

STATE OF CONNECTICUT
MUNICIPAL ACCOUNTABILITY REVIEW BOARD (MARB)

SPECIAL MEETING NOTICE AND AGENDA
West Haven Subcommittee of the MARB

Meeting Date and Time: Tuesday, February 6, 2024, 10:00AM – 12:00PM, Rescheduled from January 23, 2024

Meeting Location: West Haven City Hall
North Community Room, 2nd FL
355 Main Street
West Haven, CT 06516

Meeting materials may be accessed at the following website:

<https://portal.ct.gov/OPM/Marb/West-Haven-Committee-Meetings-and-Materials>

Microsoft Team Meeting
Meeting ID: 222 780 605 90
Passcode: eTxX3t

Call-In Instructions: Meeting participants may use the following telephone number and access code

Telephone Number: (860) 840-2075

Meeting ID: 772 416 458

Agenda

- I. Call to Order & Opening Remarks
- II. Approval of minutes:
 - a. November 30, 2023, Special Meeting
- III. Mayor's Executive Summary
- IV. Review and Discussion – BOE Recommended FY 2025 Budget
- V. Status Updates:
 - a. Credit Rating
 - b. Bonds and BAN Issuance
 - c. ARPA Fund

d. RFP of Fire Districts Public Safety Assessment

VI. Review, Discussion and Possible Action – Non-Labor Contracts:

- a. Gengras Ford - Municipal Fleet Vehicle Purchase
- b. Colonna Concrete & Asphalt Paving, LLC – Sidewalk, Curb, Patch and Paving Contract
- c. Gengras Ford – Allingtown Fire Department Cab and Chassis Replacement
- d. Gengras Ford – West Have Police Department Vehicle Purchase

VII. Update: Open Items List

VIII. Adjourn

DRAFT
STATE OF CONNECTICUT
MUNICIPAL ACCOUNTABILITY REVIEW BOARD

SPECIAL MEETING MINUTES
West Haven Subcommittee of the MARB

Meeting Date and Time: Thursday, November 30, 2023, 10:00 AM –12:00 PM

Meeting Location: West Haven City Hall, Council Chambers, 3rd Floor, 355 Main Street, West Haven, CT 06516

Members in Attendance: Kimberly Kennison (Secretary of OPM Designee), Susan Weisselberg, Robert White, and Thomas Hamilton. TEAMS: Andrea Comer (State Treasurer’s Designee) and Steven Falcigno who departed at 11:30 a.m.

Municipal Officials in Attendance: Dorinda Borer, Ron Quagliani, David Taylor, Rick Spreyer. TEAMS: Attorney Karen Kravetz.

Staff in Attendance: John Mehr and Simon Jiang. TEAMS: James Caley, Bill Plummer, Michael Reis and Lori McLoughlin.

I. Call to Order and Opening Remarks

The meeting was called to order at 10:28 AM due to technical difficulties in West Haven. Ms. Kennison reminded the Board that this is a Special Meeting as the regular meeting had been rescheduled. Mr. Hamilton addressed an article in the paper regarding his initial participation on Mayor Borer’s transition team. Upon further inflection, he is no longer participating as he thought it was a conflict of interest.

II. Approval of Minutes

a. September 19, 2023, Regular Meeting

Mr. White made a motion to approve the minutes with a second by Ms. Weisselberg. The motion passed unanimously.

III. Status Updates:

a. FY 2022 Audit and FY 2023 Audit

The FY22 Audit was submitted to OPM on November 28, 2023, and to Moody’s to meet the November 30th deadline. Mr. Taylor commented on the financial statements and findings. There were no surprises and, as projected, a \$2.3 million surplus. First time it has been positive since 2018. The Corrective Action Plan had nine repeated findings, seven have been addressed with policies, procedures and controls currently in place. Protiviti will work to make sure all future deliverables are completed for the FY 2023 Audit to meet the June 2024 deadline. The plan is to complete the FY 2024 Audit by December 31, 2024.

b. Bond/BAN Issuance

According to Mr. Taylor, the new administration will be meeting with the bond attorney and financial advisory in the next week or two. After the meeting a new timeline will be prepared for the debt

issuance. It is anticipated that this issuance will be in January 2024. Mr. Hamilton asked if this would be a negotiated or a competitive sale. Mr. Taylor said yes.

IV. Review, Discussion and Possible Action: 5-Year Plan

Ms. Kennison thanked David Taylor and his team for their efforts with the 5-Year Plan, as recommended by the members. She also acknowledged his willingness to take advice and for providing transparency.

Mr. Taylor thanked the OPM team for their support. He stated that every year of the 5-Year Plan is balanced. There are mitigation plans to improve the bottom line. The plan is to fund the general fund and the internal service funds and accelerate the funding of Other Post-Employment Benefits (OPEB). The pension plans are funded at the actuarially determined contribution (ADC) following the actuary's guidance. The plan has some levers to handle emergencies by delaying noncritical items. Capital spending decisions looked at the needs to keep the City running and also an update to the water pollution capital spending. The unallocated contingency line was greatly increased to ensure there are funds to make changes or to hire for new positions that are not in the plan but are being suggested by Whittlesey. The Board of Education is at its original ask with no changes and no changes to the teachers' contract. The 5-Year Plan does not reflect the changes to the police pension plan, the brewery lease, and the effects from the grand list with revaluation. The changes in debt service are an outgrowth of the capital plan changes.

Mr. White stated that this report can be used to open conversations about priorities before the next report is issued. The Subcommittee discussed the OPEB situation. Mr. Hamilton provided insight into how the City of Norwalk addressed the OPEB situation. He would like to have a deep dive analysis into the OPEB large increase in the City's liability.

Ms. Weisselberg questioned the Water Pollution Control section about a new incinerator. Mr. Taylor said no decision has been made on the incinerator and it is not in the plan. The City is looking for a third party to handle the treatment of bio solids. Mr. Taylor believes a FEMA grant and clean water funds will be applied for.

Mr. White made a motion to recommend to the full MARB approval of the City of West Haven 5-Year Plan, with a second by Mr. Hamilton. The motion passed unanimously.

V. Review, Discussion and Possible Action: Non-Labor Contracts

a. Rock Street Brewery, LLC – Land Lease

Attorney Karen Kravetz provided an overview of the land lease. She stated that the initial proposal was approved by Planning and Zoning and City Council. After appeals and the granting of variances by the Zoning Board of Appeals and the Planning and Zoning Commission, the size of the building was reduced, and scope of activities was limited to brewing only what will be consumed at the site. The term of the lease is initially a 20-year term with one (1) 20-year option and one (1) ten-year option. The rent is \$6,000 /month, with a 10% increase every 10 years.

In the future, if the tenant receives approval to manufacture and distribute off-site, the rent will increase to \$8,333 with a 10% increase thereafter. There is a total cap on what is paid for rent and for real property tax. The City maintains ownership of the land. The tenant owns the improvements until termination of lease. Once the land lease is signed, insurance costs and all liabilities become the responsibility of the tenant.

Ms. Weisselberg asked about the status of zoning appeals and whether any new litigation has been filed. Ms. Kravetz replied that the planning and zoning commission granted conditional approval on November 28, 2023. The existing appeals are still pending but they are based on an approval and variances that are not going to be required for the tenant to proceed on its current proposal. Ms. Kravetz confirmed that there is no new litigation.

Mr. White asked about the timetable for the construction. Ms. Kravetz stated the tenant would start interior renovation work once the lease is signed, with the hope of opening this summer.

Ms. Weisselberg made a motion to recommend the land lease agreement between the City of West Haven and Rock Street Brewery, LLC to the full MARB for approval with a second by Mr. Hamilton. The motion passed unanimously.

b. Coastal Technical Sales, Inc. – Water Pollution Control Authority (WPCA) Hypochlorite Storage Tanks

Mr. Spreyer stated that the City of West Haven is looking to remove an existing 9,150-gallon tank and install two (2) 6,600-gallon tanks at the City’s Water Pollution Control Plant. The tank bid was published on October 3, 2023, with only one bid being received. Coastal Technical Sales, Inc. was awarded the bid to remove existing tanks and to install new tanks for \$92,159.63, funded by the WPCA operating budget.

Mr. White made a motion to recommend to the full MARB approval to award the bid to Coastal Technical Sales, Inc. for the WPCA Hypochlorite Storage Tanks, with a second by Ms. Weisselberg. The motion passed unanimously.

c. West Shore Fire District – ARPA Grant

The West Shore Fire District is using \$975,000 of ARPA funds for fire station improvements, including upgrades to living quarters and repair of drainage issues. Mr. Spreyer stated these ARPA funds are for waterproofing the basement floor and walls at a fire station and expanding and renovating living quarters to establish separate male and female spaces. Trimco, a national company, did the scope review but the contract has not been assigned to a subcontractor to perform the work. The remaining ARPA Grant funds will be combined with the other two Fire Districts to fund a comprehensive master plan to study the overall fire service operations for the City.

Mr. White expressed his concerns about this appropriation to one fire district, unless the three fire districts commit to working together to reduce expenditures. The Subcommittee discussed the short-term need of the fire districts and its tour of all three fire districts in July 2023.

Ms. Weisselberg made a motion to recommend to the full MARB approval of the West Shore Fire District-ARPA Grant, with a second by Mr. Hamilton. The motion carried with one opposed.

d. Bridges Healthcare, Inc. – ARPA Mental Health Grant

Mr. Spreyer stated that Bridges is a local healthcare advocacy center that provides behavioral and therapeutic assistance to at-risk youth and adults. Bridges was the only organization to apply for this \$100,000 ARPA grant. The Bridges will be reimbursed for services provided to West Haven citizens. The grant begins when signed and the funds must be spent by December 2026. The RFP was clear that this is a one-time \$100,000 grant, not recurring.

Ms. Weisselberg made a motion to recommend a Mental Health Grant of \$100,000 to Bridges Healthcare, Inc. to the full MARB for approval with a second by Mr. White. The motion passed unanimously.

e. New Reach, Inc. – ARPA Food Insecurity Grant

Mr. Spreyer explained that New Reach is a deliverable food service to West Haven families in need. The grant request is \$75,000 which was approved by the ARPA Committee and City Council. This is a reimbursable grant whereby New Reach would submit invoices to the ARPA Committee for review and approval of payment from the Grant.

Ms. Weisselberg made a motion to recommend to the full MARB approval of the New Reach, Inc. – ARPA Food Insecurity Grant, with a second by Ms. Comer. The motion passed unanimously.

f. Living Word Ministries, Inc. - ARPA Food Insecurity Grant

Mr. Spreyer explained Living Word Ministries, better known as the Vertical Church, opened a newly renovated Dream Center located on Center Street. Dream Center is designed to combat food insecurities in the City as well as handling clothing donations. This ARPA grant is for \$150,000 to offset some of the building costs, equipment, and needed supplies for the Dream Center.

Ms. Kennison questioned the budget within the contract regarding the reference to “Westie Care.” Mr. Spreyer requested that this contract be withdrawn so that a revised contract can be submitted with the reference removed. Mr. Hamilton asked if there could be a Church and State situation with this grant. Mr. Spreyer stated that he would seek a legal opinion from the attorney and present it at the next meeting.

No action was taken was taken on the Living Word Ministries Grant.

VI. Update: Open Items List

Mr. Taylor and Mr. Speyer discussed several updates to the list but failed to provide them to OPM in a timely manner.

VII. Other Business

a. State Grants Update

Mr. Spreyer reported that the City Council accepted four State Urban Grants.

VIII. Adjourn

A motion to adjourn was made by Mr. White with a second by Ms. Weisselberg. The motion carried unanimously. The meeting was adjourned at 12:05 P.M.



2024-2025 West Haven Board of Education Recommended Budget



Cebi Waterfield, Chairwoman
Neil C. Cavallaro, Superintendent
Adopted Tuesday, January 2, 2024

Board of Education

Cebi Waterfield, Chairwoman
Patrick Egolum, Vice Chairman
Robert Guthrie, Secretary/Treasurer

Jonathan Jones
Kimberly Kenny
Patricia Libero
Rosa Richardson
Heather Shea
Morgan Watts

Administration

Neil C. Cavallaro, Superintendent
Judith Drenzek, Assistant Superintendent
Matthew Cavallaro, School Business Manager



WEST HAVEN DEPARTMENT OF EDUCATION

"Schools Committed to Excellence"

Administrative Offices: 355 Main Street

Mailing address: P.O. Box 26010

West Haven, CT 06516

Telephone: (203) 937-4310

Fax: (203) 937-4315

NEIL C. CAVALLARO

Superintendent of Schools

January 5, 2024

Dorinda Borer, Mayor

City of West Haven

355 Main Street

West Haven, CT 06516

Dear Mayor Borer,

At the regular meeting held on Tuesday, January 2, 2024, the West Haven Board of Education unanimously voted to accept my budget recommendation and present to you a document totaling \$91,960,421.00 or a 2.22% increase over the current fiscal year. We believe that if fully funded, it will maintain the current level of educational services and meet the needs of our student population.

It is important that I point out that the Board has not received an increase from the city since 2017, and it has relied on increases from the district's status as an Alliance District and the Elementary and Secondary School Emergency Relief Fund (ESSER) to subsidize the budget. While the Alliance Grant will continue, ESSER funding, by law, must be spent by September of this year. That means in order to keep current staffing levels and programming, the City and the Board must absorb \$1,993,308.00. If we don't have the resources to make up this difference, elementary school support staff, outreach team members and security guards for the six elementary schools are examples of what is in jeopardy.

As you know too well, there is a state-wide shortage of qualified teachers. Recently the Board took measures to raise salaries and become more competitive with surrounding school districts. During these negotiations, mindful of local taxpayers' ability to support the raises, we took into consideration the additional Alliance funds that come directly to the Board and the Five Year plan approved by both the City Council and the MARB. It is those two funding sources that will support that increase. We have a ways to go, but we believe we are headed in the right direction and will be able to continue to attract and retain the high quality of dedicated teachers that West Haven has come to expect.

I'm pleased to report to you that the remainder of the budget, for the most part, remains stable. We will, however, closely monitor rising transportation costs as our agreement with the

Winkle Bus Company calls for a 6% increase next year. We are examining, for example, the number of current routes and the possibility of working with the company to take advantage of other areas of potential savings. The rising costs of health benefits is also a concern, and this budget uses the 6% rate increase recommended by our third party insurance advisor. Finally, special education makes up approximately 11% of the budget, and the cost of educating our neediest population continues to grow. I believe that both our administrative team as well as the Board has done an exceptional job of creating in-district programs that negate the high cost of outplacing a child, however, many need more services than we can provide within our schools.

In the coming weeks and months ahead, my staff, the Board members, and I look forward to working with you, the City Council, and the MARB to provide you with information necessary to assist you with your decision making. We welcome the opportunity to meet city and state officials to share our ideas, and we are open to your suggestions on operating a more efficient department.

Lastly, while we all know West Haven's recent financial struggles, as a former Board of Education member, state legislator, and now mayor we have always recognized your commitment to the entire educational community, and we know that you will do your best to continue to advocate on our behalf. For that, we thank you.

I wish you well as you begin your deliberations, and once again, know that we will be at your disposal during the entire process.

Respectfully,



Neil C. Cavallaro

Superintendent of Schools

Cc: Judith Drenzek, Assistant Superintendent
Matthew Cavallaro, Business Manager
Board of Education Members
David Taylor, Finance Director
City Council Members

ENCLOSURE

Board of Education Priorities

- Provide the highest quality of instruction to all students in a safe and secure learning environment
- Enhance all instructional programs
- Continue to infuse technology into the instructional program
- Maintain current class size and support to better individualize instruction
- Offer students a wide range of extracurricular experiences that include athletics, fine arts and other areas of interest

Priorities (cont.)

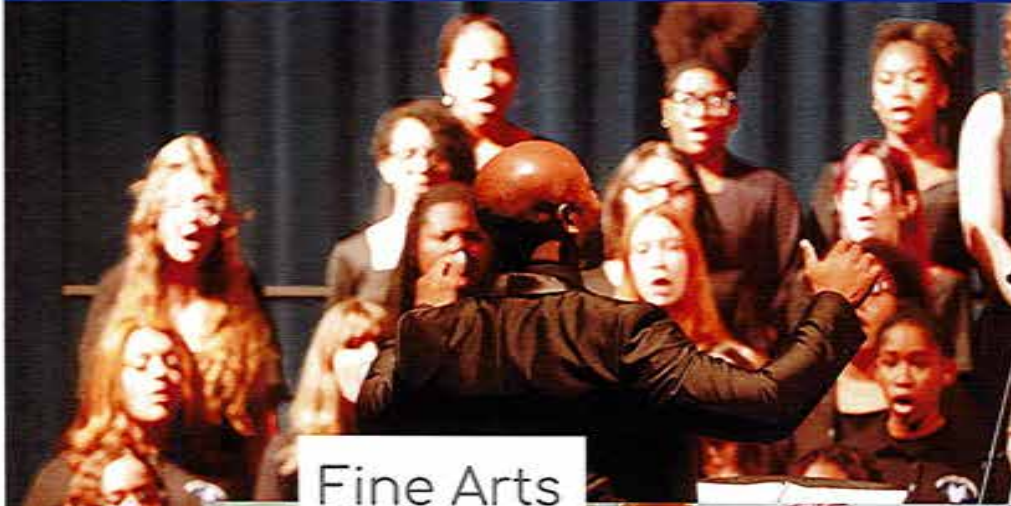
- Attract and retain high quality instructors to meet the needs of our diverse population
- Improve facilities to enhance neighborhoods and the overall student experience
- Use innovative ways to communicate and promote the school district to the entire community



Small
Group
Instruction



STEM



Fine Arts



Athletics



Technology



Family Engagement

District Accomplishments

- Three schools achieved schools of distinction status
- Implementation of new math resource (iReady)
- Technology embedded into daily instruction (1:1 Chromebooks, Promethean boards & staff laptops)
- Increased Social Emotional Learning (SEL) supports for all students
- Improved & enhanced all school buildings including cafeteria addition to Bailey Middle School

District Accomplishments (cont.)

- Focused professional learning to improve delivery of instruction
- Hired a new security team that has prioritized improving communication between school administration and the West Haven Police Department
- Enhanced communication to families and community: New website design, phone app and a greater presence on social media platforms
- Offered training to promote Parent Portal, linked to PowerSchool, grades and attendance to provide real time information



WHHS

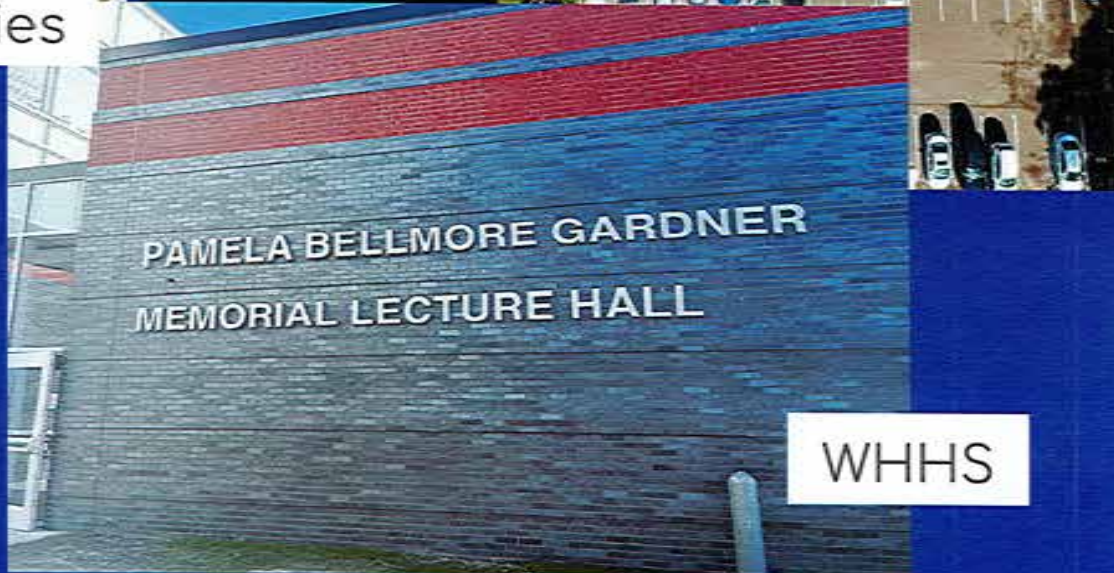


Mackrille

Facilities



Bailey



WHHS



Enrichment



Outdoor Learning Spaces



Transition Services



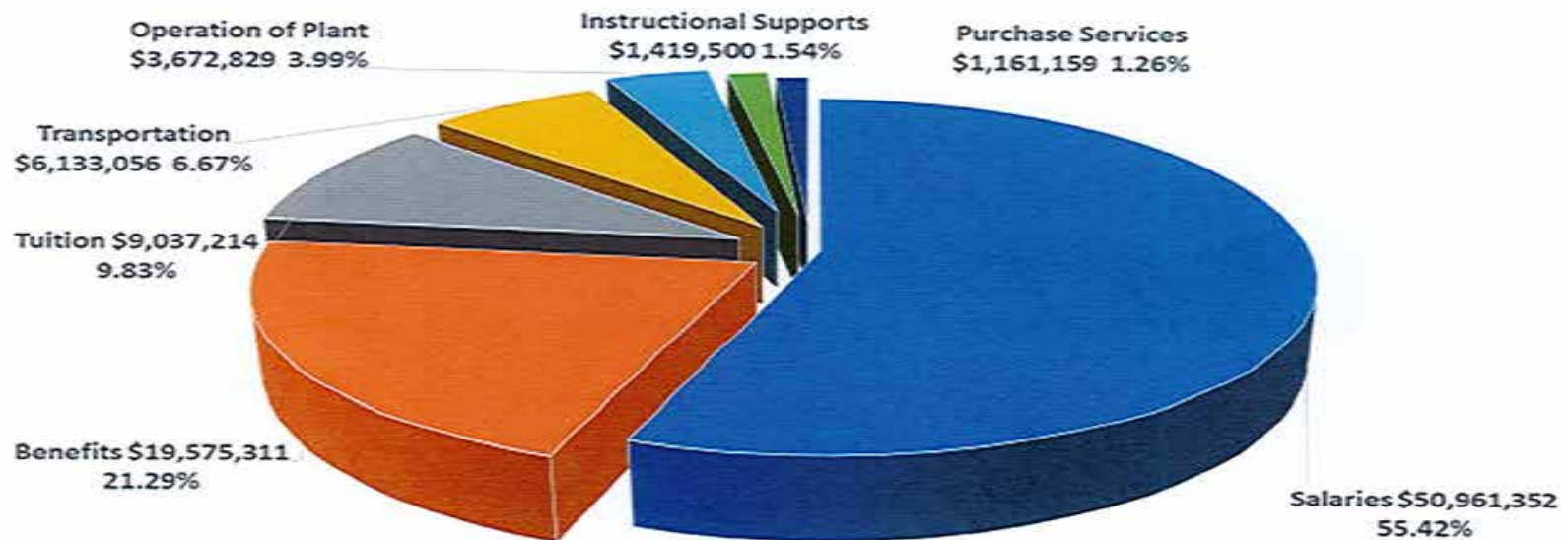
2024-2025
West Haven Board of Education
Recommended Budget

Recommended Local Budget Request

\$91,960,421

- This amount represents an increase of \$2,000,000 or 2.22% above the current budget

How is the money allocated?



Educational Cost Sharing Grant (ECS) vs. Local Share

Fiscal Year	Education Cost Sharing Grant	Local City Funding	Total Education Budget
2010-2011	\$41,363,467	\$39,560,581	\$80,924,048
2011-2012	\$41,380,822	\$40,543,227	\$81,924,049
2012-2013	\$42,743,506	\$39,680,543	\$82,424,049
2013-2014	\$44,094,593	\$41,040,163	\$85,134,756
2014-2015	\$45,135,396	\$41,224,612	\$86,359,981
2015-2016	\$45,972,103	\$41,797,805	\$87,769,908
2016-2017	\$45,140,487	\$44,486,094	\$89,626,581
2017-2018	\$45,140,487	\$44,486,094	\$89,626,581
2018-2019	\$45,825,607	\$44,134,814	\$89,960,421
2019-2020	\$45,825,607	\$44,134,814	\$89,960,421
2020-2021	\$45,825,607	\$44,134,814	\$89,960,421
2021-2022	\$45,825,607	\$44,134,814	\$89,960,421
2022-2023	\$45,825,607	\$44,134,814	\$89,960,421
2023-2024	\$45,825,607	\$44,134,814	\$89,960,421
2024-2025	\$45,825,607	\$46,134,814	\$91,960,421

*Projections based on request being fully funded

Educational Cost Sharing Grant (ECS) vs. Local Share



*Projections
based on
request being
fully funded

Budget Breakdown

Salaries	\$50,961,352	55.42%
Benefits	\$19,575,311	21.29%
Special Education	\$ 9,037,214	9.83%
Transportation	\$ 6,133,056	6.67%
Operation of Plant	\$ 3,672,829	3.99%
Instructional Supports	\$ 1,419,500	1.54%
Purchased Services	\$ 1,161,159	1.26%

Special Education \$ 9,037,214

9.83%

Special education costs encompass a wide variety of supports for students with disabilities ages 3-22* including:

- Tuition & Transportation
- In-district Programming (Learning Labs, Inclusion, & Resource Instruction)
- Related Services: Speech & Language Therapy, Assistive Technology, Social Work, School Psychologist, Behavioral Supports

*student may be 23 if birthday falls within school year

Special Education (cont.)

- Outplacement tuition placements are 90% of the Special Education budget
- Nine students requiring an outplacement setting have moved in since last budget meeting

2020-2021	2021-2022	2022-2023	2023-2024
138	132	118	128

Special Education (cont.)

Tuition & Transportation Example 7th Grader in ASD Program at ACES Village

- Tuition: \$157,990 (includes paraprofessional support)
- Transportation: \$15,522 (shared ride with aide)

*2019-2020 Tuition Rate: \$134,070

Special Education (cont.)

- Excess Cost Grant: Reimburses districts for special education tuition costs that exceed 4.5 times the cost a public school student

	FY2018	FY2019	FY2020	FY21	FY22	FY23
Budgeted	\$-0-	\$-0-	\$-0-	\$-0-	\$-0-	\$-0-
Received	\$1,941,218	\$2,397,840	\$2,328,657	\$2,498,726	\$2,400,465	\$3,077,498

Expense Budget Detail

		2022-2023 Actual	2023-2024 Approved Budget	2024-2025 Recommended Budget	Account Description
A01	Tuition	\$ 8,723,317	\$ 8,737,214	\$ 9,037,214	Tuition payments for students whose needs cannot be met with a district program.

Transportation \$6,133,056

6.67%

- District contract with Winkle Bus will increase for FY25
- Attributed to driver shortages, pay increase, gas hikes and repairs

Expense Budget Detail

		2022-2023 Actual	2023-2024 Approved Budget	2024-2025 Recommended Budget	Account Description
B04	Bus Service: Public	\$3,061,013	\$3,172,579	\$3,458,112	Contractual bus service for public elementary, middle, and high schools.
B06	Bus Service: Non-Public	\$ 272,434	\$ 284,108	\$ 309,677	Contractual bus service for private schools (St. Lawrence and Notre Dame High School).
B08	Bus Service: Regional Voc-Tech	\$ 230,955	\$ 243,627	\$ 265,553	Contractual bus service for West Haven students attending regional vocational technology schools.
B10	Bus Service: Regional Voc-AG	\$ 78,197	\$ 76,871	\$ 83,790	Contractual bus services for West Haven students attending Lyman Hall.
B12	Bus Service: Special Education	\$1,627,136	\$1,737,560	\$1,893,940	Contractual bus services for Special Education outplaced students.
B16	Bus Service: Student Activities	\$ 171,350	\$ 111,912	\$ 121,983	Contractual bus service for all high school interscholastic teams and other non-athletic events.

Salaries \$50,961,352

55.42%

- Contractual salary increase \$2,779,391.60
- Salaries shifting back to operating budget from ESSER: \$1,200,000
- Increase is based on current bargaining agreements AND upcoming negotiations

Salaries (cont.)

Union	Contractual Raise	Step Movement	\$ Increase per Union
Teachers	4% top step only	Yes	\$ 2,379,951
Administrators		Yes	\$ 132,549
Paraprofessionals	Contract Expires August 31, 2024		\$ 111,200
Nurses	Contract Expires August 31, 2024		\$ 22,662
AFSCME	2%	Yes	\$ 111,019
CWA	3%	Yes	\$ 22,011

Expense Budget Detail

		2022-2023 Actual	2023-2024 Approved Budget	2024-2025 Recommended Budget	Account Description
C04	Salary: Superintendent	\$ 190,759	\$ 196,482	\$ 203,359	Contractual salary for the Superintendent of Schools.
C06	Salary: Assistant Superintendent	\$ 160,000	\$ 164,800	\$ 169,744	Contractual salary for the Assistant Superintendent.
C07	Salary: Clerical-Central Office	\$ 856,881	\$ 956,176	\$1,000,390	Contractual salaries for Central Office secretaries and clerks.
C10	Salary: Principals	\$1,238,379	\$1,246,610	\$1,312,884	Contractual salaries for elementary schools, middle schools, and high school principals.
C12	Salary: Assistant Principals	\$ 859,137	\$ 951,794	\$1,018,068	Contractual salaries for middle school and high school assistant principals.
C14	Salary: Coordinators	\$1,348,297	\$1,381,409	\$1,447,683	Contractual salaries for subject area coordinators.

Expense Budget Detail

		2022-2023 Actual	2023-2024 Approved Budget	2024-2025 Recommended Budget	Account Description
C16	Salary: Classroom Teachers	\$26,573,465	\$24,718,506	\$24,970,071	Contractual salary for classroom teachers at all levels.
C18	Salary: Special Education Teachers	\$ 5,706,486	\$ 5,738,604	\$ 5,738,604	Contractual salary for special education teachers at all levels.
C20	Salary: Adult Education	\$ 150,000	\$ 150,000	\$ 150,000	A portion of the contractual salaries for the Adult Ed Director and teaching staff. Program also receives a State grant.
C22	Salary: Homebound	\$ 66,760	\$ 125,000	\$ 125,000	Contractual salaries to provide home instruction for students unable to attend classes for reasons of disability or expulsion.
C24	Salary: Special Area Teachers	\$ 3,231,142	\$ 3,269,796	\$ 3,269,796	Contractual salaries for itinerant, ESOL, guidance, and educational medial teachers.
C26	Salary: Pupil Services	\$ 1,476,145	\$ 1,483,856	\$ 1,483,856	Contractual salaries for psychologists, social workers, and speech and hearing therapists.

Expense Budget Detail

		2022-2023 Actual	2023-2024 Approved Budget	2024-2025 Recommended Budget	Account Description
C28	Salary: Clerical-Secondary Schools	\$ 496,781	\$ 546,054	\$ 568,257	Contractual salary for Carrigan, Bailey, and West Haven High School secretaries and clerks.
C30	Salary: Clerical-Elementary Schools	\$ 289,269	\$ 270,874	\$ 293,077	Contractual salary for all elementary schools secretaries and clerks.
C32	Salary: Substitute Clerks	\$ 22,997	\$ 30,000	\$ 30,000	Budget line item to provide coverage when regular employee is out of work.
C34	Salary: Lunch Aides	\$ 368,625	\$ 300,000	\$ 300,000	Budget line item to provide supervision for elementary school lunch.
C36	Salary: Teacher Aides	\$2,985,681	\$3,199,671	\$3,310,870	Contractual salaries for paraprofessionals.
C38	Salary: Para Sub-Instructional Aides	\$ 149,268	\$ 105,000	\$ 105,000	Budget line item to provide services to students when a paraprofessional is out of work.

Expense Budget Detail

		2022-2023 Actual	2023-2024 Approved Budget	2024-2025 Recommended Budget	Account Description
C40	Salary: Detached Worker	\$ 98,261	\$ 98,261	\$ 98,261	Contractual salaries for liaison employees who work with all student groups.
C42	Salary: Substitute Teachers/Interns	\$ 613,753	\$ 689,815	\$ 689,815	Budget line item to provide quality education when teachers are absent from school.
C44	Salary: Severance Pay	\$ 575,620	\$ 300,000	\$ 300,000	Contractual benefit paid for non-certified and certified staff upon retirement or death.
C46	Salary: School Nurse-Public	\$ 802,805	\$ 837,668	\$ 860,330	Contractual salaries for school nurses at all public schools.
C48	Salary: School Nurse-Non Public	\$ 83,768	\$ 150,480	\$ 150,480	Contractual salaries for school nurses at the non public schools.
C58	Salary: Custodians	\$1,863,536	\$1,923,892	\$1,946,095	Contractual salaries for custodial staff at all schools.

Expense Budget Detail

		2022-2023 Actual	2023-2024 Approved Budget	2024-2025 Recommended Budget	Account Description
C60	Salary: Substitute Custodians	\$ 100,367	\$ 105,000	\$ 105,000	Budget line item to provide substitute coverage when a regular employee is absent from work.
C62	Salary: Overtime Custodians	\$ 73,683	\$ 79,638	\$ 79,638	Contractual payments for overtime to custodians for snow removal, emergency call ins, etc.
C64	Salary: Maintenance	\$ 854,781	\$ 861,073	\$ 883,276	Contractual salaries for maintenance personnel for upkeep of the facilities and grounds.
C66	Salary: Maintenance Overtime	\$ 58,799	\$ 60,799	\$ 60,799	Contractual payments for overtime to maintenance personnel for snow removal, emergency call ins, ect.
C68	Salary: Student Activity Advisors	\$ 100,000	\$ 100,000	\$ 100,000	Contractual stipends to staff who supervise approved clubs and other activities.
C70	Salary: Athletic Coaches	\$ 152,000	\$ 175,500	\$ 175,000	Contractual stipends for coaches and assistant coaches of interscholastic competitive sports.

Expense Budget Detail

		2022-2023 Actual	2023-2024 Approved Budget	2024-2025 Recommended Budget	Account Description
C72	Salary: Community Service- Custodial	\$ 16,000	\$ 16,000	\$ 16,000	Contractual stipends for custodial supervision of community activities in the schools.

Operation of Plant \$3,672,829

3.99%

- Utilities, Rubbish Removal, Custodial Supplies, Repairs, Building Security, Equipment and Improvement to Sites

Expense Budget Detail

		2022-2023 Actual	2023-2024 Approved Budget	2024-2025 Recommended Budget	Account Description
D04	Electricity	\$1,180,867	\$1,208,733	\$1,208,733	To provide electrical energy to all school facilities.
D08	Water	\$ 106,688	\$ 103,919	\$ 103,919	To provide water to all school facilities including the pools.
D10	Telephones & Communications	\$ 168,053	\$ 364,178	\$ 189,177	To provide communications for all school facilities.
D12	Rubbish Removal	\$ 220,833	\$ 220,833	\$ 220,833	To provide rubbish removal from all school facilities.
D16	Heat for Buildings	\$ 450,757	\$ 464,487	\$ 464,487	To provide gas to heat all school facilities.

Expense Budget Detail

		2022-2023 Actual	2023-2024 Approved Budget	2024-2025 Recommended Budget	Account Description
D20	Equipment, Services, & Supplies	\$ 827,991	\$ 846,939	\$ 846,939	To provide necessary materials for maintenance and repairs for BOE employees and outside companies.
D24	Building Security	\$ 388,740	\$ 388,740	\$ 388,740	To provide security at all school facilities.
D34	HVAC Improvements & Repairs	\$ 141,412	\$ 250,000	\$ 250,000	To provide for maintaining or improving HVAC systems.

Benefits 19,575,311

21.29%

- \$889,506 (6% increase) is recommended by the City's third party administrator until rates are finalized by the CT Partnership Plan
- Other line items include workman's compensation, property and liability insurance, payroll taxes, retirement contributions and professional organization membership dues

Expense Budget Detail

		2022-2023 Actual	2023-2024 Approved Budget	2024-2025 Recommended Budget	Account Description
E02	Travel, Dues, & Conferences	\$ 50,500	\$ 77,200	\$ 77,200	Payments for approved employee travel, dues & conferences
E08	Professional Certification Reimbursement	\$ 23,135	\$ 46,500	\$ 46,500	Reimbursement for graduate credit course completion by certified staff.
E12	Property & Liability Insurance	\$ 525,000	\$ 525,000	\$ 525,000	Board of Education's portion of the premium payments for property and liability insurance.
E14	Health Insurance: Certified	\$9,603,732	\$9,847,344	\$10,292,277	To provide contractual health insurance for certified employees.
E16	Life Insurance	\$ 187,913	\$ 187,913	\$ 187,913	To provide contractual life insurance benefit for certified and non certified employees.
E18	Social Security	\$ 734,786	\$ 764,786	\$ 764,786	Social Security tax payments for all eligible staff.
E20	Retirement Contributions	\$ 405,274	\$ 477,406	\$ 477,406	Contractual non-certified employees' benefit.
E22	Medicare Only-Taxes	\$ 857,854	\$ 881,908	\$ 881,908	1.45% tax for all certified staff hired on or after 4/1/1986.
E24	Unemployment Compensation	\$ -0-	\$ 100,000	\$ 100,000	Payments for unemployment claims
E26	Health Insurance: Non-Certified	\$5,271,611	\$4,977,748	\$ 5,422,321	To provide contractual health insurance to non-certified staff.

Expense Budget Detail

	2022-2023 Actual	2023-2024 Approved Budget	2024-2025 Recommended Budget	Account Description
E30 Worker's Compensation	\$ 507,486	\$ 1,050,000	\$ 800,000	Payments for worker's compensation claims for BOE employees.

Purchased Services \$1,161,159

1.26%

- Service Contracts (i.e., TBNG, Berchem & Moses, Xerox, PRISM), Police & Fire, Board of Education Members dues & conferences and costs attributed to Fitzgerald Sports Complex

Expense Budget Detail

		2022-2023 Actual	2023-2024 Approved Budget	2024-2025 Recommended Budget	Account Description
F02	Postage	\$ 60,000	\$ 60,000	\$ 60,000	To provide all services associated with mail delivery.
F06	Photocopy Services	\$ 383,309	\$383,309	\$383,309	To provide photocopy services for all schools.
F12	Consultant Services	\$ 260,000	\$260,000	\$260,000	Contracts with outside agency to support the BOE's daily functions.
F14	Service Contracts	\$ 265,000	\$265,000	\$265,000	Contracts with outside agencies to preform duties outside of the BOE's expertise.
F18	Board of Education- Office Supplies	\$ 3,150	\$ 3,150	\$ 3,150	To provide materials necessary to conduct the business of the Board of Education.
F20	Central Office- Supplies	\$ 25,283	\$ 26,000	\$ 26,000	To provide all administrative supplies.
F26	Police and Fire	\$ 75,000	\$ 75,000	\$ 75,000	To provide SROs and other supervision at all school facilities.
F28	Board of Education- Conferences and Dues	\$ 25,200	\$ 25,200	\$ 25,200	To provide dues to CABA, ACES, ect. and various conference fees.
F30	Subscriptions	\$ 3,500	\$ 3,500	\$ 3,500	To provide various professional publications.
F34	Frank Fitzgerald Sports Complex	\$ 60,000	\$ 60,000	\$ 60,000	To provide funding for the anticipated shortfall between revenue and expenses.

Instructional Supports \$1,419,500

1.54%

- Teacher supplies and resources, technology, student manipulatives, classroom libraries, staff professional development, medical supplies and services, athletics and other classroom needs

*Other funding streams supplement the instructional support line item to provide students with a high quality education

Expense Budget Detail

		2022-2023 Actual	2023-2024 Approved Budget	2024-2025 Recommended Budget	Account Description
G02	Answering Service	\$ 10,850	\$ 10,850	\$ 10,850	Cost of substitute procurement software used by the teachers.
G04	Repair to Equipment: Instruction	\$ 24,492	\$ 25,000	\$ 25,000	To provide repairs to instructional equipment.
G08	Elementary Reading Development	\$ 11,750	\$ 12,000	\$ 12,000	To provide for supplies and materials to enhance the elementary reading program.
G10	Teaching Supplies	\$ 504,648	\$ 504,400	\$ 504,400	To provide for all consumable materials necessary to conduct instruction.
G12	Textbooks	\$ 226,038	\$ 225,000	\$ 225,000	To provide for new and replacement textbooks, workbooks, and periodicals used in the classroom.
G14	Periodicals	\$ 13,500	\$ 13,500	\$ 13,500	To provide current magazines and newspapers used in classrooms and libraries.
G18	Standardized Testing Program	\$ 53,750	\$ 54,750	\$ 54,750	To provide for expenses related to SBAC and other testing.
G20	Curriculum Development & Staff Development	\$ 45,000	\$ 45,000	\$ 45,000	Services performed to assist in the enhancement of the teaching process.
G22	Library Books	\$ 42,500	\$ 42,500	\$ 42,500	To provide for replacements and additions to the library collections in each school.
G26	Equipment- Non Instruction	\$ 20,000	\$ 20,000	\$ 20,000	To provide for the replacement of non-instructional equipment.

Expense Budget Detail

		2022-2023 Actual	2023-2024 Approved Budget	2024-2025 Recommended Budget	Account Description
G29	Technology	\$ 320,000	\$ 320,000	\$ 320,000	To provide equipment for the district's technology plan.
G32	Medical Services: Supplies	\$ 36,972	\$ 36,500	\$ 36,500	To provide all supplies used by the medical services department.
G36	Equipment: Medical Services	\$ 10,000	\$ 10,000	\$ 10,000	To provide all necessary equipment for the medical services department.
G38	Equipment and Supplies: Activities	\$ 100,000	\$ 100,000	\$ 100,000	To provide equipment and supplies for all interscholastic sports programs.

Elementary & Secondary School Emergency Relief Fund (ESSER)

*ESSER currently funds the following services:

6 Outreach Workers	\$225,000
11 Math and Reading Specialists	\$556,208
20 Part Time Cleaners	\$525,000
8 Elementary School Security Guards	\$275,000
Certified Staff Covering Elementary Lunches/Recess	\$387,100
TOTAL	\$1,993,308

*By law, funds are no longer available for school year 2024 - 2025



West Haven Board of Education FY 2025 Funding Sources

Sources	FY25 Proposed Budget	Special Ed Excess Cost Grant*	Balance of Alliance Grant	Two Percent ECS Program	Title I*	Title II*	Title III*	Title IV*	IDEA 611*	IDEA 619*	Total All Sources
General Fund Contribution from Tax and Local Revenues	\$ 46,134,814										
ECS Base Grant	\$ 42,141,153										
ECS Alliance Grant	\$ 3,684,454										
Other Grant		\$ 2,632,830	\$ 10,767,714	\$ 1,120,146							
Totals	\$ 91,960,421	\$ 2,632,830	\$ 10,767,714	\$ 1,120,146	\$ 2,883,591	\$ 277,758	\$ 154,440	\$ 210,220	\$ 1,980,432	\$ 67,183	\$ 112,054,735
*Funding used for budget based on FY24 allotments											
Uses	GF Budget for Education	Special Ed Excess Cost Grant	Balance of Alliance Grant	Two Percent ECS Program	Title I	Title II	Title III	Title IV	IDEA 611	IDEA 619	Total All Sources
Superintendent	\$ 203,359										\$ 203,359
Assistant Superintendent	\$ 169,744										\$ 169,744
Clerical Central Office	\$ 1,000,390				\$ 55,475				\$ 50,982		\$ 1,106,847
Principals	\$ 1,312,884										\$ 1,312,884
Assistant Principals	\$ 1,018,068				\$ 106,455						\$ 1,124,523
Coordinators	\$ 1,447,683				\$ 72,237						\$ 1,519,920
Classroom Teachers	\$ 24,970,071		\$ 7,105,613		\$ 1,093,568	\$ 200,615		\$ 73,875			\$ 33,443,742
Special Education Teachers	\$ 5,738,604								\$ 1,093,831	\$ 66,383	\$ 6,898,818
Adult Education	\$ 150,000										\$ 150,000
Homebound	\$ 125,000										\$ 125,000
Special Area Teachers	\$ 3,269,796										\$ 3,269,796
Pupil Services	\$ 1,483,856										\$ 1,483,856
Clerical Secondary Schools	\$ 568,257										\$ 568,257
Clerical Elementary Schools	\$ 293,077										\$ 293,077
Substitute Clerks	\$ 30,000										\$ 30,000
Lunch Aides	\$ 300,000										\$ 300,000
Teachers Aides	\$ 3,310,870				\$ 382,761		\$ 109,650				\$ 3,803,281
Para Sub Instructional Aides	\$ 105,000										\$ 105,000
Detached Worker	\$ 98,261										\$ 98,261
Substitute Teachers/Interns	\$ 689,815										\$ 689,815
Severance Pay	\$ 300,000										\$ 300,000
School Nurse Public	\$ 860,330										\$ 860,330
School Nurse Non-Public	\$ 150,480								\$ 47,085		\$ 197,565
Custodians	\$ 1,946,095										\$ 1,946,095
Substitute Custodians	\$ 105,000										\$ 105,000
Overtime Custodians	\$ 79,638										\$ 79,638
Maintenance	\$ 883,276										\$ 883,276
Maintenance Overtime	\$ 60,799										\$ 60,799
Student Activity Advisors	\$ 100,000										\$ 100,000
Athletic Coaches	\$ 175,000										\$ 175,000
Community Service Custodial	\$ 16,000										\$ 16,000
Salaries	\$ 50,961,353	\$ -	\$ 7,105,613	\$ -	\$ 1,710,496	\$ 200,615	\$ 109,650	\$ 73,875	\$ 1,191,898	\$ 66,383	\$ 61,419,883
											\$ -
Travel, Dues & Conferences	\$ 77,200										\$ 77,200
Professional Certification Reimbursement	\$ 46,500										\$ 46,500
Property and Liability Insurance	\$ 525,000										\$ 525,000
Health Insurance: Certified	\$ 10,292,277		\$ 250,000		\$ 464,086	\$ 48,884		\$ 10,815			\$ 11,066,062
Life Insurance	\$ 187,913										\$ 187,913
Social Security	\$ 764,786										\$ 764,786
Retirement Contributions	\$ 477,406										\$ 477,406
Medicare Only-Taxes	\$ 881,908										\$ 881,908
Unemployment Compensation	\$ 100,000										\$ 100,000
Health Insurance: Non-Certified	\$ 5,422,321		\$ 250,000		\$ 200,000		\$ 5,000				\$ 5,877,321

West Haven Board of Education FY 2025 Funding Sources

Sources	FY25 Proposed Budget	Special Ed Excess Cost Grant*	Balance of Alliance Grant	Two Percent ECS Program	Title I*	Title II*	Title III*	Title IV*	IDEA 611*	IDEA 619*	Total All Sources
Worker's Compensation	\$ 800,000										\$ 800,000
Benefits & Fixed Charges	\$ 19,575,311	\$ -	\$ 500,000	\$ -	\$ 664,086	\$ 48,884	\$ 5,000	\$ 10,815	\$ -	\$ -	\$ 20,804,096
Tuition	\$ 9,037,214	\$ 2,632,830	\$ 1,000,000	\$ 1,120,146	\$ -	\$ -	\$ -	\$ -	\$ 730,278	\$ -	\$ 14,520,468
Bus Service Public	\$ 3,458,112										\$ 3,458,112
Bus Service Non Public	\$ 309,677										\$ 309,677
Regional Vo Tech	\$ 265,553										\$ 265,553
Regional Voc Ag	\$ 83,790										\$ 83,790
Special Education	\$ 1,893,940		\$ 700,000								\$ 2,593,940
Student Activities	\$ 121,983										\$ 121,983
Student Transportation	\$ 6,133,056	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,833,056
Electricity	\$ 1,208,733										\$ 1,208,733
Water	\$ 103,919										\$ 103,919
Telephones & Communications	\$ 189,178										\$ 189,178
Rubbish Removal	\$ 220,833										\$ 220,833
Heat for Buildings	\$ 464,487										\$ 464,487
Equipment, Services, & Supplies	\$ 846,939										\$ 846,939
Building Security	\$ 388,740		\$ 800,000								\$ 1,188,740
Hvac Improvements/Repairs	\$ 250,000										\$ 250,000
Operation of Plant	\$ 3,672,829	\$ -	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,472,829
Sub Finder/Answering Service	\$ 10,850										\$ 10,850
Repair to Equipment: Instruction	\$ 25,000										\$ 25,000
Elementary Reading Development	\$ 12,000										\$ 12,000
Teaching Supplies	\$ 504,400				\$ 249,280	\$ 28,259	\$ 34,790		\$ 58,256	\$ 800	\$ 875,785
Textbooks	\$ 225,000										\$ 225,000
Periodicals	\$ 13,500										\$ 13,500
Standardized Testing Program	\$ 54,750										\$ 54,750
Curriculum Development & Staff Development	\$ 45,000				\$ 259,729		\$ 5,000	\$ 125,530			\$ 435,259
Library Books	\$ 42,500										\$ 42,500
Equipment: Non-Instructional	\$ 20,000										\$ 20,000
Technology	\$ 320,000		\$ 129,544								\$ 449,544
Medical Services: Supplies	\$ 36,500										\$ 36,500
Equipment: Medical Services	\$ 10,000										\$ 10,000
Equipment and Supplies: Activities	\$ 100,000										\$ 100,000
Instructional Supports	\$ 1,419,500	\$ -	\$ 129,544	\$ -	\$ 509,009	\$ 28,259	\$ 39,790	\$ 125,530	\$ 58,256	\$ 800	\$ 2,310,688
Postage	\$ 60,000										\$ 60,000
Photocopy Services	\$ 383,309										\$ 383,309
Consultant Services	\$ 260,000		\$ 100,000								\$ 360,000
Service Contracts	\$ 265,000		\$ 82,557								\$ 347,557
Board of Education-Office Supplies	\$ 3,150										\$ 3,150
Central Office-Supplies	\$ 26,000										\$ 26,000
Police and Fire	\$ 75,000		\$ 350,000								\$ 425,000
Board of Education-Conferences and Dues	\$ 25,200										\$ 25,200
Subscriptions	\$ 3,500										\$ 3,500
Sports Complex	\$ 60,000										\$ 60,000
Purchased Services	\$ 1,161,159	\$ -	\$ 532,557	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,693,716
Board of Education	\$ 91,960,422	\$ 2,632,830	\$ 10,767,714	\$ 1,120,146	\$ 2,883,591	\$ 277,758	\$ 154,440	\$ 210,220	\$ 1,980,432	\$ 67,183	\$ 112,054,736



Rating Action: Moody's assigns Baa3 to City of West Haven, CT's GO Bonds

23 Jan 2024

New York, January 23, 2024 -- Moody's Investors Service has assigned a Baa3 rating to the City of West Haven, CT's General Obligation Bonds, Issue of 2024. Moody's maintains a Baa3 issuer rating and Baa3 rating on the city's \$108 million of outstanding debt. The outlook is stable.

RATINGS RATIONALE

The Baa3 rating assignment reflects continued improvement of the overall financial position though it remains very narrow and weighted by a long-running deficit in the internal service fund. The fiscal 2022 audit was published late for the second consecutive year but shows actual results that are consistent with our review of unaudited data and the city's 5-year plan, which was approved by the Municipal Accountability Review Board (MARB) in December 2023.

The city's status as a Tier IV MARB designee has resulted in the September 2023 appointment of a third-party financial manager. The financial manager is tasked with ensuring that the city improve or correct internal controls and help institute financial management improvements as recommended by a consultant commissioned by MARB. The financial manager plus the city's efforts to hire new staff in the finance department have lead management to expect that the fiscal 2023 audit will be published by June 2024, which would avoid late audit publication for a third consecutive year and signal material steps towards improved financial management, oversight, and reporting.

West Haven's economy is largely residential and benefits from its proximity to the City of New Haven, which drives much of the economic activity in the area. The resident income and full value per capita are below average for Connecticut but above the national medians for the rating category.

The rating assignment also reflects the city's leverage position, which is moderate and includes 8% annual fixed costs. The city's five-year capital improvement plan includes \$173 million in projects, \$63 million of which will be funded with bond proceeds. Roughly one-third of future debt plans will fund renovations and additions to the city's schools.

RATING OUTLOOK

The stable outlook is driven by our expectation that the city will continue gradual financial improvement while strengthening its policies and procedures. This effort will be enhanced by the oversight of MARB, which has recently installed a financial manager that will increase the probability of improving financial control and oversight to result in timely audit production and improved fiscal operating results.

FACTORS THAT COULD LEAD TO AN UPGRADE OF THE RATING

- Consistent operating balance resulting in material improvement to cash and positive governmental reserves
- Effective governance leading to reduced MARB oversight
- Financial balance across all operating funds and positive unassigned fund balance

FACTORS THAT COULD LEAD TO A DOWNGRADE OF THE RATING

- Operating deficits resulting in decline to cash or reserves
- Growth of internal service fund deficit
- Demonstrated weakness of financial controls and reporting including late audit production

LEGAL SECURITY

The city's general obligation bonds are full faith and credit obligations benefitting from its unlimited property tax pledge.

USE OF PROCEEDS

Proceeds of the sale will be used to refund \$6,555,000 of Bond Anticipation Notes maturing February 15, 2024 and to finance various public improvement projects.

PROFILE

The City of West Haven is located in New Haven County in southwestern Connecticut, on the north shore of the Long Island Sound and is part of the New Haven metro area. The city's population is roughly 55,000

METHODOLOGY

The principal methodology used in this rating was US Cities and Counties Methodology published in November 2022 and available at <https://ratings.moodys.com/rmc-documents/386953>. Alternatively, please see the Rating Methodologies page on <https://ratings.moodys.com> for a copy of this methodology.

REGULATORY DISCLOSURES

For further specification of Moody's key rating assumptions and sensitivity analysis, see the sections Methodology Assumptions and Sensitivity to Assumptions in the disclosure form. Moody's Rating Symbols and Definitions can be found on <https://ratings.moodys.com/rating-definitions>.

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each particular credit rating action for securities that derive their credit ratings from the support provider's credit rating. For provisional ratings, this announcement provides certain regulatory disclosures in relation to the provisional rating assigned, and in relation to a definitive rating that may be assigned subsequent to the final issuance of the debt, in each case where the transaction structure and terms have not changed prior to the assignment of the definitive rating in a manner that would have affected the rating. For further information please see the issuer/deal page for the respective issuer on <https://ratings.moody.com>.

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RatingsDirect®

Summary:

West Haven, Connecticut; General Obligation

Primary Credit Analyst:

Lauren Freire, New York + 1 (212) 438 7854; lauren.freire@spglobal.com

Secondary Contact:

Victor M Medeiros, Boston + 1 (617) 530 8305; victor.medeiros@spglobal.com

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Related Research

Summary:

West Haven, Connecticut; General Obligation

Credit Profile

US\$19.335 mil GO bnds, issue of 2024 due 02/15/2044

<i>Long Term Rating</i>	BBB+/Positive	New
West Haven GO (AGM)		
<i>Unenhanced Rating</i>	BBB+(SPUR)/Positive	Upgraded
West Haven GO (BAM)		
<i>Unenhanced Rating</i>	BBB+(SPUR)/Positive	Upgraded
West Haven GO (BAM)		
<i>Unenhanced Rating</i>	BBB+(SPUR)/Positive	Upgraded

Credit Highlights

- S&P Global Ratings has raised its long-term rating to 'BBB+' from 'BBB' on West Haven, Conn.'s general obligation (GO) bonds outstanding.
- At the same time, S&P Global Ratings assigned its 'BBB+' rating to West Haven's series 2024 \$19.3 million GO bonds.
- The outlook is positive.
- The one-notch upgrade and positive outlook reflect ongoing growth in the city's reserve position, while also addressing operational and internal control deficiencies.

Security

The city's bonds are secured by its full-faith-and-credit pledge. Bond proceeds will be used to permanently finance outstanding bond anticipation notes (BANs) and finance additional capital projects. We note the city is also issuing BANs, which we have not been asked to rate but incorporate into our analysis.

Credit overview

The rating upgrade to 'BBB+' and positive outlook reflect the city's strong financial performance in 2022 and anticipated for 2023, following the adoption of stricter financial management practices. The city continues to implement improvements to internal controls toward curing deficiencies that led to its current Municipal Accountability Review Board (MARB) Tier IV designation. Moreover, the city is no longer relying on municipal restructuring grants to balance its budget. With a new management team, West Haven expects to continue its conservative budgeting practices, raising revenues and leveraging ongoing economic developments. City administration expects to maintain structurally balanced operating results while continuing to rebuild reserves to stronger levels.

The 'BBB+' rating reflects the city's adequate, albeit improving, reserve and liquidity position and a challenging management environment, driven by past structural deficits and a high tax rate. While we expect West Haven's local

economy will experience ongoing residential and commercial development, which supports stability in property taxes, its main revenue source, we note growth in the past has been sluggish, and wealth and income metrics are weaker than those of its higher-rated peers, making it hard to sustain structural balance if recurring expenditures begin to outpace recurring revenues.

Our rating further reflects our view of West Haven's:

- Access to a broad and diverse metropolitan statistical area (MSA);
- Weak management conditions, with standard financial management assessments and a strong institutional framework;
- Stable performance, with a focus on balanced operations without the support of state grants, while growing flexibility and liquidity levels; and
- Manageable level of debt, with rapidly amortizing debt and manageable pensions costs, though systems are underfunded and will likely pressure future operations.

Environmental, social, and governance

We have assessed the city's environmental and social factors relative to its economy, budgetary outcomes and flexibility, management, and debt and liability profile, and consider risks neutral within our credit rating analysis. Although rising sea levels and extreme weather events pose long-term risks for the city, we believe management continues to plan and implement resiliency efforts to help minimize these risks.

In our view, the ratings reflect weaker risk management, culture, and oversight within the city operations that have resulted in persistent deficits and led to several internal control deficiencies and findings. However, over time, we believe enhanced financial oversight and recommendations by the financial manager and independent auditors appointed by MARB could help mitigate identified deficiencies in the city's internal control structure.

Outlook

The positive outlook reflects the city's strong performance, without the support of state restructuring grants, as well as its growing local economy. The outlook also reflects what we believe is a one-in-three chance that we could raise the rating if the city can continue its positive performance, demonstrating structural balance while maintaining tight internal controls.

Downside scenario

If West Haven were to experience weak operating results in fiscal 2024 due to an inability to align revenues and expenditures, thereby pressuring its liquidity position, we could revise the outlook back to stable.

Upside scenario

Should the city continue to improve its financial position (including its general fund reserves) through positive general fund performance and continue achieving its planned cost-saving initiatives, we could raise the rating, as these improvements would indicate a stronger management environment consistent with a higher rating.

Credit Opinion

Ongoing tax base growth, with a renewed focus on waterfront developments

West Haven is along the Interstate 95 corridor, west of New Haven. The city is home to Yale University's west campus as well as the University of New Haven. Metro North Railroad provides rail access to nearby Stamford and New York City. The city has seen 3.7% growth in its grand list level over the past five years and anticipates a reassessment will conclude in October 2024.

The city is seeking to generate economic activity in various areas through opportunity zones and transit-oriented planning and zoning regulations, while also leveraging newly renewed participation in South Central Regional Council of Governments. In addition, the city is looking to streamline and speed up the building permitting process, while also allowing for online permitting. West Haven continues to look for grant opportunities, and is actively looking to fill economic and grant writing employees to assist them in this endeavor.

New internal controls while continuing its conservative budgeting practices

West Haven continues to revise and evaluate its budgeting assumptions, with support from MARB. Since 2021, the city no longer depends on restructuring grants to achieve a balanced budget. With the 2024 budget, management changed its budgeting strategy, limiting the budgetary contingencies and focusing on revenue growth and continued expenditure savings. As part of its MARB designation, West Haven is required to submit monthly financial reports to the state and city council, which it has done over the past two years. It also maintains the ability to adjust the budget midyear.

West Haven remains a Tier IV-designated city under MARB. Under this designation, the board officially oversees the city's budget, including the ability to require rate increases and oversight of vendor and labor contracts, in addition to appointing a financial manager. While we view the state's involvement in the city's finances as a stabilizing factor that should aid in producing positive financial results, this oversight, and previous dependence on state funds to achieve balanced operations over the past few years, weakens our view of West Haven's management conditions. We will likely revise our view if or when the city can demonstrate a track record of positive performance without the restructuring grants, along with continued implementation of new policies and practices that strengthen internal controls.

The city annually prepares a five-year financial forecast, as required by MARB. While the plan is comprehensive and is updated annually, we believe the city's budgetary environment will continue to challenge its ability to fully implement the plan year to year. However, should West Haven continue to implement its long-term financial plan or any modifications that might be made to its annual budgets, our view of its financial planning could strengthen. The city also maintains a five-year capital improvement plan (CIP) that is updated annually, but funding sources are limited. Management follows state debt management and investment requirements, and reports investment holdings to the council annually. The city is not in compliance with its reserve policy of a 5% target, which was in its balanced budget ordinance. The balanced budget ordinance also requires rate increases over a three-year period to equalize negative operating results.

Stable, positive performance in recent years, despite internal deficiencies

We have adjusted fiscal 2022 results for transfers and capital expenses. West Haven ended fiscal 2022 with positive results as a result of positive variances in revenues with additional state aid that was not restructuring grants. Despite slight overages in public safety and works, overall costs were below budgeted levels. The city is in the midst of fieldwork for its 2023 audit and hopes it will be finalized prior to the end of the current fiscal year. Preliminary expectations for fiscal 2023 are positive, driven by expenditures rather than revenues outperforming budgeted figures. Savings include debt service (\$2.2 million), Contingencies (\$2.4 million), and others (roughly \$1.7 million). Revenues came in slightly above budget. The city expects to add \$6.1 million to its reserve position. We also note that the city chose to send \$2 million to its internal service fund, as it works to cure the deficit in that fund. West Haven's primary revenue source is property taxes, at 58.2%.

West Haven's 2024 budget is \$173.9 million, 3.29% higher than that of previous years. As part of the 2024 budget, management elected to reduce its strategy of budgeting significant contingency line items, as it looks to budget closer to actual expenses. MARB funding continues to not be included in its budget, while transfers to its internal service fund, full funding for pensions, and new positions were included. Revenues include an increase in the mill rate, while state aid continues to be budgeted conservatively. The city's five-year plan covering 2024-2028 was recently approved, with goals that include no utilization of fund balance, transparent and conservative estimates, and a balanced budget, while addressing and funding recommendations from Whittlesey Phase 1. The plan includes revenue and expenditure mitigations to assist the city in growing its reserve position.

In 2022, for the first time in many years, the city's fund balance was not supported by its restructuring grants. Based on the city's expectations for 2023, we anticipate another increase in fund balance, though we do not expect the increase will change our overall view of its budgetary flexibility. Management continues to explore avenues for costs savings, with a focus on ways the city can streamline operations without affecting staffing levels or city services. We believe that making additional expenditure cuts remains challenging, and that West Haven's revenue-raising flexibility will be tested, given that the city has not consistently raised its mill rate in the past. Given grand list growth and the anticipated reassessment, we will monitor management's adherence to its plan, which includes millage rate increases. If management demonstrates a more consistent approach to raising revenues, in line with forecasts, we could revise our opinion and our view of the city's flexibility could improve. We expect West Haven's cash and liquidity position will remain stable and increase as the city continues to achieve balanced operating results, without the support of its restructuring grants. Management has not issued any tax anticipation notes in the past three years. Given West Haven's improving cash position and no anticipated drawdowns in the short term, we expect the city's liquidity profile to remain at least very strong.

Affordable debt burden

West Haven has about \$107.5 million in total direct debt outstanding, including about \$12.0 million in short-term debt. To be conservative, we have excluded the short-term debt in our 10-year amortization calculation. We note the city has \$52 million in authorized but unissued debt; however, it anticipates unauthorizing unneeded projects, and a vast majority of this unissued debt will not be issued. We also note that the city's \$172.6 million five-year CIP calls for \$63.6 million in debt issuances. The city is also looking into \$36.1 million in clean water loans, which should be self-supporting. Should the city's market values improve, or its debt burden increase to a level at which market value

per capita falls above 3%, with additional debt issuances, we believe its debt profile could weaken.

Pension and other postemployment benefits (OPEB) highlights:

- We do not view pension and OPEB liabilities as an immediate source of credit pressure for West Haven.
- The city's pension plan contributions are actuarially determined, although with discount rates that could lead to volatility. However, we expect costs to remain affordable.
- We note that police officers and employees hired after 2009 and 2013, respectively, participate in defined contributory plans.
- Although the city pays OPEB liabilities on a pay-as-you-go basis, it is prefunding benefits through a trust and has made changes to benefits for new hires.

West Haven administers two contributory defined-benefit pension plans as of June 30, 2022:

- The City of West Haven Police Pension Trust Fund, with a net pension liability (NPL) of \$41.1 million and a funded ratio of 73.5%;
- The Allingtown Fire District pension plan, with a NPL of \$22.3 million and a funded ratio of 34.3%; and
- West Haven also provides OPEB to city and Allingtown Fire District retirees in the form of health insurance. As of June 30, 2022, its unfunded OPEB liability was about \$224.6 million and the unfunded liability associated with the Allingtown Fire District was about \$24.6 million.

The city funds OPEB through pay-as-you-go financing. It has set up a trust fund and has budgeted for contributions to the trust. While we believe the city's retirement costs remain manageable and changes to its health insurance plans should reduce its liabilities and overall costs, if these savings and liability reductions do not materialize or its pension and OPEB costs increase, our view of its debt and contingent liability profile could weaken.

West Haven--Key credit metrics

	Most recent	Historical information		
		2022	2021	2020
Adequate economy				
Projected per capita EBI % of U.S.	82			
Market value per capita (\$)	82,861			
Population		54,720	54,381	54,856
County unemployment rate(%)		4.3		
Market value (\$000)	4,534,166	4,330,900		
Ten largest taxpayers % of taxable value	4.7			
Strong budgetary performance				
Operating fund result % of expenditures		1.1	1.5	(0.5)
Total governmental fund result % of expenditures		2.1	2.3	1.0
Weak budgetary flexibility				
Available reserves % of operating expenditures		4.5	3.3	1.9
Total available reserves (\$000)		7,983	5,666	3,229

West Haven--Key credit metrics (cont.)

	Most recent	Historical information		
		2022	2021	2020
Very strong liquidity				
Total government cash % of governmental fund expenditures		13	14	9
Total government cash % of governmental fund debt service		153	159	96
Weak management				
Financial Management Assessment	Standard			
Very strong debt & long-term liabilities				
Debt service % of governmental fund expenditures		8.2	8.6	9.0
Net direct debt % of governmental fund revenue	44			
Overall net debt % of market value	2.4			
Direct debt 10-year amortization (%)	65			
Required pension contribution % of governmental fund expenditures		2.1		
OPEB actual contribution % of governmental fund expenditures		3.1		
Strong institutional framework				

EBI--Effective buying income. OPEB--Other postemployment benefits.
Data points and ratios may reflect analytical adjustments.

Related Research

- Through The ESG Lens 3.0: The Intersection Of ESG Credit Factors And U.S. Public Finance Credit Factors, March 2, 2022

Ratings Detail (As Of January 23, 2024)

West Haven GO (BAM)		
<i>Unenhanced Rating</i>	BBB+(SPUR)/Positive	Upgraded
West Haven GO (BAM) (SECMKT)		
<i>Unenhanced Rating</i>	BBB+(SPUR)/Positive	Upgraded
West Haven GO (BAM) (SECMKT)		
<i>Unenhanced Rating</i>	BBB+(SPUR)/Positive	Upgraded
West Haven GO (BAM) (SECMKT)		
<i>Unenhanced Rating</i>	BBB+(SPUR)/Positive	Upgraded
West Haven GO (BAM) (SECMKT)		
<i>Unenhanced Rating</i>	BBB+(SPUR)/Positive	Upgraded
West Haven GO (BAM) (SECMKT)		
<i>Unenhanced Rating</i>	BBB+(SPUR)/Positive	Upgraded
West Haven GO [BAM] [SECMKT]		
<i>Long Term Rating</i>	BBB+/Positive	Upgraded

Many issues are enhanced by bond insurance.

Summary: West Haven, Connecticut; General Obligation

Certain terms used in this report, particularly certain adjectives used to express our view on rating relevant factors, have specific meanings ascribed to them in our criteria, and should therefore be read in conjunction with such criteria. Please see Ratings Criteria at www.spglobal.com/ratings for further information. Complete ratings information is available to RatingsDirect subscribers at www.capitaliq.com. All ratings affected by this rating action can be found on S&P Global Ratings' public website at www.spglobal.com/ratings.

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CITY OF WEST HAVEN, CT
\$19,335,000 GENERAL OBLIGATION BONDS, ISSUE OF 2024
\$10,135,000 GENERAL OBLIGATION BOND ANTICIPATION NOTES, ISSUE OF 2024
REVISED FINANCING SCHEDULE AS OF 1/3/2024

December 2023							January 2024							February 2024						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
					1	2		1	2	3	4	5	6					1	2	3
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24
24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29		
31																				

	Holiday
	MARB Meetings
	Rating Calls
	Post POS
	Pricing
	Closing

Day	Date	Activity	Responsible Party
Tuesday	August 22nd	Internal Organizational/Planning Meeting	City/MA/BC
Thursday	September 14	MARB Meeting to Discuss Borrowing	City/MA
Thursday	October 5	Send Working Draft of OS Tables & OS Body for updating	MA
Wednesday	October 18	Update Information due from City	City
Monday	October 23	Send 1st draft POS to Working Group	MA
Monday	October 30	Comments due on 1st draft POS	City/BC/U/UC/PA
Tuesday	October 31	Send 2nd draft POS to Working Group	MA
Tuesday	November 28	Fiscal Year Ending 6/30/22 Audit Complete	City
Wednesday	January 3	Send 3rd draft POS to Working Group	MA
Week of	January 8-12	Pre-rating Meeting	MA/City
Wednesday	January 10	Comments due on 3 rd draft POS	City/BC/U/UC/PA
Thursday	January 11	Send final draft POS to Working Group	MA
Week of	January 16-19	Credit Rating Calls (Moody's & S&P)	City/MA
Week of	January 16 - 19	Underwriter's Due Diligence Call	City/MA/BC/U/UC
Thursday	January 18	Comments due on final draft POS	City/BC/U/UC/PA
Tuesday	January 23	Post POS	MA
Thursday	February 1	Bond & Note Pricing	City/MA/U/BC/UC
Monday	February 5	Send closing memorandum	MA
Either	February 6 or 7	City signs documents	BC
Thursday	February 15	Closing	City/U/PA/BC/MA



CITY OF WEST HAVEN, CT
\$19,335,000 GENERAL OBLIGATION BONDS, ISSUE OF 2024
\$10,135,000 GENERAL OBLIGATION BOND ANTICIPATION NOTES, ISSUE OF 2024
REVISED FINANCING SCHEDULE AS OF 1/3/2024

December 2023						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 2024						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2024						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

- Holiday
- MARB Meetings
- Rating Calls
- Post POS
- Pricing
- Closing

Finance Team:

Issuer (City of West Haven) – City
 Bond Counsel (Pullman & Comley LLC) - BC
 Municipal Advisor (Munistat Services, Inc) – MA
 Underwriters – (Raymond James/Piper Sandler) – U
 Underwriter’s Counsel - (Robinson & Cole) - UC
 Registrar, Certifying Bank and Paying Agent (U.S. Bank Trust Company) – PA

1/2/24
 West.Haven_Bonds-Notes.2024_Revised.Financing.Calendar_1-2-24.docx

Transaction Overview

Series	General Obligation Bonds Issue of 2024 (the “Bonds”)	General Obligation Bond Anticipation Notes Issue of 2024 (the “Notes”)
Par Amount*	\$19,335,000	\$10,135,000
Pricing Date*	Thursday, February 1, 2024	
Closing Date*	Thursday, February 15, 2024	
Use of Proceeds	The Bonds are being issued to refund an outstanding Bond Anticipation Note and to finance public improvement projects undertaken by the City.	The Notes are being issued to finance high school renovation projects undertaken by the City.
Security	The Bonds will be general obligations of the City and the City will pledge its full faith and credit to the payment of the principal of and interest on the Bonds. The Bonds will be supported by the property tax intercept fund established under the Trust Indenture.	The Notes will be general obligations of the City and the City will pledge its full faith and credit to the payment of the principal of and interest on the Notes.
S&P Rating	Baa3 (stable) / BBB+ (Positive) (Moody’s / S&P), AA (Stable) S&P - BAM Insurance	Unrated
Tax-Status	Federal and Connecticut State Tax-Exempt	
Redemption Provision*	Optional 10-year par call - February 15, 2034	Non-Callable
Underwriters	Raymond James – Senior Manager, Piper Sandler – Co-Manager	

Investors should refer to the Preliminary Official Statement dated January 24, 2024 for more detailed information regarding the Bonds and Notes. Please see the disclaimers at the back of the Investor Presentation

*preliminary, subject to change



Financial Operations

ARPA Funding / Spending Update

- Total funding = \$29.0M
 - \$21.3M for capital/infrastructure
 - \$2.1M for grants to non-profits & small business
 - \$2.4M for Police retention
 - \$2.0M for 1x ISF-Worker's Comp contribution
 - \$1.0M for EMS premium pay
- \$12.7M in approved invoices (45.4%)
- Strengthened internal controls / documentation

FIRE DEPARTMENT STATION LOCATION AND DEPLOYMENT STUDY

- ARPA funded through the allocations made to each Fire District for needed upgrades
- Emergency Services Consulting International is company proposing to perform the study under NPPGov contract #PS20365
- Proposal from ESCI and NPPGov contract information are included in this packet






PROJECT PROPOSAL

Prepared by:



EMERGENCY SERVICES
CONSULTING INTERNATIONAL

4795 Meadow Wood Lane Suite 110 Chantilly, Virginia 20151

 1-800-757-3724

 info@esci.us

 www.esci.us



STATION LOCATION & DEPLOYMENT STUDY

West Haven Fire Department
City of West Haven, Connecticut



COVER LETTER

Emergency Services Consulting International (ESCI) is pleased to submit our proposal for a Fire Station Location and Deployment Study for the West Haven Fire Department. The document includes two major elements: a long-range master plan with community risk assessment and a community-centered strategic plan. ESCI is well-positioned to assist you with this critical project. ESCI has worked with many communities across the country; our project team has significant experience in the development and delivery of Cultural Studies, Expansion Studies, Community Risk Assessments, Standards of Cover, Strategic Plans, Agency Evaluations, Master Plans, Staffing and Organizational Studies, Fire Station Assessments, and similar planning studies and reports.

Established in 1976, ESCI specializes in high-quality, professional consulting services to public safety and emergency management organizations throughout the United States and Canada. Considered the nation's leader in public safety consulting, the ESCI team brings first-hand experience and subject matter experts in emergency planning, mitigation, response, and recovery, with active involvement in highly visible and responsible leadership positions. ESCI operates on the principles of honesty, integrity, and service. You can count on us to understand your issues, challenges, and responsibilities and to provide proven, community-driven solutions and best practices designed to meet your specific needs on time and within budget.

We thank you for the opportunity to present this proposal, and we look forward to working with you on this critical project. Should you have any questions, please do not hesitate to contact me at joe.powers@esci.us.

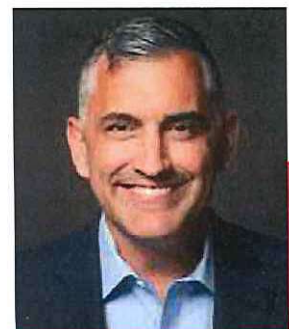
Sincerely,



Joe Powers, Managing Director
Emergency Services Consulting International
Esci.us | 503.570.7778 | Joe.Powers@esci.us



Since 2008, ESCI has been the consulting firm of the International Association of Fire Chiefs.



ESCI OVERVIEW

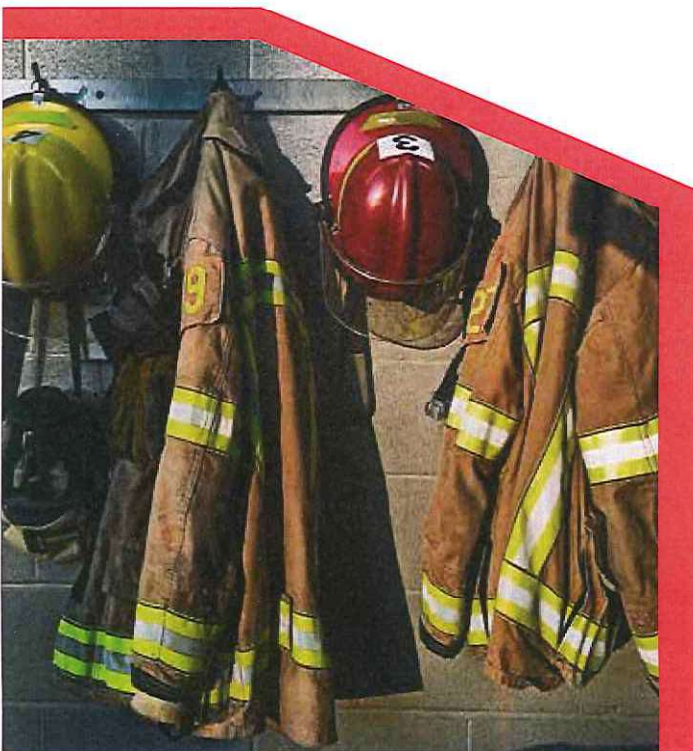


Since 1976, ESCI's strength has been its commitment to customer satisfaction, innovation, and quality services. We are a vision-driven organization that is growing and changing to meet the dynamic challenges and opportunities for public safety services worldwide. ESCI approaches its mission in a manner that results in scalable, sustainable, and defensible solutions for all types and sizes of public safety organizations.

Our formula is simple. We utilize the best and brightest consultants, professionals, strategic partners, and subject matter experts. These amazing men and women provide validated and proven analysis of current and future conditions, compare findings against industry best practices and community standards and provide innovative, sustainable, and customized solutions for the future.

We take the time to develop meaningful relationships with our clients and partners, provide recognition of the essential and vital work of public safety agencies, and demonstrate unwavering respect for the men and women providing public safety services worldwide.

ESCI is thinking differently about public safety consulting to help change the world, one community at a time. I encourage you to read through this prospectus and learn all we offer. We'd love to work with you and your community.



We accomplish this by providing the highest value of consulting services and educational programs.



The mission of ESCI is to provide expertise and guidance that enhances community safety.



THE ESCI ADVANTAGE

ESCI's advantage begins with our technical expertise and capability, extends to our experienced and highly qualified staff, and concludes with a product that will enable your organization to meet the challenges of emergency services into the future.

ESCI's team has first-hand experience in the process of analyzing emergency service providers and recommending an array of opportunities that are economically, culturally, and operationally feasible. Each team member is a specialist in fire, rescue, law enforcement, EMS, or related fields. The team will work collaboratively to create the best possible strategies and options for your organization.

The ESCI Advantage includes:

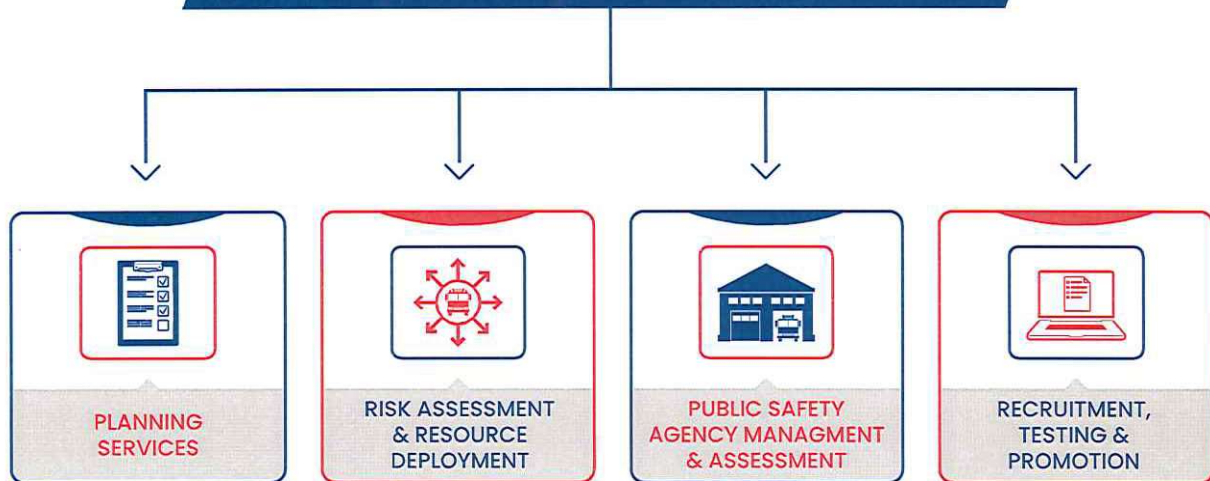
- A clear understanding and appreciation of the complexity of the local and regional environment.
- Over 40 years of public safety consulting experience; the successful completion of hundreds of consulting engagements.
- The ability to deliver a high-quality product on time, and with organizational support and endorsement.
- Knowledge of contemporary issues associated with the delivery of emergency services.
- Experience with a variety of jurisdictions including municipalities, counties, and state governments.
- A highly skilled and knowledgeable team of professionals with skill-sets necessary to meet your



ESCI AT A GLANCE

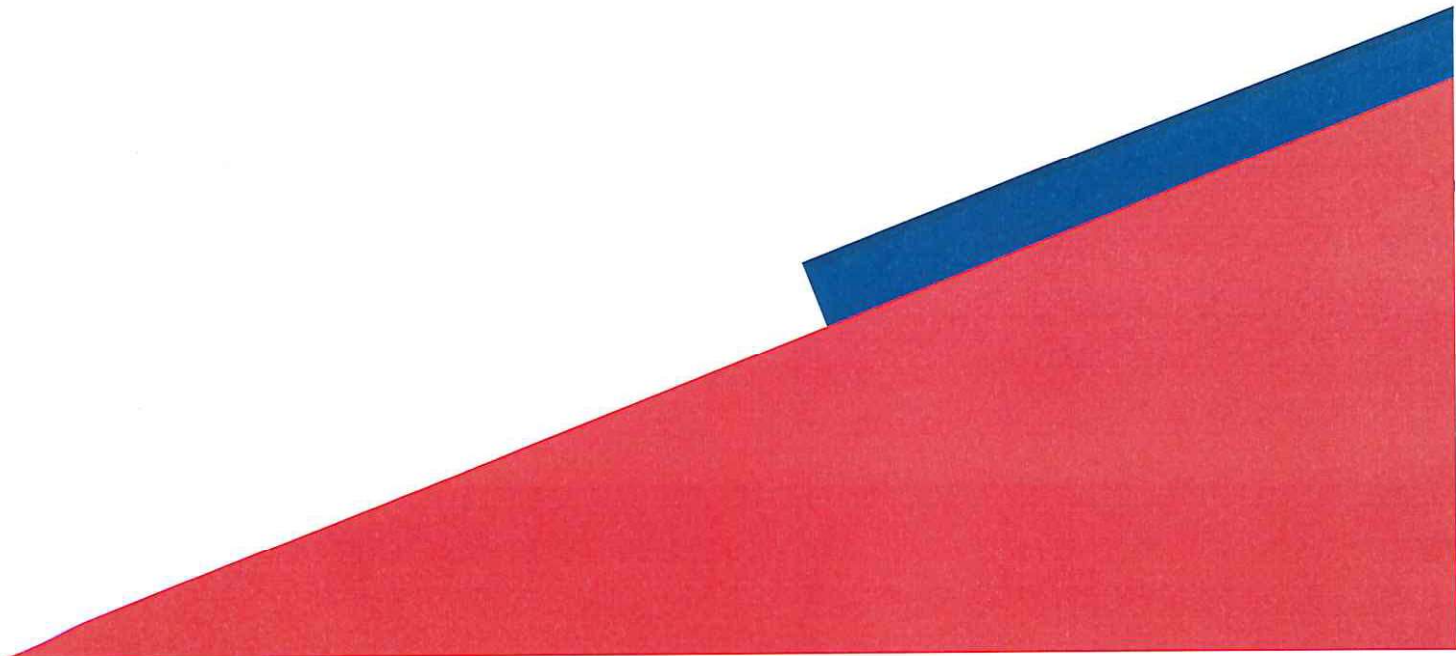
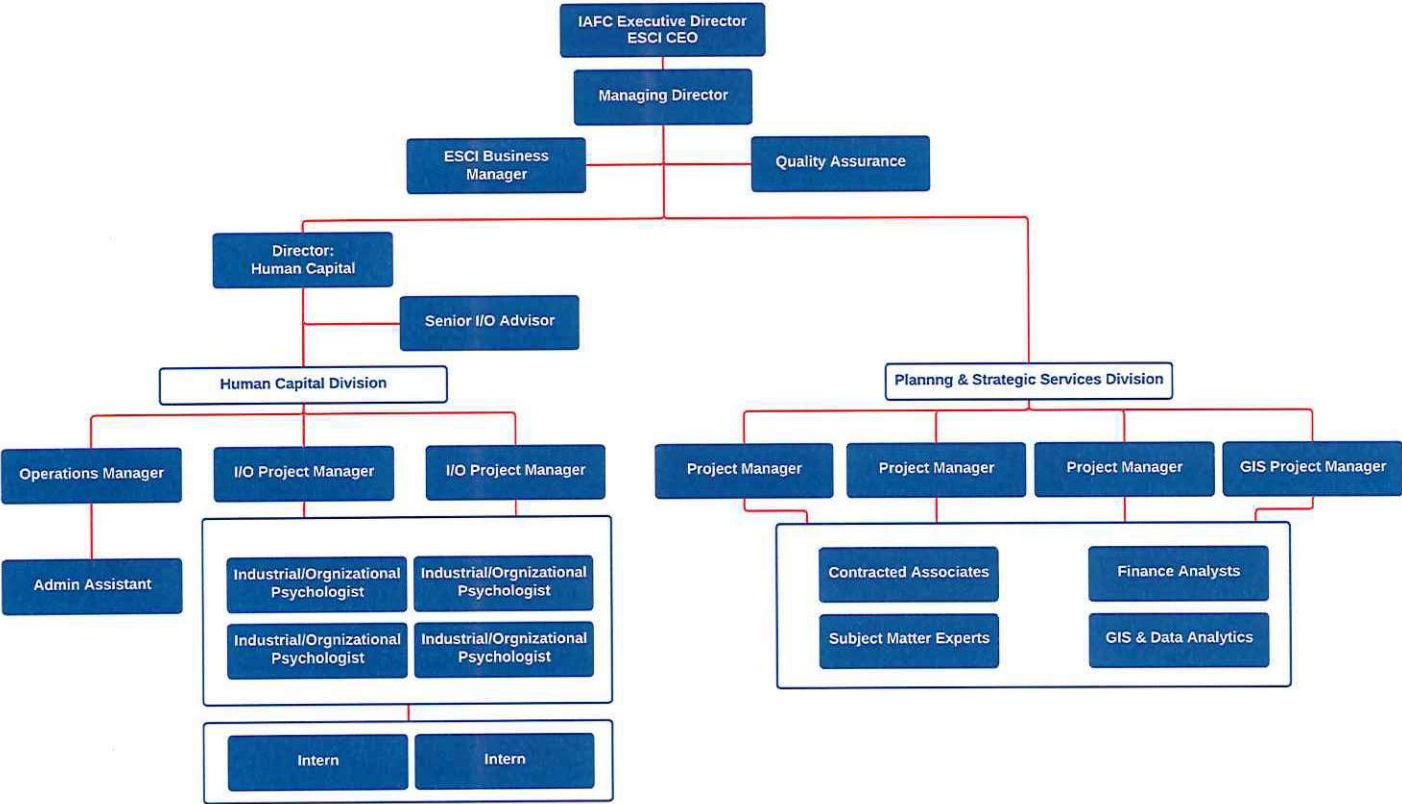
As the consulting firm of the International Association of Fire Chiefs, Emergency Services Consulting International has reliably met the needs of emergency services agencies for over nearly fifty years. With our international presence, ESCI has the ability to draw upon a international network of resources to assist with fire, EMS, law enforcement and homeland security agencies to plan and adapt to future needs.

COMMUNITY SAFETY



RELATIONSHIPS. RECOGNITION. RESPECT

ESCI ORGANIZATIONAL CHART



STATION LOCATION & DEPLOYMENT STUDY

WEST HAVEN FIRE DEPARTMENT

PROJECT UNDERSTANDING

The City of West Haven, Connecticut, is seeking a qualified public safety consulting firm to conduct an independent fire station location and deployment study for the West Haven Fire Department (WHFD). The proposed study will evaluate current and potential station locations and deployment of equipment and personnel against industry standards (such as NFPA 1710, the CPSE/CFAI accreditation model, and the ISO PPC grading schedule) and offer infrastructure/deployment and staffing recommendations that will best address the changing risk profile as the city continues to grow and change year-to-year.

The project consists of three components, beginning with an Evaluation of Current Conditions. In this step, ESCI reviews existing facility location, risk, and demand and conducts a detailed analysis of current service delivery and response performance. These observations and findings are compared with industry standards and best practices, accompanied by recommendations for changes, when necessary.

The next step is the development of Future Service Demand Forecasts. ESCI uses historical population data, census information, comprehensive plans, and past incident history to project anticipated future workload and identifies community risk.

Finally, the report uses the information gathered to identify and evaluate Future Strategies to meet long-range needs. The approaches may include modifying or relocating the existing fire stations and identifying potential locations of future stations with appropriate apparatus. Additionally, it may include staffing in a phased approach with triggers, as appropriate.

SCOPE OF WORK

Phase I: Project Initiation & Site Visit

Task 1-A: Project Initiation & Development of Work Plan

ESCI will develop a project work plan based on the scope of work and converse with the West Haven Fire Department (WHFD) project team to understand the background, goals, and expectations. This work plan will be developed, identifying the following:

- Primary tasks to be performed
- Person(s) responsible for each task
- Timetable for each task to be completed
- Method of evaluating results (including metrics against which to measure performance improvements)
- Resources to be utilized
- Possible obstacles or problem areas associated with the accomplishment of each task

This process will also help to establish working relationships, make logistical arrangements, determine appropriate lines of communication, and finalize contractual arrangements.

Task 1-B: Acquisition & Review of Background Information

ESCI will request pertinent information and data from the WHFD project manager. This data will be used extensively in the analysis and development of the study. The documents and information relevant to this project will include, but not be limited to, the following:

- Past or current agency studies or research, such as ISO PPC rating reports and the recent IAFF deployment study
- City Comprehensive Plan documents, including current and future land use information
- Local census and demographic data
- Zoning maps and zoning code
- Standard Operating Guidelines (SOGs) and service delivery practices
- Current service delivery objectives and targets
- Resource deployment documents
- Facility and apparatus inventories
- Automatic and mutual aid agreements
- Records management data (NFIRS reporting) for the most recent five years
- Computer-Aided Dispatch (CAD) incident records for the most recent five years

- Local Geographic Information Systems (GIS) data
- Any other information that may be necessary for the successful completion of the study

Task 1–C: Site Visit & Stakeholder Input

The ESCI project team will conduct on–site interviews and gather information from key personnel, potentially including:

- Elected or appointed officials from the City of West Haven
- WHFD chief officers, managers, and other key staff
- City planning staff
- External fire and EMS agencies within the region that respond with the WHFD
- Employee groups
- Others as they may contribute to the project

The project team will interview key stakeholders of any organization that may be associated with this study. At a minimum, members of the project team will interview appropriate city officials, department officials, labor organization representatives, and other stakeholders that the project team deems necessary.

Phase II: Evaluation of Current Conditions

This phase of the study focuses on a baseline assessment of the current conditions and current service performance by function. The purpose of this evaluation is to create a benchmark against which the options for future service delivery can be measured.

Task 2–A: Organizational Overview

An overview of the WHFD and West Haven community will be developed by discussing:

- Service area population and demographics
- History, formation, and general description of the WHFD
- Governance and lines of authority
- Foundational policy documents
- Organizational design
- Operating budget, funding, fees, taxation, and financial resources
- Description of the current service delivery infrastructure

Task 2–B: Operational and Administrative Staffing

ESCI will review current WHFD operational and administrative staffing levels, distribution by function, location, and assignment and scheduling methodology. Specific emphasis will be placed on operational staffing measured against current industry standards.

Task 2–C: Capital Apparatus/Equipment and Capital Improvement Program (CIP)

ESCI will review the status of current major capital apparatus and equipment and analyze needs relative to the existing condition and their viability for continued use in future service delivery, including:

Apparatus/Vehicles: ESCI will review and make recommendations regarding apparatus and equipment, providing an analysis of the WHFD fleet, including all response, support, and staff vehicles. The evaluation shall consider types, number, replacement, condition, useful life, location, and deployment. Items to be reviewed include:

- Age, condition, and serviceability
- Distribution and deployment
- Maintenance
- Regulatory compliance
- Future needs

Capital Improvement Program: ESCI will review and make recommendations regarding the WHFD Capital Improvement Program (CIP).

Task 2–D: Service Delivery and Performance

ESCI will review and make observations in areas specifically involved in, or affecting, service levels and performance, as benchmarked against various industry standards. Areas to be reviewed shall include, but not necessarily be limited to:

- Service Demand
 - Analysis and geographic display of current service demand by incident type and temporal variation.
- Resource Distribution
 - Overview of the current facility and apparatus deployment strategy, analyzed through Geographic Information Systems software, with identification of service gaps and redundancies.

- Resource Concentration
 - Analysis of response time to achieve full effective response force (ERF).
 - Analysis of company and staff distribution as related to effective response force assembly.
- Response Reliability
 - Analysis of current workload, including unit hour utilization (UHU) of individual companies (to the extent data is complete).
 - Review of actual or estimated failure rates of individual companies (to the extent data is complete).
 - Analysis of call concurrency and impact on effective response force assembly.
- Response Performance
 - Analysis of actual system reflex time performance, analyzed by individual companies (to the extent data is available).
- Mutual and automatic aid systems

Phase III: Future System Demand Projections

This phase of the project assesses the drivers of fire, rescue, and EMS system change, service demand, and community risks that the WHFD can be expected to face. ESCI will analyze the City of West Haven's growth projections and interpret their impact on fire, rescue, and EMS service planning and delivery.

Task 3-A: Population Growth Projections

An interpretation of available census and community development data will be provided, indicating the following:

- Population history
- Census-based population growth projections and demographic changes anticipated
- Community planning-based population growth projections

Task 3–B: Community Risk Analysis

Land use and zoning classifications will be used, along with specific target hazard information, to analyze and classify community fire, rescue, and EMS challenges by geography. This process will be completed with GIS software and will consider:

- Population and population density
- Demographics
- Community land use regulations
- Occupancy types by land use designation

Task 3–C: Service Demand Projections

Population growth projections, community risk profiles, service alternatives, and service delivery gaps, along with historical and forecast incident rates, will be utilized to develop projections for future service demand.

Phase IV: Fire Station Location, Apparatus, and Staffing Recommendations

The project concludes with strategies intended to place the WHFD in a position to serve its future demand and risk successfully. ESCI will develop and analyze various facility location and unit staffing and deployment models for providing fire, rescue, and EMS services with the specific intent of identifying those options that can deliver the desired levels of service at the most efficient cost. Recommendations for enhancements to the service delivery system will be provided in a phased approach, identifying the best long–range strategies for service delivery and the impact of initiating such a strategy.

Task 4–A: Response Goals and Deployment Strategy

A review of existing response performance goals will be completed with recommendations for changes, if appropriate, which will be offered for consideration by the WHFD. It will be important to match the nature and type of risks identified along with options for resources needed and deployment considered optimum for initiation as a long–term strategy. Response goals and deployment options will be developed with consideration given to the following:

- Critical components of deployment
- Apparatus and staffing configuration
- Levels of an effective response
- Current and recommended response capability
- Response zones and response time requirements
- Distribution, concentration, and reliability of coverage

Task 4–B: Recommended Long–Term Strategy

ESCI will develop a recommended, phased, long–term strategy for facility location and functional staffing and deployment that will improve the department’s level of service towards the identified performance objectives and targets. This may include but is not necessarily limited to, specific recommendations regarding:

- Renovation or relocation of the existing fire stations.
- General locations of future, necessary fire stations.
- Trigger points for the construction of new fire stations.
- Impacts on ISO PPC rating.

Phase V: Development, Review, and Delivery of Fire Station Location & Deployment Study

Task 5–A: Development and Review of Draft Project Report

ESCI will develop and produce an electronic version of the draft written report for review by the WHFD team and other client representatives, as appropriate. Client feedback is a critical part of this project, and adequate opportunity will be provided for iterative review and discussion of the draft report prior to finalization. The report will include:

- Detailed narrative analysis of each report component structured in easy–to–read sections and accompanied by explanatory support to encourage understanding by both staff and civilian readers.
- Clearly designated recommendations highlighted for easy reference and cataloged as necessary in a report appendix.
- Supportive charts, graphs, and diagrams, where appropriate.
- Supportive maps, utilizing GIS analysis as necessary.

Task 5–B: Delivery and Presentation of Final Project Report

ESCI will complete any necessary draft revisions and provide the City of West Haven with an electronic copy in PDF file format. A formal presentation of the project report will be made by ESCI project team member(s) to staff, elected officials, and/or the public as necessary and will include the following:

- A summary of the report's nature, the analysis methods, the primary findings, and critical recommendations.
- Supportive audio–visual presentation.
- Review and explanation of primary supportive charts, graphs, diagrams, and maps, where appropriate.
- Opportunity for questions and answers, as needed.
- All presentation materials, files, graphics, and written material will be provided to the client at the conclusion of the presentation(s).

Fire Station Location & Deployment Study Completion Timelines

ESCI offers the following project timeline, which is subject to change, based upon the mutual agreement of the City of West Haven and ESCI. The timeline will not begin until ESCI is provided with all information and data necessary for the project's successful completion. ESCI estimates a timeline of 120 days from the completion of fieldwork.

Project Phase	Month 1	Month 2	Month 3	Month 4
Phase I: Project Initiation & Site Visit				
Phase II: Evaluation of Current Conditions				
Phase III: Future System Demand Projections				
Phase IV: Fire Station Location, Apparatus, and Staffing Recommendations				
Phase V: Development, Review, & Delivery of the Fire Station Location & Deployment Study				

Fire Station Location & Deployment Study Proposed Project Fee

Emergency Services Consulting International is pleased to present the formal cost proposal for the project outlined in the Scope of Work.

Project Phase	Consulting Fees	Expenses	Total
Phase I: Project Initiation & Site Visit	\$8,580	\$3,584	\$12,164
Phase II: Evaluation of Current Conditions	\$6,486	\$0	\$6,486
Phase III: Future System Demand Projections	\$3,214	\$0	\$3,214
Phase IV: Fire Station Location, Apparatus, and Staffing Recommendations	\$2,176	\$0	\$2,176
Phase V: Development, Review, & Delivery of the Fire Station Location & Deployment Study	\$5,229	\$2,054	\$7,283
Total Cost (Not to exceed):			\$31,323

Pricing is valid for six months from the proposal submission date.

Proposed Payment Schedule

- 10% payment due upon signing of the contract.
- Monthly invoicing thereafter as work progresses.

ESCI Hourly Rates

Senior Level Project Oversight, Senior Data Engineer/SME	\$260/hr.
Project Manager, Senior Consultant.....	\$230/hr.
Consultant	\$200/hr.
Data Analyst.....	\$150/hr.
Admin Support.....	\$90/hr.



Consulting Services for Public Organizations

Product Specifics

Emergency Services Consulting International (ESCI) is a consulting firm providing specialized, professional Fire EMS, Law Enforcement and Communications consulting services throughout the United States and Internationally. Some services on contract include:

- Strategic Planning and Long-Range Master Planning
- Feasibility Studies for Cooperative Efforts
- ISO Benchmarking/Pre-evaluation Studies
- Executive Recruitment for Fire Chiefs, Police Chiefs, and Other Public Safety Professionals
- Selection Testing for Entry-level Firefighter and Police Officers
- Promotional Testing/Assessment for Fire and Law Enforcement
- Physical Abilities Tests/CPAT Validation
- Supervisory and Leadership Training

Pricing Details

Members receive discounted pricing on these products. For pricing and product details, log in to nppgov.com.

Contract Details

- Log into nppgov.com
- Forms, legal documentation, price lists and other information can be found on the ESCI vendor page
- Sign the Intergovernmental Agreement (IGA) and keep for your records
- Provide your NPPGov member number on the purchase order



Lead Public Agency: League of Oregon Cities

RFP #2035

Contract Number: PS20365

CONTRACT TERM

Effective Date: 05/27/2020

Initial expiration: 05/27/2023

Possible extensions through: 05/27/2026

NPPGov

NPPGov is a national cooperative procurement organization based in Seattle, WA offering publicly solicited contracts to government entities nationwide. Our contracts are created through a public solicitation by a Lead Public Agency. Access to our cooperative contracts is free and there are no purchasing obligations.

Benefits of cooperative contracts:

- Competitively bid, no additional RFP necessary
- Saves time and money in your procurement process
- Live contract support



 nppgov.com

customerservice@nppgov.com

877.329.8847



FREQUENTLY ASKED QUESTIONS



Q What is NPPGov?

A NPPGov is a national cooperative procurement organization based in Seattle, WA offering publicly solicited contracts to government entities nationwide. Our contracts are created through a public solicitation and award process by a Lead Public Agency. Membership is free and there are no minimum purchasing obligations. NPPGov provides live contract support five days a week with a team dedicated to assisting members through all stages of the procurement process.

Q How does the program work?

A NPPGov uses a Lead Public Agency to publicly solicit and award contracts through a Request for Proposal (RFP) process. Our members are eligible to access these contracts by signing an intergovernmental agreement (IGA) with the Lead Public Agency, thereby eliminating the need to complete their own RFP process. NPPGov staff and legal counsel facilitate this process and provide necessary documentation and support.

Q Do I have to be a member?

A Yes, membership is required. As a cooperative procurement organization we rely on the strength of our membership to develop competitive contracts. Membership is free and joining is easy.

Eligible organizations include:

- **Government:** State and local, tax districts, K-12 public schools, higher education, etc
- **FireRescue GPO:** Fire agencies, districts, and departments, volunteer, EMS/Ambulance, etc
- **Law Enforcement GPO:** Police/sheriff departments, correctional facilities, emergency management.
- **Non-Profit:** All 501(c) 1-28 organizations that do not receive Medicaid funding.

To become an NPPGov Member:

1. Visit our website: nppgov.com
2. Click "Join Now"
3. Complete the registration form and submit.
4. You will receive a welcome call and e-mail confirming your membership within 24-48 hours (usually the same day). The welcome email will include your username, password, and NPPGov member number. Vendor discount information can be accessed using your login credentials to log into nppgov.com.

Q Can my entity purchase through NPPGov?

A Your state and local procurement laws and policies dictate the ability to use contracts available through NPPGov. In the vast majority of jurisdictions the answer is "yes!" NPPGov staff are available to answer questions about how our contracts are established to help determine eligibility. Virtually all 50 states have statutes in place that specifically allow the use of publicly solicited contracts even if the contract was created in another state. More information about state statutes can be found on our website (www.nppgov.com/procurement-solutions/state-legal-statutes). The only other requirement is you must be a member of NPPGov.

Q What contracts are available through NPPGov?

A We have an extensive portfolio including contracts for office supplies and equipment, firefighting and rescue equipment, wireless and data communications, playground equipment, furniture, fire apparatus, tires, agricultural and construction equipment, law enforcement equipment, electric and lighting equipment, medical supplies, unmanned vehicles, safety equipment, MRO products, and more. A complete list of contracts and pricing is available on nppgov.com. After registering and logging into the website, click on the "Our Vendors" tab.

Q I have to conduct an RFP process or at least have three quotes. How does NPPGov satisfy this requirement?

A NPPGov contracts were created through an RFP process meeting the requirements of all lower and upper purchasing threshold requirements. The process includes local and national print advertising as well as online internet services to post RFP solicitations. By piggybacking off the contract you are eliminating the need to conduct your own solicitation or collect three quotes. It is still your responsibility to verify our contracts meet your state and local requirements but our legal counsel is available for consultation during your analysis.

Q Where do I find information on the products and price quotes offered through NPPGov contracts?

A Our website has a full list of all vendors/contracts as well as products and pricing. Vendors will provide quotes for the items of interest. Some information is only available to members who have logged in to the website: www.nppgov.com

more FAQs

Q What is the difference between NPPGov and other cooperatives?

A We can't speak to how other cooperatives conduct business but we know our members appreciate:

- Responsive customer service, including communications with our legal counsel.
- Our use of separate Lead Public Agencies to conduct RFPs on behalf of our members, which keeps the process fair and unbiased.
- Readily available access to all necessary RFP and contract documentation.
- Our revenue supports our non-profit hospital owners, funding critical healthcare initiatives such as autoimmune disease research.
- Fire/Rescue specific revenue supports the fire service through a revenue sharing program with fire chiefs associations nationwide.

Q What process validated the product and services offered?

A NPPGov serves as a nationwide channel providing publicly awarded agreements to government entities. Our publicly solicited agreements have been awarded through an RFP issued by a Lead Public Agency. The agency is an independent government entity that carries out the advertising and solicitation procedures required by public contracting law.

NPPGov's contracts are established through the following process:

1. The Lead Public Agency prepares an RFP, incorporating the required cooperative purchasing (piggybacking) language that allows public entities across the nation to utilize the contract.
2. Suppliers respond to the RFP and the Lead Public Agency evaluates and awards the Master Price Agreement(s).
3. Contract documents are posted on our website under the "Our Vendors" tab. NPPGov members can review all documents online and access contract pricing by signing the Intergovernmental Cooperative Purchasing Agreement (IGA).
4. Our public solicitation process is consistent with FEMA/AFG guidelines.

Please consult your legal counsel for confirmation in your jurisdiction, or contact our legal counsel for further information at 877.329.8847

Q Where can I obtain copies of the legal documentation associated with each publicly solicited contract?

A Contracting documents including the RFP, Master Price Agreement, Intergovernmental Agreement (IGA), and Synopsis are available on our website under the vendor page and may be accessed by logging onto the website, nppgov.com

Q What are the terms of the contracts?

A Contract length varies by the public entity that conducted the solicitation but the initial term is typically between two to four years with the option of multi-year extensions.

Q Do the contracts offer products to meet my organization's specific needs?

A Most contracts offer a full product line and many provide for various options and customized products. Review the specific contract you are interested in for further details. Both the vendor and our staff are available for consultation.

Q What does it cost to join NPPGov?

A There are no membership fees, no purchasing obligations and no minimum purchasing requirements.

Q How is NPPGov funded and where does the revenue go?

A We negotiate a small administrative fee with our vendors, which allows us to provide our service free of charge to our members. Revenue from our program goes to our non-profit hospital owners to fund critical healthcare initiatives such as autoimmune disease research.

Q Where do I send the payments?

A Invoices and payments go directly through the vendor you are working with for the products of interest. NPPGov does not collect any payments from our members for products or services.

Q How do I learn more about NPPGov?

A For more information about our program please visit our website: nppgov.com. If you need more information or would rather speak to someone please call or email: 877.329.8847/customerservice@nppgov.com

NPPGov Programs:



FireRescue GPO is a national cooperative purchasing program offering publicly solicited contracts to fire departments nationwide. Our contracts were created through a public RFP process by a Lead Public Agency.

Membership is free with no purchasing obligations. Negotiated contracts are available for below threshold purchases and individual firefighter discounts. In addition to saving you money, the program generates revenue for the fire chiefs association where the purchase was made including the IAFC, IAFC Division Association and State Chief Associations.

Those eligible for this program include: fire/rescue and EMS departments along with their members (including city, county, districts, state and federal).



Law Enforcement GPO was created as a program of NPPGov to meet the procurement needs of the law enforcement community. Members have access to a broad range of publicly solicited contracts with discounted pricing and a customer service department that is dedicated to assist through all stages of the purchasing process.

Those eligible for this program include: law enforcement agencies, sheriff departments, correctional facilities, emergency communications, and emergency management agencies and their employees.

MUNICIPAL FLEET VEHICLES

- Replacement of a 2004 Ford Ranger Pickup – 11WN assigned to Building Maintenance
- Gengras Ford is supplier – State Contract 19PSX0161
- Ford F-350 Regular Cab 4x4
- Included in Fleet Maintenance's 2023 Capital Plan
- Total price is \$66,395.30



Gengras Ford, LLC

225 New Britain Avenue
Plainville, CT 06062
Phone: 860.727.6302
www.gengras.com



Quote Number: **231218003**

Fleet Nr: 11

STATE CONTRACT NO: 19PSX0161

Make	MY	Model	Contract Price
Ford	2023	F-350 Reg Cab 4x4 (F3B) - 142" WB, 8 foot bed	\$ 44,932.00

All specifications are subject to verification of manufacturer's published standard and optional equipment. Vehicle to include all manufacturers standard equipment plus the following options:

	Option Code	Description	List Price
1	Z1	Oxford White	\$ -
2	AS	Vinyl 40/20/40 Medium Dark Slate	\$ -
3	99A	6.8L DEV V8 Gas engine	\$ -
4	44F	Ten speed Automatic Trans	\$ -
5	610A	XL Package	\$ -
6	STD	Cruise Control	\$ -
7	STD	Trailer Brake Controller (incl. Smart Trailer Tow Connector)	\$ -
8	STD	Power Equipment Group - Manually Telescoping, Folding Trailer Tow Mirrors with Power/Heated Glass, Heated Convex Spotter Mirror, Integrated Clearance Lamps/Turn Signals	\$ -
9	STD	Spare Key - One (1)	\$ -
10	473	Snow Plow Prep	\$ 250.00
11	67B	HD Alternator - 410 amp	\$ 115.00
12	86M	Medium-duty Batteries	\$ 210.00
13	66S	Upfitter Switches	\$ 165.00
14	43C	110 v / 400 watt inverter	\$ 175.00
15	592	Roof Clearance Lights	\$ 95.00
16	66L	LED Bed Lights	\$ 60.00
17	61S/62S	Splash Guards (4 wheel)	\$ 130.00
18	18B	Cab Steps	\$ 320.00
19	85S	Spray in Bed Liner	\$ 595.00
20	X3E	3.73:1 Elocking Rear Axle	\$ 430.00
21	TDX	AT Tires - 18"	\$ 265.00
22	96V	XL Chrome Package	\$ 225.00
23			\$ -
24			\$ -
25			\$ -
<i>Total Options per Contract Price (list price)</i>			\$ 3,035.00
<i>Total Factory Options Discount (6%)</i>			\$ (182.10)
<i>Total Options per Contract Price (net price)</i>			\$ 2,852.90

225 New Britain Avenue
 Plainville, CT 06062
 Phone: 860.727.6302
 www.gengras.com



Quote Number: **231218003**

Aftermarket Accessories

	Vendor / Manufacturer	Hours	Description	List Price
1	Fisher	2.0	Fisher HDX 8' power angle snowplow. 29" sides, standard high-carbon steel cutting edge, INTENSIFIRE LED snow plow headlights, 5/8" steel cutting edges. Includes 18" rubber deflector, control cup holder mount, WINTER brand 36" plow guides, heavy-duty lift arm ram, cast iron curb guard kit.	\$ 12,200.00
2	Buyers	0.0	Buyers or approved equal LED Fleet Series drill free light bar cab mount P/N-8895550 and 17" Octagonal Mini Bar Light - P/N-8891100, two (2) rectangular amber LED strobes (in grille) P/N- 8892802 and in rear taillights install integral AMBER & GREEN flashing LED Lights. All wired to one (1) upfitter switch labeled "STROBES"	\$ 3,413.00
3	Thiemann	2.0	Thiemann TT-15ET Aluminum two-piece bi-fold liftgate w camera bracket. Platform size 56x32"plus 6"	\$ 5,726.00
4	Ziebart	2.0	Rustproofing	\$ 899.00
5	Other	1.0	Spare Fob Key	\$ 275.00
6	Other	1.0	Seat Covers	\$ 750.00
7	WeatherTech	0.0	WeatherTech floor mats (front)	\$ 130.00
<i>Total Aftermarket Options (list price)</i>				\$ 23,263.00
<i>Total Aftermarket Options Discount (20%)</i>				\$ (4,652.60)
<i>Total Hours x \$130 / hour rate</i>				\$ -
Total Net Aftermarket Options plus Total Labor				\$ 18,610.40

Trade Allowance

Year	Make	VIN	Description / Mileage	Allowance
				\$ -
				\$ -
				\$ -
Total Trade in Allowance				\$ -

Comments:

Bailment pool pick up truck stock order placed by Gengras Ford. Chassis upfit is required before pool release to dealer.

Additional fees / Charges

		State of CT Trade in Assessment (Note: Fee is payable to State of CT):	\$ -
		Dealer Conveyance Fee (\$799.00)	\$ -
		Registration Fee (estimated, actual cost will appear on your final invoice)	\$ -
		DMV Inspection Fee (as required)	\$ -
		Total Additional Fees	\$ -
Customer:	City of West Haven		
FIN Code:	QK668		
VIN:	1FTRF3BAZPED71140		
			Total (per unit) \$ 66,395.30
Quantity	1		Grand Total (all) \$ 66,395.30

This quote valid for 30 days from the date created.

SIDEWALK, CURB, PATCH AND PAVING CONTRACT

- Publicly bid contract RFP #2023-41
- RFP closed on October 19, 2023
 - 5 bids received:
 - Elm City Materials
 - White Owl Construction
 - Colonna Concrete
 - Laydon
 - Murillo Construction
- Lowest responsible bidder was determined to be Colonna Construction.
- Contract included in this packet



of the City from which order the stated value of the Work shall be omitted, and the determination of the value of the Work shall be determined by the Sidewalk Inspector. The Sidewalk Inspector's decision pertaining to the value of the Work shall be final and binding upon the parties hereto.

The Contractor expressly agrees to at all times indemnify, defend and hold harmless the City and its officers, agents and employees on account of any and all demands; claims; damages; losses; litigation and financial costs and expenses, including attorney's fees; compensation arising out of personal injuries (including death); any damage to property, real or personal; and any other loss or expense, directly or indirectly, arising out of, related to or connected with the Work to be performed hereunder by the Contractor, its employees, agents, subcontractors, material suppliers, or anyone directly or indirectly employed by any of them. The Contractor shall and does hereby assume and agree to pay for the defense of all such claims, demands, suits, proceedings and litigation. The provisions of this paragraph shall survive the expiration or early termination of this Agreement; shall be separate and independent of any other provision or requirement of this Agreement; and shall not be limited by reason of any insurance coverage provided hereunder.

In the employment of mechanics, laborers and workmen for the Work, the Contractor and all lower-tiered subcontractors shall give employment preference to citizens of West Haven. The Contractor and all lower-tiered subcontractors shall submit such relevant documents and other information as may be requested by the City to determine compliance with this article. In order to monitor compliance with the section, the City may request such relevant documents and documentation from the Contractor or from subcontractors at any time during the term of the Contract. The Contractor shall comply with or arrange for compliance with all such requests promptly. Prior to the commencement of performance of the Work the Contractor and all lower-tiered subcontractors shall forward a written statement indicating the name, address and occupational title of each mechanic, laborer and workman scheduled to perform work. Amended statements shall be filed before any new mechanic, laborer and workman commences work under the Contract.

The Contractor and all lower-tiered subcontractors agree and warrant that in the performance of the Work that they shall not discriminate or permit discrimination in employment against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, sex or on the basis of physical or mental disability, including but not limited to blindness, unless it is shown by the Contractor or subcontractor that such disability prevents performance under the Contract. The Contractor and all sub-tier contractors also agree that for purposes of monitoring compliance with the provisions of this section that they shall provide the City with such information as may be requested concerning their employment practices and procedures. For purposes hereof, discrimination in employment shall include but not be limited to employment advertising, recruitment, layoff, termination, rates of pay or other forms of compensation, conditions or privileges of employment. The Contractor and all lower-tiered subcontractors shall post notices in conspicuous places on the work site describing the provisions of this Article. Nothing contained herein is intended or shall be construed to relieve the Contractor or any lower-tiered subcontractor from compliance with applicable federal or state law concerning equal employment opportunity, affirmative action or nondiscrimination.

If the Work requires utilizing trades or occupations for which state-certified apprenticeship programs exist, the Contractor shall be affiliated with such programs and the Contractor shall require lower-tiered

subcontractors to be affiliated with same. The Contractor or any lower-tiered subcontractor may be relieved from compliance with this Article if provisions of its existing labor agreements prevent compliance with the requirements hereof. In that event, prior to the commencement of performance, the Contractor or subcontractor shall submit their reasons for such action in writing, along with supporting documents, to the City. In order to monitor compliance with the apprenticeship programs, the City may request such relevant documents and documentation from the Contractor or any lower-tiered subcontractor at any time during the term of the Contract. The Contractor shall comply with any or arrange for compliance with all such requests promptly. An apprentice is defined as a person employed under a written agreement enrolled in a registered program by the State of Connecticut to work at and to learn a specific trade as defined in Connecticut State General Statutes Section 31-51(a).

If, after review, the City determines that the Contractor or any lower-tiered subcontractor has failed to comply with the requirements for local worker preference, nondiscrimination and/or apprenticeship, in addition to any other remedy available to it, the City may require corrective action to be taken by the Contractor or it may terminate the Contract.

The Contractor shall provide and maintain insurance coverage related to its services in connection with the Work in types and amounts specified in Exhibit B attached hereto.

IN WITNESS WHEREOF, the City and the Contractor have duly executed this agreement on the day and year first above written.

Signed, Sealed and Delivered
in the Presence of:

CITY OF WEST HAVEN

By: _____
Dorinda Borer
Its Mayor
Duly Authorized

By: _____
David Taylor
Its Acting Director of Finance
Duly Authorized

By: _____
John Colonna
Its Owner
Duly Authorized

EXHIBIT A

SCOPE OF WORK:

The repair and/or replacement of sidewalks, driveways and curbs; and the replacement patching for repairs of roads, as determined by the Sidewalk Inspector during a two-year period commencing on November 1, 2023 and ending on October 31, 2025. Such work will be performed on roads and properties maintained by the City. The Contractor shall be responsible for the removal and disposal of any existing sidewalk, curb or apron.

The Contractor shall be the prime contractor and assumes total responsibility for the repair and replacement of the sidewalks, driveways and/or curbs designated by the Sidewalk Inspector.

In the event of recurrence of root damage to a repaired sidewalk, the Contractor will be responsible for replacement during a period of four (4) years.

It will be the contractor's responsibility to maintain traffic on all City roads, at all times as is possible, especially for school buses and emergency vehicle traffic. Should the need arise to completely close off any section of sidewalk and/or driveway; the contractor must first obtain written approval to do so from the Director of Public Works. Such request shall specify the exact period of time and exact location of each proposed closing.

The City shall provide traffic control personnel as required by section 206-40 of the Code of the City of West Haven. The Contractor Is fully responsible for any damage done to the utility structures including but not limited to: electrical, telephone and cable wires; utility poles; fire hydrants; and street signs.

PRICING: 11/1/23 - 10/31/24 (QUANTITIES ARE ESTIMATES ONLY)

20,000 square feet concrete sidewalk:	@\$12.00 sq. ft.	TOTAL:	\$240,000.00
2,000 square feet concrete apron:	@ \$15.00 sq. ft.	TOTAL:	\$30,000.00
1,000 linear feet concrete curb:	@ \$15.00 In. ft.	TOTAL:	\$15,000.00
10,000 square feet bituminous walks:	@ \$ 4.00 sq. ft.	TOTAL:	\$40,000.00
4,000 linear feet bituminous curbs:	@ \$7,00 In. ft.	TOTAL:	\$28,000.00
Pavement Patching Repairs of Roads:	@ \$63.00 sq. yd.	TOTAL:	TBD

PRICING: 11/1/24 - 10/31/25 (QUANTITIES ARE ESTIMATES ONLY)

20,000 square feet concrete sidewalk:	@\$ <u>12.70</u> sq. ft.	TOTAL:	\$254,000.00
2,000 square feet concrete apron:	@ \$15.60 sq. ft.	TOTAL:	\$31,200.00
1,000 linear feet concrete curb:	@ \$16.00 In. ft.	TOTAL:	\$16,000.00
10,000 square feet bituminous walks:	@ \$ 5.00 sq. ft.	TOTAL:	\$50,000.00
4,000 linear feet bituminous curbs:	@ \$8,00 In. ft.	TOTAL:	\$32,000.00
Pavement Patching Repairs of Roads:	@ \$70.00 sq. yd.	TOTAL:	TBD

SPECIFICATIONS:

1. Bituminous Concrete Sidewalks and Driveways:

(1) **Excavation:** Vendor shall remove existing sidewalk or driveway to the required depth below the finished grade. All soft yielding material shall be removed and replaced with suitable materials.

(2) **Gravel Base:** Vendor shall install a gravel base which measures six (6) inches in depth after compaction. Such gravel shall be placed between wooden forms, finish pavement line and graded allowing a depth of two (2) inches for the placement of the Bituminous Concrete.

(3) **Bituminous Concrete:** The finished surface shall be a Bituminous Concrete hot mix using type II standard Specification Form # 817, State of CT, Highway Department, Section M.04. The Material shall be rolled with a roller weighing not less than 500 lbs. Wire fabric for sidewalks: WWF 6x6-W2xW2. Wire fabric for driveways: WWF 6x6 W2.9xW2.9.

(4) **Sidewalks:** The finished sides shall be back filled with a suitable material and thoroughly compacted. The sides shall be finished flush with the top of the sidewalk or driveway. Four (4) inches of loam shall be added and seeded with suitable grass seed and mulched to match with adjacent grass surfaces.

(5) **Permits:** Vendor shall be required to pull permits for the installation of all sidewalks. The Engineering Department shall issue permits. There will be no charge for this permit.

(6) **New Development:** This section does not apply to new developments whereby concrete sidewalks and driveways govern.

2. Concrete Curbing:

Forms: Adequate forms shall be installed by the vendor on both sides of the curb for the entire depth and length of the curb.

EXHIBIT B

The insurance required by this contract shall be written for not less than the following, and greater if required by law:

1. **Worker's Compensation:**
 - a. State: Connecticut - Statutory
 - b. Applicable Federal (e.g. Longshoremen's): Statutory
 - c. Employer's Liability: \$1,000,000.00 per accident
2. **Comprehensive or Commercial General Liability (including Premises - Operations; Independent Contractors Protective; Products and Completed Operations; Broad Form Property Damage); Contractual Liability and Personal Injury:**
 - a. 1,000,000.00 each occurrence C.S.L.;
 - b. 1,000,000.00 Personal & Advertising Injury;
 - c. Products and Completed Operations Insurance shall be maintained for five (5) years after final payment;
 - d. Property Damage Liability Insurance shall provide X,C and U coverage; and
 - e. Broad form property damage coverage shall include completed operations.
3. **Comprehensive automobile Liability (included owned, non-owned and hired vehicles):** Limited \$1,000,000.00 each accident (CSL) (BI &PD).
4. **If the value of the contract is in excess of \$100,000:** Umbrella excess liability insurance in the amount of \$5,000,000 each occurrence is also required.
5. Contractor shall purchase all risk on completed value form in the names of the owner, contractor, and subcontractors, as their interests may appear, with limits of amount equal to the contract sum for the work.
6. Contractor shall provide: appropriate insurance certificates, naming the City of West Haven as an additional insured on all policies. 30 days notification shall be required for cancellation or non-renewal.
7. Liability insurance shall include all major divisions of coverage and be on a comprehensive basis- including.
 - a. Premises operations (including X-C/U as applicable)
 - b. Independent Contractors' Protective.
 - c. Products and completed operations
 - d. Personal injury liability with employment exclusion deleted.
 - e. Contractual Liability
 - f. Owned, non-owned, and hired motor vehicles.
 - g. Broad form property damage including completed operations
 - h. Umbrella excess liability.

The Contractor shall furnish one copy each of certificates of insurance herein required for each copy of the contract which shall specifically set forth evidence of all coverage required. The form of certificate shall be Accord 25 (2/84) or accepted equal. The contractor shall subsequently issue amending coverage or limits.

PROPOSERS NON COLLUSION AFFIDAVIT FORM

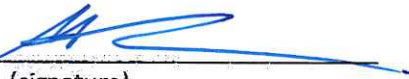
The undersigned proposer, having fully informed himself/herself/itself regarding the accuracy of the statements made herein, certifies that:

- (1) The proposer developed the proposal independently and submitted it without collusion with, and without any agreement, understanding, communication or planned common course of action with, any other person or entity designed to limit independent competition;
- (2) The proposer, its employees and agents have not communicated the contents of the proposal to any person not an employee or agent of the proposer and will not communicate the proposal to any such person prior to the official opening of the proposal and award.
- (3) No elected or appointed official or other officer or employee of the City of West Haven is directly or indirectly interested in the proposer's proposal, or in the supplies, materials, equipment, work or labor to which it relates, or in any of the profits thereof.

The undersigned proposer further certifies that this affidavit is executed for the purpose of full disclosure to the City of West Haven to consider its proposal and make an award in accordance therewith.

Colonna Masonry Concrete & Asphalt Paving LLC

Legal Name of Bidder



(signature)

Bidder's Representative, Duly Authorized

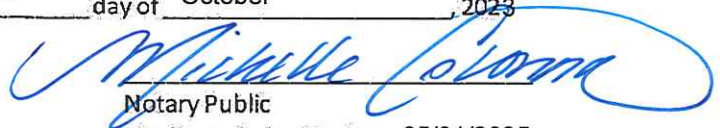
Giancarlo Colonna

Name of Bidder's Authorized Representative

Owner

Title of Bidder's Authorized Representative

Subscribed and sworn to before me this 18th day of October, 2023



Notary Public

My Commission Expires: 05/31/2025



CITY OF WEST HAVEN
355 Main St
 West Haven, Connecticut 06516

**DISCLOSURE &
 CERTIFICATION AFFIDAVIT**

EVERY SECTION MUST BE COMPLETED

For help completing this form contact Purchasing Director at 203-937-3624

Contractor/Vendor Name:	Colonna Masonry Concrete & Asphalt Paving LLC
Address:	1233 Johnson Road Woodb ridge, CT 06525
Telephone and/or Fax #:	203-397-2287
Email Address:	office@colonnaconcrete.com
Contact Person:	Giancarlo Colonna

For the purposes of this Disclosure and Certification Affidavit, the following definitions apply:

(a)	"Person" means one (1) or more individuals, partnerships, corporations, associations, or joint ventures.
(b)	"Contract" means any agreement or formal commitment entered into by the city to expend funds in return for work, labor, services, supplies, equipment, materials or any combination of the foregoing, or any lease, lease by way of concession, concession agreement, permit, or per agreement whereby the city leases, grants or demises property belonging to the city, or otherwise grants a right of privilege to occupy or to use said property of the city.
(c)	"City" means any official agency, board, authority, department office, or other subdivision of the City of West Haven.
(d)	"Affiliate Entity" means any entity listed in sections 9 or 10 below or any entity under common management with the Contractor.

State of	Connecticut	County of	New Haven
I,	Giancarlo Colonna <i>(type or print your name above)</i>		being first duly sworn, hereby deposes and says that:
1.	I am over the age of 18 and understand the obligations of making statements under oath; I understand that the City of West Haven is relying on my representations herein.		
2a.	I am the corporate secretary or majority owner <i>(including sole proprietorship) of</i>	Colonna Masonry Concrete & Asphalt Paving LLC Insert Company Name above	
2b.	Or I am an individual and my name is:		if an individual, insert your name above
3.	I am fully informed regarding the preparation and terms of the above referenced agreement (the "Agreement") and of all pertinent circumstances related thereto.		
4.	Please select the applicable representation(s) regarding taxes or, if none of the below are accurate, attach an explanation of the status of the relevant tax obligations to this Affidavit (mark an "X" in the appropriate box or "NA" if none apply).		
4a.	As required by Conn. Gen. Stat. §12-41, the Contractor (and each owner, partner, officer, authorized signatory or Affiliate Entity of the Contractor) has filed a list of taxable personal property with the City of West Haven for the most recent grand list and all taxes are		
4b.	The Contractor (including any owner, partner, officer or authorized signatory thereof) is not required to file a list of taxable personal property with the City of West Haven for the most recent grand list and does not owe any back taxes to the City of West Haven, either directly or through a lease or other agreement.		
4c.	The Contractor or an owner, partner, officer, representative, agent or Affiliate Entity of the Contractor either i) has a PILOT agreement with the City of West Haven or ii) owes back taxes and has executed an agreement with the City of West Haven to pay said back taxes in installment payments. Such agreement is attached and incorporated herein by reference and the payments under said agreement are not in default.		
5.	Other than as may be described in section 4 above, the Contractor (including any owner, partner, officer, other authorized signatory, or Affiliate Entity) does not have any outstanding monetary obligations to the City of West Haven.		
6.	Please select the applicable representation about the Contractor's business registration:		
6a.	Contractor is a Connecticut corporation, partnership, limited liability company or sole proprietorship and its Connecticut Secretary of the State Business ID #:	0714096 Insert State Registration # above	
6b.	Contractor is a foreign corporation, partnership, limited liability company or sole proprietorship but is registered to do business in the State of Connecticut. The Contractor's Connecticut Secretary of the State Business ID #:	Insert State Registration # above	
6c.	Contractor is a foreign corporation , partnership, limited liability company or sole proprietorship and is not registered to do business in the State of Connecticut. The Contractor is registered in the State of:	Please insert State name above	
Contractor has confirmed with the Connecticut Secretary of the State that the services it will provide pursuant to the Agreement do not constitute doing business in the State of Connecticut and no registration with the Connecticut Secretary of the State is required. Contractor does otherwise have the following State of Connecticut registrations, certificates or approvals relevant to the Agreement (if not applicable, state N/A).			

7. The following list is a list of the names of all persons affiliated with the business of the Contractor who are also affiliated with the City of West Haven. For purposes of this Affidavit, "affiliated with the business of the Contractor" includes any current or former employee (including officers) of the Contractor or any owner, board member or agent of the Contractor, or of any subsidiary or parent company of the Contractor, and "affiliated with the City of West Haven" means any employee, agent, public official, board member, commissioner or any other person serving in an official capacity for or on behalf of the City of West Haven. If none state none. Use additional sheet if

necessary (must be on company letterhead and notarized):

	Name	City Affiliation Role & Time Frame	Contractor Affiliation Role & Time Frame	DOB
1	NONE			
2				

8. The following list is a list of all contracts in which either the Contractor, any person affiliated with the business of the Contractor or an Affiliate Entity of the Contractor provides, or has provided, services or materials to the City within one (1) year prior to the date of this disclosure. If none, state none. Use additional sheet if necessary (must be on company letterhead and notarized):

	Name of Contractor or Affiliate	Affiliation (if applicable)	Contract Number	DOB
1	NONE			
2				

9. The Contractor possesses an ownership interest in the following business organizations, if none, state none. Use additional sheet if necessary (must be on company letterhead and notarized):

	Organization Name	Address	Type of Ownership
1	NONE		
2			



10. The following persons and/or entities possess an ownership interest in the Contractor. If the Contractor is a corporation, list the names of each stockholder whose shares exceed twenty-five (25) percent of the outstanding stock. If none, state none. Use additional sheet if necessary (must be on company letterhead and notarized):

	Name	Title	% of Ownership	DOB
1	NONE			
2				

11. If the Contractor conducts business under a trade name, the following additional information is required: the place where such entity is incorporated or is registered to conduct such business; and the address of its principal place of business, if none, state none. Use additional sheet if necessary (must be on company letterhead and notarized):

	TRADE NAME	PLACE OF INCORPORATION/REGISTRY	PRINCIPAL PLACE OF BUSINESS
1	NONE		
2			

I hereby certify that I am duly authorized to sign this Affidavit and that the person who will sign the Agreement with the City on behalf of the Contractor will be duly authorized to execute the same. I hereby further certify that the statements set forth above are true and complete on the date hereof and that I, or another authorized individual of the Contractor, will promptly inform the City, in writing, if any of the information provided herein changes or is otherwise no longer accurate at any point during the execution of the above referenced Agreement. I understand that any incorrect information, omission of information or failure of the Contractor to update this information, as described in the foregoing sentence, may result in the immediate termination of any and all agreements the Contractor has with the City of West Haven and disqualification of the Contractor to further contract with the City.

Signature & Title of person completing this form:					
		Giancarlo Colonna Owner			
THIS FORM MUST BE NOTARIZED			NOTARY SEAL (if available)		
Signature of Notary:					
Subscribed and sworn to, before me on this:		18th	Day of	October	20 23
My Commission Expires:		05/31/2025			

This form should be mailed or emailed to the purchasing department or included with a specific solicitation.

(This form shall be updated if the Agreement contemplated hereby is not executed within six months of the date hereof.)

ALLINGTOWN FIRE DEPT CAB AND CHASSIS REPLACEMENT

- Vehicle quoted through Gengras Ford, LLC under State Contract
Contract # 19PSX0161
- 2023 Ford F-550 Reg Cab 4x4 - \$57,820
- This truck and subsequent chassis replacement will be done in lieu of purchase of brand new apparatus.
- Price differential and savings included in this packet



Gengras Ford, LLC

225 New Britain Avenue
 Plainville, CT 06062
 Phone: 860.727.6302
 www.gengras.com



Quote Number: **231207001**

Fleet Nr:

STATE CONTRACT NO: 19PSX0161

Make	MY	Model	Contract Price
Ford	2023	F-550 Reg Cab 4x4 (F5H), 145" Wheelbase - 60" CA	\$ 53,375.00

All specifications are subject to verification of manufacturer's published standard and optional equipment. Vehicle to include all manufacturer's standard equipment plus the following options:

	Option Code	Description	List Price
	F6L	Upgrade F-550 to F-600 chassis	\$ 3,665.00
1	Z1	Oxford White	\$ -
2	AS	HD Vinyl, 40/20/40 Split Bench w/center armrest, cupholder and storage; manual lumbar (driver's side only)	\$ -
3	99N	7.3L 2V Gas DEVCT NA PFI V8 - Horsepower 350 @ 3,900 RPM, Torque 468 lb/ft @ 3,900 RPM	\$ -
4	44G-73	Transmission - Ten-Speed Automatic Transmission with Neutral Idle and Selectable Drive Modes: Normal, Eco, Slippery Roads, Tow/Haul • Transmission Power Take-Off Provision	\$ -
5	193-RC	Regular Cab - Cab to Axle 108" 193" wheelbase	\$ 350.00
6	STD	22,000 Lb GVW	\$ -
7	680A	XL Package	\$ -
8	STD	Power Equipment Group - Manually Telescoping, Folding Trailer Tow Mirrors with Power/Heated Glass, Heated Convex Spotter Mirror, Integrated Clearance Lamps/Turn Signals	STD
9	STD	Spare key (1)	\$ -
10	STD	Cruise Control	\$ -
11	STD	Trailer Brake Controller (incl. Smart Trailer Tow Connector)	\$ -
121	47A	Ambulance Prep	\$ 1,205.00
3	67B	HD Alternator - 410 amp	\$ -
14	86M	Medium duty batteries	\$ -
15	76C	Exterior Back Up Alarm	\$ 175.00
16	TGT	Max Trac Tires	\$ 215.00
17	X8L	4.88:1 Limited Slip rear Axle	\$ -
18	18B	Cab Steps	\$ 320.00
19	61L	Wheel Liners - front	\$ 180.00
20	872	Back Up Camera Kit (installed by body upfitter)	\$ 415.00
21	96V	XL Chrome package	\$ 225.00
22			\$ -
23			\$ -
24			\$ -
25			\$ -
<i>Total Options per Contract Price (list price)</i>			\$ 6,750.00
<i>Total Factory Options Discount (6%)</i>			\$ (405.00)
<i>Total Options per Contract Price (net price)</i>			\$ 6,345.00

225 New Britain Avenue
 Plainville, CT 06062
 Phone: 860.727.6302
 www.gengras.com



Quote Number: **231207001**

Aftermarket Accessories					
	Vendor / Manufacturer	Hours	Description	List Price	
1		0.0		\$ -	
2		0.0		\$ -	
3		0.0		\$ -	
4		0.0		\$ -	
5		0.0		\$ -	
6		0.0		\$ -	
Total Hours		0.0			
				<i>Total Aftermarket Options (list price)</i>	\$ -
				<i>Total Aftermarket Options Discount (20%)</i>	\$ -
				<i>Total Hours x \$98 / hour rate</i>	\$ -
				<i>Total Net Aftermarket Options plus Total Labor</i>	\$ -
Trade Allowance					
Year	Make	VIN	Description / Mileage	Allowance	
2014	Ford	1FM5K8D89EGC38289	Explorer XLT (2 accidents) 118,184	\$ (2,000.00)	
				\$ -	
				\$ -	
				<i>Total Trade in Allowance</i>	\$ (2,000.00)
			Comments:		
			Factory order. The current quoted order to delivery lead time is 16-20+ weeks ARO.		
				Additional fees / Charges	
				State of CT Trade in Assessment (Note: Fee is payable to State of CT):	\$ 100.00
				Dealer Conveyance Fee (\$799.00)	\$ -
				Registration Fee (estimated, actual cost will appear on your final invoice)	\$ -
				DMV Inspection Fee (as required)	\$ -
				<i>Total Additional Fees</i>	\$ 100.00
Customer:	West Haven Fire Department				
FIN Code:	QE042				
VIN:					
				<i>Total (per unit)</i>	\$ 57,820.00
Quantity	1				
				<i>Grand Total (all)</i>	\$ 57,820.00

This quote valid for 30 days from the date created



530 JOHN DIETSCH BOULEVARD
 NORTH ATTLEBORO, MA 02763-1080
 PHONE: 508.695.7138
 FAX: 508.699.6842
 PARTS: 1.800.347.3878

January 19, 2024

West Haven Fire Department
 366 Elm Street
 West Haven CT 06516

As requested, I am providing a cost proposal for the following vehicle(s) and equipment listed below. The vehicles are built and equipped per the attached quote specification #9288. Purchase is proposed through Horton Sourcwell Contract 110921. Delivery to you would be in approximately **800** days from execution of approved contract between all parties.

Unit Description	Qty	Ea	Total
West Haven Fire Department Stock 21169 (R)	1	\$ 437,177.00	\$ 437,177.00
City of West Haven (Allingtown) Stock 21170 (R)	1	\$ 437,177.00	\$ 437,177.00
West Shore Fire Dept. Stock 21171 (W)	1	\$ 437,177.00	\$ 437,177.00
Stryker allowance for new Power Pro 2 cots	3	\$ 33,000.00	\$ 99,000.00
DISCOUNTS			
Estimated Ford Rebate(s)	3	\$ (3,500.00)	\$ (10,500.00)
Multi Vehicle Discount	3	\$ (2,000.00)	\$ (6,000.00)
Proposal includes application of Federal lettering package and graphics matching the purchaser's current EMS units in service			
Net Total	3	\$ 464,677.00	\$ 1,394,031.00

Please note. Rebates as listed are estimated and subject to change at any time.

Thank you for your interest in Horton Emergency Vehicles.

Sincerely:

Chris Gagnon
 Director of Ambulance Sales
 Greenwood Emergency Vehicles LLC
 508-809-9872

VEHICLES FOR WEST HAVEN POLICE DEPARTMENT

- Vehicles quoted through Gengras Ford, LLC under State Contract

Contract # 19PSX0161

- 2024 Ford Expedition - \$62,230
- 2024 Ford F250 Crew Cab pickup truck - \$53,108
- Funded through approved 5yr Capital Plan using bonded funds.





Gengras Ford LLC
Vic Soli Fleet Manager
Cell 203 671 9476
225 New Britain Ave
Plainville CT 06062
www.gengras.com

Sargent C. Young
West Haven Police Dept

7/28/2023

Gengras Ford llc Is Connecticut's leader in Ford Police fleet vehicles and is pleased to bid using the current State Contract 019-0161 pricing model, Our bid reads as follows.

We will supply a new 2024 Ford Expedition 4 door 4x4 Utility with all the 2024 model year standard equipment, plus the following options.

*202A Equipment group

*Black accent package

Base unit cost per contract 019-0161
Ford motor co options including 6% discount

\$48,568.00
\$13,662.00

Base unit \$48,568.00
Ford options \$13,662.00

TOTAL PRICE FOR COMPLETED VEHICLE

\$62,230.00

Vic Soli
Fleet Manager
Gengras Ford, Chevrolet
203 671 9476 (cell)



Gengras Ford LLC
Vic Soli Fleet Manager
Cell 203 671 9476
225 New Britain Ave
Plainville CT 06062
www.gengras.com

July 25 2023

Sargent Charle Young
West Haven Police Dept
200 Saw Mill Rd
West Haven CT
06516

Gengras Ford llc Is Connecticut's leader in Ford Police fleet vehicles and is pleased to bid using the current State Contract pricing **019-0161** , Our bid reads as follows.

We will supply a new 2024 Ford F250 Crew Cab 6ft bed Pick Up truck with all sandard equipment, plus the following options.

- *4 Wheel Drive Package
- *7.3 V8 Gas Engine
- *UM Agate black exterior paint
- *X3E 3.73 Elocking rear axel
- *47B Snow plow prep pkg
- *85G Tailgate step
- *86M Dual battery
- *603A XLT Equipment group
- *44G 10 Speed Automatic transmission
- *S3 40/20/40 Medium dark slate trim
- *43B Rear window defogger
- *67B 410 AMP Alternator
- *85S Tough bed

Complete pricing with all the above options is \$53,108.00

We look forward to working with you on this and many other projects, feel free to contact me with any and all concerns

Vic Soli
Fleet Manager
Gengras Ford,Dodge
203 671 9476 (cell)

CITY OF WEST HAVEN OPEN ISSUES

2/6/2024

List #	Issue	Required Response	Status
1	Brewery Development Agreement	Copy of agreement: lease, assessment cap, pilot, other commitments	The land Lease Agreement has been put on hold pending a period to file an appeal related to Planing and Zoning. Pending
2	Firefighter Hazard Pay Stipend	Status of City revisiting amount - original request of \$10,000 per firefighter	City status response in 10/6/22 MARB meeting package: "City administration and City Council believe that this is fair compensation for the unprecedented hazards encountered by the Fire Service." On 10/8/23, OPM Staff had a conference call with fire districts on next step. On 12/7/23, MARB tabled this item and ask City and Fire Districts to work with OPm staff to refine the proposal. Pending
3	Firefighter Hazard Pay Stipend	Status of revision to MOU with union - FY 2022	City response in 10/6/22 MARB meeting package addressed MOU related to Partnership transition. "MOU incorporated dates regarding transitioning to the State partnership Plan that can no longer be achieved, City and Union are scheduleed to discuss any potential changes to TA and MOU on 10/4/22. The spirit and intent of the dialogue remains inact, however effective dates must be addresses" No change to MOU regarding hazard pay stipend. MOU Pending
4	Firefighter Hazard Pay Stipend	Analysis of whether stipend creates liability when negotiating with other bargaining units	City response in 10/6/22 MARB meeting package: "City contends that the hazards encountered by Guardians during the initial stages of the pandemic are unique in terms of the physical interpersonal contract required in the performance of their duties, and therefore firefighters are both eligible and deserving of the hazard pay allowale under federal standards." Analysis Pending

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8	Consolidation of Fire District pension plans. Separate pension investment management services and pension investment advisor services	Detailed tasks and timeline for reviewing options and proceeding with consolidating services. Incorporate fire districts into timeline.	City held preliminary meeting 9/26/22 with follow-up anticipated in October 2022 - districts not interested. One district has declined. On 9/19/23 Subcommittee meeting, City agrees to seek an expert assistance.
10	Fuel and energy contracts	Summary of contracts including: Current rates, indicating floating vs. fixed, contract term. Include bus fuel indicating whether company or district carries price risk.	Electricity contract signed in December 2022. Gasoline/diesel fuel will be sent out to bid. Ending. Partial information distributed 11/3/22. follow-up request from T. Hamilton at 12/1/22 meeting. Matrix Pending Since 12/1/2022.
15	Cohn Reznick report - 4/1/22	Section V lists several companies and/or individuals that received monies from the city and are listed as questionable. Have any of those companies and/or individuals received any monies from the city since the date of the report? If so, for what purpose?	Requested 3/30/23
16	Cohn Reznick report - 4/1/22	Exhibit A of that report lists several expenditures that are questionable. Specifically, why were independent contractors given bonuses for work? Ernie Chiarelli and Louis Faugno. Who are they and what specific work did they do?	Requested 3/30/23
19	Cohn Reznick report - 4/1/22	Has the City Council been presented with both Cohn Reznick reports and did they discuss them in open session with an agenda item for such presentation?	Requested 3/30/23
20	Recover CRF funds - misuse	Has the city taken steps to attempt to recover CRF funds from fraudulent/misuse activity? FY 24 proposed budget	City provided updates on 9/19/23 Subcommittee meeting: * \$50k received from John Barnado paid resitution in full. * City is persuing insurance claim to cover the funds * Mr. Dimassa Court Order to pay his resitution
21	IRS code for personal use of city vehicles	Review IRS rules regarding personal use of city vehicles to determine if taxable benefits	3/30/23 sub-committee request City is to consult with its audit firm - PKF

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22	Fleet cars	List of cars in the fleet and who is provided a car	3/30/23 sub-committee request. List from City side was provided 4/13/23 within meeting materials. Waiting for the list from BOE. Updated list including new purchased vehicles is pending. BOE's List is pending.
23	Fire Districts	Fire districts benchmarking -Timeline of looking at fire districts	On 7/25 Subcommittee meeting, members had a tour of 3 fire districts. RFP for fire service feasibility study of ARPA funds was reviewed and discussed at 8/31/23 MARB meeting. RFP Pending
27	Special Benefits	City and BOE employees with special benefits. i.e. cars	Pending
29	Fire District pensions	What is the compensation for the investment managers and advisors. Are gratuities given from these managers to district officials. If so, what are they. Please go back three years	Pending
32	Budget Transfers	Budget transfers between City and BOE, and other inter-fund transfers over \$50,000 need to be presented to MARB for approval	FY 2023 Inter-fund transfers are provided by CITY in 10/17/23 meeting materials. BOE Transfer is pending
33	FY 2023 Audit	Timeline to ensure the audit to be completed before 05/31/2024	Pending
34	West Shore Fire District ARPA Grant	Member suggested the fire district to wrap it into the hazard duty pay request, or a long-term package of fiscal needs	Pending

**** numbers 5 ,6, 7 ,9, 11, 12 ,13, 14, 17,18,24 ,25,26, 28,30 and 31 were previously closed**