
098	-	-			-	-			$0.00	$0.00
099	-	-			-	-			$0.00	$0.00
100	-	-			-	-			$0.00	$0.00
101	-	-			-	-			$0.00	$0.00
102	-	-			-	-			$0.00	$0.00
							PAGE 3 SUBTOTAL:		($1,794.35)	$0.00

* Services Location Details attached Charges are Exclusive of Equipment Fees

COMCAST BUSINESS

COMCAST ENTERPRISE SERVICES SALES ORDER FORM

SERVICES AND PRICING

Account Name: City of West Haven **Date:** 12/13/2022

MSA ID#: CT-233358-bmull **SO ID#:** CT-233358-bmull-19271467

Line	Request	Action	Service(s)	Description	Service Location A*	Service Location Z*	Tax Jurisdiction	Qty	Solution Charges Monthly	Solution Charges One-Time
103	-	-			-	-			$0.00	$0.00
104	-	-			-	-			$0.00	$0.00
105	-	-			-	-			$0.00	$0.00
106	-	-			-	-			$0.00	$0.00
107	-	-			-	-			$0.00	$0.00
108	-	-			-	-			$0.00	$0.00
109	-	-			-	-			$0.00	$0.00
110	-	-			-	-			$0.00	$0.00
111	-	-			-	-			$0.00	$0.00
112	-	-			-	-			$0.00	$0.00
113	-	-			-	-			$0.00	$0.00
114	-	-			-	-			$0.00	$0.00
115	-	-			-	-			$0.00	$0.00
116	-	-			-	-			$0.00	$0.00
117	-	-			-	-			$0.00	$0.00
118	-	-			-	-			$0.00	$0.00
119	-	-			-	-			$0.00	$0.00
120	-	-			-	-			$0.00	$0.00
121	-	-			-	-			$0.00	$0.00
122	-	-			-	-			$0.00	$0.00
123	-	-			-	-			$0.00	$0.00
124	-	-			-	-			$0.00	$0.00
125	-	-			-	-			$0.00	$0.00
126	-	-			-	-			$0.00	$0.00
127	-	-			-	-			$0.00	$0.00
128	-	-			-	-			$0.00	$0.00
129	-	-			-	-			$0.00	$0.00
130	-	-			-	-			$0.00	$0.00
131	-	-			-	-			$0.00	$0.00
132	-	-			-	-			$0.00	$0.00
133	-	-			-	-			$0.00	$0.00
134	-	-			-	-			$0.00	$0.00
135	-	-			-	-			$0.00	$0.00
136	-	-			-	-			$0.00	$0.00
137	-	-			-	-			$0.00	$0.00
138	-	-			-	-			$0.00	$0.00
139	-	-			-	-			$0.00	$0.00
140	-	-			-	-			$0.00	$0.00
141	-	-			-	-			$0.00	$0.00
142	-	-			-	-			$0.00	$0.00
143	-	-			-	-			$0.00	$0.00
144	-	-			-	-			$0.00	$0.00
145	-	-			-	-			$0.00	$0.00
146	-	-			-	-			$0.00	$0.00
147	-	-			-	-			$0.00	$0.00
148	-	-			-	-			$0.00	$0.00
149	-	-			-	-			$0.00	$0.00
150	-	-			-	-			$0.00	$0.00
151	-	-	-		-	-	-		$0.00	$0.00
152	-	-	-		-	-	-		$0.00	$0.00
153	-	-	-		-	-	-		$0.00	$0.00
							PAGE 4 SUBTOTAL:		$0.00	$0.00

* Services Location Details attached Charges are Exclusive of Equipment Fees

COMCAST BUSINESS

COMCAST ENTERPRISE SERVICES SALES ORDER FORM

SERVICE LOCATION DETAIL INFORMATION

Date: 12/13/2022 MSA ID#: CT-233358-bmull SO ID#: CT-233358-bmull-19271467 Account Name: City of West Haven

Line	Location Name/Site ID	Address 1	Address 2	City	State	Zip Code	Incremental Equipment Fee	Technical/Local Contact Name	Technical/Local Contact Phone #	Technical/Local Contact Email Address	Technical Contact On Site (Yes/No)
1	Police Department	200 Saw Mill Road		West Haven	CT		$0.00	Jumaine Samuels	203-937-3538	jsamuels@westhaven-ct.gov	No
2	Center Fire Station	99 Meloy Road		West Haven	CT		$0.00	Jumaine Samuels	203-937-3538	jsamuels@westhaven-ct.gov	No
3	Library	260 Benham Hill Road		West Haven	CT		$0.00	Jumaine Samuels	203-937-3538	jsamuels@westhaven-ct.gov	No
4	West Shore Fire	250 Benham Hill Road		West Haven	CT		$0.00	Jumaine Samuels	203-937-3538	jsamuels@westhaven-ct.gov	No
5	Library	300 Elm St		West Haven	CT		$0.00	Jumaine Samuels	203-937-3538	jsamuels@westhaven-ct.gov	No
6	Allington Fire Station	20 Admiral St		West Haven	CT		$0.00	Jumaine Samuels	203-937-3538	jsamuels@westhaven-ct.gov	No
7	Public Works	5 Collis St		West Haven	CT		$0.00	Jumaine Samuels	203-937-3538	jsamuels@westhaven-ct.gov	No
8	West Shore Fire	860 Ocean Ave		West Haven	CT		$0.00	Jumaine Samuels	203-937-3538	jsamuels@westhaven-ct.gov	No
9	Center Fire Station	366 Elm St		West Haven	CT		$0.00	Jumaine Samuels	203-937-3538	jsamuels@westhaven-ct.gov	No
10	Park and Recreation	190 Kelsey Ave		West Haven	CT		$0.00	Jumaine Samuels	203-937-3538	jsamuels@westhaven-ct.gov	No
11	Water Treatment	2 Beach St		West Haven	CT		$0.00	Jumaine Samuels	203-937-3538	jsamuels@westhaven-ct.gov	No
12	Animal Shelter	7 Collis St		West Haven	CT		$0.00	Jumaine Samuels	203-937-3538	jsamuels@westhaven-ct.gov	No
13	Allington Fire	318 Fairfax St		West Haven	CT		$0.00	Jumaine Samuels	203-937-3538	jsamuels@westhaven-ct.gov	No
14	Senior Center	201 Noble St		West Haven	CT		$0.00	Jumaine Samuels	203-937-3538	jsamuels@westhaven-ct.gov	No
15	West Shore FS	300 Burwell		West Haven	CT		$0.00	Jumaine Samuels	203-937-3538	jsamuels@westhaven-ct.gov	No
16	Town Hall	355 Main St		West Haven	CT		$0.00	Jumaine Samuels	203-937-3538	jsamuels@westhaven-ct.gov	No
17	West Haven HS	1 McDonough Plaza		West Haven	CT		$0.00	Jumaine Samuels	203-937-3538	jsamuels@westhaven-ct.gov	No
18	Conference Center	5 Rock St		West Haven	CT		$0.00	Jumaine Samuels	203-937-3538	jsamuels@westhaven-ct.gov	No
19	Allington Senior Center	1 Forest Road		West Haven	CT		$0.00	Jumaine Samuels	203-937-3538	jsamuels@westhaven-ct.gov	No
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COMCAST BUSINESS

COMCAST ENTERPRISE SERVICES SALES ORDER FORM

SERVICE LOCATION DETAIL INFORMATION

Date: 12/13/2022 MSA ID#: CT-233358-bmull SO ID#: CT-233358-bmull-19271467 Account Name: City of West Haven

Line	Location Name/Site ID	Address 1	Address 2	City	State	Zip Code	Incremental Equipment Fee	Technical/Local Contact Name	Technical/Local Contact Phone #	Technical/Local Contact Email Address	Technical Contact On Site (Yes/No)
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COMCAST BUSINESS

COMCAST TRUNK SERVICES SALES ORDER FORM

SUMMARY OF TRUNK SERVICES AND PRICING

Date: 12/13/2022 | MSA ID#: CT-233358-bmull | SO ID#: CT-233358-bmull-19271447 | Account Name: City of West Haven

Service Term: 36 MONTHS

PAGE 7 of 7

Site	Location Name/Site ID	# Full PRI	# Fractional PRI	# Additional Channels PORT 1	# Additional Channels PORT 2	# Additional Channels PORT 3	# Additional Channels PORT 4	# Additional Channels PORT 5	# Additional Channels PORT 6	# Additional Channels PORT 7	# Additional Channels PORT 8	SIP Trunk CCS	# of 1 TN Blocks	# of 20 TN Blocks	# of 100 TN Blocks	# of 200 TN Blocks	# of 500 TN Blocks	# of 1000 TN Blocks	# of RCF TNs	# of Toll Free #'s	# of Trunk Groups	# of Trunk Groups with DNIS	Monthly Call Detail Record	Existing Customer	Existing Customer MRC	Existing Customer Equip Fee MRC	Total Customer MRC	Solution Charges: Incremental Monthly Equipment Fee	Solution Charges: Incremental Monthly Recurring Charges	Solution Charges: Standard Installation Fees
1																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
2																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
3																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
4																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
5																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
6																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
7																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
8																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
9																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
10																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
11																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
12																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
13																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
14																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
15																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
16																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
17																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
18																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
19																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
20																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
21																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
22																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
23																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
24																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
25																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
26																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
27																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
28																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
29																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
30																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
31																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
32																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
33																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
34																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
35																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
36																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
37																									$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
																							Page 7 Total:		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Town of Sprague
Budget Status as of November 30, 2022

Summary

As of the end of November 2022, total revenues collected are 48% of the FY 2022/23 budgeted amount. This is slightly higher than total revenues collected for the same period in FY 2021/2022 which were 46% of the total budgeted amount.

Total expenditures as of 11/30/22 are at 38% of budget. This is on par with expenditures for the same period in FY 2021/22 which were 37% of the budget.

	FY 2022/2023			
Budget Category	**Budget**	**Year to Date**	**Year to Date %**	**Same Period Prior Year**
Property Taxes	6,568,716	3,891,593	59%	58%
State Education Grants	2,682,435	673,273	25%	25%
Other State Grants	437,049	156,832	36%	16%
Other Revenue	263,113	96,922	37%	69%
Total General Fund Revenues	9,951,313	4,818,620	48%	46%
Town/Municipal Expenditures	3,000,124	1,257,992	42%	46%
Board of Education Expenditures	6,895,693	2,548,996	37%	33%
Total General Fund Expenditures	9,895,817	3,806,988	38%	37%

The attached Budget vs. Actual report provides a detailed report of all revenues and expenditures as of the end of November. At this time, no significant variances are projected for either revenues or expenditures.

Revenues

Property Taxes are the largest revenue source to the Town, representing 66.0% of total revenues. Collections on Property Taxes for the period to November 30, 2022 of the current fiscal year are at 59% of the budgeted amount. This is on par with prior year property tax revenue collections which were 58% of the budgeted amount.

State Grants make up 31.3% of total budgeted revenues. As of the end of November 2022, the Town has received 27% of its budgeted State grant revenue. This is slightly higher than the 23% collected in the same period in the prior year.

The remaining revenue sources include interest income, fees, permits and miscellaneous revenue. In the aggregate, these sources comprise approximately 2.64% of total budgeted revenues. Current year collections on these sources total $96,922 and are at 37% of the total budgeted amount. Collections in the prior year were 69% of the budgeted amount, which included the payment from Water & Sewer for their portion of the bond payment which has not yet been received in FY23 (28% adjusted without the bond payment revenue). Increased interest income and permit fees in the current year are mainly responsible for the higher percentage compared to the prior year.

Expenditures

Departmental and other operating expenditures as of November 2022 tend to range between 32% and 41% with a few exceptions where year-to-date expenditures don't fall into that range. In most cases, Town current year expenditures are comparable to last fiscal year's expenditures for the same period with no major outliers.

Payments for memberships on regional agencies (66% year-to-date), insurance premiums (35% year-to-date) and maintenance contracts (57% year-to-date) tend to be invoiced in one or several installments. Similarly, payments on bond principal (85% year-to-date) and interest (52% year-to-date) are scheduled payments that do not necessarily occur evenly throughout the fiscal year.

Year to date expenditures by the Board of Education total $2,548,996 or 37% of total budget. For the same period last fiscal year, Board of Education expenditures were 33% of budget. (Differences between the education expenditures between the Town report and the Board of Education report are due to timing and recording of grant-related expenditures/revenues.)

Town of Sprague
BOF Budget vs. Actual
with YE estimated totals
July through November 2022

	Three-Month Totals			Current Year Totals				Comparison	Estimated Year-End Totals			
	Sept 2022	Oct 2022	Nov 2022	Budget	Year to Date	$ Remaining	% of Budget	Same Period PY %	Year-End Est.	Budget	$ Remaining	% of Budget
Ordinary Income/Expense												
Income												
5000 · Taxes												
5000-1 · Current Taxes	57,173	35,113	43,343	6,130,716	3,604,548	(2,526,168)	59%	58%	6,130,716	6,130,716	-	100%
5000-2 · Current Interest & Lien Fees	2,559	1,775	2,117	20,000	10,910	(9,090)	55%	48%	20,000	20,000	-	100%
5000-3 · Prior Year Tax	7,050	12,478	12,968	125,000	58,999	(66,001)	47%	51%	125,000	125,000	-	100%
5000-4 · Prior Year Interest/Lien Fees	1,609	3,384	2,876	35,000	15,333	(19,667)	44%	49%	35,000	35,000	-	100%
5000-5 · Current Supp MV Tax	-	-	-	72,000	2,062	(69,938)	3%	8%	72,000	72,000	-	100%
5000-6 · Firefighter Tax Abatement	-	-	-	(14,000)	-	14,000	0%	0%	(14,000)	(14,000)	-	100%
5000-7 · PILOT Solar Farm	-	-	-	200,000	200,000	-	100%	100%	200,000	200,000	-	100%
5000-8 · Tax & Applic. Refunds (contra)	-	(175)	-	-	(218)	(218)	100%	100%	(218)	-	(218)	100%
5000-9 · Tax Overpymnts Ret'd (contra)	(41)	-	-	-	(41)	(41)	100%	100%	(41)	-	(41)	100%
Total 5000 · Taxes	68,350	52,575	61,304	6,568,716	3,891,593	(2,677,123)	59%	58%	6,568,457	6,568,716	(259)	100%
5100 · State Grants-School												
5100-1 · ECS - Assis. to Towns for Educ.	-	673,273	-	2,682,435	673,273	(2,009,162)	25%	25%	2,682,435	2,682,435	-	100%
Total 5100 · State Grants-School	-	673,273	-	2,682,435	673,273	(2,009,162)	25%	25%	2,682,435	2,682,435	-	100%
5200 · State Grants-Local												
5200-1 · Telecomm. Property Tax Grant	-	-	-	4,500	-	(4,500)	0%	0%	4,500	4,500	-	100%
5200-10 · Judicial 10th Circuit Court	-	525	-	1,000	525	(475)	53%	26%	1,000	1,000	-	100%
5200-11 · SLA - Emergency Mgmt. Agency	-	-	-	2,800	-	(2,800)	0%	0%	2,800	2,800	-	100%
5200-13 · St. Police O/T	-	-	-	-	-	-	0%	0%	-	-	-	0%
5200-14 · Town Aid Roads	-	-	-	-	-	-	0%	50%	-	-	-	0%
5200-16 · Elderly & Disabled Transp Grant	-	-	2,848	8,543	2,848	(5,695)	33%	0%	8,543	8,543	-	100%
5200-18 · Motor Vehicle Transition Grant	-	-	-	-	81,967	81,967	100%	0%	81,967	-	81,967	100%
5200-2 · Municipal Rev Sharing-Muni Proj	-	57,114	-	386,528	57,114	(329,414)	15%	0%	386,528	386,528	-	100%
5200-4 · PILOT - State Property	-	-	14,378	14,278	14,378	100	101%	232%	14,378	14,278	100	101%
5200-5 · Mashantucket Pequot Grant	-	-	-	17,479	-	(17,479)	0%	0%	17,479	17,479	-	100%
5200-6 · Veterans Tax Relief	-	-	-	1,160	-	(1,160)	0%	0%	1,160	1,160	-	100%
5200-7 · Disability Exemption Reimb.	-	-	-	761	-	(761)	0%	0%	761	761	-	100%
Total 5200 · State Grants-Local	-	57,639	17,226	437,049	156,832	(280,217)	36%	16%	519,116	437,049	82,067	119%
5300 · Local Revenues												
5300-1 · Interest Income	2,796	3,468	6,067	1,500	16,750	15,250	1117%	40%	20,000	1,500	18,500	1333%
5300-10 · Permit Fees, P&Z, Inland & Wetl	4,489	2,272	176	3,500	7,925	4,425	226%	10%	3,500	3,500	-	100%
5300-13 · Landfill Receipts	2,261	2,088	2,284	23,000	10,830	(12,170)	47%	29%	23,000	23,000	-	100%
5300-14 · Newsletter Ads	2,200	-	121	2,000	2,321	321	116%	7%	2,321	2,000	321	116%
5300-15 · Marriage Licenses	48	16	32	150	112	(38)	75%	75%	150	150	-	100%
5300-16 · Sportsmans Licenses	8	1	7	150	22	(128)	15%	17%	150	150	-	100%
5300-17 · Farmland Preservation	69	75	69	950	342	(608)	36%	43%	950	950	-	100%
5300-2 · Licenses,Burial, Crem, Pis, Liq	350	140	-	1,000	975	(25)	98%	58%	1,000	1,000	-	100%
5300-3 · Building Inspector Fees	5,570	1,910	2,210	25,000	13,020	(11,980)	52%	28%	25,000	25,000	-	100%
5300-4 · Dog License Fees	73	47	30	1,300	393	(907)	30%	17%	1,300	1,300	-	100%
5300-5 · Sundry Receipts, faxes, etc	-	16	5	400	29	(371)	7%	9%	400	400	-	100%
5300-6 · Recording Land Rec,maps, trade	1,195	1,259	638	10,000	5,175	(4,825)	52%	75%	10,000	10,000	-	100%
5300-8 · Conveyance Tax	2,005	1,720	2,664	17,000	14,469	(2,531)	85%	68%	17,000	17,000	-	100%
5300-9 · Copies	784	360	386	5,000	2,216	(2,784)	44%	66%	5,000	5,000	-	100%
Total 5300 · Local Revenues	21,848	13,372	14,689	90,950	74,579	(16,371)	82%	42%	109,771	90,950	18,821	121%
5400 · Misc Revenues												
5400-1 · Trans. Subsidy from SCRRRA	-	-	-	2,000	-	(2,000)	0%	0%	2,000	2,000	-	100%
5400-5 · Other Revenues	5,245	1,270	970	-	9,385	9,385	100%	100%	9,385	-	9,385	100%
5400-6 · Waste Management	3,352	3,963	5,643	52,000	12,958	(39,042)	25%	24%	52,000	52,000	-	100%
Total 5400 · Misc Revenues	8,597	5,233	6,613	54,000	22,343	(31,657)	41%	38%	63,385	54,000	9,385	117%
5500-3 · Resv. Dam Proj. - Prinp. S&W	-	-	-	45,000	-	(45,000)	0%	100%	45,000	45,000	-	100%
5500-4 · Resv. Dam Proj. - Int. W & S	-	-	-	20,234	-	(20,234)	0%	94%	20,234	20,234	-	100%
5800 · Transfer in of Capitalized Interest for Bond	-	-	-	52,929	-	(52,929)	0%	0%	52,929	52,929	-	100%
Total Income	98,795	802,092	99,832	9,951,313	4,818,620	(5,132,693)	48%	46%	10,061,327	9,951,313	110,014	101%
Gross Profit	98,795	802,092	99,832	9,951,313	4,818,620	(5,132,693)	48%	46%	10,061,327	9,951,313	110,014	101%

Town of Sprague
BOF Budget vs. Actual
with YE estimated totals
July through November 2022

	Three-Month Totals			Current Year Totals				Comparison	Estimated Year-End Totals			
	Sept 2022	Oct 2022	Nov 2022	Budget	Year to Date	$ Remaining	% of Budget	Same Period PY %	Year-End Est.	Budget	$ Remaining	% of Budget
Expense												
6000 · Board of Selectmen												
6000-1 · First Selectman	3,202	3,202	3,202	41,621	16,010	(25,611)	38%	41%	41,621	41,621	-	100%
6000-2 · Selectman 2	100	100	100	1,200	500	(700)	42%	42%	1,200	1,200	-	100%
6000-3 · Selectman 3	100	100	100	1,200	500	(700)	42%	42%	1,200	1,200	-	100%
6000-4 · Selectman office Sup, Misc.	98	414	68	1,401	1,305	(96)	93%	70%	1,401	1,401	-	100%
6000-5 · Selectman - Mileage	-	-	-	1,000	-	(1,000)	0%	0%	1,000	1,000	-	100%
6000-6 · Selectman Executive Assistant	2,856	2,856	2,856	37,128	14,280	(22,848)	38%	47%	37,128	37,128	-	100%
Total 6000 · Board of Selectmen	6,356	6,672	6,326	83,550	32,595	(50,955)	39%	44%	83,550	83,550	-	100%
6005 · Elections												
6005-1 · Election Salaries	549	342	1,266	6,402	3,040	(3,362)	47%	32%	6,402	6,402	-	100%
6005-2 · Election Misc.	673	249	4,273	15,708	9,230	(6,478)	59%	38%	15,708	15,708	-	100%
Total 6005 · Elections	1,222	591	5,539	22,110	12,270	(9,840)	55%	36%	22,110	22,110	-	100%
6010 · Board of Finance												
6010-2 · BOF - Town Rpt, Sup.	-	-	-	188	-	(188)	0%	0%	188	188	-	100%
Total 6010 · Board of Finance	-	-	-	188	-	(188)	0%	0%	188	188	-	100%
6011 · Auditing	-	-	-	25,850	5,000	(20,850)	19%	0%	25,850	25,850	-	100%
6012 · Bookkeeper												
6012-1 · Bookkeeper - Salary	2,175	2,283	2,304	29,353	11,464	(17,889)	39%	42%	29,353	29,353	-	100%
6012-2 · Bookkeeper-Support	-	-	-	900	-	(900)	0%	0%	900	900	-	100%
Total 6012 · Bookkeeper	2,175	2,283	2,304	30,253	11,464	(18,789)	38%	40%	30,253	30,253	-	100%
6015 · Assessors												
6015-1 · Assessors, Salary	1,757	1,757	1,757	22,835	8,785	(14,050)	38%	41%	22,835	22,835	-	100%
6015-4 · Assessors, Travel Expense	-	-	-	300	-	(300)	0%	0%	300	300	-	100%
6015-5 · Assessors, Sch,Wrkshp, Seminars	-	-	-	-	-	-	0%	0%	-	-	-	0%
6015-6 · Assess. Misc. Supplies, Postage	-	274	4	1,500	278	(1,222)	19%	30%	1,500	1,500	-	100%
6015-7 · Assess. Map updts, Pric.Manuls	-	-	-	-	-	-	0%	0%	-	-	-	0%
Total 6015 · Assessors	1,757	2,031	1,761	24,635	9,063	(15,572)	37%	38%	24,635	24,635	-	100%
6025 · Tax Collector												
6025-1 · Tax Collector, Salary	2,124	2,124	2,124	27,607	10,620	(16,987)	38%	40%	27,607	27,607	-	100%
6025-4 · Tax Collector Misc. Sup. Sch.	-	50	4	700	54	(646)	8%	7%	700	700	-	100%
6025-5 · Tax Collector, Postage	-	166	-	1,900	166	(1,734)	9%	0%	1,900	1,900	-	100%
Total 6025 · Tax Collector	2,124	2,340	2,128	30,207	10,840	(19,367)	36%	39%	30,207	30,207	-	100%
6030 · Town Treasurer	200	200	200	2,400	1,000	(1,400)	42%	42%	2,400	2,400	-	100%
6035 · Town Counsel & Financial Advisr												
6035-1 · Town Counsel	-	1,407	713	45,000	6,327	(38,673)	14%	58%	45,000	45,000	-	100%
6035-2 · Financial Advisor	-	-	-	3,000	-	(3,000)	0%	0%	3,000	3,000	-	100%
Total 6035 · Town Counsel & Financial Advisr	-	1,407	713	48,000	6,327	(41,673)	13%	43%	48,000	48,000	-	100%
6040 · Town Clerk												
6040-1 · Town Clerk, Salary	3,967	3,967	3,967	51,569	19,835	(31,734)	38%	41%	51,569	51,569	-	100%
6040-2 · Town Clerk, Office Sup, Misc.	53	-	620	1,463	(252)	(1,715)	-17%	20%	1,463	1,463	-	100%
6040-3 · Town Clerk, Dog Licenses	-	-	-	350	-	(350)	0%	0%	350	350	-	100%
6040-4 · Town Clerk, School	-	-	-	1,156	590	(566)	51%	4%	1,156	1,156	-	100%
6040-5 · Town Clerk, Microfm(Security)	-	-	-	400	-	(400)	0%	0%	400	400	-	100%
Total 6040 · Town Clerk	4,020	3,967	4,587	54,938	20,173	(34,765)	37%	40%	54,938	54,938	-	100%
6045 · Telephone Services/DSL/Website	1,026	749	1,293	12,169	4,931	(7,238)	41%	35%	12,169	12,169	-	100%
6050 · Pool Secretaries												
6050-1 · Pool Sec,Salary-Asst Town Clerk	1,872	1,832	1,872	24,331	9,320	(15,011)	38%	42%	24,331	24,331	-	100%
6050-2 · Pool Sec, Salary-Land Use Clerk	1,941	2,545	2,538	36,229	9,740	(26,489)	27%	42%	36,229	36,229	-	100%
Total 6050 · Pool Secretaries	3,813	4,377	4,410	60,560	19,060	(41,500)	31%	42%	60,560	60,560	-	100%
6055 · Town Off. Bldg.												
6055-1 · Town Off. Bldg.Janitorial Serv	715	715	-	9,900	2,145	(7,755)	22%	32%	9,900	9,900	-	100%
6055-2 · Town Off. Bldg. Sup. Maint.	81	184	46	2,000	961	(1,039)	48%	23%	2,000	2,000	-	100%
6055-3 · Town Off/Sen.Ctr.- Bldg.Heat	-	-	2,020	14,000	2,020	(11,980)	14%	10%	14,000	14,000	-	100%
6055-4 · Town Off Bldg/Sen Ctr - Lights	536	900	846	11,876	3,148	(8,728)	27%	36%	11,876	11,876	-	100%
6055-5 · Town Off. Bldg. rpr & renov.	-	1,480	2,737	5,000	6,487	1,487	130%	247%	7,000	5,000	2,000	140%
Total 6055 · Town Off. Bldg.	1,332	3,279	5,649	42,776	14,761	(28,015)	35%	55%	44,776	42,776	2,000	105%

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	Three-Month Totals			Current Year Totals				Comparison	Estimated Year-End Totals			
	Sept 2022	Oct 2022	Nov 2022	Budget	Year to Date	$ Remaining	% of Budget	Same Period PY %	Year-End Est.	Budget	$ Remaining	% of Budget
6100 · P & Z Comm.												
6100-1 · P & Z Comm. Enfc. Off.	578	578	578	7,518	2,890	(4,628)	38%	41%	7,518	7,518	-	100%
6100-2 · P & Z Comm. Planner	-	-	2,636	11,500	4,268	(7,232)	37%	18%	11,500	11,500	-	100%
Total 6100 · P & Z Comm.	578	578	3,214	19,018	7,158	(11,860)	38%	27%	19,018	19,018	-	100%
6111 · Land Use Miscellaneous	-	-	22	500	22	(478)	4%	1%	500	500	-	100%
6115 · Ec. Devel.	-	-	-	900	225	(675)	25%	100%	900	900	-	100%
6120 · Conservation Commission												
6120-2 · Training workshop	-	-	-	100	-	(100)	0%	0%	100	100	-	100%
6120-4 · Miscellaneous	35	-	-	1,000	35	(965)	4%	0%	1,000	1,000	-	100%
Total 6120 · Conservation Commission	35	-	-	1,100	35	(1,065)	3%	0%	1,100	1,100	-	100%
6150 · Conservation Wetlands Enf Off	-	-	-	7,000	360	(6,640)	5%	21%	7,000	7,000	-	100%
6200 · Highways												
6200-1 · Highways, General Maintenance	3,313	504	8,932	49,000	20,569	(28,431)	42%	27%	49,000	49,000	-	100%
6200-10 · Drug & Alcohol Testing	-	-	-	500	-	(500)	0%	40%	500	500	-	100%
6200-2 · Highways, Public Works Salary	14,759	15,121	10,497	239,303	69,369	(169,934)	29%	40%	239,303	239,303	-	100%
6200-3 · Highways, Misc. o/t labor.	537	422	4,650	28,000	8,434	(19,566)	30%	10%	28,000	28,000	-	100%
6200-4 · Boots - Highways	195	-	122	2,500	317	(2,183)	13%	34%	2,500	2,500	-	100%
6200-5 · Storm Materials	-	-	10,617	27,500	17,385	(10,115)	63%	15%	27,500	27,500	-	100%
6200-6 · Highways, Roadway Mgmt.	-	543	16,793	40,000	28,270	(11,730)	71%	180%	40,000	40,000	-	100%
6200-7 · Highways, Town Garage	54	95	313	8,000	658	(7,342)	8%	7%	8,000	8,000	-	100%
6200-8 · Stormwater Permit Fees(PhaseII)	-	-	-	8,500	-	(8,500)	0%	0%	8,500	8,500	-	100%
Total 6200 · Highways	18,858	16,685	51,924	403,303	145,002	(258,301)	36%	47%	403,303	403,303	-	100%
6202 · Tree Maintenance												
6202-1 · Tree Warden	-	-	-	2,250	-	(2,250)	0%	0%	2,250	2,250	-	100%
6202-2 · Tree Warden- Training Seminars	-	-	-	350	-	(350)	0%	0%	350	350	-	100%
6202-3 · Tree Pruning, Removal, Replacme	-	4,431	-	12,000	4,431	(7,569)	37%	30%	12,000	12,000	-	100%
6202-4 · Tree Warden Mileage	-	-	-	400	-	(400)	0%	0%	400	400	-	100%
Total 6202 · Tree Maintenance	-	4,431	-	15,000	4,431	(10,569)	30%	24%	15,000	15,000	-	100%
6205 · Street Lighting					-							
6205-1 · Street Lighting	1,286	1,286	1,510	18,500	6,149	(12,351)	33%	32%	18,500	18,500	-	100%
6205-2 · Repairs	-	-	-	2,000	-	(2,000)	0%	0%	2,000	2,000	-	100%
Total 6205 · Street Lighting	1,286	1,286	1,510	20,500	6,149	(14,351)	30%	32%	20,500	20,500	-	100%
6300 · Social Security	3,696	3,778	3,696	56,880	18,439	(38,441)	32%	38%	56,880	56,880	-	100%
6310 · Deferred Compensation	1,191	1,191	1,191	15,479	5,955	(9,524)	38%	42%	15,479	15,479	-	100%
6400 · Regional Agencies												
6400-1 · Reg. Agency - TVCCA	-	-	-	1,100	1,100	-	100%	100%	1,100	1,100	-	100%
6400-10 · RegAgency-SSAC of Eastern CT	300	-	-	300	300	-	100%	100%	300	300	-	100%
6400-11 · RegAg-SE CT Enterpr Reg	-	1,038	-	1,038	1,038	-	100%	100%	1,038	1,038	-	100%
6400-12 · RegAgcy-Regional Animal Control	-	-	-	9,811	9,811	-	100%	100%	9,811	9,811	-	100%
6400-2 · Reg. Agency - Cncl. of Gvnt	-	-	-	1,632	-	(1,632)	0%	100%	1,632	1,632	-	100%
6400-3 · Reg. Agency - Soil/Wtr. Con.	-	68	-	300	68	(232)	23%	0%	300	300	-	100%
6400-4 · Reg. Agency - Women's Center	-	250	-	250	250	-	100%	100%	250	250	-	100%
6400-5 · Uncas Health District	-	4,989	-	19,956	9,978	(9,978)	50%	50%	19,956	19,956	-	100%
6400-6 · Reg. Agency - CCM	-	-	-	2,032	2,032	-	100%	100%	2,032	2,032	-	100%
6400-7 · Reg. Agency - Norwich PrbCrt	-	550	-	2,199	1,100	(1,099)	50%	49%	2,199	2,199	-	100%
6400-8 · Council of Small Towns (COST)	-	-	-	975	975	-	100%	0%	975	975	-	100%
6400-9 · Quinebaug Walking Weekends	-	-	-	500	-	(500)	0%	0%	500	500	-	100%
Total 6400 · Regional Agencies	300	6,895	-	40,093	26,652	(13,441)	66%	68%	40,093	40,093	-	100%
6500 · Insurance												
6500-1 · Insurance, General Town	7,651	-	-	36,440	16,135	(20,305)	44%	40%	36,440	36,440	-	100%
6500-2 · Insurance, Fire Department	4,512	-	-	18,051	9,024	(9,027)	50%	50%	18,051	18,051	-	100%
6500-4 · Insurance, Water & Sewer Plants	2,158	-	-	8,633	4,316	(4,317)	50%	50%	8,633	8,633	-	100%
6500-5 · Insurance,CIRMA (Workers Comp)	8,687	-	-	40,069	9,551	(30,518)	24%	29%	40,069	40,069	-	100%
6500-6 · Insurance, Empl. Medical Ins.	18,620	11,925	266	162,476	56,699	(105,777)	35%	33%	162,476	162,476	-	100%
6500-7 · Employee Insurance Waiver	121	121	121	6,450	605	(5,845)	9%	42%	6,450	6,450	-	100%
Total 6500 · Insurance	41,749	12,046	387	272,119	96,330	(175,789)	35%	35%	272,119	272,119	-	100%
6600 · Police Department												
6600-1 · Police Dept. Resident Trooper	-	-	-	182,006	-	(182,006)	0%	0%	182,006	182,006	-	100%
6600-2 · Police Dept., O/T 50% contra	-	-	-	5,000	-	(5,000)	0%	0%	5,000	5,000	-	100%
6600-3 · Police Dept. DARE Program	-	-	-	300	-	(300)	0%	0%	300	300	-	100%
6600-4 · Police Dept., Supplies, Misc.	-	98	49	500	237	(263)	47%	0%	500	500	-	100%
6600-5 · Police Dept.- Sch. Crs. Guard	392	532	532	5,070	1,456	(3,614)	29%	32%	5,070	5,070	-	100%
Total 6600 · Police Department	392	630	581	192,876	1,693	(191,183)	1%	1%	192,876	192,876	-	100%

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	Three-Month Totals			Current Year Totals				Comparison	Estimated Year-End Totals			
	Sept 2022	Oct 2022	Nov 2022	Budget	Year to Date	$ Remaining	% of Budget	Same Period PY %	Year-End Est.	Budget	$ Remaining	% of Budget
6605 · Fire Dept.												
6605-1 · Fire Dept., Vehicle Maint.	-	-	-	24,000	580	(23,420)	2%	3%	24,000	24,000	-	100%
6605-2 · Fire Dept, Fixed Expenses	1,779	1,426	1,616	36,300	12,979	(23,321)	36%	43%	36,300	36,300	-	100%
6605-3 · Fire Dept. Truck Supplies	-	-	-	7,550	-	(7,550)	0%	0%	7,550	7,550	-	100%
6605-4 · Fire Dept., Firehouse Maint.	100	100	249	11,200	2,163	(9,037)	19%	31%	11,200	11,200	-	100%
6605-5 · Fire Dept., Training	-	1,900	-	14,500	3,800	(10,700)	26%	23%	14,500	14,500	-	100%
6605-6 · Fire Dept., Business Exp.	-	480	-	14,140	1,198	(12,942)	8%	5%	14,140	14,140	-	100%
6605-7 · Fire Dept., Equip. Maint.	1,904	-	-	12,600	2,372	(10,228)	19%	6%	12,600	12,600	-	100%
Total 6605 · Fire Dept.	3,783	3,906	1,865	120,290	23,092	(97,198)	19%	20%	120,290	120,290	-	100%
6610 · Emergency												
6610-1 · Salary Director	-	-	-	2,200	-	(2,200)	0%	0%	2,200	2,200	-	100%
6610-5 · Training Expense	-	-	-	500	-	(500)	0%	0%	500	500	-	100%
6610-6 · Equipment Maintenance	-	-	-	830	-	(830)	0%	0%	830	830	-	100%
6610-8 · Local Emerg. Plan Chair.(LEPC)	-	-	-	500	-	(500)	0%	0%	500	500	-	100%
Total 6610 · Emergency	-	-	-	4,030	-	(4,030)	0%	0%	4,030	4,030	-	100%
6615 · Fire Marshal/Burning Official												
6615-1 · Fire Marshal/Salary	667	667	667	8,000	3,335	(4,665)	42%	42%	8,000	8,000	-	100%
6615-2 · Fire Marshal/Off.Exp.Ed.Misc	-	-	-	2,250	-	(2,250)	0%	0%	2,250	2,250	-	100%
6615-4 · Burning Official - Salary	-	-	-	625	-	(625)	0%	0%	625	625	-	100%
Total 6615 · Fire Marshal/Burning Official	667	667	667	10,875	3,335	(7,540)	31%	31%	10,875	10,875	-	100%
6620 · Enf. Off-Bldg.Code												
6620-1 · Enf.Off-Bldg Code - Salary	1,558	1,558	1,558	20,260	7,790	(12,470)	38%	41%	20,260	20,260	-	100%
6620-2 · Enf. Off-Bldg.Code - Mileage	-	-	4	800	4	(796)	1%	0%	800	800	-	100%
6620-3 · Enf.Off-Bldg.Code - Mbrshp.Fee	-	-	-	250	-	(250)	0%	58%	250	250	-	100%
6620-6 · Enf.Off-Bldg.Code.- Ed.Training	-	-	-	850	-	(850)	0%	0%	850	850	-	100%
6620-7 · Enf.Off-Bldg,Code- Code Vol,Sup	-	-	-	500	-	(500)	0%	1%	500	500	-	100%
Total 6620 · Enf. Off-Bldg.Code	1,558	1,558	1,562	22,660	7,794	(14,866)	34%	38%	22,660	22,660	-	100%
6625 · Blight Enforcement Officer												
6625-1 · Blight Enforce. Officer-Salary	308	308	308	3,700	1,540	(2,160)	42%	42%	3,700	3,700	-	100%
6625-2 · Blight Enforce.Officer-Mileage	-	-	-	150	-	(150)	0%	0%	150	150	-	100%
6625-3 · Blight Enforce.Officer-Postage	-	-	-	150	-	(150)	0%	46%	150	150	-	100%
Total 6625 · Blight Enforcement Officer	308	308	308	4,000	1,540	(2,460)	39%	40%	4,000	4,000	-	100%
6700 · Sanit/Wst Rem.												
6700-2 · Sanit/Wst.Rem,Matls.Misc	209	171	366	5,000	1,193	(3,807)	24%	25%	5,000	5,000	-	100%
6700-3 · Sanit/Wst.Rem., Recycling	6,021	6,122	7,733	65,000	26,172	(38,828)	40%	41%	65,000	65,000	-	100%
Total 6700 · Sanit/Wst Rem.	6,230	6,293	8,099	70,000	27,365	(42,635)	39%	39%	70,000	70,000	-	100%
6702 · Waste Management Exp. (Waste Management)	5,016	4,900	3,336	67,000	18,894	(48,106)	28%	45%	67,000	67,000	-	100%
6810 · Comm. of Aging												
6810-1 · Comm. on Aging - Salary	2,033	1,996	1,110	30,359	8,933	(21,426)	29%	42%	30,359	30,359	-	100%
6810-2 · Commission on Aging-Munic Agent	-	-	-	100	-	(100)	0%	0%	100	100	-	100%
6810-4 · Comm. on Aging - Off sup/misc.	45	91	48	1,250	274	(976)	22%	23%	1,250	1,250	-	100%
6810-5 · Comm. of Aging - Elevator Contr	220	220	220	2,640	1,100	(1,540)	42%	41%	2,640	2,640	-	100%
6810-6 · Comm. of Aging - Programs	681	-	9	2,000	717	(1,283)	36%	6%	2,000	2,000	-	100%
6810-7 · Comm. of Aging - Van Driver	-	-	-	3,500	-	(3,500)	0%	0%	3,500	3,500	-	100%
6810-7a · Comm of Aging-Van Dr	1,430	1,306	1,546	20,907	7,344	(13,563)	35%	43%	20,907	20,907	-	100%
6810-9 · Van Expense, Comm. on Aging	414	250	254	7,000	1,188	(5,812)	17%	18%	7,000	7,000	-	100%
Total 6810 · Comm. of Aging	4,823	3,863	3,187	67,756	19,556	(48,200)	29%	36%	67,756	67,756	-	100%
6950 · Capital Project												
6950-1 · Capital Project,Rpr Centrl Plnt	870	-	-	6,000	1,110	(4,890)	19%	42%	6,000	6,000	-	100%
6950-2 · Engineering Fees, Cap. Proj.	2,910	324	-	18,700	9,308	(9,392)	50%	0%	18,700	18,700	-	100%
Total 6950 · Capital Project	3,780	324	-	24,700	10,418	(14,282)	42%	17%	24,700	24,700	-	100%
7000 · Parks & Playgrounds	266	270	126	750	822	72	110%	60%	750	750	-	100%
7003 · Recreation Facilities (BoS)												
7003-2 · Electricity	141	155	154	1,825	573	(1,252)	31%	29%	1,825	1,825	-	100%
Total 7003 · Recreation Facilities (BoS)	141	155	154	1,825	573	(1,252)	31%	29%	1,825	1,825	-	100%

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7004 · Recreation Events(SPARC)												
7004-1 · RecEvent-3 Villages Fall Fest	-	-	-	2,000	-	(2,000)	0%	8%	2,000	2,000	-	100%
7004-2 · Rec Event-Earth Day	-	-	-	400	-	(400)	0%	0%	400	400	-	100%
7004-3 · Rec Event-Youth Yr Lng Activity	-	-	-	500	-	(500)	0%	0%	500	500	-	100%
7004-4 · Rec Event-Shetucket River Fest	-	-	-	250	-	(250)	0%	0%	250	250	-	100%
7004-8 · Rec Event-Other	-	-	-	500	-	(500)	0%	60%	500	500	-	100%
Total 7004 · Recreation Events(SPARC)	-	-	-	3,650	-	(3,650)	0%	13%	3,650	3,650	-	100%
7005 · Other Recreation Programs												
7005-1 · Sprague/Franklin/Canterbury LL	-	-	-	1,250	-	(1,250)	0%	0%	1,250	1,250	-	100%
Total 7005 · Other Recreation Programs	-	-	-	1,250	-	(1,250)	0%	0%	1,250	1,250	-	100%
7010 · Grist Mill												
7010-1 · Grist Mill - Supplies, Maint.	-	-	235	850	235	(615)	28%	0%	850	850	-	100%
7010-2 · Grist Mill-Elevator Maintenance	201	201	201	3,000	1,005	(1,995)	34%	61%	3,000	3,000	-	100%
7010-3 · Grist Mill - Heat, Light	607	884	355	9,000	2,171	(6,829)	24%	22%	9,000	9,000	-	100%
7010-5 · Grist Mill - Janitor- Salaries	335	335	-	4,800	1,005	(3,795)	21%	22%	4,800	4,800	-	100%
Total 7010 · Grist Mill	1,143	1,420	791	17,650	4,416	(13,234)	25%	27%	17,650	17,650	-	100%
7012 · Historical Museum												
7012-1 · Salary	-	-	-	2,184	-	(2,184)	0%	0%	2,184	2,184	-	100%
7012-14 · Sprague Historical Society	-	-	-	200	106	(94)	53%	65%	200	200	-	100%
Total 7012 · Historical Museum	-	-	-	2,384	106	(2,278)	4%	6%	2,384	2,384	-	100%
7015 · Library												
7015-1 · Library - Librarian Assistant-1	574	350	-	14,640	2,356	(12,284)	16%	34%	14,640	14,640	-	100%
7015-10 · Library - Director	2,321	2,433	2,305	29,011	11,780	(17,231)	41%	46%	29,011	29,011	-	100%
7015-11 · Library - Programs	39	53	-	2,500	109	(2,391)	4%	18%	2,500	2,500	-	100%
7015-12 · Professional Fees	-	-	-	500	-	(500)	0%	0%	500	500	-	100%
7015-13 · Library-St Lib CT Membership	-	-	-	350	350	-	100%	64%	350	350	-	100%
7015-2 · Library - Books	413	(1,156)	127	4,500	980	(3,520)	22%	18%	4,500	4,500	-	100%
7015-3 · Library - Sup./Misc.	-	(27)	-	2,054	71	(1,983)	3%	23%	2,054	2,054	-	100%
7015-4 · Library - Library Assistant - 4	910	1,008	1,008	14,640	4,102	(10,538)	28%	26%	14,640	14,640	-	100%
7015-5 · Librarian Assistant - 5	868	1,232	1,295	9,700	5,461	(4,239)	56%	34%	9,700	9,700	-	100%
7015-6 · Library - Librarian Assistant-6	812	740	515	7,320	2,358	(4,962)	32%	26%	7,320	7,320	-	100%
Total 7015 · Library	5,937	4,633	5,250	85,215	27,567	(57,648)	32%	34%	85,215	85,215	-	100%
7100 · Miscellaneous												
7100-10 · Newsletter- Salary	60	60	60	600	230	(370)	38%	0%	600	600	-	100%
7100-11 · Bank Fees	-	-	-	-	-	-	0%	0%	-	-	-	0%
7100-12 · Newsletter - Misc.	160	-	-	500	205	(295)	41%	35%	500	500	-	100%
7100-2 · War Mem./Lords Bridge Gazebo	47	47	47	675	141	(534)	21%	28%	675	675	-	100%
7100-3 · Cemeteries, Vets Graves	-	-	-	800	-	(800)	0%	0%	800	800	-	100%
7100-4 · Contingent Fund	-	4,819	545	40,000	5,364	(34,636)	13%	88%	40,000	40,000	-	100%
7100-5 · Memorial Day Celebration	-	-	-	1,000	-	(1,000)	0%	0%	1,000	1,000	-	100%
7100-6 · Legal Ads	3,667	1,425	100	12,000	3,884	(8,116)	32%	23%	12,000	12,000	-	100%
7100-8 · Unemployment Compensation	-	-	-	-	-	-	0%	0%	-	-	-	0%
Total 7100 · Miscellaneous	3,934	6,351	752	55,575	9,824	(45,751)	18%	32%	55,575	55,575	-	100%
7150 · Sewer & Water Dept.												
7150-1 · Water & Sewer Public Services	1,976	-	-	7,700	1,976	(5,724)	26%	20%	7,700	7,700	-	100%
Total 7150 · Sewer & Water Dept.	1,976	-	-	7,700	1,976	(5,724)	26%	20%	7,700	7,700	-	100%
7200 · Office Machines/Sup/Mnt.												
7200-1 · Office Mach/Sup/Mnt -Town Clerk	1,372	265	-	10,150	3,263	(6,887)	32%	31%	10,150	10,150	-	100%
7200-10 · Fixed Asset Inventory	-	1,528	-	1,389	1,528	139	110%	0%	1,528	1,389	139	110%
7200-2 · Office Mach/Sup/Mnt.- Tax Coll.	-	1,285	-	10,250	8,904	(1,346)	87%	78%	10,250	10,250	-	100%
7200-3 · Office Mach/Sup/Mnt..- Assessor	-	-	-	15,737	14,008	(1,729)	89%	84%	15,737	15,737	-	100%
7200-4 · Office Mach/Sup/Mnt-Select/Trea	257	-	67	1,000	530	(470)	53%	0%	1,000	1,000	-	100%
7200-5 · Office Machines - Equip.Mnt.	80	1,292	-	7,000	1,372	(5,628)	20%	0%	7,000	7,000	-	100%
7200-6 · Office MachSupp-ServSupp	-	-	-	5,000	220	(4,780)	4%	16%	5,000	5,000	-	100%
7200-7 · Paychex Services	278	284	275	3,500	1,219	(2,281)	35%	43%	3,500	3,500	-	100%
7200-8 · Off.Mach/Sup/Mnt-Library Suppor	-	-	525	4,201	2,620	(1,581)	62%	48%	4,201	4,201	-	100%
7200-9 · Off.Mach/Sup/Mnt.-Mail System	-	177	-	708	177	(531)	25%	25%	708	708	-	100%
Total 7200 · Office Machines/Sup/Mnt.	1,987	4,831	867	58,935	33,841	(25,094)	57%	49%	59,074	58,935	139	100%

Town of Sprague
BOF Budget vs. Actual
with YE estimated totals
July through November 2022

	Three-Month Totals			Current Year Totals				Comparison	Estimated Year-End Totals			
	Sept 2022	Oct 2022	Nov 2022	Budget	Year to Date	$ Remaining	% of Budget	Same Period PY %	Year-End Est.	Budget	$ Remaining	% of Budget
7300 · Interest Payments - Bonds												
7300-14 · 2005 Bonds, Land Purchase, Rds	6,000	-	-	12,000	6,000	(6,000)	50%	40%	12,000	12,000	-	100%
7300-15 · 2009 Bond-Roads,Roof,Fire App,A	-	-	6,300	10,500	6,300	(4,200)	60%	57%	10,500	10,500	-	100%
7300-16 · 2013 Bonds-Various Purposes	-	-	-	93,675	49,338	(44,337)	53%	52%	93,675	93,675	-	100%
7300-17 · 2020 Bonds-Various Purposes	-	-	-	148,300	75,300	(73,000)	51%	51%	148,300	148,300	-	100%
Total 7300 · Interest Payments - Bonds	6,000	-	6,300	264,475	136,938	(127,537)	52%	51%	264,475	264,475	-	100%
7305 · Redemption of Debt-Principal												
7305-14 · 2005 Bonds, Land Purchase, Rds	-	-	-	80,000	-	(80,000)	0%	0%	80,000	80,000	-	100%
7305-15 · 2009 Bond-Roads,Roof,FireApp,AD	-	-	105,000	105,000	105,000	-	100%	100%	105,000	105,000	-	100%
7305-16 · 2013 Bonds Various Purposes	-	-	-	250,000	250,000	-	100%	100%	250,000	250,000	-	100%
7305-17 · 2020 Bonds - Various Purposes	-	-	-	115,000	115,000	-	100%	100%	115,000	115,000	-	100%
Total 7305 · Redemption of Debt-Principal	-	-	105,000	550,000	470,000	(80,000)	85%	85%	550,000	550,000	-	100%
7360 · Operating Transfers CNR Fund	-	-	-	17,000	-	(17,000)	0%	0%	17,000	17,000	-	100%
7370 · Transfer to Eliminate CNR Deficit	-	-	-	60,000	-	(60,000)	0%	0%	60,000	60,000	-	100%
7500 · Board of Education	561,956	860,741	633,399	6,895,693	2,548,996	(4,346,697)	37%	33%	6,895,693	6,895,693	-	100%
Total Expense	701,615	975,636	869,098	9,895,817	3,806,988	(6,088,829)	38%	37%	9,897,956	9,895,817	2,139	100%
Net Ordinary Income	(602,820)	(173,544)	(769,266)	55,496	1,011,632	956,136			163,371	55,496	107,875	294%
Net Income	(602,820)	(173,544)	(769,266)	55,496	1,011,632	956,136			163,371	55,496	107,875	294%

Summary	Three Month Totals			Current Year Totals				Comparison	Estimated Year-End Totals			
Board of Selectmen Expenditures	$ 139,659	$ 114,895	$ 235,699	$ 3,000,124	$ 1,257,992	$ (1,742,132)	42%	46%	$ 3,002,263	$ 3,000,124	$ 2,139	100%
Board of Education Expenditures	$ 561,956	$ 860,741	$ 633,399	$ 6,895,693	$ 2,548,996	$ (4,346,697)	37%	33%	$ 6,895,693	$ 6,895,693	$ -	100%
Total Expenditures	$ 701,615	$ 975,636	$ 869,098	$ 9,895,817	$ 3,806,988	$ (6,088,829)	38%	37%	$ 9,897,956	$ 9,895,817	$ 2,139	100%

BOE Budget v. Actual
11/30/2022

	Approved Budget	Current Mo. Budget Trf	Prior YTD Budget Trfs	Revised Budget	Year to Date Actual	Encumbered/ Ordered	Total Expenditures	Variance	Forecasted Expenditure	Forecasted Balance
1000-Regular Instruction										
1000.51110. Wages Paid to Teachers - Regular Ed	$ 1,144,377.00	$ -	$ -	$ 1,144,377.00	$ 346,626.51	$ -	$ 346,626.51	$ 797,750.49	$ 781,031.38	$ 16,719.11
1000.51120. Wages Paid to Instructional Aides - Regular Ed	$ 14,401.00	$ -	$ -	$ 14,401.00	$ 2,543.68	$ -	$ 2,543.68	$ 11,857.32	$ 5,238.68	$ 6,618.64
1000.52100. Group Life Insurance - Regular	$ 726.00	$ -	$ -	$ 726.00	$ 348.08	$ -	$ 348.08	$ 377.92	$ 368.23	$ 9.69
1000.52200. FICA/Medicare Employer - Regular Ed	$ 19,222.00	$ -	$ -	$ 19,222.00	$ 5,446.62	$ -	$ 5,446.62	$ 13,775.38	$ 13,657.49	$ 117.89
1000.52500. Tuition Reimbursement	$ 10,000.00	$ -	$ -	$ 10,000.00	$ -	$ -	$ -	$ 10,000.00	$ -	$ 10,000.00
1000.52800. Health Insurance - Regular	$ 279,651.00	$ -	$ -	$ 279,651.00	$ 146,055.19	$ -	$ 146,055.19	$ 133,595.81	$ 161,964.91	$ (28,369.10)
1000.53200. Substitutes - Regular Education	$ 3,500.00	$ -	$ -	$ 3,500.00	$ -	$ -	$ -	$ 3,500.00	$ -	$ 3,500.00
1000.53230. Purchased Pupil Services	$ 1,250.00	$ -	$ -	$ 1,250.00	$ -	$ -	$ -	$ 1,250.00	$ 937.50	$ 312.50
1000.54300. Equipment Repairs & Maint	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
1000.54420. Equipment Leasing	$ 18,000.00	$ -	$ -	$ 18,000.00	$ 11,128.55	$ 18,108.37	$ 29,236.92	$ (11,236.92)	$ (5,000.00)	$ (6,236.92)
1000.56100. General Supplies - Regular Education	$ 7,000.00	$ -	$ -	$ 7,000.00	$ 2,181.15	$ -	$ 2,181.15	$ 4,818.85	$ 3,584.14	$ 1,234.71
1000.56110. Instructional Supplies - Regular Education	$ 5,000.00	$ -	$ -	$ 5,000.00	$ 624.39	$ -	$ 624.39	$ 4,375.61	$ 3,281.71	$ 1,093.90
1000.56400. Workbooks/Disposables	$ 10,000.00	$ -	$ -	$ 10,000.00	$ 42.80	$ -	$ 42.80	$ 9,957.20	$ 7,467.90	$ 2,489.30
1000.56410. Textbooks	$ 3,000.00	$ -	$ -	$ 3,000.00	$ (741.51)	$ -	$ (741.51)	$ 3,741.51	$ 2,806.13	$ 935.38
1000.56501. Ink and Toner	$ 8,000.00	$ -	$ -	$ 8,000.00	$ -	$ -	$ -	$ 8,000.00	$ 6,000.00	$ 2,000.00
1000.57300. Equipment - Non Instructional	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -	$ -
1000.58100. Dues & Fees	$ 9,869.00	$ -	$ -	$ 9,869.00	$ -	$ -	$ -	$ 9,869.00	$ 9,869.00	$ -
Total	**$ 1,533,996.00**	**$ -**	**$ -**	**$ 1,533,996.00**	**$ 514,255.46**	**$ 18,108.37**	**$ 532,363.83**	**$ 1,001,632.17**	**$ 991,207.07**	**$ 10,425.10**
1200-Special Education										
1200.51110. Wages Paid to Teachers - SPED	$ 351,322.00	$ -	$ -	$ 351,322.00	$ 92,773.20	$ -	$ 92,773.20	$ 258,548.80	$ 204,176.67	$ 54,372.13
1200.51120. Wages Paid to Instructional Aides - SPED	$ 273,997.00	$ -	$ -	$ 273,997.00	$ 45,576.94	$ -	$ 45,576.94	$ 228,420.06	$ 144,149.86	$ 84,270.20
1200.51901. Wages Paid - Other Non Certified Staff - SPED	$ 87,776.00	$ (25,265.68)	$ -	$ 62,510.32	$ 21,756.37	$ -	$ 21,756.37	$ 40,753.95	$ 41,754.35	$ (1,000.40)
1200.52100. Group Life Insurance - SPED	$ 981.00	$ -	$ -	$ 981.00	$ 346.29	$ -	$ 346.29	$ 634.71	$ 468.72	$ 165.99
1200.52200. FICA/Medicare Employer - SPED	$ 33,064.00	$ -	$ -	$ 33,064.00	$ 6,270.47	$ -	$ 6,270.47	$ 26,793.53	$ 22,206.12	$ 4,587.41
1200.52300. Pension Contributions	$ 3,552.00	$ -	$ -	$ 3,552.00	$ 1,270.22	$ -	$ 1,270.22	$ 2,281.78	$ 1,270.22	$ 1,011.56
1200.52800. Health Insurance	$ 239,621.00	$ -	$ -	$ 239,621.00	$ 75,455.25		$ 75,455.25	$ 164,165.75	$ 125,428.97	$ 38,736.78
1200.53200. Substitutes - SPED	$ 3,500.00	$ -	$ -	$ 3,500.00	$ -	$ -	$ -	$ 3,500.00		$ 3,500.00
1200.53230. Purchased Pupil Services	$ 29,000.00	$ -	$ -	$ 29,000.00	$ (10,759.18)	$ 8,113.00	$ (2,646.18)	$ 31,646.18	$ (8,000.00)	$ 39,646.18
1200.53300. Other Prof/Tech Services	$ 2,500.00	$ -	$ -	$ 2,500.00	$ 1,255.66	$ 895.00	$ 2,150.66	$ 349.34	$ 242.01	$ 107.34
1200.55800. Travel Reimbursement	$ 1,200.00	$ -	$ -	$ 1,200.00	$ 60.50	$ -	$ 60.50	$ 1,139.50	$ -	$ 1,139.50
1200.56100. General Supplies - Special Education	$ 1,000.00	$ -	$ -	$ 1,000.00	$ 366.60	$ 30.98	$ 397.58	$ 602.42	$ 351.82	$ 250.61
1200.56110. Instructional Supplies - SPED	$ 1,000.00	$ -	$ -	$ 1,000.00	$ 130.13	$ 99.99	$ 230.12	$ 769.88	$ 557.41	$ 212.47
1200.56400. Workbooks/Disposables	$ 500.00	$ -	$ -	$ 500.00	$ -	$ -	$ -	$ 500.00	$ 375.00	$ 125.00
1200.57300. Equipment Non-Instructional	$ 1,430.00	$ -	$ -	$ 1,430.00	$ -	$ 161.97	$ 161.97	$ 1,268.03	$ 911.02	$ 357.01
1200.58100. Dues & Fees	$ 760.00	$ -	$ -	$ 760.00	$ 900.00	$ -	$ 900.00	$ (140.00)	$ -	$ (140.00)
Total	**$ 1,031,203.00**	**$ (25,265.68)**	**$ -**	**$ 1,005,937.32**	**$ 235,402.45**	**$ 9,300.94**	**$ 244,703.39**	**$ 761,233.93**	**$ 533,892.16**	**$ 227,341.77**
1300-Adult Education - Cooperative										
1300.55690. Tuition - Adult Cooperative	$ 15,366.00	$ -	$ -	$ 15,366.00	$ -	$ -	$ -	$ 15,366.00	$ 15,366.00	$ -
Total	**$ 15,366.00**	**$ -**	**$ -**	**$ 15,366.00**	**$ -**	**$ -**	**$ -**	**$ 15,366.00**	**$ 15,366.00**	**$ -**
1500-Stipends - Extra Curricular										
1500.51930. Extra Curricular Stipends Paid	$ 8,821.00	$ -	$ -	$ 8,821.00	$ 4,630.00	$ -	$ 4,630.00	$ 4,191.00	$ 8,311.00	$ (4,120.00)
Total	**$ 8,821.00**	**$ -**	**$ -**	**$ 8,821.00**	**$ 4,630.00**	**$ -**	**$ 4,630.00**	**$ 4,191.00**	**$ 8,311.00**	**$ (4,120.00)**
1600-Summer School										
1600.51110. Wages Paid to Teachers - Summer School	$ 5,000.00	$ -	$ -	$ 5,000.00	$ 6,108.75	$ -	$ 6,108.75	$ (1,108.75)	$ -	$ (1,108.75)
1600.51120. Wages Paid to Inst Aides - Summer School	$ 2,250.00	$ -	$ -	$ 2,250.00	$ 1,631.25	$ -	$ 1,631.25	$ 618.75	$ -	$ 618.75
1600.51901. Wages Paid - Other Non-Cert - Summer School	$ 2,400.00	$ -	$ -	$ 2,400.00	$ 1,747.25	$ -	$ 1,747.25	$ 652.75	$ -	$ 652.75
1600.52200. FICA/Medicare Employer - Summer School	$ 309.00	$ -	$ -	$ 309.00	$ 346.97	$ -	$ 346.97	$ (37.97)	$ -	$ (37.97)
Total	**$ 9,959.00**	**$ -**	**$ -**	**$ 9,959.00**	**$ 9,834.22**	**$ -**	**$ 9,834.22**	**$ 124.78**	**$ -**	**$ 124.78**
1700-Tutoring										
1700.000100.51110. Wages Paid to Teacher Tutors - Reg Ed	$ 4,000.00	$ -	$ -	$ 4,000.00	$ -	$ -	$ -	$ 4,000.00	$ -	$ 4,000.00
1700.000100.52200. FICA/Medicare Employer - Reg Ed	$ 700.00	$ -	$ -	$ 700.00	$ -	$ -	$ -	$ 700.00	$ -	$ 700.00
1700.000200.51120. Wages Paid to Inst Aide Tutors - Spec Ed	$ 6,000.00	$ -	$ -	$ 6,000.00	$ -	$ -	$ -	$ 6,000.00	$ -	$ 6,000.00
1700.000200.52200. FICA/Medicare Employer - Spec Ed	$ 8,000.00	$ -	$ -	$ 8,000.00	$ -	$ -	$ -	$ 8,000.00	$ -	$ 8,000.00
1700.000200.53230. Purchased Pupil Services - Spec Ed	$ -	$ -	$ -	$ -			$ -	$ -	$ -	$ -
Total	**$ 18,700.00**	**$ -**	**$ -**	**$ 18,700.00**	**$ -**	**$ -**	**$ -**	**$ 18,700.00**	**$ -**	**$ 18,700.00**
1800-Stipends - Sports Teams										
1800.51930. Sports Teams Stipends Paid	$ 16,283.00	$ -	$ -	$ 16,283.00	2,361.00	0.00	$ 2,361.00	$ 13,922.00	$ 13,922.00	$ -
1800.52200. FICA/Medicare Employer	$ 1,245.00	$ -	$ -	$ 1,245.00	34.23	0.00	$ 34.23	$ 1,210.77	$ 1,210.77	$ -

BOE Budget v. Actual
11/30/2022

	Approved Budget	Current Mo. Budget Trf	Prior YTD Budget Trfs	Revised Budget	Year to Date Actual	Encumbered/ Ordered	Total Expenditures	Variance	Forecasted Expenditure	Forecasted Balance
1800.53540. Sports Officials	$ 3,570.00	$ -	$ -	$ 3,570.00	630.00	0.00	$ 630.00	$ 2,940.00	$ 2,940.00	$ -
1800.56100. General Supplies - Sports Teams	$ -	$ -	$ -	$ -			$ -	$ -	$ -	$ -
Total	**$ 21,098.00**	**$ -**	**$ -**	**$ 21,098.00**	**$ 3,025.23**	**$ -**	**$ 3,025.23**	**$ 18,072.77**	**$ 18,072.77**	**$ -**
2110-Social Work Services										
2110.51900. Wages Paid - Social Worker	$ 48,125.00	$ -	$ -	$ 48,125.00	7,656.25	0.00	$ 7,656.25	$ 40,468.75	$ 16,406.25	$ 24,062.50
2110.52100. Group Life Insurance - Social Worker	$ 38.00	$ -	$ -	$ 38.00	9.48	0.00	$ 9.48	$ 28.52	$ 9.42	$ 19.10
2110.52200. FICA/Medicare Employer - Social Worker	$ 700.00	$ -	$ -	$ 700.00	104.48	0.00	$ 104.48	$ 595.52	$ 244.43	$ 351.10
2110.52800. Health Insurance - Social Worker	$ 9,842.00	$ -	$ -	$ 9,842.00	2,619.48	0.00	$ 2,619.48	$ 7,222.52	$ 2,676.04	$ 4,546.49
2110.56100. Supplies	$ 200.00	$ -	$ -	$ 200.00	0.00	0.00	$ -	$ 200.00	$ 150.00	$ 50.00
2110.56110. Instructional Supplies	$ -	$ -	$ -	$ -	24.94	0.00	$ 24.94	$ (24.94)	$ -	$ (24.94)
Total	**$ 58,905.00**	**$ -**	**$ -**	**$ 58,905.00**	**$ 10,414.63**	**$ -**	**$ 10,414.63**	**$ 48,490.37**	**$ 19,486.13**	**$ 29,004.24**
2130-Health Office										
2130.51901. Wages Paid - School Nurse	$ 87,726.00	$ -	$ -	$ 87,726.00	36,575.21	0.00	$ 36,575.21	$ 51,150.79	$ 51,567.39	$ (416.60)
2130.51910. Wages Paid - Nurse Substitutes	$ 4,000.00	$ -	$ -	$ 4,000.00	0.00	0.00	$ -	$ 4,000.00	$ -	$ 4,000.00
2130.51930. Nursing Stipends Paid	$ 2,000.00	$ -	$ -	$ 2,000.00	2,000.00	0.00	$ 2,000.00	$ -	$ -	$ -
2130.52100. Group Life Insurance - Health Office	$ 76.00	$ -	$ -	$ 76.00	37.80	0.00	$ 37.80	$ 38.20	$ 37.80	$ 0.40
2130.52200. FICA/Medicare Employer - Health	$ 8,486.00	$ -	$ -	$ 8,486.00	2,913.89	0.00	$ 2,913.89	$ 5,572.11	$ 5,810.09	$ (237.98)
2130.52800. Health Insurance - Health Office	$ 11,104.00	$ -	$ -	$ 11,104.00	5,924.64	0.00	$ 5,924.64	$ 5,179.36	$ 5,924.63	$ (745.27)
2130.53230. Purchased Pupil Services	$ 720.00	$ -	$ -	$ 720.00	162.00	500.00	$ 662.00	$ 58.00	$ 58.00	$ -
2130.53300. Other Prof/Tech Services	$ 600.00	$ -	$ -	$ 600.00	630.00	0.00	$ 630.00	$ (30.00)	$ -	$ (30.00)
2130.54300. Repairs & Maint Equipment	$ 200.00	$ -	$ -	$ 200.00	0.00	0.00	$ -	$ 200.00	$ 150.00	$ 50.00
2130.55800. Conference/Travel - Health Office	$ 700.00	$ -	$ -	$ 700.00	0.00	0.00	$ -	$ 700.00	$ -	$ 700.00
2130.56100. Supplies	$ 2,400.00	$ -	$ -	$ 2,400.00	1,778.29	0.00	$ 1,778.29	$ 621.71	$ 466.28	$ 155.43
2130.56430. Professional Periodicals	$ 100.00	$ -	$ -	$ 100.00	0.00	0.00	$ -	$ 100.00	$ -	$ 100.00
2130.58100. Dues & Fees	$ 600.00	$ -	$ -	$ 600.00	113.00	0.00	$ 113.00	$ 487.00	$ 487.00	$ -
Total	**$ 118,712.00**	**$ -**	**$ -**	**$ 118,712.00**	**$ 50,134.83**	**$ 500.00**	**$ 50,634.83**	**$ 68,077.17**	**$ 64,501.19**	**$ 3,575.98**
2140-Psychological Services										
2140.51900. Wages Paid - School Psychologist	$ 53,052.00	$ -	$ -	$ 53,052.00	16,880.15	0.00	$ 16,880.15	$ 36,171.85	$ 36,171.85	$ -
2140.52100. Group Life Insurance - Psychologist	$ 38.00	$ -	$ -	$ 38.00	12.24	0.00	$ 12.24	$ 25.76	$ 25.56	$ 0.20
2140.52200. FICA/Medicare Employer - Psychologist	$ 770.00	$ -	$ -	$ 770.00	217.13	0.00	$ 217.13	$ 552.87	$ 552.12	$ 0.75
2140.52800. Health Insurance	$ 20,714.00	$ -	$ -	$ 20,714.00	11,217.66	0.00	$ 11,217.66	$ 9,496.34	$ 11,330.86	$ (1,834.52)
2140.53230. Purchased Pupil Services	$ 2,000.00	$ -	$ -	$ 2,000.00	0.00	0.00	$ -	$ 2,000.00	$ 1,500.00	$ 500.00
2140.56100. Assessment Supplies	$ 2,000.00	$ -	$ -	$ 2,000.00	1,095.56	0.00	$ 1,095.56	$ 904.44	$ 678.33	$ 226.11
2140.56110. Instructional Supplies - Psychologist	$ 200.00	$ -	$ -	$ 200.00	0.00	0.00	$ -	$ 200.00	$ 150.00	$ 50.00
Total	**$ 78,774.00**	**$ -**	**$ -**	**$ 78,774.00**	**$ 29,422.74**	**$ -**	**$ 29,422.74**	**$ 49,351.26**	**$ 50,408.72**	**$ (1,057.46)**
2150-Speech & Audiology Services										
2150.53230. Purchased Pupil Services	$ 71,622.00	$ -	$ -	$ 71,622.00	25,113.51	56,104.65	$ 81,218.16	$ (9,596.16)	$ -	$ (9,596.16)
2150.56100. Supplies	$ 775.00	$ -	$ -	$ 775.00	213.52	0.00	$ 213.52	$ 561.48	$ 421.11	$ 140.37
Total	**$ 72,397.00**	**$ -**	**$ -**	**$ 72,397.00**	**$ 25,327.03**	**$ 56,104.65**	**$ 81,431.68**	**$ (9,034.68)**	**$ 421.11**	**$ (9,455.79)**
2160-PT/OT Services										
2160.53230. Purchased Pupil Services	$ -	$ -	$ -	$ -	**$ 78.55**	$ 687.39	$ -	$ (765.94)	$ -	$ (765.94)
2160.56100. Supplies	$ -	$ -	$ -	$ -	$ -		$ -	$ -	$ -	$ -
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 78.55**	**$ 687.39**	**$ -**	**$ (765.94)**	**$ -**	**$ (765.94)**
2210-Improvement of Instruction										
2210.53220. In Service	$ 4,000.00	$ -	$ -	$ 4,000.00	550.00	925.00	$ 1,475.00	$ 2,525.00	$ -	$ 2,525.00
2210.55800. Conference/Travel - Professional Development	$ 6,000.00	$ -	$ -	$ 6,000.00	0.00	0.00	$ -	$ 6,000.00	$ -	$ 6,000.00
2210.56100. Supplies	$ 2,000.00	$ -	$ -	$ 2,000.00	0.00	0.00	$ -	$ 2,000.00	$ -	$ 2,000.00
Total	**$ 12,000.00**	**$ -**	**$ -**	**$ 12,000.00**	**$ 550.00**	**$ 925.00**	**$ 1,475.00**	**$ 10,525.00**	**$ -**	**$ 10,525.00**
2230-Technology										
2230.51901. Wages Paid - Technology Staff	$ 6,481.00	$ -	$ -	$ 6,481.00	2,427.71	0.00	$ 2,427.71	$ 4,053.29	$ 4,053.31	$ (0.02)
2230.52100. Group Life Insurance - Technology	$ 4.00	$ -	$ -	$ 4.00	2.22	0.00	$ 2.22	$ 1.78	$ 1.56	$ 0.22
2230.52200. FICA/Medicare Employer - Technology	$ 496.00	$ -	$ -	$ 496.00	182.05	0.00	$ 182.05	$ 313.95	$ 313.73	$ 0.22
2230.52300. Pension Contributions - Technology	$ 260.00	$ -	$ -	$ 260.00	129.61	0.00	$ 129.61	$ 130.39	$ 129.62	$ 0.77
2230.52800. Health Insurance - Technology	$ 1,111.00	$ -	$ -	$ 1,111.00	691.24	0.00	$ 691.24	$ 419.76	$ 493.69	$ (73.93)
2230.53520. Other Technical Services	$ 76,014.00	$ -	$ -	$ 76,014.00	41,931.25	34,713.70	$ 76,644.95	$ (630.95)	$ -	$ (630.95)
2230.56100. Supplies	$ 500.00	$ -	$ -	$ 500.00	0.00	0.00	$ -	$ 500.00	$ 375.00	$ 125.00
2230.56500. Technology Supplies	$ 2,000.00	$ -	$ -	$ 2,000.00	0.00	0.00	$ -	$ 2,000.00	$ 1,500.00	$ 500.00
2230.57340. Technology Hardware - Instructional	$ 2,000.00	$ -	$ -	$ 2,000.00	5,400.00	0.00	$ 5,400.00	$ (3,400.00)	$ -	$ (3,400.00)
2230.57341. Technology Hardware - Non-Instructional	$ 3,000.00	$ -	$ -	$ 3,000.00	0.00	0.00	$ -	$ 3,000.00	$ 2,250.00	$ 750.00
2230.57350. Software - Instructional	$ 28,856.00	$ -	$ -	$ 28,856.00	15,253.90	0.00	$ 15,253.90	$ 13,602.10	$ 13,602.10	$ -

BOE Budget v. Actual
11/30/2022

	Approved Budget	Current Mo. Budget Trf	Prior YTD Budget Trfs	Revised Budget	Year to Date Actual	Encumbered/ Ordered	Total Expenditures	Variance	Forecasted Expenditure	Forecasted Balance
2230.57351. Software - Non-Instructional	$ 33,145.00	$ -	$ -	$ 33,145.00	3,556.50	0.00	$ 3,556.50	$ 29,588.50	$ 29,588.50	$ -
Total	**$ 153,867.00**	**$ -**	**$ -**	**$ 153,867.00**	**$ 69,574.48**	**$ 34,713.70**	**$ 104,288.18**	**$ 49,578.82**	**$ 52,307.51**	**$ (2,728.69)**
2310-Board of Education										
2310.51901. Wages Paid - Non-Certified - BOE Admin Office	$ 12,635.00	$ 12,632.84	$ -	$ 25,267.84	9,293.23	0.00	$ 9,293.23	$ 15,974.61	$ 15,974.61	$ -
2310.52100. Group Life Insurance - BOE Office	$ 8.00	$ -	$ -	$ 8.00	6.87	0.00	$ 6.87	$ 1.13	$ 8.25	$ (7.12)
2310.52200. FICA/Medicare Employer - BOE Office	$ 967.00	$ -	$ -	$ 967.00	679.22	0.00	$ 679.22	$ 287.78	$ 1,253.82	$ (966.04)
2310.52300. Pension Contributions - BOE Office	$ 506.00	$ -	$ -	$ 506.00	505.38	0.00	$ 505.38	$ 0.62	$ 505.36	$ (504.74)
2310.52600. Unemployment Compensation - BOE Office	$ 3,000.00	$ -	$ -	$ 3,000.00	0.00	0.00	$ -	$ 3,000.00	$ -	$ 3,000.00
2310.52700. Workers' Compensation - BOE Office	$ 21,927.00	$ -	$ -	$ 21,927.00	9,508.29	12,418.71	$ 21,927.00	$ -	$ -	$ -
2310.52800. Health Insurance - BOE Office	$ 4,674.00	$ -	$ -	$ 4,674.00	4,645.59	0.00	$ 4,645.59	$ 28.41	$ 5,490.32	$ (5,461.91)
2310.53020. Legal Services - BOE Office	$ 15,000.00	$ -	$ -	$ 15,000.00	0.00	0.00	$ -	$ 15,000.00	$ -	$ 15,000.00
2310.55200. Property/Liability Insurance - BOE Office	$ 19,620.00	$ -	$ -	$ 19,620.00	11,057.50	9,810.50	$ 20,868.00	$ (1,248.00)	$ -	$ (1,248.00)
2310.55400. Advertising - BOE Office	$ 2,000.00	$ -	$ -	$ 2,000.00	3,425.80	0.00	$ 3,425.80	$ (1,425.80)	$ -	$ (1,425.80)
2310.55800. Conference/Travel - BOE Office	$ 300.00	$ -	$ -	$ 300.00	0.00	0.00	$ -	$ 300.00	$ -	$ 300.00
2310.56100. Supplies - BOE Office	$ 1,400.00	$ -	$ -	$ 1,400.00	49.43	0.00	$ 49.43	$ 1,350.57	$ 1,012.93	$ 337.64
2310.58100. Dues & Fees - BOE Office	$ 2,572.00	$ -	$ -	$ 2,572.00	0.00	0.00	$ -	$ 2,572.00	$ 2,572.00	$ -
2310.58900. Graduation Costs - BOE Office	$ 1,000.00	$ -	$ -	$ 1,000.00	0.00	0.00	$ -	$ 1,000.00	$ 1,000.00	$ -
2310.58990. Other Expenses	$ 1,000.00	$ -	$ -	$ 1,000.00	0.00	0.00	$ -	$ 1,000.00	$ 1,000.00	$ -
Total	**$ 86,609.00**	**$ 12,632.84**	**$ -**	**$ 99,241.84**	**$ 39,171.31**	**$ 22,229.21**	**$ 61,400.52**	**$ 37,841.32**	**$ 28,817.29**	**$ 9,024.03**
2320-Superintendents Office										
2320.51900. Wages Paid - Superintendent	$ 77,950.00	$ -	$ -	$ 77,950.00	28,846.20	0.00	$ 28,846.20	$ 49,103.80	$ 46,153.80	$ 2,950.00
2320.51901. Wages Paid - Non-Certified - Supt Admin Office	$ 12,635.00	$ 12,632.84	$ -	$ 25,267.84	9,293.23	0.00	$ 9,293.23	$ 15,974.61	$ 15,974.61	$ -
2320.52100. Group Life Insurance - Superintendent Office	$ 134.00	$ -	$ -	$ 134.00	6.88	0.00	$ 6.88	$ 127.12	$ 8.24	$ 118.88
2320.52200. FICA/Medicare Employer - Superintendent	$ 2,126.00	$ -	$ -	$ 2,126.00	1,097.58	0.00	$ 1,097.58	$ 1,028.42	$ 1,922.96	$ (894.54)
2320.52300. Pension Contributions - Superintendent's Office	$ 506.00	$ -	$ -	$ 506.00	505.83	0.00	$ 505.83	$ 0.17	$ 504.91	$ (504.74)
2320.52800. Health Insurance - Superintendent's Office	$ 4,674.00	$ -	$ -	$ 4,674.00	4,645.63	0.00	$ 4,645.63	$ 28.37	$ 5,490.28	$ (5,461.91)
2320.55800. Conference/Travel - Superintendent's Office	$ 1,000.00	$ -	$ -	$ 1,000.00	0.00	0.00	$ -	$ 1,000.00	$ -	$ 1,000.00
2320.56100. Supplies - Superintendent's Office	$ 300.00	$ -	$ -	$ 300.00	0.00	0.00	$ -	$ 300.00	$ 225.00	$ 75.00
2320.58100. Dues & Fees - Superintendent's Office	$ 3,541.00	$ -	$ -	$ 3,541.00	0.00	0.00	$ -	$ 3,541.00	$ 3,541.00	$ -
Total	**$ 102,866.00**	**$ 12,632.84**	**$ -**	**$ 115,498.84**	**$ 44,395.35**	**$ -**	**$ 44,395.35**	**$ 71,103.49**	**$ 73,820.80**	**$ (2,717.31)**
2400-School Administration Office										
2400.51900. Wages Paid - Principal	$ 128,427.00	$ -	$ -	$ 128,427.00	49,395.90	0.00	$ 49,395.90	$ 79,031.10	$ 79,030.45	$ 0.65
2400.51901. Wages Paid - Non-Certified - School Administration	$ 77,361.00	$ -	$ -	$ 77,361.00	27,923.03	0.00	$ 27,923.03	$ 49,437.97	$ 51,914.41	$ (2,476.44)
2400.52100. Group Life Insurance - School Administration Office	$ 194.00	$ -	$ -	$ 194.00	94.50	0.00	$ 94.50	$ 99.50	$ 99.54	$ (0.04)
2400.52200. FICA/Medicare Employer - School Administration	$ 7,781.00	$ -	$ -	$ 7,781.00	2,818.27	0.00	$ 2,818.27	$ 4,962.73	$ 5,138.61	$ (175.88)
2400.52300. Pension Contributions - School Admin Office	$ 3,095.00	$ -	$ -	$ 3,095.00	0.00	0.00	$ -	$ 3,095.00	$ -	$ 3,095.00
2400.52800. Health Insurance - School Administration Office	$ 25,566.00	$ -	$ -	$ 25,566.00	13,864.56	0.00	$ 13,864.56	$ 11,701.44	$ 13,864.53	$ (2,163.09)
2400.53300. Other Prof/Tech Services	$ 2,000.00	$ -	$ -	$ 2,000.00	0.00	0.00	$ -	$ 2,000.00	$ 1,500.00	$ 500.00
2400.55301. Postage	$ 3,500.00	$ -	$ -	$ 3,500.00	1,032.76	0.00	$ 1,032.76	$ 2,467.24	$ 1,820.43	$ 646.81
2400.55800. Conference/Travel - School Administration Office	$ 750.00	$ -	$ -	$ 750.00	0.00	0.00	$ -	$ 750.00	$ -	$ 750.00
2400.56100. Supplies	$ 2,500.00	$ -	$ -	$ 2,500.00	450.23	0.00	$ 450.23	$ 2,049.77	$ 1,537.33	$ 512.44
2400.58100. Dues & Fees - School Administration	$ 952.00	$ -	$ -	$ 952.00	956.00	0.00	$ 956.00	$ (4.00)	$ -	$ (4.00)
Total	**$ 252,126.00**	**$ -**	**$ -**	**$ 252,126.00**	**$ 96,535.25**	**$ -**	**$ 96,535.25**	**$ 155,590.75**	**$ 154,905.30**	**$ 685.45**
2510-Business Office										
2510.51901. Wages Paid - Non Certified - Business Office	$ 104,919.00	$ -	$ -	$ 104,919.00	39,769.33	0.00	$ 39,769.33	$ 65,149.67	$ 65,151.62	$ (1.95)
2510.52100. Group Life Insurance - Business Office	$ 72.00	$ -	$ -	$ 72.00	35.62	0.00	$ 35.62	$ 36.38	$ 36.20	$ 0.18
2510.52200. FICA/Medicare Employer - Business Office	$ 8,027.00	$ -	$ -	$ 8,027.00	3,008.90	0.00	$ 3,008.90	$ 5,018.10	$ 5,017.37	$ 0.73
2510.52300. Pension Contributions - Business Office	$ 4,834.00	$ -	$ -	$ 4,834.00	2,416.44	0.00	$ 2,416.44	$ 2,417.56	$ 2,416.63	$ 0.93
2510.52800. Health Insurance - Business Office	$ 9,994.00	$ -	$ -	$ 9,994.00	5,233.40	0.00	$ 5,233.40	$ 4,760.60	$ 5,430.94	$ (670.34)
2510.53300. Other Prof/Tech Services - Business Office	$ 15,000.00	$ -	$ -	$ 15,000.00	4,571.53	0.00	$ 4,571.53	$ 10,428.47	$ 10,428.47	$ -
2510.53410. Audit/Accounting Services - Business Office	$ 25,850.00	$ -	$ -	$ 25,850.00	5,037.46	10,000.00	$ 15,037.46	$ 10,812.54	$ 10,812.54	$ -
2510.55800. Conference/Travel - Business Office	$ 300.00	$ -	$ -	$ 300.00	0.00	0.00	$ -	$ 300.00	$ -	$ 300.00
2510.56100. Supplies - Business Office	$ 1,000.00	$ -	$ -	$ 1,000.00	1,308.95	0.00	$ 1,308.95	$ (308.95)	$ -	$ (308.95)
Total	**$ 169,996.00**	**$ -**	**$ -**	**$ 169,996.00**	**$ 61,381.63**	**$ 10,000.00**	**$ 71,381.63**	**$ 98,614.37**	**$ 99,293.77**	**$ (679.40)**
2600-Building & Grounds										
2600.51901. Wages Paid - Building Maintenance	$ 114,615.00	$ -	$ -	$ 114,615.00	40,658.14	0.00	$ 40,658.14	$ 73,956.86	$ 68,067.50	$ 5,889.36
2600.52100. Group Life Insurance - Maintenance Department	$ 189.00	$ -	$ -	$ 189.00	50.40	0.00	$ 50.40	$ 138.60	$ 124.24	$ 14.36
2600.52200. FICA/Medicare Employer - Maintenance	$ 8,768.00	$ -	$ -	$ 8,768.00	2,896.20	0.00	$ 2,896.20	$ 5,871.80	$ 5,704.33	$ 167.47
2600.52300. Pension Contributions - Maintenance Office	$ 4,585.00	$ -	$ -	$ 4,585.00	1,541.44	0.00	$ 1,541.44	$ 3,043.56	$ 3,096.56	$ (53.00)
2600.52800. Health Insurance - Maintenance	$ 39,949.00	$ -	$ -	$ 39,949.00	31,106.34	0.00	$ 31,106.34	$ 8,842.66	$ 31,106.37	$ (22,263.71)

BOE Budget v. Actual
11/30/2022

	Approved Budget	Current Mo. Budget Trf	Prior YTD Budget Trfs	Revised Budget	Year to Date Actual	Encumbered/ Ordered	Total Expenditures	Variance	Forecasted Expenditure	Forecasted Balance
2600.54010. Purchased Property Services	$ 30,081.00	$ -	$ -	$ 30,081.00	13,046.51	20,657.42	$ 33,703.93	$ (3,622.93)	$ -	$ (3,622.93)
2600.54101. Rubbish Removal	$ 8,700.00	$ -	$ -	$ 8,700.00	4,054.86	4,890.30	$ 8,945.16	$ (245.16)	$ -	$ (245.16)
2600.54300. Equipment Repairs & Maint	$ 5,000.00	$ -	$ -	$ 5,000.00	574.90	0.00	$ 574.90	$ 4,425.10	$ 3,318.83	$ 1,106.28
2600.54301. Building Repairs & Maint	$ 5,000.00	$ -	$ -	$ 5,000.00	9,452.76	0.00	$ 9,452.76	$ (4,452.76)		$ (4,452.76)
2600.54411. Water	$ 3,000.00	$ -	$ -	$ 3,000.00	704.72	2,250.00	$ 2,954.72	$ 45.28	$ -	$ 45.28
2600.54412. Sewer	$ 2,000.00	$ -	$ -	$ 2,000.00	508.18	1,500.00	$ 2,008.18	$ (8.18)	$ -	$ (8.18)
2600.55300. Communications - Telephone & Internet	$ 12,000.00	$ -	$ -	$ 12,000.00	5,395.25	5,225.00	$ 10,620.25	$ 1,379.75	$ -	$ 1,379.75
2600.55800. Conference/Travel - Building Maintenance	$ 100.00	$ -	$ -	$ 100.00	0.00	0.00	$ -	$ 100.00	$ -	$ 100.00
2600.56100. General Supplies - Maintenance Department	$ 16,000.00	$ -	$ -	$ 16,000.00	3,352.85	0.00	$ 3,352.85	$ 12,647.15	$ 9,485.36	$ 3,161.79
2600.56220. Electricity	$ 60,000.00	$ -	$ -	$ 60,000.00	24,191.10	40,910.70	$ 65,101.80	$ (5,101.80)	$ -	$ (5,101.80)
2600.56230. Liquid Propane	$ 12,000.00	$ -	$ -	$ 12,000.00	3,201.15	8,798.85	$ 12,000.00	$ -	$ -	$ -
2600.56240. Heating Oil	$ 23,400.00	$ -	$ -	$ 23,400.00	0.00	24,889.45	$ 24,889.45	$ (1,489.45)	$ 14,400.00	$ (15,889.45)
2600.56260. Gasoline	$ 600.00	$ -	$ -	$ 600.00	383.39	0.00	$ 383.39	$ 216.61	$ 216.61	$ -
2600.57300. Equipment	$ 1,000.00	$ -	$ -	$ 1,000.00	0.00	0.00	$ -	$ 1,000.00	$ 750.00	$ 250.00
2600.57330. Furniture & Fixtures	$ -	$ -	$ -	$ -	0.00	0.00	$ -	$ -		$ -
Total	**$ 346,987.00**	**$ -**	**$ -**	**$ 346,987.00**	**$ 141,118.19**	**$ 109,121.72**	**$ 250,239.91**	**$ 96,747.09**	**$ 136,269.80**	**$ (39,522.71)**
2700-Student Transportation										
2700.55100. Contracted Pupil Transp Reg	$ 372,605.00	$ -	$ -	$ 372,605.00	83,993.64	274,430.88	$ 358,424.52	$ 14,180.48	$ 14,180.48	$ -
2700.55108. Contracted Pupil Transp Spec Ed HS	$ 58,500.00	$ -	$ -	$ 58,500.00	109,040.00	55,560.00	$ 164,600.00	$ (106,100.00)	$ -	$ (106,100.00)
2700.55109. Contracted Pupil Transp Spec Ed Elem\Summer School	$ 49,317.00	$ -	$ -	$ 49,317.00	92,785.00	0.00	$ 92,785.00	$ (43,468.00)	$ -	$ (43,468.00)
2700.55150. Contracted Pupil Transp Athletics/Ext Curr	$ 8,775.00	$ -	$ -	$ 8,775.00	1,776.88	0.00	$ 1,776.88	$ 6,998.12	$ 6,998.12	$ -
2700.55151. Contracted Pupil Transp Field Trips	$ 2,500.00	$ -	$ -	$ 2,500.00	273.00	0.00	$ 273.00	$ 2,227.00	$ -	$ 2,227.00
2700.56260. Gasoline	$ 35,000.00	$ -	$ -	$ 35,000.00	12,513.39	23,086.61	$ 35,600.00	$ (600.00)	$ -	$ (600.00)
Total	**$ 526,697.00**	**$ -**	**$ -**	**$ 526,697.00**	**$ 300,381.91**	**$ 353,077.49**	**$ 653,459.40**	**$ (126,762.40)**	**$ 21,178.60**	**$ (147,941.00)**
6000-HS Tuition										
6000.000100.55610. Tuition - HS Regular Ed - public schools	$ 1,053,516.00	$ -	$ -	$ 1,053,516.00	465,929.00	615,413.00	$ 1,081,342.00	$ (27,826.00)	$ -	$ (27,826.00)
6000.000200.55610. Tuition - HS Special Ed - public schools	$ 659,932.00	$ -	$ -	$ 659,932.00	280,502.77	443,636.62	$ 724,139.39	$ (64,207.39)	$ (9,480.19)	$ (54,727.20)
6000.000200.55630. Tuition - HS Special Ed - private schools	$ 238,105.00	$ -	$ -	$ 238,105.00	212,331.00	104,235.00	$ 316,566.00	$ (78,461.00)	$ (57,089.15)	$ (21,371.85)
Total	**$ 1,951,553.00**	**$ -**	**$ -**	**$ 1,951,553.00**	**$ 958,762.77**	**$ 1,163,284.62**	**$ 2,122,047.39**	**$ (170,494.39)**	**$ (66,569.34)**	**$ (103,925.05)**
6100-Elementary Tuition										
6100.55631. Tuition - Elem Special Ed - private schools	$ 159,169.00	$ -	$ -	$ 159,169.00	56,943.17	174,812.23	$ 231,755.40	$ (72,586.40)	$ (58,374.58)	$ (14,211.82)
6100.000100.55660. Tuition - Elem Magnet Schools	$ 52,552.00	$ -	$ -	$ 52,552.00	30,888.00	6,558.00	$ 37,446.00	$ 15,106.00	$ 3,875.00	$ 11,231.00
6100.000200.55660. Tuition - Elem Magnet Schools - Special Ed	$ 113,340.00	$ -	$ -	$ 113,340.00	94,266.50	53,854.00	$ 148,120.50	$ (34,780.50)	$ (5,347.80)	$ (29,432.70)
Total	**$ 325,061.00**	**$ -**	**$ -**	**$ 325,061.00**	**$ 182,097.67**	**$ 235,224.23**	**$ 417,321.90**	**$ (92,260.90)**	**$ (59,847.38)**	**$ (32,413.52)**
Total Expenditures	**$ 6,895,693.00**	**$ -**	**$ -**	**$ 6,895,693.00**	**$ 2,776,493.70**	**$ 2,013,277.32**	**$ 4,789,005.08**	**$ 2,105,921.98**	**$ 2,141,842.50**	**$ (35,920.52)**

Run: 11/29/2022 at 10:10 AM

SPRAGUE BOARD OF EDUCATION

BOE Budget v. Actual

For Fiscal Year 2022-2023

Year to Date 11/29/2022

	Approved Budget	Current Mo. Budget Trf	Prior YTD Budget Trfs	Revised Budget	Year to Date Actual	Encumbered/Ordered	Total Expenditures	Variance	% Spent
1000-Regular Instruction									
1000.51110. Wages Paid to Teachers - Regular Ed	1,144,377.00	0.00	0.00	1,144,377.00	346,626.51	0.00	346,626.51	797,750.49	30.29
1000.51120. Wages Paid to Instructional Aides - Regular Ed	14,401.00	0.00	0.00	14,401.00	2,543.68	0.00	2,543.68	11,857.32	17.66
1000.52100. Group Life Insurance - Regular	726.00	0.00	0.00	726.00	348.08	0.00	348.08	377.92	47.94
1000.52200. FICA/Medicare Employer - Regular Ed	19,222.00	0.00	0.00	19,222.00	5,446.62	0.00	5,446.62	13,775.38	28.34
1000.52500. Tuition Reimbursement	10,000.00	0.00	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00
1000.52800. Health Insurance - Regular	279,651.00	0.00	0.00	279,651.00	146,055.19	0.00	146,055.19	133,595.81	52.23
1000.53200. Substitutes - Regular Education	3,500.00	0.00	0.00	3,500.00	0.00	0.00	0.00	3,500.00	0.00
1000.53230. Purchased Pupil Services	1,250.00	0.00	0.00	1,250.00	0.00	0.00	0.00	1,250.00	0.00
1000.54420. Equipment Leasing	18,000.00	0.00	0.00	18,000.00	11,128.55	18,108.37	29,236.92	(11,236.92)	162.43
1000.56100. General Supplies - Regular Education	7,000.00	0.00	0.00	7,000.00	2,181.15	0.00	2,181.15	4,818.85	31.16
1000.56110. Instructional Supplies - Regular Education	5,000.00	0.00	0.00	5,000.00	624.39	0.00	624.39	4,375.61	12.49
1000.56400. Workbooks/Disposables	10,000.00	0.00	0.00	10,000.00	42.80	0.00	42.80	9,957.20	0.43
1000.56410. Textbooks	3,000.00	0.00	0.00	3,000.00	(741.51)	0.00	(741.51)	3,741.51	(24.72)
1000.56501. Ink and Toner	8,000.00	0.00	0.00	8,000.00	0.00	0.00	0.00	8,000.00	0.00
1000.58100. Dues & Fees	9,869.00	0.00	0.00	9,869.00	0.00	0.00	0.00	9,869.00	0.00
Total	**1,533,996.00**	**0.00**	**0.00**	**1,533,996.00**	**514,255.46**	**18,108.37**	**532,363.83**	**1,001,632.17**	**34.70**
1200-Special Education									
1200.51110. Wages Paid to Teachers - SPED	351,322.00	0.00	0.00	351,322.00	92,773.20	0.00	92,773.20	258,548.80	26.41
1200.51120. Wages Paid to Instructional Aides - SPED	273,997.00	0.00	0.00	273,997.00	45,576.94	0.00	45,576.94	228,420.06	16.63
1200.51901. Wages Paid - Other Non Certified Staff - SPED	87,776.00	0.00	(25,265.68)	62,510.32	21,756.37	0.00	21,756.37	40,753.95	34.80
1200.52100. Group Life Insurance - SPED	981.00	0.00	0.00	981.00	346.29	0.00	346.29	634.71	35.30
1200.52200. FICA/Medicare Employer - SPED	33,064.00	0.00	0.00	33,064.00	6,270.47	0.00	6,270.47	26,793.53	18.96
1200.52300. Pension Contributions	3,552.00	0.00	0.00	3,552.00	1,270.22	0.00	1,270.22	2,281.78	35.76
1200.52800. Health Insurance	239,621.00	0.00	0.00	239,621.00	75,455.25	0.00	75,455.25	164,165.75	31.49
1200.53200. Substitutes - SPED	3,500.00	0.00	0.00	3,500.00	0.00	0.00	0.00	3,500.00	0.00
1200.53230. Purchased Pupil Services	29,000.00	0.00	0.00	29,000.00	(10,759.18)	8,113.00	(2,646.18)	31,646.18	(9.12)
1200.53300. Other Prof/Tech Services	2,500.00	0.00	0.00	2,500.00	1,255.66	895.00	2,150.66	349.34	86.03
1200.55800. Travel Reimbursement	1,200.00	0.00	0.00	1,200.00	60.50	0.00	60.50	1,139.50	5.04
1200.56100. General Supplies - Special Education	1,000.00	0.00	0.00	1,000.00	366.60	30.98	397.58	602.42	39.76
1200.56110. Instructional Supplies - SPED	1,000.00	0.00	0.00	1,000.00	130.13	99.99	230.12	769.88	23.01
1200.56400. Workbooks/Disposables	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.00
1200.57300. Equipment Non-Instructional	1,430.00	0.00	0.00	1,430.00	0.00	161.97	161.97	1,268.03	11.33
1200.58100. Dues & Fees	760.00	0.00	0.00	760.00	900.00	0.00	900.00	(140.00)	118.42
Total	**1,031,203.00**	**0.00**	**(25,265.68)**	**1,005,937.32**	**235,402.45**	**9,300.94**	**244,703.39**	**761,233.93**	**24.33**
1300-Adult Education - Cooperative									
1300.55690. Tuition - Adult Cooperative	15,366.00	0.00	0.00	15,366.00	0.00	0.00	0.00	15,366.00	0.00

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Total	**15,366.00**	**0.00**	**0.00**	**15,366.00**	**0.00**	**0.00**	**0.00**	**15,366.00**	**0.00**
1500-Stipends - Extra Curricular									
1500.51930. Extra Curricular Stipends Paid	8,821.00	0.00	0.00	8,821.00	4,630.00	0.00	4,630.00	4,191.00	52.49
Total	**8,821.00**	**0.00**	**0.00**	**8,821.00**	**4,630.00**	**0.00**	**4,630.00**	**4,191.00**	**52.49**
1600-Summer School									
1600.51110. Wages Paid to Teachers - Summer School	5,000.00	0.00	0.00	5,000.00	6,108.75	0.00	6,108.75	(1,108.75)	122.18
1600.51120. Wages Paid to Inst Aides - Summer School	2,250.00	0.00	0.00	2,250.00	1,631.25	0.00	1,631.25	618.75	72.50
1600.51901. Wages Paid - Other Non-Cert - Summer School	2,400.00	0.00	0.00	2,400.00	1,747.25	0.00	1,747.25	652.75	72.80
1600.52200. FICA/Medicare Employer - Summer School	309.00	0.00	0.00	309.00	346.97	0.00	346.97	(37.97)	112.29
Total	**9,959.00**	**0.00**	**0.00**	**9,959.00**	**9,834.22**	**0.00**	**9,834.22**	**124.78**	**98.75**
1700-Tutoring									
1700.000100.51110. Wages Paid to Teacher Tutors - Reg Ed	4,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00	4,000.00	0.00
1700.000100.52200. FICA/Medicare Employer - Reg Ed	700.00	0.00	0.00	700.00	0.00	0.00	0.00	700.00	0.00
1700.000100.53230. Purchased Pupil Services - Reg Ed	6,000.00	0.00	0.00	6,000.00	0.00	0.00	0.00	6,000.00	0.00
1700.000200.51120. Wages Paid to Inst Aide Tutors - Spec Ed	8,000.00	0.00	0.00	8,000.00	0.00	0.00	0.00	8,000.00	0.00
Total	**18,700.00**	**0.00**	**0.00**	**18,700.00**	**0.00**	**0.00**	**0.00**	**18,700.00**	**0.00**
1800-Stipends - Sports Teams									
1800.51930. Sports Teams Stipends Paid	16,283.00	0.00	0.00	16,283.00	2,361.00	0.00	2,361.00	13,922.00	14.50
1800.52200. FICA/Medicare Employer	1,245.00	0.00	0.00	1,245.00	34.23	0.00	34.23	1,210.77	2.75
1800.53540. Sports Officials	3,570.00	0.00	0.00	3,570.00	630.00	0.00	630.00	2,940.00	17.65
Total	**21,098.00**	**0.00**	**0.00**	**21,098.00**	**3,025.23**	**0.00**	**3,025.23**	**18,072.77**	**14.34**
2110-Social Work Services									
2110.51900. Wages Paid - Social Worker	48,125.00	0.00	0.00	48,125.00	7,656.25	0.00	7,656.25	40,468.75	15.91
2110.52100. Group Life Insurance - Social Worker	38.00	0.00	0.00	38.00	9.48	0.00	9.48	28.52	24.95
2110.52200. FICA/Medicare Employer - Social Worker	700.00	0.00	0.00	700.00	104.48	0.00	104.48	595.52	14.93
2110.52800. Health Insurance - Social Worker	9,842.00	0.00	0.00	9,842.00	2,619.48	0.00	2,619.48	7,222.52	26.62
2110.56100. Supplies - Social Worker	200.00	0.00	0.00	200.00	0.00	0.00	0.00	200.00	0.00
2110.56110. Instructional Supplies - Social Worker	0.00	0.00	0.00	0.00	24.94	0.00	24.94	(24.94)	0.00
Total	**58,905.00**	**0.00**	**0.00**	**58,905.00**	**10,414.63**	**0.00**	**10,414.63**	**48,490.37**	**17.68**
2130-Health Office									
2130.51901. Wages Paid - School Nurse	87,726.00	0.00	0.00	87,726.00	36,575.21	0.00	36,575.21	51,150.79	41.69
2130.51910. Wages Paid - Nurse Substitutes	4,000.00	0.00	0.00	4,000.00	0.00	0.00	0.00	4,000.00	0.00
2130.51930. Nursing Stipends Paid	2,000.00	0.00	0.00	2,000.00	2,000.00	0.00	2,000.00	0.00	100.00
2130.52100. Group Life Insurance - Health Office	76.00	0.00	0.00	76.00	37.80	0.00	37.80	38.20	49.74

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2130.52200. FICA/Medicare Employer - Health	8,486.00	0.00	0.00	8,486.00	2,913.89	0.00	2,913.89	5,572.11	34.34
2130.52800. Health Insurance - Health Office	11,104.00	0.00	0.00	11,104.00	5,924.64	0.00	5,924.64	5,179.36	53.36
2130.53230. Purchased Pupil Services	720.00	0.00	0.00	720.00	162.00	500.00	662.00	58.00	91.94
2130.53300. Other Prof/Tech Services	600.00	0.00	0.00	600.00	630.00	0.00	630.00	(30.00)	105.00
2130.54300. Repairs & Maint Equipment	200.00	0.00	0.00	200.00	0.00	0.00	0.00	200.00	0.00
2130.55800. Conference/Travel - Health Office	700.00	0.00	0.00	700.00	0.00	0.00	0.00	700.00	0.00
2130.56100. Supplies	2,400.00	0.00	0.00	2,400.00	1,778.29	0.00	1,778.29	621.71	74.10
2130.56430. Professional Periodicals	100.00	0.00	0.00	100.00	0.00	0.00	0.00	100.00	0.00
2130.58100. Dues & Fees - Nurse's Office	600.00	0.00	0.00	600.00	113.00	0.00	113.00	487.00	18.83
Total	**118,712.00**	**0.00**	**0.00**	**118,712.00**	**50,134.83**	**500.00**	**50,634.83**	**68,077.17**	**42.65**
2140-Psychological Services									
2140.51900. Wages Paid - School Psychologist	53,052.00	0.00	0.00	53,052.00	16,880.15	0.00	16,880.15	36,171.85	31.82
2140.52100. Group Life Insurance - Psychologist	38.00	0.00	0.00	38.00	12.24	0.00	12.24	25.76	32.21
2140.52200. FICA/Medicare Employer - Psychologist	770.00	0.00	0.00	770.00	217.13	0.00	217.13	552.87	28.20
2140.52800. Health Insurance	20,714.00	0.00	0.00	20,714.00	11,217.66	0.00	11,217.66	9,496.34	54.15
2140.53230. Purchased Pupil Services	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
2140.56100. Assessment Supplies	2,000.00	0.00	0.00	2,000.00	1,095.56	0.00	1,095.56	904.44	54.78
2140.56110. Instructional Supplies - Psychologist	200.00	0.00	0.00	200.00	0.00	0.00	0.00	200.00	0.00
Total	**78,774.00**	**0.00**	**0.00**	**78,774.00**	**29,422.74**	**0.00**	**29,422.74**	**49,351.26**	**37.35**
2150-Speech & Audiology Services									
2150.53230. Purchased Pupil Services	71,622.00	0.00	0.00	71,622.00	25,113.51	56,104.65	81,218.16	(9,596.16)	113.40
2150.56100. Supplies	775.00	0.00	0.00	775.00	213.52	0.00	213.52	561.48	27.55
Total	**72,397.00**	**0.00**	**0.00**	**72,397.00**	**25,327.03**	**56,104.65**	**81,431.68**	**(9,034.68)**	**112.48**
2160-PT/OT Services									
2160.53230. Purchased Pupil Services	0.00	0.00	0.00	0.00	78.55	687.39	765.94	(765.94)	0.00
Total	**0.00**	**0.00**	**0.00**	**0.00**	**78.55**	**687.39**	**765.94**	**(765.94)**	**0.00**
2210-Improvement of Instruction									
2210.53220. In Service	4,000.00	0.00	0.00	4,000.00	550.00	925.00	1,475.00	2,525.00	36.88
2210.55800. Conference/Travel - Professional Development	6,000.00	0.00	0.00	6,000.00	0.00	0.00	0.00	6,000.00	0.00
2210.56100. Supplies	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
Total	**12,000.00**	**0.00**	**0.00**	**12,000.00**	**550.00**	**925.00**	**1,475.00**	**10,525.00**	**12.29**
2220-Library/Media Services									
2230-Technology									
2230.51901. Wages Paid - Technology Staff	6,481.00	0.00	0.00	6,481.00	2,427.71	0.00	2,427.71	4,053.29	37.46

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2230.52100. Group Life Insurance - Technology	4.00	0.00	0.00	4.00	2.22	0.00	2.22	1.78	55.50
2230.52200. FICA/Medicare Employer - Technology	496.00	0.00	0.00	496.00	182.05	0.00	182.05	313.95	36.70
2230.52300. Pension Contributions - Technology	260.00	0.00	0.00	260.00	129.61	0.00	129.61	130.39	49.85
2230.52800. Health Insurance - Technology	1,111.00	0.00	0.00	1,111.00	691.24	0.00	691.24	419.76	62.22
2230.53520. Other Technical Services	76,014.00	0.00	0.00	76,014.00	41,931.25	34,713.70	76,644.95	(630.95)	100.83
2230.56100. Supplies	500.00	0.00	0.00	500.00	0.00	0.00	0.00	500.00	0.00
2230.56500. Technology Supplies	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
2230.57340. Technology Hardware - Instructional	2,000.00	0.00	0.00	2,000.00	5,400.00	0.00	5,400.00	(3,400.00)	270.00
2230.57341. Technology Hardware - Non-Instructional	3,000.00	0.00	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00
2230.57350. Software - Instructional	28,856.00	0.00	0.00	28,856.00	15,253.90	0.00	15,253.90	13,602.10	52.86
2230.57351. Software - Non-Instructional	33,145.00	0.00	0.00	33,145.00	3,556.50	0.00	3,556.50	29,588.50	10.73
Total	**153,867.00**	**0.00**	**0.00**	**153,867.00**	**69,574.48**	**34,713.70**	**104,288.18**	**49,578.82**	**67.78**
2310-Board of Education									
2310.51901. Wages Paid - Non-Certified - BOE Admin Office	12,635.00	0.00	12,632.84	25,267.84	9,293.23	0.00	9,293.23	15,974.61	36.78
2310.52100. Group Life Insurance - BOE Office	8.00	0.00	0.00	8.00	6.87	0.00	6.87	1.13	85.88
2310.52200. FICA/Medicare Employer - BOE Office	967.00	0.00	0.00	967.00	679.22	0.00	679.22	287.78	70.24
2310.52300. Pension Contributions - BOE Office	506.00	0.00	0.00	506.00	505.38	0.00	505.38	0.62	99.88
2310.52600. Unemployment Compensation - BOE Office	3,000.00	0.00	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00
2310.52700. Workers' Compensation - BOE Office	21,927.00	0.00	0.00	21,927.00	9,508.29	12,418.71	21,927.00	0.00	100.00
2310.52800. Health Insurance - BOE Office	4,674.00	0.00	0.00	4,674.00	4,645.59	0.00	4,645.59	28.41	99.39
2310.53020. Legal Services - BOE Office	15,000.00	0.00	0.00	15,000.00	0.00	0.00	0.00	15,000.00	0.00
2310.55200. Property/Liability Insurance - BOE Office	19,620.00	0.00	0.00	19,620.00	11,057.50	9,810.50	20,868.00	(1,248.00)	106.36
2310.55400. Advertising - BOE Office	2,000.00	0.00	0.00	2,000.00	3,425.80	0.00	3,425.80	(1,425.80)	171.29
2310.55800. Conference/Travel - BOE Office	300.00	0.00	0.00	300.00	0.00	0.00	0.00	300.00	0.00
2310.56100. Supplies - BOE Office	1,400.00	0.00	0.00	1,400.00	49.43	0.00	49.43	1,350.57	3.53
2310.58100. Dues & Fees - BOE Office	2,572.00	0.00	0.00	2,572.00	0.00	0.00	0.00	2,572.00	0.00
2310.58900. Graduation Costs - BOE Office	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
2310.58990. Other Expenses	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
Total	**86,609.00**	**0.00**	**12,632.84**	**99,241.84**	**39,171.31**	**22,229.21**	**61,400.52**	**37,841.32**	**61.87**
2320-Superintendents Office									
2320.51900. Wages Paid - Superintendent	77,950.00	0.00	0.00	77,950.00	28,846.20	0.00	28,846.20	49,103.80	37.01
2320.51901. Wages Paid - Non-Certified - Supt Admin Office	12,635.00	0.00	12,632.84	25,267.84	9,293.23	0.00	9,293.23	15,974.61	36.78
2320.52100. Group Life Insurance - Superintendent Office	134.00	0.00	0.00	134.00	6.88	0.00	6.88	127.12	5.13
2320.52200. FICA/Medicare Employer - Superintendent	2,126.00	0.00	0.00	2,126.00	1,097.58	0.00	1,097.58	1,028.42	51.63
2320.52300. Pension Contributions - Superintendent's Office	506.00	0.00	0.00	506.00	505.38	0.00	505.38	0.62	99.88
2320.52800. Health Insurance - Superintendent's Office	4,674.00	0.00	0.00	4,674.00	4,645.63	0.00	4,645.63	28.37	99.39
2320.55800. Conference/Travel - Superintendent's Office	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
2320.56100. Supplies - Superintendent's Office	300.00	0.00	0.00	300.00	0.00	0.00	0.00	300.00	0.00

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2320.58100. Dues & Fees - Superintendent's Office	3,541.00	0.00	0.00	3,541.00	0.00	0.00	0.00	3,541.00	0.00
Total	**102,866.00**	**0.00**	**12,632.84**	**115,498.84**	**44,394.90**	**0.00**	**44,394.90**	**71,103.94**	**38.44**
2400-School Administration Office									
2400.51900. Wages Paid - Principal	128,427.00	0.00	0.00	128,427.00	49,395.90	0.00	49,395.90	79,031.10	38.46
2400.51901. Wages Paid - Non-Certified - School Administration	77,361.00	0.00	0.00	77,361.00	27,923.03	0.00	27,923.03	49,437.97	36.09
2400.52100. Group Life Insurance - School Administration Office	194.00	0.00	0.00	194.00	94.50	0.00	94.50	99.50	48.71
2400.52200. FICA/Medicare Employer - School Administration	7,781.00	0.00	0.00	7,781.00	2,818.27	0.00	2,818.27	4,962.73	36.22
2400.52300. Pension Contributions - School Admin Office	3,095.00	0.00	0.00	3,095.00	0.00	0.00	0.00	3,095.00	0.00
2400.52800. Health Insurance - School Administration Office	25,566.00	0.00	0.00	25,566.00	13,864.56	0.00	13,864.56	11,701.44	54.23
2400.53300. Other Prof/Tech Services	2,000.00	0.00	0.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00
2400.55301. Postage	3,500.00	0.00	0.00	3,500.00	1,032.76	0.00	1,032.76	2,467.24	29.51
2400.55800. Conference/Travel - School Administration Office	750.00	0.00	0.00	750.00	0.00	0.00	0.00	750.00	0.00
2400.56100. Supplies - Principal's Offce	2,500.00	0.00	0.00	2,500.00	450.23	0.00	450.23	2,049.77	18.01
2400.58100. Dues & Fees - School Administration	952.00	0.00	0.00	952.00	956.00	0.00	956.00	(4.00)	100.42
Total	**252,126.00**	**0.00**	**0.00**	**252,126.00**	**96,535.25**	**0.00**	**96,535.25**	**155,590.75**	**38.29**
2510-Business Office									
2510.51901. Wages Paid - Non Certified - Business Office	104,919.00	0.00	0.00	104,919.00	39,769.33	0.00	39,769.33	65,149.67	37.90
2510.52100. Group Life Insurance - Business Office	72.00	0.00	0.00	72.00	35.62	0.00	35.62	36.38	49.47
2510.52200. FICA/Medicare Employer - Business Office	8,027.00	0.00	0.00	8,027.00	3,008.90	0.00	3,008.90	5,018.10	37.48
2510.52300. Pension Contributions - Business Office	4,834.00	0.00	0.00	4,834.00	2,416.44	0.00	2,416.44	2,417.56	49.99
2510.52800. Health Insurance - Business Office	9,994.00	0.00	0.00	9,994.00	5,233.40	0.00	5,233.40	4,760.60	52.37
2510.53300. Other Prof/Tech Services - Business Office	15,000.00	0.00	0.00	15,000.00	4,571.53	0.00	4,571.53	10,428.47	30.48
2510.53410. Audit/Accounting Services - Business Office	25,850.00	0.00	0.00	25,850.00	5,037.46	10,000.00	15,037.46	10,812.54	58.17
2510.55800. Conference/Travel - Business Office	300.00	0.00	0.00	300.00	0.00	0.00	0.00	300.00	0.00
2510.56100. Supplies - Business Office	1,000.00	0.00	0.00	1,000.00	1,308.95	0.00	1,308.95	(308.95)	130.90
Total	**169,996.00**	**0.00**	**0.00**	**169,996.00**	**61,381.63**	**10,000.00**	**71,381.63**	**98,614.37**	**41.99**
2600-Building & Grounds									
2600.51901. Wages Paid - Building Maintenance	114,615.00	0.00	0.00	114,615.00	40,658.14	0.00	40,658.14	73,956.86	35.47
2600.52100. Group Life Insurance - Maintenance Department	189.00	0.00	0.00	189.00	50.40	0.00	50.40	138.60	26.67
2600.52200. FICA/Medicare Employer - Maintenance	8,768.00	0.00	0.00	8,768.00	2,896.20	0.00	2,896.20	5,871.80	33.03
2600.52300. Pension Contributions - Maintenance Office	4,585.00	0.00	0.00	4,585.00	1,541.44	0.00	1,541.44	3,043.56	33.62
2600.52800. Health Insurance - Maintenance	39,949.00	0.00	0.00	39,949.00	31,106.34	0.00	31,106.34	8,842.66	77.87
2600.54010. Purchased Property Services	30,081.00	0.00	0.00	30,081.00	13,046.51	20,657.42	33,703.93	(3,622.93)	112.04
2600.54101. Rubbish Removal	8,700.00	0.00	0.00	8,700.00	4,054.86	4,890.30	8,945.16	(245.16)	102.82
2600.54300. Equipment Repairs & Maint	5,000.00	0.00	0.00	5,000.00	574.90	0.00	574.90	4,425.10	11.50

Run: 11/29/2022 at 10:10 AM

SPRAGUE BOARD OF EDUCATION

BOE Budget v. Actual

For Fiscal Year 2022-2023

Year to Date 11/29/2022

	Approved Budget	Current Mo. Budget Trf	Prior YTD Budget Trfs	Revised Budget	Year to Date Actual	Encumbered/Ordered	Total Expenditures	Variance	% Spent
2600.54301. Building Repairs & Maint	5,000.00	0.00	0.00	5,000.00	9,452.76	0.00	9,452.76	(4,452.76)	189.06
2600.54411. Water	3,000.00	0.00	0.00	3,000.00	704.72	2,250.00	2,954.72	45.28	98.49
2600.54412. Sewer	2,000.00	0.00	0.00	2,000.00	508.18	1,500.00	2,008.18	(8.18)	100.41
2600.55300. Communications - Telephone & Internet	12,000.00	0.00	0.00	12,000.00	5,395.25	5,225.00	10,620.25	1,379.75	88.50
2600.55800. Conference/Travel - Building Maintenance	100.00	0.00	0.00	100.00	0.00	0.00	0.00	100.00	0.00
2600.56100. General Supplies - Maintenance Department	16,000.00	0.00	0.00	16,000.00	3,352.85	0.00	3,352.85	12,647.15	20.96
2600.56220. Electricity	60,000.00	0.00	0.00	60,000.00	24,191.10	40,910.70	65,101.80	(5,101.80)	108.50
2600.56230. Liquid Propane	12,000.00	0.00	0.00	12,000.00	3,201.15	8,798.85	12,000.00	0.00	100.00
2600.56240. Heating Oil	23,400.00	0.00	0.00	23,400.00	0.00	24,889.45	24,889.45	(1,489.45)	106.37
2600.56260. Gasoline	600.00	0.00	0.00	600.00	383.39	0.00	383.39	216.61	63.90
2600.57300. Equipment - Non Instructional	1,000.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
Total	**346,987.00**	**0.00**	**0.00**	**346,987.00**	**141,118.19**	**109,121.72**	**250,239.91**	**96,747.09**	**72.12**
2700-Student Transportation									
2700.55100. Contracted Pupil Transp Reg	372,605.00	0.00	0.00	372,605.00	83,993.64	274,430.88	358,424.52	14,180.48	96.19
2700.55108. Contracted Pupil Transp Spec Ed HS	58,500.00	0.00	0.00	58,500.00	109,040.00	55,560.00	164,600.00	(106,100.00)	281.37
2700.55109. Contracted Pupil Transp Spec Ed Elem\Summer School	49,317.00	0.00	0.00	49,317.00	92,785.00	0.00	92,785.00	(43,468.00)	188.14
2700.55150. Contracted Pupil Transp Athletics/Ext Curr	8,775.00	0.00	0.00	8,775.00	1,776.88	0.00	1,776.88	6,998.12	20.25
2700.55151. Contracted Pupil Transp Field Trips	2,500.00	0.00	0.00	2,500.00	273.00	0.00	273.00	2,227.00	10.92
2700.56260. Gasoline	35,000.00	0.00	0.00	35,000.00	12,513.39	23,086.61	35,600.00	(600.00)	101.71
Total	**526,697.00**	**0.00**	**0.00**	**526,697.00**	**300,381.91**	**353,077.49**	**653,459.40**	**(126,762.40)**	**124.07**
6000-HS Tuition									
6000.000100.55610. Tuition - HS Regular Ed - public schools	1,053,516.00	0.00	0.00	1,053,516.00	465,929.00	615,413.00	1,081,342.00	(27,826.00)	102.64
6000.000200.55610. Tuition - HS Special Ed - public schools	659,932.00	0.00	0.00	659,932.00	280,502.77	443,636.62	724,139.39	(64,207.39)	109.73
6000.000200.55630. Tuition - HS Special Ed - private schools	238,105.00	0.00	0.00	238,105.00	212,331.00	104,235.00	316,566.00	(78,461.00)	132.95
Total	**1,951,553.00**	**0.00**	**0.00**	**1,951,553.00**	**958,762.77**	**1,163,284.62**	**2,122,047.39**	**(170,494.39)**	**108.74**
6100-Elementary Tuition									
6100.000100.55660. Tuition - Elem Magnet Schools	52,552.00	0.00	0.00	52,552.00	30,888.00	6,558.00	37,446.00	15,106.00	71.26
6100.000200.55631. Tuition - Elem Special Ed - private schools	159,169.00	0.00	0.00	159,169.00	56,943.17	174,812.23	231,755.40	(72,586.40)	145.60
6100.000200.55660. Tuition - Elem Special Ed Magnet Schools	113,340.00	0.00	0.00	113,340.00	94,266.50	53,854.00	148,120.50	(34,780.50)	130.69
Total	**325,061.00**	**0.00**	**0.00**	**325,061.00**	**182,097.67**	**235,224.23**	**417,321.90**	**(92,260.90)**	**128.38**
Total Expenditures	**$ 6,895,693.00**	**$ 0.00**	**$ 0.00**	**$ 6,895,693.00**	**$ 2,776,493.25**	**$ 2,013,277.32**	**$ 4,789,770.57**	**$ 2,105,922.43**	**$ 69.46**