

DRAFT
STATE OF CONNECTICUT
MUNICIPAL ACCOUNTABILITY REVIEW BOARD (MARB)

SPECIAL MEETING MINUTES
West Haven Subcommittee of the MARB

Meeting Date and Time: Tuesday, February 11, 2025, 12:30 PM

Meeting Location: This Meeting will be a Virtual Meeting only.
Meeting materials may be accessed at the following website:
[Municipal Accountability Review Board \(ct.gov\)](https://municipalaccountabilityreviewboard.ct.gov)

Microsoft Team Meeting
Meeting ID: 266 366 336 776
Passcode: TJ6zR6EM

Call-In Instructions: Meeting participants may use the following telephone number and access code:
Telephone Number: (860) 840-2075
Meeting ID: 605 801 964#

Members in Attendance: Kimberly Kennison (Secretary of OPM Designee), Kevin Alvarez (Treasurer-Designee), Thomas Hamilton, Susan Weisselberg, and Robert White.

Municipal Officials in Attendance: Mayor Dorinda Borer, Rick Spreyer, Michael Gormany, David Taylor, Ron Quagliani, Paul Dorsi and Craig Thompson.

OPM Staff in Attendance: Gareth Bye, Bill Plummer, Michael Reis, Simon Jiang, and John Mehr.

Attorney General Staff in Attendance: James Caley

I. Call to Order & Opening Remarks

Ms. Kennison called the TEAMS meeting to order at 12:39AM. This is a special meeting.

II. Approval of Minutes

a. May 9, 2024, Special Meeting

Ms. Weisselberg made a motion to approve the May 9, 2024, Special Meeting Minutes with a second by Mr. Alvarez. The motion was unanimously approved.

III. City of West Haven

a. Status update on FY 2024 Audit

Mayor Borer stated that the target date to complete the FY2024 Audit Reports was

December 31, 2024. However, the City was waiting for an external organization to update the pension numbers and had requested an extension until February 28, 2025. The auditors, PKF, provided a draft to the City prior to the February 28th deadline. The City responded to the auditors with feedback on their comments and received a response from the auditors to the feedback. The Mayor was not prepared to discuss the details, as the reports are still in draft form. The Mayor stated that there was an operating surplus making the fund balance higher.

The Mayor addressed two material weaknesses in the audit comments that carried over from prior fiscal year audits. One was corrected and one was downgraded to a significant deficiency, leaving no material weaknesses in this draft audit. Two significant deficiencies that were identified in previous audits were corrected.

IV. Executive Session pursuant to Connecticut General Statutes Sections 1-200(6), Section 1-210(b)(e), Section 1-225(f), and 1-231 for the purpose to determine West Haven Tier IV Draft Criteria for release from MARB oversight.

The West Haven Subcommittee members went into Executive Session pursuant to Connecticut General Statutes Section 1-200(6), 1-210(b)(e), 1-225(f), and 1-231 for purpose of determining West Haven Tier IV Draft Criteria for release from the MARB oversight. Also joining the Executive Session were Attorney James Caley, Attorney Gareth Bye, Charles Dong, Zack Unger and Sharon Chun from Protiviti, and OPM staff.

Mr. Alvarez made a motion to go into Executive Session with a second from Mr. Hamilton. Motion carried. The MARB West Haven Subcommittee went into Executive Session at 12:50 PM.

Mr. Alvarez made a motion to leave the Executive Session with a second from Ms. Weisselberg. The MARB West Haven Subcommittee returned to the Special Meeting at 2:04 PM.

The West Haven Subcommittee discussed the criteria West Haven needs to meet to be released from MARB oversight.

a. Discussion and Possible Action

i. Determination of West Haven Tier IV Draft Criteria for release from MARB oversight

Mr. Alvarez stated that the Subcommittee members decided to schedule a future public meeting with the City of West Haven to discuss and to determine the release criteria. The Subcommittee was uncomfortable coming to any sort of conclusion until speaking with the City. In addition, the Subcommittee must receive the West Haven FY2024 Audit Reports to make an informed decision.

V. Adjourn

The next Full MARB Meeting will be held on February 27, 2025. The next regularly scheduled West Haven Subcommittee Meeting is March 27, 2025.

A motion to adjourn was made by Mr. Alvarez with a second by Mr. Hamilton. The motion carried unanimously. The meeting was adjourned at 2:09 PM.