

APPROVED
STATE OF CONNECTICUT
MUNICIPAL ACCOUNTABILITY REVIEW BOARD
SPECIAL MEETING MINUTES

Meeting Date and Time: Thursday, September 23, 2021 10:00 AM –10:30 AM

Meeting Location: This was a virtual meeting. Meeting materials can be found at <https://portal.ct.gov/OPM/Marb/Full-Board-Meetings-and-Materials>

Call-in Instructions: Telephone 1 860-840-2075
Meeting ID: 659 697 171

Members in Attendance: Kimberly Kennison (OPM Secretary designee), Christine Shaw (State Treasurer designee), Thomas Hamilton, Stephen Falcigno, Mark Waxenberg, Matthew Brokman, Sal Luciano, Robert White (joined after approval of minutes)

City Officials in Attendance: Mayor Rossi, Frank Cieplinski, Bill Lindsay (Munistat Services, Inc.)

OPM Staff in Attendance: Michael Milone (OPM Liaison), Julian Freund

I. Call to Order & Opening Remarks by Secretary Melissa McCaw and Treasurer Shawn Wooden

The meeting was called to order at 10:02 AM.

II. Approval of Minutes:

a. September 9, 2021 Regular Meeting

A motion was made by Mr. Luciano, with a second by Mr. Hamilton, to approve the minutes. A correction to the title of a vacant position in the City of West Haven, reference on page 4 of the minutes, was noted. The minutes were approved with the correction by a vote of 6-0-1 with Mr. Falcigno abstaining.

III. City of West Haven

a. Review and discussion: September 2021 Bond Issue

The City is preparing to issue \$20.545 million in general obligation bonds to permanently finance \$13 million of maturing bond anticipation notes related to the high school expansion plus \$7.545 million to fund various public works, police and information technology projects. State statute requires that the MARB be provided an opportunity to review and comment on the issuance. The City's Bond Advisor, Bill Lindsay, provided an overview of the planned bond issuance. The high school funding is the second of three planned bond issues for the renovation project and is financing \$13 million of \$19.5 million

maturing bond anticipation notes. The remaining \$6.5 million in notes will be rolled forward to mature in September 2022. The final issuance on the high school projection will finance the maturing notes plus any remaining additional cash flow needs of the project. The final bond issuance amount will depend on a number of factors, including the final cost of the project, reimbursement amounts and timing of retainage on reimbursements from the State, and bond premium. The issuance has no impact on the current year budget and is consistent with the City's 5-Year Plan. Mr. Lindsay indicated that he expects favorable pricing on the bonds. Ms. Shaw asked how the City intends to use the bond premium. Mr. Lindsay explained that the bond premium would be used to pay down capitalized interest on the notes and to reduce the total amount of bonding required. Mr. Hamilton asked how forecasted interest rates factored into the financing plan for the high school project. Mr. Lindsay explained that the financing was accelerated somewhat, but that plan for issuing in phases was designed to align with final payments on previously issued pension obligation bonds and the debt service schedule on other existing debt. The plan allows for the City to budget declining debt service amounts in the operating budget and to adhere to the 5-Year Plan.

IV. Adjourn

Mr. Falcigno made a motion to adjourn, with a second by Ms. Shaw. The meeting adjourned at 10:21 AM.